



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, JULY 6, 2026, AT 7:00 PM
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL
AND VIA ZOOM
[HTTPS://ZOOM.US/J/99432515122?PWD=4AKSLV61ABQZR7BOF1TCVYCETCCT9.1](https://zoom.us/j/99432515122?pwd=4AKSLV61ABQZR7BOF1TCVYCETCCT9.1)

MEETING ID: 994 3251 5122
PASSCODE: 859946

TENTATIVE AGENDA

1. Call to Order:

2. Perfecting and Approval of Agenda:

The City Council may act on any item listed on the agenda.

3. Consent Agenda:

All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

A. Minutes: June 15, 2026.

B. Approve city claims and payroll claims from June 2, 2026, through and including July 6, 2026, in the amount of \$3,045,022.86.

C. Approve FY 2026 tobacco permit for: Mahadeua Inc.

D. Liquor License:

1. State Street Lanes, 915 State Street.

2. B.P.O Elks Lodge, 720 3rd Avenue.

3. Triple K Sips LLC. Lucky Wife Wine Slushies, 925 3rd Avenue.

E. Mayor Appointments:

1. Pete Lahn, Airport Board of Adjustments, term expiring 12/31/2030.

F. Review Campbell Fund requests.

4. Meeting Minutes and Communications:

A. Finance Committee Minutes: June 15, 2026.

B. Public Works & Grounds Committee Minutes: June 15, 2026.

C. Public Safety Committee Minutes: June 15, 2026.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or adevig@grinnelliowa.gov, no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.

- D. Planning Committee Minutes: June 15, 2026.
- E. Library Board Minutes: May 27, 2026.
- F. Library Board Minutes: June 9, 2026.

5. Committee Business:

A. Report from the Finance Committee

- 1. Consider approval of a notice of intent to fill a City Council vacancy by appointment and authorize and direct the City Clerk to publish a Notice of Intent to appoint in the time and manner required by law.
- 2. Review and approve the Fiscal Year 2025 Audit.
- 3. Consider approval of a resolution for monthly transfer of funds for trust and agency in the amount of \$11,651.25. (See Resolution No. 2026-92)
- 4. Consider approval of a resolution for monthly internal transfer of funds in the amount of \$53,908.64.(See Resolution No. 2026-93)
- 5. Discussion with Hotel Grinnell Management regarding a Development Agreement.
- 6. Discuss Property Tax Legislation.

B. Report from the Public Works and Grounds Committee

- 1. Consider approval of an expanded driveway approach at 1818 5th Avenue.
- 2. Discuss request from Poweshiek Water to serve property near corporate limits.
- 3. Consider approval of hiring Damian Imhoff at \$20.00 per hour as a Seasonal Parks Laborer.
- 4. Consider approval of a street closure for a portion of the 1000 block of Main Street beginning July 7, 2026 for approximately 3 weeks to install water, storm and sanitary lines.
- 5. Consider approval of a street closure for of Broad Street between 2nd and 3rd Avenue the week of July 6, 2026 for approximately 1 week to perform street patching.
- 6. Consider approval of a resolution authorizing payment of contractor's Pay Request No. 14, in the amount of \$178,410.95 to Caldwell Tanks, Inc. for the South Water Tower Project. (See Resolution No. 2026-94)

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7. Consider approval of a resolution authorizing payment of contractor's Pay Request No. 15, in the amount of \$78,757.56 to Caldwell Tanks, Inc. for the South Water Tower Project. (See Resolution No. 2026-95)
8. Consider approval of a resolution authorizing payment of contractor's Pay Request No. 16, in the amount of \$980,015.08 to WRH, Inc. for the Water Plant Project. (See Resolution No. 2026-96)
9. Consider approval of a resolution authorizing payment of contractor's Pay Request No. 2, in the amount of \$4,850.00 to Manatt's, Inc. for the Bliss Street/8th Avenue Project. (See Resolution No. 2026-97)
10. Consider approval of a resolution accepting work for the Bliss Street/8th Avenue Project. (See Resolution No. 2026-98)
11. Consider approval of a resolution accepting work for the Broad Street Project. (See Resolution No. 2026-99)
12. Consider approval of a resolution accepting the work for the Scout Subdivision Project. (See Resolution No. 2026-100)
13. Consider approval of a resolution fixing date for a public hearing on the proposal to grant an Electric Line Easement to Interstate Power and Light Company, and providing for publication of notice thereof. (See Resolution No. 2026-101)

C. Report from the Public Safety Committee

1. Consider a resolution approving the amended Employee Safety Manual (See Resolution No. 2026-102)
2. Consider approval of a Clinical Training Agreement with Iowa Valley Community College for Emergency Medical Services students.
3. Consider approval of a request for parking on the westbound side of Lang Creek to accommodate the construction workers to park while the parking lot is being constructed for United Mutual.

D. Report from the Planning Committee

1. Consider approval of a resolution approving reasonable competitive bidding procedures for and setting the date for a public hearing on the proposal to convey interests in real property located within the Grinnell Urban Renewal Area (Lots 25-26, Scout Subdivision); directing publication of related notices; and declaring the intent of the City to accept the offer submitted by Innovative Construction, Inc. in the event that no qualified competing proposals are submitted. (See Resolution No. 2026-103)

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2. Consider approval of a resolution to approve improvement projects as submitted and request tax exemption for said improvements according to the Grinnell Urban Revitalization Plan. (See Resolution No. 2026-104)
3. Consider approval of a resolution designating the official physical posting location for public meeting notices and agendas. (See Resolution No. 2026-105)
4. Consider accepting the proposal from Re/Max Partners Realty for real estate marketing and listing services.
5. Plan a tour of the Public Services department for July 13, 2026 at 5:00 P.M.
6. Discuss dead or dying trees.
7. Discuss Strategic Planning.

6. Inquiries: Public Comment

Visitors may address the Council/Board at this time; however, comments will be limited to 2 minutes. As per Iowa's Open Meetings Law, Council/Board can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.

7. Adjourn:



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, JUNE 15, 2026, AT 7:00 PM
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL AND VIA ZOOM

[HTTPS://ZOOM.US/J/94029629743?PWD=Q1BSQLFOSTMXDQVDIM1PYA0NODDK0QT09](https://zoom.us/j/94029629743?pwd=Q1BSQLFOSTMXDQVDIM1PYA0NODDK0QT09)

MINUTES

Mayor Cox called the meeting to order at 7:00 p.m. with the following council members present: Smith, Bly, Cox, Wray, Hueftle-Worley. Absent: Hart.

Hueftle-Worley made the motion, seconded by Smith, to approve the agenda as presented. AYES: 5-0. Motion carried.

Hueftle-Worley made the motion, seconded by Smith, to approve the consent agenda:

- A. Minutes: June 1, 2026.
- B. Minutes: June 8, 2026.
- C. Approve FY 2027 tobacco permits for: Casey's #1134, Casey's #1527, Casey's #1950, Casey's #3617, Dollar General, Fareway, Greenleaf Tobacco, Hy-Vee, LA Smoke Shop, Maverik #5070, Maverik #5107, McNally, Rabbitts and Royal Liquor & Smoke.
- D. Approve FY 2027 Tobacco Device Permits: Greenleaf Tobacco and LA Smoke Shop.
- E. Liquor License:
 - 1. Prairie Hospitality Group, Grinnell Central Park Special Event - July 3, 2026
- F. Mayor Appointment:
 - 1. Russ Crawford, Parks & Recreation, term expiring 6/30/2029.
 - 2. Whitney Jensen, Parks & Recreation, term expiring 6/30/2029.
 - 3. Ralph Eyberg, Parks & Recreation, term expiring 6/30/2029.
- G. Review Campbell Fund Requests.

AYES: 5-0. Motion carried.

The Mayor and Council acknowledged receipt of the following meeting minutes and communications:

- A. Finance Committee Minutes: June 1, 2026.
- B. Public Works & Grounds Committee Minutes: June 1, 2026.
- C. Public Safety Committee Minutes: June 1, 2026.
- D. Planning Committee Minutes: June 1, 2026.
- E. Monthly Police Report: May 2026.
- F. Parks and Recreation Minutes: June 8, 2026.

Wray made the motion, seconded by Smith, to direct staff to prepare a proposed development agreement for the current Comfort Inn and Suites rebranding to Holiday Inn. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Smith, to direct stand to prepare a proposed Development Agreement for 924 Main Street related to energy efficiency improvements, building rehabilitation, and equipment upgrades as part of a pilot energy efficiency program. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Smith, to direct staff to prepare a proposed Development Agreement for a Virtual Reality (VR) center. AYES: 5-0. Motion carried.

The Council reviewed the May Investments and Treasurers reports.

Wray made the motion, seconded by Cox, to approve Concilmember Rachel Bly's resignation effective June 16, 2026, and thanked her for her 16 years of service. AYES: 4-0. Motion carried.

Wray made the motion, seconded by Smith, to approve Resolution No. 2026-84. A resolution setting salary and benefits for non-bargaining unit and supervisory personnel for fiscal year 26-27. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Smith, to approve a memorandum of understanding between the Iowa Department of Revenue and the Grinnell Fire Department regarding the State Setoff Program. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Smith, to approve Resolution No. 2026-85. A resolution authorizing a transfer in the amount of \$5,000.00 to fund the Water Plant Streets Project. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Smith, to approve a 60-month Lease Agreement with Quadient Leasing USA in the amount of \$5,094.60 for the postage machine. AYES: 5-0. Motion carried.

Council discussed the concept of a forgivable loan for Grinnell Center, LLC. No action was taken.

Wray made the motion, seconded by Smith, to approve Resolution No. 2026-86. A resolution adopting the city fees and policies for rental and services. AYES: 5-0. Motion carried.

Hueftle-Worley made the motion, seconded by Cox, to approve an Iowa DOT application and permit to sponsor highway planting at 1716 Spring Street. AYES: 5-0. Motion carried.

Hueftle-Worley made the motion, seconded by Bly, to approve Resolution No. 2026-87.

A resolution approving an Airport Land Lease Agreement with Lowry Flying Service, Inc. and Ronald Lowry personally. AYES: 5-0. Motion carried.

Hueftle-Worley made the motion, seconded by Cox, to approve a request from Poweshiek Water Association to provide service to 459 390th Avenue. AYES: 5-0. Motion carried.

Hueftle-Worley made the motion, seconded by Bly, to approve Resolution No. 2026-88. A resolution approving contract Change Order No. 1 in the amount of \$62,200.00 for a net increase to the contract with InRoads Paving for the 16th Avenue Street Paving Project. AYES: 5-0. Motion carried.

Hueftle-Worley made the motion, seconded by Cox, to approve Resolution No. 2026-89. A resolution approving contract Change Order No. 1 in the amount of \$9,000.00 for a net increase to the contract with Con-Struct, Inc. for the Broad Street Inlay Project. AYES: 5-0. Motion carried.

Hueftle-Worley made the motion, seconded by Bly, to approve Resolution No. 2026-90. A resolution approving contract Change Order No. 2 in the amount of \$21,220.00 for a net increase to the contract with Con-Struct, Inc. for the Broad Street Inlay Project. AYES: 5-0. Motion carried.

Hueftle-Worley made the motion, seconded by Cox, to approve a right-of-way request from Windstream in the alley between 8th Avenue and 11th Avenue between Main Street and Broad Street. AYES: 5-0. Motion carried.

Hueftle-Worley made the motion, seconded by Bly, to approve a right-of-way request from Windstream for any area between 2nd Avenue and Highway 6 and between Holyoke Street and Oak Street. AYES: 5-0. Motion carried.

Cox made the motion, seconded by Hueftle-Worley, to approve a right-of-way request from Windstream for an area between 16th Avenue and 12th Avenue and between Spencer Street and West Street. AYES: 5-0. Motion carried.

Hueftle-Worley made the motion, seconded by Bly, to approve Resolution No. 2026-91. A resolution approving contract Change Order No. 9 in the amount of \$30,831.08 with WRH, Inc. for the Water Plant Project. AYES: 5-0. Motion carried.

Hueftle-Worley made the motion, seconded by Cox, to approve a right-of-way permit from Communication Data Link. AYES: 5-0. Motion carried.

Cox made the motion, seconded by Smith, to approve a street closure request for the

Community Safety Fair to close 3rd Avenue between Broad and Park Street and Park Street from 3rd to 4th Avenue on June 20, 2026 from 9:00 a.m. to 1:00 p.m. AYES: 5-0. Motion carried.

Cox made the motion, seconded by Hueftle-Worley, to approve a street closure request from Abby Williams to close the 300th block of 5th Avenue, specifically between Center Street and the alley on July 12, 2026 from 11:00 a.m. to 5:00 p.m. for a neighborhood potluck. AYES: 5-0. Motion carried.

Cox made the motion, seconded by Smith, to approve the Length of Service Award Programs Grant Agreement with Iowa Economic Development Authority. AYES: 5-0. Motion carried.

The Mayor and Council discussed permit parking. No action was taken.

Bly made the motion, seconded by Wray, to approve the creation of a Steering Committee for the Recreational Facilities Feasibility Study. AYES: 5-0. Motion carried.

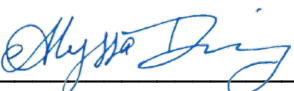
There were no inquiries.

The meeting was adjourned at 8:08 P.M.



SAM COX, MAYOR

ATTEST:



ALYSSA DEVIG, CITY CLERK



Grinnell, IA

Expense Approval Report

By Vendor Name

Payable Dates 6/2/2026 - 7/6/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 099983 - 606 STAGECOACH, LLC				
606 STAGECOACH, LLC	06.10.26	06/11/2026	DA PYMNT #1	14,098.80
Vendor 099983 - 606 STAGECOACH, LLC Total:				14,098.80
Vendor: 002445 - ACCESS SYSTEMS LEASING				
ACCESS SYSTEMS LEASING	42304227	07/06/2026	COPIER LEASE	871.96
Vendor 002445 - ACCESS SYSTEMS LEASING Total:				871.96
Vendor: 000500 - ACCO UNLIMITED CORPORATION				
ACCO UNLIMITED CORPORATI	0263144-IN	07/06/2026	CHEMICALS	1,675.20
ACCO UNLIMITED CORPORATI	0263346-IN	07/06/2026	SPRING START UP	2,431.05
ACCO UNLIMITED CORPORATI	0264029-IN	07/06/2026	CHEMICALS	2,049.40
ACCO UNLIMITED CORPORATI	0264158-IN	07/06/2026	PUMP RPR	828.96
ACCO UNLIMITED CORPORATI	0264546-IN	07/06/2026	CHLORINE	1,176.35
ACCO UNLIMITED CORPORATI	0264577-IN	07/06/2026	CHLORINE	910.80
Vendor 000500 - ACCO UNLIMITED CORPORATION Total:				9,071.76
Vendor: 099076 - AHLERS & COONEY, PC				
AHLERS & COONEY, PC	914893	07/06/2026	EXEMPT POSITION - LIBRARY	227.50
AHLERS & COONEY, PC	915047	07/06/2026	LEGAL FEES - URBAN RENEWA	642.00
AHLERS & COONEY, PC	915049	07/06/2026	LEGAL FEES - GRINNELL CENTI	1,557.00
AHLERS & COONEY, PC	915597	07/06/2026	JORDAN WELL #10 - LEGAL FE	66.00
AHLERS & COONEY, PC	915598	07/06/2026	LEGAL FEES	1,061.50
AHLERS & COONEY, PC	915598	07/06/2026	LEGAL FEES	2,310.00
AHLERS & COONEY, PC	915598	07/06/2026	LEGAL FEES	1,693.80
AHLERS & COONEY, PC	915598	07/06/2026	LEGAL FEES	165.00
Vendor 099076 - AHLERS & COONEY, PC Total:				7,722.80
Vendor: 099444 - AIRGAS, INC.				
AIRGAS, INC.	5524762880	06/26/2026	OXYGEN	77.80
AIRGAS, INC.	9172263632	06/26/2026	OXYGEN	268.52
Vendor 099444 - AIRGAS, INC. Total:				346.32
Vendor: 099974 - ALL EASTERN IOWA GUTTER				
ALL EASTERN IOWA GUTTER	36453	07/06/2026	CITY HALL GUTTER RPR	2,330.00
Vendor 099974 - ALL EASTERN IOWA GUTTER Total:				2,330.00
Vendor: 018200 - ALLIANT ENERGY				
ALLIANT ENERGY	05.21.26	06/05/2026	UTILITIES	97.29
ALLIANT ENERGY	05.21.26	06/05/2026	UTILITIES	82.13
ALLIANT ENERGY	05.21.26	06/05/2026	UTILITIES	293.39
ALLIANT ENERGY	05.21.26	06/05/2026	UTILITIES	1,523.25
ALLIANT ENERGY	05.21.26	06/05/2026	UTILITIES	5,800.12
ALLIANT ENERGY	05.21.26	06/05/2026	UTILITIES	255.12
ALLIANT ENERGY	05.21.26	06/05/2026	UTILITIES	27.65
ALLIANT ENERGY	05.21.26	06/05/2026	UTILITIES	27.65
ALLIANT ENERGY	05.21.26 BAILEY PARK	06/05/2026	UTILITIES	27.26
ALLIANT ENERGY	05.29.26 STR LIGHTS	06/05/2026	UTILITIES	20.54
ALLIANT ENERGY	06.01.26	06/11/2026	UTILITIES	78.33
ALLIANT ENERGY	06.01.26	06/11/2026	UTILITIES	43.86
ALLIANT ENERGY	06.01.26	06/11/2026	UTILITIES	18,589.32
ALLIANT ENERGY	06.01.26	06/11/2026	UTILITIES	103.05
ALLIANT ENERGY	06.10.26 CITY PARKS	06/18/2026	UTILITIES	292.33
ALLIANT ENERGY	06.10.26 STR LIGHTS	06/18/2026	UTILITIES	39.46
ALLIANT ENERGY	06.09.26 DRAKE	06/24/2026	UTILITIES	3,103.33
ALLIANT ENERGY	06.11.26 HINK HANGAR	06/26/2026	UTILITIES	89.60
ALLIANT ENERGY	06.11.26 RUNWAY LIGHTS	06/26/2026	UTILITIES	256.88
ALLIANT ENERGY	06.11.26 STR LIGHTS	06/26/2026	UTILITIES	50.22
ALLIANT ENERGY	06.16.26 STR LIGHTS	06/26/2026	UTILITIES	176.80
ALLIANT ENERGY	06.23.26	07/06/2026	UTILITIES	110.11
ALLIANT ENERGY	06.23.26	07/06/2026	UTILITIES	303.33
ALLIANT ENERGY	06.23.26	07/06/2026	UTILITIES	84.58

ALLIANT ENERGY	06.23.26	07/06/2026	UTILITIES	2,215.20
ALLIANT ENERGY	06.23.26	07/06/2026	UTILITIES	5,883.45
ALLIANT ENERGY	06.23.26	07/06/2026	UTILITIES	319.55
ALLIANT ENERGY	06.23.26	07/06/2026	UTILITIES	28.52
ALLIANT ENERGY	06.23.26	07/06/2026	UTILITIES	28.52
ALLIANT ENERGY	06.23.26 BAILEY PARK	07/06/2026	UTILITIES	36.84
Vendor 018200 - ALLIANT ENERGY Total:				39,987.68
Vendor: 099886 - ALLIANT ENERGY				
ALLIANT ENERGY	06.01.26	06/03/2026	CAMPBELL FUND	500.00
ALLIANT ENERGY	06-01-26	06/03/2026	CAMPBELL FUND	128.12
ALLIANT ENERGY	06.15.26	06/17/2026	CAMPBELL FUND	129.00
Vendor 099886 - ALLIANT ENERGY Total:				757.12
Vendor: 002581 - AMAZON CAPITAL SERVICES				
AMAZON CAPITAL SERVICES	1DLF-GWXG-V9CY	06/24/2026	BOOKS	238.07
AMAZON CAPITAL SERVICES	1DLF-GWXG-V9CY	06/24/2026	BOOKS	32.00
AMAZON CAPITAL SERVICES	1FCH-7FV6-KTXL	06/24/2026	PROGRAM SUPPLIES	147.94
AMAZON CAPITAL SERVICES	1NGX-HK4W-3CTG	06/24/2026	BOOK RTN	(3.46)
AMAZON CAPITAL SERVICES	1PND-6VK6-YTLN	06/24/2026	PROGRAM SUPPLIES	5.95
AMAZON CAPITAL SERVICES	1Q44-WHWC-LN9N	06/24/2026	BOOKS	62.51
AMAZON CAPITAL SERVICES	1QGY-DVRD-GH6X	06/24/2026	OFFICE SUPPLIES	119.17
AMAZON CAPITAL SERVICES	1THM-3VVT-XLQK	06/24/2026	BOOKS	10.50
AMAZON CAPITAL SERVICES	1THM-3VVT-XLQK	06/24/2026	BOOKS	23.17
AMAZON CAPITAL SERVICES	1WF4-3RC9-4LFJ	06/24/2026	DVDS	14.80
AMAZON CAPITAL SERVICES	1YHK-9HVL-RV1C	06/24/2026	BOOKS	20.98
AMAZON CAPITAL SERVICES	11XN-QNPR-9F1L	06/26/2026	PRESSURE SWITCH R50	18.44
AMAZON CAPITAL SERVICES	1FC4-7W3L-W944	06/26/2026	PRINTER INK	247.45
AMAZON CAPITAL SERVICES	1FD7-TL64-CFGV	06/26/2026	DESK & QM SUPPLIES	90.97
AMAZON CAPITAL SERVICES	1FT9-GWKC-MVTC	06/26/2026	METER READER BATTERY	50.51
AMAZON CAPITAL SERVICES	1H94-VQGD-HK39	06/26/2026	NITRILE GLOVES - WATERING	55.98
AMAZON CAPITAL SERVICES	1J76-RDJV-DJL	06/26/2026	STETHOSCOPE	564.22
AMAZON CAPITAL SERVICES	1LYC-GVM1-RP61	06/26/2026	BATTERIES & SUPPLIES	356.98
AMAZON CAPITAL SERVICES	1QJY-FHGQ-F66V	06/26/2026	WASTE BAGS - PARKS	44.32
AMAZON CAPITAL SERVICES	1QMD-C37Y-GJ3P	06/26/2026	EXT CORDS - UTILITY TRUCK	117.76
AMAZON CAPITAL SERVICES	1RQ7-6LPG-74R6	06/26/2026	OFFICE SUPPLIES	181.77
AMAZON CAPITAL SERVICES	1144-R3R4-L71C	07/06/2026	SUPPLIES	83.73
AMAZON CAPITAL SERVICES	11M1-NRNJ-RFWF	07/06/2026	OFFICE SUPPLIES	9.49
AMAZON CAPITAL SERVICES	11M1-NRNJ-RFWF	07/06/2026	PROGRAM SUPPLIES	217.51
AMAZON CAPITAL SERVICES	11M1-NRNJ-RFWF	07/06/2026	BOOKS	6.34
AMAZON CAPITAL SERVICES	14C9-1GMQ-J6RF	07/06/2026	AUDIO VISUAL	87.83
AMAZON CAPITAL SERVICES	14C9-1GMQ-J6RF	07/06/2026	BOOKS	9.99
AMAZON CAPITAL SERVICES	14KD-CGYJ-3JT6	07/06/2026	SUPPLIES QM	87.90
AMAZON CAPITAL SERVICES	1711-KGLP-TP9X	07/06/2026	PSB SUPPLIES	36.94
AMAZON CAPITAL SERVICES	1CC9-71P3-M96N	07/06/2026	2 STROKE OIL	23.48
AMAZON CAPITAL SERVICES	1D11-DPGW-GJKM	07/06/2026	PRINTER INK	213.78
AMAZON CAPITAL SERVICES	1DRM-XPDG-RHTK	07/06/2026	SUPPLIES	45.98
AMAZON CAPITAL SERVICES	1DTN-MTKR-Q6PQ	07/06/2026	BOOKS	61.33
AMAZON CAPITAL SERVICES	1FC3-C1Q4-HRFV	07/06/2026	PROG SUPPLIES	113.99
AMAZON CAPITAL SERVICES	1FCH-J6HQ-XCCL	07/06/2026	SUPPLIES QM AND P&E supp	231.39
AMAZON CAPITAL SERVICES	1H3W-9LX6-CL99	07/06/2026	SUPPLIES	106.08
AMAZON CAPITAL SERVICES	1KDG-QQFJ-DDHL	07/06/2026	AMB SUPPLIES	152.88
AMAZON CAPITAL SERVICES	1KTY-GR9H-7XKD	07/06/2026	PROGRAM SUPPLIES	28.60
AMAZON CAPITAL SERVICES	1LYP-61NR-DD4K	07/06/2026	WA PUMP PARTS	18.88
AMAZON CAPITAL SERVICES	1MDK-XGJW-4FYV	07/06/2026	SUPPLIES	223.25
AMAZON CAPITAL SERVICES	1MGF-FKML-7V61	07/06/2026	OFFICE SUPPLIES	52.97
AMAZON CAPITAL SERVICES	1MGF-FKML-7V61	07/06/2026	BOOKS	11.21
AMAZON CAPITAL SERVICES	1MPQ-YFNX-JG79	07/06/2026	BOOKS	46.53
AMAZON CAPITAL SERVICES	1VLD-6W63-FVXY	07/06/2026	BOOKS	16.50
AMAZON CAPITAL SERVICES	1XFR-433R-XF74	07/06/2026	AUDIO VISUAL	49.93
AMAZON CAPITAL SERVICES	1XQ9-TTTW-RC4L	07/06/2026	BOOKS	19.25
Vendor 002581 - AMAZON CAPITAL SERVICES Total:				4,355.79
Vendor: 020306 - AMERICAN RED CROSS				
AMERICAN RED CROSS	23298616	07/06/2026	LIFEGUARD CLASS	240.00
Vendor 020306 - AMERICAN RED CROSS Total:				240.00
Vendor: 014480 - ARNOLD MOTOR SUPPLY				
ARNOLD MOTOR SUPPLY	33CR011327	06/26/2026	CRD - PARTS	(76.09)

ARNOLD MOTOR SUPPLY	33CR015648	06/26/2026	BELT - RTN	(24.96)
ARNOLD MOTOR SUPPLY	33CR016080	06/26/2026	E51 RPR	(134.11)
ARNOLD MOTOR SUPPLY	33NV173294	06/26/2026	R50 DRAIN PLUG	1.90
ARNOLD MOTOR SUPPLY	33NV173330	06/26/2026	E51 RPR	134.11
ARNOLD MOTOR SUPPLY	33NV173477	06/26/2026	#905 TAIL LIGHT / BRAKE RPR	159.47
ARNOLD MOTOR SUPPLY	33NV173768	06/26/2026	#905 ELECTRICAL PARTS	55.84
ARNOLD MOTOR SUPPLY	33NV173940	06/26/2026	C59 AC RPR	51.80
Vendor 014480 - ARNOLD MOTOR SUPPLY Total:				167.96
Vendor: 099628 - ASCENDANCE TRUCKS, LLC				
ASCENDANCE TRUCKS, LLC	XA301059741 01	06/26/2026	#910 EMISSION SYS RPR	1,355.81
ASCENDANCE TRUCKS, LLC	XA301060950 01	06/26/2026	#905 TRANSMISSION SEAL	58.69
ASCENDANCE TRUCKS, LLC	XA301060286 01	07/06/2026	CRD #910 PART	(1,395.85)
ASCENDANCE TRUCKS, LLC	XA301061218 01	07/06/2026	#905 TRANSMISSION FILTERS	94.16
Vendor 099628 - ASCENDANCE TRUCKS, LLC Total:				112.81
Vendor: 099823 - AUXIANT				
AUXIANT	06.03.26	06/05/2026	GROUP INSURANCE	2,219.71
AUXIANT	06.10.26	06/12/2026	GROUP INSURANCE	148.78
AUXIANT	06.17.26	06/22/2026	GROUP INSURANCE	197.96
AUXIANT	06.24.26	06/26/2026	GROUP INSURANCE	30.00
AUXIANT	210365	07/01/2026	INSURANCE ADMIN FEES	440.00
AUXIANT	210365	07/01/2026	INSURANCE ADMIN FEES	30.00
AUXIANT	210365	07/01/2026	INSURANCE ADMIN FEES	40.00
AUXIANT	210365	07/01/2026	INSURANCE ADMIN FEES	50.00
AUXIANT	210365	07/01/2026	INSURANCE ADMIN FEES	10.00
AUXIANT	210365	07/01/2026	INSURANCE ADMIN FEES	20.00
AUXIANT	210365	07/01/2026	INSURANCE ADMIN FEES	10.00
Vendor 099823 - AUXIANT Total:				3,196.45
Vendor: 088376 - AWARDS UNLIMITED INC				
AWARDS UNLIMITED INC	21882	06/24/2026	NAME TAG	8.00
AWARDS UNLIMITED INC	21902	07/06/2026	T-SHIRT UNIFORMS - AC	189.00
Vendor 088376 - AWARDS UNLIMITED INC Total:				197.00
Vendor: 001488 - BACKFLOW PREVENTION SERVICES				
BACKFLOW PREVENTION SERV	1275114	07/06/2026	INSPECTIONS - LIBRARY	490.00
Vendor 001488 - BACKFLOW PREVENTION SERVICES Total:				490.00
Vendor: 099977 - BATES, DENNIS				
BATES, DENNIS	07.06.26	07/06/2026	SIDEWALK ASSISTANCE (50%)	239.45
Vendor 099977 - BATES, DENNIS Total:				239.45
Vendor: 099754 - BETTER TOGETHER, LLC				
BETTER TOGETHER, LLC	000312	07/06/2026	CPR CARDS	93.50
Vendor 099754 - BETTER TOGETHER, LLC Total:				93.50
Vendor: 099794 - BLY, JOSHUA				
BLY, JOSHUA	476	07/06/2026	MOWING	1,750.00
BLY, JOSHUA	476	07/06/2026	MOWING	4,750.00
Vendor 099794 - BLY, JOSHUA Total:				6,500.00
Vendor: 099242 - BOLTON & MENK, INC.				
BOLTON & MENK, INC.	0396871	07/06/2026	AIRPORT APRON RECON - ENC	5,575.00
BOLTON & MENK, INC.	0396872	07/06/2026	RUNWAY/TAXIWAY - ENGINEI	115.00
BOLTON & MENK, INC.	0399136	07/06/2026	COSA	795.00
BOLTON & MENK, INC.	0399136	07/06/2026	COSA	795.00
Vendor 099242 - BOLTON & MENK, INC. Total:				7,280.00
Vendor: 099373 - BOUND TREE MEDICAL, LLC				
BOUND TREE MEDICAL, LLC	86237288	07/06/2026	EMS SUPPLIES	179.98
BOUND TREE MEDICAL, LLC	86238931	07/06/2026	EMS SUPPLIES	118.80
Vendor 099373 - BOUND TREE MEDICAL, LLC Total:				298.78
Vendor: 099440 - BRAUN INTERTEC CORPORATION				
BRAUN INTERTEC CORPORATI	IN1019272	07/06/2026	SOIL TESTING - WA PLANT	1,916.25
Vendor 099440 - BRAUN INTERTEC CORPORATION Total:				1,916.25
Vendor: 001138 - BSN SPORTS, LLC				
BSN SPORTS, LLC	934380383	07/06/2026	SUPPLIES	159.96
Vendor 001138 - BSN SPORTS, LLC Total:				159.96
Vendor: 099696 - CALDWELL TANKS, INC.				
CALDWELL TANKS, INC.	PAY REQ #14	07/06/2026	PAY REQ #14 - WA TOWER	178,410.95
CALDWELL TANKS, INC.	PAY REQ #15	07/06/2026	PAY REQ #15 - S WA TOWER	78,757.56

			Vendor 099696 - CALDWELL TANKS, INC. Total:	257,168.51
Vendor: 005030 - CAPITAL SANITARY SUPPLY				
CAPITAL SANITARY SUPPLY	C427218	06/24/2026	OFFICE SUPPLIES	78.95
CAPITAL SANITARY SUPPLY	C426361A	07/06/2026	SUPPLIES	189.06
CAPITAL SANITARY SUPPLY	C428378	07/06/2026	SUPPLIES	548.28
			Vendor 005030 - CAPITAL SANITARY SUPPLY Total:	816.29
Vendor: 099985 - CARR, MEREDITH				
CARR, MEREDITH	3498201	06/26/2026	BOOT ALLOWANCE (MC)	117.69
			Vendor 099985 - CARR, MEREDITH Total:	117.69
Vendor: 021200 - CENTER POINT LARGE PRINT				
CENTER POINT LARGE PRINT	2260655	07/06/2026	BOOKS	135.00
			Vendor 021200 - CENTER POINT LARGE PRINT Total:	135.00
Vendor: 093279 - CENTRAL IOWA DISTRIBUTING, INC.				
CENTRAL IOWA DISTRIBUTING	02004222	07/06/2026	SUPPLIES	745.00
			Vendor 093279 - CENTRAL IOWA DISTRIBUTING, INC. Total:	745.00
Vendor: 099894 - CITY OF GRINNELL				
CITY OF GRINNELL	06.01.26	06/03/2026	CAMPBELL FUND	166.20
CITY OF GRINNELL	06.15.26	06/17/2026	CAMPBELL FUND	204.64
CITY OF GRINNELL	06/15/26	06/17/2026	CAMPBELL FUND	242.14
CITY OF GRINNELL	06-15-26	06/17/2026	CAMPBELL FUND	171.38
			Vendor 099894 - CITY OF GRINNELL Total:	784.36
Vendor: 020727 - CMI, INC				
CMI, INC	8081446	06/26/2026	INTOXILIZER - STEP GRANT	528.00
			Vendor 020727 - CMI, INC Total:	528.00
Vendor: 000006 - COLLECTION SERVICE CENTER				
COLLECTION SERVICE CENTER	INV0003055	06/15/2026	CHILD SUPPORT	415.00
COLLECTION SERVICE CENTER	INV0003055	06/15/2026	CHILD SUPPORT	56.25
COLLECTION SERVICE CENTER	INV0003055	06/15/2026	CHILD SUPPORT	337.05
COLLECTION SERVICE CENTER	INV0003073	06/30/2026	CHILD SUPPORT	1,347.79
COLLECTION SERVICE CENTER	INV0003073	06/30/2026	CHILD SUPPORT	55.79
COLLECTION SERVICE CENTER	INV0003073	06/30/2026	CHILD SUPPORT	337.51
			Vendor 000006 - COLLECTION SERVICE CENTER Total:	2,549.39
Vendor: 002260 - CORE & MAIN LP				
CORE & MAIN LP	INV0031205	06/26/2026	LAB SUPPLIES	132.92
CORE & MAIN LP	Z032060	07/06/2026	METER - 1020 MAIN ST	957.89
			Vendor 002260 - CORE & MAIN LP Total:	1,090.81
Vendor: 099428 - COUNTRY CARPET CLEANING & RESTORATION				
COUNTRY CARPET CLEANING	07.06.26	07/06/2026	CLEAN CARPET	600.00
			Vendor 099428 - COUNTRY CARPET CLEANING & RESTORATION Total:	600.00
Vendor: 099565 - CRAIG D RITLAND				
CRAIG D RITLAND	24	07/06/2026	ARCHITECT FEES - VETS MONI	28,375.00
			Vendor 099565 - CRAIG D RITLAND Total:	28,375.00
Vendor: 099688 - CUBS COLLISION CENTER INC				
CUBS COLLISION CENTER INC	453900	07/06/2026	PL-1 REPAIRS	5,000.00
			Vendor 099688 - CUBS COLLISION CENTER INC Total:	5,000.00
Vendor: 002705 - CUMMINS SALES AND SERVICE				
CUMMINS SALES AND SERVICE	J4-260616335	06/26/2026	GENERATOR TESTING	616.81
			Vendor 002705 - CUMMINS SALES AND SERVICE Total:	616.81
Vendor: 002126 - CUNNINGHAM, INC.				
CUNNINGHAM, INC.	2450	06/26/2026	HEADWORKS HVAC	674.43
			Vendor 002126 - CUNNINGHAM, INC. Total:	674.43
Vendor: 099986 - DEHOEDT RENTALS LLC				
DEHOEDT RENTALS LLC	06.15.26	06/17/2026	CAMPBELL FUND	975.00
			Vendor 099986 - DEHOEDT RENTALS LLC Total:	975.00
Vendor: 099413 - DELTA DENTAL				
DELTA DENTAL	INV0003058	06/15/2026	DENTAL INSURANCE	191.98
DELTA DENTAL	INV0003058	06/15/2026	DENTAL INSURANCE	3.08
DELTA DENTAL	INV0003058	06/15/2026	DENTAL INSURANCE	55.81
DELTA DENTAL	INV0003058	06/15/2026	DENTAL INSURANCE	15.42
DELTA DENTAL	INV0003058	06/15/2026	DENTAL INSURANCE	26.11
DELTA DENTAL	INV0003058	06/15/2026	DENTAL INSURANCE	50.27
DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	133.46

DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	191.88
DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	3.08
DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	48.18
DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	20.20
DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	54.29
DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	4.09
DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	3.18
DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	47.32
DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	15.43
DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	26.10
DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	26.14
DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	27.35
DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	18.11
DELTA DENTAL	INV0003077	06/30/2026	DENTAL INSURANCE	51.73
DELTA DENTAL	INV0003085	06/30/2026	DENTAL INSURANCE	2,929.31
DELTA DENTAL	INV0003085	06/30/2026	DENTAL INSURANCE	77.68
DELTA DENTAL	INV0003085	06/30/2026	DENTAL INSURANCE	298.37
DELTA DENTAL	INV0003085	06/30/2026	DENTAL INSURANCE	902.96
DELTA DENTAL	INV0003085	06/30/2026	DENTAL INSURANCE	355.40
DELTA DENTAL	INV0003085	06/30/2026	DENTAL INSURANCE	116.52
DELTA DENTAL	INV0003085	06/30/2026	DENTAL INSURANCE	134.71
DELTA DENTAL	INV0003085	06/30/2026	DENTAL INSURANCE	212.39
DELTA DENTAL	INV0003085	06/30/2026	DENTAL INSURANCE	67.61
Vendor 099413 - DELTA DENTAL Total:				6,108.16
Vendor: 008700 - DEMCO				
DEMCO	7819650	06/24/2026	OFFICE SUPPLIES	113.12
DEMCO	7821379	07/06/2026	OFFICE SUPPLIES	250.00
Vendor 008700 - DEMCO Total:				363.12
Vendor: 009720 - EBSCO INFORMATION SERVICES				
EBSCO INFORMATION SERVICE	1814768	06/24/2026	MAGAZINES	1,385.73
EBSCO INFORMATION SERVICE	2502415	06/24/2026	REFUND	(176.00)
Vendor 009720 - EBSCO INFORMATION SERVICES Total:				1,209.73
Vendor: 000011 - EFTPS				
EFTPS	CM0000402	06/15/2026	FEDERAL WITHHOLDING	(181.10)
EFTPS	INV0003063	06/15/2026	FEDERAL WITHHOLDING	7,985.53
EFTPS	INV0003063	06/15/2026	MEDICARE WITHHOLDING	3,462.66
EFTPS	INV0003063	06/15/2026	SOCIAL SECURITY WITHHOLDING	5,793.84
EFTPS	INV0003063	06/15/2026	FEDERAL WITHHOLDING	855.95
EFTPS	INV0003063	06/15/2026	SOCIAL SECURITY WITHHOLDING	2,121.98
EFTPS	INV0003063	06/15/2026	MEDICARE WITHHOLDING	496.22
EFTPS	INV0003063	06/15/2026	FEDERAL WITHHOLDING	167.76
EFTPS	INV0003063	06/15/2026	SOCIAL SECURITY WITHHOLDING	292.98
EFTPS	INV0003063	06/15/2026	MEDICARE WITHHOLDING	68.52
EFTPS	INV0003063	06/15/2026	FEDERAL WITHHOLDING	984.69
EFTPS	INV0003063	06/15/2026	MEDICARE WITHHOLDING	358.46
EFTPS	INV0003063	06/15/2026	SOCIAL SECURITY WITHHOLDING	1,533.14
EFTPS	INV0003063	06/15/2026	FEDERAL WITHHOLDING	774.05
EFTPS	INV0003063	06/15/2026	MEDICARE WITHHOLDING	314.00
EFTPS	INV0003063	06/15/2026	SOCIAL SECURITY WITHHOLDING	1,342.48
EFTPS	INV0003063	06/15/2026	FEDERAL WITHHOLDING	1,440.36
EFTPS	INV0003063	06/15/2026	SOCIAL SECURITY WITHHOLDING	1,997.02
EFTPS	INV0003063	06/15/2026	MEDICARE WITHHOLDING	467.02
EFTPS	INV0003063	06/15/2026	FEDERAL WITHHOLDING	1,261.71
EFTPS	INV0003063	06/15/2026	MEDICARE WITHHOLDING	506.52
EFTPS	INV0003063	06/15/2026	SOCIAL SECURITY WITHHOLDING	2,165.54
EFTPS	INV0003082	06/30/2026	FEDERAL WITHHOLDING	12,377.71
EFTPS	INV0003082	06/30/2026	MEDICARE WITHHOLDING	4,816.50
EFTPS	INV0003082	06/30/2026	SOCIAL SECURITY WITHHOLDING	7,491.36
EFTPS	INV0003082	06/30/2026	FEDERAL WITHHOLDING	1,800.17
EFTPS	INV0003082	06/30/2026	MEDICARE WITHHOLDING	717.40
EFTPS	INV0003082	06/30/2026	SOCIAL SECURITY WITHHOLDING	3,067.26
EFTPS	INV0003082	06/30/2026	FEDERAL WITHHOLDING	1,281.90
EFTPS	INV0003082	06/30/2026	MEDICARE WITHHOLDING	406.74
EFTPS	INV0003082	06/30/2026	SOCIAL SECURITY WITHHOLDING	1,739.04
EFTPS	INV0003082	06/30/2026	FEDERAL WITHHOLDING	437.12
EFTPS	INV0003082	06/30/2026	MEDICARE WITHHOLDING	170.16

EFTPS	INV0003082	06/30/2026	SOCIAL SECURITY WITHHOLDI	727.60
EFTPS	INV0003082	06/30/2026	FEDERAL WITHHOLDING	1,061.80
EFTPS	INV0003082	06/30/2026	SOCIAL SECURITY WITHHOLDI	1,580.90
EFTPS	INV0003082	06/30/2026	MEDICARE WITHHOLDING	369.58
EFTPS	INV0003082	06/30/2026	FEDERAL WITHHOLDING	196.17
EFTPS	INV0003082	06/30/2026	MEDICARE WITHHOLDING	57.42
EFTPS	INV0003082	06/30/2026	SOCIAL SECURITY WITHHOLDI	245.42
EFTPS	INV0003082	06/30/2026	FEDERAL WITHHOLDING	1,615.77
EFTPS	INV0003082	06/30/2026	MEDICARE WITHHOLDING	621.24
EFTPS	INV0003082	06/30/2026	SOCIAL SECURITY WITHHOLDI	2,656.50
EFTPS	INV0003082	06/30/2026	FEDERAL WITHHOLDING	1,851.60
EFTPS	INV0003082	06/30/2026	MEDICARE WITHHOLDING	658.16
EFTPS	INV0003082	06/30/2026	SOCIAL SECURITY WITHHOLDI	2,813.84
EFTPS	INV0003082	06/30/2026	FEDERAL WITHHOLDING	107.86
EFTPS	INV0003082	06/30/2026	MEDICARE WITHHOLDING	161.60
EFTPS	INV0003082	06/30/2026	SOCIAL SECURITY WITHHOLDI	691.06
EFTPS	INV0003082	06/30/2026	FEDERAL WITHHOLDING	2,287.23
EFTPS	INV0003082	06/30/2026	MEDICARE WITHHOLDING	770.72
EFTPS	INV0003082	06/30/2026	SOCIAL SECURITY WITHHOLDI	3,295.44
Vendor 000011 - EFTPS Total:				<u>90,284.60</u>

Vendor: 097251 - ELECTRIC PUMP, INC.

ELECTRIC PUMP, INC.	039491	06/26/2026	OMNISITE BATTERIES	1,565.00
ELECTRIC PUMP, INC.	0515808	06/26/2026	DO EQUIP	7,805.00
ELECTRIC PUMP, INC.	0515809	06/26/2026	LIFT STAT FLOATS	875.00
ELECTRIC PUMP, INC.	0515810	06/26/2026	FARMHAND PLC	8,610.00
Vendor 097251 - ELECTRIC PUMP, INC. Total:				<u>18,855.00</u>

Vendor: 002042 - ELM USA, INC.

ELM USA, INC.	85885	07/06/2026	MONTHLY MIN	25.00
Vendor 002042 - ELM USA, INC. Total:				<u>25.00</u>

Vendor: 099980 - ENVISIONWARE, INC

ENVISIONWARE, INC	INV-US-81759	06/18/2026	TECHNOLOGY	4,755.00
Vendor 099980 - ENVISIONWARE, INC Total:				<u>4,755.00</u>

Vendor: 001820 - EVOQUA WATER TECHNOLOGIES LLC

EVOQUA WATER TECHNOLOG	907549942	06/26/2026	CHEM FEED - APRIL 2026	500.00
EVOQUA WATER TECHNOLOG	907592670	07/06/2026	CHEM FEED - MAY 2026	500.00
Vendor 001820 - EVOQUA WATER TECHNOLOGIES LLC Total:				<u>1,000.00</u>

Vendor: 098287 - FASTENAL COMPANY

FASTENAL COMPANY	IAGRN163541	07/06/2026	SUPPLIES	97.91
FASTENAL COMPANY	IAGRN163663	07/06/2026	SUPPLIES	1.21
Vendor 098287 - FASTENAL COMPANY Total:				<u>99.12</u>

Vendor: 002660 - FIRST BOOK

FIRST BOOK	7002102214(1)	06/24/2026	BOOKS	170.60
FIRST BOOK	7002102214(1)	06/24/2026	BOOKS	88.98
FIRST BOOK	7002102214(2)	06/24/2026	BOOKS	7.72
Vendor 002660 - FIRST BOOK Total:				<u>267.30</u>

Vendor: 098006 - GALLS, LLC

GALLS, LLC	035191974	06/26/2026	COAT (JK)	143.46
Vendor 098006 - GALLS, LLC Total:				<u>143.46</u>

Vendor: 010500 - GERMAN PLUMBING, HEATING & COOLING, INC.

GERMAN PLUMBING, HEATING	13392	07/06/2026	BAILEY PARK - TOILET RPR	204.62
Vendor 010500 - GERMAN PLUMBING, HEATING & COOLING, INC. Total:				<u>204.62</u>

Vendor: 002628 - GIBSON, DEREK

GIBSON, DEREK	370510	07/06/2026	CLEANING SVC (JUNE)	53.33
GIBSON, DEREK	370510	07/06/2026	CLEANING SVC (JUNE)	53.33
GIBSON, DEREK	370510	07/06/2026	CLEANING SVC (JUNE)	53.34
GIBSON, DEREK	370511	07/06/2026	CLEANING SVC (JUNE)	1,260.00
GIBSON, DEREK	370512	07/06/2026	PSB BLDG CONTRACTS	780.00
GIBSON, DEREK	370514	07/06/2026	CLEANING SVC JUNE	1,790.00
Vendor 002628 - GIBSON, DEREK Total:				<u>3,990.00</u>

Vendor: 099351 - GIBSON, FORREST

GIBSON, FORREST	07.06.26	07/06/2026	TAE KWON DO	160.00
Vendor 099351 - GIBSON, FORREST Total:				<u>160.00</u>

Vendor: 097045 - GRAINGER

GRAINGER	9940279350	06/26/2026	TREE WATER BAGS	315.84
GRAINGER	9940279350	06/26/2026	TREE WATER BAGS	315.84
GRAINGER	9940279350	06/26/2026	TREE WATER BAGS	315.84
GRAINGER	9949026638	06/26/2026	DISTRIBUTION TRLR	417.69
GRAINGER	9960728526	06/26/2026	NW EXHAUST FANS	482.92
GRAINGER	9960728542	06/26/2026	EXHAUST FAN COVER	84.20
GRAINGER	9962699618	06/26/2026	CAM & GROOVE COUPLING	23.38
GRAINGER	9947578598	07/06/2026	SUPPLIES	74.12
GRAINGER	9960728534	07/06/2026	NW EXHAUST FANS	500.09
GRAINGER	9967636615	07/06/2026	TOOLS	108.54
GRAINGER	9970758067	07/06/2026	PLANT MTNCE	132.97
Vendor 097045 - GRAINGER Total:				2,771.43
Vendor: 000702 - GREATER POWESHIEK COMMUNITY FOUNDATION				
GREATER POWESHIEK COMM	INV0003053	06/15/2026	GREATER POWESHIEK FOUND	10.00
GREATER POWESHIEK COMM	INV0003069	06/30/2026	GREATER POWESHIEK FOUND	10.00
Vendor 000702 - GREATER POWESHIEK COMMUNITY FOUNDATION Total:				20.00
Vendor: 002403 - GRINNELL CENTER LLC				
GRINNELL CENTER LLC	PMNT #7	07/06/2026	PMNT #7	11,522.14
Vendor 002403 - GRINNELL CENTER LLC Total:				11,522.14
Vendor: 099895 - GRINNELL FIRE DEPARTMENT				
GRINNELL FIRE DEPARTMENT	06.01.26	06/03/2026	CAMPBELL FUND	275.00
Vendor 099895 - GRINNELL FIRE DEPARTMENT Total:				275.00
Vendor: 011200 - GRINNELL FIRESTONE				
GRINNELL FIRESTONE	040481	06/26/2026	TIRE RPR - WIDE AREA MOWE	49.45
GRINNELL FIRESTONE	040113	07/06/2026	#414 TIRE RPR	253.08
Vendor 011200 - GRINNELL FIRESTONE Total:				302.53
Vendor: 099987 - GRINNELL OPTIMISTS				
GRINNELL OPTIMISTS	06.15.26	06/17/2026	CAMPBELL FUND	2,000.00
Vendor 099987 - GRINNELL OPTIMISTS Total:				2,000.00
Vendor: 099976 - GRINNELL UNITED CHURCH OF CHRIST				
GRINNELL UNITED CHURCH OF	06.01.26	06/03/2026	CAMPBELL FUND	3,000.00
Vendor 099976 - GRINNELL UNITED CHURCH OF CHRIST Total:				3,000.00
Vendor: 013400 - GRINNELL-NEWBURG SCHOOL DISTRICT				
GRINNELL-NEWBURG SCHOOL	07.06.26	07/06/2026	JULY - GARC LEASE	3,982.67
GRINNELL-NEWBURG SCHOOL	07-06-26	07/06/2026	JULY - SOCCER LEASE	254.41
Vendor 013400 - GRINNELL-NEWBURG SCHOOL DISTRICT Total:				4,237.08
Vendor: 014250 - GRONEWOLD, BELL, KYHNN & CO PC				
GRONEWOLD, BELL, KYHNN &	32928	07/06/2026	FY25 AUDIT	499.50
GRONEWOLD, BELL, KYHNN &	32928	07/06/2026	FY25 AUDIT	499.50
GRONEWOLD, BELL, KYHNN &	32928	07/06/2026	FY25 AUDIT	501.00
GRONEWOLD, BELL, KYHNN &	32928	07/06/2026	FY25 AUDIT	375.00
GRONEWOLD, BELL, KYHNN &	32928	07/06/2026	FY25 AUDIT	375.00
GRONEWOLD, BELL, KYHNN &	32928	07/06/2026	FY25 AUDIT	375.00
GRONEWOLD, BELL, KYHNN &	32928	07/06/2026	FY25 AUDIT	375.00
GRONEWOLD, BELL, KYHNN &	32928	07/06/2026	FY25 AUDIT	375.00
GRONEWOLD, BELL, KYHNN &	33062	07/06/2026	FY25 AUDIT	499.50
GRONEWOLD, BELL, KYHNN &	33062	07/06/2026	FY25 AUDIT	499.50
GRONEWOLD, BELL, KYHNN &	33062	07/06/2026	FY25 AUDIT	501.00
GRONEWOLD, BELL, KYHNN &	33062	07/06/2026	FY25 AUDIT	375.00
GRONEWOLD, BELL, KYHNN &	33062	07/06/2026	FY25 AUDIT	375.00
GRONEWOLD, BELL, KYHNN &	33062	07/06/2026	FY25 AUDIT	375.00
GRONEWOLD, BELL, KYHNN &	33062	07/06/2026	FY25 AUDIT	375.00
Vendor 014250 - GRONEWOLD, BELL, KYHNN & CO PC Total:				6,000.00
Vendor: 099993 - H & M BICYCLE COMPANY				
H & M BICYCLE COMPANY	06.30.26	07/06/2026	MEYERS - CLAIM - TIRE REPAIR	120.98
Vendor 099993 - H & M BICYCLE COMPANY Total:				120.98
Vendor: 099452 - HAWKINS, INC				
HAWKINS, INC	7441364	06/26/2026	CHEMICAL	4,489.42
HAWKINS, INC	7441393	06/26/2026	AZONE	322.75
HAWKINS, INC	7450599	06/26/2026	CHEMICAL	2,494.00
HAWKINS, INC	7460541	06/26/2026	CHEMICAL	4,026.09
HAWKINS, INC	7467927	06/26/2026	CHEMICAL	1,672.75
HAWKINS, INC	7476944	07/06/2026	CHEMICAL	1,956.44
Vendor 099452 - HAWKINS, INC Total:				14,961.45

Vendor: 095104 - HD SUPPLY, INC

HD SUPPLY, INC	INV01075732	06/26/2026	LAB SUPPLIES	486.58
Vendor 095104 - HD SUPPLY, INC Total:				486.58

Vendor: 099591 - HEARTLAND BUSINESS SYSTEMS, LLC

HEARTLAND BUSINESS SYSTEM 888493-H	07/06/2026	SOFTWARE MAINT	525.00
HEARTLAND BUSINESS SYSTEM 888494-H	07/06/2026	ADOBE RENEWAL	459.70
HEARTLAND BUSINESS SYSTEM 888494-H	07/06/2026	ADOBE RENEWAL	114.92
HEARTLAND BUSINESS SYSTEM 888494-H	07/06/2026	ADOBE RENEWAL	114.92
HEARTLAND BUSINESS SYSTEM 888494-H	07/06/2026	ADOBE RENEWAL	344.77
HEARTLAND BUSINESS SYSTEM 888494-H	07/06/2026	ADOBE RENEWAL	459.70
HEARTLAND BUSINESS SYSTEM 888494-H	07/06/2026	ADOBE RENEWAL	344.77
HEARTLAND BUSINESS SYSTEM 888494-H	07/06/2026	ADOBE RENEWAL	114.94
HEARTLAND BUSINESS SYSTEM 888494-H	07/06/2026	ADOBE RENEWAL	114.92
HEARTLAND BUSINESS SYSTEM 888494-H	07/06/2026	ADOBE RENEWAL	114.92
HEARTLAND BUSINESS SYSTEM 888494-H	07/06/2026	ADOBE RENEWAL	114.92
HEARTLAND BUSINESS SYSTEM 888494-H	07/06/2026	ADOBE RENEWAL	114.92
HEARTLAND BUSINESS SYSTEM 888494-H	07/06/2026	ADOBE RENEWAL	114.92
HEARTLAND BUSINESS SYSTEM 891481-H	07/06/2026	MICROSOFT RENEWAL	2,400.00
HEARTLAND BUSINESS SYSTEM 891481-H	07/06/2026	MICROSOFT RENEWAL	729.00
HEARTLAND BUSINESS SYSTEM 891481-H	07/06/2026	MICROSOFT RENEWAL	729.00
HEARTLAND BUSINESS SYSTEM 891481-H	07/06/2026	MICROSOFT RENEWAL	522.00
HEARTLAND BUSINESS SYSTEM 891481-H	07/06/2026	MICROSOFT RENEWAL	522.00
HEARTLAND BUSINESS SYSTEM 891481-H	07/06/2026	MICROSOFT RENEWAL	1,200.00
HEARTLAND BUSINESS SYSTEM 891481-H	07/06/2026	MICROSOFT RENEWAL	966.00
HEARTLAND BUSINESS SYSTEM 891481-H	07/06/2026	MICROSOFT RENEWAL	1,350.00
HEARTLAND BUSINESS SYSTEM 891481-H	07/06/2026	MICROSOFT RENEWAL	150.00
HEARTLAND BUSINESS SYSTEM 891481-H	07/06/2026	MICROSOFT RENEWAL	150.00
HEARTLAND BUSINESS SYSTEM 891481-H	07/06/2026	MICROSOFT RENEWAL	450.00
HEARTLAND BUSINESS SYSTEM 891481-H	07/06/2026	MICROSOFT RENEWAL	444.00
HEARTLAND BUSINESS SYSTEM 892331-H	07/06/2026	MONTHLY IT SERVICES	2,966.93
HEARTLAND BUSINESS SYSTEM 892331-H	07/06/2026	MONTHLY IT SERVICES	1,582.36
HEARTLAND BUSINESS SYSTEM 892331-H	07/06/2026	MONTHLY IT SERVICES	1,582.36
HEARTLAND BUSINESS SYSTEM 892331-H	07/06/2026	MONTHLY IT SERVICES	791.18
HEARTLAND BUSINESS SYSTEM 892331-H	07/06/2026	MONTHLY IT SERVICES	2,747.39
HEARTLAND BUSINESS SYSTEM 892331-H	07/06/2026	MONTHLY IT SERVICES	1,384.57
HEARTLAND BUSINESS SYSTEM 892331-H	07/06/2026	MONTHLY IT SERVICES	4,158.82
HEARTLAND BUSINESS SYSTEM 892331-H	07/06/2026	MONTHLY IT SERVICES	197.80
HEARTLAND BUSINESS SYSTEM 892331-H	07/06/2026	MONTHLY IT SERVICES	197.80
HEARTLAND BUSINESS SYSTEM 892331-H	07/06/2026	MONTHLY IT SERVICES	593.39
HEARTLAND BUSINESS SYSTEM 892331-H	07/06/2026	MONTHLY IT SERVICES	791.16
HEARTLAND BUSINESS SYSTEM 892331-H	07/06/2026	MONTHLY IT SERVICES	791.18
Vendor 099591 - HEARTLAND BUSINESS SYSTEMS, LLC Total:			30,335.34

