



Grinnell CIVIL SERVICE COMMISSION Meeting
Monday, June 22, 2026, 3:00 p.m.
PUBLIC SAFETY BUILDING
1020 Spring Street

Minutes

1. **Call to Order:** Meeting called to order at 3:00 p.m.

2. **Roll Call**

A. Chair Person Bernemann P Appleton P Miller P Thompson A

3. **Approve Agenda:** Approved as written

4. **Commission Business**

A. Consider approval of testing materials for promotional exam for Fire Captain:

Chief Dan Sicard and Asst Chief Patrick Duffy presented and explained the testing process for the promotional exam for the Captain position. There will be three positions, one for each shift. Testing consists of a 100-question multiple choice written exam, fire scenario assessment, employee issue assessment, and department oral interview. Each applicant will also be given an assignment to evaluate/update a department Standard Operating Guideline (SOG) or write a new one that could be needed and explain why and how they came up with the final product.


Also discussed a tentative timetable for the testing process and civil service interviews of the candidates.

Motion by Miller, second by Appleton to approve the testing process as presented.
All ayes.

5. **Inquiries:** none

6. **Adjourn:** Motion by Appleton, 2nd by Miller to adjourn meeting. All ayes. Meeting adjourned at 3:16 p.m.

Attest:



Steve W. Bernemann, Chairperson