

Minutes of the Drake Community Library Board of Trustees

May 27, 2026

Drake Community Library Jones Board Room

Meeting also made available via Zoom from the online City Agenda Center

Trustees Present: Emily Fenner, John Hammond, Avery Lindley, Theresa Pagliai, Luke Sanders

Trustees Absent: Emily Guenther, Lee McFee

Staff Present: Karen Neal, Mallory Snow, Alyssa Devig (City Clerk)

Guests Present: Mayor Sam Cox, Library Assistant Emily Lof

Call to Order

President Pagliai called the meeting to order at 5:15pm.

Public Comment:

No public comment

Approval of Agenda

Lindley moved and Hammond seconded approval of the agenda.

Motion passed 5/0

Approval of the Minutes

Saunders moved and Lindley seconded approval of April 22, 2026, minutes.

Motion passed 5/0

Communications

April 2026 Greater Poweshiek Community Foundation (GPCF) reports were reviewed.

Report of the Director

-April Statistics were reviewed

-Building & Grounds update- Accessibility Parking Project to begin on June 9, 2026.

-Summer Program update was given by Assistant Director Snow. Lots of programs and excitement will be going on.

Committee Reports

Building & Grounds: No report

Finance & Salary: No report

Personnel: Met to review the director's annual evaluation.

Long Range Planning: No report

Policy: No report

Financial Reports

Financials were reviewed. Lindley motioned and Saunders seconded approval of bills payable in June.

Motion passed (5/0)

Business

-Lindley moved and Hammond seconded approval of an estimate from Hawkeye Locks for replacing automatic doors within the library and installing automatic door openers on the north doors.

Motion passed (5/0)

-Hammond moved and Lindley seconded approval of Madison Swanson as a Circulation Clerk with a wage of \$16.63 an hour.

Motion passed (5/0)

-Saunders moved and Lindley seconded approval of the revisions to the Circulation Policy.

Motion passed (5/0)

-Neal presented additional information from Tri-State Sprinklers about the inspection test connection being installed to the pre-action sprinkler system in the archive.

-Mayor Cox commented about current library service model and recognized that change is hard and public trust is important. There were a couple comments from Board members that recognized the hard work of library staff during this period of service adjustment.

-Lindley moved and Hammond seconded the formation of a nominating committee to organize next year's officers. President Pagliai, Saunders and Neal were appointed to the committee.

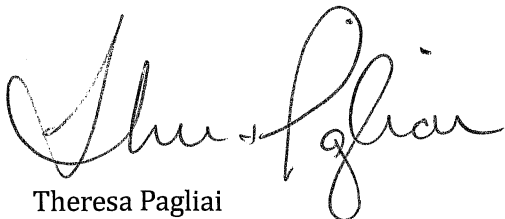
Motion passed (5/0)

-President Pagliai spoke briefly about meeting with the current Friends of DCL co-presidents and vice president.

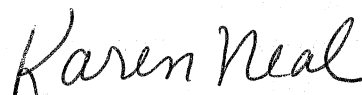
Adjourn

Meeting adjourned by unanimous consent at 6:12.

Next Library Board Meeting: **Wednesday, June 24, 2026**



Theresa Pagliai
Library Board President



Karen Neal, Library Director
Recording Secretary