Vendor: 015100 - HERALD REGISTER

HERALD REGISTER	00118080	07/06/2026	LEGALS - CC	71.90
HERALD REGISTER	00118119	07/06/2026	LEGALS - CC	347.28
HERALD REGISTER	00118120	07/06/2026	LEGALS - ORD NO 1569	123.43
HERALD REGISTER	00118121	07/06/2026	LEGALS - ORD NO 1570	88.40
HERALD REGISTER	00118122	07/06/2026	LEGALS - ORD NO 1571	80.85
HERALD REGISTER	00118123	07/06/2026	LEGALS - ORD NO 1573	30.18
HERALD REGISTER	00118143	07/06/2026	LEGALS - CC	15.10
HERALD REGISTER	00118159	07/06/2026	LEGALS - CC	79.09
Vendor 015100 - HERALD REGISTER Total:				836.23

Vendor: 099481 - HOUSTON ENGINEERING, INC

HOUSTON ENGINEERING, INC 82330	07/06/2026	ARBOR & NYANZA RESTORATI	66,242.97
Vendor 099481 - HOUSTON ENGINEERING, INC Total:			66,242.97

Vendor: 099914 - HUDDLESTON PROPERTIES, LLC

HUDDLESTON PROPERTIES, LL 06.15.26	06/17/2026	CAMPBELL FUND	1,000.00
HUDDLESTON PROPERTIES, LL 06.15.26-R	06/17/2026	CAMPBELL FUND	(1,000.00)
Vendor 099914 - HUDDLESTON PROPERTIES, LLC Total:			-

Vendor: 000482 - ILLINOIS LIBRARY ASSOCIATION

ILLINOIS LIBRARY ASSOCIATIO	330849	07/06/2026	PROGRAM SUPPLIES	26.50
ILLINOIS LIBRARY ASSOCIATIO	330849	07/06/2026	PROGRAM SUPPLIES	71.40
ILLINOIS LIBRARY ASSOCIATIO	330849	07/06/2026	PROGRAM SUPPLIES	30.00
Vendor 000482 - ILLINOIS LIBRARY ASSOCIATION Total:				127.90

Vendor: 050266 - IMWCA

IMWCA INV98325	07/06/2026	WORK COMP FY27	29,234.86
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IMWCA	INV98325	07/06/2026	WORK COMP FY27	4,313.34
IMWCA	INV98325	07/06/2026	WORK COMP FY27	3,354.82
IMWCA	INV98325	07/06/2026	WORK COMP FY27	3,354.82
IMWCA	INV98325	07/06/2026	WORK COMP FY27	1,917.04
IMWCA	INV98325	07/06/2026	WORK COMP FY27	1,917.04
IMWCA	INV98325	07/06/2026	WORK COMP FY27	1,917.04
IMWCA	INV98325	07/06/2026	WORK COMP FY27	1,917.04
Vendor 050266 - IMWCA Total:				47,926.00

Vendor: 095001 - INGRAM LIBRARY SERVICES

INGRAM LIBRARY SERVICES	97033427	06/24/2026	BOOKS	36.46
INGRAM LIBRARY SERVICES	97033428	06/24/2026	BOOKS	36.00
INGRAM LIBRARY SERVICES	97033429	06/24/2026	BOOKS	57.01
INGRAM LIBRARY SERVICES	97062595	06/24/2026	BOOKS	181.31
INGRAM LIBRARY SERVICES	97062596	06/24/2026	BOOKS	562.43
INGRAM LIBRARY SERVICES	97062597	06/24/2026	BOOKS	527.10
INGRAM LIBRARY SERVICES	97062598	06/24/2026	BOOKS	19.25
INGRAM LIBRARY SERVICES	97062599	06/24/2026	BOOKS	554.64
INGRAM LIBRARY SERVICES	97150219	06/24/2026	BOOKS	42.15
INGRAM LIBRARY SERVICES	97150220	06/24/2026	BOOKS	55.13
INGRAM LIBRARY SERVICES	97150221	06/24/2026	BOOKS	115.88
INGRAM LIBRARY SERVICES	97315337	06/24/2026	BOOKS	36.62
INGRAM LIBRARY SERVICES	97315338	06/24/2026	BOOKS	71.22
INGRAM LIBRARY SERVICES	97315340	06/24/2026	BOOKS	31.15
INGRAM LIBRARY SERVICES	95622544	07/06/2026	BOOKS	61.74
INGRAM LIBRARY SERVICES	95622545	07/06/2026	BOOKS	34.27
INGRAM LIBRARY SERVICES	96000270	07/06/2026	BOOKS	39.04
INGRAM LIBRARY SERVICES	96000271	07/06/2026	BOOKS	104.96
INGRAM LIBRARY SERVICES	96000272	07/06/2026	BOOKS	33.48
INGRAM LIBRARY SERVICES	96000273	07/06/2026	BOOKS	496.07
INGRAM LIBRARY SERVICES	96018258	07/06/2026	BOOKS	23.81
INGRAM LIBRARY SERVICES	96018259	07/06/2026	BOOKS	69.91
INGRAM LIBRARY SERVICES	97315336	07/06/2026	BOOKS	17.91
INGRAM LIBRARY SERVICES	97315339	07/06/2026	BOOKS	58.61
INGRAM LIBRARY SERVICES	97428725	07/06/2026	BOOKS	41.77
INGRAM LIBRARY SERVICES	97444645	07/06/2026	BOOKS	16.73
INGRAM LIBRARY SERVICES	97444646	07/06/2026	BOOKS	682.44
Vendor 095001 - INGRAM LIBRARY SERVICES Total:				4,007.09

Vendor: 021198 - IOWA CODIFICATION INC

IOWA CODIFICATION INC	2026-IC-0159	07/06/2026	ANNUAL WEB HOST	475.00
Vendor 021198 - IOWA CODIFICATION INC Total:				475.00

Vendor: 098028 - IOWA COMMUNICATIONS NETWORK

IOWA COMMUNICATIONS NETWORK	749207	06/24/2026	MONTHLY SVC (MAY 2026)	8.33
Vendor 098028 - IOWA COMMUNICATIONS NETWORK Total:				8.33

Vendor: 130 - IOWA DEPT OF PUBLIC SAFETY

IOWA DEPT OF PUBLIC SAFETY	06-2026-189	06/26/2026	TRMNL BILLING APR-JUNE '26	300.00
Vendor 130 - IOWA DEPT OF PUBLIC SAFETY Total:				300.00

Vendor: 001389 - IOWA LAW ENFORCEMENT ACADEMY

IOWA LAW ENFORCEMENT ACADEMY	333659	06/26/2026	FIREARM TRN (MM)	625.00
Vendor 001389 - IOWA LAW ENFORCEMENT ACADEMY Total:				625.00

Vendor: 021100 - IOWA LEAGUE OF CITIES

IOWA LEAGUE OF CITIES	109053	07/06/2026	FY27 DUES	5,121.00
Vendor 021100 - IOWA LEAGUE OF CITIES Total:				5,121.00

Vendor: 093055 - IOWA ONE CALL

IOWA ONE CALL	282165	07/06/2026	LOCATES	184.70
IOWA ONE CALL	282719	07/06/2026	LOCATES	93.15
IOWA ONE CALL	282719	07/06/2026	LOCATES	93.15
Vendor 093055 - IOWA ONE CALL Total:				371.00

Vendor: 090220 - IOWA PRISON INDUSTRIES

IOWA PRISON INDUSTRIES	701002	06/26/2026	UNIFORM (JK)	729.24
IOWA PRISON INDUSTRIES	701155	07/06/2026	UNIFORM (JK)	81.22
Vendor 090220 - IOWA PRISON INDUSTRIES Total:				810.46

Vendor: 090000 - IPERS

IPERS	INV0003060	06/15/2026	IPERS	4,218.82
IPERS	INV0003060	06/15/2026	IPERS - PROTECTION CLASS	150.00

IPERS	INV0003060	06/15/2026	IPERS	2,713.44
IPERS	INV0003060	06/15/2026	IPERS	386.30
IPERS	INV0003060	06/15/2026	IPERS	2,067.23
IPERS	INV0003060	06/15/2026	IPERS	1,763.46
IPERS	INV0003060	06/15/2026	IPERS	2,594.67
IPERS	INV0003060	06/15/2026	IPERS	2,855.01
IPERS	DM0000164	06/30/2026	MATCH IQ	0.04
IPERS	DM0000166	06/30/2026	INTEREST - ADJUSTMENT	2.47
IPERS	INV0003079	06/30/2026	IPERS	6,401.18
IPERS	INV0003079	06/30/2026	IPERS - PROTECTION CLASS	247.29
IPERS	INV0003079	06/30/2026	IPERS - ELECTED OFFICIAL	445.68
IPERS	INV0003079	06/30/2026	IPERS	3,966.73
IPERS	INV0003079	06/30/2026	IPERS	2,277.26
IPERS	INV0003079	06/30/2026	IPERS	958.78
IPERS	INV0003079	06/30/2026	IPERS	2,144.60
IPERS	INV0003079	06/30/2026	IPERS	321.92
IPERS	INV0003079	06/30/2026	IPERS	3,511.50
IPERS	INV0003079	06/30/2026	IPERS	3,795.98
IPERS	INV0003079	06/30/2026	IPERS	1,175.33
IPERS	INV0003079	06/30/2026	IPERS	4,396.36
			Vendor 090000 - IPERS Total:	46,394.05
Vendor: 002495 - JCS JOHNS, LLC.				
JCS JOHNS, LLC.	10436-2	06/26/2026	BRUSH DUMP - PORTALET	125.00
JCS JOHNS, LLC.	10436-3	07/06/2026	BRUSH DUMP - PORTALET	125.00
			Vendor 002495 - JCS JOHNS, LLC. Total:	250.00
Vendor: 000676 - JD FINANCIAL - THEISEN'S				
JD FINANCIAL - THEISEN'S	3759015	06/26/2026	CHAINSAW CHAIN	30.59
JD FINANCIAL - THEISEN'S	3772728	06/26/2026	SUPPLIES	73.94
JD FINANCIAL - THEISEN'S	3774533	06/26/2026	SUPPLIES	33.98
JD FINANCIAL - THEISEN'S	3775987	06/26/2026	BITS	19.48
JD FINANCIAL - THEISEN'S	3776252	06/26/2026	CONCRETE BIT	7.49
JD FINANCIAL - THEISEN'S	3776354	06/26/2026	SUPPLIES	14.16
JD FINANCIAL - THEISEN'S	3776354	06/26/2026	SUPPLIES	15.49
JD FINANCIAL - THEISEN'S	3777136	06/26/2026	TIRES	159.98
JD FINANCIAL - THEISEN'S	3781459	06/26/2026	BOLTS	80.83
			Vendor 000676 - JD FINANCIAL - THEISEN'S Total:	435.94
Vendor: 000045 - JOHNSON, DAN				
JOHNSON, DAN	07.06.26	07/06/2026	TUITION REIMB - DJ	510.64
			Vendor 000045 - JOHNSON, DAN Total:	510.64
Vendor: 001583 - JP DRAIN CLEANING & PLUMBING				
JP DRAIN CLEANING & PLUMB	06.01.26	06/03/2026	CAMPBELL FUND	342.35
JP DRAIN CLEANING & PLUMB	67764	07/06/2026	PSB TOILET RPR	229.90
			Vendor 001583 - JP DRAIN CLEANING & PLUMBING Total:	572.25
Vendor: 002685 - JP GARDENING				
JP GARDENING	06.20.26	07/06/2026	GROUNDS MNTCE	631.00
			Vendor 002685 - JP GARDENING Total:	631.00
Vendor: 000516 - KELLOGG LAWN & SNOW				
KELLOGG LAWN & SNOW	972990	06/26/2026	GRASSHOPPER MOWER/SWIT	92.30
			Vendor 000516 - KELLOGG LAWN & SNOW Total:	92.30
Vendor: 002234 - KETCHUM, DAN				
KETCHUM, DAN	100	07/06/2026	MINI GRANT - SMALL TOWN E	6,500.00
			Vendor 002234 - KETCHUM, DAN Total:	6,500.00
Vendor: 002663 - KIEFER AQUATICS				
KIEFER AQUATICS	INV001614233	07/06/2026	SUPPLIES	135.00
			Vendor 002663 - KIEFER AQUATICS Total:	135.00
Vendor: 050144 - KIRKWOOD COMMUNITY COLLEGE				
KIRKWOOD COMMUNITY COL	06.15.26	06/17/2026	CAMPBELL FUND	1,000.00
			Vendor 050144 - KIRKWOOD COMMUNITY COLLEGE Total:	1,000.00
Vendor: 002195 - KOCH FILTER CORPORATION				
KOCH FILTER CORPORATION	CI-0000440548	07/06/2026	CITY HALL AIR FILTERS	122.76
KOCH FILTER CORPORATION	CI-0000440592	07/06/2026	CITY HALL AIR FILTERS	293.12
KOCH FILTER CORPORATION	CI-0000592195	07/06/2026	CITY HALL AIR FILTERS	140.76
			Vendor 002195 - KOCH FILTER CORPORATION Total:	556.64

Vendor: 099981 - LATCHAM ENTERPRISES, INC.			
LATCHAM ENTERPRISES, INC.	07.06.26	07/06/2026	BAILEY PARK SHELTER RPR
			767.00
			Vendor 099981 - LATCHAM ENTERPRISES, INC. Total:
			767.00
Vendor: 099551 - LEAVENS, JACOB			
LEAVENS, JACOB	07.01.26	07/06/2026	BOOT REIMB (JL)
			114.99
			Vendor 099551 - LEAVENS, JACOB Total:
			114.99
Vendor: 099887 - LONGVIEW CAPITAL			
LONGVIEW CAPITAL	06.01.26	06/03/2026	CAMPBELL FUND
			230.00
LONGVIEW CAPITAL	06.15.26	06/17/2026	CAMPBELL FUND
			230.00
			Vendor 099887 - LONGVIEW CAPITAL Total:
			460.00
Vendor: 001609 - LOWRY, RONALD D.			
LOWRY, RONALD D.	INV0003064	07/06/2026	MTHLY SVC - JUNE 2026
			2,500.00
			Vendor 001609 - LOWRY, RONALD D. Total:
			2,500.00
Vendor: 002707 - MAHASKA COMMUNICATIONS GROUP, LLC			
MAHASKA COMMUNICATIONS	05.15.26 REC	06/12/2026	TELEPHONE
			480.23
MAHASKA COMMUNICATIONS	06.15.26 DRAKE	07/06/2026	TELEPHONE
			406.35
MAHASKA COMMUNICATIONS	1941	07/06/2026	CENTRAL PARK CAMERA UPGI
			9,439.50
MAHASKA COMMUNICATIONS	1942	07/06/2026	AQUATIC CENTER CAMERA UI
			15,979.00
			Vendor 002707 - MAHASKA COMMUNICATIONS GROUP, LLC Total:
			26,305.08
Vendor: 023500 - MANATTS INC			
MANATTS INC	5201568	06/26/2026	SINK HOLE RPR
			1,115.40
MANATTS INC	07.06.26	07/06/2026	PAY REQ #6 - FINAL - AIRPORT
			51,054.63
MANATTS INC	PAY REQ #2	07/06/2026	PAY REQ #2 - BLISS/8TH AVE
			4,850.00
			Vendor 023500 - MANATTS INC Total:
			57,020.03
Vendor: 089067 - MARTIN'S FLAG COMPANY, LLC			
MARTIN'S FLAG COMPANY, LL	51607	07/06/2026	FLAGS
			89.70
			Vendor 089067 - MARTIN'S FLAG COMPANY, LLC Total:
			89.70
Vendor: 099280 - MC CLURE			
MC CLURE	168202	07/06/2026	WA TOWER - ENGINEERING
			112.50
MC CLURE	168314	07/06/2026	WATER PLANT - ENGINEERING
			64,777.50
MC CLURE	168332	07/06/2026	JORDAN WELL - ENGINEERING
			3,353.75
			Vendor 099280 - MC CLURE Total:
			68,243.75
Vendor: 090236 - MC MASTER-CARR SUPPLY			
MC MASTER-CARR SUPPLY	64287755	06/26/2026	SPLASH PAD RPR PARTS
			871.67
MC MASTER-CARR SUPPLY	66593951	06/26/2026	TRLR HARDWARE
			366.04
			Vendor 090236 - MC MASTER-CARR SUPPLY Total:
			1,237.71
Vendor: 099896 - MCNALLY MARKETS LLC			
MCNALLY MARKETS LLC	01.19.2026	06/17/2026	CAMPBELL FUND
			100.00
MCNALLY MARKETS LLC	06.15.26	06/17/2026	CAMPBELL FUND
			100.00
			Vendor 099896 - MCNALLY MARKETS LLC Total:
			200.00
Vendor: 020371 - MEDICAP PHARMACY			
MEDICAP PHARMACY	314544	06/26/2026	REPLACE MEDS
			22.18
			Vendor 020371 - MEDICAP PHARMACY Total:
			22.18
Vendor: 001879 - MEDIMPACT HEALTHCARE SYSTEMS, INC.			
MEDIMPACT HEALTHCARE SYS	33113915	06/24/2026	411 CLAIMS - (MD)
			39.05
			Vendor 001879 - MEDIMPACT HEALTHCARE SYSTEMS, INC. Total:
			39.05
Vendor: 000010 - MFPRSI			
MFPRSI	INV0003049	06/15/2026	MFPRSI
			3,137.37
MFPRSI	INV0003061	06/15/2026	MFPRSI
			18,984.82
MFPRSI	INV0003080	06/30/2026	MFPRSI
			30,548.51
			Vendor 000010 - MFPRSI Total:
			52,670.70
Vendor: 099648 - MH LOGISTICS CORP			
MH LOGISTICS CORP	0066781-IN	07/06/2026	BALER WIRE
			938.88
			Vendor 099648 - MH LOGISTICS CORP Total:
			938.88
Vendor: 099996 - MICHAEL BAKER			
MICHAEL BAKER	2600209	07/06/2026	REFUND - BAKER, M
			110.68
			Vendor 099996 - MICHAEL BAKER Total:
			110.68
Vendor: 090102 - MICROBAC LABORATORIES, INC.			
MICROBAC LABORATORIES, IN	NT2604053	06/26/2026	LAB TESTING
			2,784.25
MICROBAC LABORATORIES, IN	NT2604159	07/06/2026	BACTERIA SAMPLE
			39.00
MICROBAC LABORATORIES, IN	NT2604907	07/06/2026	WATER SAMPLES
			39.00
			Vendor 090102 - MICROBAC LABORATORIES, INC. Total:
			2,862.25

Vendor: 099391 - MID COUNTRY MACHINERY, INC

MID COUNTRY MACHINERY, INC	P09965	06/26/2026	#915 STR SWEEPER RPR	1,829.78
MID COUNTRY MACHINERY, INC	P09997	07/06/2026	STR SWEEPER PARTS	235.78
Vendor 099391 - MID COUNTRY MACHINERY, INC Total:				2,065.56

Vendor: 001569 - MIDWEST WHEEL COMPANIES

MIDWEST WHEEL COMPANIES	4679309-00	06/26/2026	#905 EXHAUST STACK	159.20
MIDWEST WHEEL COMPANIES	4680972-00	06/26/2026	#905 EXHAUST	157.23
MIDWEST WHEEL COMPANIES	4688575-00	06/26/2026	CRD - #905 PART	(159.20)
MIDWEST WHEEL COMPANIES	4690074-00	07/06/2026	R50 SWITCH	11.84
Vendor 001569 - MIDWEST WHEEL COMPANIES Total:				169.07

Vendor: 099992 - MORGAN, MATT

MORGAN, MATT	06192026	07/06/2026	CAPES, CROWNS, AND WAVE!	280.00
Vendor 099992 - MORGAN, MATT Total:				280.00

Vendor: 099991 - MORRISON, DYLAN

MORRISON, DYLAN	06192026	07/06/2026	CAPES, CROWNS, AND WAVE!	180.00
Vendor 099991 - MORRISON, DYLAN Total:				180.00

Vendor: 099978 - MORRISON-PATTEN, KIM

MORRISON-PATTEN, KIM	07.06.26	07/06/2026	REFUND - PERMIT OVERPYMN	299.20
Vendor 099978 - MORRISON-PATTEN, KIM Total:				299.20

Vendor: 025800 - MUNICIPAL SUPPLY, INC

MUNICIPAL SUPPLY, INC	0976752-IN	06/26/2026	MARKING PAINT	57.00
MUNICIPAL SUPPLY, INC	0978357-IN	06/26/2026	MARKING FLAGS	147.50
MUNICIPAL SUPPLY, INC	0978994-IN	06/26/2026	DISTRIBUTION PARTS	1,360.20
Vendor 025800 - MUNICIPAL SUPPLY, INC Total:				1,564.70

Vendor: 030000 - NEW CENTURY FARM SERVICE

NEW CENTURY FARM SERVICE	33024234	06/05/2026	BULK FUEL	668.79
NEW CENTURY FARM SERVICE	33024275	06/05/2026	BULK FUEL	389.24
NEW CENTURY FARM SERVICE	393000392	06/05/2026	BULK ENG OIL	158.15
NEW CENTURY FARM SERVICE	393000392	06/05/2026	BULK ENG OIL	158.15
NEW CENTURY FARM SERVICE	393000392	06/05/2026	BULK ENG OIL	158.15
NEW CENTURY FARM SERVICE	393000393	06/05/2026	BULK HYD FLUID	652.81
NEW CENTURY FARM SERVICE	393000393	06/05/2026	BULK HYD FLUID	652.82
NEW CENTURY FARM SERVICE	393000393	06/05/2026	BULK HYD FLUID	652.82
NEW CENTURY FARM SERVICE	393000394	06/05/2026	BULK ANTI-FREEZE	310.12
NEW CENTURY FARM SERVICE	393000394	06/05/2026	BULK ANTI-FREEZE	310.13
NEW CENTURY FARM SERVICE	393000394	06/05/2026	BULK ANTI-FREEZE	310.13
NEW CENTURY FARM SERVICE	63016575	06/05/2026	WEED CONTROL	188.04
NEW CENTURY FARM SERVICE	MAY 2026	06/05/2026	FUEL	70.72
NEW CENTURY FARM SERVICE	MAY 2026	06/05/2026	FUEL	3,352.49
NEW CENTURY FARM SERVICE	MAY 2026	06/05/2026	FUEL	355.04
NEW CENTURY FARM SERVICE	MAY 2026	06/05/2026	FUEL	627.30
NEW CENTURY FARM SERVICE	MAY 2026	06/05/2026	FUEL	41.63
NEW CENTURY FARM SERVICE	MAY 2026	06/05/2026	FUEL	70.72
NEW CENTURY FARM SERVICE	MAY 2026	06/05/2026	FUEL	130.65
NEW CENTURY FARM SERVICE	MAY 2026	06/05/2026	FUEL	1,570.99
NEW CENTURY FARM SERVICE	MAY 2026	06/05/2026	FUEL	596.39
NEW CENTURY FARM SERVICE	MAY 2026	06/05/2026	FUEL	590.37
NEW CENTURY FARM SERVICE	MAY 2026	06/05/2026	FUEL	1,524.92
NEW CENTURY FARM SERVICE	MAY 2026	06/05/2026	FUEL	1,617.84
NEW CENTURY FARM SERVICE	MAY 2026	06/05/2026	FUEL	796.84
NEW CENTURY FARM SERVICE	33024471	07/06/2026	BULK FUEL	352.68
NEW CENTURY FARM SERVICE	33024472	07/06/2026	BULK FUEL	365.84
Vendor 030000 - NEW CENTURY FARM SERVICE Total:				16,673.77

Vendor: 099906 - NEW UNITI HOLDCO LP

NEW UNITI HOLDCO LP	06.03.26 WELL LINE	06/11/2026	TELEPHONE	22.59
NEW UNITI HOLDCO LP	06-03-26 WELL LINE	06/11/2026	TELEPHONE	36.29
NEW UNITI HOLDCO LP	06.10.26 COMPOST	06/18/2026	TELEPHONE	84.31
NEW UNITI HOLDCO LP	06.18.26	06/26/2026	TELEPHONE	253.63
NEW UNITI HOLDCO LP	06.18.26	06/26/2026	TELEPHONE	138.27
NEW UNITI HOLDCO LP	06.18.26	06/26/2026	TELEPHONE	203.46
Vendor 099906 - NEW UNITI HOLDCO LP Total:				738.55

Vendor: 000309 - NORTH RISK PARTNERS

NORTH RISK PARTNERS	4712	06/12/2026	411 CLAIMS (DJ)	1,342.22
NORTH RISK PARTNERS	8188111	06/12/2026	FIREWORKS INS	1,372.58

			Vendor 000309 - NORTH RISK PARTNERS Total:	2,714.80
Vendor: 098243 - O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	0331-336983	06/26/2026	OIL	8.49
O'REILLY AUTO PARTS	0331-336984	06/26/2026	OIL	33.96
O'REILLY AUTO PARTS	0331-338015	06/26/2026	OIL A61 & A62	32.99
			Vendor 098243 - O'REILLY AUTO PARTS Total:	75.44
Vendor: 002016 - OVERDRIVE, INC.				
OVERDRIVE, INC.	06497CP26184253	07/06/2026	AUDIO & EBOOKS	8.51
			Vendor 002016 - OVERDRIVE, INC. Total:	8.51
Vendor: 002418 - PATRICK ELLIOTT				
PATRICK ELLIOTT	1745	06/29/2026	MOWING - HAZELWOOD, THC	825.00
PATRICK ELLIOTT	1745	06/29/2026	MOWING - HAZELWOOD, THC	17,500.00
			Vendor 002418 - PATRICK ELLIOTT Total:	18,325.00
Vendor: 035680 - PAUL'S ACE HARDWARE INC.				
PAUL'S ACE HARDWARE INC.	165987	06/26/2026	HOSE O-RINGS	2.97
PAUL'S ACE HARDWARE INC.	165994	06/26/2026	SUPPLIES	87.14
PAUL'S ACE HARDWARE INC.	166102	06/26/2026	SUPPLIES	11.19
PAUL'S ACE HARDWARE INC.	165592	07/06/2026	SUPPLIES	166.52
PAUL'S ACE HARDWARE INC.	165869	07/06/2026	SUPPLIES	36.89
PAUL'S ACE HARDWARE INC.	165958	07/06/2026	SUPPLIES	61.45
PAUL'S ACE HARDWARE INC.	165962	07/06/2026	SUPPLIES	19.53
PAUL'S ACE HARDWARE INC.	165978	07/06/2026	SUPPLIES	22.37
PAUL'S ACE HARDWARE INC.	165982	07/06/2026	SUPPLIES	71.97
PAUL'S ACE HARDWARE INC.	166077	07/06/2026	SUPPLIES	14.57
			Vendor 035680 - PAUL'S ACE HARDWARE INC. Total:	494.60
Vendor: 001129 - PEAK SOFTWARE SYSTEMS INC				
PEAK SOFTWARE SYSTEMS INC	030102	07/06/2026	SENDGRID SUB	48.50
			Vendor 001129 - PEAK SOFTWARE SYSTEMS INC Total:	48.50
Vendor: 028340 - PEPSI-COLA BOTTLERS				
PEPSI-COLA BOTTLERS	96265110	07/06/2026	CONCESSIONS	407.85
			Vendor 028340 - PEPSI-COLA BOTTLERS Total:	407.85
Vendor: 028800 - PETTY CASH - DRAKE LIBRARY				
PETTY CASH - DRAKE LIBRARY	267087	06/18/2026	SHIPPING POSTAGE	23.86
			Vendor 028800 - PETTY CASH - DRAKE LIBRARY Total:	23.86
Vendor: 028707 - PETTY CASH - POLICE DEPT				
PETTY CASH - POLICE DEPT	00303	06/24/2026	SUPPLIES	11.62
			Vendor 028707 - PETTY CASH - POLICE DEPT Total:	11.62
Vendor: 028705 - PETTY CASH - REC AND POOL				
PETTY CASH - REC AND POOL	1421247	06/24/2026	GAS	6.00
PETTY CASH - REC AND POOL	1560187	06/24/2026	GAS	8.60
PETTY CASH - REC AND POOL	1574146	06/24/2026	GAS	10.00
			Vendor 028705 - PETTY CASH - REC AND POOL Total:	24.60
Vendor: 099632 - PHYSICIANS CLAIMS COMPANY				
PHYSICIANS CLAIMS COMPAN	40737	07/06/2026	APRIL CLAIMS	3,402.28
PHYSICIANS CLAIMS COMPAN	40927	07/06/2026	MAY CLAIMS	914.08
			Vendor 099632 - PHYSICIANS CLAIMS COMPANY Total:	4,316.36
Vendor: 001851 - PICTOMETRY INTERNATIONAL CORP.				
PICTOMETRY INTERNATIONAL	US451185	07/06/2026	PICTOMETRY CONNECT 2027	1,000.00
			Vendor 001851 - PICTOMETRY INTERNATIONAL CORP. Total:	1,000.00
Vendor: 099984 - PLAETHN, TRAVIS				
PLAETHN, TRAVIS	6931642	06/26/2026	BOOT ALLOWANCE (TP)	106.99
			Vendor 099984 - PLAETHN, TRAVIS Total:	106.99
Vendor: 029600 - POWESHIEK ABSTRACT CO				
POWESHIEK ABSTRACT CO	57471	07/06/2026	SCOUT SUB - LOT SALE	1,500.00
			Vendor 029600 - POWESHIEK ABSTRACT CO Total:	1,500.00
Vendor: 021128 - POWESHIEK CO CLERK OF COURT				
POWESHIEK CO CLERK OF COL	INV0003072	06/30/2026	CHILD SUPPORT	19.14
POWESHIEK CO CLERK OF COL	INV0003072	06/30/2026	CHILD SUPPORT	255.86
			Vendor 021128 - POWESHIEK CO CLERK OF COURT Total:	275.00
Vendor: 029800 - POWESHIEK CO RECORDER				
POWESHIEK CO RECORDER	06.03.26	06/03/2026	KWIK TRIP - RECORDING	22.00
			Vendor 029800 - POWESHIEK CO RECORDER Total:	22.00

Vendor: 029900 - POWESHIEK CO TREASURER

POWESHIEK CO TREASURER	INV0003065	07/06/2026	PER CAPITA	1,536.33
Vendor 029900 - POWESHIEK CO TREASURER Total:				1,536.33

Vendor: 088152 - POWESHIEK WATER ASSOCIATION

POWESHIEK WATER ASSOCIAT	06.23.26	07/06/2026	RURAL WATER	56.50
Vendor 088152 - POWESHIEK WATER ASSOCIATION Total:				56.50

Vendor: 099918 - PRAIRIE JEWEL APARTMENTS

PRAIRIE JEWEL APARTMENTS	06.15.26	06/17/2026	CAMPBELL FUND	835.00
PRAIRIE JEWEL APARTMENTS	06-15-26	06/17/2026	CAMPBELL FUND	261.00
Vendor 099918 - PRAIRIE JEWEL APARTMENTS Total:				1,096.00

Vendor: 099415 - PRINCIPAL

PRINCIPAL	INV0003059	06/15/2026	VISION INSURANCE	23.13
PRINCIPAL	INV0003059	06/15/2026	VISION INSURANCE	0.53
PRINCIPAL	INV0003059	06/15/2026	VISION INSURANCE	6.84
PRINCIPAL	INV0003059	06/15/2026	VISION INSURANCE	1.86
PRINCIPAL	INV0003059	06/15/2026	VISION INSURANCE	3.20
PRINCIPAL	INV0003059	06/15/2026	VISION INSURANCE	6.40
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	23.22
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	16.31
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	0.53
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	5.91
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	2.43
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	0.49
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	6.67
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	0.39
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	1.86
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	5.77
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	3.22
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	3.22
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	3.34
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	2.21
PRINCIPAL	INV0003078	06/30/2026	VISION INSURANCE	6.61
PRINCIPAL	INV0003084	06/30/2026	VISION INSURANCE	399.96
PRINCIPAL	INV0003084	06/30/2026	VISION INSURANCE	12.62
PRINCIPAL	INV0003084	06/30/2026	VISION INSURANCE	42.63
PRINCIPAL	INV0003084	06/30/2026	VISION INSURANCE	124.22
PRINCIPAL	INV0003084	06/30/2026	VISION INSURANCE	48.05
PRINCIPAL	INV0003084	06/30/2026	VISION INSURANCE	18.93
PRINCIPAL	INV0003084	06/30/2026	VISION INSURANCE	6.31
PRINCIPAL	INV0003084	06/30/2026	VISION INSURANCE	54.36
PRINCIPAL	INV0003084	06/30/2026	VISION INSURANCE	11.25
Vendor 099415 - PRINCIPAL Total:				842.47

Vendor: 002677 - R.P. LUMBER COMPANY, INC.

R.P. LUMBER COMPANY, INC.	5203055	06/26/2026	DISTRIBUTION TRLR	88.42
R.P. LUMBER COMPANY, INC.	5219834	06/26/2026	COLD PATCH	990.00
R.P. LUMBER COMPANY, INC.	5258775	07/06/2026	SCREWS	9.99
Vendor 002677 - R.P. LUMBER COMPANY, INC. Total:				1,088.41

Vendor: 000486 - RACOM CORPORATION

RACOM CORPORATION	INV45488	06/26/2026	RADIO - POL VEH	150.00
RACOM CORPORATION	INV45842	06/26/2026	PORTABLE RADIOS - DISASTER	22,400.00
Vendor 000486 - RACOM CORPORATION Total:				22,550.00

Vendor: 001636 - RELYANT

RELYANT	16180924 062626	07/06/2026	WATER COOLER	39.68
Vendor 001636 - RELYANT Total:				39.68

Vendor: 099637 - RODRIGUEZ, LESLIE

RODRIGUEZ, LESLIE	08.05.24	06/18/2026	REC REFUND	150.00
Vendor 099637 - RODRIGUEZ, LESLIE Total:				150.00

Vendor: 032300 - SCHENDEL PEST CONTROL CO

SCHENDEL PEST CONTROL CO	1794C	07/06/2026	PEST CONTROL	99.48
SCHENDEL PEST CONTROL CO	1845C	07/06/2026	PEST CONTROL	99.48
SCHENDEL PEST CONTROL CO	313727	07/06/2026	PEST CONTROL	49.00
Vendor 032300 - SCHENDEL PEST CONTROL CO Total:				247.96

Vendor: 029700 - SCISWA TRANSFER STATION

SCISWA TRANSFER STATION	MAY 2026	07/06/2026	LANDFILL FEES	11,169.80
SCISWA TRANSFER STATION	MAY 2026	07/06/2026	LANDFILL FEES	15,906.80
Vendor 029700 - SCISWA TRANSFER STATION Total:				27,076.60
Vendor: 002544 - SECURITY TITLE & ESCROW SERVICES LLC				
SECURITY TITLE & ESCROW SE	24-054	07/06/2026	406 4TH AVE	195.00
SECURITY TITLE & ESCROW SE	24-055	07/06/2026	527 SPRING ST	245.00
Vendor 002544 - SECURITY TITLE & ESCROW SERVICES LLC Total:				440.00
Vendor: 002475 - SHATTUCK/RPM INC.				
SHATTUCK/RPM INC.	19257	06/26/2026	SOD - GRAVE SITES	275.00
Vendor 002475 - SHATTUCK/RPM INC. Total:				275.00
Vendor: 099956 - SHUTTS, BRAD MICHAEL				
SHUTTS, BRAD MICHAEL	JUN-2026	06/26/2026	MOWING - WATERWORKS PA	50.00
SHUTTS, BRAD MICHAEL	JUN-2026	06/26/2026	MOWING - WATERWORKS PA	100.00
SHUTTS, BRAD MICHAEL	JUN-2026	06/26/2026	MOWING - WATERWORKS PA	50.00
SHUTTS, BRAD MICHAEL	JUN-26	06/26/2026	MOWING - I-80 ROW, PUB SA	200.00
SHUTTS, BRAD MICHAEL	JUN-26	06/26/2026	MOWING - I-80 ROW, PUB SA	300.00
SHUTTS, BRAD MICHAEL	JUN-26	06/26/2026	MOWING - I-80 ROW, PUB SA	180.00
Vendor 099956 - SHUTTS, BRAD MICHAEL Total:				880.00
Vendor: 000952 - SHUTTS, DENNIS M.				
SHUTTS, DENNIS M.	06.24.2026	07/06/2026	SPRAYING	222.50
SHUTTS, DENNIS M.	06.24.2026	07/06/2026	SPRAYING	455.00
SHUTTS, DENNIS M.	06.24.2026	07/06/2026	SPRAYING	300.00
Vendor 000952 - SHUTTS, DENNIS M. Total:				977.50
Vendor: 002670 - SIP.US LLC				
SIP.US LLC	27476207	06/26/2026	CALL OUT SVC	1.52
Vendor 002670 - SIP.US LLC Total:				1.52
Vendor: 002062 - SPAULDING LOFTS EAST I, LLLP				
SPAULDING LOFTS EAST I, LLLP	06.01.26	06/03/2026	CAMPBELL FUND	1,000.00
Vendor 002062 - SPAULDING LOFTS EAST I, LLLP Total:				1,000.00
Vendor: 002678 - STAPLES				
STAPLES	6015667356	06/24/2026	REIMB TAX	(4.29)
STAPLES	6058738721	06/24/2026	STOOLS	224.38
STAPLES	6058738722	06/24/2026	STOOLS RTN	(224.38)
STAPLES	6063578044	06/24/2026	OFFICE SUPPLIES	36.14
STAPLES	6065701193	06/24/2026	OFFICE SUPPLIES	45.44
STAPLES	6066391533	06/24/2026	COMPUTER	789.97
STAPLES	6066878140	07/06/2026	SUPPLIES	48.20
Vendor 002678 - STAPLES Total:				915.46
Vendor: 035800 - STATE HYGIENIC LABORATORY				
STATE HYGIENIC LABORATORY	322097	06/26/2026	LAB TESTING	473.00
Vendor 035800 - STATE HYGIENIC LABORATORY Total:				473.00
Vendor: 099900 - STELLA GRINNELL LP				
STELLA GRINNELL LP	06.01.26	06/03/2026	CAMPBELL FUND	901.00
STELLA GRINNELL LP	06.15.26	06/17/2026	CAMPBELL FUND	575.00
Vendor 099900 - STELLA GRINNELL LP Total:				1,476.00
Vendor: 002066 - STERLING FIRE AND SAFETY, INC.				
STERLING FIRE AND SAFETY, IN	62607	07/06/2026	INSPECT FIRE EXT	50.00
STERLING FIRE AND SAFETY, IN	62608	07/06/2026	INSPECT FIRE EXT	144.00
STERLING FIRE AND SAFETY, IN	62609	07/06/2026	INSPECT FIRE EXT	80.00
STERLING FIRE AND SAFETY, IN	62610	07/06/2026	INSPECT FIRE EXT	88.00
STERLING FIRE AND SAFETY, IN	62611	07/06/2026	INSPECT FIRE EXT	224.00
STERLING FIRE AND SAFETY, IN	62611	07/06/2026	INSPECT FIRE EXT	56.00
STERLING FIRE AND SAFETY, IN	62611	07/06/2026	INSPECT FIRE EXT	24.00
STERLING FIRE AND SAFETY, IN	62612	07/06/2026	INSPECT FIRE EXT	72.00
Vendor 002066 - STERLING FIRE AND SAFETY, INC. Total:				738.00
Vendor: 020331 - STEVE LINK FORD				
STEVE LINK FORD	142262	06/26/2026	PL-3 SVC	68.48
STEVE LINK FORD	142293	06/26/2026	PL-2 SENSORS	271.89
STEVE LINK FORD	142277	07/06/2026	PL-6 SVC	41.38
Vendor 020331 - STEVE LINK FORD Total:				381.75
Vendor: 099472 - STIVERS FORD, INC.				
STIVERS FORD, INC.	F63204	07/06/2026	2026 FORD EXPEDITION PL4	53,500.00
Vendor 099472 - STIVERS FORD, INC. Total:				53,500.00

Vendor: 093900 - STRAND EXCAVATING, INC.				
STRAND EXCAVATING, INC.	07.06.26	06/26/2026	WA MAIN INVESTIGATION	3,120.00
			Vendor 093900 - STRAND EXCAVATING, INC. Total:	3,120.00
Vendor: 099990 - STROMINGER, SARAH				
STROMINGER, SARAH	1320	07/06/2026	CAPES, CROWNS, AND WAVE!	820.50
			Vendor 099990 - STROMINGER, SARAH Total:	820.50
Vendor: 099979 - SWANK MOTION PICTURES, INC				
SWANK MOTION PICTURES, IN	RG 2767398	07/06/2026	LICENSE MOVIES IN THE PARK	1,320.00
			Vendor 099979 - SWANK MOTION PICTURES, INC Total:	1,320.00
Vendor: 099989 - TARGET SOLUTIONS LEARNING, LLC				
TARGET SOLUTIONS LEARNIN	INV141881	06/26/2026	BWC AUDITS	1,512.00
			Vendor 099989 - TARGET SOLUTIONS LEARNING, LLC Total:	1,512.00
Vendor: 000429 - TASC				
TASC	INV0003057	06/15/2026	DEPENDENT CARE DEDUCTIO	31.25
TASC	INV0003057	06/15/2026	FLEX PLAN CONTRIBUTIONS	455.52
TASC	INV0003057	06/15/2026	FLEX PLAN CONTRIBUTIONS	141.66
TASC	INV0003057	06/15/2026	FLEX PLAN CONTRIBUTIONS	6.87
TASC	INV0003057	06/15/2026	FLEX PLAN CONTRIBUTIONS	179.36
TASC	INV0003057	06/15/2026	DEPENDENT CARE DEDUCTIO	84.37
TASC	INV0003057	06/15/2026	FLEX PLAN CONTRIBUTIONS	73.91
TASC	INV0003057	06/15/2026	DEPENDENT CARE DEDUCTIO	84.37
TASC	INV0003057	06/15/2026	FLEX PLAN CONTRIBUTIONS	62.84
TASC	INV0003057	06/15/2026	DEPENDENT CARE DEDUCTIO	112.51
TASC	INV0003057	06/15/2026	FLEX PLAN CONTRIBUTIONS	132.29
TASC	INV0003076	06/30/2026	DEPENDENT CARE DEDUCTIO	116.85
TASC	INV0003076	06/30/2026	FLEX PLAN CONTRIBUTIONS	1,239.52
TASC	INV0003076	06/30/2026	FLEX PLAN CONTRIBUTIONS	391.66
TASC	INV0003076	06/30/2026	FLEX PLAN CONTRIBUTIONS	74.94
TASC	INV0003076	06/30/2026	FLEX PLAN CONTRIBUTIONS	222.43
TASC	INV0003076	06/30/2026	DEPENDENT CARE DEDUCTIO	18.73
TASC	INV0003076	06/30/2026	FLEX PLAN CONTRIBUTIONS	45.73
TASC	INV0003076	06/30/2026	DEPENDENT CARE DEDUCTIO	105.45
TASC	INV0003076	06/30/2026	FLEX PLAN CONTRIBUTIONS	234.22
TASC	INV0003076	06/30/2026	DEPENDENT CARE DEDUCTIO	105.45
TASC	INV0003076	06/30/2026	FLEX PLAN CONTRIBUTIONS	165.94
TASC	INV0003076	06/30/2026	DEPENDENT CARE DEDUCTIO	201.43
TASC	INV0003076	06/30/2026	FLEX PLAN CONTRIBUTIONS	436.32
			Vendor 000429 - TASC Total:	4,723.62
Vendor: 020404 - TEMP ASSOCIATES				
TEMP ASSOCIATES	2839054	06/26/2026	TEMP LABOR	436.80
TEMP ASSOCIATES	2839054	06/26/2026	TEMP LABOR	509.60
TEMP ASSOCIATES	2839054	06/26/2026	TEMP LABOR	448.06
TEMP ASSOCIATES	2839278	06/26/2026	TEMP LABOR	145.60
TEMP ASSOCIATES	2839278	06/26/2026	TEMP LABOR	357.00
TEMP ASSOCIATES	2839278	06/26/2026	TEMP LABOR	509.60
TEMP ASSOCIATES	2839278	06/26/2026	TEMP LABOR	470.40
TEMP ASSOCIATES	2839302	06/26/2026	TEMP LABOR	369.60
TEMP ASSOCIATES	2839302	06/26/2026	TEMP LABOR	509.60
TEMP ASSOCIATES	2839302	06/26/2026	TEMP LABOR	470.40
TEMP ASSOCIATES	2839362	06/26/2026	TEMP LABOR	147.00
TEMP ASSOCIATES	2839362	06/26/2026	TEMP LABOR	509.60
TEMP ASSOCIATES	2839362	06/26/2026	TEMP LABOR	470.40
TEMP ASSOCIATES	2839411	06/26/2026	TEMP LABOR	197.40
TEMP ASSOCIATES	2839411	06/26/2026	TEMP LABOR	509.60
TEMP ASSOCIATES	2839411	06/26/2026	TEMP LABOR	470.40
TEMP ASSOCIATES	2839470	07/06/2026	TEMP LABOR	291.20
TEMP ASSOCIATES	2839470	07/06/2026	TEMP LABOR	470.40
TEMP ASSOCIATES	2839470	07/06/2026	TEMP LABOR	527.80
TEMP ASSOCIATES	2839470	07/06/2026	TEMP LABOR	470.40
			Vendor 020404 - TEMP ASSOCIATES Total:	8,290.86
Vendor: 026800 - THE NORTHWAY CORPORATION				
THE NORTHWAY CORPORATIC	17787	07/06/2026	NEW WELL 10 TELEVISING	22,890.00
			Vendor 026800 - THE NORTHWAY CORPORATION Total:	22,890.00
Vendor: 000392 - THE STANDARD				

THE STANDARD	O8XTLJCJNZ	06/03/2026	MAY EAP PREMIUM PMNT	35.40
THE STANDARD	INV0003052	06/15/2026	SHORT TERM DIS. DEDUCTION	46.47
THE STANDARD	INV0003052	06/15/2026	SHORT TERM DIS. DEDUCTION	37.24
THE STANDARD	INV0003052	06/15/2026	SHORT TERM DIS. DEDUCTION	3.96
THE STANDARD	INV0003052	06/15/2026	SHORT TERM DIS. DEDUCTION	14.25
THE STANDARD	INV0003052	06/15/2026	SHORT TERM DIS. DEDUCTION	39.98
THE STANDARD	INV0003056	06/15/2026	LIFE INSURANCE	103.01
THE STANDARD	INV0003056	06/15/2026	LIFE INSURANCE	3.35
THE STANDARD	INV0003056	06/15/2026	LIFE INSURANCE	0.67
THE STANDARD	INV0003056	06/15/2026	LIFE INSURANCE	35.18
THE STANDARD	INV0003056	06/15/2026	LIFE INSURANCE	14.21
THE STANDARD	INV0003056	06/15/2026	LIFE INSURANCE	16.08
THE STANDARD	INV0003056	06/15/2026	LIFE INSURANCE	50.38
THE STANDARD	INV0003068	06/30/2026	SHORT TERM DIS. DEDUCTION	56.66
THE STANDARD	INV0003068	06/30/2026	SHORT TERM DIS. DEDUCTION	59.00
THE STANDARD	INV0003068	06/30/2026	SHORT TERM DIS. DEDUCTION	35.22
THE STANDARD	INV0003068	06/30/2026	SHORT TERM DIS. DEDUCTION	3.00
THE STANDARD	INV0003068	06/30/2026	SHORT TERM DIS. DEDUCTION	6.48
THE STANDARD	INV0003068	06/30/2026	SHORT TERM DIS. DEDUCTION	16.77
THE STANDARD	INV0003068	06/30/2026	SHORT TERM DIS. DEDUCTION	51.77
THE STANDARD	INV0003075	06/30/2026	LIFE INSURANCE	186.77
THE STANDARD	INV0003075	06/30/2026	LIFE INSURANCE	4.75
THE STANDARD	INV0003075	06/30/2026	LIFE INSURANCE	21.74
THE STANDARD	INV0003075	06/30/2026	LIFE INSURANCE	6.76
THE STANDARD	INV0003075	06/30/2026	LIFE INSURANCE	40.26
THE STANDARD	INV0003075	06/30/2026	LIFE INSURANCE	3.14
THE STANDARD	INV0003075	06/30/2026	LIFE INSURANCE	20.79
THE STANDARD	INV0003075	06/30/2026	LIFE INSURANCE	26.88
THE STANDARD	INV0003075	06/30/2026	LIFE INSURANCE	4.36
THE STANDARD	INV0003075	06/30/2026	LIFE INSURANCE	77.27
THE STANDARD	INV0003083	06/30/2026	JUNE EAP PREMIUM PMNT	129.19
THE STANDARD	INV0003083	06/30/2026	JUNE EAP PREMIUM PMNT	33.46
THE STANDARD	INV0003083	06/30/2026	JUNE EAP PREMIUM PMNT	13.60
THE STANDARD	INV0003083	06/30/2026	JUNE EAP PREMIUM PMNT	46.83
THE STANDARD	INV0003083	06/30/2026	JUNE EAP PREMIUM PMNT	10.20
THE STANDARD	INV0003083	06/30/2026	JUNE EAP PREMIUM PMNT	10.18
THE STANDARD	INV0003083	06/30/2026	JUNE EAP PREMIUM PMNT	6.80
THE STANDARD	INV0003083	06/30/2026	JUNE EAP PREMIUM PMNT	10.19
THE STANDARD	INV0003083	06/30/2026	JUNE EAP PREMIUM PMNT	3.38
Vendor 000392 - THE STANDARD Total:				1,285.63
Vendor: 099394 - THOMPSON, JUSTIN D				
THOMPSON, JUSTIN D	07.01.26	07/06/2026	BOOT REIMB (JT)	139.99
Vendor 099394 - THOMPSON, JUSTIN D Total:				139.99
Vendor: 099571 - THREE SISTERS FABRICS & FASHIONS, INC				
THREE SISTERS FABRICS & FAS	06.15.26	07/06/2026	UNIFORM ALTERATION (PC)	80.00
Vendor 099571 - THREE SISTERS FABRICS & FASHIONS, INC Total:				80.00
Vendor: 000271 - TOTAL CHOICE SHIPPING & PRINTING				
TOTAL CHOICE SHIPPING & PR	267423	06/26/2026	CUES CAMERA RPR - SHIPPING	31.80
TOTAL CHOICE SHIPPING & PR	266928	07/06/2026	STAFF NAME TAGS	103.00
TOTAL CHOICE SHIPPING & PR	267163	07/06/2026	WARRANTY - SHIPPING	30.34
TOTAL CHOICE SHIPPING & PR	267576	07/06/2026	VETS MONUMENT PROGRAM	94.67
Vendor 000271 - TOTAL CHOICE SHIPPING & PRINTING Total:				259.81
Vendor: 096264 - TOWN & COUNTRY WHOLESALE				
TOWN & COUNTRY WHOLES	472882	07/06/2026	CONCESSIONS	227.92
TOWN & COUNTRY WHOLES	473225	07/06/2026	CONCESSIONS	1,321.44
TOWN & COUNTRY WHOLES	473375	07/06/2026	CONCESSIONS	1,626.37
TOWN & COUNTRY WHOLES	473568	07/06/2026	CONCESSIONS	868.04
TOWN & COUNTRY WHOLES	473579	07/06/2026	CONCESSIONS	968.57
TOWN & COUNTRY WHOLES	473876	07/06/2026	CONCESSIONS	287.55
Vendor 096264 - TOWN & COUNTRY WHOLESALE Total:				5,299.89
Vendor: 035300 - TREASURER STATE OF IOWA				
TREASURER STATE OF IOWA	CM0000401	06/15/2026	STATE WITHHOLDING	(35.79)
TREASURER STATE OF IOWA	INV0003062	06/15/2026	STATE WITHHOLDING	3,017.96
TREASURER STATE OF IOWA	INV0003062	06/15/2026	STATE WITHHOLDING	482.79
TREASURER STATE OF IOWA	INV0003062	06/15/2026	STATE WITHHOLDING	71.28

TREASURER STATE OF IOWA	INV0003062	06/15/2026	STATE WITHHOLDING	387.35
TREASURER STATE OF IOWA	INV0003062	06/15/2026	STATE WITHHOLDING	315.76
TREASURER STATE OF IOWA	INV0003062	06/15/2026	STATE WITHHOLDING	484.37
TREASURER STATE OF IOWA	INV0003062	06/15/2026	STATE WITHHOLDING	570.47
TREASURER STATE OF IOWA	INV0003081	06/30/2026	STATE WITHHOLDING	4,250.66
TREASURER STATE OF IOWA	INV0003081	06/30/2026	STATE WITHHOLDING	719.88
TREASURER STATE OF IOWA	INV0003081	06/30/2026	STATE WITHHOLDING	429.03
TREASURER STATE OF IOWA	INV0003081	06/30/2026	STATE WITHHOLDING	167.24
TREASURER STATE OF IOWA	INV0003081	06/30/2026	STATE WITHHOLDING	399.22
TREASURER STATE OF IOWA	INV0003081	06/30/2026	STATE WITHHOLDING	59.64
TREASURER STATE OF IOWA	INV0003081	06/30/2026	STATE WITHHOLDING	652.75
TREASURER STATE OF IOWA	INV0003081	06/30/2026	STATE WITHHOLDING	672.59
TREASURER STATE OF IOWA	INV0003081	06/30/2026	STATE WITHHOLDING	156.16
TREASURER STATE OF IOWA	INV0003081	06/30/2026	STATE WITHHOLDING	855.47
			Vendor 035300 - TREASURER STATE OF IOWA Total:	13,656.83
Vendor: 099853 - TREVIPAY - WALMART				
TREVIPAY - WALMART	00C1B99D	06/24/2026	SUPPLIES	8.64
TREVIPAY - WALMART	059BCF74	07/06/2026	SUPPLIES	98.62
TREVIPAY - WALMART	09E20A22	07/06/2026	SUPPLIES	35.86
TREVIPAY - WALMART	55493058	07/06/2026	SUPPLIES	32.12
TREVIPAY - WALMART	5E1FB3CF	07/06/2026	CONCESSIONS	126.53
TREVIPAY - WALMART	67B3ACOF	07/06/2026	PROGRAM SUPPLIES	32.12
			Vendor 099853 - TREVIPAY - WALMART Total:	333.89
Vendor: 002654 - TRUCK CENTER COMPANIES				
TRUCK CENTER COMPANIES	XA301497695 01	06/26/2026	#206 FUEL TANK STRAP	50.62
TRUCK CENTER COMPANIES	RA301075447 01	07/06/2026	#204 TURBO RPR	3,551.52
			Vendor 002654 - TRUCK CENTER COMPANIES Total:	3,602.14
Vendor: 002333 - TRUGREEN LIMITED PARTNERSHIP				
TRUGREEN LIMITED PARTNER:	223835256	06/26/2026	SPRAYING - MILLER PARK	450.00
TRUGREEN LIMITED PARTNER:	225830512	06/26/2026	SPRAYING - CITY HALL, PUB S/	40.00
TRUGREEN LIMITED PARTNER:	225830512	06/26/2026	SPRAYING - CITY HALL, PUB S/	2,850.00
TRUGREEN LIMITED PARTNER:	225830512	06/26/2026	SPRAYING - CITY HALL, PUB S/	40.00
TRUGREEN LIMITED PARTNER:	225830513	07/06/2026	AIRPORT SPRAYING	1,420.00
			Vendor 002333 - TRUGREEN LIMITED PARTNERSHIP Total:	4,800.00
Vendor: 020771 - TYLER TECHNOLOGIES, INC.				
TYLER TECHNOLOGIES, INC.	025-554811	07/06/2026	SUPPORT SERVICES	72.50
			Vendor 020771 - TYLER TECHNOLOGIES, INC. Total:	72.50
Vendor: 000990 - ULTIMATE SPORTS & GRAPHICS				
ULTIMATE SPORTS & GRAPHIC	12954	07/06/2026	GOLF CART DECALS	62.50
			Vendor 000990 - ULTIMATE SPORTS & GRAPHICS Total:	62.50
Vendor: 000285 - UNIFIRST CORPORATION				
UNIFIRST CORPORATION	1950292516	06/26/2026	SHOP SUPPLIES	56.40
			Vendor 000285 - UNIFIRST CORPORATION Total:	56.40
Vendor: 001774 - UNITED FLOW TECHNOLOGIES, LLC				
UNITED FLOW TECHNOLOGIES	INV030996	06/26/2026	PLC SCREEN	1,000.25
			Vendor 001774 - UNITED FLOW TECHNOLOGIES, LLC Total:	1,000.25
Vendor: 099994 - UNITY POINT HOSPICE-URBAN DALE				
UNITY POINT HOSPICE-URBAN	2500712	07/06/2026	REFUND - BETHEL, E	540.43
			Vendor 099994 - UNITY POINT HOSPICE-URBAN DALE Total:	540.43
Vendor: 099909 - UNITYPOINT HEALTH AT WORK				
UNITYPOINT HEALTH AT WOR	269975	06/24/2026	DRUG TESTING (TP/ZR/SC/JL)	37.00
UNITYPOINT HEALTH AT WOR	269975	06/24/2026	DRUG TESTING (TP/ZR/SC/JL)	74.00
UNITYPOINT HEALTH AT WOR	269975	06/24/2026	DRUG TESTING (TP/ZR/SC/JL)	37.00
			Vendor 099909 - UNITYPOINT HEALTH AT WORK Total:	148.00
Vendor: 002497 - UNITYPOINT HEALTH-GRMC				
UNITYPOINT HEALTH-GRMC	07.06.26	07/06/2026	AQUA FIT	1,050.40
			Vendor 002497 - UNITYPOINT HEALTH-GRMC Total:	1,050.40
Vendor: 099610 - USA TODAY				
USA TODAY	06.24.26	06/24/2026	SUB	44.00
			Vendor 099610 - USA TODAY Total:	44.00
Vendor: 020021 - VEENSTRA & KIMM, INC.				
VEENSTRA & KIMM, INC.	07.06.26	07/06/2026	PAY REQ #14 - S. WATER TOW	178,410.95
VEENSTRA & KIMM, INC.	288155-37	07/06/2026	S WA TOWER - ENGINEERING	1,212.70

VEENSTRA & KIMM, INC.	288192-3	07/06/2026	16TH AVE - ENGINEERING	2,882.50
VEENSTRA & KIMM, INC.	288208-24	07/06/2026	SCOUT SUB - ENGINEERING	530.00
VEENSTRA & KIMM, INC.	288221-13	07/06/2026	S LEAD LINES ENGINEERING	12,071.25
VEENSTRA & KIMM, INC.	288223-11	07/06/2026	4TH AVE - ENGINEERING	1,691.50
VEENSTRA & KIMM, INC.	288225-7	07/06/2026	10TH AVE PED CROSSING - EN	795.00
VEENSTRA & KIMM, INC.	288228-1	07/06/2026	8TH AVE - ENGINEERING	10,997.45
Vendor 020021 - VEENSTRA & KIMM, INC. Total:				208,591.35

Vendor: 099759 - VISA

VISA	00567G	06/11/2026	ILEA - FIREARM TRN (MM)	24.84
VISA	039-0352433350	06/11/2026	TEAMSNAPE - TIGERSHARKS	149.99
VISA	05.02.26	06/11/2026	LANGUAGE LINE SVC	19.75
VISA	125334646	06/11/2026	POPCORN MACHINE	629.00
VISA	1587-2904	06/11/2026	NA CONF (TA) - 2026	160.00
VISA	1888512592	06/11/2026	DOMAIN RENEWAL	359.64
VISA	7002073511	06/11/2026	BOOKS	10.50
VISA	7002073511	06/11/2026	BOOKS	106.65
VISA	7002073511	06/11/2026	BOOKS	6.25
VISA	742207895	06/11/2026	PROG SUPPLIES	93.89
VISA	8226	06/11/2026	SIM CARDS	206.00
VISA	B3N8DA5TDB	06/11/2026	MOCIC - ANNUAL (ALL OFFICE	100.00
VISA	SMTP2GO-RENEW (26-27)	06/11/2026	EMAIL DELIVERY	150.00
Vendor 099759 - VISA Total:				2,016.51

Vendor: 000002 - VOYA (ING)

VOYA (ING)	INV0003050	06/15/2026	RETIREMENT CONTRIBUTION-	200.00
VOYA (ING)	INV0003051	06/15/2026	RETIREMENT CONTRIBUTION-	1,075.00
VOYA (ING)	INV0003066	06/30/2026	RETIREMENT CONTRIBUTION-	279.94
VOYA (ING)	INV0003066	06/30/2026	RETIREMENT CONTRIBUTION-	242.13
VOYA (ING)	INV0003066	06/30/2026	RETIREMENT CONTRIBUTION-	77.48
VOYA (ING)	INV0003066	06/30/2026	RETIREMENT CONTRIBUTION-	193.70
VOYA (ING)	INV0003066	06/30/2026	RETIREMENT CONTRIBUTION-	261.50
VOYA (ING)	INV0003066	06/30/2026	RETIREMENT CONTRIBUTION-	145.25
VOYA (ING)	INV0003067	06/30/2026	RETIREMENT CONTRIBUTION-	3,575.00
VOYA (ING)	INV0003074	06/30/2026	RETIREMENT CONTRIBUTION-	140.01
VOYA (ING)	INV0003074	06/30/2026	RETIREMENT CONTRIBUTION-	424.08
VOYA (ING)	INV0003074	06/30/2026	RETIREMENT CONTRIBUTION-	135.71
VOYA (ING)	INV0003074	06/30/2026	RETIREMENT CONTRIBUTION-	339.26
VOYA (ING)	INV0003074	06/30/2026	RETIREMENT CONTRIBUTION-	457.99
VOYA (ING)	INV0003074	06/30/2026	RETIREMENT CONTRIBUTION-	254.45
Vendor 000002 - VOYA (ING) Total:				7,801.50

Vendor: 099855 - WARNING LITES OF SOUTHERN ILLINOIS, LLC

WARNING LITES OF SOUTHERI	42912	06/26/2026	SIGN STICKERS	21.00
Vendor 099855 - WARNING LITES OF SOUTHERN ILLINOIS, LLC Total:				21.00

Vendor: 000683 - WELLMARK BC/BS OF IOWA

WELLMARK BC/BS OF IOWA	INV0003054	06/15/2026	HEALTH INSURANCE	2,080.74
WELLMARK BC/BS OF IOWA	INV0003054	06/15/2026	HEALTH INSURANCE	82.48
WELLMARK BC/BS OF IOWA	INV0003054	06/15/2026	HEALTH INSURANCE	541.58
WELLMARK BC/BS OF IOWA	INV0003054	06/15/2026	HEALTH INSURANCE	208.41
WELLMARK BC/BS OF IOWA	INV0003054	06/15/2026	HEALTH INSURANCE	214.02
WELLMARK BC/BS OF IOWA	INV0003054	06/15/2026	HEALTH INSURANCE	384.10
WELLMARK BC/BS OF IOWA	261620000685	06/30/2026	HEALTH INSURANCE	37,006.97
WELLMARK BC/BS OF IOWA	261620000685	06/30/2026	HEALTH INSURANCE	2,034.78
WELLMARK BC/BS OF IOWA	261620000685	06/30/2026	HEALTH INSURANCE	3,983.00
WELLMARK BC/BS OF IOWA	261620000685	06/30/2026	HEALTH INSURANCE	9,053.65
WELLMARK BC/BS OF IOWA	261620000685	06/30/2026	HEALTH INSURANCE	3,939.72
WELLMARK BC/BS OF IOWA	261620000685	06/30/2026	HEALTH INSURANCE	2,706.04
WELLMARK BC/BS OF IOWA	261620000685	06/30/2026	HEALTH INSURANCE	1,991.50
WELLMARK BC/BS OF IOWA	261620000685	06/30/2026	HEALTH INSURANCE	3,304.74
WELLMARK BC/BS OF IOWA	261620000685	06/30/2026	HEALTH INSURANCE	678.26
WELLMARK BC/BS OF IOWA	INV0003070	06/30/2026	HEALTH INSURANCE	1,275.31
WELLMARK BC/BS OF IOWA	INV0003070	06/30/2026	HEALTH INSURANCE	14.50
WELLMARK BC/BS OF IOWA	INV0003070	06/30/2026	HEALTH INSURANCE	386.82
WELLMARK BC/BS OF IOWA	INV0003070	06/30/2026	HEALTH INSURANCE	329.91
WELLMARK BC/BS OF IOWA	INV0003070	06/30/2026	HEALTH INSURANCE	66.64
WELLMARK BC/BS OF IOWA	INV0003070	06/30/2026	HEALTH INSURANCE	51.80
WELLMARK BC/BS OF IOWA	INV0003070	06/30/2026	HEALTH INSURANCE	409.15

WELLMARK BC/BS OF IOWA	INV0003070	06/30/2026	HEALTH INSURANCE	239.69
WELLMARK BC/BS OF IOWA	INV0003070	06/30/2026	HEALTH INSURANCE	219.54
WELLMARK BC/BS OF IOWA	INV0003070	06/30/2026	HEALTH INSURANCE	370.55
WELLMARK BC/BS OF IOWA	INV0003071	06/30/2026	HEALTH INSURANCE	2,080.46
WELLMARK BC/BS OF IOWA	INV0003071	06/30/2026	HEALTH INSURANCE	82.47
WELLMARK BC/BS OF IOWA	INV0003071	06/30/2026	HEALTH INSURANCE	530.70
WELLMARK BC/BS OF IOWA	INV0003071	06/30/2026	HEALTH INSURANCE	208.35
WELLMARK BC/BS OF IOWA	INV0003071	06/30/2026	HEALTH INSURANCE	214.06
WELLMARK BC/BS OF IOWA	INV0003071	06/30/2026	HEALTH INSURANCE	395.12
Vendor 000683 - WELLMARK BC/BS OF IOWA Total:				75,085.06
Vendor: 099975 - WEST FIELD APARTMENTS				
WEST FIELD APARTMENTS	06.01.26	06/03/2026	CAMPBELL FUND	880.00
WEST FIELD APARTMENTS	06-01-26	06/03/2026	CAMPBELL FUND	711.00
Vendor 099975 - WEST FIELD APARTMENTS Total:				1,591.00
Vendor: 028022 - WEX BANK				
WEX BANK	112885473	06/05/2026	FUEL	27.95
Vendor 028022 - WEX BANK Total:				27.95
Vendor: 001693 - WILCOX, CRAIG R.				
WILCOX, CRAIG R.	54124	06/26/2026	#930 SKID LOADER HYD COUP	88.25
Vendor 001693 - WILCOX, CRAIG R. Total:				88.25
Vendor: 001452 - WOODMAN CONTROLS COMPANY				
WOODMAN CONTROLS COMF 6706		07/06/2026	TECH SUPPORT	1,050.00
Vendor 001452 - WOODMAN CONTROLS COMPANY Total:				1,050.00
Vendor: 002038 - WOODRIVER ENERGY LLC				
WOODRIVER ENERGY LLC	508662	06/26/2026	GAS	134.77
WOODRIVER ENERGY LLC	508662	06/26/2026	GAS	7,384.35
Vendor 002038 - WOODRIVER ENERGY LLC Total:				7,519.12
Vendor: 002317 - WRH, INC				
WRH, INC	PAY REQ 16	07/06/2026	PAY REQ #16 - WA PLANT	980,015.08
Vendor 002317 - WRH, INC Total:				980,015.08
Vendor: 099388 - XEROX FINANCIAL SERVICES				
XEROX FINANCIAL SERVICES	42099592	06/05/2026	COPIER LEASE	371.10
XEROX FINANCIAL SERVICES	42099592	06/05/2026	COPIER LEASE	92.78
XEROX FINANCIAL SERVICES	42099592	06/05/2026	COPIER LEASE	333.99
XEROX FINANCIAL SERVICES	42099592	06/05/2026	COPIER LEASE	111.33
XEROX FINANCIAL SERVICES	42099592	06/05/2026	COPIER LEASE	133.60
XEROX FINANCIAL SERVICES	42099592	06/05/2026	COPIER LEASE	133.60
XEROX FINANCIAL SERVICES	42099592	06/05/2026	COPIER LEASE	226.37
XEROX FINANCIAL SERVICES	42099592	06/05/2026	COPIER LEASE	226.37
XEROX FINANCIAL SERVICES	42099592	06/05/2026	COPIER LEASE	226.38
XEROX FINANCIAL SERVICES	42264147	07/06/2026	COPIER LEASE	371.10
XEROX FINANCIAL SERVICES	42264147	07/06/2026	COPIER LEASE	92.78
XEROX FINANCIAL SERVICES	42264147	07/06/2026	COPIER LEASE	333.99
XEROX FINANCIAL SERVICES	42264147	07/06/2026	COPIER LEASE	111.33
XEROX FINANCIAL SERVICES	42264147	07/06/2026	COPIER LEASE	133.60
XEROX FINANCIAL SERVICES	42264147	07/06/2026	COPIER LEASE	133.60
XEROX FINANCIAL SERVICES	42264147	07/06/2026	COPIER LEASE	226.37
XEROX FINANCIAL SERVICES	42264147	07/06/2026	COPIER LEASE	226.37
XEROX FINANCIAL SERVICES	42264147	07/06/2026	COPIER LEASE	226.38
Vendor 099388 - XEROX FINANCIAL SERVICES Total:				3,711.04
Grand Total:				2,531,314.78

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	261,261.72	175,876.46
002 - VETERANS MEM - GEN	28,469.67	-
003 - LIBRARY - GENERAL FUND	42,065.22	29,815.65
010 - BUILDING & PLANNING - GEN	15,277.45	9,232.88
011 - UTILITY FRANCHISE - GEN	81,725.64	826.59
103 - LIBRARY FUND STATE - GEN	996.93	996.93
105 - COMM DEV/COMMUNICAT - GEN	3,282.92	2,820.20

110 - ROAD USE FUND - SPEC REV	36,805.24	30,231.74
112 - T&A EMP BEN- SPEC REV	70,178.20	40,943.34
121 - LOCAL OPTION SALES TAX	795.00	-
125 - URBAN REN - TIF	25,620.94	14,098.80
136 - INSURANCE DED -SPEC REV	6,493.56	1,372.58
138 - MED INS RESERVE - SPEC RV	4,784.99	4,784.99
140 - MFPRSI MED ONLY - SPEC RV	1,381.27	1,381.27
145 - HOTEL/MOTEL TAX - SPC REV	9,317.11	2,346.71
166 - CAMPBELL FUND	14,956.83	14,956.83
167 - LIBRARY GIFTS - SPEC REV	-	-
307 - SOUTH - LEAD SERVICE LINES	12,071.25	-
322 - LAKES PROJECTS	66,242.97	-
350 - AIRPORT DEV - CAP PROJ	56,909.63	-
363 - 4TH AVE PROJECTS	1,691.50	-
371 - WATER TOWER PROJECT	436,904.66	-
373 - BLISS ST/8TH AVE STR CONST PROJ	15,847.45	-
377 - 16TH AVE PROJECTS	2,882.50	-
381 - WATER PLANT CONSTRUCTION	1,046,708.83	-
382 - 11 - 11TH AVE PROJECT	530.00	-
385 - WELL	26,309.75	-
494 - SAN EQMT REP FUND-SP RV	22,400.00	22,400.00
499 - REC EQMT REP FD- SP RV	2,600.50	-
610 - WATER FUND	70,818.92	60,222.65
620 - SEWER OPERATION AND MAINT	63,996.12	55,573.39
630 - STORM SEWER FUND	3,641.75	2,546.60
670 - SOLID WASTE	98,346.26	48,323.82
Grand Total:	2,531,314.78	518,751.43

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-2130	PAYROLL DEDUCTION PA	148.10	148.10
001-2140	ING PAYROLL DED PAYAE	5,269.95	5,269.95
001-2150	LIFE INS PAYROLL DED P/	392.91	392.91
001-2160	FLEX PAYROLL DED PAYA	1,695.04	1,695.04
001-2270	MED INS PAYROLL DED P	6,016.49	6,016.49
001-2280	CHILD SUPP PAYROLL DE	1,781.93	1,781.93
001-2290	IPERS PAYROLL DED PAY,	11,462.97	11,462.97
001-2300	MFPRSI PAYROLL DED PA	52,670.70	52,670.70
001-2310	FED TAX	20,182.14	20,182.14
001-2320	STATE TAX PAYROLL DED	7,232.83	7,232.83
001-2330	FICA/MEDICARE PAYROL	21,564.36	21,564.36
001-4.110.1.6181	POLICE - ALLOWANCES/\	1,033.92	872.70
001-4.110.1.6210	POLICE - DUES/MBRPS/S	559.70	100.00
001-4.110.1.6220	POLICE - WKSHP & CONF	625.00	625.00
001-4.110.1.6250	POLICE - TUITION REIMB	510.64	-
001-4.110.2.6332	POLICE - REP/MTNCE EQ	150.00	150.00
001-4.110.2.6373	POLICE - TELEPHONE	553.63	553.63
001-4.110.2.6413	POLICE - MISC. EXPENSE	528.00	528.00
001-4.110.2.6428	POLICE - MISC CONTRAC	8,165.88	1,902.85
001-4.110.2.6513	POLICE - MISC SUPP & M	446.72	127.43
001-4.115.2.6332	POLICE VEH - REP/MTNC	381.75	340.37
001-4.115.2.6518	POL VEH - VEH OPER SUF	3,465.66	3,465.66
001-4.130.2.6371	DISASTER - UTILITIES	78.33	78.33
001-4.150.1.6210	FIRE - DUES/MBRPS/SUB	114.92	-
001-4.150.2.6332	FIRE - REP/VEH MTNCE/E	59.02	47.18
001-4.150.2.6373	FIRE - TELEPHONE	138.27	138.27
001-4.150.2.6428	FIRE - MISC CONTRACT V	2,311.36	-
001-4.150.2.6513	FIRE - MISC SUPP & MAT	601.10	356.98
001-4.150.2.6518	FIRE - VEH OPER SUPP	382.99	382.99
001-4.160.1.6210	EMS - DUES/MBRPS/SUB	114.92	-
001-4.160.1.6240	EMS - EDUC MATERIALS	93.50	-
001-4.160.2.6428	EMS - MISC CONTRACT V	6,627.72	-
001-4.160.2.6445	EMS - REFUNDS	651.11	-
001-4.160.2.6513	EMS - MISC SUPP & MAT	1,664.32	1,212.66
001-4.160.2.6516	EMS - VEH MTNC SUPPLI	32.99	32.99
001-4.160.2.6518	EMS - VEH OPER SUPP	627.30	627.30

001-4.180.2.6371	SAFETY BLDG - UTILITIES	134.77	134.77
001-4.180.2.6428	SAFETY BLDG - MISC CON	2,299.90	240.00
001-4.180.2.6513	SAFETY BLDG - MISC SUP	585.22	-
001-4.280.2.6371	AIRPORT - UTILITIES	553.88	443.77
001-4.280.2.6421	AIRPORT - CONS & PROF	2,500.00	-
001-4.280.2.6428	AIRPORT - MISC CONTRA	3,250.00	-
001-4.290.1.6186	STR ADM - DRUG/ALCOH	37.00	37.00
001-4.290.2.6428	STR ADM - MISC CONTRA	1,207.39	92.78
001-4.290.2.6506	STR ADM - OFFICE SUPPL	181.77	181.77
001-4.430.2.6332	PARKS OPER - REP/VEH M	92.30	92.30
001-4.430.2.6371	PARKS OPER - UTILITIES	1,119.86	695.11
001-4.430.2.6428	PARKS OPER - MISC CON	6,586.00	1,325.00
001-4.430.2.6513	PARK OPER-BAILEY MISC	1,082.84	315.84
001-4.430.2.6514	PARKS OPER - CENTRAL F	19.53	-
001-4.430.2.6515	PARK OPER-MERRILL PK	360.16	360.16
001-4.430.2.6516	PARKS OPER - MISC SUP	56.52	14.16
001-4.430.2.6518	PARKS OPER - VEH OPER,	407.47	41.63
001-4.440.1.6210	REC - DUES/MBRPS/SUB	344.77	-
001-4.440.2.6373	REC - TELEPHONE	480.23	480.23
001-4.440.2.6415	REC - RENTS AND LEASES	4,237.08	-
001-4.440.2.6428	MISC CONTRACTUAL WC	1,313.18	-
001-4.440.2.6445	REC - REFUNDS	150.00	150.00
001-4.440.2.6504	REC - TIGERSHARKS EXP	149.99	149.99
001-4.440.2.6507	REC - PROG OPERATING :	729.35	-
001-4.440.2.6510	REC - TAEKWONDO	160.00	-
001-4.450.2.6428	CEMETERY - MISC CONT	20,350.00	20,350.00
001-4.450.2.6513	CEMETERY - MISC SUPP/	590.84	590.84
001-4.460.2.6220	POOL - TRAINING REGIST	240.00	-
001-4.460.2.6371	POOL - UTILITIES	7,384.35	7,384.35
001-4.460.2.6428	POOL - MISC CONTRACT	4,692.03	-
001-4.460.2.6513	POOL - MISC SUPP/MATE	2,648.46	667.76
001-4.460.2.6520	POOL - OPER SUPP CHEN	5,811.75	-
001-4.460.2.6599	POOL - CONCESSION SUF	5,834.27	-
001-4.610.1.6210	LEGIS - DUES	5,121.00	-
001-4.610.2.6413	LEGIS - PYMT TO OTHER	1,200.00	-
001-4.620.1.6210	ADMIN - DUES/MBRPS/S	459.70	-
001-4.620.2.6402	ADMIN - LEGALS & ADS	836.23	-
001-4.620.2.6421	ADMIN - CONSULT/PROF	1,061.50	-
001-4.620.2.6428	ADMIN - MISC CONTRAC	4,603.87	483.99
001-4.640.2.6411	LEGAL - TIF FEES	4,531.00	22.00
001-4.650.2.6371	CITY HALL - UTILITIES	3,738.45	1,523.25
001-4.650.2.6428	CITY HALL - MISC CONTR	5,154.25	140.00
001-4.650.2.6513	CITY HALL - MISC SUPP/N	628.64	-
002-4.470.2.6420	VETS MEM - CONS/PROF	28,375.00	-
002-4.470.2.6506	VETS MEM - OFFICE SUP	94.67	-
003-2150	LIFE INS PAYROLL DED P	67.10	67.10
003-2160	FLEX PAYROLL DED PAYA	533.32	533.32
003-2220	GREAT POWESH PAYROL	20.00	20.00
003-2270	MED INS PAYROLL DED P	14.50	14.50
003-2290	IPERS PAYROLL DED PAY	6,680.17	6,680.17
003-2310	FED TAX	2,656.12	2,656.12
003-2320	STATE TAX PAYROLL DED	1,202.67	1,202.67
003-2330	FICA/MEDICARE PAYROL	6,402.86	6,402.86
003-4.410.1.6210	LIBRARY - DUES/MBRPS/	344.77	-
003-4.410.2.6310	LIBRARY -REP/MTNCE BL	600.00	-
003-4.410.2.6332	LIBRARY - REP/MTNCE E	490.00	-
003-4.410.2.6371	LIBRARY - UTILITIES	3,103.33	3,103.33
003-4.410.2.6373	LIBRARY - TELEPHONE	414.68	8.33
003-4.410.2.6421	LIBRARY - CONS/PROF FE	227.50	-
003-4.410.2.6428	LIBRARY - MISC CONTRA	14,140.38	5,114.64
003-4.410.2.6506	LIBRARY - OFFICE SUPPL	855.53	405.17
003-4.410.2.6507	LIBRARY - PROG OPER SL	26.50	-
003-4.410.2.6508	LIBRARY - POSTAGE & SH	23.86	23.86
003-4.410.2.6521	LIBRARY - PROG CHILDRE	402.90	-
003-4.410.2.6522	LIBRARY - PROG CHILDRE	74.74	10.50
003-4.410.2.6523	LIBRARY - PROGRAM YOI	484.70	426.10
003-4.410.3.6765	LIBRARY - BOOKS/CHILD	430.24	430.24

003-4.410.3.6766	LIBRARY - BOOKS/YOUNG	44.59	38.25
003-4.410.3.6767	LIBRARY - BOOKS	1,424.76	1,424.76
003-4.410.3.6768	LIBRARY - PERIODICALS	1,253.73	1,253.73
003-4.410.3.6769	LIBRARY - AUDIO VISUAL	137.76	-
003-4.410.3.6771	LIBRARY - EBOOKS/YOUT	8.51	-
010-2140	B/P -ING PY DED PYABLE	666.21	666.21
010-2150	B/P - LIFE INS PAYABLE	22.41	22.41
010-2160	B/P -FLEX PY DED PAYAB	81.81	81.81
010-2270	B/P - MED INS PY DED PA	613.08	613.08
010-2280	CHILD SUPP PAYROLL DE	255.86	255.86
010-2290	B/P - IPERS PY DED PAYA	2,663.56	2,663.56
010-2310	B/P - FED TAX PAYROLL F	1,449.66	1,449.66
010-2320	B/P - STATE TAX DED PY	500.31	500.31
010-2330	B/P - FICA/MED PR DED I	2,507.28	2,507.28
010-4.540.1.6210	B/P - DUES/MBRPS/SUBS	114.94	-
010-4.540.1.6220	B/P - MTG & CONF REGIS	160.00	160.00
010-4.540.2.6402	B/P - LEGALS & ADS	1,500.00	-
010-4.540.2.6421	B/P - CONS & PROF FEES	1,693.80	-
010-4.540.2.6428	B/P - MISC CONTRACTUA	2,045.46	111.33
010-4.540.2.6445	B/P - REFUNDS	299.20	-
010-4.540.2.6513	B/P - MISC SUPP & MATE	62.50	-
010-4.540.2.6518	B/P - VEH OPERATION SL	201.37	201.37
010-4.540.3.6750	B/P - ABANDONED PROP	440.00	-
011-4.690.3.6725	UTIL FRANCH - POLICE C/	53,500.00	-
011-4.690.3.6727	UTIL FRANCH - LIBRARY C	2,807.14	826.59
011-4.690.3.6728	UTIL FRANCH - PARKS CA	9,439.50	-
011-4.690.3.6729	UTIL FRANCH - POOL CAF	15,979.00	-
103-4.410.3.6767	BOOKS	982.13	982.13
103-4.410.3.6769	AUDIO VISUAL	14.80	14.80
105-2150	COMM DEV - LIFE INS PA	6.76	6.76
105-2270	COMM DEV - MED INS P/	352.54	352.54
105-2290	COMM DEV - IPERS PY DI	958.78	958.78
105-2310	COMM DEV - FED TAX PA	437.12	437.12
105-2320	COMM DEV - STATE TAX	167.24	167.24
105-2330	COMM DEV - FICA/MED	897.76	897.76
105-4.551.1.6210	COMM DEV - DUES/MBR	114.92	-
105-4.551.2.6428	COMM DEV - MISC CONT	347.80	-
110-2150	LIFE INS PAYROLL DED P/	147.90	147.90
110-2160	FLEX PAYROLL DED PAYA	401.79	401.79
110-2270	MED INS PAYROLL DED P	1,267.11	1,267.11
110-2280	CHILD SUPP PAYROLL DE	112.04	112.04
110-2290	IPERS PAYROLL DED PAY/	4,211.83	4,211.83
110-2310	FED TAX	2,046.49	2,046.49
110-2320	STATE TAX PAYROLL DED	786.57	786.57
110-2330	FICA/MEDICARE PAYROL	3,842.08	3,842.08
110-4.214.1.6181	ST MTNCE - ALLOWANCE	106.99	106.99
110-4.214.2.6428	ST MTNCE - MISC CONTR	839.45	300.00
110-4.214.2.6434	ST MTNCE - PATCHING	1,115.40	1,115.40
110-4.214.2.6513	ST MTNCE - MISC SUPP/I	188.04	188.04
110-4.214.2.6525	ST MTNCE - SUPPLIES	1,134.73	1,134.73
110-4.230.2.6371	ST LGTS - UTILITIES	11,970.59	6,087.14
110-4.240.2.6371	TRAFFIC CONT - UTILITIE	618.53	298.98
110-4.240.2.6513	TRAFFIC - MISC SUPP/M	21.00	21.00
110-4.291.2.6332	STREET EQUIP - REP/MTI	638.26	1,781.03
110-4.291.2.6516	STR EQMT - VEH MTNCE	1,276.38	1,182.22
110-4.291.2.6518	STR EQMT - VEH OPER SI	1,730.19	1,730.19
110-4.294.1.6050	STR CLN - TEMP AGENCY	873.60	582.40
110-4.294.2.6332	STR CLN VEHICLE- REP/M	2,065.56	1,829.78
110-4.294.2.6517	STR CLN - SWEEPER MTN	1,058.03	1,058.03
110-4.294.2.6518	STR CLN - VEH OPER SUP	352.68	-
112-4.950.1.6130	T/A - IPERS - GENERAL (A	2.51	2.51
112-4.950.1.6150	T/A - GROUP INSURANCE	40,940.83	40,940.83
112-4.950.1.6160	T/A - WORKERS COMPEN	29,234.86	-
121-4.535.2.6421	LOST - PROF & CONS FEE	795.00	-
125-4.530.2.6426	UR TIF - TIF REBATE AGM	25,620.94	14,098.80
136-4.115.2.6409	INSURANCE - POLICE VEH	5,000.00	-
136-4.660.2.6409	INSURANCE - GENERAL T	1,493.56	1,372.58

138-4.660.1.6151	MED INS - SELF FUNDING	2,596.45	2,596.45
138-4.660.2.6428	MED INS - MISC CONTRA	2,188.54	2,188.54
140-4.110.1.6161	MED ONLY FIRE/POLICE	1,381.27	1,381.27
145-2130	PAYROLL DEDUCTION PA	18.73	18.73
145-2140	ING PAYROLL DED PAYAE	213.19	213.19
145-2150	LIFE INS PAYROLL DED P/	6.14	6.14
145-2160	FLEX PAYROLL DED PAYA	45.73	45.73
145-2270	MED INS PAYROLL DED P	55.37	55.37
145-2290	IPERS PAYROLL DED PAY,	321.92	321.92
145-2310	FED TAX	196.17	196.17
145-2320	STATE TAX PAYROLL DED	59.64	59.64
145-2330	FICA/MEDICARE PAYROL	302.84	302.84
145-4.550.1.6050	H&M - TEMP PAY	1,541.40	1,071.00
145-4.550.2.6513	H&M - MISC SUPP - TREE	55.98	55.98
145-4.550.2.6528	H&M - MINI-GRANT AW/	6,500.00	-
166-4.930.2.6530	WATER (UTIL) - CAMPBEI	784.36	784.36
166-4.930.2.6531	GAS/ELEC (UTIL) - CAMPI	757.12	757.12
166-4.930.2.6532	RENT - CAMPBELL FUND	6,598.00	6,598.00
166-4.930.2.6533	HEALTHCARE - CAMPBEL	275.00	275.00
166-4.930.2.6534	MISC - CAMPBELL FUND	1,342.35	1,342.35
166-4.930.2.6535	FOOD VOUCHERS - CAMI	200.00	200.00
166-4.930.2.6538	SPEC REQ (GROUPS/NON	5,000.00	5,000.00
167-4.410.3.6721	FURNITURE AND FIXTURE	-	-
307-4.750.2.6421	SOUTH - LEAD SERVICE L	12,071.25	-
322-4.750.2.6421	LAKES PROJ - PROF/CON	66,242.97	-
350-4.750.2.6421	CONSULTATION / PROFE	5,855.00	-
350-4.750.3.6772	CAPITAL IMPROVEMENT	51,054.63	-
363-4.750.2.6421	4TH AVE - CONS/PROF F	1,691.50	-
371-4.750.2.6421	WA TOWER - CONS/PRO	1,325.20	-
371-4.750.3.6761	WA TOWER - CONSTRUCT	435,579.46	-
373-4.750.2.6421	BLISS ST/8TH AVE - CONS	10,997.45	-
373-4.750.3.6772	BLISS ST/8TH AVENUE C	4,850.00	-
377-4.750.2.6421	16TH AVE - CONS & PRO	2,882.50	-
381-4.750.2.6421	WA PLANT - PROF & CON	64,777.50	-
381-4.750.2.6428	WA PLANT - MISC CONT	1,916.25	-
381-4.750.3.6772	WA PLANT - CONSTRUCT	980,015.08	-
382-4.750.2.6421	11-11TH AVE - PROF/CO	530.00	-
385-4.750.2.6421	WELL - PROF/CONS	3,419.75	-
385-4.750.2.6428	WELL - MISC CONT WK	22,890.00	-
494-4.850.3.6727	CAPITAL EQUIPMENT	22,400.00	22,400.00
499-4.440.2.6430	REC - SPECIAL EVENTS	2,600.50	-
610-2130	PAYROLL DEDUCTION PA	189.82	189.82
610-2140	ING PAYROLL DED PAYAE	532.96	532.96
610-2150	LIFE INS PAYROLL DED P/	45.44	45.44
610-2160	FLEX PAYROLL DED PAYA	308.13	308.13
610-2270	MED INS PAYROLL DED P	913.57	913.57
610-2290	IPERS PAYROLL DED PAY,	5,274.96	5,274.96
610-2310	FED TAX	2,389.82	2,389.82
610-2320	STATE TAX PAYROLL DED	968.51	968.51
610-2330	FICA/MEDICARE PAYROL	4,934.22	4,934.22
610-4.810.2.6428	WA ST REP - MISC CONT	999.00	-
610-4.811.2.6371	WA OPER - UTILITIES	18,589.32	18,589.32
610-4.811.2.6428	WA OPER - MISC CONT V	473.00	473.00
610-4.811.2.6511	WA OPER - BLDG/GRD M	88.00	-
610-4.811.2.6520	WA OPER - OPER SUPP -	14,638.70	12,682.26
610-4.811.2.6524	WA OPER - LAB SUPPLIES	486.58	486.58
610-4.813.2.6428	WA DIST - MISC CONT W	3,120.00	3,120.00
610-4.813.2.6514	WA DIST - MISC SUPP - S	3,650.12	3,640.13
610-4.813.2.6515	WA DIST - MISC SUPP - N	957.89	-
610-4.815.2.6428	WA COLL - MISC CONT V	267.20	133.60
610-4.817.1.6150	WA ADM - GROUP INSUF	4,377.60	4,377.60
610-4.817.1.6160	WA ADM - WORKERS CO	4,313.34	-
610-4.817.1.6186	WA ADM - DRUG/ALCOH	74.00	74.00
610-4.817.1.6210	WA ADM - DUES/MBRPS	114.92	-
610-4.817.2.6373	WA ADM - TELEPHONE	262.34	262.34
610-4.817.2.6421	WA ADM - CONS/PROF F	795.00	-
610-4.817.2.6428	WA ADM - MISC CONTRA	1,273.39	230.00

610-4.817.2.6513	WA ADM - MISC SUPP/M	184.70	-
610-4.817.2.6518	WA ADM - VEH OPERATI	596.39	596.39
620-2130	PAYROLL DEDUCTION PA	189.82	189.82
620-2140	ING PAYROLL DED PAYAE	719.49	719.49
620-2150	LIFE INS PAYROLL DED P/	73.98	73.98
620-2160	FLEX PAYROLL DED PAYA	228.78	228.78
620-2270	MED INS PAYROLL DED P	755.76	755.76
620-2290	IPERS PAYROLL DED PAY,	6,390.65	6,390.65
620-2310	FED TAX	3,291.96	3,291.96
620-2320	STATE TAX PAYROLL DED	1,156.96	1,156.96
620-2330	FICA/MEDICARE PAYROL	5,936.04	5,936.04
620-4.830.2.6421	SEWER - CONS/PROF FEE	1,794.00	-
620-4.830.2.6428	SEWER - MISC CONT WO	1,235.16	-
620-4.830.2.6513	SEWER - MISC SUPP/MA	23.38	23.38
620-4.831.1.6150	WW PLNT - GROUP INSU	10,177.66	10,177.66
620-4.831.1.6160	WW PLNT - WORKERS CC	3,354.82	-
620-4.831.1.6181	WW PLNT - ALLOWANCE	254.98	-
620-4.831.1.6186	WW PLNT - DRUG/ALCOI	37.00	37.00
620-4.831.1.6210	WW PLNT - DUES/MBRP	114.92	-
620-4.831.2.6371	WW PLNT - UTILITIES	56.50	-
620-4.831.2.6373	WW PLNT - TELEPHONE	1.52	1.52
620-4.831.2.6421	WW PLNT - PROF/CONS	93.15	-
620-4.831.2.6428	WW PLNT - MISC CONT V	10,240.49	10,096.49
620-4.831.2.6508	WW PLNT - POSTAGE AN	31.80	31.80
620-4.831.2.6513	WW PLNT - MISC SUPP/M	842.30	600.79
620-4.831.2.6518	WW PLNT - VEH OPER SL	590.37	590.37
620-4.831.2.6524	WW PLNT - LAB SUPPLIE	2,917.17	2,917.17
620-4.832.2.6371	LIFT STAT - UTILITIES	103.05	103.05
620-4.832.2.6428	LIFT STAT - MISC CONT V	2,065.09	1,565.00
620-4.832.2.6513	LIFT STAT - MISC SUPP/M	11,052.12	10,552.12
620-4.834.2.6428	SW COLL - MISC CONT W	267.20	133.60
630-2150	LIFE INS PAYROLL DED P/	4.36	4.36
630-2270	MED INS PAYROLL DED P	250.23	250.23
630-2290	IPERS PAYROLL DED PAY,	1,175.33	1,175.33
630-2310	FED TAX	107.86	107.86
630-2320	STATE TAX PAYROLL DED	156.16	156.16
630-2330	FICA/MEDICARE PAYROL	852.66	852.66
630-4.865.2.6421	CONSULTATION / PROFE	1,095.15	-
670-2130	PAYROLL DEDUCTION PA	313.94	313.94
670-2140	ING PAYROLL DED PAYAE	399.70	399.70
670-2150	LIFE INS PAYROLL DED P/	219.40	219.40
670-2160	FLEX PAYROLL DED PAYA	568.61	568.61
670-2270	MED INS PAYROLL DED P	1,285.10	1,285.10
670-2280	CHILD SUPP PAYROLL DE	674.56	674.56
670-2290	IPERS PAYROLL DED PAY,	7,251.37	7,251.37
670-2310	FED TAX	3,548.94	3,548.94
670-2320	STATE TAX PAYROLL DED	1,425.94	1,425.94
670-2330	FICA/MEDICARE PAYROL	6,738.22	6,738.22
670-4.840.1.6150	RECYCLING PLNT - GROU	4,353.37	4,353.37
670-4.840.1.6160	RECYCLING PLNT - WORK	3,354.82	-
670-4.840.2.6428	RECYCLING PLNT - MISC	452.74	226.37
670-4.840.2.6513	RECYCLING PLNT - MISC	938.88	-
670-4.841.1.6050	TEMP AGENCY HIRES	3,075.80	2,548.00
670-4.841.2.6373	COMPOSTING - TELEPHO	84.31	84.31
670-4.841.2.6428	COMPOSTING - MISC CO	250.00	125.00
670-4.842.1.6150	RES SW - GROUP INSURA	2,861.67	2,861.67
670-4.842.1.6160	RES SW - WORKERS COM	1,917.04	-
670-4.842.1.6181	RES SW - ALLOWANCES/I	117.69	117.69
670-4.842.1.6210	RES SE - DUES/MBRPS/SI	114.92	-
670-4.842.2.6332	RES SW VEHICLE - REP/M	50.62	50.62
670-4.842.2.6371	RES SW - UTILITIES	56.17	27.65
670-4.842.2.6413	RES SW - PYMT TO OTHE	12,706.13	-
670-4.842.2.6421	RES SW - PROF & CONS F	750.00	-
670-4.842.2.6428	RES SW - MISC CONT WC	1,297.25	226.37
670-4.842.2.6516	RES SW -VEHICLE MAINT	1,121.10	1,121.10
670-4.842.2.6518	RES SW - VEHICLE OPER	1,524.92	1,524.92
670-4.843.1.6150	COMM SW - GROUP INSI	2,159.32	2,159.32

670-4.843.1.6160	COMM SW - WORKERS C	1,917.04	-
670-4.843.2.6371	COMM SW - UTILITIES	56.17	27.65
670-4.843.2.6413	COMM SW - PYMT TO O	15,906.80	-
670-4.843.2.6421	COMM SW - PROFESS/CI	750.00	-
670-4.843.2.6428	COMM SW - MISC CONT	530.10	226.38
670-4.843.2.6516	COMM SW - VEH MAINT	1,121.10	1,121.10
670-4.843.2.6518	COMM SW - VEH OPER S	1,617.84	1,617.84
670-4.844.1.6050	RES RECYC - TEMP HIRES	2,800.06	2,329.66
670-4.844.1.6150	RES RECYC - GROUP INS	3,581.68	3,581.68
670-4.844.1.6160	RES RECYC - WORK COM	1,917.04	-
670-4.844.2.6421	RES RECYC - PROF/CONS	750.00	-
670-4.845.1.6150	COM RECYC - GROUP INS	770.50	770.50
670-4.845.1.6160	COM RECYC - WORK COM	1,917.04	-
670-4.845.2.6332	COM RECYCLING VEHICL	3,551.52	-
670-4.845.2.6421	COM RECYC - PROF/CON	750.00	-
670-4.845.2.6518	COM RECYC - VEH OPER	796.84	796.84
Grand Total:		2,531,314.78	518,751.43

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
PAYROLL	513,708.08	513,708.08
Grand Total:	513,708.08	513,708.08

[<](#) CITY OF GRINNELL

Retail Tobacco License Review

CITY OF GRINNELL
1006371809

>

[Application Information](#)

Legal Ownership Information

Name of sole proprietor, partnership, corporation, LLC, or LLP : MAHADEUA INC

Type of ownership : Corporation

Primary office address : 1031 WEST ST GRINNELL IA 50112-1644

Legal Ownership Phone : 641-236-0507

Legal Ownership Email : pateliowa66@gmail.com

Application Information

City/County Permit Number : 2025-13

Sales and Use Permit Number : 179007858

Location Name : PHILLIPS 66 GRINNELL

Location Phone Number : 641-236-0507

Location Address : 1031 WEST ST GRINNELL IA 50112-1644

Location Mailing Address : 1031 WEST ST GRINNELL IA 50112-1644

Renewal : Yes

Start Date : 01-Jul-2026

End Date : 30-Jun-2027

License Fee : 75.00

Types of Sales : Over the Counter

Type of Establishment : Convenience store/gas station

Types of Products Sold : Cigarettes, Tobacco, Vapor Products, Alternative Nicotine Products

Do you intend to make retail sales to ultimate consumers? : Yes

Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s) in the next step: : No

Ownership Details

Owner	Position	Single Line Address
PATEL, KAMLESHKUMAR	Owner	7345 PERSHING RD SCHERERVILLE IN 46375-3563
PATEL, MONIKA	Director	1457 DIAMOND BLVD VALPARAISO IN 46385
PATEL, KAMLESH	Director	7345 PERSHING RD SCHERERVILLE IN 46375
PATEL, HIREN	Director	7425 WILDBIRD SCHERERVILLE IN 46375

Suppliers List

A list of suppliers for cigarettes, tobacco, alternative nicotine, and vapor products must be included with all retail tobacco permit applications. Applicants may submit this information in text form or as a PDF upload. Local authorities may review this information during the application review process.

Amcon Distribution Company
Core-Mark

Decision

Select the decision of whether you approve or deny this permit application.

Can I help?

Iowa Department of Revenue will be issuing a permit number if this application is approved. However, the local authority has the option to also issue a permit number. If the local authority decides to issue a local permit number, it can be entered in the "Local Permit Number" field. Otherwise, only the state-issued permit number will appear on the permit.

Select a Decision *

Approve	Deny
---------	------



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Your online session will timeout after 30 minutes of inactivity. All unsaved information will be lost.

Resources

- Frequently Asked Questions
- Contact Us
- Subscribe to Updates

Other Links

- State of Iowa Directory
- Website Policies

CLASS "C" RETAIL ALCOHOL LICENSE APPLICATION

Business Information

Name of Legal Entity: JACK VENTURES LLC

FEIN: XX-XXX8766

Business Type: Limited Liability Company

This business is registered with the Secretary of State.

Business Number of Secretary of State: 0871381

Premises Information

Premises DBA: STATE STREET LANES

Premises Address: 915 STATE STREET GRINNELL IA 50112

Premises Type: Bowling Alley

Number of Floors: 1

Control of Premises: Other

Other control description: Purchasing on Contract

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Does your premises conform to all local and state health, fire and building laws and regulations?

Yes

Is your establishment equipped with tables and seats to accommodate a minimum of 25?

Yes

License Information

Effective Date: 16-Aug-2026

Length of License Requested: 12MONTH

Endorsements

Local Authority: City of Grinnell

Dramshop Company: ILLINOIS CASUALTY CO

Ownership Information

Type	Name	ID Type	ID	DOB	Phone	Address	Percentage
Individual	JACK, ERIKA	SSN	***-**-0743	14-Mar-1981	(641) 990-1511	3675 80TH ST GRINNELL IA 50112-8350	50.00
Individual	JACK, DOUG	SSN	***-**-7488	06-Jul-1976	(641) 990-0826	3675 80TH ST GRINNELL IA 50112-8350	50.00

Criminal History Details

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

Yes

Criminal Violations

Legal Name	DOB	Violation Date	Charge	City	State	Citizenship Lost?
JACK, DOUG	06-Jul-1976	01-May-2024	Speeding/DWI	CAMDENTON	MISSOURI	No

Contact Information

Contact Name: ERIKA JACK

Phone Number: (641) 990-1511

Email Address: dejack2007@hotmail.com

Address: 3675 80TH ST GRINNELL IA 50112-8350

Attestation Information

Attestation Name: ERIKA JACK

Attestation Date: 17-Jun-2026

CLASS "C" RETAIL ALCOHOL LICENSE RENEWAL

Business Information

Name of Legal Entity: BPO ELKS LODGE

FEIN: XX-XXX6075

Business Type: Corporation

This business is registered with the Secretary of State.

Business Number of Secretary of State: 182536

Premises Information

Premises DBA: B.P.O. ELKS #1266

Premises Address: 720 3RD AVE GRINNELL IA 50112-2107

Premises Type: Private Club

Number of Floors: 1

Control of Premises: Own

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Does your premises conform to all local and state health, fire and building laws and regulations?

Yes

Is your establishment equipped with tables and seats to accommodate a minimum of 25?

Yes

Has the number of floors of the premises changed?

No

Have there been any changes to the premises in the last 12 months? This includes any changes that affect where alcohol is manufactured, stored, sold or consumed, such as adding, deleting, or changing permanent outdoor service areas.

No

Has there been a change in the control of property over the last 12 months? This includes a renewed/updated lease agreement, or changing from a deed to a lease, or a lease to a deed.

No

License Information

Effective Date: 09-Jul-2026

Length of License Requested: 12MONTH

Privilege(s) Requested

Outdoor Service - Allows the selling/serving of alcoholic beverages by the license/permit in a designated, adjacent outdoor area.

Provided description of the Outdoor Service Area:

parking lot area and adjacent property

Endorsements

Local Authority: City of Grinnell

Dramshop Company: OLD REPUBLIC INSURANCE COMPANY

Ownership Information

Type	Name	ID Type	ID	DOB	Phone	Address	Percentage
Individual	JARVELA, VERNE	SSN	***-**-1292	01-Oct-19 46		405 13TH AVE. GRINNELL IA 50112	0.00

Criminal History Details

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

No

Criminal Violations

Contact Information

Contact Name: VERNE JARVELA

Phone Number: (641) 236-3520

Email Address: elks1266@windstream.net

Address: 720 3RD AVE GRINNELL IA 50112-2107

Attestation Information

Attestation Name: VERNE JARVELA

Attestation Date: 08-Jun-2026

SPECIAL CLASS "C" RETAIL ALCOHOL LICENSE APPLICATION

Business Information

Name of Legal Entity: TRIPLE K SIPS LLC

FEIN: XX-XXX3170

Business Type: Limited Liability Company

This business is registered with the Secretary of State.

Business Number of Secretary of State: 0857819

Premises Information

Premises DBA: LUCKY WIFE WINE SLUSHIES

Premises Address: 925 3RD AVE GRINNELL IA 50112

Premises Type: Special Event

Number of Floors: 1

Control of Premises: Lease

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Does your premises conform to all local and state health, fire and building laws and regulations?

Yes

Is your establishment equipped with tables and seats to accommodate a minimum of 25?

Yes

License Information

Effective Date: 15-Jul-2026

Length of License Requested: 5DAY

Privilege(s) Requested

Outdoor Service - Allows the selling/serving of alcoholic beverages by the license/permit in a designated, adjacent outdoor area.

Provided description of the Outdoor Service Area:

Central park area for Music in the Park. Plan to pull trailer in on the parking area for vehicles off of the street in designated area to sell wine slushies.

Endorsements

Local Authority: City of Grinnell

Dramshop Company: FOUNDERS INSURANCE COMPANY

Ownership Information

Type	Name	ID Type	ID	DOB	Phone	Address	Percentage
Individual	KEMPER, AMELIA	SSN	***-**-9745	24-Oct-1993	6417505990	1869 295TH ST TOLEDO IA 52342-9502	33.33
Individual	PANSEGRAU, NIKKI	SSN	***-**-6106	31-May-1984	6416911060	303 N EAST ST TOLEDO IA 52342-1707	33.33
Individual	KUSSEROW, SHANNON	SSN	***-**-5711	17-May-1985	6414857813	405 E MADISON ST TOLEDO IA 52342-1715	33.33

Criminal History Details

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

No

Criminal Violations

Contact Information

Contact Name: SHANNON KUSSEROW

Phone Number: 6414857813

Email Address: luckywifewineslushies8@gmail.com

Address: 1869 295TH ST TOLEDO IA 52342-9502

Attestation Information

Attestation Name: SHANNON KUSSEROW

Attestation Date: 01-Jul-2026



GRINNELL FINANCE COMMITTEE REGULAR SESSION MEETING
MONDAY, JUNE 15, 2026, AT 8:00 AM
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL AND VIA ZOOM

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MINUTES

Wray (Chair), and Smith. Absent: Hart. Also present were Russ Behrens and Alyssa Devig.

Vic Kalia presented information on a proposed hotel improvements and rebranding.

Craig Cooper presented energy efficiency improvements, building and rehabilitation, and equipment upgrades as part of a pilot energy efficiency program.

Reviewed a proposal and budget from Brian Megel for a Virtual Reality (VR) center where adults and kids can experience various VR rides.

The committee reviewed the May Investments and Treasurers reports.

Smith made the motion, seconded by Wray, to approve Concilmember Rachel Bly's resignation effective June 16, 2026. AYES: 2-0. Motion carried.

Smith made the motion, seconded by Wray, to approve Resolution No. 2026-84. A resolution setting salary and benefits for non-bargaining unit and supervisory personnel for fiscal year 26-27. AYES: 2-0. Motion carried.

Smith made the motion, seconded by Wray, to approve a memorandum of understanding between the Iowa Department of Revenue and the Grinnell Fire Department regarding the State Setoff Program. AYES: 2-0. Motion carried.

Smith made the motion, seconded by Wray, to approve Resolution No. 2026-85. A resolution authorizing a transfer in the amount of \$5,000.00 to fund the Water Plant Streets Project. AYES: 2-0. Motion carried.

Smith made the motion, seconded by Wray, to approve a 60-month Lease Agreement with Quadient Leasing USA in the amount of \$5,094.60 for the postage machine. AYES: 2-0. Motion carried.

Discussed the concept of a forgivable loan agreement with Grinnell Center LLC.

Smith made the motion, seconded by Wray, to approve Resolution No. 2026-86. A resolution adopting the city fees and policies for rental and services. AYES: 2-0. Motion carried.

There were no inquiries.

The meeting was adjourned at 10:26 A.M.

JO WRAY, CHAIR

ATTEST:

ALYSSA DEVIG, CITY CLERK



GRINNELL PUBLIC WORKS OR GROUNDS COMMITTEE REGULAR SESSION
MEETING
MONDAY, JUNE 15, 2026, AT 4:45 PM
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL AND VIA ZOOM

MINUTES

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Bly, Cox, and Hueftle-Worley. Also present were Russ Behrens, Alyssa Devig, Jo Wray, and Sarah Smith.

Cox made the motion, seconded by Bly, to approve an Iowa DOT application and permit to sponsor highway planting at 1716 Spring Street. AYES: 3-0. Motion carried.

Bly made the motion, seconded by Cox, to approve Resolution 2026-87. A resolution approving an Airport Land Lease Agreement with Lowry Flying Service, Inc. and Ronald Lowry personally. AYES: 3-0. Motion carried.

Cox made the motion, seconded by Bly, to approve a request from Poweshiek Water Association to provide service to 459 390th Avenue. AYES: 3-0. Motion carried.

Bly made the motion, seconded by Cox, to approve Resolution No. 2026-88. A resolution approving contract Change Order No. 1 in the amount of \$62,200.00 for a net increase to the contract with InRoads Paving for the 16th Avenue Street Paving Project. AYES: 3-0. Motion carried.

Cox made the motion, seconded by Bly, to approve Resolution No. 2026-89. A resolution approving contract Change Order No. 1 in the amount of \$9,000.00 for a net increase to the contract with Con-Struct, Inc. for the Broad Street Inlay Project. AYES: 3-0. Motion carried.

Bly made the motion, seconded by Cox, to approve Resolution No. 2026-90. A resolution approving contract Change Order No. 2 in the amount of \$21,220.00 for a net increase to the contract with Con-Struct, Inc. for the Broad Street Inlay Project. AYES: 3-0. Motion carried.

Cox made the motion, seconded by Bly, to approve a right-of-way request from Windstream in the alley between 8th Avenue and 11th Avenue between Main Street and Broad Street. AYES: 3-0. Motion carried.

Cox made the motion, seconded by Bly, to approve a right-of-way request from Windstream for any area between 2nd Avenue and Highway 6 and between Holyoke

Street and Oak Street. AYES: 3-0. Motion carried.

Bly made the motion, seconded by Cox, to approve a right-of-way request from Windstream for an area between 16th Avenue and 12th Avenue and between Spencer Street and West Street. AYES: 3-0. Motion carried.

Cox made the motion, seconded by Bly, to approve Resolution No. 2026-91. A resolution approving contract Change Order No. 9 in the amount of \$30,831.08 with WRH, Inc. for the Water Plant Project. AYES: 3-0. Motion carried.

Bly made the motion, seconded by Cox, to approve a right-of-way permit from Communication Data Link. AYES: 3-0. Motion carried.

There were no inquiries.

The meeting was adjourned at 5:53 P.M.

BYRON HUEFTLE-WORLEY, CHAIR

ATTEST:

ALYSSA DEVIG, CITY CLERK



GRINNELL PUBLIC SAFETY COMMITTEE REGULAR SESSION MEETING
MONDAY, JUNE 15, 2026, AT 5:30 PM
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL AND VIA ZOOM

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MINUTES

Cox, Hueftle-Worley and Smith. Also present were Mayor Cox, Alyssa Devig, Russ Behrens, and Jo Wray.

Smith made the motion, seconded by Hueftle-Worley, to approve a street closure request for the Community Safety Fair to close 3rd Avenue between Broad and Park Street and Park Street from 3rd to 4th Avenue on June 20, 2026 from 9:00 a.m. to 1:00 p.m. AYES: 3-0. Motion carried.

Hueftle-Worley made the motion, seconded by Smith, to approve a street closure request from Abby Williams to close the 300th block of 5th Avenue, specifically between Center Street and the alley on July 12, 2026 from 11:00 a.m. to 5:00 p.m. for a neighborhood potluck. AYES: 3-0. Motion carried.

Smith made the motion, seconded by Hueftle-Worley, to approve the Length of Service Award Programs Grant Agreement with Iowa Economic Development Authority. AYES: 3-0. Motion carried.

The Committee discussed permit parking in the downtown area.

There were no inquiries.

The meeting was adjourned at 5:40 P.M.

JOHN COX, CHAIR

ATTEST:

ALYSSA DEVIG, CITY CLERK



GRINNELL PLANNING COMMITTEE REGULAR SESSION MEETING
MONDAY, JUNE 15, 2026, AT 6:15 PM
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL AND VIA ZOOM

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MINUTES

Bly and Wray, Absent: Hart. Also present were, Mayor Cox, Russ Behrens, John Cox, Sarah Smith, and Alyssa Devig.

Wray made the motion, seconded by Bly, to approve the creation of a Steering Committee for the Recreational Facilities Feasibility Study. AYES: 2-0. Motion carried.

There were no inquiries.

The meeting was adjourned at 6:18 P.M.

RACHEL BLY, CHAIR

ATTEST:

ALYSSA DEVIG, CITY CLERK

Minutes of the Drake Community Library Board of Trustees
May 27, 2026
Drake Community Library Jones Board Room
Meeting also made available via Zoom from the online City Agenda Center

Trustees Present: Emily Fenner, John Hammond, Avery Lindley, Theresa Pagliai, Luke Sanders

Trustees Absent: Emily Guenther, Lee McFee

Staff Present: Karen Neal, Mallory Snow, Alyssa Devig (City Clerk)

Guests Present: Mayor Sam Cox, Library Assistant Emily Lof

Call to Order

President Pagliai called the meeting to order at 5:15pm.

Public Comment:

No public comment

Approval of Agenda

Lindley moved and Hammond seconded approval of the agenda.

Motion passed 5/0

Approval of the Minutes

Saunders moved and Lindley seconded approval of April 22, 2026, minutes.

Motion passed 5/0

Communications

April 2026 Greater Poweshiek Community Foundation (GPCF) reports were reviewed.

Report of the Director

-April Statistics were reviewed

-Building & Grounds update- Accessibility Parking Project to begin on June 9, 2026.

-Summer Program update was given by Assistant Director Snow. Lots of programs and excitement will be going on.

Committee Reports

Building & Grounds: No report

Finance & Salary: No report

Personnel: Met to review the director's annual evaluation.

Long Range Planning: No report

Policy: No report

Financial Reports

Financials were reviewed. Lindley motioned and Saunders seconded approval of bills payable in June.

Motion passed (5/0)

Business

-Lindley moved and Hammond seconded approval of an estimate from Hawkeye Locks for replacing automatic doors within the library and installing automatic door openers on the north doors.

Motion passed (5/0)

-Hammond moved and Lindley seconded approval of Madison Swanson as a Circulation Clerk with a wage of \$16.63 an hour.

Motion passed (5/0)

-Saunders moved and Lindley seconded approval of the revisions to the Circulation Policy.

Motion passed (5/0)

-Neal presented additional information from Tri-State Sprinklers about the inspection test connection being installed to the pre-action sprinkler system in the archive.

-Mayor Cox commented about current library service model and recognized that change is hard and public trust is important. There were a couple comments from Board members that recognized the hard work of library staff during this period of service adjustment.

-Lindley moved and Hammond seconded the formation of a nominating committee to organize next year's officers. President Pagliai, Saunders and Neal were appointed to the committee.

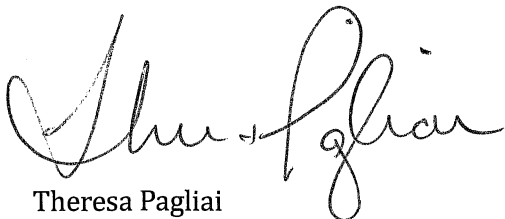
Motion passed (5/0)

-President Pagliai spoke briefly about meeting with the current Friends of DCL co-presidents and vice president.

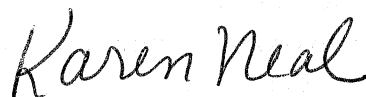
Adjourn

Meeting adjourned by unanimous consent at 6:12.

Next Library Board Meeting: **Wednesday, June 24, 2026**



Theresa Pagliai
Library Board President



Karen Neal, Library Director
Recording Secretary

Minutes of the Drake Community Library Board of Trustees
June 9, 2026
Drake Community Library Jones Board Room
Meeting also made available via Zoom from the online City Agenda Center

Trustees Present: Emily Fenner, Emily Guenther, John Hammond, Lee McFee, Theresa Pagliai

Trustees Absent: Avery Lindley, Luke Sanders

Staff Present: Karen Neal

Call to Order

President Pagliai called the meeting to order at 4:00pm.

Public Comment

Approval of Agenda

Fenner moved and McFee seconded approval of the agenda.

Motion passed 5/0

Business

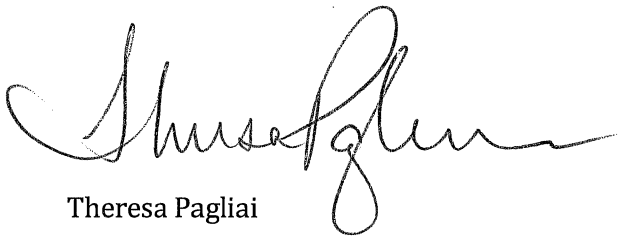
Mcfee moved and Fenner seconded approving the additional estimate from Hawkeye Locks to include Wave-to-Open door sensors to the automatic door project.

Motion passed 5/0

Adjourn

Meeting adjourned by unanimous consent at 4:04.

Next Library Board Meeting: **Wednesday, June 24, 2026**



Theresa Pagliai
Library Board President



Karen Neal, Library Director
Recording Secretary

**NOTICE OF INTENT OF GRINNELL CITY COUNCIL TO APPOINT CITY
COUNCIL MEMBER IN ACCORDANCE WITH IOWA CODE SECTION 372.13(2)**

**TO: ALL CITIZENS AND PARTIES IN INTEREST WHO MAY BE
ENTITLED TO NOTICE OF THE GRINNELL CITY
COUNCIL'S INTENT TO APPOINT A CITY COUNCIL
MEMBER IN ACCORDANCE WITH IOWA CODE SECTION
372.13(2)**

YOU ARE HEREBY NOTIFIED that the City Council of the City of Grinnell, Iowa intends to fill the vacancy created by the resignation of Council Rachel Bly, which became effective on June 16, 2026, by appointment at the Regular Council meeting to be held on the 3rd day of August 2026, in the Council Chamber of the City Council, 520 4th Ave. Grinnell, IA 50112.

YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that the electors of the City have the right to file a petition requiring that the vacancy be filled by special election, by the filing of a petition in accordance with Iowa Code Section 372.13(2)(a) within fourteen days after publication of this Notice or within fourteen days after the appointment is made by the City Council, whichever is later.

YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that upon the appointment of the council member by the City Council, the appointed council member shall serve for the period until the next pending election.

DATED this 6th day of July, 2026.

Sam Cox, Mayor

ATTEST:

Alyssa Devig, City Clerk/Finance Director

Published on the 21st day of August, 2025.

CITY OF GRINNELL, IOWA
INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS
SUPPLEMENTARY AND OTHER INFORMATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2025

CITY OF GRINNELL, IOWA
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CITY OF GRINNELL, IOWA
OFFICIALS
June 30, 2025

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Dan Agnew	Mayor	January, 2026
James White	Mayor Pro-tem	January, 2026
Julie Davis	Council Member	January, 2026
Jo Wray	Council Member	January, 2028
Rachel Bly	Council Member	January, 2026
Byron Hueftle-Worley	Council Member	January, 2028
Matthew Karjalahti (Resigned March, 2025)	Council Member	
Shane Hart (Appointed May, 2025)	Council Member	January, 2028
Russell Behrens	City Manager	Appointed
Ann Wingerter (Resigned March, 2025)	City Clerk/Finance Director	
Alyssa Devig (Appointed April, 2025)	City Clerk/Finance Director	Appointed
Kristine Stone	City Attorney	Appointed

Gronewold, Bell, Kyhnn & Co. P.C.

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS AND FINANCIAL CONSULTANTS

1910 EAST 7th STREET BOX 369
ATLANTIC, IOWA 50022-0369
(712) 243-1800
FAX (712) 243-1265
CPA@GBKCO.COM

DAVID A. GINTHER
DUSTIN T. VEENSTRA
FAITH E. HINRICHS

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and
Members of the City Council

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Grinnell, Iowa, as of and for the year ended June 30, 2025, and the related notes to financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Grinnell, Iowa, as of June 30, 2025, and the respective changes in cash basis financial position for the year then ended in accordance with the cash basis of accounting described in Note 1.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City of Grinnell, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

To the Honorable Mayor and
Members of the City Council

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1, and for determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of Grinnell's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Grinnell's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

To the Honorable Mayor and
Members of the City Council

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Grinnell's basic financial statements. We previously audited, in accordance with the standards referred to in the Auditor's Responsibilities for the Audit of the Financial Statements section of this report, the financial statements for the nine years ended June 30, 2024 (which are not presented herein) and expressed unmodified opinions on those financial statements which were prepared on the cash basis of accounting. The supplementary information included in Schedules 1 through 3, including the Schedule of Expenditures of Federal Awards required by Title 2, U.S. Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance), is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the supplementary information in Schedules 1 through 3 is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in this report. The other information comprises the Budgetary Comparison Information, the Schedules of the City's Proportionate Share of the Net Pension Liability and the Schedules of City Contributions on pages 32 through 39 but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated June 22, 2026 on our consideration of the City of Grinnell's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City of Grinnell's internal control over financial reporting and compliance.

Grinnell, Bell, Kohn & Co. P.C.

Atlantic, Iowa
June 22, 2026

CITY OF GRINNELL, IOWA
CASH BASIS STATEMENT OF ACTIVITIES AND NET POSITION

As of and for the year ended June 30, 2025

		Program Receipts	
	<u>Disbursements</u>	<u>Charges for Service</u>	<u>Operating Grants, Contributions and Restricted Interest</u>
Functions/Programs:			
Governmental activities:			
Public safety	\$ 3,970,367	\$ 416,848	\$ 81,660
Public works	1,828,477	3,121	1,415,436
Health and social services	800	--	--
Culture and recreation	2,718,400	636,507	69,366
Community and economic development	1,173,016	226,652	177,176
General government	2,360,851	26,968	401,492
Debt service	2,819,596	--	--
Capital projects	14,184,549	--	--
Total governmental activities	<u>29,056,056</u>	<u>1,310,096</u>	<u>2,145,130</u>
Business type activities:			
Water	2,689,305	2,446,625	--
Sewer	2,267,590	2,170,403	--
Solid waste	1,367,918	1,548,379	--
Storm sewer	287,220	420,491	--
Total business type activities	<u>6,612,033</u>	<u>6,585,898</u>	<u>--</u>
Total	<u>\$ 35,668,089</u>	<u>\$ 7,895,994</u>	<u>\$ 2,145,130</u>

General Receipts and Transfers:

- Property and other city tax levied for:
 - General purposes
 - Debt service
- Tax increment financing
- Hotel motel tax
- Local option sales tax
- Property tax replacement
- Unrestricted interest on investments
- Sale of assets
- Note proceeds
- Miscellaneous
- Transfers

Total general receipts and transfers

Change in cash basis net position

Cash basis net position beginning of year

Cash basis net position end of year

(continued next page)

Program Receipts Capital Grants, Contributions and Restricted Interest	Net (Disbursements) Receipts and Changes in Cash Basis Net Position		
	Governmental Activities	Business Type Activities	Total
\$ --	\$ (3,471,859)	\$ --	\$ (3,471,859)
--	(409,920)	--	(409,920)
--	(800)	--	(800)
--	(2,012,527)	--	(2,012,527)
--	(769,188)	--	(769,188)
--	(1,932,391)	--	(1,932,391)
--	(2,819,596)	--	(2,819,596)
<u>2,117,570</u>	<u>(12,066,979)</u>	<u>--</u>	<u>(12,066,979)</u>
<u>2,117,570</u>	<u>(23,483,260)</u>	<u>--</u>	<u>(23,483,260)</u>
--	--	(242,680)	(242,680)
--	--	(97,187)	(97,187)
--	--	180,461	180,461
<u>--</u>	<u>--</u>	<u>133,271</u>	<u>133,271</u>
<u>--</u>	<u>--</u>	<u>(26,135)</u>	<u>(26,135)</u>
<u>\$ 2,117,570</u>	<u>(23,483,260)</u>	<u>(26,135)</u>	<u>(23,509,395)</u>
	4,942,646	--	4,942,646
	1,390	--	1,390
	5,011,909	--	5,011,909
	513,011	--	513,011
	1,567,615	--	1,567,615
	119,612	--	119,612
	779,248	196,953	976,201
	336,720	--	336,720
	4,553,303	431,207	4,984,510
	547,826	218,803	766,629
	<u>1,430,935</u>	<u>(1,430,935)</u>	<u>--</u>
	<u>19,804,215</u>	<u>(583,972)</u>	<u>19,220,243</u>
	(3,679,045)	(610,107)	(4,289,152)
	<u>19,532,717</u>	<u>4,600,100</u>	<u>24,132,817</u>
	<u>\$ 15,853,672</u>	<u>\$ 3,989,993</u>	<u>\$ 19,843,665</u>

CITY OF GRINNELL, IOWA
CASH BASIS STATEMENT OF ACTIVITIES AND NET POSITION - Continued

As of and for the year ended June 30, 2025

		<u>Program Receipts</u>
		<u>Operating Grants, Contributions and Restricted Interest</u>
	<u>Disbursements</u>	<u>Charges for Service</u>
Cash Basis Net Position		
Restricted:		
Nonexpendable:		
Cemetery perpetual care		
Expendable:		
Debt service		
Capital projects		
Urban renewal purposes		
Streets		
Equipment		
Other purposes		
Unrestricted		
Total cash basis net position		

The accompanying notes are an integral part of these statements.

Program Receipts Capital Grants, Contributions and Restricted Interest	Net (Disbursements) Receipts and Changes in Cash Basis Net Position		
	Governmental Activities	Business Type Activities	Total
	\$ 554,770	\$ --	\$ 554,770
	109,592	96,616	206,208
	3,267,897	30,000	3,297,897
	1,388,690	--	1,388,690
	1,076,426	--	1,076,426
	1,035,066	--	1,035,066
	6,186,962	--	6,186,962
	<u>2,234,269</u>	<u>3,863,377</u>	<u>6,097,646</u>
	<u>\$ 15,853,672</u>	<u>\$ 3,989,993</u>	<u>\$ 19,843,665</u>

CITY OF GRINNELL, IOWA
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN CASH BALANCES
GOVERNMENTAL FUNDS

As of and for the year ended June 30, 2025

	General	Special Revenue Road Use	Tax Increment Financing
Receipts:			
Property tax	\$ 2,550,364	\$ --	\$ --
Local option sales tax	--	--	--
Tax increment financing	--	--	5,011,909
Other city tax	898,573	--	--
Licenses and permits	9,132	--	--
Use of money and property	454,077	47,520	33,275
Intergovernmental	679,354	1,358,272	--
Charges for service	899,683	--	--
Miscellaneous	394,887	3,097	--
Total receipts	<u>5,886,070</u>	<u>1,408,889</u>	<u>5,045,184</u>
Disbursements:			
Operating:			
Public safety	2,927,854	--	--
Public works	523,509	970,725	--
Health and social services	800	--	--
Culture and recreation	2,592,351	--	--
Community and economic development	453,470	--	93,888
General government	973,254	--	--
Debt service	--	--	--
Capital projects	--	--	--
Total disbursements	<u>7,471,238</u>	<u>970,725</u>	<u>93,888</u>
Excess (deficiency) of receipts over (under) disbursements	(1,585,168)	438,164	4,951,296
Other financing sources (uses):			
Sale of assets	138,720	--	--
Note proceeds	--	--	--
Transfers in	3,382,702	142,720	--
Transfers out	(5,173,398)	(417,300)	(4,592,707)
Total other financing sources (uses)	<u>(1,651,976)</u>	<u>(274,580)</u>	<u>(4,592,707)</u>
Change in cash balances	(3,237,144)	163,584	358,589
Cash balances beginning of year	<u>5,471,413</u>	<u>912,842</u>	<u>1,030,101</u>
Cash balances end of year	<u>\$ 2,234,269</u>	<u>\$ 1,076,426</u>	<u>\$ 1,388,690</u>

(continued next page)

<u>Debt Service</u>	<u>Capital Projects</u>	<u>Nonmajor</u>	<u>Total</u>
\$ 1,390	\$ --	\$ 1,596,701	\$ 4,148,455
--	--	1,567,615	1,567,615
--	--	--	5,011,909
--	--	529,631	1,428,204
--	--	--	9,132
4,839	121,378	368,003	1,029,092
--	1,396,435	177,930	3,611,991
--	--	--	899,683
--	806,275	145,713	1,349,972
<u>6,229</u>	<u>2,324,088</u>	<u>4,385,593</u>	<u>19,056,053</u>
--	--	1,042,513	3,970,367
--	--	334,243	1,828,477
--	--	--	800
--	--	126,049	2,718,400
--	--	625,658	1,173,016
--	--	1,387,597	2,360,851
2,808,586	11,010	--	2,819,596
--	14,180,173	4,376	14,184,549
<u>2,808,586</u>	<u>14,191,183</u>	<u>3,520,436</u>	<u>29,056,056</u>
(2,802,357)	(11,867,095)	865,157	(10,000,003)
--	198,000	--	336,720
--	4,553,303	--	4,553,303
2,814,621	8,459,426	1,799,999	16,599,468
--	(3,185,057)	(1,800,071)	(15,168,533)
<u>2,814,621</u>	<u>10,025,672</u>	<u>(72)</u>	<u>6,320,958</u>
12,264	(1,841,423)	865,085	(3,679,045)
<u>97,328</u>	<u>5,109,320</u>	<u>6,911,713</u>	<u>19,532,717</u>
<u>\$ 109,592</u>	<u>\$ 3,267,897</u>	<u>\$ 7,776,798</u>	<u>\$ 15,853,672</u>

CITY OF GRINNELL, IOWA
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN CASH BALANCES - Continued
GOVERNMENTAL FUNDS

As of and for the year ended June 30, 2025

	<u>General</u>	<u>Special Revenue</u> <u>Road Use</u>	<u>Tax Increment</u> <u>Financing</u>
Cash Basis Fund Balances			
Nonspendable - Cemetery perpetual care	\$ --	\$ --	\$ --
Restricted for:			
Debt service	--	--	--
Capital projects	--	--	--
Urban renewal purpose	--	--	1,388,690
Streets	--	1,076,426	--
Equipment	--	--	--
Other purposes	--	--	--
Unassigned	<u>2,234,269</u>	<u>--</u>	<u>--</u>
Total cash basis fund balances	<u>\$ 2,234,269</u>	<u>\$ 1,076,426</u>	<u>\$ 1,388,690</u>

The accompanying notes are an integral part of these statements.

<u>Debt Service</u>	<u>Capital Projects</u>	<u>Nonmajor</u>	<u>Total</u>
\$ --	\$ --	\$ 554,770	\$ 554,770
109,592	--	--	109,592
--	3,267,897	--	3,267,897
--	--	--	1,388,690
--	--	--	1,076,426
--	--	1,035,066	1,035,066
--	--	6,186,962	6,186,962
--	--	--	2,234,269
<u>\$ 109,592</u>	<u>\$ 3,267,897</u>	<u>\$ 7,776,798</u>	<u>\$ 15,853,672</u>

CITY OF GRINNELL, IOWA
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN CASH BALANCES
PROPRIETARY FUNDS

As of and for the year ended June 30, 2025

	Enterprise	
	Water	Sewer
Operating receipts:		
Use of money and property	\$ --	\$ 10,785
Charges for service	<u>2,446,625</u>	<u>2,159,618</u>
Total operating receipts	2,446,625	2,170,403
Operating disbursements:		
Business type activities	<u>2,212,806</u>	<u>1,363,678</u>
Total operating disbursements	2,212,806	1,363,678
Excess of operating receipts over operating disbursements	233,819	806,725
Non-operating receipts (disbursements):		
Interest on investments	51,146	51,253
Miscellaneous	170,973	15,835
Note proceeds	431,207	--
Debt service	(476,499)	(903,912)
Net non-operating receipts (disbursements)	<u>176,827</u>	<u>(836,824)</u>
Excess (deficiency) of receipts over (under) disbursements	410,646	(30,099)
Other financing sources (uses):		
Transfers in	850	--
Transfers out	(773,937)	(114,612)
Total other financing sources (uses)	<u>(773,087)</u>	<u>(114,612)</u>
Change in cash balances	(362,441)	(144,711)
Cash balances beginning of year	<u>1,470,606</u>	<u>823,107</u>
Cash balances end of year	<u>\$ 1,108,165</u>	<u>\$ 678,396</u>
Cash Basis Fund Balances		
Restricted for:		
Debt service	\$ 21,500	\$ 75,116
Capital projects	--	30,000
Unrestricted	<u>1,086,665</u>	<u>573,280</u>
Total cash basis fund balances	<u>\$ 1,108,165</u>	<u>\$ 678,396</u>

The accompanying notes are an integral part of these statements.

Enterprise		
Solid Waste	Nonmajor Storm Sewer	Total
\$ --	\$ --	\$ 10,785
<u>1,548,379</u>	<u>420,491</u>	<u>6,575,113</u>
1,548,379	420,491	6,585,898
<u>1,367,918</u>	<u>287,220</u>	<u>5,231,622</u>
<u>1,367,918</u>	<u>287,220</u>	<u>5,231,622</u>
180,461	133,271	1,354,276
68,122	26,432	196,953
31,995	--	218,803
--	--	431,207
--	--	(1,380,411)
<u>100,117</u>	<u>26,432</u>	<u>(533,448)</u>
280,578	159,703	820,828
--	41,000	41,850
(112,500)	(471,736)	(1,472,785)
<u>(112,500)</u>	<u>(430,736)</u>	<u>(1,430,935)</u>
168,078	(271,033)	(610,107)
<u>1,415,474</u>	<u>890,913</u>	<u>4,600,100</u>
<u>\$ 1,583,552</u>	<u>\$ 619,880</u>	<u>\$ 3,989,993</u>
\$ --	\$ --	\$ 96,616
--	--	30,000
<u>1,583,552</u>	<u>619,880</u>	<u>3,863,377</u>
<u>\$ 1,583,552</u>	<u>\$ 619,880</u>	<u>\$ 3,989,993</u>

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Grinnell, Iowa is a political subdivision of the State of Iowa located in Poweshiek County. It was first incorporated in 1865 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens, including public safety, public works, health and social services, culture and recreation, community and economic development and general government services. The City also provides water, sewer, storm sewer and solid waste utilities for its citizens.

A. Reporting Entity

For financial reporting purposes, the City of Grinnell has included all funds, organizations, agencies, boards, commissions and authorities. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on the organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the City. The City has no component units which meet the Governmental Accounting Standards Board criteria.

Jointly Governed Organizations

The City participates in several jointly governed organizations which provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions: Poweshiek County Assessor's Conference Board, Poweshiek County Emergency Management Commission and the Poweshiek County Joint E911 Service Board.

B. Basis of Presentation

Government-wide Financial Statement

The Cash Basis Statement of Activities and Net Position reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental receipts are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

The Cash Basis Statement of Activities and Net Position presents the City's nonfiduciary net position. Net position is reported in the following categories:

Nonexpendable restricted net position is subject to externally imposed stipulations which require the cash balance to be maintained permanently by the City, including the City's Permanent Fund.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Expendable restricted net position results when constraints placed on the use of cash balances are either externally imposed or are imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position consists of cash balances not meeting the definition of the preceding categories. Unrestricted net position is often subject to constraints imposed by management which can be removed or modified.

The Cash Basis Statement of Activities and Net Position demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

Fund Financial Statements

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds. The remaining enterprise fund is reported as a nonmajor enterprise fund.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts from general levies and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs not paid from other funds.

Special Revenue:

The Road Use Tax Fund is used to account for the road use tax allocation from the State of Iowa to be used for road construction and maintenance.

The Tax Increment Financing Fund is used to account for tax increment financing collections and the repayment of tax increment financing indebtedness.

The Debt Service Fund is utilized to account for property tax and other receipts to be used for the payment of interest and principal on the City's general long-term debt.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

The Capital Projects Fund is used to account for all resources used in the acquisition and construction of capital facilities with the exception of those financed through Enterprise Funds.

The City reports the following major proprietary funds:

The Enterprise, Water Fund accounts for the operation and maintenance of the City's water system.

The Enterprise, Sewer Fund accounts for the operation and maintenance of the City's wastewater treatment and sanitary sewer system.

The Enterprise, Solid Waste Fund accounts for the operation of the City's residential and commercial waste collection, composting and recycling.

C. Measurement Focus and Basis of Accounting

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on this basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net position available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general receipts.

When a disbursement in governmental funds can be paid using either restricted or unrestricted resources, the City's policy is generally to first apply the disbursement toward restricted fund balance and then to less-restrictive classifications - committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

D. Property Taxes and Governmental Cash Basis Fund Balances

The following accounting policies are followed in preparing the financial statements:

Property tax receipts recognized in the governmental funds become due and collectible in September and March of the current fiscal year with a 1½% per month penalty for delinquent payments; is based on January 1, 2023 assessed property valuations; is for the tax accrual period July 1, 2024 through June 30, 2025 and reflects tax asking contained in the budget certified to the City Council in April 2024.

In the governmental fund financial statements, cash basis fund balances are classified as follows:

Nonspendable - Amounts which cannot be spent because they are legally or contractually required to be maintained intact.

Restricted - Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors or state or federal laws or are imposed by law through constitutional provisions or enabling legislation.

Assigned - Amounts the City Council intends to use for specific purposes.

Unassigned - All amounts not included in the preceding classifications.

E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Other Information. During the year ended June 30, 2025, disbursements exceeded the amounts budgeted in the capital projects function.

NOTE 2 - CASH AND POOLED INVESTMENTS

The City's deposits in banks at June 30, 2025 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to ensure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The City had investments in the Iowa Public Agency Investment Trust which are valued at an amortized cost of \$14,081,644. There were no limitations or restrictions on withdrawals for the IPAIT investments. The City's investment in the Iowa Public Agency Investment Trust is unrated.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 2 - CASH AND POOLED INVESTMENTS - Continued

Interest rate risk - The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments which mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and use of the City.

NOTE 3 - BONDS AND NOTES PAYABLE

A summary of changes in bonds and notes payable for the year ended June 30, 2025 is as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balances</u>	<u>Due Within One Year</u>
Governmental activities:					
General Obligation Bonds/Notes	<u>\$ 15,118,000</u>	<u>\$ 1,932,602</u>	<u>\$ 2,393,000</u>	<u>\$ 14,657,602</u>	<u>\$ 2,452,000</u>
Business type activities:					
Sewer Revenue Notes - Direct Borrowing	<u>\$ 12,290,254</u>	<u>\$ --</u>	<u>\$ 781,000</u>	<u>\$ 11,509,254</u>	<u>\$ 815,000</u>
Water Revenue Notes - Direct Borrowing	<u>2,246,000</u>	<u>3,051,908</u>	<u>432,207</u>	<u>4,865,701</u>	<u>1,974,793</u>
Business type activities total	<u>\$ 14,536,254</u>	<u>\$ 3,051,908</u>	<u>\$ 1,213,207</u>	<u>\$ 16,374,955</u>	<u>\$ 2,789,793</u>

General Obligation Bonds and Notes

A summary of the City's June 30, 2025 general obligation bonds and notes payable is as follows:

<u>Year Ending June 30,</u>	<u>Local Option Sales Tax Refunding Capital Loan Notes Issued September 18, 2014</u>			<u>General Obligation Bonds Issued July 20, 2016</u>		
	<u>Interest Rates</u>	<u>Principal</u>	<u>Interest</u>	<u>Interest Rates</u>	<u>Principal</u>	<u>Interest</u>
2026	3.00%	\$ 800,000	\$ 32,100	2.00%	\$ 735,000	\$ 41,270
2027	3.00	270,000	8,100	2.00	495,000	26,570
2028		--	--	2.20	65,000	16,670
2029		--	--	2.20	65,000	15,240
2030		--	--	2.20	65,000	13,810
2031-2035		--	--	2.20-3.00	355,000	43,430
2036-2040		--	--	3.00	75,000	2,250
2041-2043		--	--		--	--
		<u>\$1,070,000</u>	<u>\$ 40,200</u>		<u>\$1,855,000</u>	<u>\$ 159,240</u>

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 3 - BONDS AND NOTES PAYABLE - Continued

Year Ending June 30,	Urban Renewal Capital Loan Notes Issued June 19, 2018			Capital Loan Notes Issued September 24, 2020		
	Interest Rates	Principal	Interest	Interest Rates	Principal	Interest
2026	3.25%	\$ 76,000	\$ 7,637	2.00%	\$ 760,000	\$ 82,100
2027	3.25	78,000	5,168	2.00	775,000	66,900
2028	3.25	81,000	2,632	2.00	1,230,000	51,400
2029		--	--	2.00	1,340,000	26,800
2030		--	--		--	--
2031-2035		--	--		--	--
2036-2040		--	--		--	--
2041-2043		--	--		--	--
		<u>\$ 235,000</u>	<u>\$ 15,437</u>		<u>\$ 4,105,000</u>	<u>\$ 227,200</u>
Year Ending June 30,	Refunding Capital Loan Notes Issued September 24, 2020			Capital Loan Notes Issued July 21, 2022		
	Interest Rates	Principal	Interest	Interest Rates	Principal	Interest
2026	2.00%	\$ 80,000	\$ 6,500	3.00%	\$ --	\$ 183,650
2027	2.00	80,000	4,900	3.00	520,000	183,650
2028	2.00	85,000	3,300	3.00	810,000	168,050
2029	2.00	80,000	1,600	3.00	845,000	143,750
2030		--	--	4.00	950,000	118,400
2031-2035		--	--	4.00	2,010,000	121,400
2036-2040		--	--		--	--
2041-2043		--	--		--	--
		<u>\$ 325,000</u>	<u>\$ 16,300</u>		<u>\$5,135,000</u>	<u>\$ 918,900</u>
Year Ending June 30,	Capital Loan Notes Issued November 22, 2024			Totals		
	Interest Rate	Principal	Interest	Principal	Interest	Total
2026	2.43%	\$ 1,000	\$ 52,446	\$ 2,452,000	\$ 405,703	\$ 2,857,703
2027	2.43	1,000	53,485	2,219,000	348,773	2,567,773
2028	2.43	79,000	53,460	2,350,000	295,512	2,645,512
2029	2.43	84,000	51,540	2,414,000	238,930	2,652,930
2030	2.43	90,000	49,499	1,105,000	181,709	1,286,709
2031-2035	2.43	536,000	212,017	2,901,000	376,847	3,277,847
2036-2040	2.43	704,000	139,045	779,000	141,295	920,295
2041-2043	2.43	437,602	39,390	437,602	39,390	476,992
		<u>\$1,932,602</u>	<u>\$ 650,882</u>	<u>\$14,657,602</u>	<u>\$2,028,159</u>	<u>\$16,685,761</u>

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 3 - BONDS AND NOTES PAYABLE - Continued

On September 18, 2014, the City issued \$5,995,000 of general obligation LOST notes with interest rates ranging from 2.00% to 3.00% per annum. The notes were issued for refunding prior general obligation notes. During the year ended June 30, 2025, the City paid \$780,000 of principal and \$53,550 of interest on the notes. The notes mature in fiscal year 2027.

On July 20, 2016, the City issued \$7,460,000 of general obligation bonds with interest rates ranging from 2.00% to 3.00% per annum. The bonds were issued for park and water improvements and urban renewal projects. During the year ended June 30, 2025, the City paid \$720,000 of principal and \$55,670 of interest on the bonds. The bonds mature in fiscal year 2036.

On June 19, 2018, the city issued \$700,000 of general obligation capital loan notes with an interest rate of 3.25% per annum. The notes were issued for airport and park improvements and urban renewal projects. During the year ended June 30, 2025, the City paid \$73,000 of principal and \$10,010 of interest on the notes. The notes mature in fiscal year 2028.

On September 24, 2020, the City issued \$5,000,000 of general obligation capital loan notes with an interest rate of 2.00% per annum. The notes were issued for urban renewal projects. During the year ended June 30, 2025, the City paid \$745,000 of principal and \$97,000 of interest on the notes. The notes mature in fiscal year 2029.

On September 24, 2020, the City issued \$3,125,000 of general obligation refunding capital loan notes with interest rates ranging from 2.00% to 3.00% per annum. The notes were issued for refunding prior general obligation notes and bonds. During the year ended June 30, 2025, the City paid \$75,000 of principal and \$8,000 of interest on the notes. The notes mature in fiscal year 2029.

On July 21, 2022, the City issued \$5,135,000 of general obligation capital loan notes with interest rates ranging from 3.00% to 4.00% per annum. The notes were issued for public safety, library and aquatic center improvements, road construction and urban renewal projects. During the year ended June 30, 2025, the City paid \$ - 0 - of principal and \$183,650 of interest on the notes. The notes mature in fiscal year 2032.

On November 22, 2024, the City issued up to \$2,202,000 of general obligation capital loan notes with an interest rate of 2.43% per annum. The notes were issued for Municipal Water System improvements. During the year ended June 30, 2025, the City drew down \$1,932,602 of the authorized amount, leaving a balance of \$269,398 to draw. An initiation fee of \$11,010, 0.5% of the authorized borrowing for the notes, was charged. The agreement also requires the City to pay 0.25% servicing fee on the outstanding principal balance. \$ - 0 - in principal and \$15,687 in interest payments were made during the year ended June 30, 2025. The notes mature in fiscal year 2043.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 3 - BONDS AND NOTES PAYABLE - Continued

Revenue Notes

A summary of the City's June 30, 2025 revenue notes payable is as follows:

Year Ending June 30,	Sewer Revenue Capital Loan Notes Issued December 15, 2023			Water Revenue Capital Loan Notes Issued April 21, 2023		
	Interest Rates	Principal	Interest	Interest Rates	Principal	Interest
2026	0.75%	\$ 815,000	\$ 86,392	0.00%	\$1,814,793	\$ --
2027	0.75	844,000	80,280		--	--
2028	0.75	853,000	73,950		--	--
2029	0.75	860,000	67,552		--	--
2030	0.75	869,000	61,103		--	--
2031-2035	0.75	4,481,000	206,370		--	--
2036-2040	0.75	2,787,254	42,128		--	--
2041		--	--		--	--
		<u>\$ 11,509,254</u>	<u>\$ 617,775</u>		<u>\$1,814,793</u>	<u>\$ --</u>

Year Ending June 30,	Water Revenue Capital Loan Notes Issued August 2, 2024			Totals		
	Interest Rates	Principal	Interest	Principal	Interest	Total
2026	2.5%	\$ 160,000	\$ 98,000	\$ 2,789,793	\$ 184,392	\$ 2,974,185
2027	2.5	164,000	94,000	1,008,000	174,280	1,182,280
2028	2.5	169,000	89,900	1,022,000	163,850	1,185,850
2029	2.5	173,000	85,675	1,033,000	153,227	1,186,227
2030	2.5	178,000	81,350	1,047,000	142,453	1,189,453
2031-2035	2.5	966,000	337,500	5,447,000	543,870	5,990,870
2036-2040	2.5	1,108,000	209,875	3,895,254	252,003	4,147,257
2041	2.5	132,908	25,050	132,908	25,050	157,958
		<u>\$ 3,050,908</u>	<u>\$1,021,350</u>	<u>\$16,374,955</u>	<u>\$1,639,125</u>	<u>\$18,014,080</u>

Sewer Revenue Notes - Direct Borrowing

On December 15, 2023, the City entered into an agreement with the Iowa Finance Authority (IFA) for the issuance of \$13,050,000 of sewer revenue capital loan notes with interest at 0.75% per annum. The notes were issued pursuant to Chapters 384.24A and 384.83 of the Code of Iowa to provide financing for the construction of improvements to the sewer treatment plant. In the event of a default, the issuer shall have the right to take any action authorized under the regulations, the revenue note or the agreement and to take whatever action at law or equity may appear necessary or desirable to collect the amounts then due and thereafter to become due under the agreement or to enforce the performance and observance of any duty, covenant, obligation or agreement of the participant under the agreement. The agreement also requires the City to pay 0.25% servicing fee on the outstanding principal balance. During the year ended June 30, 2025, the City paid principal of \$781,000 and interest of \$92,184 on the notes. The notes mature in fiscal year 2038.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 3 - BONDS AND NOTES PAYABLE - Continued

The City has pledged future sewer customer receipts, net of specified operating disbursements, to repay \$13,050,000 of sewer revenue notes issued in December 2023. The notes are payable solely from sewer customer net receipts. Annual principal and interest payments on the notes are expected to require more than 100% of net receipts. The total principal and interest remaining to be paid on the notes is \$12,127,029. For the current year, principal and interest paid and total customer net receipts were \$873,184 and \$806,725, respectively.

Water Revenue Notes - Direct Borrowing

On April 21, 2023, the City entered into an agreement with the Iowa Finance Authority (IFA) for the issuance of \$2,246,000 of water revenue capital loan notes with interest at 0.00% per annum. The notes were issued pursuant to Chapters 384.24A and 384.83 of the Code of Iowa to provide financing for the construction of improvements and extensions to the City's water system. In the event of default, the issuer shall have the right to take any action authorized under the regulations, the revenue note or the agreement and to take whatever action at law or equity may appear necessary or desirable to collect the amounts then due and thereafter to become due under the agreement or to enforce the performance and observance of any duty, covenant, obligation or agreement of the participant under the agreement. During the year ended June 30, 2025, the City paid principal of \$431,207 and interest of \$ - 0 - on the notes. The notes mature in fiscal year 2026.

On August 2, 2024, the City entered into an agreement with the Iowa Finance Authority (IFA) for the issuance of up to \$3,921,000 water revenue notes with interest at 2.50% per annum. The notes were issued pursuant to the provisions of Chapters 384.24A and 384.83 of the Code of Iowa to provide financing for the construction of improvements and extensions to the City's water system. The City will draw down funds from the IFA upon request to reimburse the City for costs as they are incurred. In the event of default, the issuer shall have the right to take any action authorized under the regulations, the revenue note or the agreement and to take whatever other action at law or equity may appear necessary or desirable to collect the amounts then due and thereafter to become due under the agreement or to enforce the performance and observance of any duty, covenant, obligation or agreement of the participant under the agreement. During the year ended June 30, 2025, the City drew down \$3,051,908 of the authorized amount, leaving a balance of \$869,092 to draw. The agreement also requires the City to pay 0.25% servicing fee on the outstanding principal balance. \$1,000 in principal and \$24,536 in interest payments were made during the year ended June 30, 2025. The notes mature in fiscal year 2041.

The City has pledged future water customer receipts, net of specified operating disbursements, to repay the \$3,921,000 of water revenue notes issued in August 2024. The notes are payable solely from water customer net receipts. Annual principal and interest payments on the notes are expected to require 11% of net receipts. The total principal and interest remaining to be paid on the notes is \$4,072,258. For the current year, principal and interest paid and total customer net receipts were \$25,536 and \$233,819, respectively.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 3 - BONDS AND NOTES PAYABLE - Continued

The resolutions providing for the issuance of the water and sewer revenue notes include the following provisions:

- a. The notes will only be redeemed from the future earnings of the enterprise activity and the note holders hold a lien on the future earnings of the funds.
- b. Sufficient transfers shall be made into a separate and special fund to pay current expenses. The fund shall be known as the Sewer/Water Utility Operation and Maintenance Fund. There shall be deposited in the fund each month an amount sufficient to meet the current expenses of the month plus an amount equal to 1/12 of expenses payable on an annual basis such as insurance.
- c. Moneys shall next be disbursed to a separate and special fund to pay principal of and interest on the Notes and Parity Obligations known as the Sewer/Water Revenue Note Principal and Interest Sinking Fund (the "Sinking Fund"). The required amount to be deposited in the Sinking Fund in any month shall be an amount equal to 1/6 of the installment of interest coming due on the next payment and 1/12 of the installment of principal coming due on the next payment date.

NOTE 4 - IPERS PENSION PLAN

Plan Description - IPERS membership is mandatory for employees of the City, except for those covered by another retirement system. Employees of the City are provided with pensions through a cost-sharing multiple employer defined benefit pension plan administered by the Iowa Public Employees' Retirement System (IPERS). IPERS issues a stand-alone financial report which is available to the public by mail at P.O. Box 9117, Des Moines, Iowa 50306-9117 or at www.ipers.org.

IPERS benefits are established under Iowa Code Chapter 97B and the administrative rules thereunder. Chapter 97B and the administrative rules are the official plan documents. The following brief description is provided for general informational purposes only. Refer to the plan documents for more information.

Pension Benefits - A Regular member may retire at normal retirement age and receive monthly benefits without an early-retirement reduction. Normal retirement age is age 65, any time after reaching age 62 with 20 or more years of covered employment or when the member's years of service plus the member's age at the last birthday equals or exceeds 88, whichever comes first. These qualifications must be met on the member's first month of entitlement to benefits. Members cannot begin receiving retirement benefits before age 55. The formula used to calculate a Regular member's monthly IPERS benefit includes:

- A multiplier based on years of service.
- The member's highest five-year average salary, except members with service before June 30, 2012 will use the highest three-year average salary as of that date if it is greater than the highest five-year average salary.

Protection Occupation members may retire at normal retirement age, which is generally age 55 and may retire any time after reaching age 50 with 22 or more years of covered employment.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 4 - IPERS PENSION PLAN - Continued

The formula used to calculate a Protection Occupation member's monthly IPERS benefit includes:

- 60% of average salary after completion of 22 years of special service, plus an additional 1.5% of average salary for more than 22 years of special service but not more than 30 years of service.
- The member's highest three-year average salary.

If a Regular member retires before normal retirement age, the member's monthly retirement benefit will be permanently reduced by an early-retirement reduction. The early-retirement reduction is calculated differently for service earned before and after July 1, 2012. For service earned before July 1, 2012, the reduction is 0.25% for each month the member receives benefits before the member's earliest normal retirement age. For service earned on or after July 1, 2012, the reduction is 0.50% for each month the member receives benefits before age 65.

Generally, once a member selects a benefit option, a monthly benefit is calculated and remains the same for the rest of the member's lifetime. However, to combat the effects of inflation, retirees who began receiving benefits prior to July 1990 receive a guaranteed dividend with their regular November benefit payments.

Disability and Death Benefits - A vested member who is awarded federal Social Security disability or Railroad Retirement disability benefits is eligible to claim IPERS benefits regardless of age. Disability benefits are not reduced for early retirement. If a member dies before retirement, the member's beneficiary will receive a lifetime annuity or a lump-sum payment equal to the present actuarial value of the member's accrued benefit or calculated with a set formula, whichever is greater. When a member dies after retirement, death benefits depend on the benefit option the member selected at retirement.

Contributions - Contribution rates are established by IPERS following the annual actuarial valuation which applies IPERS' Contribution Rate Funding Policy and Actuarial Amortization Method. State statute limits the amount rates can increase or decrease each year to 1 percentage point. IPERS Contribution Rate Funding Policy requires the actuarial contribution rate be determined using the "entry age normal" actuarial cost method and the actuarial assumptions and methods approved by the IPERS Investment Board. The actuarial contribution rate covers normal cost plus the unfunded actuarial liability payment based on a 30-year amortization period. The payment to amortize the unfunded actuarial liability is determined as a level percentage of payroll based on the Actuarial Amortization Method adopted by the Investment Board.

In fiscal year 2025, pursuant to the required rate, Regular members contributed 6.29% of covered payroll and the City contributed 9.44% of covered payroll, for a total rate of 15.73%. Protection Occupation members contributed 6.21% of covered payroll and the City contributed 9.31% of covered payroll, for a total rate of 15.52%.

The City's contributions to IPERS for the year ended June 30, 2025 totaled \$279,692.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 4 - IPERS PENSION PLAN - Continued

Net Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - At June 30, 2025, the City reported a liability of \$1,091,123 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2024 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's share of contributions to IPERS relative to the contributions of all IPERS participating employers. At June 30, 2024, the City's proportion was 0.029964%, which was a decrease of 0.000151% from its proportion measured as of June 30, 2023.

For the year ended June 30, 2025, the City's pension expense, deferred outflows of resources and deferred inflows of resources totaled \$ 127,507, \$698,192 and \$595,807, respectively.

There were no non-employer contributing entities to IPERS.

Actuarial Assumptions - The total pension liability in the June 30, 2024 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement.

Rate of inflation (effective June 30, 2017)	2.60% per annum.
Rates of salary increase (effective June 30, 2017)	3.25% to 16.25% average, including inflation. Rates vary by membership group.
Long-term investment rate of return (effective June 30, 2017)	7.00% compounded annually, net of investment expense, including inflation.
Wage growth (effective June 30, 2017)	3.25% per annum, based on 2.60% inflation and 0.65% real wage inflation.

The actuarial assumptions used in the June 30, 2024 valuation were based on the results of a quadrennial experience study covering the period of July 1, 2017 through June 30, 2021.

Mortality rates used in the 2024 valuation were based on the PubG-2010 mortality tables with future mortality improvements modeled using Scale MP-2021.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 4 - IPERS PENSION PLAN - Continued

The long-term expected rate of return on IPERS' investments was determined using a building-block method in which best-estimate ranges of expected future real rates (expected returns, net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Asset Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity	21.0%	3.52%
International equity	13.0	5.18
Global smart beta equity	5.0	4.12
Core plus fixed income	25.5	3.04
Public credit	3.0	4.53
Cash	1.0	1.69
Private equity	17.0	8.89
Private real assets	9.0	4.25
Private credit	5.5	6.62
Total	<u>100%</u>	

Discount Rate - The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed employee contributions will be made at the contractually required rate and contributions from the City will be made at contractually required rates, actuarially determined. Based on those assumptions, IPERS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on IPERS' investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of City's Proportionate Share of the Net Pension Liability (Asset) to Changes in the Discount Rate - The following presents the City's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.00%, as well as what the City's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate 1% lower (6.00%) or 1% higher (8.00%) than the current rate.

	<u>1% Decrease (6.00%)</u>	<u>Discount Rate (7.00%)</u>	<u>1% Increase (8.00%)</u>
City's proportionate share of the net pension liability (asset)	<u>\$ 2,702,109</u>	<u>\$ 1,091,123</u>	<u>\$(258,098)</u>

IPERS' Fiduciary Net Position - Detailed information about IPERS' fiduciary net position is available in the separately issued IPERS financial report which is available on IPERS' website at www.ipers.org.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 5 - MFPRSI PENSION PLAN

Plan Description - Municipal Fire and Police Retirement System of Iowa (MFPRSI) membership is mandatory for fire fighters and police officers covered by the provisions of Chapter 411 of the Code of Iowa. Employees of the City of Grinnell are provided with pensions through a cost-sharing multiple employer defined benefit pension plan administered by MFPRSI. MFPRSI issues a stand-alone financial report which is available to the public by mail at 7155 Lake Drive, Suite #201, West Des Moines, Iowa 50266 or at www.mfprsi.org.

MFPRSI benefits are established under Chapter 411 of the Code of Iowa and the administrative rules thereunder. Chapter 411 of the Code of Iowa and the administrative rules are the official plan documents. The following brief description is provided for general informational purposes only. Refer to the plan documents for more information.

Pension Benefits - Members with four or more years of service are entitled to pension benefits beginning at age 55. Full service retirement benefits are granted to members with 22 years of service, while partial benefits are available to those members with 4 to 22 years of service based on the ratio of years completed to years required (i.e., 22 years). Members with less than four years of service are entitled to a refund of their contribution only, with interest, for the period of employment.

Benefits are calculated based upon the member's highest three years of compensation. The average of these three years becomes the member's average final compensation. The base benefit is 66% of the member's average final compensation. Members who perform more than 22 years of service receive an additional 2% of the member's average final compensation for each additional year of service, up to a maximum of eight years. Survivor benefits are available to the beneficiary of a retired member according to the provisions of the benefit option chosen, plus an additional benefit for each child. Survivor benefits are subject to a minimum benefit for those members who chose the basic benefit with a 50% surviving spouse benefit.

Active members at least 55 years of age with 22 or more years of service have the option to participate in the Deferred Retirement Option Program (DROP). The DROP is an arrangement whereby a member who is otherwise eligible to retire and commence benefits opts to continue to work. A member can elect a three-, four- or five-year DROP period. When electing to participate in DROP, the member signs a contract stating the member will retire at the end of the selected DROP period. During the DROP period, the member's retirement benefit is frozen, and a DROP benefit is credited to a DROP account established for the member. Assuming the member completes the DROP period, the DROP benefit is equal to 52% of the member's retirement benefit at the member's earliest date eligible and 100% if the member delays enrollment for 24 months. At the member's actual date of retirement, the member's DROP account will be distributed to the member in the form of a lump sum or rollover to an eligible plan.

Disability and Death Benefits - Disability benefits may be either accidental or ordinary. Accidental disability is defined as a permanent disability incurred in the line of duty, with benefits equivalent to the greater of 60% of the member's average final compensation or the member's service retirement benefit calculation amount. Ordinary disability occurs outside the call of duty and pays benefits equivalent to the greater of 50% of the member's average final compensation for those with five or more years of service or the member's service retirement benefit calculation amount and 25% of average final compensation for those with less than five years of service.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 5 - MFPRSI PENSION PLAN - Continued

Death benefits are similar to disability benefits. Benefits for accidental death are 50% of the average final compensation of the member plus an additional amount for each child, or the provisions for ordinary death. Ordinary death benefits consist of a pension equal to 40% of the average final compensation of the member plus an additional amount for each child, or a lump-sum distribution to the designated beneficiary equal to 50% of the previous year's earnable compensation of the member or equal to the amount of the member's total contributions plus interest.

Benefits are increased annually in accordance with Chapter 411.6 of the Code of Iowa, which provides a standard formula for the increases.

The surviving spouse or dependents of an active member who dies due to a traumatic personal injury incurred in the line of duty receives a \$100,000 lump-sum payment.

Contributions - Member contribution rates are set by state statute. In accordance with Chapter 411 of the Code of Iowa, the contribution rate was 9.55% of earnable compensation for the year ended June 30, 2025.

Employer contribution rates are based upon an actuarially determined normal contribution rate and set by state statute. The required actuarially determined contributions are calculated on the basis of the entry age normal method as adopted by the Board of Trustees as permitted under Chapter 411 of the Code of Iowa. The normal contribution rate is provided by state statute to be the actuarial liabilities of the plan less current plan assets, with such total divided by 1% of the actuarially determined present value of prospective future compensation of all members, further reduced by member contributions and state appropriations. Under the Code of Iowa, the City's contribution rate cannot be less than 17.00% of earnable compensation. The contribution rate was 22.66% for the year ended June 30, 2025.

The City's contributions to MFPRSI for the year ended June 30, 2025 totaled \$398,374.

If approved by the State Legislature, state appropriations may further reduce the City's contribution rate, but not below the minimum statutory contribution rate of 17.00% of earnable compensation. The State of Iowa, therefore, is considered to be a non-employer contributing entity in accordance with the provisions of the Governmental Accounting Standards Board Statement No. 67, Financial Reporting for Pension Plans.

There were no state appropriations to MFPRSI during the year ended June 30, 2025.

Net Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - At June 30, 2025, the City reported a liability of \$2,583,514 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2024 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's share of contributions to the MFPRSI relative to the contributions of all MFPRSI participating employers. At June 30, 2024, the City's proportion was 0.003910% which was an increase of 0.000206% from its proportion measured as of June 30, 2023.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 5 - MFPRSI PENSION PLAN - Continued

For the year ended June 30, 2025, the City's pension expense, deferred outflows of resources and deferred inflows of resources totaled \$373,104, \$947,393 and \$492,724, respectively.

Actuarial Assumptions - The total pension liability in the June 30, 2024 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Rate of Inflation	3.00%
Salary increases	3.75 to 15.11%, including inflation
Investment rate of return	7.50%, net of investment expense, including inflation

The actuarial assumptions used in the June 30, 2024 valuation were based on the results of an actuarial experience study for the 10 year period ending June 30, 2023.

Mortality rates were based on the RP-2014 Blue Collar Healthy Annuitant Table with males set forward zero years, females set forward two years and disabled individuals set forward three years (male only rates), with generational projection of future mortality improvement with 50% of Scale BB beginning in 2017.

The long-term expected rate of return on MFPRSI investments was determined using a building-block method in which best-estimate ranges of expected future real rates (i.e., expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The best estimates of geometric real rates of return for each major asset class included in the pension plan's target asset allocation are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Broad Fixed Income	4.8%
Broad U.S. Equity	7.5
Global Equity	7.6
Broad Non-US Equity	7.7
Managed Futures	5.5
Core Real Estate	6.0
Opportunistic Real Estate	9.8
Global Infrastructure	6.7
Private Credit	9.4
Private Equity	10.2

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 5 - MFPRSI PENSION PLAN - Continued

Discount Rate - The discount rate used to measure the total pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed contributions will be made at 9.55% of covered payroll and the City's contributions will be made at rates equal to the difference between actuarially determined rates and the member rate. Based on those assumptions, the MFPRSI's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on MFPRSI's investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate - The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.50%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate 1% lower (6.50%) or 1% higher (8.50%) than the current rate.

	<u>1% Decrease (6.50%)</u>	<u>Discount Rate (7.50%)</u>	<u>1% Increase (8.50%)</u>
City's proportionate share of the net pension liability	\$ 4,494,948	\$ 2,583,514	\$ 1,001,372

MFPRSI's Fiduciary Net Position - Detailed information about MFPRSI's fiduciary net position is available in the separately issued MFPRSI financial report which is available on MFPRSI's website at www.mfprsi.org.

NOTE 6 - HANGAR LEASES

The City owns a hangar within Poweshiek County, Iowa. Effective June 20, 2023, the City entered into a nine-year lease with an individual whereby the individual operates the hangar. The City is to receive \$20,000 in land rent annually with an implicit rate of 3.5%.

<u>Year Ending June 30,</u>	<u>Amount</u>
2026	\$ 20,000
2027	20,000
2028	20,000
2029	20,000
2030	20,000
2031-2033	<u>60,000</u>
Total	160,000
Less interest	<u>(22,521)</u>
Present value	<u>\$ 137,479</u>

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 7 - COMPENSATED ABSENCES

City employees accumulate a limited amount of earned but unused vacation and comp time and sick leave hours for subsequent use or for payment upon termination, retirement or death. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate liability for the leave which is attributable to services already rendered, the leave accumulates and carries forward from one reporting period to the next and the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means for earned vacation and comp time and sick leave to employees at June 30, 2025 is as follows:

<u>Type of Benefit</u>	<u>Amount</u>
Vacation and Comp Time	\$ 31,000
Sick Leave	<u>55,000</u>
Total	<u>\$ 86,000</u>

This liability has been computed based on rates of pay in effect at June 30, 2025.

NOTE 8 - INTERFUND TRANSFERS

The detail of interfund transfers for the year ended June 30, 2025 is as follows:

<u>Transfer to</u>	<u>Transfer from</u>	<u>Amount</u>
General	Special Revenue:	
	Hotel Motel Tax	\$ 92,500
	Road Use Tax	80,000
	Tax Increment Financing	30,000
	Insurance Reserve	2,000
	Capital Projects	3,138,202
	Enterprise:	
	Water	15,000
	Sewer	15,000
	Storm Sewer	<u>10,000</u>
		3,382,702
Special Revenue:	General	42,720
Road Use Tax	Special Revenue:	
	Hotel Motel Tax	<u>100,000</u>
		142,720
Special Revenue:	Special Revenue:	
Employee Benefits	Insurance Reserve	150,000
Special Revenue:	Special Revenue:	
Local Option Sales Tax	Tax Increment Financing	200,000

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 8 - INTERFUND TRANSFERS - Continued

<u>Transfer to</u>	<u>Transfer from</u>	<u>Amount</u>
Special Revenue: Insurance Deductible	General	\$ 639,584
	Enterprise:	
	Water	84,352
	Sewer	39,612
	Storm Sewer	1,736
		<u>765,284</u>
Special Revenue: Insurance Escrow	Special Revenue: Employee Benefits	50,000
Special Revenue: Hotel Motel Tax	General	42,720
Special Revenue: Equipment Replacement	General	129,490
	Special Revenue:	
	Road Use Tax	150,000
	Capital Projects	5,005
	Enterprise:	
	Water	75,000
	Sewer	60,000
	Solid Waste	112,500
	Storm Sewer	60,000
		<u>591,995</u>
Debt Service	Special Revenue:	
	Local Option Sales Tax	1,113,941
	Road Use Tax	187,300
	Tax Increment Financing	1,445,780
	Enterprise:	
	Water	67,600
		<u>2,814,621</u>
Capital Projects	General	4,318,884
	Special Revenue:	
	Local Option Sales Tax	291,630
	Tax Increment Financing	2,916,927
	Enterprise:	
	Water	531,985
	Storm Sewer	400,000
		<u>8,459,426</u>
Enterprise: Water	Capital Projects	850
Enterprise: Storm Sewer	Capital Projects	<u>41,000</u>
		<u>\$ 16,641,318</u>

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 9 - RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The City assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE 10 - OTHER POST EMPLOYMENT BENEFITS (OPEB)

Plan Description: The City operates a single-employer health benefit plan which provides medical/prescription drug benefits for employees, retirees and their spouses. Group insurance benefits are established under Iowa Code Chapter 509A.13. The City currently finances the benefit plan on a pay-as-you-go basis. For the year ended June 30, 2025, the City contributed \$788,731 and plan members eligible for benefits contributed \$127,211 to the plan. At June 30, 2025, no assets have been accumulated in a trust which meets the criteria in paragraph 4 of GASB Statement No. 75.

OPEB Benefits: Individuals who are employed by the City of Grinnell and are eligible to participate in the group health plan are eligible to continue healthcare benefits upon retirement. Retirees under age 65 pay the same premium for the medical/prescription drug benefits as active employees, which results in an implicit rate subsidy.

Retired participants must be age 55 or older at retirement, with the exception of special service participants who must be age 50 with 22 years of services. At June 30, 2025, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	2
Active employees	<u>56</u>
Total	<u><u>58</u></u>

NOTE 11 - DEFERRED COMPENSATION PLAN

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457 for employees. The 457 plan is available to all City employees and permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 11 - DEFERRED COMPENSATION PLAN - Continued

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights must be held in trust of the exclusive benefit of plan participants and beneficiaries. These funds are invested and held by VOYA and do not constitute a liability of the City.

NOTE 12 - TAX ABATEMENTS

Governmental Accounting Standards Board Statement No. 77 defines tax abatements as a reduction in tax revenues which results from an agreement between one or more governments and an individual or entity in which (a) one or more governments promise to forgo tax receipts to which they are otherwise entitled and (b) the individual or entity promises to take a specific action after the agreement has been entered into which contributes to economic development or otherwise benefits the governments or the citizens of those governments.

City Tax Abatements

The City provides tax abatements for urban renewal and economic development projects with tax increment financing as provided for in Chapters 15A and 403 of the Code of Iowa. For these types of projects, the City enters into agreements with developers which require the City, after developers meet the terms of the agreements, to rebate a portion of the property tax paid by the developers, to pay the developers an economic development grant or pay the developers a predetermined dollar amount. No other commitments were made by the City as part of these agreements.

For the year ended June 30, 2025, \$43,416 of property tax was diverted from the City under the urban renewal and economic development agreements.

NOTE 13 - DEVELOPMENT AGREEMENTS

The City entered into a development agreement with Grinnell Center, LLC (company) for the construction of hotel and event center with a minimum assessed value of \$3,000,000. The incremental property tax to be received by the City under Chapter 403.19 of the Code of Iowa from the company will be rebated to the company in a cumulative amount not to exceed \$561,540, subject to annual appropriation. The agreement requires ten annual payments, provided the company is in compliance with the terms of the agreement. During the year ended June 30, 2025, the City rebated \$50,533 in incremental property tax to the company. At June 30, 2025, the remaining balance to be paid on the agreement was \$240,752.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE 13 - DEVELOPMENT AGREEMENTS - Continued

The City entered into a development agreement with 606 Stagecoach, LLC (company) for the construction of improvements to an office building with a minimum assessed value of \$759,000. The incremental property tax to be received by the City under Chapter 403.19 of the Code of Iowa from the company will be rebated to the company in a cumulative amount not to exceed \$258,540, subject to annual appropriation. The agreement requires ten annual payments, provided the company is in compliance with the terms of the agreement. During the year ended June 30, 2025, the City rebated \$ - 0 - of incremental property tax to the company. At June 30, 2025, the remaining balance to be paid on the agreement was \$258,540.

The City entered into a development agreement with OPG South Lake Partners, LLC (company) for the construction of a multi-family housing complex with a minimum assessed value of \$9,000,000. The incremental property tax to be received by the City under Chapter 403.19 of the Code of Iowa from the company will be rebated to the company in a cumulative amount not to exceed \$130,000, subject to annual appropriation. The agreement requires fifteen annual payments, provided the company is in compliance with the terms of the agreement. During the year ended June 30, 2025, the City rebated \$ - 0 - of incremental property tax to the company. At June 30, 2025, the remaining balance to be paid on the agreement was \$130,000.

The City entered into a development agreement with Langhals Enterprises LLC (company) for the construction of an addition to an existing building. The incremental property tax to be received by the City under Chapter 403.19 of the Code of Iowa from the company will be rebated to the company in a cumulative amount not to exceed \$899,000, subject to annual appropriation. The agreement requires five annual payments, provided the company is in compliance with the terms of the agreement. During the year ended June 30, 2025, the City rebated \$ - 0 - of incremental property tax to the company. At June 30, 2025, the remaining balance to be paid on the agreement was \$899,000.

NOTE 14 - SUBSEQUENT EVENTS

In October 2025, the City issued \$4,328,000 of General Obligation Capital Loan Notes. The City also entered into multiple construction contracts for approximately \$2,999,000 for a Hazelwood Cemetery Paving, Veterans Monument and Plaza, 4th Ave Reconstruction, 16th Ave HMA Paving Improvement, seal coat and Apron Construction Improvement projects.

The City has evaluated all subsequent events through June 22, 2026, the date the financial statements were available to be issued.

NOTE 15 - COMMITMENTS

The City has entered into several construction contracts totaling approximately \$52,525,000 that are still in process as of June 30, 2025. The net remaining amount committed to these contracts is approximately \$24,550,000, which will be paid with existing capital project funds, debt proceeds, tax increment financing revenues and grant proceeds.

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OTHER INFORMATION

CITY OF GRINNELL, IOWA
BUDGETARY COMPARISON SCHEDULE
OF RECEIPTS, DISBURSEMENTS AND CHANGES IN BALANCES -
BUDGET AND ACTUAL - ALL GOVERNMENTAL
FUNDS AND PROPRIETRY FUNDS

OTHER INFORMATION

Year ended June 30, 2025

	<u>Governmental Funds Actual</u>	<u>Proprietary Funds Actual</u>	<u>Total</u>
Receipts:			
Property tax	\$ 4,148,455	\$ --	\$ 4,148,455
Tax increment financing	5,011,909	--	5,011,909
Other city tax	2,995,819	--	2,995,819
Licenses and permits	9,132	--	9,132
Use of money and property	1,029,092	207,738	1,236,830
Intergovernmental	3,611,991	--	3,611,991
Charges for service	899,683	6,575,113	7,474,796
Miscellaneous	<u>1,349,972</u>	<u>218,803</u>	<u>1,568,775</u>
Total receipts	<u>19,056,053</u>	<u>7,001,654</u>	<u>26,057,707</u>
Disbursements:			
Public safety	3,970,367	--	3,970,367
Public works	1,828,477	--	1,828,477
Health and social services	800	--	800
Culture and recreation	2,718,400	--	2,718,400
Community and economic development	1,173,016	--	1,173,016
General government	2,360,851	--	2,360,851
Debt service	2,819,596	--	2,819,596
Capital projects	14,184,549	--	14,184,549
Business type activities	<u>--</u>	<u>6,612,033</u>	<u>6,612,033</u>
Total disbursements	<u>29,056,056</u>	<u>6,612,033</u>	<u>35,668,089</u>
Excess (deficiency) of receipts over (under) disbursements	(10,000,003)	389,621	(9,610,382)
Other financing sources (uses), net	<u>6,320,958</u>	<u>(999,728)</u>	<u>5,321,230</u>
Change in balances	(3,679,045)	(610,107)	(4,289,152)
Balances beginning of year	<u>19,532,717</u>	<u>4,600,100</u>	<u>24,132,817</u>
Balances end of year	<u>\$ 15,853,672</u>	<u>\$ 3,989,993</u>	<u>\$ 19,843,665</u>

See accompanying independent auditor's report.

Budgeted Amounts		Final to Total
Original	Final	Variance
\$ 4,092,297	\$ 4,094,842	\$ 53,613
4,514,972	4,733,478	278,431
2,979,161	3,040,161	(44,342)
20,125	10,625	(1,493)
1,009,808	1,169,313	67,517
2,473,355	3,357,854	254,137
7,910,817	7,829,028	(354,232)
4,867,369	4,029,730	(2,460,955)
<u>27,867,904</u>	<u>28,265,031</u>	<u>(2,207,324)</u>
4,447,805	4,329,634	359,267
1,808,065	2,215,395	386,918
2,000	2,000	1,200
2,071,378	2,858,470	140,070
966,949	1,836,493	663,477
2,949,259	3,384,589	1,023,738
2,804,130	2,834,129	14,533
8,712,284	10,195,786	(3,988,763)
23,425,170	14,554,961	7,942,928
<u>47,187,040</u>	<u>42,211,457</u>	<u>6,543,368</u>
(19,319,136)	(13,946,426)	4,336,044
<u>16,630,200</u>	<u>7,731,900</u>	<u>(2,410,670)</u>
(2,688,936)	(6,214,526)	1,925,374
<u>21,389,184</u>	<u>21,389,184</u>	<u>2,743,633</u>
<u>\$ 18,700,248</u>	<u>\$ 15,174,658</u>	<u>\$ 4,669,007</u>

CITY OF GRINNELL, IOWA
NOTES TO OTHER INFORMATION -
BUDGETARY REPORTING

June 30, 2025

The budgetary comparison is presented in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon nine major classes of disbursements known as functions, not by fund. These nine functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects and business type activities. Function disbursements required to be budgeted include disbursements for the General Fund, the Special Revenue Funds, the Debt Service Fund, the Capital Projects Fund, the Permanent Fund and the Enterprise Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, three budget amendments decreased budgeted disbursements by \$4,975,583. The budget amendments are reflected in the final budgeted amounts.

During the year ended June 30, 2025, disbursements exceeded the amounts budgeted in the capital projects function.

CITY OF GRINNELL, IOWA
SCHEDULE OF THE CITY'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY
IOWA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
FOR THE LAST TEN YEARS*

OTHER INFORMATION

	<u>2025</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>
City's proportion of the net pension liability	0.029964%	0.030115%	0.030561%	(0.007200)%
City's proportionate share of the net pension liability	\$ 1,091,000	\$ 1,359,000	\$ 1,155,000	\$ 25,000
City's covered payroll	\$ 2,820,000	\$ 2,651,000	\$ 2,471,000	\$ 2,401,000
City's proportionate share of the net pension liability as a percentage of its covered payroll	38.69%	51.26%	46.74%	1.04%
IPERS' net position as a percentage of the total pension liability	92.30%	90.13%	91.40%	100.81%

* In accordance with GASB Statement No. 68, the amounts presented for each fiscal year were determined as of June 30 of the preceding fiscal year.

Note: Amounts are rounded.

See accompanying independent auditor's report.

<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
0.028814%	0.028485%	0.029004%	0.029418%	0.030154%	0.032385%
\$ 2,024,000	\$ 1,649,000	\$ 1,835,000	\$ 1,960,000	\$ 1,898,000	\$ 1,600,000
\$ 2,289,000	\$ 2,180,000	\$ 2,187,000	\$ 2,205,000	\$ 2,170,000	\$ 2,239,000
88.42%	75.64%	83.90%	88.89%	87.47%	71.46%
82.90%	85.45%	83.62%	82.21%	81.82%	85.19%

CITY OF GRINNELL, IOWA
SCHEDULE OF CITY CONTRIBUTIONS
IOWA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
FOR THE LAST TEN YEARS

OTHER INFORMATION

	<u>2025</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>
Statutorily required contribution	\$ 280,000	\$ 264,000	\$ 250,000	\$ 230,000
Contributions in relation to the statutorily required contribution	<u>(280,000)</u>	<u>(264,000)</u>	<u>(250,000)</u>	<u>(230,000)</u>
Contribution deficiency (excess)	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>
City's covered payroll	\$ 3,052,000	\$ 2,820,000	\$ 2,651,000	\$ 2,471,000
Contributions as a percentage of covered payroll	9.17%	9.36%	9.43%	9.31%

Note: Amounts are rounded.

See accompanying independent auditor's report.

<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
\$ 230,000	\$ 216,000	\$ 205,000	\$ 195,000	\$ 197,000	\$ 192,000
<u>(230,000)</u>	<u>(216,000)</u>	<u>(205,000)</u>	<u>(195,000)</u>	<u>(197,000)</u>	<u>(192,000)</u>
<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>
\$ 2,401,000	\$ 2,289,000	\$ 2,180,000	\$ 2,187,000	\$ 2,205,000	\$ 2,170,000
9.58%	9.44%	9.40%	8.92%	8.93%	8.85%

CITY OF GRINNELL, IOWA
NOTES TO OTHER INFORMATION - IPERS PENSION LIABILITY
Year ended June 30, 2025

Changes of benefit terms:

There are no significant changes in benefit terms.

Changes of assumptions:

The 2022 valuation incorporated the following refinements after a quadrennial experience study:

- Changed mortality assumptions to the PubG-2010 mortality tables with mortality improvements modeled using Scale MP-2021.
- Adjusted retirement rates for Regular members.
- Lowered disability rates for Regular members.
- Adjusted termination rates for all membership groups.

The 2018 valuation implemented the following refinements as a result of a demographic assumption study dated June 28, 2018:

- Changed mortality assumptions to the RP-2014 mortality tables with mortality improvements modeled using Scale MP-2017.
- Adjusted retirement rates.
- Lowered disability rates.
- Adjusted the probability of a vested Regular member electing to receive a deferred benefit.
- Adjusted the merit component of the salary increase assumption.

The 2017 valuation implemented the following refinements as a result of an experience study dated March 24, 2017:

- Decreased the inflation assumption from 3.00% to 2.60%.
- Decreased the assumed rate of interest on member accounts from 3.75% to 3.50% per year.
- Decreased the discount rate from 7.50% to 7.00%.
- Decreased the wage growth assumption from 4.00% to 3.25%.
- Decreased the payroll growth assumption from 4.00% to 3.25%.

CITY OF GRINNELL, IOWA
SCHEDULE OF THE CITY'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY
MUNICIPAL FIRE AND POLICE RETIREMENT SYSTEM OF IOWA
FOR THE LAST TEN YEARS*

OTHER INFORMATION

	<u>2025</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>
City's proportion of the net pension liability	0.003910%	0.003704%	0.003895%	0.361787%
City's proportionate share of the net pension liability	\$ 2,584,000	\$ 2,318,000	\$ 2,187,000	\$ 812,000
City's covered payroll	\$ 1,456,000	\$ 1,386,000	\$ 1,325,000	\$ 1,168,000
City's proportionate share of the net pension liability as a percentage of its covered payroll	177.47%	167.24%	165.06%	69.52%
MFPRSI's net position as a percentage of the total pension liability	83.37%	83.53%	84.62%	93.62%

* In accordance with GASB Statement No. 68, the amounts presented for each fiscal year were determined as of June 30 of the preceding fiscal year.

Note: Amounts are rounded.

See accompanying independent auditor's report.

<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
0.381252%	0.410547%	0.399172%	0.412931%	0.406216%	0.383656%
\$ 3,041,000	\$ 2,693,000	\$ 2,377,000	\$ 2,422,000	\$ 2,540,000	\$ 1,802,000
\$ 1,211,000	\$ 1,243,000	\$ 1,160,000	\$ 1,170,000	\$ 1,101,000	\$ 1,006,000
251.11%	216.65%	204.91%	207.01%	230.73%	179.13%
76.47%	79.94%	81.07%	80.60%	78.20%	83.04%

CITY OF GRINNELL, IOWA
SCHEDULE OF CITY CONTRIBUTIONS
MUNICIPAL FIRE AND POLICE RETIREMENT SYSTEM OF IOWA
FOR THE LAST TEN YEARS

OTHER INFORMATION

	<u>2025</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>
Statutorily required contribution	\$ 398,000	\$ 344,000	\$ 320,000	\$ 344,000
Contributions in relation to the statutorily required contribution	<u>_(398,000)</u>	<u>_(344,000)</u>	<u>_(320,000)</u>	<u>_(344,000)</u>
Contribution deficiency (excess)	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>
City's covered payroll	\$ 1,758,000	\$ 1,456,000	\$ 1,386,000	\$ 1,325,000
Contributions as a percentage of covered payroll	22.64%	23.63%	23.09%	25.97%

Note: Amounts are rounded.

See accompanying independent auditor's report.

<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
\$ 298,000	\$ 296,000	\$ 323,000	\$ 298,000	\$ 303,000	\$ 306,000
<u>(298,000)</u>	<u>(296,000)</u>	<u>(323,000)</u>	<u>(298,000)</u>	<u>(303,000)</u>	<u>(306,000)</u>
<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>
\$ 1,168,000	\$ 1,211,000	\$ 1,243,000	\$ 1,160,000	\$ 1,170,000	\$ 1,101,000
25.51%	24.44%	25.99%	25.69%	25.90%	27.79%

CITY OF GRINNELL, IOWA

NOTES TO OTHER INFORMATION - MFPRSI PENSION LIABILITY

Year ended June 30, 2025

Changes of benefit terms:

There were no significant changes of benefit terms.

Changes of assumptions:

The 2018 valuation changed postretirement mortality rates to the RP-2014 Blue Collar Healthy Annuitant Table with males set forward zero years, females set forward two years and disabled individuals set forward three years (male only rates), with generational projection of future mortality improvement with 50% of Scale BB beginning in 2017.

The 2017 valuation added five years projection of future mortality improvement with Scale BB.

The 2016 valuation changed postretirement mortality rates to the RP-2000 Blue Collar Combined Healthy Mortality Table with males set back two years, females set forward one year and disabled individuals set forward one year (male only rates), with no projection of future mortality improvement.

The 2015 valuation phased in the 1994 Group Annuity Mortality Table for postretirement mortality. This resulted in a weighting of 1/12 of the 1971 Group Annuity Mortality Table and 11/12 of the 1994 Group Annuity Mortality Table.

The 2014 valuation phased in the 1994 Group Annuity Mortality Table for post-retirement mortality. This resulted in a weighting of 2/12 of the 1971 Group Annuity Mortality Table and 10/12 of the 1994 Group Annuity Mortality Table.

SUPPLEMENTARY INFORMATION

CITY OF GRINNELL, IOWA
SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN CASH BALANCES -
NONMAJOR GOVERNMENTAL FUNDS

As of and for the year ended June 30, 2025

	Special Revenue	
	Employee Benefits	Local Option Sales Tax
Receipts:		
Property tax	\$ 1,399,101	\$ --
Local option sales tax	--	1,567,615
Other city tax	16,620	--
Use of money and property	49,229	79,556
Intergovernmental	94,337	63,593
Miscellaneous	5,853	--
Total receipts	<u>1,565,140</u>	<u>1,710,764</u>
Disbursements:		
Operating:		
Public safety	398,374	--
Public works	--	--
Culture and recreation	--	--
Community and economic development	--	339,928
General government	988,423	--
Capital projects	--	--
Total disbursements	<u>1,386,797</u>	<u>339,928</u>
Excess (deficiency) of receipts over (under) disbursements	178,343	1,370,836
Other financing sources (uses):		
Transfers in	150,000	200,000
Transfers out	(50,000)	(1,405,571)
Total other financing sources (uses)	<u>100,000</u>	<u>(1,205,571)</u>
Change in cash balances	278,343	165,265
Cash balances beginning of year	<u>904,804</u>	<u>1,351,652</u>
Cash balances end of year	<u>\$ 1,183,147</u>	<u>\$ 1,516,917</u>
Cash Basis Fund Balances		
Nonspendable - Cemetery perpetual care	\$ --	\$ --
Restricted for:		
Equipment	--	--
Other purposes	<u>1,183,147</u>	<u>1,516,917</u>
Total cash basis fund balances	<u>\$ 1,183,147</u>	<u>\$ 1,516,917</u>

(continued next page)

Special Revenue				
Unemployment Reserve	Insurance Deductible	Insurance Reserve	Insurance Escrow	Hotel Motel Tax
\$ --	\$ 197,600	\$ --	\$ --	\$ --
--	--	--	--	--
--	--	--	--	513,011
1,883	6,346	73,662	57,120	18,796
--	--	--	--	--
--	28,673	37,744	--	6,769
<u>1,883</u>	<u>232,619</u>	<u>111,406</u>	<u>57,120</u>	<u>538,576</u>
--	48,091	--	3,957	--
--	39,550	--	--	--
--	84,398	--	--	--
--	1,506	--	--	284,224
--	46,570	32,408	--	--
--	--	--	--	--
<u>--</u>	<u>220,115</u>	<u>32,408</u>	<u>3,957</u>	<u>284,224</u>
1,883	12,504	78,998	53,163	254,352
--	765,284	--	50,000	42,720
<u>--</u>	<u>--</u>	<u>(152,000)</u>	<u>--</u>	<u>(192,500)</u>
--	765,284	(152,000)	50,000	(149,780)
1,883	777,788	(73,002)	103,163	104,572
<u>13,847</u>	<u>59,076</u>	<u>987,294</u>	<u>1,055,429</u>	<u>342,669</u>
<u>\$ 15,730</u>	<u>\$ 836,864</u>	<u>\$ 914,292</u>	<u>\$ 1,158,592</u>	<u>\$ 447,241</u>
\$ --	\$ --	\$ --	\$ --	\$ --
<u>15,730</u>	<u>836,864</u>	<u>914,292</u>	<u>1,158,592</u>	<u>447,241</u>
<u>\$ 15,730</u>	<u>\$ 836,864</u>	<u>\$ 914,292</u>	<u>\$ 1,158,592</u>	<u>\$ 447,241</u>

CITY OF GRINNELL, IOWA
SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN CASH BALANCES
NONMAJOR GOVERNMENTAL FUNDS - Continued

As of and for the year ended June 30, 2025

	Special Revenue	
	Library Gifts	Police Forfeiture
Receipts:		
Property tax	\$ --	\$ --
Local option sales tax	--	--
Other city tax	--	--
Use of money and property	5,609	1,059
Intergovernmental	--	--
Miscellaneous	22,945	5,791
Total receipts	28,554	6,850
Disbursements:		
Operating:		
Public safety	--	159
Public works	--	--
Culture and recreation	41,651	--
Community and economic development	--	--
General government	--	--
Capital projects	--	--
Total disbursements	41,651	159
Excess (deficiency) of receipts over (under) disbursements	(13,097)	6,691
Other financing sources (uses):		
Transfers in	--	--
Transfers out	--	--
Total other financing sources (uses)	--	--
Change in cash balances	(13,097)	6,691
Cash balances beginning of year	95,614	24,971
Cash balances end of year	\$ 82,517	\$ 31,662
Cash Basis Fund Balances		
Nonspendable - Cemetery perpetual care	\$ --	\$ --
Restricted for:		
Equipment	--	--
Other purposes	82,517	31,662
Total cash basis fund balances	\$ 82,517	\$ 31,662

See accompanying independent auditor's report.

<u>Special Revenue Equipment Replacement</u>	<u>Permanent Cemetery Perpetual Care</u>	<u>Total</u>
\$ --	\$ --	\$ 1,596,701
--	--	1,567,615
--	--	529,631
74,743	--	368,003
20,000	--	177,930
30,500	7,438	145,713
<u>125,243</u>	<u>7,438</u>	<u>4,385,593</u>
591,932	--	1,042,513
294,693	--	334,243
--	--	126,049
--	--	625,658
320,196	--	1,387,597
4,376	--	4,376
<u>1,211,197</u>	<u>--</u>	<u>3,520,436</u>
(1,085,954)	7,438	865,157
591,995	--	1,799,999
<u>--</u>	<u>--</u>	<u>(1,800,071)</u>
<u>591,995</u>	<u>--</u>	<u>(72)</u>
(493,959)	7,438	865,085
<u>1,529,025</u>	<u>547,332</u>	<u>6,911,713</u>
<u>\$ 1,035,066</u>	<u>\$ 554,770</u>	<u>\$ 7,776,798</u>
\$ --	\$ 554,770	\$ 554,770
1,035,066	--	1,035,066
<u>--</u>	<u>--</u>	<u>6,186,962</u>
<u>\$ 1,035,066</u>	<u>\$ 554,770</u>	<u>\$ 7,776,798</u>

CITY OF GRINNELL, IOWA
SCHEDULE OF RECEIPTS BY SOURCE AND
DISBURSEMENTS BY FUNCTION -
ALL GOVERNMENTAL FUNDS
For the Last Ten Years

	<u>2025</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>
Receipts:				
Property tax	\$ 4,148,455	\$ 4,793,711	\$ 5,058,595	\$ 4,563,921
Local option sales tax	1,567,615	1,662,911	1,513,652	1,662,881
Tax increment financing	5,011,909	2,695,874	2,453,346	2,440,843
Other city tax	1,428,204	1,255,611	1,448,051	1,260,423
Licenses and permits	9,132	27,647	27,241	5,682
Use of money and property	1,029,092	1,080,394	268,662	204,209
Intergovernmental	3,611,991	3,171,878	4,746,924	3,330,259
Charges for service	899,683	895,868	872,795	479,010
Miscellaneous	<u>1,349,972</u>	<u>2,181,939</u>	<u>475,717</u>	<u>815,501</u>
Total	<u>\$ 19,056,053</u>	<u>\$ 17,765,833</u>	<u>\$ 16,864,983</u>	<u>\$ 14,762,729</u>
Disbursements:				
Operating:				
Public safety	\$ 3,970,367	\$ 3,375,281	\$ 2,821,418	\$ 2,570,306
Public works	1,828,477	1,528,434	1,407,433	1,590,733
Health and social services	800	4,200	1,089	800
Culture and recreation	2,718,400	1,642,635	1,917,606	1,423,625
Community and economic development	1,173,016	1,057,354	881,973	698,377
General government	2,360,851	1,717,688	1,436,666	1,274,518
Debt service	2,819,596	2,883,848	2,912,398	2,622,374
Capital projects	<u>14,184,549</u>	<u>10,166,806</u>	<u>7,386,561</u>	<u>4,455,036</u>
Total	<u>\$ 29,056,056</u>	<u>\$ 22,376,246</u>	<u>\$ 18,765,144</u>	<u>\$ 14,635,769</u>

See accompanying independent auditor's report.

<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
\$ 4,443,669	\$ 4,017,686	\$ 4,034,033	\$ 4,026,596	\$ 3,605,298	\$ 3,807,749
1,377,259	1,214,678	1,128,746	989,701	1,116,924	927,718
2,642,860	2,573,791	2,218,739	2,297,392	2,321,532	1,963,204
1,041,638	1,191,552	1,289,201	1,178,931	1,186,973	846,074
18,213	9,506	8,132	17,067	8,329	12,910
178,021	156,287	123,928	146,603	125,390	156,706
2,827,377	4,589,636	2,765,564	2,410,010	3,316,948	2,400,351
403,447	287,313	385,740	583,536	815,476	485,634
683,183	484,396	407,146	753,963	955,764	564,966
<u>\$ 13,615,667</u>	<u>\$ 14,524,845</u>	<u>\$ 12,361,229</u>	<u>\$ 12,403,799</u>	<u>\$ 13,452,634</u>	<u>\$ 11,165,312</u>
\$ 2,374,733	\$ 2,221,262	\$ 2,189,223	\$ 2,065,401	\$ 2,091,413	\$ 1,971,259
3,098,326	1,374,041	2,487,930	1,422,878	1,110,449	1,518,669
1,200	800	1,000	1,200	1,223	821
1,489,734	1,370,460	1,413,005	1,351,880	1,311,774	1,322,184
857,299	897,413	726,831	462,182	653,921	554,911
1,216,171	1,112,466	1,166,458	1,177,654	1,376,462	1,297,022
2,717,023	2,640,820	2,541,715	2,789,577	2,360,513	2,026,423
2,265,190	5,860,408	4,985,094	7,413,403	11,740,328	5,867,967
<u>\$ 14,019,676</u>	<u>\$ 15,477,670</u>	<u>\$ 15,511,256</u>	<u>\$ 16,684,175</u>	<u>\$ 20,646,083</u>	<u>\$ 14,559,256</u>

CITY OF GRINNELL, IOWA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year ended June 30, 2025

<u>Grantor/Program</u>	<u>Assistance Listings Number</u>	<u>Pass-through Entity Identifying Number</u>	<u>Program Expenditures</u>
U.S. Department of Housing and Urban Development: Passed through Iowa Economic Development Authority: Community Development Block Grants/ State's Program and Non-Entitlement Grants in Hawaii	14.228	23-CF-005	\$ 5,954
Total U.S. Department of Housing and Urban Development			<u>5,954</u>
U.S. Department of the Treasury: Passed through the Iowa Finance Authority: COVID-19, Coronavirus State and Local Fiscal Recovery Funds	21.027	23-HRBGPP-002	<u>169,282</u>
Total U.S. Department of the Treasury			<u>169,282</u>
U.S. Department of Transportation: Airport Improvement Program	20.106	3-19-0039-020-2023	14,276
Airport Improvement Program	20.106	3-19-0039-022-2024	246,609
Passed through Iowa Department of Public Safety: Highway Safety Cluster: State and Community Highway Safety	20.600	402-PT-2025 05-90-19	6,221
State and Community Highway Safety	20.600	PAP 402-PT-2024 Task 05-90-22	<u>1,142</u>
Total U.S. Department of Transportation			268,248
Environmental Protection Agency: Passed through the Iowa Finance Authority: Drinking Water State Revolving Fund	66.468	D0758G/D0731R/D0798R/ D0826G	<u>6,138,800</u>
Total Environmental Protection Agency			<u>6,138,800</u>
Total			<u>\$ 6,582,284</u>

Basis of Presentation -The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the federal award activity of the City of Grinnell under programs of the federal government for the year ended June 30, 2025. The information in this Schedule is presented in accordance with the requirements of Title 2, U.S. Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City of Grinnell, it is not intended to and does not present the financial position, changes in financial position or cash flows of the City of Grinnell.

(continued next page)

CITY OF GRINNELL, IOWA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - Continued

Year ended June 30, 2025

Summary of Significant Accounting Policies - Expenditures reported in the Schedule are reported on the basis of cash receipts and disbursements, which is a basis of accounting other than U.S. generally accepted accounting principles. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Indirect Cost Rate - The City of Grinnell has not elected to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

See accompanying independent auditor's report.

COMMENTS AND RECOMMENDATIONS

Gronewold, Bell, Kyhnn & Co. P.C.

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS AND FINANCIAL CONSULTANTS

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DAVID A. GINTHER
DUSTIN T. VEENSTRA
FAITH E. HINRICHS

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Honorable Mayor and
Members of the City Council

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Grinnell, Iowa, as of and for the year ended June 30, 2025, and the related notes to financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated June 22, 2026. Our report expressed unmodified opinions on the financial statements which were prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Grinnell's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Grinnell's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Grinnell's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

To the Honorable Mayor and
Members of the City Council

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified certain deficiencies in internal control, described in Part II of the accompanying Schedule of Findings and Questioned Costs as items 2025-001 through 2025-002 to be significant deficiencies.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Grinnell's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters which are required to be reported under Government Auditing Standards. However, we noted certain immaterial instances of noncompliance or other matters which are described in Part IV of the accompanying Schedule of Findings and Questioned Costs.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2025 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

City of Grinnell's Responses to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the City of Grinnell's responses to the findings identified in our audit and described in the accompanying Schedule of Findings and Questioned Costs. The City of Grinnell's responses were not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the responses.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Grnewold, Bell, Kyhn & Co. P.C.

Atlantic, Iowa
June 22, 2026

Gronewold, Bell, Kyhnn & Co. P.C.

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS AND FINANCIAL CONSULTANTS

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DAVID A. GINTHER
DUSTIN T. VEENSTRA
FAITH E. HINRICHS

Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control over Compliance Required by the Uniform Guidance

To the Honorable Mayor and
Members of the City Council

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the City of Grinnell, Iowa's compliance with the types of compliance requirements identified as subject to audit in the U.S. Office of Management and Budget (OMB) Compliance Supplement that could have a direct and material effect on the City of Grinnell's major federal program for the year ended June 30, 2025. The City of Grinnell's major federal program is identified in Part I of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, the City of Grinnell complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and the audit requirements of Title 2, U.S. Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City of Grinnell and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City of Grinnell's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the City of Grinnell's federal programs.

To the Honorable Mayor and
Members of the City Council

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City of Grinnell's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, Government Auditing Standards and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence judgement made by a reasonable user of the report on compliance about the City of Grinnell's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, Government Auditing Standards, and the Uniform Guidance, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City of Grinnell's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City of Grinnell's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City of Grinnell's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

To the Honorable Mayor and
Members of the City Council

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Gronewold, Bell, Kyhn & Co. P.C.

Atlantic, Iowa
June 22, 2026

CITY OF GRINNELL, IOWA
Schedule of Findings and Questioned Costs
Year ended June 30, 2025

PART I: Summary of the Independent Auditor's Results

- (a) Unmodified opinions were issued on the financial statements prepared on the cash basis of accounting, which is a basis of accounting other than generally accepted accounting principles in the United States of America.
- (b) A significant deficiency in internal control over financial reporting was disclosed by the audit of the financial statements. The audit did not disclose any material weaknesses in internal control over financial reporting.
- (c) The audit did not disclose any noncompliance which is material to the financial statements.
- (d) The audit did not disclose any material weaknesses or significant deficiencies in internal control over the major program.
- (e) An unmodified opinion was issued on compliance with requirements applicable to the major program.
- (f) The audit did not disclose any audit findings which are required to be reported in accordance with the Uniform Guidance, Section 200.516.
- (g) The major program was Assistance Listings Number 66.468 - Drinking Water State Revolving Fund.
- (h) The dollar threshold used to distinguish between Type A and Type B programs was \$750,000.
- (i) The City of Grinnell did not qualify as a low-risk auditee.

CITY OF GRINNELL, IOWA
Schedule of Findings and Questioned Costs
Year ended June 30, 2025

PART II: Findings Related to the Financial Statements

INTERNAL CONTROL DEFICIENCIES:

2025-001 Segregation of Duties:

Criteria: Management is responsible for establishing and maintaining internal control. A good system of internal control provides for adequate segregation of duties so no one individual handles a transaction from its inception to completion. In order to maintain proper internal control, duties should be segregated so the authorization, custody and recording of transactions are not under the control of the same employee. This segregation of duties helps prevent losses from employee error or dishonesty and maximizes the accuracy of the City's financial statements.

Condition: A limited number of individuals within the City have the primary responsibility for most of the accounting and financial reporting duties.

Cause: The City has a limited number of employees which does not allow procedures to be established to adequately segregate duties or provide compensating controls through additional oversight of transactions and processes.

Effect: Inadequate segregation of duties could adversely affect the City's ability to prevent or detect and correct misstatements, errors or misappropriation on a timely basis by employees in the normal course of performing their assigned functions.

Recommendation: The City should review its control activities to obtain the maximum internal control possible under the circumstances utilizing currently available staff, including elected officials.

Response: We will continue to review and monitor ways to improve segregation of duties.

Conclusion: Response accepted.

CITY OF GRINNELL, IOWA
Schedule of Findings and Questioned Costs
Year ended June 30, 2025

PART II: Findings Related to the Financial Statements

2025-002 Financial Reporting

Criteria: A deficiency in internal control over financial reporting exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements of the financial reports on a timely basis. Properly designed policies and procedures and implementation of the policies and procedures are an integral part of ensuring the reliability and accuracy of the City's financial reports.

Condition: The City's June 2025 Treasurer's Report generated by the City's software and provided to the City Council does not properly reconcile to the ending cash balances.

Cause: Policies have not been established and procedures have not been implemented to reconcile financial reports to cash balances.

Effect: Lack of policies and procedures resulted in the City employees not detecting the errors in the normal course of performing their assigned functions and material adjustments to the City's financial statements were necessary.

Recommendation: The City should implement procedures to ensure financial reports provided to the City Council are reconciled to cash balances. Reconciliation should be compared to the accounting records by an independent person and the evidence of review should be documented.

Response: These procedures will be implemented as recommended.

Conclusion: Response accepted.

INSTANCES OF NONCOMPLIANCE:

No matters were noted.

CITY OF GRINNELL, IOWA
Schedule of Findings and Questioned Costs
Year ended June 30, 2025

PART III: Findings and Questioned Costs For Federal Awards

INSTANCES OF NONCOMPLIANCE:

No matters were noted.

INTERNAL CONTROL DEFICIENCIES:

No matters were noted.

PART IV: Other Findings Related to Required Statutory Reporting

- 2025-A Certified Budget: Disbursements during the year ended June 30, 2025 exceeded the amounts budgeted in the capital projects function. Chapter 384.20 of the Code of Iowa states, in part, "Public monies may not be expended or encumbered except under an annual or continuing appropriation".

Recommendation: The budget should have been amended in accordance with Chapter 384.18 of the Code of Iowa before disbursements were allowed to exceed the budget.

Response: In the future the budget will be amended before disbursements are allowed that would exceed the City's spending authority.

Conclusion: Response accepted.

- 2025-B Questionable Disbursements: During the audit, we did not note any disbursements that did not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- 2025-C Travel Expense: No disbursements of City money for travel expenses of spouses of City officials or employees were noted.
- 2025-D Business Transactions: In accordance with Chapter 362.5 of the Code of Iowa, no transactions between the City and the City officials and City employees were noted that represented conflicts of interest.
- 2025-E Restricted Donor Activity: No transactions were noted between the City, City officials, City employees and restricted donors in compliance with Chapter 68B of the Code of Iowa.
- 2025-F Bond Coverage: Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure the coverage is adequate for current operations.
- 2025-G City Council Minutes: No transactions were found which we believe should have been approved in the City Council minutes but were not.

CITY OF GRINNELL, IOWA

Schedule of Findings and Questioned Costs

Year ended June 30, 2025

PART IV: Other Findings Related to Required Statutory Reporting - Continued

- 2025-H Deposits and Investments: No instances of noncompliance with the deposit and investment provisions of Chapters 12B and 12C of the Code of Iowa and the City's investment policy were noted.
- 2025-I Revenue Notes: No instances of noncompliance with the revenue note resolutions were noted.
- 2025-J Annual Urban Renewal Report: The Annual Urban Renewal Report was properly approved and certified to the Iowa Department of Management on or before December 1 and no exceptions were noted.
- 2025-K Tax Increment Financing (TIF): Chapter 403.19 of the Code of Iowa provides a municipality may certify loans, advances, indebtedness and bonds (indebtedness) to the County Auditor which qualify for reimbursement from incremental property tax. The County Auditor provides for the division of property tax to repay the certified indebtedness and provides available incremental property tax in subsequent fiscal years without further certification by the City until the amount of certified indebtedness is paid. Urban Renewal Area TIF Indebtedness was certified to the County Auditor before December 1 and no exceptions were noted.
- 2025-L Economic Development: During the year ended June 30, 2025, the City paid \$2,040 to the Greater Poweshiek Community Foundation. In accordance with Chapter 15A of the Code of Iowa, the City is providing oversight of these funds to determine the funds are being spent in accordance with the agreements and expenses meet the test of public purpose.

* * *

RESOLUTION NO. 2026-92

RESOLUTION TO TRANSFER FUNDS MONTHLY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following monthly transfer is hereby authorized:

FROM:

112 TRUST & AGENCY	Monthly Transfer	\$9,122.18
610 WATER	Monthly Transfer	648.66
620 SEWER	Monthly Transfer	1,359.83
670 SOLID WASTE	Monthly Transfer	520.58
		\$11,651.25

TO:

138 MEDICAL INSURANCE RESERVE	\$10,239.98
140 HEALTH INSURANCE ESCROW	1,381.27
	\$11,621.25

PURPOSE OF TRANSFERS

For medical insurance reserve monthly transfers as budgeted for FY27.

PASSED AND APPROVED this 6th day of July 2026.

Sam Cox, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

RESOLUTION NO. 2026-93

RESOLUTION FOR MONTHLY INTERNAL TRANSFER FUNDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following transfer is hereby authorized:

FROM FUND

001-4.950.4.6790 GENERAL -	\$53,908.64
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TO FUND:

003-3.410.4.4790 GENERAL LIBRARY -	\$53,908.64
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PURPOSE OF TRANSFERS

To generate funds for July 2026 expenses incurred by Library per budget as approved by council with city claims for June 2026.

PASSED AND APPROVED this 6th day of July 2026.

Sam Cox, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

**FORGIVABLE LOAN AGREEMENT
BY AND BETWEEN
CITY OF GRINNELL, IOWA
AND
GRINNELL CENTER, LLC**

THIS FORGIVABLE LOAN AGREEMENT (“Agreement”), is made on or as of _____, 2026 by and between the CITY OF GRINNELL, IOWA, a municipality (the “City”), established pursuant to the Code of Iowa and acting under the authorization of Chapters 15A and 403 (“Urban Renewal Act”) of the Code of Iowa, 2025, as amended, and GRINNELL CENTER, LLC, an Iowa Limited Liability Company, having offices for the transaction of business at 925 Park Street, Grinnell, Iowa 50112 (“Developer”). The City and Developer are the Parties to this Agreement.

WITNESSETH:

WHEREAS, in furtherance of the objectives of the Urban Renewal Act, the City has undertaken a program for the development of an economic development area in the City and is engaged in carrying out urban renewal project activities in an area known as the Grinnell Urban Renewal Area (the “Urban Renewal Area”), which is described in the Urban Renewal Plan approved for such area by Resolution No. 1687 adopted on March 21, 1994, and which has been amended several times, lastly by Amendment No. 7 as approved by Resolution No. 2016-06 on January 18, 2016 (the “Urban Renewal Plan”); and

WHEREAS, the City and the Developer previously executed a Purchase, Sale and Development Agreement on September 6, 2016, which was amended by the parties on September 23, 2022, April 15, 2024, and December 10, 2024 (collectively, the “Agreement”), pursuant to which Developer agreed to purchase certain real estate from the City located within the Urban Renewal Area and thereafter develop and operate said property in exchange for the City paying various financial incentives, as described in the Agreement, which property is defined in the Agreement as the “Development Property” and legally described as follows:

GRINNELL LOTS 9, 10, 11 & 12, BLOCK 14 Parcel No. 0501900 in Poweshiek County, Iowa

WHEREAS, the Agreement has been the subject of a Collateral Assignment dated September 27, 2017, by and between Grinnell Center, LLC and Lincoln Savings Bank (the “Collateral Assignment”); and

WHEREAS, the Developer constructed the improvements on the Development Property pursuant to the terms of the Agreement and currently operates and maintains a boutique hotel and event center known as Hotel Grinnell; and

WHEREAS, the City’s performance under the Agreement is suspended in accordance with the terms of the Agreement following notice of default by the City on or about November 17, 2025; and

WHEREAS, the Developer has proposed to cause the construction of certain Additional Minimum Improvements, as described on the attached Exhibit A, on the Development Property, and thereafter will continue to operate its business at the Development Property (hereinafter the “Project”); and

WHEREAS, in consideration of Developer’s obligations under this Agreement, the City is willing to provide a forgivable loan to Developer under the terms and conditions of Article II of this Agreement (the “Forgivable Loan”); and

WHEREAS, the City believes that the further development and operation of the Development Property pursuant to this Agreement and the fulfillment of this Agreement are in the vital and best interests of the City and in accordance with the public purposes and provisions of the applicable State and local laws and requirements under which the foregoing project has been undertaken and is being assisted.

NOW, THEREFORE, in consideration of the promises and the mutual obligations of the Parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

DEVELOPER REPRESENTATIONS AND COVENANTS

Section 1.1. Completion of Additional Minimum Improvements. Developer shall complete certain “Additional Minimum Improvements,” as more particularly described in Exhibit A attached hereto and made a part hereof, on the Development Property on or before August 31, 2027. Developer shall have obtained or caused to be obtained, in a timely manner, all required permits, licenses, and approvals, if any, and shall have met, in a timely manner, all requirements of all applicable local, state, and federal laws and regulations which must be obtained or met before the Additional Minimum Improvements may be lawfully completed. Developer anticipates that the Additional Minimum Improvements will require an investment of approximately \$450,000.

Section 1.2. No Violations or Claims. To Developer’s knowledge and with respect to the Project, the Development Property and the Additional Minimum Improvements, the Developer is not in material violation of any local, state, or federal environmental law or regulation and is not aware of any pending or threatened claim against the Developer with respect to such laws.

Section 1.3. Insurance. The Developer agrees, until at least the Termination Date, to maintain builder’s risk, property damage, and liability insurance coverages with respect to the Development Property and all improvements thereon in such amounts as are customarily carried by like organizations engaged in activities of comparable size and liability exposure with insurance companies reasonably satisfactory to the City, together with such additional coverages as the City may reasonably request, and shall provide evidence of such coverages to the City upon request.

Section 1.4. Compliance with Laws. Developer shall comply with all state, federal, and local laws, rules, and regulations relating to the Project, including laws prohibiting discrimination

against any applicant, employee, or tenant because of age, color, creed, national origin, race, religion, marital status, sex, physical disability, or familial status.

Section 1.5. Available Information. Upon request, Developer shall promptly provide the City with copies of information requested by City that are related to this Agreement and the Project so that City can determine compliance with the Agreement.

Section 1.6. Real Property Taxes. Developer, or its successors shall pay or cause to be paid, when due, all real property taxes and assessments payable with respect to all and any parts of the Development Property. Developer and its permitted successors and assigns agree that, prior to the Termination Date:

a. They will not seek administrative review or judicial review of the applicability or constitutionality of any tax statute relating to the taxation of real property contained on the Development Property determined by any tax official to be applicable to the Development Property or improvements thereon, or raise the inapplicability or constitutionality of any such tax statute as a defense in any proceedings, including delinquent tax proceedings; and

b. They will not seek any tax exemption, deferral, or abatement either presently or prospectively authorized under any state, federal, or local law with respect to taxation of real property contained on the Development Property between the date of execution of this Agreement and the Termination Date.

Section 1.7. Annual Certification. To assist the City in monitoring the Agreement and performance of Developer hereunder, duly authorized officers of Developer shall provide a one-time Annual Certification to the City between October 1, 2027 and October 15, 2027.

As part of the Annual Certification, Developer shall provide to the City (i) proof that all ad valorem taxes on the Development Property have been paid for the prior fiscal year and any taxes due and payable for the current fiscal year as of the date of certification; (ii) a certification that the Developer continues to operate on the Development Property as Hotel Grinnell; and (iii) a certification that such officer is familiar with the terms and provisions of this Agreement and that at the date of such certification, there is no Event of Default by Developer hereunder, or if the signer is aware of any such Event of Default, said officer shall disclose in such statement the nature thereof, its period of existence and what action, if any, has been taken or is proposed to be taken with respect thereto.

Developer shall provide supporting information germane to its Annual Certification upon request of the City. *See* Exhibit C for the form required for the Annual Certification.

ARTICLE II.

FORGIVABLE LOAN AND PROMISSORY NOTE

Section 2.1. Forgivable Loan. For and in consideration of the obligations of the Developer as set forth herein, and as a necessary means of achieving the goals and objectives of the Urban Renewal Plan, the City agrees to make a Forgivable Loan to Developer, payable in

multiple “installments” or “disbursements”, subject to the conditions set forth in this Article and this Agreement, in the amount of Three Hundred Thousand Dollars (\$300,000.00) (the “Forgivable Loan”). Provided the conditions precedent set forth in this Section and Section 2.2 are satisfied at the time of payment, the disbursements of the Forgivable Loan installments shall be made as follows:

- a. Following Developer’s completion of an item of Additional Minimum Improvements listed on Exhibit A, Developer shall submit to the City a detailed paid invoice, receipt of purchase, or similar proof-of-purchase documentation for the work, which documentation must evidence the amount paid by Developer for the work.
- b. Within thirty (30) days of the Developer’s submission of all required information, the City shall review the documentation submitted by Developer and, if the work is included as part of the Additional Minimum Improvements on Exhibit A, then the City shall disburse an installment of the Forgivable Loan to Developer, in an amount equal to the demonstrated amount paid by Developer for the work; provided, however, in no event shall the cumulative amount of the Forgivable Loan installments exceed \$300,000.
- c. Disbursements from the City shall be made solely from available proceeds from funds generated by the Grinnell Historic Downtown and Campus Confluence Iowa Reinvestment District established by the City under Iowa Code Chapter 15J. The Forgivable Loan disbursements shall not be payable in any manner by other tax revenues or by general taxation or from any other City funds.
- d. The Forgivable Loan disbursements shall be paid to the Cutler Law Firm, 1307 50th St., West Des Moines, Iowa.

The City and the Developer agree that, if the Developer’s actual costs incurred as Additional Minimum Improvements identified on Exhibit A do not total at least \$300,000, then the Developer may submit a list of supplemental Additional Minimum Improvements to the City, identifying additional improvements that the Developer desires to complete on the Development Property. Upon written agreement by the City and the Developer (subject to approval of the Grinnell City Council, as the governing body of the City), the parties may amend the list of Additional Minimum Improvements to include the supplemental items.

Section 2.2. Conditions Precedent. The City’s obligation to provide any installment payment/disbursement of the Forgivable Loan to Developer under this Agreement shall be subject to satisfaction of the following conditions precedent:

- a. Developer has provided the City with a copy of the Plan of Reorganization (hereafter, Plan) and Confirmation Order from the United States Bankruptcy Court before which Developer’s bankruptcy petition and Plan is pending; and

Commented [A1]: Staff discussed \$300,000 loan. The City may agree to the proposed increased amount of \$450,000 if Grinnell Center LLC agrees to a consensual termination of the original DA. Please advise.

Commented [A2]: If seeking council approval for each disbursement, 10 days will not likely be enough time.

Commented [A3]: If the disbursements are in response to supported invoice, why is this provision required?

Commented [A4R3]: If the City is only making each disbursement to your Firm to pay the costs, I think it would be fine for the City to agree to pay to Cutler Law Firm trust account rather than a separate escrow.

- b. Developer shall have completed the construction of the particular component(s) of the Additional Minimum Improvements related to triggering disbursement of an installment payment of the Forgivable Loan, as described in Section 2.1; and
- c. Developer shall have executed and provided to the City a promissory note in the form attached as Exhibit B (the “Promissory Note”); and
- d. The Principals of Developer shall have each executed and provided to the City personal guarantees in the form attached as Exhibit B-1; and
- e. Developer shall be in material compliance with all the terms and provisions of this Agreement; and
- f. No Event of Default shall have occurred and be continuing.

Developer shall provide supporting information germane to each of the above conditions upon request of the City, and failure to provide such information or to substantiate the satisfaction of any condition shall be treated as a failure to satisfy the condition.

Section 2.3. Forgiveness of the Forgivable Loan. The Forgivable Loan shall be forgiven on June 30, 2028 provided the following conditions are satisfied as of that date:

- a. Developer has paid all ad valorem taxes due with respect to the Development Property and all improvements thereon; and
- b. Hotel operations by Developer on the Development Property are continuing; and
- c. Developer is in compliance with all terms, conditions and obligations of this Agreement as of the date the loan forgiveness is to be granted.

If the City determines that the Developer is not in compliance with the terms, conditions and obligations of this Agreement as of June 15, 2028, then the City will notify Developer that the Developer does not qualify for the loan forgiveness. The loan forgiveness is wholly contingent upon the Developer, and its successors, being and remaining in compliance with the obligations, responsibilities, and covenants of this Agreement.

Section 2.4. Promissory Note. The Developer will execute a Promissory Note in the form attached as Exhibit B to this Agreement as a condition precedent to the disbursement of the Forgivable Loan. Should Developer fail to qualify for loan forgiveness as of June 30, 2028, the remaining balance of the Promissory Note shall become immediately due and payable within thirty (30) days of the date the City sends notice to the Developer of Developer’s failure to qualify for loan forgiveness. All unpaid sums will accrue interest at the rate of 4% per annum accruing from the date payment is due.

Section 2.5. Cancellation of Promissory Note. The Promissory Note will be cancelled when no outstanding balance of the Promissory Note exists. No outstanding balance will exist upon occurrence of any of the following:

- a. The entire Forgivable Loan has been forgiven;
- b. The Developer has paid the City the full amount of the Forgivable Loan; or
- c. A portion of the Forgivable Loan has been forgiven, and the Developer has paid the entire remaining balance of the Forgivable Loan/Promissory Note to the City.

Section 2.6. Forgivable Loan Default. If the Forgivable Loan is not forgiven and/or repaid by Developer pursuant to the terms of this Agreement, then an Event of Default has occurred, in which event the City has all the rights under this Agreement, including the remedies set forth in Section 5.2, and under the terms of the Promissory Note and Guarantees.

Section 2.7. Guarantees. Prior to disbursement of any portion of the Forgivable Loan to Developer, and as additional security for Developer's obligation to repay the Forgivable Loan pursuant to the terms of this Agreement, personal guarantees ("Guarantees") of repayment of the Forgivable Loan shall be provided by the principals of Grinnell Center LLC, to the City in a form materially consistent with Exhibit B -1. Such personal guarantees shall remain in effect until the cancellation of the Promissory Note.

ARTICLE III **INDEMNIFICATION**

Section 3.1. Release and Indemnification. Developer releases the City and the governing body members, officers, agents, servants, and employees thereof (hereinafter, for purposes of this Article III, the "Indemnified Parties") from, covenants and agrees that the Indemnified Parties shall not be liable for, and agrees to indemnify, defend, and hold harmless the Indemnified Parties against, any loss or damage to property or any injury to or death of any person occurring at or about or resulting from any defect in the Development Property or any improvements thereon.

Except to the extent arising from any willful misrepresentation, gross negligence, or any willful or wanton misconduct or any unlawful act of the Indemnified Parties, Developer agrees to protect and defend the Indemnified Parties, now or forever, and further agrees to hold the Indemnified Parties harmless, from any claim, demand, suit, action, or other proceedings whatsoever by any person or entity whatsoever arising or purportedly arising from: (i) any violation of any agreement or condition of this Agreement (except with respect to any suit, action, demand or other proceeding brought by Developer against the City to enforce its rights under this Agreement); (ii) the acquisition and condition of the Development Property and the construction, installation, ownership, and operation of the Development Property or any improvements thereon; or (iii) any hazardous substance or environmental contamination located in or on the Development Property.

The Indemnified Parties shall not be liable for any damage or injury to the persons or property of Developer, or its officers, agents, servants, or employees, or any other person who may be about the Development Property due to any act of negligence of any person, other than any act of negligence on the part of any such indemnified party or its officers, agents, servants, or employees.

The provisions of this Article III shall survive the termination of this Agreement.

ARTICLE IV

PROHIBITION AGAINST ASSIGNMENT AND TRANSFER

Section 4.1. Status of Developer; Transfer of Substantially All Assets; Assignment. As security for the obligations of Developer under this Agreement, Developer represents and agrees that, prior to the Termination Date, Developer will maintain its existence as a company and will not wind up or otherwise dispose of all or substantially all of its assets or transfer, convey, or assign its interests in the Development Property or this Agreement to any other party unless: (i) the transferee partnership, corporation, limited liability company or individual assumes in writing all of the then-outstanding obligations of Developer under this Agreement; and (ii) the City consents thereto in writing in advance thereof.

Section 4.2. Prohibition Against Use as Non-Taxable or Centrally Assessed Property. During the term of this Agreement, Developer, or its successors or assigns, agree that the Development Property cannot be transferred or sold to a non-profit entity or used for a purpose that would exempt the Development Property from property tax liability, excepting any transfer of a portion of the Development Property to the City to be owned as public property. Nor can the Development Property be used as centrally assessed property (including but not limited to, Iowa Code § 428.24 to 428.29 (Public Utility Plants and Related Personal Property); Chapter 433 (Telegraph and Telephone Company Property); Chapter 434 (Railway Property); Chapter 437 (Electric Transmission Lines); Chapter 437A (Property Used in the Production, Generation, Transmission or Delivery of Electricity or Natural Gas); and Chapter 438 (Pipeline Property)).

ARTICLE V

DEFAULT AND REMEDIES

Section 5.1. Events of Default Defined. The following shall be “Events of Default” under this Agreement and the term “Event of Default” shall mean, whenever it is used in this Agreement, any one or more of the following events during the Term of this Agreement:

- a. Failure by Developer to cause the Additional Minimum Improvements to be completed pursuant to the terms and conditions of this Agreement;
- b. The Development Property is put up for tax sale by the County;
- c. Failure by Developer to substantially observe or perform any covenant, condition, or obligation under this Agreement;

Commented [A5]: These are two different triggers - property is placed on the tax sale list earlier than the actual date of auction. The City would prefer to keep the standard language as the event of default so the City has adequate time to provide notice and “cure” can be determined before the property is actually sold.

d. The holder of any mortgage on the Development Property, or any improvements thereon, or any portion thereof, commences foreclosure proceedings as a result of any default under the applicable mortgage documents;

e. Developer shall:

i. file any new petition in bankruptcy or for any reorganization, arrangement, composition, readjustment, liquidation, dissolution, or similar relief under the United States Bankruptcy Act of 1978, as amended, or under any similar federal or state law, following the execution of this Agreement; or

ii. make an assignment for the benefit of its creditors; or

iii. admit in writing its inability to pay its debts generally as they become due;
or

iv. in any new proceeding initiated after execution of this Agreement, be adjudicated as bankrupt or insolvent; or if a petition or answer proposing the adjudication of Developer as bankrupt or either entity's reorganization under any present or future federal bankruptcy act or any similar federal or state law shall be filed in any court and such petition or answer shall not be discharged or denied within ninety (90) days after the filing thereof; or a receiver, trustee or liquidator of Developer or the Minimum Improvements, or part thereof, shall be appointed in any proceedings brought against Developer and shall not be discharged within ninety (90) days after such appointment, or if Developer shall consent to or acquiesce in such appointment; or

For the removal of all doubt, the instant bankruptcy case filed in the Bankruptcy Court for the Southern District of Iowa, Case No. 25-02165-lmj11, is not an event of default, nor is any action, order, judgment, or filing made or issued within that case or any attendant Adversary Proceedings to that case.

f. Any representation or warranty made by Developer in this Agreement or in any written statement or certificate furnished by Developer pursuant to this Agreement, shall prove to have been incorrect, incomplete, or misleading in any material respect on or as of the date of the issuance or making thereof.

Section 5.2. Remedies on Default. Whenever any Event of Default referred to in Section 5.1 of this Agreement occurs and is continuing, and fails to cure said breach within thirty (30) days after written notice from the City to the Developer of the Event of Default, then the City may (i) suspend its performance under this Agreement; (ii) terminate this Agreement upon written notice to the Developer; (iii) suspend payment of the Forgivable Loan; (iv) demand payment in full of the balance of the Forgivable Loan/Promissory Note or otherwise enforce the terms of the Promissory Note or Personal Guarantees; and/or (v) take any other legal or equitable action deemed appropriate to enforce the Developer's obligations under this Agreement.

Section 5.3. No Remedy Exclusive. No remedy herein conferred upon or reserved to the City is intended to be exclusive of any other available remedy or remedies, but each and every remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient.

Section 5.4 No Implied Waiver. In the event any agreement contained in this Agreement should be breached by any party and thereafter waived by any other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other concurrent, previous or subsequent breach hereunder.

Section 5.5. Enforcement Costs. Whenever any Event of Default occurs and the City shall employ attorneys or incur other expenses for the collection of payments due or to become due or for the enforcement or performance or observance of any obligation or agreement on the part of Developer herein contained, Developer agrees that it shall, on demand therefor, pay to the City the reasonable fees of such attorneys and such other expenses as may be reasonably and appropriately incurred by the City in connection therewith.

ARTICLE VI

MISCELLANEOUS

Section 6.1. Conflict of Interest. Developer represents and warrants that, to its best knowledge and belief after due inquiry, no officer or employee of the City, or their designees or agents, nor any consultant or member of the governing body of the City, and no other public official of the City who exercises or has exercised any functions or responsibilities with respect to the Project during his or her tenure, or who is in a position to participate in a decision-making process or gain insider information with regard to the Project, has had or shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work or services to be performed in connection with the Project, or in any activity, or benefit therefrom, which is part of the Project at any time during or after such person's tenure.

Section 6.2. Notices. Notices, demands, or other communications under this Agreement by either party to the other shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, and

- a. In the case of Developer, is addressed or delivered personally to Grinnell Center, LLC at 925 Park Street, Grinnell, Iowa 50112, Attn: Angela Harrington; and
- b. In the case of the City, is addressed to or delivered personally to the City of Grinnell, at 927 4th Avenue, Grinnell, IA 50112, Attn: City Clerk;

or to such other designated individual or officer or to such other address as either party shall have furnished to the other in writing in accordance herewith.

Section 6.3. Iowa Law Controlling. This Agreement shall be governed and construed under the laws of the State of Iowa.

Section 6.4. Entire Agreement. This Agreement and the Exhibits here referenced shall constitute the entire agreement between the City and the Developer and supersedes all other written and oral agreements, discussions, and negotiations.

Section 6.5. Amendments. This Agreement may not be amended or assigned by either party without the express written permission of the other party.

Section 6.6. Counterparts. This Agreement may be executed in counterparts, each of which shall constitute one and the same instrument.

Section 6.7. Severability. In the event any term or provision of this Agreement is held to be unenforceable by a court of competent jurisdiction, the remainder shall continue in full force and effect, to the extent the remainder can be given effect without the invalid provision.

Section 6.8. Successors and Assigns. This Agreement is intended to and shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

Section 6.9. No Third-Party Beneficiaries. No rights or privileges of either party hereto shall inure to the benefit of any landowner, contractor, subcontractor, material supplier, or any other person or entity, and no such contractor, landowner, subcontractor, material supplier, or any other person or entity shall be deemed to be a third-party beneficiary of any of the provisions contained in this Agreement.

Section 6.10. Termination. This Agreement shall terminate and be of no further force or effect on and after December 31, 2028 (the "Termination Date"), unless terminated earlier under the provisions of this Agreement.

IN WITNESS WHEREOF, the City has caused this Agreement to be duly executed in its name and behalf by its Mayor and its seal to be hereunto duly affixed and attested by its City Clerk, and the Developer has caused this Agreement to be duly executed in its name and behalf by its authorized representative, all on or as of the day first above written.

[Signature pages follow]

(SEAL)

CITY OF GRINNELL, IOWA

By: _____
Sam Cox, Mayor

ATTEST:

By: _____
Alyssa Devig, City Clerk

STATE OF IOWA)
) SS
COUNTY OF POWESHIEK)

On this _____ day of _____, 20____, before me a Notary Public in and for said State, personally appeared Sam Cox and Alyssa Devig to me personally known, who being duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Grinnell Iowa, a Municipality created and existing under the laws of the State of Iowa, and that the seal affixed to the foregoing instrument is the seal of said Municipality, and that said instrument was signed and sealed on behalf of said Municipality by authority and resolution of its City Council, and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said Municipality by it voluntarily executed.

Notary Public in and for the State of Iowa

[Signature page to Agreement – City of Grinnell]

DEVELOPER:
GRINNELL CENTER, LLC

By: _____
Angela Harrington, Member

STATE OF _____)
COUNTY OF _____) SS

This record was acknowledged before me on this _____ day of _____, 2026,
by Angela Harrington, as a Member of Grinnell Center, LLC.

Notary Public in and for said state

My commission expires: _____

[Signature page to Agreement – Developer]

EXHIBIT A
ADDITIONAL MINIMUM IMPROVEMENTS

The Additional Minimum Improvements include new improvements to the Hotel Grinnell HVAC system and new parking lot improvements.

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EXHIBIT B
PROMISSORY NOTE

_____, 2026

FOR VALUE RECEIVED, GRINNELL CENTER, LLC, an Iowa limited liability company (the “Borrower”) agrees and promises to pay to the order of the CITY OF GRINNELL, IOWA, a municipality (the “Lender”) the sum of THREE HUNDRED THOUSAND AND 00/100 DOLLARS (\$300,000.00) being the amount of the Forgivable Loan as defined in that certain Forgivable Loan Agreement dated _____, 2026 between the parties (“FL Agreement”). The following are the terms of this Promissory Note (“Note”).

1. The entire principal balance hereof or the portion due and owing shall be payable to the Lender according to the terms of the FL Agreement, unless this Note is forgiven or cancelled pursuant to the terms of the FL Agreement. If Lender does not forgive or cancel this Note, or if Borrower has not repaid the amount of the principal or the portion due and owing, as defined by the FL Agreement, or if Borrower defaults under any term or condition of the FL Agreement, then Borrower will be in Default and subject to the consequences for Default in Paragraph 3 of this Note and the FL Agreement.

2. The Borrower may at any time prepay without penalty all or any part of the unpaid principal balance of this Note.

3. Any default under the FL Agreement shall be a Default hereunder and payment may be accelerated. Upon Default, the Lender may, at its option, exercise any and all rights and remedies available to it under this Promissory Note, or any applicable law, including, without limitation, the right to collect from the Borrower all sums due under this Note with interest accruing at an annual rate of 4% beginning 30 days following the Lender’s demand for payment until paid in full. The Borrower hereby waives presentment, demand for payment, notice of nonpayment, notice of dishonor, protest, and all other notices or demands in connection with the delivery, acceptance, performance, or Default of this Note.

4. If this Note is placed in the hands of an attorney for collection after Default in the payment of principal or interest, or if all or any part of the indebtedness represented hereby is proved, established, or collected in any court or in any bankruptcy, receivership, debtor relief, probate, or other court proceeding, the Borrower shall pay all reasonable costs and expenses incurred by or on behalf of Lender in connection with the Lender’s exercise of any or all of its rights and remedies under this Note, including, without limitation, court costs, and attorneys’ fees.

5. No delay or failure of the Lender to exercise any power or right shall operate as a waiver thereof, and such rights and powers shall be deemed continuous; nor shall a partial exercise preclude full exercise of such rights and powers. No right or remedy of the Lender shall be deemed abridged or modified by any course of conduct, and no waiver thereof shall be predicated thereon.

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6. The obligations of the Borrower under the terms of this Note shall be binding on the successors-in-interest, legal representatives, and assigns of the Borrower, and shall inure to the benefit of the Lender and the Lender's successors-in-interest, legal representatives, and assigns.

7. This Note is also subject to the terms and conditions of the FL Agreement.

IMPORTANT: READ BEFORE SIGNING: The terms of this Note and the Forgivable Loan Agreement should be read carefully because only those terms in writing are enforceable. No other terms or oral promises not contained may be legally enforced. You may change the terms of this Promissory Note only by another written agreement.

Dated as of _____, 2026.

GRINNELL CENTER, LLC,
an Iowa limited liability company

By: _____
Angela Harrington, Member

STATE OF IOWA)
) SS
COUNTY OF _____)

This record was acknowledged before me on this _____ day of _____, 2026, by Angela Harrington as a Member of Grinnell Center, LLC.

Notary Public in and for the State of Iowa

EXHIBIT B-1
PERSONAL GUARANTY

THIS PERSONAL GUARANTY (“Guaranty”) is given by Angela Harrington, _____ (each jointly and severally, the “Guarantor”) to the City of Grinnell, a municipal corporation in the State of Iowa, (“City”), in consideration of benefits Guarantor expects to receive from Grinnell Center LLC, an Iowa limited liability company (the “Debtor”) in connection with a Forgivable Loan Agreement by and between the City and the Debtor dated on or about _____, 2026 (“FL Agreement”).

WHEREAS, pursuant to the FL Agreement, Debtor has agreed to undertake certain development activities on a property within the City, and in return the City has agreed to provide certain financial incentives to Debtor; and

WHEREAS, in connection with the FL Agreement, Debtor has or will have executed a promissory note (“Promissory Note”) for the repayment of a Forgivable Loan made under the terms and conditions of the FL Agreement; and

WHEREAS, pursuant to the terms and conditions of the FL Agreement, if an Event of Default occurs under the FL Agreement, the Debtor may be required to repay all or a portion of the Forgivable Loan to the City.

NOW THEREFORE, the Guarantor agrees as follows:

A. The term “Obligations” includes all payment obligations of Debtor to the City under the Promissory Note as provided in the FL Agreement, regardless of the nature of the obligation, whether existing prior to the date of this Guaranty or arising hereafter, or whether it subsequently becomes unenforceable against Debtor as a result of Debtor’s bankruptcy or otherwise.

B. Guarantor hereby unconditionally and irrevocably guarantees payment of all Obligations of Debtor to the City, plus all interest, costs, attorney’s fees, and other expenses in the collection of any Obligations guaranteed hereby or in the enforcement of this Guaranty. This Guaranty shall be binding upon Guarantor and Guarantor’s successors, legal representatives and assigns and shall inure to the benefit of the City and its respective successors in interest, beneficiaries, legal representatives and assigns. No assignment or delegation by Guarantor shall release Guarantor from its obligations under this Guaranty. The liability of Guarantor shall not be modified, limited, released, or affected in any manner whatsoever by: (a) partial repayments by the Guarantor or the allocation by the City of repayments by the Guarantor, it being the understanding of Guarantor that such Guarantor’s liability shall continue hereunder so long as there are any Obligations outstanding; (b) City obtaining collateral to secure payment of the Obligations; (c) the incapacity, conservatorship, death, insolvency, or bankruptcy of the Debtor or Guarantor; (d) failure, delay, waiver, or refusal by the City to exercise any right or remedy held by the City under law or the FL Agreement or Promissory Note; (e) any amendments to the FL Agreement (unless Guarantor is unconditionally released in writing by the City); or (f) the failure of a Guarantor to receive notice of any one or more of the foregoing actions or events.

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C. Guarantor acknowledges that this Guaranty shall be effective when received by the City without the necessity of any acceptance by the City, or any notice to Guarantor or Debtor, and will continue in full force until all of the Obligations have been fully and finally paid.

D. This Guaranty is a guarantee of payment, and not merely a guarantee of collection. The City may proceed against Guarantor without first proceeding against Debtor or any collateral securing the Obligations.

E. The liability of the Guarantor hereunder shall not be affected by any surrender or release by the City of any security or rights it may have for any Obligations herein guaranteed, or by any amendment or change in the terms of the Obligations, whether with or without notice to, or the consent of the Guarantor.

F. Until all Obligations guaranteed hereby are paid in full, any indebtedness (including any right or interest or salary, dividends, options, benefits, or proceeds) of Debtor now or hereafter owing to Guarantor is hereby subordinated to all Obligations of Debtor to the City. All amounts received by the Guarantor related to or arising out of with such indebtedness of Debtor owing to Guarantor prior to payment in full of the Obligations shall be received in trust for the City.

G. The Obligations shall be joint and several obligations of each Guarantor (if more than one).

H. Payments under this Guaranty shall be made to the City at City of Grinnell at; Attn: 520 4th Avenue Grinnell, IA 50112, City Clerk, or at such other place as the City shall designate from time to time.

I. If any provision of this Guaranty shall be held invalid or unenforceable, such invalidity or enforceability shall not affect the provisions of this Guaranty which may be given effect without the invalid or unenforceable provisions, and to this end, the provisions of this Guaranty are to be construed as severable.

J. In consideration of the FL Agreement with Debtor, Guarantor acknowledges that the City is relying on the financial solvency of the Guarantor and Guarantor agrees to provide the City with a personal financial statement at any subsequent date as requested or deemed necessary by the City in its sole discretion. Guarantor agrees to promptly notify the City of any material change in financial status, including marital status, any change of address, and any other information which may be material to Guarantor's financial solvency and security for the purpose of this Guaranty.

K. Guarantor hereby represents and warrants to the City as follows: (a) Guarantor is solvent, is not bankrupt, and has no outstanding liens, garnishments, bankruptcies or court actions which could render guarantor insolvent or bankrupt, and there has not been filed by or against Guarantor a petition in bankruptcy or similar relief under the Bankruptcy Code or any state law; (b) Guarantor is not subject to a conservatorship, guardianship or any other proceeding or disability affecting Guarantor's competency to contract; (c) the execution, delivery, and performance of this Guaranty do not contravene, result in the breach of or constitute a default under any mortgage, deed of trust, lease, promissory note, loan agreement or other contract or agreement to which Guarantor is a party or by which Guarantor or any of its properties may be bound or affected and

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do not violate or contravene any law, order, decree, rule, or regulation to which Guarantor is subject; (d) there are no judicial or administrative actions, suits or proceedings pending or, to the best of Guarantor's knowledge, threatened against or affecting Guarantor or involving the validity, enforceability, or priority of this Guaranty; and (e) this Guaranty constitutes the legal, valid, and binding obligation of Guarantor enforceable in accordance with its terms.

L. Guarantor waives presentment, demand, protest, notice of dishonor, protest, and nonpayment, and all due diligence or promptness that may otherwise be required by law. The liability of Guarantor hereunder may only be extinguished by payment in full of the Obligations guaranteed herein. All rights, power and remedies of the City under this Guaranty shall be cumulative and in addition to all rights, powers, and remedies which the City may otherwise have against Guarantor or Debtor.

M. This Guaranty shall be governed by and construed according to the laws of Iowa, and the Guarantor hereby submits to the jurisdiction of the District Court of Poweshiek County, in any action brought under or arising out of this Guaranty.

N. Notices, demands, or other communications under this Guaranty shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, and

- a. In the case of Guarantor, is addressed or delivered personally to Grinnell Center, LLC at 925 Park Street, Grinnell, Iowa 50112; Attn: Angela Harrington; and
- b. In the case of the City, is addressed to or delivered personally to the City at 520 4th Avenue Grinnell, IA 50112, Attn: City Clerk;

O. Except in the event of the City's intentional and wanton misconduct, Guarantor agrees to indemnify and hold the City harmless from all losses, claims, damages, and costs (including the City's attorneys' fees) suffered or incurred by the City as a result of any breach by Guarantor of the warranties, representations, and agreements stated in this Guaranty.

[Remainder of page intentionally left blank; Signature page follows]

IMPORTANT: READ BEFORE SIGNING. THE TERMS OF THIS GUARANTY SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. NO OTHER TERMS OR ORAL PROMISES NOT CONTAINED IN THIS WRITTEN CONTRACT MAY BE LEGALLY ENFORCED. YOU MAY CHANGE THE TERMS OF THIS GUARANTY ONLY BY ANOTHER WRITTEN AGREEMENT OR AMENDMENT.

THE UNDERSIGNED GUARANTOR ACKNOWLEDGES HAVING READ ALL THE PROVISIONS OF THIS GUARANTY AND AGREES TO ITS TERMS. IN ADDITION, GUARANTOR UNDERSTANDS THAT THIS GUARANTY IS EFFECTIVE UPON GUARANTOR'S EXECUTION AND DELIVERY OF THIS GUARANTY TO THE CITY AND THAT THE GUARANTY WILL CONTINUE UNTIL THE OBLIGATIONS ARE PAID IN FULL. NO FORMAL ACCEPTANCE BY THE CITY IS NECESSARY TO MAKE THIS GUARANTY EFFECTIVE. THIS GUARANTY IS DATED AND EFFECTIVE AS OF THE DATE INDICATED BELOW.

GUARANTOR ACKNOWLEDGES RECEIPT OF A COMPLETED COPY OF THIS GUARANTY.

IN TESTIMONY WHEREOF, witness the signature of the Guarantor, on _____, 2026.

GUARANTORS:

By: _____
Angela Harrington, Personally

By: _____
, Personally

By: _____
, Personally

STATE OF IOWA)
) SS:
COUNTY OF _____)

This record was acknowledged before me on _____, 2026, by
Angela Harrington, _____, on behalf of whom the record was executed.

Notary Public in and for the State of Iowa

EXHIBIT C
ANNUAL CERTIFICATION
(due by October 15th as required under terms of Forgivable Loan Agreement)

Developer certifies that, during the time period covered by this Certification, Developer is and was in compliance with the Agreement as follows:

(i) Attached hereto is proof that all ad valorem taxes on the Development Property and all improvements thereon have been paid for the prior fiscal year and any taxes due and payable for the current fiscal year as of the date of certification;

(ii) The Developer continues to operate on the Development Property as Hotel Grinnell.

(iii) The undersigned officer of Developer is familiar with the terms and provisions of this Agreement and certify that Developer is not in default in the fulfillment of any of the terms and conditions of this Agreement, or if the signer is aware of any such Event of Default, said officer has disclosed the nature thereof, its period of existence and what action, if any, has been taken or is proposed to be taken with respect thereto.

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct to the best of my knowledge and belief.

DEVELOPER: Grinnell Center, LLC, an Iowa limited liability company

By: _____

By: _____

Print Name: _____

Print Name: _____

Its: _____

Its: _____

Date: _____

Date: _____

4898-6229-1130-1\10542-185





To whom it may concern we would like to request to the city to extend existing driveway addition 4 feet wide into the right of way.

Existing driveway edition is already outside the code and embarks in the city right away.

The right away is considerably further into the yard than most and there is no current city sidewalk

Thank you.

Please let us know at your earliest convenience if this can be done.

Michael S. Burns
1818 5th. Ave

Poweshiek Water Association



PO Box 504 125 Industrial Drive
Brooklyn, IA 52211
641-522-7416 X102
E-mail: travis@poweshiekwater.com



June 23, 2026

Mr. Russ Behrens
520 4th Ave
Grinnell, IA 50112

RE: extend existing water main south 2200' from 911# 4240 Hwy 146

Mr. Behrens,

Poweshiek Water Association is requesting the City of Grinnell's approval to extend the existing PWA water line south 2200' from 4240 Hwy 146. The request is to serve water for (2) proposed new construction residences. Please see attached map.

Once a decision has been reached, please contact me about the outcome.

Best Wishes,

A handwritten signature in black ink, appearing to read 'Rick Anderson'.

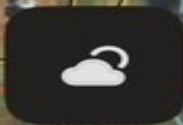
Rick Anderson
Distribution Manager
Poweshiek Water Association
125 Industrial Drive, PO Box 504
Brooklyn, Iowa 52211
641-891-1149



146

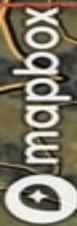
ON  HUNT

ELITE



ALLEN
81 LLC

BIG RIVER
RESOURCES
GRINNELL
LLC



Hunt Map
Layers

Hyb
2D



32nd Str



Offline Maps



My Content



Tools



Trail Cameras



Go & Track



4240 Hwy 146

existing PWA water main
stops at 4240

Extend water main south
2200'

New proposed meter pit

New proposed meter pit

WASHINGTON

RE: Road Closure Request-Infrastructure Installation 1000 block of Main St.

From Russ Behrens <RBehrens@grinnelliowa.gov>

Date Mon 6/22/2026 10:08 AM

To Matthew McGeough <fortitude4freedom@gmail.com>; Tyler Avis <TAvis@grinnelliowa.gov>

Cc Michael McClelland <mmcclelland@grinnelliowa.gov>; Keagan Richmond <KRichmond@grinnelliowa.gov>; Alyssa Devig <adevig@grinnelliowa.gov>

This will need to be reviewed by the City Council at their July 6th meeting – I anticipate approval but we will want to make the public aware.

From: Matthew McGeough <fortitude4freedom@gmail.com>

Sent: Monday, June 22, 2026 8:39 AM

To: Tyler Avis <TAvis@grinnelliowa.gov>

Cc: Russ Behrens <RBehrens@grinnelliowa.gov>; Michael McClelland <mmcclelland@grinnelliowa.gov>; Keagan Richmond <KRichmond@grinnelliowa.gov>

Subject: Road Closure Request-Infrastructure Installation 1000 block of Main St.

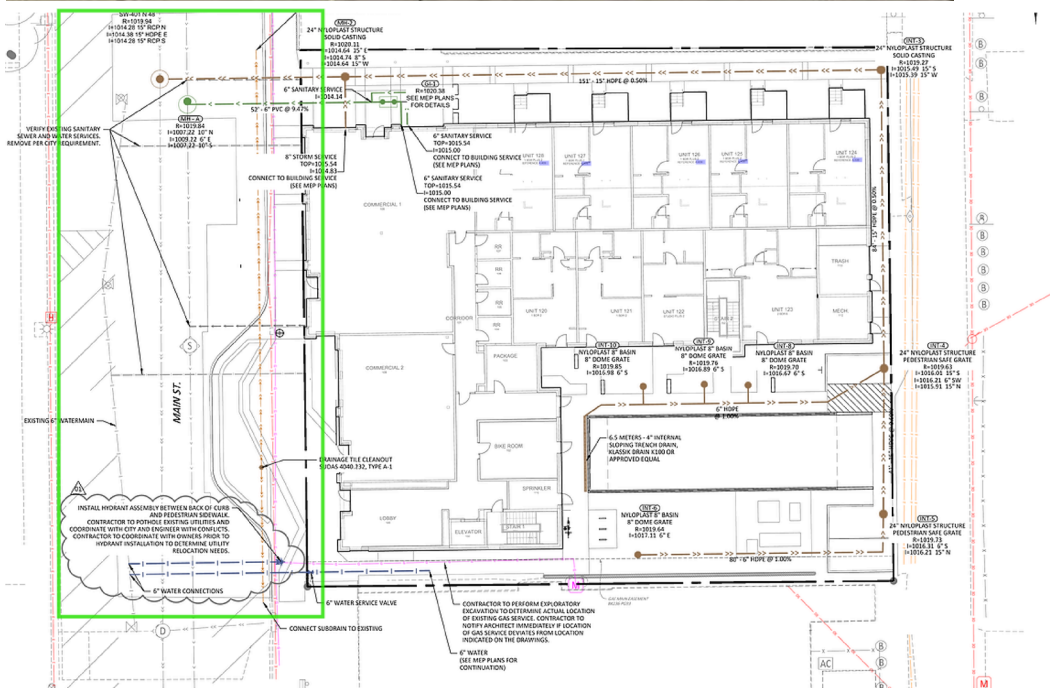
Good morning,

Our contractor is scheduled to install the water, storm and sanitary on Monday July 6th. We have all materials on site and the contractor is lining up barricades/signage for the closure.

We are requesting to close a portion of the 1000 block of Main Street between the red lines in the photo below to conduct this work. Weather dependent, the contractor is estimating approximately 3 weeks to complete this. We will then move to excavate the additional concrete/curbing for the bump-out section that has been designed into the streetscape. We have notified our concrete contractor for scheduling as well so we can complete all of that work at the same time, which will eliminate an additional closure at a later date. Please let me know if there are any issues or questions.

Thank you,

Matt McGeough
319 239-8727



RESOLUTION NO. 2026-94

RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 14 IN THE AMOUNT OF \$965,383.44 TO CALDWELL TANKS, INC. FOR THE SOUTH WATER TOWER PROJECT.

WHEREAS, the City of Grinnell did enter into a contract with Caldwell Tanks, Inc. on August 19, 2024, for the South Water Tower Project; and

WHEREAS, Pay Estimate No. 14 has been initiated by the City of Grinnell and Caldwell Tanks, Inc.; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Estimate No. 14; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications, and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$965,383.44 to Caldwell Tanks, Inc. for the South Water Tower Project.

Passed and adopted this 6th day of July 2026.

Sam Cox, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

[illegible]

MATERIALS STORED SUMMARY					
Item No.	Description	Unit	Quantity	Unit Price	Extended Cost
Total Materials Stored					\$0.00

SUMMARY																	
		Original Contract	Total Completed														
Bid Item Subtotal		\$3,740,000.00	\$2,943,914.80														
APPROVED CHANGE ORDERS																	
Change Order No.	Description/Notes	Total Approved	Total Completed														
1	Iowa DNR Modifications	\$0.00	\$0.00														
2	Logo Modifications and Door Stoop	\$22,102.50	\$0.00														
3		\$0.00	\$0.00														
Total Change Orders		\$22,102.50	\$0.00														
		Total Approved	Total Completed														
Revised Contract Price		\$3,762,102.50	\$2,943,914.80														
			Total Completed														
Total Materials Stored			\$0.00														
Total Completed Plus Materials Stored			\$2,943,914.80														
Retainage (5%)			\$147,195.74														
Total Earned Less Retainage			\$2,796,719.06														
APPROVED PARTIAL PAYMENTS																	
Partial Payment No.	Period	Total Approved															
1	October 17, 2024 to October 25, 2024	\$106,590.00															
2	October 26, 2024 to March, 25, 2025	\$75,501.25															
3	March 26, 2024 to April 25, 2025	\$37,520.25															
4	April 26, 2025 to May 25, 2025	\$210,216.00															
5	May 26, 2025 to June 25, 2025	\$119,476.13															
6	June 26, 2025 to July 25, 2025	\$786,939.98															
7	July 26, 2025 to August 25, 2025	\$281,293.79															
8	August 26, 2025 to September 25, 2025	\$185,657.27															
9	September 26, 2025 to October 25, 2025	\$322,833.75															
10	October 26, 2025 to November 20, 2025	\$277,925.73															
11	November 21, 2025 to December 25, 2025	\$96,421.53															
12	December 26, 2025 to January 29, 2026	\$75,047.91															
13	January 30, 2026 to February 25, 2026	\$42,884.52															
		Total Previously Approved	\$2,618,308.11														
Amount Due This Request			\$178,410.95														
Note: The amount \$178,410.95 is recommended for approval for payment in accordance with the terms of the Contract.																	
<table border="1"> <thead> <tr> <th colspan="2">CONTRACT SUMMARY</th> </tr> </thead> <tbody> <tr> <td>ORIGINAL CONTRACT AMOUNT</td> <td>\$3,740,000.00</td> </tr> <tr> <td>TOTAL CONTRACT AMOUNT PLUS CHANGE ORDERS</td> <td>\$3,762,102.50</td> </tr> <tr> <td>THIS PARTIAL PAYMENT</td> <td>\$178,410.95</td> </tr> <tr> <td>TOTAL PARTIAL PAYMENTS INCL THIS PAYMENT</td> <td>\$2,796,719.06</td> </tr> <tr> <td>BALANCE</td> <td>\$965,383.44</td> </tr> <tr> <td>PERCENT COMPLETE</td> <td>78.3%</td> </tr> </tbody> </table>				CONTRACT SUMMARY		ORIGINAL CONTRACT AMOUNT	\$3,740,000.00	TOTAL CONTRACT AMOUNT PLUS CHANGE ORDERS	\$3,762,102.50	THIS PARTIAL PAYMENT	\$178,410.95	TOTAL PARTIAL PAYMENTS INCL THIS PAYMENT	\$2,796,719.06	BALANCE	\$965,383.44	PERCENT COMPLETE	78.3%
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TOTAL PARTIAL PAYMENTS INCL THIS PAYMENT	\$2,796,719.06																
BALANCE	\$965,383.44																
PERCENT COMPLETE	78.3%																
Recommended By: Veenstra & Kimm, Inc.		Contractor: Caldwell Tanks, Inc.															
Approved by: City of Grinnell																	
Signature		Signature															
Name	Forrest Aldrich	Name	Cindy Biddle														
Title	Project Engineer	Title	Sr. Staff Accountant														
Date	5/29/2026	Date															

RESOLUTION NO. 2026-95

RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 15 IN THE AMOUNT OF \$78,757.56 TO CALDWELL TANKS, INC. FOR THE SOUTH WATER TOWER PROJECT.

WHEREAS, the City of Grinnell did enter into a contract with Caldwell Tanks, Inc. on August 19, 2024, for the South Water Tower Project; and

WHEREAS, Pay Estimate No. 15 has been initiated by the City of Grinnell and Caldwell Tanks, Inc.; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Estimate No. 15; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications, and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$78,757.56 to Caldwell Tanks, Inc. for the South Water Tower Project.

Passed and adopted this 6th day of July 2026.

Sam Cox, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director



VEENSTRA & KIMM INC.

6775 Vista Drive
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

June 29, 2026

Russ Behrens
City Manager
City of Grinnell
520 4th Avenue
Grinnell, Iowa 50112

GRINNELL, IOWA
SOUTH WATER TOWER
PAYMENT ESTIMATE NO. 15

Attached is a signed copy of Pay Estimate No. 15 in accordance with the contract between the City of Grinnell and Caldwell Tanks, Inc. for the South Water Tower project. The partial payment estimate is for the period May 26, 2026 through June 25, 2026.

Payment Estimate No. 15 is for field air tank construction and field painting. We have checked and recommend approval of Pay Estimate No. 15. We recommended payment to Caldwell Tanks, Inc. in the amount of \$78,757.56.

Please sign Pay Estimate No. 15 in the spaces provided. Please return one copy to Veenstra & Kimm, Inc. and forward one copy to Caldwell Tanks, Inc. with payment.

If you have any questions or comments, please contact us at 515-225-8000.

VEENSTRA & KIMM, INC.

Forrest S. Aldrich, P.E.

FSA:mmc
288155
Enclosure

cc: Alyssa Devig, City of Grinnell
Keagan Richmond, City of Grinnell
Caldwell Tanks, Inc.



ESTIMATE OF CONSTRUCTION COMPLETED

PARTIAL PAYMENT NO. 15

PROJECT TITLE: *South Water Tower*

Contractor: Caldwell Tanks, Inc.

Date: 6/29/2026

Original Contract Amount:	\$3,740,000.00
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Pay Period: May 26, 2026 to June 25, 2026

BID ITEMS

[illegible]

MATERIALS STORED SUMMARY					
Item No.	Description	Unit	Quantity	Unit Price	Extended Cost
Total Materials Stored					\$0.00

SUMMARY			
		Original Contract	Total Completed
Bid Item Subtotal		\$3,740,000.00	\$3,026,817.50
APPROVED CHANGE ORDERS			
Change Order No.	Description/Notes	Total Approved	Total Completed
1	Iowa DNR Modifications	\$0.00	\$0.00
2	Logo Modifications and Door Stoop	\$22,102.50	\$0.00
3		\$0.00	\$0.00
Total Change Orders		\$22,102.50	\$0.00
		Total Approved	Total Completed
Revised Contract Price		\$3,762,102.50	\$3,026,817.50
			Total Completed
Total Materials Stored			\$0.00
Total Completed Plus Materials Stored			\$3,026,817.50
Retainage (5%)			\$151,340.88
Total Earned Less Retainage			\$2,875,476.62
APPROVED PARTIAL PAYMENTS			
Partial Payment No.	Period	Total Approved	
1	October 17, 2024 to October 25, 2024	\$106,590.00	
2	October 26, 2024 to March, 25, 2025	\$75,501.25	
3	March 26, 2024 to April 25, 2025	\$37,520.25	
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13	January 30, 2026 to February 25, 2026	\$42,884.52	
14	February 26, 2026 to May 25, 2026	\$178,410.95	
		Total Previously Approved	\$2,796,719.06
Amount Due This Request			\$78,757.56
Note: The amount \$78,757.56 is recommended for approval for payment in accordance with the terms of the Contract.			
		CONTRACT SUMMARY	
		ORIGINAL CONTRACT AMOUNT	\$3,740,000.00
		TOTAL CONTRACT AMOUNT PLUS CHANGE ORDERS	\$3,762,102.50
		THIS PARTIAL PAYMENT	\$78,757.56
		TOTAL PARTIAL PAYMENTS INCL THIS PAYMENT	\$2,875,476.62
		BALANCE	\$886,625.88
		PERCENT COMPLETE	80.5%
Recommended By: Veenstra & Kimm, Inc.		Contractor: Caldwell Tanks, Inc.	Approved by: City of Grinnell
Signature		Signature	
Name	Forrest Aldrich	Name	Cindy Biddle
Title	Project Engineer	Title	Sr. Staff Accountant
Date	6/29/2026	Date	6/29/2026

RESOLUTION NO. 2026-96

RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 16 IN THE AMOUNT OF \$980,015.08 TO WRH, INC. FOR THE WATER PLANT PROJECT.

WHEREAS, the City of Grinnell did enter into a contract with WRH, Inc. on December 2, 2024, for the Water Plant Project; and

WHEREAS, Pay Estimate No. 16 has been initiated by the City of Grinnell and WRH, Inc.; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Estimate No. 16; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications, and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$980,015.08 to WRH, Inc. for the Water Plant Project.

Passed and adopted this 6th day of July 2026.

Sam Cox, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

Contractor's Application for Payment

Owner: <u>City of Grinnell, IA</u> Engineer: <u>McClure Engineering Company - Coralville, IA</u> Contractor: <u>WRH, Inc. - South Amana, IA</u> Project: <u>Water System Improvements 2023</u> Contract: <u>Water Treatment Plant</u>	Owner's Project No.: <u>FS-79-24-DWSRF-006</u> Engineer's Project No.: <u>2022000116-003</u> Contractor's Project No.: <u>2402-00-1445</u>
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Application No.: <u>16 (Sixteen)</u>	Application Period: From <u>6/1/2026</u> to <u>6/30/2026</u>	Application Date: <u>6/25/2026</u>
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Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">1. Original Contract Price</td> <td style="width: 30%; text-align: right; border: 1px solid black;">\$ 18,990,000.00</td> </tr> <tr> <td>2. Net change by Change Orders</td> <td style="text-align: right; border: 1px solid black;">\$ 463,719.35</td> </tr> <tr> <td>3. Current Contract Price (Line 1 + Line 2)</td> <td style="text-align: right; border: 1px solid black;">\$ 19,453,719.35</td> </tr> <tr> <td>4. Total Work Completed and Materials Stored to Date (Column G Lump Sum Total)</td> <td style="text-align: right; border: 1px solid black;">\$ 12,825,661.30</td> </tr> <tr> <td>5. Retainage</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">a. 5% X <u>\$11,742,038.92</u> Work Completed</td> <td style="text-align: right; border: 1px solid black;">\$ 587,101.94</td> </tr> <tr> <td style="padding-left: 20px;">b. 5% X <u>\$1,083,622.38</u> Stored Materials</td> <td style="text-align: right; border: 1px solid black;">\$ 54,181.11</td> </tr> <tr> <td style="padding-left: 20px;">c. Less Early Release of Retainage</td> <td style="text-align: right; border: 1px solid black;">\$ -</td> </tr> <tr> <td style="padding-left: 20px;">d. Total Retainage (Line 5.a + Line 5.b - Line 5.c)</td> <td style="text-align: right; border: 1px solid black;">\$ 641,283.05</td> </tr> <tr> <td>6. Amount Eligible to Date (Line 4 - Line 5.d)</td> <td style="text-align: right; border: 1px solid black;">\$ 12,184,378.25</td> </tr> <tr> <td>7. Less Previous Payments (Line 6 from Prior Application)</td> <td style="text-align: right; border: 1px solid black;">\$ 11,204,363.17</td> </tr> <tr> <td>8. Amount Due This Application</td> <td style="text-align: right; border: 1px solid black; background-color: yellow;">\$ 980,015.08</td> </tr> <tr> <td>9. Balance to Finish, Including Retainage (Line 3 - Line 4)</td> <td style="text-align: right; border: 1px solid black;">\$ 7,269,341.10</td> </tr> </table>	1. Original Contract Price	\$ 18,990,000.00	2. Net change by Change Orders	\$ 463,719.35	3. Current Contract Price (Line 1 + Line 2)	\$ 19,453,719.35	4. Total Work Completed and Materials Stored to Date (Column G Lump Sum Total)	\$ 12,825,661.30	5. Retainage		a. 5% X <u>\$11,742,038.92</u> Work Completed	\$ 587,101.94	b. 5% X <u>\$1,083,622.38</u> Stored Materials	\$ 54,181.11	c. Less Early Release of Retainage	\$ -	d. Total Retainage (Line 5.a + Line 5.b - Line 5.c)	\$ 641,283.05	6. Amount Eligible to Date (Line 4 - Line 5.d)	\$ 12,184,378.25	7. Less Previous Payments (Line 6 from Prior Application)	\$ 11,204,363.17	8. Amount Due This Application	\$ 980,015.08	9. Balance to Finish, Including Retainage (Line 3 - Line 4)	\$ 7,269,341.10
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Contractor: <u>WRH, Inc.</u> Signature: _____ Date: _____	Colton Singbeil Digitally signed by Colton Singbeil DN: C=US, E=csingbeil@wvenderinc.com, O=Wvender Inc., OU=Project Manager, CN=Colton Singbeil Location: 415 12th Ave SE Cedar Rapids, IA Reason: I am the author of this document Contact Info: 319-721-8991 Date: 2026.07.01 07:50:56-05'00' Recommended by Engineer - McClure Engineering Company By: <u>Trent Wilson, P.E.</u> Title: <u>Project Manager</u> Date: <u>7/1/2026</u> Approved by Owner - City of Grinnell, IA By: _____ Title: <u>Mayor</u> Date: <u>7/6/2026</u> Approved by Funding Agency By: _____ Title: _____ Date: _____
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Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Grinnell, IA					Owner's Project No.: FS-79-24-DWSRF-006		
Engineer:	McClure Engineering Company - Coralville, IA					Engineer's Project No.: 2022000116-003		
Contractor:	WRH, Inc. - South Amana, IA					Contractor's Project No.: 2402-00-1445		
Project:	Water System Improvements 2023							
Contract:	Water Treatment Plant							

Application No.:	16 (Sixteen)	Application Period:	From	06/01/26	to	06/30/26	Application Date:	06/25/26
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A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Original Contract								
DIVISION 1 - GENERAL REQUIREMENTS								
1.1	Bonds / Permits / Insurance / Builders Risk Ins.	631,650.00	631,650.00	-		631,650.00	100%	-
1.2	Administration / Project Management	420,000.00	225,000.00	15,000.00		240,000.00	57%	180,000.00
1.3	Mobilization	350,000.00	350,000.00	-		350,000.00	100%	-
1.4	Demobilization	50,000.00	-	-		-	0%	50,000.00
1.5	SWPPP	60,000.00	34,225.00	2,150.00		36,375.00	61%	23,625.00
DIVISION 2 - EXISTING CONDITIONS								
2.1	Concrete Demolition	320,000.00	20,000.00	-		20,000.00	6%	300,000.00
2.2	Process Equipment and Pipe Demolition	75,000.00	-	-		-	0%	75,000.00
DIVISION 3 - CONCRETE								
3.1	Concrete Submittals	5,000.00	5,000.00	-		5,000.00	100%	-
3.2	Concrete Reinforcing	62,000.00	52,000.00	-	10,000.00	62,000.00	100%	-
3.3	Cast-in-place Concrete	248,000.00	248,000.00	-		248,000.00	100%	-
3.4	Transformer / Generator / Surge Relief Vessel Pads	25,000.00	5,000.00	15,000.00		20,000.00	80%	5,000.00
3.5	Concrete Finishing	75,000.00	75,000.00	-		75,000.00	100%	-
3.6	Diamond Polishing Concrete Floors	14,000.00	-	-		-	0%	14,000.00
3.7	Precast Concrete Hollow Core Planks	30,000.00	30,000.00	-		30,000.00	100%	-
3.8	Grouting	20,000.00	5,000.00	2,500.00		7,500.00	38%	12,500.00
DIVISION 4 - UNIT MASONRY								
4.1	Masonry Submittals	10,000.00	10,000.00	-		10,000.00	100%	-
4.2	Unit Masonry (CMU)	540,000.00	540,000.00	-		540,000.00	100%	-
4.3	Unit Masonry (Brick)	360,000.00	360,000.00	-		360,000.00	100%	-
DIVISION 5 - METALS								
5.1	Metals Submittals	10,000.00	10,000.00	-		10,000.00	100%	-
5.2	Structural Steel	46,000.00	46,000.00	-	-	46,000.00	100%	-
5.3	Joist/ Decking	150,100.00	150,100.00	-	-	150,100.00	100%	-
5.4	Miscellaneous	91,650.00	91,650.00	-		91,650.00	100%	-
DIVISION 6 - WOOD, PLASTICS, COMPOSITES								
6.1	Wood, Plastics, Composites submittals	5,000.00	5,000.00	-		5,000.00	100%	-
6.2	Rough Carpentry	50,000.00	35,000.00	-		35,000.00	70%	15,000.00
6.3	Plastic Laminate Faced Architectural Cabinets	35,000.00	-	-		-	0%	35,000.00
6.4	Fiberglass Structural Assemblies	150,000.00	45,000.00	92,000.00		137,000.00	91%	13,000.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Grinnell, IA					Owner's Project No.: FS-79-24-DWSRF-006		
Engineer:	McClure Engineering Company - Coralville, IA					Engineer's Project No.: 2022000116-003		
Contractor:	WRH, Inc. - South Amana, IA					Contractor's Project No.: 2402-00-1445		
Project:	Water System Improvements 2023							
Contract:	Water Treatment Plant							

Application No.:	16 (Sixteen)	Application Period:	From	06/01/26	to	06/30/26	Application Date:	06/25/26
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A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
DIVISION 7 - THERMAL and MOISTURE PROTECTION								
7.1	Thermal and Moisture Protection submittals	5,000.00	-	5,000.00		5,000.00	100%	-
7.2	Thermal Insulation	15,000.00	15,000.00	-		15,000.00	100%	-
7.3	Weather barriers	30,000.00	30,000.00	-		30,000.00	100%	-
7.4	Underslab Vapor Barriers	8,000.00	8,000.00	-		8,000.00	100%	-
7.5	Firestopping	10,000.00	10,000.00	-		10,000.00	100%	-
7.6	Aluminum Honeycomb Panel System	55,000.00	55,000.00	-		55,000.00	100%	-
7.7	Thermoplastic Polyolefin Roofing	150,000.00	150,000.00	-		150,000.00	100%	-
7.8	Sheet Metal Work	45,700.00	45,700.00	-		45,700.00	100%	-
7.9	Access Hatches	5,000.00	5,000.00	-		5,000.00	100%	-
7.10	Joint Sealants	20,000.00	15,000.00	-		15,000.00	75%	5,000.00
DIVISION 8 - OPENINGS								
8.1	Openings Submittals	10,000.00	10,000.00	-		10,000.00	100%	-
8.2	Hollow Metal Frames and Doors	30,000.00	30,000.00	-	-	30,000.00	100%	-
8.3	Flush Wood Doors	15,777.00	3,000.00	-	8,512.00	11,512.00	73%	4,265.00
8.4	Insulated Rolling Service Doors	150,000.00	134,659.00	-	-	134,659.00	90%	15,341.00
8.5	Aluminum-Framed Entrances and Storefronts	65,388.00	65,388.00	-	-	65,388.00	100%	-
8.6	Finish Hardware	5,000.00	-	-	-	-	0%	5,000.00
8.7	Glazing	108,800.00	98,000.00	-	-	98,000.00	90%	10,800.00
DIVISION 9 - FINISHES								
9.1	Finishes Submittals	5,000.00	4,000.00	-	-	4,000.00	80%	1,000.00
9.2	Gypsum Board	15,000.00	-	-	-	-	0%	15,000.00
9.3	Acoustical and Kitchen Ceiling Tile	12,000.00	-	-	-	-	0%	12,000.00
9.4	Resilient Base	8,000.00	-	-	-	-	0%	8,000.00
9.5	Resinous Flooring	18,000.00	-	-	-	-	0%	18,000.00
9.6	Tile Carpeting	5,000.00	-	-	-	-	0%	5,000.00
9.7	Decorative Fiberglass Reinforced Wall Panels	10,000.00	-	-	-	-	0%	10,000.00
9.8	Painting and Coating	250,000.00	195,000.00	-	-	195,000.00	78%	55,000.00
9.9	High-Performance Coatings	120,000.00	-	-	-	-	0%	120,000.00
DIVISION 10 - SPECIALTIES								
10.1	Signage	12,000.00	10,000.00	-	-	10,000.00	83%	2,000.00
10.2	Toilet Accessories	5,000.00	-	-	-	-	0%	5,000.00
10.3	Fire Extinguishers	3,000.00	1,000.00	-	-	1,000.00	33%	2,000.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Grinnell, IA				Owner's Project No.: FS-79-24-DWSRF-006			
Engineer:	McClure Engineering Company - Coralville, IA				Engineer's Project No.: 2022000116-003			
Contractor:	WRH, Inc. - South Amana, IA				Contractor's Project No.: 2402-00-1445			
Project:	Water System Improvements 2023							
Contract:	Water Treatment Plant							
Application No.: 16 (Sixteen) Application Period: From 06/01/26 to 06/30/26 Application Date: 06/25/26								
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
DIVISION 12 - FURNISHINGS								
12.1	Furnishings submittals	5,000.00	5,000.00	-		5,000.00	100%	-
12.2	Lab Equipment and Furnishings Allowance	150,000.00	-	-		-	0%	150,000.00
12.3	Motorized Roller Shades	7,000.00	-	-		-	0%	7,000.00
DIVISION 21 - FIRE SUPPRESSION								
21.1	Fire Suppression Submittal	5,000.00	5,000.00	-		5,000.00	100%	-
21.2	Wet-Pipe Sprinkler Systems	44,620.00	38,000.00	-		38,000.00	85%	6,620.00
DIVISION 22 - PLUMBING								
22.1	Plumbing Submittals	5,000.00	5,000.00	-		5,000.00	100%	-
22.2	Facility Water Distribution (Labor)	130,000.00	95,700.00	20,000.00		115,700.00	89%	14,300.00
22.3	Facility Water Distribution (Materials)	85,000.00	81,500.00	3,500.00		85,000.00	100%	-
22.4	Facility Sanitary Sewage (Labor)	19,854.00	19,854.00	-		19,854.00	100%	-
22.5	Facility Sanitary Sewage (Materials)	65,000.00	65,000.00	-		65,000.00	100%	-
22.6	Facility Storm Sewage (Labor)	32,000.00	32,000.00	-		32,000.00	100%	-
22.7	Facility Storm Sewage (Materials)	50,000.00	50,000.00	-		50,000.00	100%	-
DIVISION 23 - HVAC								
23.1	HVAC Submittals	15,000.00	15,000.00	-		15,000.00	100%	-
23.2	HVAC Equipment	370,000.00	192,510.12	-	-	192,510.12	52%	177,489.88
23.3	HVAC Labor	257,100.00	228,500.00	-		228,500.00	89%	28,600.00
23.4	Testing and balancing	25,000.00	-	-		-	0%	25,000.00
DIVISION 26 - ELECTRICAL								
26.1	Electrical Submittals	10,000.00	5,000.00	-		5,000.00	50%	5,000.00
26.2	Electrical Requirements (Materials)	37,500.00	33,030.00	750.00		33,780.00	90%	3,720.00
26.3	Electrical Requirements (Labor)	18,000.00	15,775.00	210.00		15,985.00	89%	2,015.00
26.4	Wiring Material (conduit and wiring) (Materials)	535,000.00	251,408.01	121,649.29	31,280.71	404,338.01	76%	130,661.99
26.5	Wiring Material (conduit and wiring) (Labor)	400,000.00	227,180.50	34,200.20		261,380.70	65%	138,619.30
26.6	Electrical Equipment (Materials)	515,000.00	182,502.55	25,648.70		208,151.25	40%	306,848.75
26.7	Electrical Equipment (Labor)	215,000.00	73,500.00	8,750.00		82,250.00	38%	132,750.00
26.8	Lighting and Wiring Devices (Materials)	100,000.00	30,823.10	4,772.50	-	35,595.60	36%	64,404.40
26.9	Lighting and Wiring Devices (Labor)	60,000.00	22,519.90	2,227.75		24,747.65	41%	35,252.35
26.10	Well 8 Standby Power Systems (Materials)	165,000.00	-	-	31,206.00	31,206.00	19%	133,794.00
26.11	Well 8 Standby Power Systems (Labor)	85,000.00	-	-		-	0%	85,000.00
26.12	Well 9 Standby Power System (Materials)	175,000.00	-	-	58,644.00	58,644.00	34%	116,356.00
26.13	Well 9 Standby Power System (Labor)	75,000.00	-	-		-	0%	75,000.00
26.14	WTP Standby Power System (Materials)	420,000.00	176,840.60	19,777.95	57,778.00	254,396.55	61%	165,603.45
26.15	WTP Standby Power System (Labor)	100,000.00	40,000.00	5,000.00		45,000.00	45%	55,000.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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Contractor:	WRH, Inc. - South Amana, IA					Contractor's Project No.: 2402-00-1445		
Project:	Water System Improvements 2023							
Contract:	Water Treatment Plant							
Application No.:	16 (Sixteen)	Application Period:	From	06/01/26	to	06/30/26	Application Date:	06/25/26
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
DIVISION 28 - ELECTRIC SAFETY AND SECURITY								
28.1	Electric Safety and Security Submittals	10,000.00	5,000.00	-		5,000.00	50%	5,000.00
28.2	Access Control and Surveillance (Materials)	13,598.00	-	1,359.80	12,238.20	13,598.00	100%	-
28.3	Access Control and Surveillance (Labor)	11,523.00	-	1,152.30		1,152.30	10%	10,370.70
28.4	Intruder Detection and Alarm Allowance	25,000.00	-	-		-	0%	25,000.00
DIVISION 31 - EARTHWORK								
31.1.	Over-Excavation	100,000.00	100,000.00	-		100,000.00	100%	-
31.2	Engineered / Aggregate fill	120,000.00	120,000.00	-		120,000.00	100%	-
31.3	Excavate and Backfill Footings	120,000.00	120,000.00	-		120,000.00	100%	-
31.4	Site Grading	80,000.00	60,000.00	7,500.00		67,500.00	84%	12,500.00
DIVISION 32 - EXTERIOR IMPROVEMENTS								
32.1	Concrete Pavement	150,000.00	-	35,000.00		35,000.00	23%	115,000.00
32.2	Asphalt Pavement	100,000.00	-	-		-	0%	100,000.00
32.3	Sidewalks, Shared Use Paths and Driveways	50,000.00	-	-		-	0%	50,000.00
32.4	Seeding	20,000.00	-	-		-	0%	20,000.00
DIVISION 33 - UTILITIES								
33.1	Utilities Submittals	15,000.00	15,000.00	-		15,000.00	100%	-
33.2	Submersible Turbine Well Pump and Motor	656,384.00	-	-		-	0%	656,384.00
33.3	Well Development and Testing - Chlorine Shock (Unit Price 1: 1 LS @ \$19,793.00 / LS)	19,793.00	-	-		-	0%	19,793.00
33.4	Well Development and Testing - Acid Treatment (Unit Price 2: 1 LS @ \$47,093.00 / LS)	47,093.00	-	-		-	0%	47,093.00
33.5	Well Development and Testing - Surging/Balling (Unit Price 3: 80 HR @ \$745.00 / HR)	59,600.00	-	-		-	0%	59,600.00
33.6	Well Abandonment	174,000.00	-	-		-	0%	174,000.00
33.7	Water Utility System	275,000.00	220,000.00	-	25,000.00	245,000.00	89%	30,000.00
33.8	Sanitary Utility System	150,000.00	105,000.00	-		105,000.00	70%	45,000.00
33.9	Storm Water Utility System	150,000.00	150,000.00	-		150,000.00	100%	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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Contractor:	WRH, Inc. - South Amana, IA				Contractor's Project No.: 2402-00-1445			
Project:	Water System Improvements 2023							
Contract:	Water Treatment Plant							
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			(D + E) From Previous Application (\$)	This Period (\$)				
DIVISION 40 - PROCESS INTERCONNECTIONS								
40.1	Process Interconnections Submittals	20,000.00	15,000.00	-		15,000.00	75%	5,000.00
40.2	Process Piping - Ductile Iron	195,000.00	136,000.00	-		136,000.00	70%	59,000.00
40.3	Process Piping - PVC	100,700.00	8,000.00	-		8,000.00	8%	92,700.00
40.4	Process Piping - Stainless Steel	305,000.00	10,000.00	-		10,000.00	3%	295,000.00
40.5	Pipe Hangers and Supports Materials	80,000.00	-	-		-	0%	80,000.00
40.6	Process valves	230,000.00	-	-	149,877.06	149,877.06	65%	80,122.94
40.7	Liquid Chemical Piping and Valves	40,000.00	-	5,500.00		5,500.00	14%	34,500.00
40.8	Process Instrumentation (Materials)	535,000.00	80,444.75	47,000.00	14,780.25	142,225.00	27%	392,775.00
40.9	Process Instrumentation (Labor)	70,000.00	12,038.00	3,075.00		15,113.00	22%	54,887.00
40.10	Control Descriptions (Materials)	355,000.00	54,362.79	33,337.91	25,893.16	113,593.86	32%	241,406.14
40.11	Control Descriptions (Labor)	30,000.00	5,000.00	500.00		5,500.00	18%	24,500.00
40.12	Scada System Equipment (Materials)	525,000.00	104,825.45	26,025.45		130,850.90	25%	394,149.10
40.13	Scada System Equipment (Labor)	85,000.00	16,017.05	3,017.05		19,034.10	22%	65,965.90
40.14	Controls Startup and Training	15,000.00	-	-		-	0%	15,000.00
DIVISION 41 - MATERIAL PROCESSING AND HANDLING EQUIPMENT								
41.1	Monorail Hoist and Trolley Submittals	1,500.00	1,500.00	-		1,500.00	100%	-
41.2	Monorail Hoist and Trolley	10,000.00	10,000.00	-		10,000.00	100%	-
DIVISION 43 - PROCESS GAS AND LIQUID HANDLING, PURIFICATION AND STORAGE EQUIPMENT								
43.1	Process Gas / Liquid Handling Submittals	15,000.00	15,000.00	-		15,000.00	100%	-
43.2	Vertical Turbine Pumps Open Lineshaft Type in Can	230,000.00	230,000.00	-	-	230,000.00	100%	-
43.3	High Density Cross-Linked Poly Storage Tanks	40,000.00	-	40,000.00		40,000.00	100%	-
43.4	Testing Tanks and Reservoirs	5,000.00	-	-		-	0%	5,000.00
43.5	Wire-wound Prestressed Concrete Tank (WWPCT) Submittal	60,000.00	60,000.00	-		60,000.00	100%	-
43.6	WWPCT - Mobilization	118,000.00	118,000.00	-		118,000.00	100%	-
43.7	WWPCT- Interior Tank Piping / Floor / Wall Footings	183,000.00	183,000.00	-		183,000.00	100%	-
43.8	WWPCT - Casting Wall Panels / Dome Panels	408,000.00	408,000.00	-		408,000.00	100%	-
43.9	WWPCT - Erect Wall Panels	113,000.00	113,000.00	-		113,000.00	100%	-
43.10	WWPCT - Shotcrete / Wire Prestressing / Wire Cover	143,000.00	143,000.00	-		143,000.00	100%	-
43.11	WWPCT - Shoring & Form / Erect Dome Panels	113,000.00	113,000.00	-		113,000.00	100%	-
43.12	WWPCT - Tank Appurtenances	33,000.00	33,000.00	-		33,000.00	100%	-
43.13	WWPCT - Exterior Tank Coating	95,000.00	95,000.00	-		95,000.00	100%	-
43.14	WWPCT - Testing / Disinfection Tanks and Reservoirs	34,000.00	30,500.00	-		30,500.00	90%	3,500.00
43.15	Surge Relief Vessels	228,000.00	5,000.00	-	166,103.00	171,103.00	75%	56,897.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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Engineer:	McClure Engineering Company - Coralville, IA					Engineer's Project No.:	2022000116-003		
Contractor:	WRH, Inc. - South Amana, IA					Contractor's Project No.:	2402-00-1445		
Project:	Water System Improvements 2023								
Contract:	Water Treatment Plant								

Application No.:	16 (Sixteen)	Application Period:	From	06/01/26	to	06/30/26	Application Date:	06/25/26
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			(D + E) From Previous Application (\$)	This Period (\$)				
DIVISION 46 - WATER AND WASTEWATER EQUIPMENT								
46.1	Water and Wastewater Equipment Submittals	15,000.00	15,000.00	-		15,000.00	100%	-
46.2	Liquid Chemical Feed System Materials	210,000.00	-	210,000.00		210,000.00	100%	-
46.3	Forced Draft Aerator	280,000.00	5,000.00	-	167,310.00	172,310.00	62%	107,690.00
46.4	Submersible Mixer	40,000.00	20,000.00	-		20,000.00	50%	20,000.00
46.5	Membrane Treatment Equipment	2,251,670.00	1,760,000.00	10,000.00	325,000.00	2,095,000.00	93%	156,670.00
46.6	Membrane Treatment Equipment (Release To FAB)	230,000.00	230,000.00	-		230,000.00	100%	-
						-		-
		\$18,990,000.00	\$10,674,703.82	\$ 801,603.90	\$ 1,083,622.38	\$12,559,930.10	66%	\$ 6,430,069.90

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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Contractor:	WRH, Inc. - South Amana, IA					Contractor's Project No.: 2402-00-1445		
Project:	Water System Improvements 2023							
Contract:	Water Treatment Plant							

Application No.:	16 (Sixteen)	Application Period:	From	06/01/26	to	06/30/26	Application Date:	06/25/26
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			(D + E) From Previous Application (\$)	This Period (\$)				
Change Orders								
CO-1.1	CAR-1: Removal of two cistern structures and additional excavation 3-FT beneath clearwell to remove unsuitable materials.	45,819.30	45,819.30	-		45,819.30	100%	-
CO-1.2	CAR-2: Removal of cistern structure, removal of concrete pad, and soil remediation of slurry pit.	11,733.67	11,733.67	-		11,733.67	100%	-
CO-1.3	CAR-5: Furnish and installation of loose lintels for masonry openings.	3,822.01	3,822.01	-		3,822.01	100%	-
CO-1.4	CAR-6: Furnish materials and construction of pipe trench sump drain in lieu of sump pump and associated piping, and adjustments to flush box.	16,531.94	16,531.94	-		16,531.94	100%	-
CO-1.5	CAR-7: Relocation of Well 9 Stand-by Generator.	18,324.00	1,180.32	-		1,180.32	6%	17,143.68
CO-1.6	CAR-8: Additional excavation to uncover damaged water main piping.	1,658.52	1,658.52	-		1,658.52	100%	-
CO-1.7	CAR-10: Deduction for clearwell concrete testing services.	(9,000.00)	(9,000.00)	-		(9,000.00)	100%	-
CO-2.1	CAR-11: Application of solvent-based in lieu of water-based air barrier	4,583.32	4,583.32	-		4,583.32	100%	-
CO-2.2	CAR-12: Additional steel angle installed in overhead door openings	7,760.93	3,900.00	-		3,900.00	50%	3,860.93
CO-3.1	CAR-13: SMI winter conditions for 2025	19,039.48	19,039.48	-		19,039.48	100%	-
CO-4.1	CAR-16: Water Service Valve	4,811.20	4,811.20	-		4,811.20	100%	-
CO-4.2	CAR-17: Sanitary Service Piping Materials	4,006.22	4,006.22	-		4,006.22	100%	-
CO-5.1	CAR-18: Exploratory Excavation per RFI-49	3,759.67	3,759.67	-		3,759.67	100%	-
CO-5.2	CAR-19: SMI Winter Conditions #2	7,421.00	7,421.00	-		7,421.00	100%	-
CO-6.1	CAR-20: Modification to 14" Water Main Connection for 6" WTP Water Service	27,069.88	27,069.88	-		27,069.88	100%	-
CO-7.1	CAR-14-R3: Wendler Well 10 Project Delays and Winter	89,894.67	89,894.67	-		89,894.67	100%	-
CO-7.2	CAR-21: Revised location of WTP Standby Generator	28,940.39	1,500.00	5,000.00		6,500.00	22%	22,440.39
CO-8.1	CAR-22-R3: Well Subcontractor Replacement	146,712.07	-	-		-	0%	146,712.07
CO-9.1	CAR-23-R2: Field Order #4 Generator Pad Modifications	30,831.08	-	23,000.00		23,000.00	75%	7,831.08
Change Order Totals		\$ 463,719.35	\$ 237,731.20	\$ 28,000.00	\$ -	\$ 265,731.20	57%	\$ 197,988.15
Original Contract and Change Orders								
Project Totals		\$ 19,453,719.35	\$ 10,912,435.02	\$ 829,603.90	\$ 1,083,622.38	\$ 12,825,661.30	66%	\$ 6,628,058.05

Stored Materials Summary

Contractor's Application for Payment

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Contractor:	WRH, Inc. - South Amana, IA	Contractor's Project No.:	2402-00-1445
Project:	Water System Improvements 2023		
Contract:	Water Treatment Plant		

Application No.:		16 (Sixteen)		Application Period:		From		06/01/26		to		06/30/26		Application Date:		06/25/26		
A	B	C	D	E	F	G		H		I		J		K		L		M
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Materials Stored				Incorporated in Work				Materials Remaining in Storage (I-L) (\$)				
						Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)							
3.2	Multiple (4 invoices)	03 20 00	White Cap - Masonry Rebar, Waterstop, Wall Ties, Insulation Board	On-site	PA-3, -4	48,269.82	-	48,269.82	38,269.82	-	38,269.82	10,000.00						
5.2	9192025EE	05 12 00	Structural Steel	On-site	PA-7	37,500.00	-	37,500.00	37,500.00	-	37,500.00	-						
5.3	9242025AE	05 21 00	Joist & Decking	On-site	PA-7	97,750.00	-	97,750.00	97,750.00	-	97,750.00	-						
8.2	91613	Div. 08	HM Doors, Frames, Hardware	On-site	PA-11	8,512.00	-	8,512.00	8,512.00	-	8,512.00	-						
8.3	91613	Div. 08	Wood Doors, Frames, Hardware	On-site	PA-11	8,512.00	-	8,512.00	-	-	-	8,512.00						
8.4	27506094-1	08 33 00	Insulated Rolling Service Doors	North Liberty, IA	PA-8	81,659.00	-	81,659.00	81,659.00	-	81,659.00	-						
8.5	Multiple (3 invoices)	08 41 13	Aluminum Storefront Framing	Des Moines, IA	PA-10	24,995.50	-	24,995.50	24,995.50	-	24,995.50	-						
23.2	Multiple	23 05 20	HVAC Equipment	West Des Moines, IA	PA-4, -7, -8, 12	171,851.12	-	171,851.12	171,851.12	-	171,851.12	-						
26.4	9008-41	26 05 30	Wiring Material and Methods	Newton, IA	PA-7, -9	404,338.00	-	404,338.00	251,408.00	121,649.29	373,057.29	31,280.71						
26.8	Multiple	26 27 24	Lighting and Devices	On-site	PA-7, -9	21,674.40	-	21,674.40	21,674.40	-	21,674.40	-						
26.10	044679	26 32 11	Well 8 Standby Power Systems	Newton, IA	PA-13	31,206.00	-	31,206.00	-	-	-	31,206.00						
26.12	044679	26 32 11	Well 9 Standby Power Systems	Newton, IA	PA-13	58,644.00	-	58,644.00	-	-	-	58,644.00						
26.14	044679	26 32 10	WTP Standby Power Systems	Newton, IA	PA-13	156,383.00	-	156,383.00	98,605.00	-	98,605.00	57,778.00						
28.2	Multiple	Div. 28	Control and Surveillance	Newton IA	PA-7	13,598.00	-	13,598.00	-	1,359.80	1,359.80	12,238.20						
33.7	Multiple (7 invoices)	Div. 33	Site Utility Systems	On-site	PA-4, -9	219,676.06	-	219,676.06	194,676.06	-	194,676.06	25,000.00						
40.6	241017APR2-1 241017APR2-2	40 05 23	IEE - Valves	On-site	PA-11, -12	149,877.06	-	149,877.06	-	-	-	149,877.06						
40.8	44562	40 70 00	System Integration Equipment	Newton, IA	PA-12	44,785.00	-	44,785.00	30,004.75	-	30,004.75	14,780.25						
40.10	044679	40 70 00	Instrumentation for Process System	Newton, IA	PA-13	79,307.00	-	79,307.00	53,413.84	-	53,413.84	25,893.16						
43.2	9268	43 23 32	Vertical Turbine Pump Motors	On-site	PA-10	35,271.60	-	35,271.60	35,271.60	-	35,271.60	-						
43.15	4474	43 42 00	Surge Relief Vessels	On-site	PA-10	166,103.00	-	166,103.00	-	-	-	166,103.00						
46.3	S-INV105720	46 51 54	Force Draft Aerator	On-site	PA-12	167,310.00	-	167,310.00	-	-	-	167,310.00						
46.5	Harn R/O PA-2	46 63 23	Protec Pressure Vessels, Membrane Elements	Venice, FL	PA-10, -16	292,467.00	325,000.00	617,467.00	292,467.00	-	292,467.00	325,000.00						
						-		-	-		-	-						
Totals						\$ 2,319,689.56	\$ 325,000.00	\$ 2,644,689.56	\$ 1,438,058.09	\$ 123,009.09	\$ 1,561,067.18	\$ 1,083,622.38						

Partial Pay Estimates Paid-to-Date

Contractor's Application for Payment

Owner: City of Grinnell, IA
 Engineer: McClure Engineering Company - Coralville, IA
 Contractor: WRH, Inc. - South Amana, IA
 Project: Water System Improvements 2023
 Contract: Water Treatment Plant

Owner's Project No.: FS-79-24-DWSRF-006
 Engineer's Project No.: 2022000116-003
 Contractor's Project No.: 2402-00-1445

Application No.: 16 (Sixteen) Application Period: From 06/01/26 to 06/30/26 Application Date: 06/25/26

Original Contract Amount: \$ 18,990,000.00

Approved Project Change Orders		
Number	Date	Amount
01	10/6/2025	\$ 88,889.44
02	11/17/2025	\$ 12,344.25
03	1/5/2026	\$ 19,039.48
04	3/5/2026	\$ 8,817.42
05	4/6/2026	\$ 11,180.67
06	4/20/2026	\$ 27,069.88
07	5/18/2026	\$ 118,835.06
08	5/26/2026	\$ 146,712.07
09	6/15/2026	\$ 30,831.08

Revised Contract Amount: \$ 19,453,719.35

Pay Estimates Paid-to-Date

Pay Estimate Number	Date	Amount
01	4/7/2025	\$ 813,817.50
02	5/5/2025	\$ 236,550.00
03	7/7/2025	\$ 184,113.63
04	7/7/2025	\$ 478,268.13
05	8/4/2025	\$ 358,677.42
06	9/2/2025	\$ 940,618.75
07	10/6/2025	\$ 932,823.64
08	11/3/2025	\$ 903,350.46
09	12/2/2025	\$ 613,875.99
10	1/5/2026	\$ 684,354.90
11	2/3/2026	\$ 790,041.76
12	3/2/2026	\$ 732,146.33
13	4/6/2026	\$ 843,846.39
14	5/4/2026	\$ 925,285.01
15	6/1/2026	\$ 1,766,593.26
16		

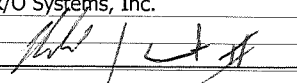
Total Estimates Paid to Date: \$ 11,204,363.17

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Total Construction Cost: \$ 11,204,363.17

CONTRACTOR'S PERIODIC ESTIMATE FOR PAYMENT NO: 5		Project #25-2726C		DATE:		6/23/2026	
GC:	WRH, Inc. PO Box 256 Amana, IA 52203	REMIT TO CONTRACTOR:	Harn R/O Systems, Inc. 310 Center Court Venice, FL 34285	PROJECT:		Grinnell, IA	
				CONTRACTOR PO:		1445-004	
				FROM:		5/21/2026	
				TO:		6/22/2026	
TERMS: 30 Days				CONTRACT AMOUNT:		\$ 2,251,670.00	

ITEM NO.	DESCRIPTION OF WORK	WORK COMPLETED			TOTAL COMPLETED TO DATE	PERCENT TO DATE	BALANCE TO FINISH
		SCHEDULED VALUE	FROM PREV. APPLICATION	THIS PERIOD			
1	General Conditions	\$ 87,000.00	\$ 87,000.00	\$ -	\$ 87,000.00	100%	\$ -
2	Engineering, Shop Drawings, Submittals	\$ 157,000.00	\$ 141,300.00	\$ 7,065.00	\$ 148,365.00	95%	\$ 8,635.00
3	Bag & Cartridge Filter Housings	\$ 240,000.00	\$ 240,000.00	\$ -	\$ 240,000.00	100%	\$ -
4	Feed & Interstage Boost Pumps	\$ 110,000.00	\$ 110,000.00	\$ -	\$ 110,000.00	100%	\$ -
5	Pressure Vessels	\$ 125,000.00	\$ 125,000.00	\$ -	\$ 125,000.00	100%	\$ -
6	Membrane Elements	\$ 325,000.00	\$ -	\$ 325,000.00	\$ 325,000.00	100%	\$ -
7	NF Trains	\$ 607,670.00	\$ 607,670.00	\$ -	\$ 607,670.00	100%	\$ -
8	Instrumentation and Controls	\$ 285,000.00	\$ 256,500.00	\$ -	\$ 256,500.00	90%	\$ 28,500.00
9	Raw & Finished Water Sample Boards	\$ 80,000.00	\$ 80,000.00	\$ -	\$ 80,000.00	100%	\$ -
10	Antiscalant Dosing Systems	\$ 75,000.00	\$ 67,500.00	\$ -	\$ 67,500.00	90%	\$ 7,500.00
11	CIP/Permeate Flush Equipment	\$ 95,000.00	\$ 95,000.00	\$ -	\$ 95,000.00	100%	\$ -
12	Delivery and Installation Supervision	\$ 40,000.00	\$ 32,000.00	\$ -	\$ 32,000.00	80%	\$ 8,000.00
13	Start-up, Testing and Training	\$ 25,000.00	\$ -	\$ -	\$ -	0%	\$ 25,000.00
TOTAL ORIGINAL CONTRACT		\$ 2,251,670.00	\$ 1,841,970.00	\$ 332,065.00	\$ 2,174,035.00	97%	\$ 77,635.00
CONTRACT SUM TO DATE		\$ 2,251,670.00	\$ 1,841,970.00	\$ 332,065.00	\$ 2,174,035.00	97%	\$ 77,635.00

We Certify That This Estimate Is Correct Harn R/O Systems, Inc.		ORIGINAL CONTRACT SUM:		\$ 2,251,670.00	
BY: 		CHANGE ORDERS:		\$ -	
		CONTRACT SUM TO DATE:		\$ 2,251,670.00	
		TOTAL COMPLETED TO DATE:		\$ 2,174,035.00	
		RETAINAGE 5% OF TOTAL COMPLETED SUM TO DATE:		\$ 108,701.75	
		TOTAL EARNED LESS RETAINAGE:		\$ 2,065,333.25	
		LESS PREVIOUS BILLINGS:		\$ 1,749,871.50	
		PREVIOUS PAYMENTS:		\$ 1,749,871.50	
		OUTSTANDING BALANCE:		\$ -	
We Have Checked This Estimate and Approve Payment		PAYMENT DUE:		\$ 315,461.75	
GENERAL CONTRACTOR		ENGINEER		TOTAL PAYMENT DUE INCLUDING OUTSTANDING BALANCE	
				\$ 315,461.75	
BY:		BY:		BALANCE TO FINISH INCLUDING RETAINAGE:	
				\$ 186,336.75	



RESOLUTION NO. 2026-97

RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 2 IN THE AMOUNT OF \$4,850.00 TO MANATT'S INC. FOR THE BLISS STREET & 8TH AVENUE IMPROVEMENTS PROJECT.

WHEREAS, the City of Grinnell did enter into a contract with Manatt's Inc. on May 19, 2025, for the Bliss Street and 8th Avenue Improvements Project; and

WHEREAS, Pay Estimate No. 2 has been initiated by the City of Grinnell and Manatt's, Inc.; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Estimate No. 2; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications, and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$4,850.00 to Manatt's, Inc. for the Bliss Street & 8th Avenue Improvements Project.

Passed and adopted this 6th day of July 2026.

Sam Cox, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

GRINNELL BLISS ST & 8TH AVE IMPROVEMENTS

Pay Request #2 June 25 2026

ITEM	DESCRIPTION	UM	TO DATE	UP	COMPLETED TOTAL
1	MOBILIZATION	LS	1	\$7,500.00	\$7,500.00
2	TRAFFIC CONTROL	LS	1	\$10,000.00	\$10,000.00
3	CONSTRUCTION STAKING	LS	1	\$4,500.00	\$4,500.00
4	CLASS 10 EXCAVATION	CY	1060	\$20.00	\$21,200.00
5	SURFACING REMOVAL	SY	5620	\$2.88	\$16,185.60
6	SUBGRADE TREATMENT	SY	6032	\$6.35	\$38,303.20
7	COMPACTION TESTING	LS	1	\$2,500.00	\$2,500.00
8	MODIFIED SUBBASE	SY	6032	\$15.00	\$90,480.00
9	HMA SURFACE COURSE	SY	4675	\$12.61	\$58,951.75
10	HMA INTERMEDIATE COURSE	SY	2208	\$14.03	\$30,978.24
11	HMA BASE COURSE	SY	4675	\$24.43	\$114,210.25
12	PAINTED PAVEMENT MARKINGS, DURABLE	ST	0	\$24.00	\$0.00
13	GRANULAR SURFACING	SY	349	\$20.00	\$6,980.00
	HMA DRIVEWAY, 6", REMOVE AND				
14	REPLACE(REPLACE ONLY)	SY	161	\$69.66	\$11,215.26
15	PCC DRIVEWAY, 6", REMOVE AND REPLACE	SY	390.3	\$85.49	\$33,366.75
16	SEEDING, FERTILIZING, AND MULCHING, TYPE 1	ACRE	0	\$5,000.00	\$0.00
17	SILT FENCE	LF	0	\$1.50	\$0.00
18	FILTER SOCKS, 8"	LF	0	\$3.00	\$0.00

\$446,371.05

CO 1	30' Pipe	LS	1	22374	\$22,374.00
CO 2	Dual Culverts	LS	1	18590	\$18,590.00

Total to Date	\$487,335.05
Retainage	\$14,620.05
Total less Retainage	\$472,715.00
Previous Payments	\$467,865.00
Current Amount Due	\$4,850.00

Dug Roth 6/25/26

Veenstra & Kimm Date

City of Grinnell Date

RESOLUTION NO. 2026-98

RESOLUTION ACCEPTING WORK FOR THE BLISS STREET/8TH AVENUE PROJECT.

WHEREAS, the City of Grinnell did enter into a contract with Manatt's Inc. on May 19, 2025, for the Bliss Street/8th Avenue Project; and

WHEREAS, said contractor has substantially completed the construction of said improvements, known as the Bliss Street/8th Avenue Project, in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The total contract cost of the improvements payable under said contract is hereby determined to be \$487,335.05.

Section 2. The final retainage payment of \$14,620.05 will be paid on August 3, 2026.

Passed and approved on this 6th day of July 2026.

Sam Cox, Mayor

ATTEST:

Alyssa Devig, City Clerk/Finance Director

CERTIFICATE OF COMPLETION

Bliss Street and 8th Avenue improvements CITY OF GRINNELL IOWA

We hereby certify that we have made an on-site review of the completed construction of the Bliss Street and 8th Avenue improvements Project as performed by Manatts Inc. of Newton, Iowa

As Engineers for the project, it is our opinion the work performed is in substantial accordance with the plans and specifications, and that the final amount of the Contract is Four Hundred Eighty Seven Thousand Three Hundred Thirty-Five and 05/100 Dollars (\$487,335.05).

VEENSTRA & KIMM, INC.

Accepted: CITY OF GRINNELL

By



By

Title Project Manager

Title

Date

6/25/2026

Date

RESOLUTION NO. 2026-99

RESOLUTION ACCEPTING WORK FOR THE BROAD STREET PROJECT.

WHEREAS, the City of Grinnell did enter into a contract with Con-Struct, Inc. on May 19, 2025, for the Broad Street Project; and

WHEREAS, said contractor has substantially completed the construction of said improvements, known as the Broad Street Project, in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The total contract cost of the improvements payable under said contract is hereby determined to be \$460,832.50.

Section 2. The final retainage payment of \$13,824.98 will be paid on August 3, 2026.

Passed and approved on this 6th day of July 2026.

Sam Cox, Mayor

ATTEST:

Alyssa Devig, City Clerk/Finance Director

CERTIFICATE OF COMPLETION

Broad Street Inlay CITY OF GRINNELL IOWA

We hereby certify that we have made an on-site review of the completed construction of the Broad Street Inlay Project as performed by Con-Struct Inc. of Marshalltown, Iowa

As Engineers for the project, it is our opinion the work performed is in substantial accordance with the plans and specifications, and that the final amount of the Contract is Four Hundred Sixty Thousand Eight Hundred Thirty-Two and 50/100 Dollars (\$460,832.50).

VEENSTRA & KIMM, INC.

Accepted: CITY OF GRINNELL

By



Title Project Manager

Date

6/25/2020

By

Title

Date

CERTIFICATE OF COMPLETION

Scout Subdivision CITY OF GRINNELL IOWA

We hereby certify that we have made an on-site review of the completed construction of the Scout Subdivision Project as performed by Con-Struct Inc. of Marshalltown, Iowa

As Engineers for the project, it is our opinion the work performed is in substantial accordance with the plans and specifications, and that the final amount of the Contract is One Million Sixty Four Thousand Seven Hundred Three and 25/100 Dollars (\$1,064,703.25).

VEENSTRA & KIMM, INC.

Accepted: CITY OF GRINNELL

By 

By _____

Title Project Manager

Title _____

Date 6/25/2026

Date _____

RESOLUTION NO. 2026-100

RESOLUTION ACCEPTING WORK FOR THE SCOUT SUBDIVISION PROJECT.

WHEREAS, the City of Grinnell did enter into a contract with Con-Struct, Inc. on May 6, 2024, for the Scout Subdivision Project; and

WHEREAS, said contractor has substantially completed the construction of said improvements, known as the Scout Subdivision Project, in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The total contract cost of the improvements payable under said contract is hereby determined to be \$1,064,703.25.

Section 2. The final retainage payment of \$53,235.16 will be paid on August 3, 2026.

Passed and approved on this 6th day of July 2026.

Sam Cox, Mayor

ATTEST:

Alyssa Devig, City Clerk/Finance Director

ITEM TO INCLUDE ON AGENDA

CITY OF GRINNELL, IOWA

July 6, 2026

7:00 P.M.

- Resolution fixing date for a public hearing on the proposal to grant an Electric Line Easement to Interstate Power and Light Company, and providing for publication of notice thereof

IMPORTANT INFORMATION

1. The above agenda items should be included, along with any other agenda items, in the meeting agenda. The agenda should be posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the body holding the meeting. If no such office exists, the notice must be posted at the building in which the meeting is to be held.
2. If you do not now have a bulletin board designated as above mentioned, designate one and establish a uniform policy of posting your notices of meeting and tentative agenda.
3. Notice and tentative agenda must be posted at least 24 hours prior to the commencement of the meeting.

**NOTICE MUST BE GIVEN PURSUANT TO CHAPTER 21,
CODE OF IOWA, AND THE LOCAL RULES OF THE CITY.**

July 6, 2026

The City Council of the City of Grinnell in the State of Iowa, met in regular session, in the Council Chambers, City Hall, 520 4th Avenue, Grinnell, Iowa, at 7:00 P.M., on the above date. There were present Mayor Cox, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ then introduced the following proposed Resolution entitled "RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO GRANT AN ELECTRIC LINE EASEMENT TO INTERSTATE POWER AND LIGHT COMPANY, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called, and the vote was:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the Resolution duly adopted as follows:

RESOLUTION NO. 2026-101

RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO GRANT AN ELECTRIC LINE EASEMENT TO INTERSTATE POWER AND LIGHT COMPANY, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, Interstate Power and Light Company has requested an Electric Line Easement across City property for the purpose of providing natural gas services to private service lines located in the area described below;

WHEREAS, the proposed easement area is legally described as:

An Easement Area ten feet (10') in width, being five feet (5') on each side of the described centerline, as constructed, across the following described parcel:

Part of Lot 7, part of Lot 8 and part of Lot 9, all in Block 3, lying North of the railroad right-of-way, City of Grinnell, more specifically described in that certain Warranty Deed recorded on July 17, 1975, in Book 330 Page 451, as Document No. 1464, and in that certain Warranty Deed recorded on January 5, 1967, in Book 273 Page 55, as Document No. 30, and in that certain Court Officer Deed recorded on September 9, 1964, in Book 244 Page 262, as Document No. 3381, in the office of the Recorder of Deeds, Poweshiek County, Iowa.

WHEREAS, it is appropriate pursuant to Iowa Code Section 364.7 to publish a Notice of the proposed conveyance and of the hearing thereon, and to receive and consider objections and petitions.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRINNELL IN THE STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 520 4th Avenue, Grinnell, Iowa, at 7:00 P.M. on July 20, 2026, for the purpose of a public hearing on the matter of the proposal to convey an Electric Line Easement to Interstate Power and Light Company.

Section 2. That the City Clerk is hereby directed to cause at least one publication to be made of a notice of said meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in said City, said publication to be not less than four (4) clear days nor more than twenty (20) days before the date of said public meeting.

Section 3. The notice of the proposed action shall be in substantially the following form:

(One publication required)

**NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF
THE CITY OF GRINNELL IN THE STATE OF IOWA, ON THE
MATTER OF THE PROPOSAL TO GRANT AN ELECTRIC
LINE EASEMENT TO INTERSTATE POWER AND LIGHT
COMPANY**

PUBLIC NOTICE is hereby given that the Council of the City of Grinnell in the State of Iowa, will hold a public hearing on July 20, 2026, at 7:00 P.M. in the Council Chambers, City Hall, 520 4th Avenue, Grinnell, Iowa, at which meeting the Council proposes to take action on the proposal to grant an Electric Line Easement to Interstate Power and Light Company. The real property is described as follows:

An Easement Area ten feet (10') in width, being five feet (5') on each side of the described centerline, as constructed, across the following described parcel:

Part of Lot 7, part of Lot 8 and part of Lot 9, all in Block 3, lying North of the railroad right-of-way, City of Grinnell, more specifically described in that certain Warranty Deed recorded on July 17, 1975, in Book 330 Page 451, as Document No. 1464, and in that certain Warranty Deed recorded on January 5, 1967, in Book 273 Page 55, as Document No. 30, and in that certain Court Officer Deed recorded on September 9, 1964, in Book 244 Page 262, as Document No. 3381, in the office of the Recorder of Deeds, Poweshiek County, Iowa.

A copy of the proposed Easement is on file for public inspection during regular business hours in the office of the City Clerk, City Hall, City of Grinnell, Iowa.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of said City, to the proposed granting of the Easement. After all objections have been received and considered, the Council will at this meeting or at any adjournment thereof, take additional action on the proposal or will abandon the proposal.

This notice is given by order of the City Council of the City of Grinnell in the State of Iowa, as provided by Section 364.7, Code of Iowa.

Dated this 6th day of July, 2026.

City Clerk, City of Grinnell in the State of Iowa

(End of Notice)

PASSED AND APPROVED this 6th day of July, 2026.

Mayor

ATTEST:

City Clerk

STATE OF IOWA)
) SS
COUNTY OF POWESHIEK)

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2026.

(SEAL)

ELECTRIC LINE EASEMENT (UNDERGROUND)

For and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, **The City of Grinnell, Iowa, a municipal corporation** ("Grantor(s)", whose address is **520 4th Avenue, Grinnell, IA 50112** do(es) hereby warrant and convey unto **Interstate Power and Light Company, an Iowa Corporation**, its successor and assigns, ("Grantee") a perpetual easement with the right, privilege and authority to construct, reconstruct, maintain, expand, operate, repair, patrol and remove an underground electric and telecommunications line or lines, consisting of wires, transformers, switches and other necessary fixtures, appurtenances and equipment, (including associated surface mounted equipment) and construction (collectively, the "*Line*" or "*Lines*") for transmitting electricity, communications and all corporate purposes of Grantee together with the power to extend to any other party the right to use, jointly with the Grantee, pursuant to the provisions hereof, upon, under, and across the following described lands located in the County of Poweshiek, and the State of Iowa:

See attached Exhibits "A" and "B"

together with all the rights and privileges for the full enjoyment or use thereof for the aforesaid purpose.

Grantor(s) agrees that it will not construct or place any buildings, structures, plants, or other obstructions on the property described above.

Grantor(s) also conveys the right and privilege to trim, cut down or control the growth of any trees or other vegetation on said described land and such other trees and vegetation adjacent thereto as in the judgment of the Grantee may interfere with construction, reconstruction, maintenance, expansion, operation, repair, use of the Line or Lines.

Grantee, its contractor or agent, may enter said premises for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

The Grantor(s) also grants to the Grantee the right of ingress and egress to the Line or Lines, under lands now owned by the Grantor(s), for the purpose of constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing and removing the Line or Lines, and the Grantee agrees to pay to the Grantor(s) or its tenants all damages done to the lands (except the cutting and trimming of trees or other vegetation), fences, livestock or crops of the Grantor(s) or its tenants, by the Grantee or its employees while constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing or removing the Line or Lines.

Signed this _____ day of _____, 2026.

GRANTOR(S):

THE CITY OF GRINNELL, IOWA

By: _____

Printed Name and Title

ALL PURPOSE ACKNOWLEDGMENT

STATE OF _____)

COUNTY OF _____) ss:

On this _____ day of _____, AD. 20_____, before me,
the undersigned, a Notary Public in and for said State, personally
appeared

_____ to me personally known

or _____ provided to me on the basis of satisfactory
evidence

to be the persons(s) whose name(s) is/are subscribed to the within
instrument and acknowledged to me that he/she/they executed the
same in his/her/their authorized capacity(ies), and that by
his/her/their signature(s) on the instrument the person(s), or the entity
upon behalf of which the person(s) acted, executed the instrument.

NOTARY SEAL _____
(Sign in Ink)

(Print/type name)

Notary Public in and for the State of _____

My Commission Expires: _____

CAPACITY CLAIMED BY SIGNER

_____ INDIVIDUAL
_____ CORPORATE
Title(s) of Corporate Officers(s):

_____ N/A
_____ Corporate Seal is affixed
_____ No Corporate Seal procured

_____ PARTNER(s)
_____ Limited Partnership
_____ General Partnership

_____ ATTORNEY-IN-FACT
_____ EXECUTOR(s),
_____ ADMINISTRATOR(s),
_____ or TRUSTEE(s):
_____ GUARDIAN(s)
_____ or CONSERVATOR(s)
_____ OTHER

SIGNER IS REPRESENTING:

List name(s) of persons(s) or entity(ies):

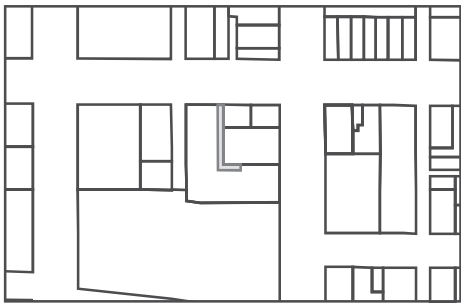
The City of Grinnell, Iowa

EXHIBIT "A"

Tax Parcel ID: 180-3299100

An Easement Area ten feet (10') in width, being five feet (5') on each side of the described centerline, as constructed, as substantially shown on the attached Exhibit "B" across the following described parcel:

Part of Lot 7, part of Lot 8 and part of Lot 9, all in Block 3, lying North of the railroad right-of-way, City of Grinnell, more specifically described in that certain Warranty Deed recorded on July 17, 1975, in Book 330 Page 451, as Document No. 1464, and in that certain Warranty Deed recorded on January 5, 1967, in Book 273 Page 55, as Document No. 30, and in that certain Court Officer Deed recorded on September 9, 1964, in Book 244 Page 262, as Document No. 3381, in the office of the Recorder of Deeds, Poweshiek County, Iowa.



VICINITY MAP
N.T.S.

EXHIBIT "B"

SEC. 16 80N 16W NWNW

POWESHIEK COUNTY, IOWA



4th Ave

10' Wide
Easement

Main St

LEGEND



Easement



Property Boundary



Adjacent Parcel Boundary

NOTES:

1. THIS IS A GIS PRODUCT AND IS PROVIDED FOR VISUAL REFERENCE ONLY
2. ROUTE SUBJECT TO FINAL DESIGN.
3. ENTRY/EXIT POINT COORDINATES ARE APPROXIMATE LOCATIONS

DRAWN BY: TRC		TAX ID: 3299100 520 4TH AVE GRINNELL, IA 50112
CHECKED BY: TRC		
MAP DATE: 4/1/2026		
SCALE: 1" = 50'		
REV NO.	DATE	DESCRIPTION
A	4/1/2026	INITIAL ISSUE
B	5/11/2026	REVISED EASEMENT
DRAWING NO. 647679-3299100		PROJECT NO. 647679

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VICINITY MAP
N.T.S.

EXHIBIT "B"

SEC. 16 80N 16W NWNW

POWESHIEK COUNTY, IOWA



LEGEND

- Easement
- Property Boundary
- Adjacent Parcel Boundary

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RESOLUTION NO. 2026-102

A RESOLUTION AMENDING THE CITY OF GRINNELL EMPLOYEE SAFETY MANUAL

WHEREAS, the city of Grinnell Safety Employee Safety Manual is an official document governing and guiding the safety policies between the city of Grinnell and its employees, and

WHEREAS, it is necessary to amend the policy with specific updates and amendments as provided; and

WHEREAS, this policy has been reviewed and discussed by the City Council of the city of Grinnell; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the city of Grinnell does hereby adopt the City of Grinnell Employee Safety Policy Manual as amended effective July 6, 2026.

PASSED AND APPROVED this 6th day of July 2026.

SAM COX, MAYOR

ATTEST:

ALYSSA DEVIG, CITY CLERK/FINANCE DIRECTOR

Safety Manual Summary of Changes – Approved by employee safety committee June 16, 2026

Page 61

Changed Wastewater Director from Daniel Ramos to Jared Keenan

Page 74

Updated Program Administrators from employee names to employee titles



CITY OF GRINNELL

EMPLOYEE SAFETY MANUAL

APPROVED BY THE CITY COUNCIL
~~MARCH~~JULY 20256

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FORWARD

What is safety? The dictionary defines it as “freed from harm or risk and secure from threat of danger, harm, or loss.” The meaning of safety on the job means prevention and elimination of harm or risk to each individual employee. Safety is a very real situation especially when an accident happens to you, your family, friends or co-workers. Most accidents can be prevented, and this is the intent of this handbook- Accident prevention and acquiring a safety attitude.

The only way a good safety program works, is if everyone is aware and working towards an accident free workplace. It is our sincere hope that awareness of safety on-the-job will carry over into the home and all other areas of your life. After all is said, safety is being aware of your actions and not taking anything for granted.

The safety and health rules within this booklet are easy to follow or understand. This booklet, however, does not cover every situation. We need your help in identifying situations that could lead to an accident. Be aware and alert to potential accidents and let us know so new procedures or modifications can be made.

SAFETY IS FOR YOUR PROTECTION, BUT IT TAKES ALL OF US TO MAKE IT WORK.

Your Employee Safety Committee

GENERAL SAFETY RULES

Most of us do not consider our jobs hazardous, but like any occupation, you must use good judgment and care, to maintain a safe working environment. The most common types of accidents are slips and falls; back strain from lifting and handling heavy objects; and improper use of equipment. One of the best ways to avoid accidents is to know or to ask your supervisor the correct procedures before starting the work assignment. Carefully plan your work, especially non-routine assignments. You can save time and energy while avoiding hazards. The following safety guidelines are general in nature and will help you carry out your responsibilities safely. It is not a complete list and could be amended by need or at your suggestion.

1. Take care of injuries and report them at once. Small cuts and scratches can become infected unless cared for at once.
2. Work at a safe, sane pace—when you hurry, you forget about safety.
3. Do not attempt to give first aid to an injured person unless you have been trained to do so. Do not move a seriously injured person unless absolutely necessary.
4. Obey all warning tags and signs on equipment. Read instruction manuals or seek instruction BEFORE operating any machine or equipment.
5. Your Worker's Compensation coverage will not cover you for horseplay injuries.
6. The use of or possession of any intoxicating beverages or narcotics on the job is absolutely forbidden.
7. Correct all unsafe conditions or report them to your supervisor.
8. Keep work areas clean and orderly at all times. Poor housekeeping causes accidents and wastes time.
9. Use the correct tool and equipment for the job.
10. Wear proper safety equipment such as eye and ear protection, and safety hats as specified by safety policy.
11. Be considerate and concerned at all times for the safety of your fellow workers and general public.
12. Obey all safety rules and practices and take an active part in the safety of your fellow workers.
13. Remember to remind your fellow workers when they are working unsafely. You could save their life and they could return the favor someday.

WHAT TO DO IN CASE OF AN ON-THE-JOB ACCIDENT

EMPLOYEE - Report the injury at once and call "Company Nurse" (except FT police and fire) to seek proper treatment and protocol. If necessary, call an ambulance giving your name, the nature and location of the accident and the number of people needing assistance. If possible, meet the ambulance upon arrival to give immediate location of injured persons. Begin filling out the **EMPLOYEE INJURY OR ILLNESS NOTIFICATION FORM** and pass it on to your supervisor immediately. The form must be filled out within 24 hours.

SUPERVISOR – Secure all the facts concerning the accident. Include names, type of accident; how treated; suggestions for prevention of recurrence; what, if any damage to property was done. This information will be used to determine preventative measures. In case of an on-the-job accident, injury or sickness to an employee, secure all the necessary facts for your **EMPLOYEE INJURY OR ILLNESS NOTIFICATION FORM** and pass it to the City Offices within 24 hours.

COMPANY NURSE

As a member of the Iowa Municipalities Workers' Compensation Association, City of Grinnell employees (except FT police and fire) are required to report all potential work-related injuries using Company Nurse. Reporting claims through Company Nurse provides employees with access to 24-hour, 7 days a week claims reporting and medical recommendations (triage) from a registered nurse.

To report a claim through Company Nurse, call 1-888-770-0928 and use group code: IA164.

Employees that fail to report injuries to Company Nurse within 24 hours may be subject to discipline.

In the event of a serious injury or incident the City of Grinnell's Safety Committee Director shall be notified immediately. The location shall not be disturbed, or equipment removed, unless necessary to treat injured workers, prevent further injury or property damage. An investigation shall be conducted by the Safety Committee Director, his/her designee, or third party if deemed necessary. Examples of serious injury or incident:

- Falls from 6 feet or more
- Injuries requiring on scene treatment and/or transport by EMS
- Loss of consciousness
- Bone fractures
- Large Lacerations
- Amputations of any body part
- Trench or excavation collapses with injury or entrapment
- Any incident in which the employee is trapped, and co-workers are unable to extricate in a timely manner
- Major equipment failures

The aforementioned are merely examples of a serious injury or incident and are not intended to be all inclusive.

REPORTING SAFETY HAZARDS

It is the responsibility of every City employee to report any safety hazards or violations. Employees should report hazards and violations to their supervisor first. If no action is taken, the employee should report it to the City Safety Director. Any such complaints will be handled in strict confidence. Our purpose is to prevent accidents, not to punish anyone. Remember, if you fail to report a hazard or violation, a serious injury or death to a fellow worker or to yourself could occur.

ADDITIONAL REPORTING RESPONSIBILITIES

Breaks in sidewalks, deep holes in streets, missing or damaged road signs, malfunctioning streetlights, obstructions, hazards in any public areas such as the parks or pool, and other conditions

on city property which may cause an accident should be reported. Point these hazards out in writing to your supervisor. In this way you can contribute immeasurably to the welfare of Grinnell's citizens, including fellow workers, friends and family.

ACCIDENT PREVENTION SUGGESTIONS

Communicate suggestions to your supervisor concerning safety and elimination of hazards on the job. If you would rather, you may submit your suggestions to the Employee Safety Committee and your ideas will be given the same full consideration. The committee will review all safety suggestions for inclusion in the City's safety program.

DESIGNATED PHYSICIAN

All work-related injured employees are instructed to call Company Nurse to report the injury and will be directed, if necessary, to our designated physician at UnityPoint Grinnell Regional Medical Center.

MANAGEMENT RESPONSIBILITIES

In order for a safety program to attain the desired effectiveness, it must have continuous and aggressive influence from management. In general, the City's safety program will include education, inspection, analysis and enforcement of safety policies.

1. City management will provide the means to accomplish a safe working situation.
2. City management will enforce adherence to safety policies and procedures and will take disciplinary action against any employee who willfully disregards them.
3. City management will conduct safety inspections.
4. City management will investigate or cause to be investigated any and all reported accidents.
5. Management will establish and provide periodic safety training for employees.

SUPERVISOR RESPONSIBILITIES

Supervisors may delegate authority and assign responsibilities for most areas in their control, but the supervisor cannot delegate or assign away their responsibilities for accident prevention.

Supervisors have the responsibility of thoroughly instructing their personnel in the safe practices to be observed in their work situations. They will enforce safety standards to the utmost of their ability and authority. Supervisors will take the lead to eliminate any potential hazards and will set the example of good safety practices in all areas of their job. A supervisor must:

1. Take full responsibility for the safety of their employees.
2. Train, re-train and remind all employees, old and new, on the safe way to do their job.
3. Provide a copy of the Employee Safety Manual to each employee and review it with him or her.
4. Set a good example by working safely.
5. Make sure the necessary safety equipment and protective devices for each job are provided and used properly.
6. Instruct all employees in the use of safety equipment such as fire extinguishers, safety glasses, ear protection, etc.
7. Take prompt corrective action whenever unsafe conditions or actions are observed or reported.

Safety must not be put off until tomorrow.

8. Investigate thoroughly the causes of all accidents and take corrective action to prevent their recurrence. The supervisor will submit the EMPLOYEE INJURY OR ILLNESS NOTIFICATION FORM within 24 hours to the Safety Director.
9. Conduct frequent scheduled safety inspections of all work areas in order to improve housekeeping, eliminate unsafe conditions and encourage safe working practices.
10. Take safety into consideration whenever you revise procedures or purchase new equipment. Always read the enclosed instruction book before operating new equipment.
11. Check to see that all safety equipment is available and in proper working order.
12. Encourage safety suggestions and comments from employees. Adopt those that are feasible and thank them for the suggestions. Forward all suggestions to the Safety Director.
13. Pay attention and seek out current knowledge regarding improving safety techniques.
14. Avoid “blowing-up” as it causes a person to behave irrationally and accidents are most likely to occur at that time. Do whatever it takes to “cool-off” first before acting.

JOB SITE LEADER'S RESPONSIBILITIES

A Job Site Leader must become familiar with all safety procedures and correct use of equipment.

A Job Site Leader's best weapon for preventing accidents is to set a good example and enforce safe work habits and methods. A Job Site Leader will:

1. Insist safety procedures and rules are followed at all times and report habitual violators to the Supervisor.
2. To the best of their ability, identify and correct unsafe conditions at the job site.
3. Make sure all the necessary safety equipment is on hand and used by everyone.
4. Follow good housekeeping procedures at the work site.
5. See to it that all injuries are cared for properly and promptly.
6. Report all accidents to the Supervisor immediately.

EMPLOYEE RESPONSIBILITIES

All City employees are responsible for understanding and following safety rules and procedures that are established to prevent injuries to them and others. If you have a question about safety, use of equipment, or procedures be sure and ask your supervisor. Never attempt to do a task unless you fully understand what you are to do and how to do it. All employees have a great responsibility for prevention of accidents and are expected to:

1. Follow instruction. If you do not know the proper method of doing a job, ask your supervisor for safe job instructions.
2. Note unsafe conditions, correct them if possible and report them to you supervisor for permanent resolution.
3. Keep work areas clean and orderly because poor housekeeping causes accidents.
4. Use the right tool or equipment for the job and do not use defective tools or equipment.
5. Report all accidents to your supervisor immediately. If injured, seek or request medical treatment. Know emergency phone numbers.
6. Wear proper protective equipment such as eye and ear protection, and safety hats when necessary.
7. Obey all safety rules and practices and take an active part in the safety program.
8. Remind your fellow workers when they are working unsafely. You could save their life and they could return the favor someday.

HOUSEKEEPING

Some of us excuse our poor housekeeping habits by saying there isn't enough time to put things away or "things only appear messy, but I know where everything is." One of the most common accident categories is slipping, tripping and falling. Good housekeeping is maintaining an orderly, safe workplace, free of clutter and debris, where everything has a place and can be found when not in use. Also, good housekeeping can make a major contribution to improving productivity. Most people are not aware of the time lost "finding things" or the inefficiencies which result when trying to work in a cluttered area.

Psychologists tell us that an orderly environment significantly improves worker moral. It is also known that people will rarely clutter an already clean space. Clutter tends to appear in areas for which no one feels responsible. Make it your responsibility to keep your work area free of clutter. Supervisors must assign areas of overall responsibility to all individuals and inspect these areas daily. Remember, this is to help prevent accidents, so keep areas clean and clear.

ALL EMPLOYEES MUST:

- Keep aisles free of debris.
- Return tools and materials to their proper storage area immediately after use.
- Minimize the use of extension cords.
- Put all small tools away immediately.
- Clean up spills promptly but do not use highly flammable solvents-use prescribed solvents and cleaners.
- Remove ice, mud or snow from steps, walks, drives, ladders, and running boards immediately.
- Stack materials properly (see also lifting and carrying section)
- Do not allow materials to extend past the shelf or bin.
- Use pallets to even stacks when stacking uneven materials.
- Store excess lumber in a separate area, sorted by size with nails removed.
- Avoid stocking materials overhead.
- Store flammables in designated areas and in proper containers.
- Refill empty cans with gas immediately to prevent fume buildup.

SUPERVISORS MUST:

- Designate a proper place or storage space for everything.
- Provide sufficient tools for cleanup.
- Assign cleanup responsibilities and make sure work sites are cleaned before quitting time.
- Inspect the work areas for better housekeeping procedures.

LIFTING AND CARRYING

Back aches and injuries to the back are the single most common on-the-job injury. Fully two-thirds of the work force will, at some time, suffer from some type of back pain. In many cases, this injury was caused by an incorrect method of lifting or carrying materials. Improper lifting accounts for nearly one-quarter of ALL occupational injuries and is the most frequently reported injury to persons doing street and solid waste work.

Learning to lift correctly is only a part of preventing back injuries. Understanding your “lifting limitations” is the other part. Know how much you can safely lift without straining yourself.

Another aspect is your physical conditioning. If you are going to be lifting all day long, such as solid waste collection, be sure and do warm-up exercises prior to the start of your workday. Most injuries occur at the beginning of the workday and can be prevented by being properly warmed-up. Studies have also shown that weak abdominal muscles are directly connected to back injuries. Doing sit-ups prior to the start of solid waste collection can combine warming up and strengthening abdominal muscles. Doing this will avoid needless pain and suffering.

ALL EMPLOYEES SHOULD:

- Be encouraged to do warm-up exercises before starting work.
- Rock the load to estimate its weight prior to lifting. It is not advisable to lift over half your body weight.
- Use help to lift bulky objects. Use a dolly, crane hoist or get a co-worker to help.
- Inspect the object to be lifted for slivers, jagged and sharp edges.
- Wipe off greasy, wet, slippery or dirty objects before lifting them.
- Position feet correctly – place one foot in the intended direction of movement and the other in a position where it can give support and thrust to the body. This will prevent loss of balance and twisting of the back.
- Keep your back relatively straight and bend at the knees.
- Bend over slightly, but do not bend your back in an extreme curve to lift. Pull the load close to your body when lifting a load that is too large to pass between the knees.
- If you are going to lift and carry a compact load, squat down and straddle the object with your knees, keep your back relatively straight, pull the load toward your body and use your leg muscles to help lift the load. Remember your leg muscles can lift four times what your back muscles can lift.

Grasp the load correctly, keeping fingers away from pinch points.

- A. With boxes; at the alternate top and bottom corners.
- B. With material; alternate corners, one shoulder and upper arm.

Move as smoothly as possible and never run. If a load interferes with normal walking, get help. Keep work areas cleared to avoid tripping (remember, good housekeeping), and keep a clear view over the load. Use extra caution when walking on ice, snow or mud.

Never turn at the waist to change direction or to put an object down.

Set the load down close to your body or put the load down on the rear of a shelf, then slide it back.

In team lifting, adjust the load so it is level. Lift, walk and set down in unison. Call out commands of “lift”, or “set down”, if more than two are involved.

SUPERVISORS SHOULD:

Relocate storage areas, when possible, to the most convenient location so carrying distances can be minimized.

Analyze current procedures to see if lifting can be reduced or eliminated.

Provide proper lifting aids and instruct employees in their safe use.

GENERAL DRIVING RULES

Many of you will drive City vehicles during the course of your employment. Almost all of you drive a motor vehicle daily. More than 50,000 people die each year as a result of vehicular accidents and several thousand are injured or disabled. Defensive driving and common sense will usually cover most situations.

ALL DRIVERS WILL:

- Be licensed and pre-qualified operators of the vehicle to which they are assigned to drive.
- Come to work fit to drive. (Sick drivers may be relieved from duty and fatigued drivers could be considered dangerous.)
- Check brakes, steering, hydraulics, cables, fluid levels, exhaust, tires, and controlling equipment.
- Check safety equipment such as lights, flashers, mirrors, horn and wipers.
- Position all adjustments for safe driving before starting the vehicle, including inside and outside mirrors and seat position.
- Keep the vehicle clean, inside and out. A vehicle is more visible to other drivers when clean. Keeping it clean on the inside aids in safety, appearance and attitude. (Remember housekeeping) Also clean the windshield and glass inside and out to take advantage of visibility. Clean dirt and road film from headlights, taillights, running lights and inside gauges.
- Refrain from eating and drinking while driving. It is difficult to do two things at once, especially since driving involves so many functions. Be safe and concentrate on driving.
- Stay within posted speed limits and slow down when conditions are difficult (snow, ice, fog, rain, etc.)
- Never drink alcoholic beverages while on duty. The punishment is immediate dismissal.
- DO NOT assume the right-of-way. Let the other driver go first. Be courteous, yield and stop! It is better to be alive than right and dead.
- Keep from tailgating. Allow extra distance when conditions are poor.
- Always signal intentions at least 100 feet in advance and avoid sudden braking.
- Before backing, use mirrors, and if necessary, when rear view is obstructed, use a spotter.
- Turn on low beam headlights during dark periods of the day, such as during rain, snow and fog. It is recommended that headlights should be on one-half hour before sunset and one-half hour after sunrise. Parking lights designate a vehicle is parked. Never drive with parking lights on.
- Remember to buckle up and save your life.

SUPERVISORS WILL:

- Set a good example and obey all the aforementioned safety procedures.
- Instruct vehicle operators on what types of maintenance and minor repairs they are allowed to make on vehicles. (All other repairs should be made by trained personnel or service representatives.)

- Watch carefully for alcohol or drug abuse by an employee. Any supervisor who knowingly permits an employee to work under the influence is open to disciplinary action and possible personal liability.
- Make sure your employees follow all safety procedures. Safety only works when supervisors are involved. Be involved and save someone from a possible serious injury or even death. It could be your family or friends involved in a traffic accident. Insist on safe driving by your fellow workers.

PERSONAL PROTECTIVE EQUIPMENT – GENERAL

Many tasks you will be doing are potentially dangerous but knowing what you are doing with proper safety instruction, common sense, planning and foresight will greatly minimize your chances of being injured. Add to this the use of personal protective equipment and you will virtually eliminate any chance of injury. Is wearing protective glasses a nuisance? Possibly, but think of how much of a nuisance it would be to lose an eye. Protective equipment does not protect you unless it is used and used properly. It is considered a serious violation of safety procedure to ignore protective equipment.

EMPLOYEES WILL:

- Be provided with and wear eye and face protective equipment when operating or using the following, but not limited to the following:
 - A. Shop-type machines such as grinders, lathes, drills, saws, compressed air, etc. B. Welding.
 - C. Chemicals or other hazardous substances.
 - D. When working in automotive or equipment maintenance areas or woodworking activities.
- Use traffic safety vests or equivalent protection when working in traveled area. Examples would be road construction, sewer repair, etc.
- Wear protective hard hats under labor-type conditions where a blow to the head is possible. Examples could be construction, overhead work, street work, sewer work, trenching, etc. OSHA requirements are: "Employees working in areas where there is a possible danger of head injuries from impact, or falling or flying objects, or from electrical shock or burns, shall be protected by protective helmets."
- Take care in the use of gloves. Gloves can protect your hands and even improve your grip, but should never be worn around machinery on motion or portable power tools (drills, etc.) Rings, watches or any metal jewelry are especially dangerous if worn around electrical equipment and machinery in motion.
- Take care in wearing beards. ALL city employees, in the course of employment, who may become exposed to chlorine gas or other deadly gas situations, in which respirator protection will be needed, shall not wear a beard. This is because a proper seal on the face piece cannot be obtained and a serious accident, illness or death could occur.
- Learn the proper use of fire extinguishers and what types can be used on particular fires.
- Wear hearing protectors (earmuffs or plugs) in the vicinity of equipment that have excessive noise levels. Such equipment would be generators, compressors, jack hammers, motorized equipment, etc.
- Use full eye protection in the area of equipment that creates hazards to the eyes. (Jack hammers, grinding wheels, wood working, etc.)
- Use protective equipment for specific situations or tasks. These could include gloves, aprons, respirators, air breathing apparatus, safety belts and lines, life jackets, safety nets, and various clothing for inclement weather.

SUPERVISORS WILL:

- Set an example by wearing and using appropriate protective apparel.
- Educate employees on the need to use the proper personal safety equipment.
- Make the decision to use protective equipment and enforce these decisions. Any supervisor who knowingly permits an employee to work without proper equipment is open to possible personal liability and disciplinary action.

Required Programs – Based on Employer Assessment of Workplace Hazards

OSHA regulation Section 1910.133 – **Eye and face protection**

Suitable eye protectors (safety glasses, goggles, face shields, wire mesh masks, etc.) must be provided where there is potential for injury to the eyes or face from flying particles, molten metal, liquid chemicals, acids or caustic liquids, chemical gases or vapors, body fluids, potentially injurious light radiation or a combination of these in Compliance with OSHA 1910.133.

1. Introduction

1.1. Purpose:

This standard rule establishes practices and procedures regarding the purchase and use of prescription and non-prescription protective eye and face protection for employees.

1.1.1 Appropriate eye and/or face protection is required when employees are in areas where there is a risk of exposure to eye and face hazards from flying particles, molten metal, liquid chemicals, acids, caustic liquids, chemical gases or vapors, or potentially injurious light radiation.

1.1.2 Eye protection must satisfy the requirements of the most recent version of the American National Standards Institute (ANSI) Z87.1.

1.1.3 A hazard assessment must be conducted to determine the appropriate type of eye and face protection.

2. Responsibility

2.1. Department/ Supervisor:

2.1.1. Each department is responsible for maintaining and updating their specific hazard assessment that outlines required personal protective equipment.

2.1.2. The department must enforce the use of eye and face protection and all other required personal protective equipment.

2.1.3. Approve the initial purchase and replacement of safety glasses.

2.1.4. Provide non-prescription safety glasses to all employees required to use eye protection.

2.2 Employees:

2.2.1. Assist in conducting hazard assessments for the determination of personal protective equipment.

2.2.2. Employees issued safety glasses will be required to wear them at all times when they are exposed to potential eye hazards as identified in the hazard assessment.

- 2.2.3. Store safety glasses and other eye and face protection in a location at work that is free from dirt, dust, chemicals, and other hazards that may damage them.
- 2.2.4. Read, understand and follow all protocols, including manufacturer's recommended care and maintenance of eyewear.

3. Procedures/Guidelines

3.1. Acquiring Non-prescription Safety Glasses:

- 3.1.1 Upon initial assignment to a position requiring safety glasses, the employee will be provided with one set of non-prescription safety glasses along with any other personal protective equipment required.

- 3.1.1.1. It is recommended that the employee be allowed to choose from several styles, as style and comfort are factors in ensuring that employees wear safety equipment.

- 3.1.2. Replacement for lost or damaged safety glasses will be acquired through the employee's supervisor.

- 3.1.2.1. The employee will be responsible for the purchase of replacement safety glasses that are lost or damaged due to the employee's negligence.

- 3.2. If the employee wears prescription glasses the employee will be issued non-prescription glasses to be worn over non-safety prescription glasses.

- 3.2.1. The following procedure must be followed to purchase prescription safety glasses:

- 3.2.1.1. The employee must obtain approval from his/her supervisor.

- 3.2.1.2. The employee will schedule and pay for an eye examination if he/she does not have a current prescription.

- 3.2.1.3. The employee is responsible for the cost of the examination, glasses, and fitting.

3.3. Return of Safety Glasses

- 3.3.1. Eye protection devices issued to the employee remain the property of the City of Grinnell and are to be returned when the use of the device is no longer necessary.

- 3.3.1.2. Upon termination of employment or transfer to another position that does not require the use of safety glasses, the employee shall turn in his/her safety glasses and all other personal protective equipment as part of the termination/reassignment process.

- 3.3.2. Eye protective devices must be thoroughly cleaned and disinfected before being issued to another person.

- 3.3.2.1. Disinfection can be conducted with isopropyl alcohol wipes followed by soap and water or thorough cleaning with a disinfectant solution.

3.4. Contact Lenses:

- 3.4.1. The National Society to Prevent Blindness points out that contact lenses do not provide eye protection in the industrial sense and must be worn only in conjunction with approved safety eyewear.

OSHA regulation Section 1910.134 – **Respiratory Protection**

Devices such as dust masks, canister respirators, self-contained breathing apparatus or other such apparatus must be provided to employees that are exposed to harmful dust, fogs, fumes, mists, gases, smoke, sprays, or vapors. Persons working in oxygen deficient, or oxygen enhanced atmospheres must also be protected. Persons using the devices must be fit-tested to the device, tested to see if they are physically able to use the devices, and trained in the use and care of the devices.

OSHA regulation Section 1910.135 – **Head Protection**

Employees working in a location where there is danger of being struck in the head by falling objects or other dangers from above such as electrical hazards must wear head protection. The head protection must meet the requirements of American National Standards Institute (ANSI) Z89.1-1986.

OSHA regulation Section 1910.136(a) – **Foot Protection**

General requirements. The employer shall ensure that each affected employee uses protective footwear when working in areas where there is a danger of foot injuries due to falling or rolling objects, or objects piercing the sole, or when the use of protective footwear will protect the affected employee from an electrical hazard, such as a static-discharge or electric-shock hazard, that remains after the employer takes other necessary protective measures.

1. Introduction

1.1. To ensure the safety of employees, appropriate protective footwear must be worn by all employees when working in areas where there is a danger of foot injuries due to falling or rolling objects that could crush the foot, objects that could pierce the sole, and where the employee's feet are exposed to electrical hazards.

1.2. Requirements for Foot Protection

1.2.1 Appropriate foot protection is required when employees are in areas where there is a danger of foot injuries due to falling and rolling objects, slip hazards or objects piercing the sole, and where employees are exposed to electrical hazards.

1.2.2. Rubber boots with toe protection are recommended for employees working in flooded trenches or other locations where ordinary over-the-shoe protection would be inadequate to insure that the employee's feet would remain dry.

2. Responsibility

2.1.Department/Supervisor:

2.1.1. Each department is responsible for maintaining and updating their specific hazard assessment that outlines required personal protective equipment.

2.1.2. The department must enforce the use of protective footwear and all other required personal protective equipment.

2.2.Employees:

2.2.1. Employees whose job duties require protective footwear will be required to obtain safety shoes before beginning work in any hazardous situation where foot injury is possible.

2.2.2. Once a job has been designated as requiring safety shoes, employees will not be allowed to work without the required foot protection.

2.2.3. If required, protective footwear shall be worn at all times to complete the employment duties assigned.

2.2.4. Protective footwear is the responsibility of the employee.

3. Procedure
 - 3.1. Standards:
 - 3.2. Protective footwear shall comply with ASTM standards: F2412-05 "Standard Test Methods for Foot Protection" and F2413-05 "Standard Specification for Performance Requirements for Foot Protection."
 - 3.3. A hazard assessment is required of the employee's workplace to determine required personal protective equipment. The department must maintain a copy of the hazard assessment. A list of specific employees shall be maintained by the department to verify protective footwear has been purchased for their employee(s).
4. Purchasing:
 - 4.1. Employees must have approval from their supervisor or the City of Grinnell prior to the purchase of protective footwear.
 - 4.2. When protective footwear is a requirement of the job, the City of Grinnell will reimburse the employee for the purchase, with the following parameters:
 - 4.2.1. No more than one pair of protective footwear can be reimbursed per fiscal year (July 1st – June 30th) at the current reimbursement rate of \$100 per pair.
 - 4.2.2. The employee is responsible for any additional expenses associated with the purchase of safety shoes.
 - 4.2.3. The employee must present the original receipt for reimbursement.
 - 4.2.4. The City of Grinnell will provide employees with \$100 towards the purchase of protective footwear if protective footwear is a requirement for the duties assigned. An employee who chooses to purchase their protective footwear from Brown's Shoe Fit in Grinnell can go directly to Brown's and purchase their protective footwear. The employee will be given a 10% discount towards the purchase. Any amount over \$100 the employee will pay directly to Brown's. Brown's will then bill the City of Grinnell for the remaining \$100. If an employee chooses to purchase their protective footwear from Theisen's in Grinnell the supervisor can charge that purchase to receive tax free and a 10% discount plus the contribution of \$100 from the city of Grinnell. Any amount remaining above the \$100 amount at either store will need to be paid by the employee the day of purchase.
 - 4.2.5. An employee required to wear protective footwear shall be entitled to receive reimbursement of up to \$100 per fiscal year beginning July 1, for the purchase of such protective footwear excluding shipping costs, taxes, and any other surcharges.
 - 4.2.6. If the safety portion of the footwear is compromised while performing the employees' assigned duties, they shall be eligible for up to \$100 reimbursement during the fiscal year.
 - 4.2.7. It is mandatory that all necessary City of Grinnell employees purchase protective footwear as required based upon their job duties. Once purchased it is also mandatory that they wear their protective footwear when required. If a City of Grinnell employee is caught without proper foot protection when required, they shall be subject to appropriate discipline.
5. Exceptions
 - 5.1. Employees who cannot wear conventional protective footwear for medical reasons must obtain documentation from their personal physician and submit a formal exception request to their supervisor.
 - 5.1.1. The City of Grinnell will review the documentation to verify that there is a medical condition precluding the use of conventional protective footwear. If the request is approved, the employee will be provided alternative protective footwear at the same reimbursement rate as with conventional protective footwear. If the condition is not approved, the employee may appeal to the City Manager.
 - 5.2. A medical exception does not preclude the need for some type of protective footwear.
 - 5.3 If employees are exposed to a hazard, then they still must be protected or otherwise removed from the exposure risk (i.e., reassignment).

OSHA regulation Section 1910.137 – **Electrical Protective Equipment**

Persons involved in power generating or power distribution construction and maintenance must be protected from shock, electrocution and burn hazards.

OSHA regulation Section 1910.138 – **Hand Protection**

Workers hands and arms must be protected from cuts, burns, chemicals, bodily fluids and other recognized hazards. Proper hand wear must be selected for the task. Material safety data sheets specify the type of hand wear needed for handling various chemicals.

OSHA regulation Section 1910.139 – **Respiratory Protection for M. tuberculosis**

Respiratory protection must be provided for persons working in locations where exposure to tuberculosis may be encountered. This is an issue for law enforcement and public health personnel.

OSHA regulation Section 1910.95 – **Occupational Noise Exposure – Hearing Conservation**

Hearing protection must be provided for persons exposed to noise levels exceeding limits set forth in

1910.95. The noise level of the workplace must be measured to determine if hearing protection is required. Employees must be tested for hearing capacity to establish a base line for use when succeeding tests are made. The employer must furnish ear protection that will diminish the noise to acceptable levels. Foam earplugs, ear “muffs”, or other suitable method may be used to reduce noise exposure when no other way to reduce the noise level is possible.

Employees’ hearing must be tested annually and compared to the base line test to see if the hearing conservation program is effective. If the tests reveal further hearing loss, the employer must make every effort to further reduce the noise level exposure to the employee.

ADDITIONAL SUBJECTS

Any additional subjects you feel could be covered should be suggested to your supervisor and the Safety Committee Director.

Hearing Conservation

Noise Audits

All locations and equipment must be audited annually to determine if it exceeds 85 decibels (db).

All locations and equipment that exceed the 85 db limit shall be conspicuously marked to notify employees of the risk.

A list of all locations and equipment that exceeds the limit shall be maintained by the program administrator.

Noise audits will be conducted using:

- Sound level meter (multiple samples taken throughout workday)
- Noise dosimeter (for employees working in numerous locations)
- Equipment manufacturer's noise specifications

Employees will be given the opportunity to observe noise audits monitoring and will be notified of noise audit results.

Audiometric Testing

1. Audiometric testing will be performed on all employees whose exposures equal or exceed an 8-hour time-weighted average (TWA) of 85 decibels (Action level).
2. Audiometric testing will be provided at no cost to employees.
3. Audiometric testing will be performed by a licensed or certified audiologist, otolaryngologist, or other physician, or by a technician who is certified by the Council of Accreditation in Occupational Hearing Conservation, or who has satisfactorily demonstrated competence in administering audiometric examinations. A technician who performs audiometric tests must be responsible to an audiologist, otolaryngologist or physician.
4. Baseline Audiogram
 1. A baseline audiogram will be conducted within six months of an employee's first exposure at above the action level in order to establish a valid baseline audiogram against which subsequent audiograms can be compared.
 2. Mobile test van exception. Where mobile test vans are used to meet the audiometric testing obligation, the City of Grinnell will obtain a valid baseline audiogram within one year of an employee's first exposure at or above the action level. Where baseline audiograms are obtained more than six months after the employee's first exposure at or above the action level, employees will wear hearing protectors for any period exceeding six months after first exposure until the baseline audiogram is obtained.
 3. Testing to establish a baseline audiogram will be preceded by at least 14 hours without exposure to workplace noise. Hearing protectors may be used as a substitute for the requirement that baseline audiograms be preceded by 14 hours without exposure to workplace noise.
 4. The program administrator will notify employees of the need to avoid high levels of non-occupational noise exposure during the 14-hour period immediately preceding the audiometric examination.

5. Audiograms will be conducted at least annually after obtaining the baseline audiogram for each employee exposed at or above an eight-hour time-weighted average of 85 decibels.
6. The City of Grinnell will maintain a record of all employees audiometric test records. This record will include:
 1. Name and job classification of the employee.
 2. Date of the audiogram.
 3. The examiner's name.
 4. Date of the last acoustic or exhaustive calibration of the audiometer.
 5. Employee's most recent noise exposure assessment.

Engineering Controls

Whenever possible and feasible, every effort will be made to purchase reduced noise equipment. When practical, equipment may be modified to reduce noise to a level below the 85 db threshold.

Administrative Controls

Table G-16(a) indicates the total time of exposure permitted at each noise level without hearing attenuation. Supervisors must make sure employees are not exposed to noise beyond the permitted total time of the sound level.

Permissible Noise Exposures
29CFR 1910.95 Table G-16(a)

Duration (Hours)		Sound Level Slow Response
16.0		85
13.9		86
12.1		87
10.6		88
9.2		89
8.0		90
7.0		91
6.2		92
5.3		93
4.6		94
4.0		95
3.5		96
3.0		97
2.6		98
2.3		99
2.0		100
1.7		101

Duration (Hours)		Sound Level Slow Response
1.5		102
1.4		103
1.3		104
1.0		105

Hearing Protectors

The City of Grinnell shall ensure that hearing protectors are worn:

1. By any employee who is subjected to sound levels equal to or exceeding an eight-hour TWA of 90 db.
2. By any employee who has experienced a persistent standard threshold shift and who is exposed to eight-hour TWA of 85 db or greater.
3. By any employee who has not had an initial baseline audiogram and who is exposed to eight-hour TWA of 85 db or greater.

Employees will be given the opportunity to select their hearing protectors from a variety of suitable hearing protectors at no cost to them.

Employees will be held accountable for properly using and maintaining the equipment furnished.

Employee Information and Training

Training will include:

- a. The effects of noise on hearing
- b. The purpose and use of hearing protectors
- c. Advantages and disadvantages of various types of hearing protectors
- d. Instruction in the selection, fitting, use and care of protectors
- e. The purpose of the audiometric testing and an explanation of testing procedures
- f. Who to contact for more information

Training should be conducted by a competent person as demonstrated by knowledge and experience. The name of the trainer, qualifications, training materials used, course content and date of training shall be documented.

Record Keeping

Noise exposure records will be retained for two years. Audiometric tests records will be retained for the duration of the affected workers' employment.

Violation of Hearing Conservation Program

Employees who violate the hearing conservation program procedures will be disciplined according to the personnel policy. Employees will also be required to attend retraining on the procedures or policies that were violated.

HAZARDOUS CHEMICALS RIGHT TO KNOW ACT

An Explanation of Right-to-Know Law – State and Federal Versions

The final Hazard Communication Standard was published in the Federal Register on November 25, 1983. Cities were exempted from compliance to the federal legislation. On November 25, 1985, chemical manufacturers, importers, and distributors were required to label shipping containers of hazardous chemicals and to provide Safety Data Sheets (SDS) to customers. On May 25, 1986, employers were to have completed in-house responsibilities relating to training, a Hazardous Communication Program, labeling, warnings and make SDS available to employees. Again, cities are exempt from the federal provisions.

State Law 455D (Administrative Code 110 to 140)

The purpose and scope of Iowa Code Chapter 455D is to provide employers and employees information concerning the hazards of all chemicals used by the City. State Law affects almost all employers in Iowa and went into effect November 1, 1986. Iowa Law is almost identical to federal law, except that it covers all employers including cities. The Right-To-Know Act is based on provision of information, which includes a comprehensive hazards communication program. The program will include container labeling and other forms of warning, SDS and employee training. Additionally, all employees will be given access to Chapter 110 and 120 of the Bureau of Labor's Administrative rules.

Workers Right-To-Know (Division II 455D Iowa Code)

1. Employees of the City have the right-to-know and are informed about hazardous chemicals, which they may be exposed to in the workplace along with potential health hazards and proper handling techniques.
2. Employers must provide training to all employees who come into contact with or could be potentially exposed to hazardous chemicals. Training is to include: 1) methods and observation that may be used to detect the presence of or release of hazardous chemicals; 2) The physical health hazard of chemicals to include effects of chronic or acute exposure; 3) Measure employees can use to protect themselves; 4) Details of the Hazard Communication Program including explanation of labeling system and SDS. In addition, special training must be provided to temporary help or present employees working in a temporary position, which involves contact with hazardous chemicals.

Right-to-Know Rules – Iowa Bureau of Labor

Chapter 110-120 - These two chapters are available to all employees and your individual supervisors as to their location will inform you.

The following is a brief overview of Chapter 110-120

1. The general purpose of the Act is given along with several expectations and definitions, which are similar to previously, provided information. The main objective is information to employees about hazardous chemicals they could come into contact.
2. Chapter 110- Chemical manufacturers shall evaluate chemicals, which they produce or distribute to determine if they are hazardous. Employers are not required to evaluate chemicals. Once a chemical is determined to be hazardous, the manufacturer or distributor shall insure that each container of hazardous chemicals is labeled, tagged or marked with the following information:
 - a. Identity of the chemical.
 - b. Appropriate warnings.
 - c. Name and address of responsible party.

Employers are not responsible for marking hazardous chemicals. Chemical manufacturers must obtain, develop and supply SDS to the City. The SDS must not have any blanks and must be kept current. These are not the responsibilities of the City.

3. Chapter 120- The City must provide employees with information and training of hazardous chemicals in their workplace prior to initial assignment and whenever a new hazardous chemical is introduced.
4. Training can be presented in any format but must be provided on the City's time. Attendance is required and those unable to attend cannot return to work until training has been completed. However, this provision is only valid after November 1, 1986. Employees will be interviewed and possibly tested on the material presented.

Employees have the responsibility to identify the hazards before you start a job- read the labels, warnings and SDS. Once read, respect all precautions and don't take chances. If you are in doubt or don't know what the chemical is you have encountered, ask your supervisor prior to continuing. Know in advance what could go wrong and what to do about it. Hazard Communication can only protect you if you read the labels, SDS; know where to find information about the chemicals; follow warnings and instructions; use protective clothing and equipment; learn emergency procedures, and practice sensible, safe work habits.

Hazard Communication Program

This is a comprehensive six-part program to insure and safeguard employees' health by providing a guide for compliance to the state law and OSHA.

The scope of the program is to provide the means for transmission of information to let employees know what hazardous chemicals they might be exposed. This will include a list of all hazardous chemicals; appropriate labels and marking of hazardous chemicals; SDS for all person; and training of employees.

The first part of our six-point program is Chemical Listing. All chemicals used and stored by the City will be inventoried and listed to determine which are hazardous. Also, all chemicals ordered will include within the P.O. a request for a SDS and proper labeling.

The second part is Labeling and Placarding. All containers of hazardous chemicals, regardless of size, will be labeled or signed. The original labels must not be removed unless a different material is substituted. All labels must include the name of the substance in the container, hazard warnings and name and address of the manufacturer or distributors list. The exception to this is the portable container rule: if you fill a portable container from a larger labeled container and use it yourself on your shift it does not have to be labeled.

The third part is Training: All employees will be trained along with volunteers or anyone coming into contact with hazardous chemicals. This training is to take place prior to beginning the job or prior to working with a hazardous chemical for the first time. Contractors must be notified prior to them working around our hazardous chemicals and they must notify us prior to exposing City employees to hazardous chemicals.

Community Right-to-Know

All information on hazardous chemicals will be made available to the public upon request during normal business hours. Copies of information can be obtained at our current copy charge rates.

Emergency Response

The City will submit a list of all hazardous chemicals, which are present in significant amounts to the Grinnell Fire Department by certified letter. This list is to be updated as the materials in use change. Also, the Bureau of Labor must approve this arrangement.

Finally, records must be kept including hazardous chemical lists; the location of SDS and employee training records.

This completes the review of our Hazardous Communication Program.

The rest of employee training will include availability and interpretation of SDS; labeling procedures; physical and health hazard; protective procedures to include detection and observance of hazardous chemicals; protective equipment required and procedures for non-routine tasks. Supervisors because of the many different hazardous chemicals each department could come into contact will provide this training.

EXPOSURE CONTROL PLAN

The Model Exposure Control Plan is intended to serve employers as an example exposure control plan which is required by the Bloodborne Pathogens Standard. A central component of the requirements of the standard is the development of an exposure control plan (ECP).

The intent of this model is to provide small employers with an easy-to-use format for developing a written exposure control plan. Each employer will need to adjust or adapt the model for their specific use.

The information contained in each facilities publication is not considered a substitute for the OSH Act or any provisions of OSHA standards. It provides general guidance on a particular standard- related topic but should not be considered a definitive interpretation for compliance with OSHA requirements. The reader should consult the OSHA standard in its entirety for specific compliance requirements.

POLICY

The City of Grinnell is committed to providing a safe and healthful work environment for our entire staff. In pursuit of this endeavor, the following exposure control plan (ECP) is provided to eliminate or minimize occupational exposure to bloodborne pathogens in accordance with OSHA standard 29 CFR 1910.1030, "Occupational Exposure to Bloodborne Pathogens."

The ECP is a key document to assist our firm in implementing and ensuring compliance with the standard, thereby protecting our employees. This ECP includes:

- * Determination of employee exposure
- * Implementation of various methods of exposure control, including:
 - Universal precautions
 - Engineering and work practice controls
 - Personal protective equipment
 - Housekeeping
- * Hepatitis B vaccination
- * Post-exposure evaluation and follow-up
- * Communication of hazards to employees and training
- * Recordkeeping
- * Procedures for evaluating circumstances surrounding an exposure incident

Cardiopulmonary Resuscitation (CPR) & Automated External Defibrillator (AED)

All employees are required to be trained in CPR and AED every two years. Not all employees are required to be certified by the American Heart Association or the American Red Cross unless their job description requires them to be. Employees participating in auditing classes, non-certification classes, will not incur an expense to take the training.

Automated External Defibrillators are located at the Drake Community Library and the Grinnell Mutual Family Aquatic Center. When the aquatic center is closed the machine is located at the Grinnell Athletic & Recreation Center with the Parks and Recreation Department.

First Aid Supplies

First Aid supplies such as gauze, Band-Aids, breathing barriers, gloves should be available to all employees and the public inside a city owned or leased property. The supply of these materials should be checked often and restocked as necessary.

Excavations

The person designated as the competent person on an excavation site shall have the authority to stop all work to correct or eliminate dangerous conditions.

The competent person shall be responsible for the following:

1. inspection of excavation site prior to digging
2. call **One Call**
3. conducting appropriate soils tests (*See soils analysis checklist form-page 7*),
4. inspecting equipment
5. determining appropriate protection plans
6. installation of shoring or trench boxes
7. monitoring water removal if necessary
8. testing for hazardous atmospheres if necessary
9. daily inspections or inspections after changing conditions (*See daily trenching log-page 9*)
10. compliance by employees with safety rules
11. maintaining documentation of inspections and tests

Employee Information and Training

In addition to employees with competent person training, any employee working at an excavation site or those who supervise employees working at an excavation site shall receive training as required by Section 1926.650. Training will include:

- g. an overview of Section 1926.651- (*See Appendix A- page 14*)
- h. role of competent person at excavation site
- i. the details of this program
- j. measures employees must use to protect themselves from hazards
- k. overview of protective systems available to employees and correct installation
- l. who to contact for more information

Training will be conducted by a competent person as demonstrated by knowledge and experience. The name of the trainer, qualifications, training materials used, course content and date of training shall be documented. **Every employee shall be trained prior to working at an excavation site and retrained annually.**

Protective Systems

The person that is designated as the competent person for an excavation site shall determine the appropriate protective system for that excavation site. In addition to sloping, other protective systems available for use are listed in the protective system form.

For all excavations 20 feet or deeper, a registered engineer shall design the protective system.

Violation of Excavation Safety Program

Employees who violate the excavation safety procedures will be disciplined according to the personnel policy. Employees will also be required to attend retraining on the procedures or policies that were violated.

Permit Required Confined Spaces Entry Program

Confined spaces evaluations and inventory

A competent person shall inspect and inventory all work locations to determine if confined spaces as defined by Section 1910. 146 exist. A copy of the inventory shall be attached to the written procedures and updated as needed.

Definitions

- "Confined space" means a space that:
 - (1) is large enough and so configured that an employee can bodily enter and perform assigned work; and
 - (2) has limited or restricted means for entry or exit (for example, tanks, vessels, silos, storage bins, hoppers, vaults, and pits); and
 - (3) is not designed for continuous employee occupancy.
- "Permit-required confined space (permit space)" means a confined space that has one or more of the following characteristics:
 - (1) contains or has a potential to contain a hazardous atmosphere.
 - (2) contains a material that has the potential for engulfing an entrant.
 - (3) has an internal configuration such that an entrant could be trapped or asphyxiated by inwardly converging walls or by a floor which slopes downward and tapers to a smaller cross-section; or
 - (4) contains any other recognized serious safety or health hazard.
- "Attendant" means an individual stationed outside one or more permit spaces who monitors the authorized entrants and who performs all attendant's duties assigned in the employer's permit space program.
- "Authorized entrant" means an employee who is authorized by the employer to enter a permit space.
- "Entry" means the action by which a person passes through an opening into a permit-required confined space. Entry includes ensuing work activities in that space and is considered to have occurred as soon as any part of the entrant's body breaks the plane of an opening into the space.
- "Entry permit (permit)" means the written or printed document that is provided by the employer to allow and control entry into a permit space and that contains the information required by this section.
- "Entry supervisor" means the person (such as the employer, foreman, or crew chief) responsible for determining if acceptable entry conditions are present at a permit space where entry is planned, for authorizing entry and overseeing entry operations, and for terminating entry as required by this section.

NOTE: An entry supervisor also may serve as an attendant or as an authorized entrant, as long as that person is trained and equipped as required by this section for each role he or she fills. Also, the duties of entry supervisor may be passed from one individual to another during the course of an entry operation.

- "Hazardous atmosphere" means an atmosphere that may expose employees to the risk of death, incapacitation or impairment of ability to self-rescue.
- Other definitions can be found in the attached copy of the Section 1910.146 standard.

Lockout/tagout procedures

If the hazard evaluation determines that lockout or tagout procedures are required to safely perform a task in a permit required space; employees shall refer to the *entity's* lockout /tagout policy for proper procedures.

Hazardous communications

If hazardous substances are present in the confined space during entry (i.e., cleaning chemicals), a copy of the MSDS for the substances must be available at the entry site.

Employee Information and Training

Any employee authorized or affected by entry into a permit required confined space shall receive training as required by Section 1910.146(c) (7). Training will include:

- m. an overview of Section 1910.146, *See Appendix A, page 10*,
- n. the details of this program,
- o. general hazards associated with confined spaces in the workplace,
- p. the selection and use of proper personal protective equipment,
- q. explanation of permit system,
- r. duties of entrants and attendants, s. recognizing hazards,
- t. proper use and care of atmospheric testing equipment including field calibration,
- u. emergency response procedures, and
- v. use of emergency rescue equipment.

A competent person as demonstrated by knowledge and experience shall conduct the training. The name of the trainer, qualifications, training materials used, course content and date of training must be documented.

Emergency response team

Before a permit required confined space entry, the emergency rescue team must be notified.

The rescue team shall practice making permit space rescues at least once every 12 months, by means of simulated rescue operations in which they remove dummies, manikins or actual persons from the actual permit spaces or from representative permit spaces. Representative permit spaces shall, with respect to opening size, configuration and accessibility, simulate the types of permit spaces from which rescue is to be performed.

Violation of permit required confined spaces program

Employees who violate the permit required confined spaces procedures will be disciplined according to the personnel policy. Employees will also be required to attend retraining on the procedures or policies that were violated.

PORTABLE FIRE SUPPRESSION

General Requirements

- A. The City shall provide fire extinguishers and shall mount, locate and identify them so that they are readily accessible to employees without subjecting the employees to possible injury.
- B. Only fire extinguishers which have been listed or approved by a nationally recognized testing laboratory shall be used to meet the requirements of this policy. EXAMPLE: Underwriter's Laboratories "UL Listed".
- C. Portable fire extinguishers using carbon tetrachloride or chlorobromomethane extinguishing agents shall not be used.
- D. To assure that portable fire extinguishers are maintained in a fully charged and operable condition and kept in their designated places at all times (except during use), the following shall be adhered to:
 - 1. An inspection of each portable fire extinguisher shall be made monthly by each department supervisor or their designated person. All fire extinguishers located within the respective departments shall be inspected.
 - 2. An inspection sheet shall be filled out completely by the supervisor or their designated person. The following information shall be noted on the inspection sheet:
 - a. Location of extinguisher
 - b. Type of extinguisher: A, B, C
 - c. Serial number of extinguisher
 - d. Date (year) stamped on extinguisher
 - e. Time and date inspected
 - f. Fully charged
 - g. External visual examination
 - h. Comments on the unit
 - i. Signature of inspector

After completion, a copy shall be sent to the City Clerk to be kept on file.

Selection and Distribution

- A. Portable fire extinguishers shall be provided for employee use and selected and distributed based on classes of anticipated workplace fires and on the size and degree of hazard which would affect their use.
- B. Portable fire extinguishers for use by employees on Class A fires shall be located so that the travel distance for employees to any extinguisher is seventy-five feet (75') or less.
- C. Portable fire extinguishers for use by employees on Class B fires shall be located so that the travel distance from the Class B hazard area to any extinguisher is fifty feet (50') or less.

- D. Portable fire extinguishers for use by employees on Class C fires shall be located so that the travel distance from the Class C hazard area to any extinguisher is fifty feet (50') or less.

Inspection, Maintenance and Testing

- A. The City shall be responsible for the inspection, maintenance, and testing of all portable fire extinguishers in the workplace.
- B. The City of Grinnell's Fire Department shall perform an annual maintenance check on all City owned portable fire extinguishers.
 - 1. Stored pressure extinguishers do not require an internal examination.
 - 2. The Fire Department shall record the annual maintenance date and retain this record for one year after the last entry or the life of the shell, whichever is less. The City Clerk shall receive a copy of the annual maintenance check and keep on file.
- C. Stored pressure dry chemical extinguishers that require a 12-year hydrostatic test shall be emptied and subjected to applicable maintenance procedures every six (6) years. THIS WILL BE PERFORMED BY THE CITY OF GRINNELL FIRE DEPARTMENT.
 - 1. Maintenance procedures shall include a thorough examination of the three basic elements of an extinguisher:
 - a. Mechanical parts
 - b. Extinguishing agent
 - c. Expelling means
 - 2. Dry chemical extinguishers having non-refillable dispensable containers are exempt from this requirement.
- D. Extinguishers out of service for maintenance or re-charge shall be replaced by spare extinguishers of the same type and at least equal rating.
- E. Hydrostatic testing. In lieu of hydrostatically testing of portable fire extinguishers, they shall be taken out of service, disposed of, and replaced with a new extinguisher of the same type and at least equal rating.
 - 1. The same applies to the following conditions:
 - a. When the cylinder or shell threads are damaged.
 - b. When there is corrosion that has caused pitting, including corrosion under removable name plate assemblies.
 - c. When the fire extinguisher has been burned in a fire.

Training and Education

The City of Grinnell Fire Department shall provide training and education in the uses of fire extinguishers, as well, as hazards involved with incipient stage firefighting.

When selecting the appropriate type of fire extinguisher, it is important to think about extinguishing agents. Each class of fire is best fought by a specific extinguishing agent. **You will find a color-coded box on your fire extinguisher identifying which classes of fire it can be used for, and the type of fire extinguishing agent it contains.**

The following is a list of commonly used fire extinguishing systems and their corresponding classes of fire. The classes are indicated in parentheses such as (A, B, C):

Multi-Purpose Dry Chemical (A, B, C)

A dry chemical agent called mono ammonium phosphate. The chemical is non-conductive and can be mildly corrosive if moisture is present. In order to avoid corrosion, it is necessary to scrub and thoroughly cleanup the contacted area once the fire is out. A dry chemical fire extinguisher is usually used in schools, general offices, hospitals, homes, etc.

Regular Dry Chemical (B, C)

A dry chemical agent called sodium bicarbonate. It is non-toxic, non-conductive and non-corrosive. It is easy to cleanup, requiring only vacuuming, sweeping or flushing with water. Extinguishers with sodium bicarbonate are usually used in residential kitchens, laboratories, garages, etc.

Carbon Dioxide (B, C)

Carbon dioxide removes oxygen to stop a fire but has limited range. It is environmentally friendly and leaves no residue, so cleanup is unnecessary. Extinguishers with carbon dioxide are usually used in contamination-sensitive places such as computer rooms, labs, food storage areas, processing plants, etc.

Halotron (A, B, C)

A vaporizing liquid that is ozone friendly and leaves no residue. Because it requires no cleanup, fire extinguishers with halotron are ideal for computer rooms, telecommunication areas, theaters, etc.

Foam (A, B)

Foam floats on flammable liquids to tame the fire and helps prevent re-flashes. To clean up the affected area, it must be washed away and left to evaporate. Fire extinguishers with foam are usually used in garages, homes, vehicles, workshops, etc.

Purple K Dry Chemical (B, C)

A dry chemical called potassium bicarbonate. It is non-conductive and non-corrosive. Clean up requires vacuuming, sweeping or flushing with water. Extinguishers with potassium bicarbonate are usually used in military facilities, oil companies, vehicles, etc.

Water (A)

The most common agent is water; however, it cannot be used for class B or C fires because it is conductive. Water-based fire extinguishers are usually used in stockrooms, schools, offices, etc.

Fuel Source	Class of Fire	Type of Extinguisher (Extinguishing Agent)
Ordinary combustibles (e.g. trash, wood, paper, cloth)	A	Water; chemical foam; dry chemical*
Flammable liquids (e.g. oils, grease, tar, gasoline, paints, thinners)	B	Carbon dioxide (CO2); halon**; dry chemical; aqueous film forming foam (AFFF)
Electricity (e.g. live electrical equipment)	C	CO2; halon; dry chemical
Combustible metals (e.g. magnesium, titanium)	D	Dry powder (suitable for the specific combustible metal involved)

* Dry chemicals, CO2 and halon can be used on Class A fires but may not be effective on their own. They need to be supplemented with water.

** Halon extinguishers are no longer made but some may still be in use. Dangerous gases are formed when halon is used to put out fires. Wear proper respiratory equipment, particularly in enclosed spaces. After use, do not allow anyone to enter the area until it has been well ventilated.

Inspect fire extinguishers **at least once a month (more often in severe environments)**.
Fire extinguisher maintenance **is important for everyone's safety**.

You must ensure that:

- The extinguisher is not blocked by equipment, coats or other objects that could interfere with access in an emergency.
- The pressure is at the recommended level. On extinguishers equipped with a gauge, the needle should be in the green zone - not too high and not too low.
- The nozzle or other parts are not hindered in any way.
- The pin and tamper seal (if it has one) are intact.
- There are no dents, leaks, rust, chemical deposits and/or other signs of abuse/wear. Wipe off any corrosive chemicals, oil, gunk etc. that may have deposited on the extinguisher.

Some manufacturers recommend shaking your dry chemical extinguishers once a month to prevent the powder from settling/packing.

Fire extinguishers should be pressure tested (a process called hydrostatic testing) after a number of years to ensure that the cylinder is safe to use. Consult your owner's manual, extinguisher label or the manufacturer to see when yours may need such testing.

If the extinguisher is damaged or needs recharging, replace it immediately!

IMPORTANT: Recharge all extinguishers immediately after use regardless of how much they were used.

What is the difference between a fire extinguisher inspection and fire extinguisher maintenance?

INSPECTION

An inspection is a “quick check” to give reasonable assurance that a fire extinguisher is available, fully charged and operable. The value of an inspection lies in the frequency, regularity, and thoroughness with which it is conducted. The frequency will vary from hourly to monthly, based on the needs of the situation. Inspections should always be conducted when extinguishers are initially placed in service and thereafter at approximately 30-day intervals.

MAINTENANCE

Fire extinguishers should be maintained at regular intervals (at least once a year), or when specifically indicated by an inspection. Maintenance is a “thorough check” of the extinguisher. It is intended to give maximum assurance that an extinguisher will operate effectively and safely. It includes a thorough examination and any necessary repair, recharging or replacement. It will normally reveal the need for hydrostatic testing of an extinguisher.

Read more about the importance of [fire extinguisher maintenance](#) and what can occur in the case of non-maintenance.

Emergency Action Plan

Each city owned or leased property should have an Emergency Action plan. Each facility should practice their plans annually. Signage should be posted to designate shelter areas that are clear and visible to the public. All Emergency Exits should have illuminated signage that is checked monthly. Emergency Action Plans should include but are not limited to Fire Escapes, Tornado shelter areas and severe weather.

Slips Trips and Falls

The National Safety Council provides the following definitions:

Slips – where there is too little friction or traction between the footwear and the walking surface that cause sudden imbalance

Trips – when your foot collides (strikes, hits) an object causing you to lose your balance and or eventually fall.

We discuss and provide information to employees to protect you from work-related injury, some of this information can also be used to prevent slip, trip and fall incidents involving the public visiting your buildings and facilities.

There are eight components to look at to prevent slips, trips and falls. The Slips, Trips & Fall Handbook from the IMWCA provides the detailed information on the following topics.

1. Weather Related Strategies
2. Vehicles and Equipment
3. Shop Safety
4. Stairs
5. Carpet, Cords and More
6. Elevated Work
7. Wet Floors
8. Health

LOCKOUT, TAGOUT AND TRYOUT PROCEDURE

POLICY STATEMENT

Everyone who works on or near equipment that is powered by an energizing source such as electricity, hydraulics, air, steam or gas shall lockout, tagout and tryout the equipment prior to performing any work.

SCOPE

- A. This policy applies to all employees. The following are minimum requirements only and ARE NOT TO BE CONSTRUED AS ALL-ENCOMPASSING.
- B. Lockouts are required when:
 - 1. The energizing of a piece of equipment exposes an employee to a hazard when they are working on or near that piece of equipment.
 - 2. The operation of a piece of equipment may cause damage to that equipment.
 - 3. It is necessary to prevent the unauthorized use of equipment.

GENERAL INFORMATION

A. Definitions:

- 1. Lockout device - a device that utilizes a positive means such as a lock, to hold an energy isolating device in the safe position and prevent the energizing of equipment.
- 2. Lockout - the placement of a lockout device on an energy isolating device, ensuring that the energy isolating device and the equipment being controlled cannot be operated until the lockout device is removed. Lockout devices will always be used with tagout devices.
 - a. Electrical lockout shall mean disconnecting the conductors of a circuit from the "source" of electric current by pulling a disconnect switch and attaching a lock and tag.
 - b. Equipment powered by hydraulics, air, gas, or steam shall be locked and tagged in the following manner:
 - 1. Close the supply valve, chain and lock.
 - 2. Bleed the line or lines and disconnect or blank.
- 3. Tagout device - a prominent warning device, such as a tag and the means of attachment, which can be securely fastened to an energy isolating device to indicate that the energy isolating device and equipment being controlled may not be operated until the tagout device is removed.
- 4. Tagout - the placement of a tagout device on an energy isolating device, to indicate that the energy isolating device and the equipment being controlled may not be operated until the tagout device is removed. Tagout devices will always be used with lockout devices.

- a. A "RED" faced DANGER tag shall be used when locking out and/or tagging systems energized by electricity, hydraulics, air, steam, combustible and/ or explosive gas lines; AND CORRECTLY FILLED OUT.
- b. All DANGER tags shall contain the following information when correctly filled out:
 1. Tag attached by (name and dept.)
 2. Reason tag is attached
 3. Signed by department supt.
 4. Date and time off (locked out/tagged out)
 5. Date and time on (equipment put back into service)
5. Individual lock - is a lock issued to an employee for his own use and personal protection. The lock shall be issued to the employee with one key. Each department supervisor shall retain a duplicate key to each of their employee's locks. This key may be used only in accordance to Section C, item number 2, of the Lockout, tagout, and tryout procedure.
6. Departmental lock - is a lock placed by a supervisor to protect his crew or equipment. The department shall retain all keys.
7. Lockout locks - the Master 3LF series lock shall be used as the standard safety lock for the City of Grinnell.
 - a. Each employee, who, during the course of his/her work has cause to lock out equipment shall be issued by his/her supervisor a lock.
 - b. Supervisors shall control lock issuance, maintain records and assure each lock can be identified with receiving employee (stamp employee's name on the lock, also by lock number).
8. Gang-lock mechanism - in situations where more than one individual is involved, a gang-lock mechanism may be used so that all individuals can attach their safety locks.

LOCKOUT TAGOUT AND TRYOUT PROCEDURE

A. Locking out Any equipment:

1. Before starting work on any piece of equipment requiring a lockout, an employee must first obtain permission from the department supervisor responsible for the equipment. Also, if proper locking sequence is in question, check with the department supervisor responsible for the equipment.
2. Equipment must be shut off at the appropriate energy source and any lines bled if necessary. This will ensure that the proper equipment is de-energized and locked out.
3. The lockout shall be made at the energy source (disconnect switch), by the employees performing the work. Switches or breakers on control panels or substations will be thrown or pulled by department personnel and locked out and tagged by the employees performing the work.
4. Each person who works on a "Locked Out" piece of equipment shall place his lock and tag on the equipment. When this is not feasible due to large numbers of people working on the

equipment, the supervisor of that department shall be responsible for locking out and tagging the piece of equipment, with a department lock and tag.

- a. When department locks are used, they shall be identified with the department name and identification number. The City office shall maintain records as to which department supervisor a lock has been issued.
5. When more than one department is working on equipment, each department shall lock and tag out the system. No department or individual shall work under another departments lock and tag.
6. When there is doubt as to the location of the proper disconnect switch, the department supervisor shall be contacted to see that the proper disconnect switches are opened to de-energize the system or equipment. Personnel other than supervisors are only allowed to pull enclosed switches.

B. Tryout Procedure:

1. The department or individuals performing the work shall after locking out and tagging out the switch or switches attempt to operate the equipment before beginning work on the equipment.
2. The person trying out the equipment shall always push the stop buttons after testing.
3. If the equipment DOES energize, push the stop button and immediately contact your supervisor.

C. Removal of locks and tags:

1. Each person shall personally remove his/her own lock and tag. It shall be a safety violation to remove another person's lock and/or tag.
2. When an employee has left his lock and tag on for an unknown reason and it has to be removed, the following shall be adhered to:
 - a. If the person is working, they shall remove the lock and tag.
 - b. If the employee has left work, every effort shall be made to contact him, to determine the reason for leaving the lock and tag.
 - c. If the employee cannot be located either at work or at home, their department supervisor along with another department employee, must check out the equipment and make sure it is safe to remove the lock and tag. The safety lock and tag can then be removed. Before the employee resumes work the supervisor must present the employee with his/her personal lock and tag, which has been removed.
3. If work extends into subsequent shifts and individual locks and tags are being used, the original shift shall remove their own locks and tags at the end of their shift. The persons involved on all subsequent shifts shall lockout, tagout and tryout again in accordance with the procedure.

PROCEDURE FOR EQUIPMENT THAT CANNOT BE "PHYSICALLY" LOCKED OUT

Due to the age and design of some equipment within the City, it is not possible to "physically" lockout some equipment. Every effort should be made to secure a device to the system so that it can be physically locked out. For switches and valves where lockout provisions are not provided, department supervisors shall be notified in writing so that inadequacies can be corrected.

A. Electrical equipment:

1. Breakers or fuses shall be placed in "open" position, pulled from the cell where necessary and then tagged by the department or individual performing the work.
2. Knife switches on an open switch shall be pulled and tagged and access to it restricted by a barrier or enclosure.
3. Danger tags shall be placed on all open breakers and other strategic locations by the department or individuals involved, notifying all people in the area that the equipment is being repaired.

B. Other energized equipment:

The following are other types of safeguards that shall be taken when it is impossible to physically lock out the equipment:

1. Blanks in lines.
2. "Break lines and drop section out on all sides of work being performed.
3. Physically disconnect and tag the energy supply to the equipment to be repaired.

LOCKOUT PROCEDURE FOR CONTRACTORS

A. When it is necessary for contractors to lockout and tag equipment, the following procedure will be followed:

1. Whenever outside servicing personnel are to be engaged in activities covered by the scope and application of this standard, the City and the outside employer shall inform each other of their respective lockout/ tagout procedures.
2. The City shall ensure that its personnel understand and comply with restrictions and prohibitions of the outside employer's energy control procedures.

B. There will be no exceptions to this rule.

TESTING OR POSITIONING OF EQUIPMENT

A. In situations in which lockout and tagout devices must "be temporarily removed from the energy isolating device and the equipment energized to test or position the equipment", the following shall be required:

1. The work area shall be inspected to ensure that non-essential items have been removed and to ensure that equipment components are operationally intact.

2. The work area shall be checked to ensure that all employees have been safely positioned or removed.
3. Each lockout and tagout device shall be removed from each energy isolating device by the employee who applied the device.
4. Energize and proceed with testing or positioning.
5. De-energize all systems and follow the lockout, tag out and tryout procedures before continuing the servicing and/or maintenance.

EQUIPMENT LOCKOUT/TAGOUT RELEASE PROCEDURE

- A. Before lockout and tagout devices are removed and energy is restored to the equipment, procedures shall be followed, and actions taken by the authorized employee(s) to ensure the following:
 1. Equipment. The work area shall be inspected to ensure that nonessential items have been removed and to ensure that equipment components are operationally intact.
 2. Employees. The work area shall be checked to ensure that all employees have been safely positioned or removed.
 - a. Before lockout and tagout devices are removed and before equipment is energized, affected employees shall be notified that the lockout and tagout devices have been removed.
 3. Lockout and tagout devices removal. Each lockout and tagout device shall be removed from each energy isolating device by the employee who applied the device

POWERED INDUSTRIAL LIFT TRUCKS

Policy Statement

Everyone that uses or is near a lift truck shall adhere to the requirements of this policy.

Scope

- A. The requirements of this policy apply to the training, use, and maintenance of lift trucks.
- B. This policy is not to be construed as all-encompassing.

General Requirements

- A. The user shall see that all nameplates and markings are in place and are maintained in a legible condition.
- B. Modification and additions which affect capacity and safe operation shall not be performed by the user without the manufacturer's written approval.

Dockboards

- A. Dockboards shall be strong enough to carry the load imposed on them.
- B. Portable dockboards shall be secured in position, either by being anchored or equipped with devices which will prevent their slipping.
- C. Handholds, or other effective means, shall be provided on portable dockboards to permit safe handling.
- D. Positive protection shall be provided to prevent trailers from being moved while dockboards are in position.

Trucks

- A. The brakes of highway trucks shall be set and wheel chocks placed under the rear wheels to prevent the trucks from rolling while they are boarded with powered industrial trucks.
- B. Rear wheels of trailers shall always be chocked when being boarded with powered industrial trucks when the trailer is not coupled to a tractor.
- C. Fixed jacks may be necessary to support a semitrailer and prevent upending during the loading or unloading when the trailer is not coupled to a tractor.

Operator Training

- A. Only trained and authorized operators shall be permitted to operate a powered industrial truck.

Truck Operations

- A. Trucks shall not be driven up to anyone standing in front of a bench or other fixed object.

- B. No person shall be allowed to stand or pass under the elevated portion of any truck, whether loaded or empty.
- C. Unauthorized personnel shall not be permitted to ride on powered industrial trucks.
- D. The operator shall not place arms or legs between the uprights of the mast or outside of the running lines of the truck.
- E. When a powered industrial truck is left unattended, load engaging means shall be fully lowered, controls shall be neutralized, power shall be shut off, and brakes set. Wheels shall be blocked if the truck is parked on an incline.
 - a. A powered industrial truck is unattended when the operator is 25 feet or more away from the vehicle which remains in their view, or whenever the operator leaves the vehicle, and it is not in view.
 - b. When the operator of an industrial truck is dismounted and within 25 feet of the truck still in their view, the load engaging means shall be fully lowered, controls neutralized, and the brakes set to prevent movement.
- F. A safe distance shall be maintained from the edge of ramps or platforms while on any elevated dock or platform. Trucks shall not be used for opening or closing freight doors.
- G. Brakes shall be set, and wheel blocks shall be in place to prevent movement of trucks or trailers. Fixed jacks may be necessary to support a semitrailer during loading or unloading when the trailer is not coupled to a tractor. The flooring of trucks and trailers shall be checked for breaks and weakness before they are driven onto.
- H. There shall be sufficient headroom under overhead installations, lights, pipes, sprinkler systems, etc.
- I. An overhead guard shall be used as protection against falling objects. It should be noted that an overhead guard is intended to offer protection from the impact of small packages, boxes, bagged material, etc. representative of the job application, but not to withstand the impact of a falling capacity load.
- J. A load backrest extension shall be used whenever necessary to minimize the possibility of the load or part of it from falling rearward.

Traveling

- A. The driver shall be required to slow down and sound the horn at cross aisles and other locations where vision is obstructed. If the load being carried obstructs forward view, the driver shall be required to travel with the load trailing.
- B. The driver shall be required to look in the direction of and keep a clear view of the path of travel.
- C. Grades shall be ascended or descended slowly.
 - a. When ascending or descending grades in excess of 10 percent, loaded trucks shall be driven with the load upgrade.

- b. On all grades the load and load engaging means shall be tilted back if applicable and raised only as far as necessary to clear the road surface.
- D. Under all travel conditions the truck shall be operated at a speed that will permit it to be brought to a stop in a safe manner.
- E. Stunt driving and horseplay shall not be permitted.
- F. The driver shall be required to slow down for wet and slippery floors.
- G. Dockboards shall be properly secured before they are driven over. Dockboards shall be driven over carefully and slowly, and their rated capacity never exceeded.
- H. Running over loose objects on the roadway surface shall be avoided.
- I. While negotiating turns, speed shall be reduced to a safe level by means of turning the hand steering wheel in a smooth, sweeping motion. Except when maneuvering at a very low speed the hand steering wheel shall be turned at a moderate, even rate.

Loading

- A. Only stable or safely arranged loads shall be handled. Caution shall be exercised when handling off-center loads which cannot be centered.
- B. Only loads within the rated capacity of the truck shall be handled.
- C. A load engaging means shall be placed under the load as far as possible; the mast shall be carefully tilted backward to stabilize the load.
- D. Extreme care shall be used when tilting the load forward or backward, particularly when high tiering. Tilting forward with load engaging means elevated shall be prohibited except to pick up a load. An elevated load shall not be tilted forward except when the load is in a deposit position over a rack or stack. When stacking or tiering, only enough backward tilt to stabilize the load shall be used.

Operation of the Truck

- A. If at any time a powered industrial truck is found to be in need of repair, defective, or in any way unsafe, the truck shall be taken out of service until it has been restored to safe operating condition.
- B. No truck shall be operated with a leak in the fuel system until the leak has been corrected.

Maintenance of Industrial Trucks

- A. Any power operated industrial truck not in safe operating condition shall be removed from service. All repairs shall be made by authorized personnel.
- B. Trucks in need of repairs to the electrical system shall have the battery disconnected prior to such repairs.
- C. All parts of any such industrial truck requiring replacement shall be replaced only by parts equivalent as to safety with those used in the original design.

- D. Industrial trucks shall not be altered so that the relative positions of various parts are different from what they were when originally received from the manufacturer, nor shall they be altered either by the addition of extra parts not provided by the manufacturer or by the elimination of any parts. Additional counterweighing of the fork trucks shall not be done unless approved by the truck manufacturer.
- E. Industrial trucks shall be examined before being placed in service and shall not be placed in service if the examination shows any condition adversely affecting the safety of the vehicle. Such examination shall be made at least daily.
- F. When the temperature of any part of the truck is found to be in excess of its normal operating temperature, thus creating a hazardous condition, the vehicle shall be removed from service and not returned to service until the cause for such overheating has been eliminated.
- G. Industrial trucks shall be kept in a clean condition, free of lint, excess oil, and grease.

Proper Fuel Procedure

- A. Smoking is prohibited in refueling areas.
- B. LP Cylinder Changing Procedure
 1. Shut off valve on cylinder.
 2. Let engine idle until it stops.
 3. Shut off ignition switch.
 4. Disconnect coupling.
 5. Open hold-down straps, put empty tank in proper storage area, fastened securely to prevent falling over.
 6. Place full cylinder in mounting saddle, be sure to engage locating pin.
 7. Connect coupling.
 8. Open valve on cylinder slowly.
 9. Fasten hold-down straps.
 10. Choke engine and start.

Hand and Power Tool Safety

Hand and Power Tool Safety is regulated by OSHA's 29 CFP 1926 Subpart I and 29 CFR 1910 Subpart P.

Types of power Tools based on their power source:

- Electric
- Pneumatic
- Liquid Fuel
- Hydraulic
- Powder-actuated

All Safety switches and guards must remain on at all times.

It is suggested that a tool checklist be near all tools and the tool should be inspected prior to each use PPEs are required to be worn at all times.

LADDER SAFETY

Falls from portable ladders (step, straight, combination and extension) are one of the leading causes of occupational fatalities and injuries.

Read and follow all labels/markings on the ladder.

Avoid electrical hazards! – Look for overhead power lines before handling a ladder. Avoid using a metal ladder near power lines or exposed energized electrical equipment.

Always inspect the ladder prior to using it. If the ladder is damaged, it must be removed from service and tagged until repaired or discarded.

Do not use a self-supporting ladder (e.g., step ladder) as a single ladder or in a partially closed position.

Do not use the top step/rung of a ladder as a step/rung unless it was designed for that purpose. Portable Ladder Safety Tips TM

Always maintain a 3-point (two hands and a foot, or two feet and a hand) contact on the ladder when climbing. Keep your body near the middle of the step and always face the ladder while climbing (see diagram).

Only use ladders and appropriate accessories (ladder levelers, jacks or hooks) for their designed purposes.

Ladders must be free of any slippery material on the rungs, steps or feet.

Use a ladder only on a stable and level surface, unless it has been secured (top or bottom) to prevent displacement.

Do not place a ladder on boxes, barrels or other unstable bases to obtain additional height.

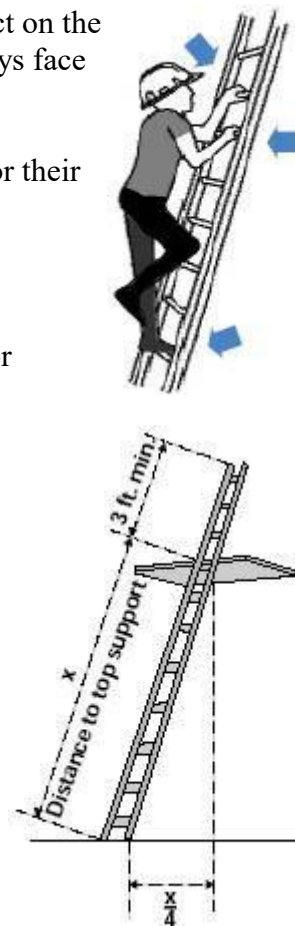
Do not move or shift a ladder while a person or equipment is on the ladder.

An extension or straight ladder used to access an elevated surface must extend at least 3 feet above the point of support (see diagram). Do not stand on the three top rungs of a straight, single or extension ladder.

The proper angle for setting up a ladder is to place its base a quarter of the working length of the ladder from the wall or other vertical surface (see diagram).

A ladder placed in any location where it can be displaced by other work activities must be secured to prevent displacement, or a barricade must be erected to keep traffic away from the ladder.

Be sure that all locks on an extension ladder are properly engaged.



Do not exceed the maximum load rating of a ladder. Be aware of the ladder's load rating and of the weight it is supporting, including the weight of any tools or equipment.



Welding, Cutting and Brazing

Fire prevention techniques must be used during welding, cutting and brazing. Proper handling, transportation, use and storage of compressed gas cylinders is important.

Proper operating procedures need to be followed to ensure a safe means of welding and cutting. You must comply with OSHA 29CFR Part 1910 Subpart Q.

You must perform all welding in a designated area where all flammable material and rags have been removed and the area is well ventilated. A proper fire extinguisher must be present along with someone designated to operate it in case of an incident.

All cylinders must be stored in a well-protected, ventilated area 20 feet away from all flammable material.

Before lighting the torch purge the Acetylene and oxygen lines. Always light the acetylene first then open the oxygen. Safety devices important to prevent fires and/or explosion: Pressure Relief Valves, Backflow Preventers, Fuel Gas Hose – red (sometimes black), Oxygen Hose – green, Hose protection & Pressure-reducing regulators.

During Arc welding and cutting make sure that the machine is well grounded, all electrode connections must be cleaned and firmly attached. Do not use flammable gas cylinder or tanks as ground and make sure the area is dry and free of other hazards.

OSHA has divided health hazards for welding into two categories: Chemical and Physical.

PPEs that should be worn when welding include hard hat, safety shield, safety gloves, safety glasses, safety shoes safety sleeves and apron and chaps.

CHAIN SAW USE AND SAFETY PROCEDURES

POLICY STATEMENT:

Everyone that uses or is near a chain saw shall adhere to the requirements of this policy.

SCOPE:

A. This policy applies to all employees. It shall be the responsibility of the employee to follow these requirements, for the care and use of all chain saws, in order to insure safety under normal conditions of usage. This policy is not to be construed as all encompassing.

INTRODUCTION

REACTION FORCES:

In the operation of a chain saw, engine torque is transferred to the chain. The energy is then used to cut wood. But to every force (action) there is always a reaction force in the opposite direction. Thus, if the chain contacts wood or any other obstruction where the chain is moving away from the operator, the operator will feel the saw being pushed toward him. And, when the work contact is made on the underside of the bar where the chain is moving toward the operator, the person will feel the saw being pulled away from him.

KICKBACK:

Is another reaction, the MOST dangerous of these reactive forces. It occurs only when solid contact with the moving chain is made at the upper quadrant of the bar nose. A violent kickback will occur any time the chain hits a solid object (or takes too large a cut) while rounding this top quadrant of the bar nose. For the instant that the chain is stopped cold, the engine drives the guide bar to rotate inside the chain loop. This results in a pin wheeling rotation of the chain, the saw, and the bar during which the bar nose kicks back in an arc towards the operator. This is kickback the most dangerous of the reactions which can cause loss of control.

HOW TO MAINTAIN CONTROL:

- A. You must keep the front handlebar diameter in the webbing between the thumb and index finger of your left hand. This grip helps maintain control of the saw and limits the possibility that your hand will come in contact with the chain.
- D. Hold the front handlebar close to the balance point of the saw (or where you can best oppose and absorb the push, pull and kickback forces of the saw without having it twist out of your grip.)
- C. Get a good grip on the rear handle.
- D. Maintain your balance on both feet, and do not reach above chest height with the saw engine or reach so far forward that you could be drawn off balance by the saw's reactions.
- E. Stand a bit to one side so that no point of your body is behind the chain line (in the line the will take if it kicks back).

HOW TO REDUCE THE CHANCE OF KICKBACK:

- A. Avoid letting the nose section of the saw contact any object.

- B. Avoid use of the nose section of the saw for cutting. Cut well back of the straight section of the bar.
- C. Be sure to keep your chain sharp and properly tensioned on the saw, because a loose or dull chain is apt to increase the chance of kickback.
- D. Use extreme caution when cutting brush, hedges and other "whippy" material. Cut only one piece at a time and make sure that the nose of the saw stays in the clear.
- E. Never bore with the nose section of the saw.

PROTECTION FROM VIBRATION:

These are measures that can be taken by the operator to possibly reduce the effects of vibration:

- A. Keep your body warm in cold weather. When operating the saw wear gloves to keep the hands and wrists warm.
- B. Refrain from smoking.
- C. After each period of operation, exercises to increase blood circulation.
- D. Take frequent work breaks. Limit the amount of exposure per day.
- E. Keep the saw well maintained, fasteners tightened and worn parts replaced.

HEARING PROTECTION:

Long or continuous exposure to high noise levels, such as involved in the operation of a chain saw, may cause permanent hearing impairment or other possible effects.

- A. All chain saw operators shall wear a hearing protection device.
- B. All persons helping around a chain saw in use shall wear a hearing protection device.

EYE PROTECTION:

- A. All chain saw operators shall wear eye protection at all times, including the operation of the saw and clean-up operations.
- B. All persons helping around a chain saw in use and during clean-up operations shall wear eye protection.

HAND PROTECTION:

- A. Gloves shall be worn at all times during the operation and maintenance of the chain saw.

HEAD PROTECTION:

- A. Hard hats SHALL be worn by employees at all times during the falling, bucking and clean-up operations.

YOUR PHYSICAL CONDITION:

- A. Work relaxed but stay alert.
- B. Take a break from work whenever you begin to tire.
- C. Never operate when tired or under the influence of alcohol or any drugs which may affect your balance, coordination or judgment.
- D. Always do any lifting job with your leg muscles, not your back.

PREPARING FOR USE DAILY

ATTENTION TO CHAIN AND GUIDE BAR:

- A. At the end of each day of cutting, clean the sawdust from the guide bar mounting pad, the clutch area and the clutch cover. Clean out sawdust from the chain groove in the guide bar.
- B. File and clean the saw chain.
- C. Each time the bar is removed, reverse its position (top for bottom on the saw) to distribute the wear.
- D. The sprocket nose of the guide bar may need a grease change every day of cutting. The proper time to change the grease is while the nose is still warm from operation and the old grease is still soft.

FLUIDS (FUEL AND CHAIN OIL) CHAIN OIL:

- A. Approved chain oils are recommended because it is designed for the chain oilers. Formulated with viscosity improvers, this oil remains free flowing in below freezing weather - needs no dilution.
- B. Disapproved oils: Used, dirty or otherwise contaminated oils and any water based synthetic chain lubricants.
- C. Fill chain oil tank at the start. Then refill every time the engine is fueled.
- D. The rate of oil discharged depends on the engine speed. The higher the RPM, the more oil is pumped. No oil is pumped during idling of the engine. The chain should always be quite moist in the area of the connecting links.

FUELING THE SAW:

- A. Select bare ground for fueling. DO NOT SMOKE or bring any flame or sparks near fuel. Move a minimum of ten (10) feet from the fueling spot before cranking the engine.
- B. The fuel tank may be under enough pressure to cause fuel to spurt out when the cap is unscrewed. To prevent this, always loosen fuel cap very slowly about 1/6 to 1/4 turn and wait for the tank to depressurize before you remove the cap.
- C. The engine is lubricated by oil mixed with gasoline. Follow the manufacturer's recommended oil to gasoline mix ratio.

- D. Never mix fuel directly in the saw tank. Use only approved gasoline storage can for both mixing and storage of fuel. Do not use glass bottles (which can shatter or explode) or plastic jugs (which were not intended for gasoline storage and might contaminate the fuel).

PROPER GRIP AND STANCE:

- A. The proper grip to use at all times is where the fingers encircle the handle, and the thumb is wrapped on the opposite side from the fingers. This grip is less likely to be broken by a kickback or similarly sudden reaction of the saw.
- B. Always hold the saw firmly with both hands when the engine is running. Always keep your LEFT HAND on the front handlebar and RIGHT HAND on the rear (throttle) handle, so that your body is to the left of the cutting line of the chain. Do not under any circumstance operate the saw with one hand. Never use a cross-handed grip, or any stance which would place your body and arm across the cutting line of the saw chain.
- C. The proper stance for operating includes the following:
1. Weight balanced on both feet - both feet on solid ground.
 2. Left arm kept in a "straight-arm" position with elbow straight to withstand any kickback force.
 3. Body always to the left of the chain line.
 4. Grip maintained on handles as described (above).
 5. Avoidance of any off-balance or overextended cutting stance. Especially, do not reach above chest height with the saw, or way out in any direction to make a cut.
- D. The proper stance and saw placement for starting includes the following:
1. Hold the saw down on a clear, level surface with the bar and chain in the clear.
 2. Body to the left of the chain line. Never straddle the saw or lean across it past the chain line.
 3. Hold the front of the handlebar on top, behind the chain guard.
 4. Put the toe of your shoe over the rear chain guard platform to hold down the rear of the saw.
 5. Pull the starter grip straight up with your right hand.
- E. The proper procedure for cutting includes:
1. Starting up the engine, and then taking a stance in front of the wood.
 2. Positioning the saw but revving it to full speed before the chain touches the wood (this prevents violent reactions).
 3. Watching the progress of the cut, holding the saw firmly with proper stance as to not pull you off balance if the chain should suddenly exit from the cut.

STARTING AND STOPPING:

- A. Place ignition switch to "RUN" and position choke to "FULL".
- B. Latch trigger for starting.

- C. Hold saw down properly. Pull the rope slowly to engage the starter. Then crank the engine with smooth but vigorous pulls on the starter grip. Hold onto the grip during each rewind, to reduce kinking and fraying of the rope.
- D. Crank the engine until the engine fires (coughs or runs briefly). Then open the choke half-way.
- E. Crank the engine at half choke to start it. Smoothly open choke to the "OFF" position in time to keep the engine running.
- F. Switch your hand from the starter grip to the throttle handle. Squeeze the trigger and you will have control of the throttle. When the saw is warm enough, let it idle while you take your stance for cutting.
- G. To "STOP" the engine place the ignition switch to "OFF".

THE WORKING AREA

WORK AREA PRECAUTIONS:

- A. Cut only wood or materials made from wood, no sheet metal, no plastic, no masonry, and no non-wood building materials.
- B. Never allow a person to operate a chain saw who has not received instructions for the safe and proper use of chain saws.
- C. Everyone - helpers, bystanders, children and animals, and other operators - MUST be kept a safe distance from the cutting area. During felling operations, the safe distance should be at least twice the height of the largest trees in the felling area. Only one person shall be working on a tree.
- D. Any time a chain saw is to be used there shall be at least two people at the job site, an operator and a helper. This is due to safety considerations such as a saw accident, falling a tree into a power line, etc.
- E. During bucking operations always cut from the uphill side so that the cut off section of the log will not roll over you. Make sure that the cut-off wood will not fall on your toes or on your head.
- F. Make sure that there are no overhead obstructions. If you accidentally knock down a power line or discover one that is down, DO NOT GO NEAR IT. But notify the power company as soon as you are able. Keep all persons away from the area until the power arrives at the work site.
- G. Clear your working area of all materials likely to trip you, snag the saw, catch fire from the hot exhaust, or block your safe retreat from a falling tree.
- H. Before cutting limbs or felling trees, inspect the area to be sure the wood will not strike buried pipelines or damage property.

UNUSUALLY HAZARDOUS CONDITIONS:

- A. Do not fell trees or go underneath them during periods of high wind or heavy precipitation. Take no chances during periods of extreme hazard. You can wait to do your cutting after the hazard has ended.
- B. Do not use saws to cut down trees having extreme lean or large trees that have hollow trunks. Have these trees pushed or dragged down with power equipment.
- C. Work only when visibility and light are adequate for you to see perfectly what you are doing.

SAFETY PRECAUTIONS FOR CHAIN SAW USERS

- Use safety footwear, snug-fitting clothing, and eye, hearing and head protection.
- Wear non-slip gloves to improve your grip. Do not wear scarves, jewelry, or neckties which could be drawn into the engine or catch on the chain or underbrush.
- Always hold the chain saw with both hands when the engine is running. Use a firm grip with thumbs and fingers encircling the chain saw handles.

GUARD AGAINST KICKBACK:

- a) Hold the chain saw firmly with both hands. Don't overreach. You cannot maintain good control of the saw if you cut above shoulder height.
 - b) Don't let the nose of the guide bar contact a log, branch, the ground or any other obstruction. Use the SAFE«T»TIP® anti-kickback device*.
 - c) Cut at high engine speeds.
 - d) Keep the chain sharp. Don't operate with a loose chain. Maintain the correct tension of the chain as prescribed in this Owner's Manual.
- Guard against the effects of a long or continuous exposure to noise, such as involved in the operation of a chain saw. Hearing protection devices are available from your local Homelite dealer.
 - Never operate a chain saw when you are fatigued.
 - Keep all parts of your body away from the saw chain when the engine is running.

BASIC PRECAUTIONS WITH CHAINSAWS

- Always carry the chain saw with the engine stopped, the guide bar and saw chain to the rear, and the muffler away from your body. When transporting your chain saw, use the appropriate guide bar scabbard.

- Always use caution when handling fuel. Move the chain saw at least 10 feet (3 m) from the fueling point before starting the engine.
- Keep the handles dry, clean and free of oil or fuel mixture.
- Shut off the engine before setting down the saw. Do not leave the engine running unattended.
- Operate the chain saw only in well ventilated areas.
- Be sure that the chain stops moving when the throttle control is released.

BASIC PRECAUTIONS ABOUT MAINTENANCE

- Never operate a chain saw that is damaged, improperly adjusted, or is not completely and securely assembled. Be sure that the saw chain stops moving when the throttle control trigger is released.
- All chain saw service, other than items in the Owner's Manual maintenance instructions, should be performed by competent chain saw service personnel. (If improper tools are used to remove the flywheel or clutch, or if an improper tool is used to hold the flywheel in order to remove the clutch, structural damage to the flywheel could occur which could subsequently cause the flywheel to burst.)

BASIC PRECAUTIONS IN CUTTING/WORK AREA

- Do not operate a chain saw in a tree unless you have been specifically trained to do so.
- Keep bystanders and animals out of the work area.
- Never start cutting until you have a clear work area, secure footing, and a planned retreat path from the falling tree.
- Use extreme caution when cutting small size brush and saplings, because slender material may catch the saw chain and be whipped toward you or pull you off balance.
- When cutting a limb that is under tension, be alert for spring back so that you will not be struck when the tension in the wood fibers is released.

SEAT BELT / RESTRAINT POLICY

It is the policy of the City of Grinnell that all employees operating official vehicles, equipment, personal and rental cars on official business and other occupants use seat belts and shoulder restraints in compliance with Iowa Code 321.445.

321.445 Safety belts and safety harnesses — use required.

1. Except for motorcycles or motorized bicycles, 1966 model year or newer motor vehicles subject to registration in Iowa shall be equipped with safety belts and safety harnesses which conform with federal motor vehicle safety standard numbers 209 and 210 as published in 49 C.F.R. §571.209 – 571.210 and with prior federal motor vehicle safety standards for seat belt assemblies and seat belt assembly anchorages applicable for the motor vehicle's model year.

2. a. The driver and front seat occupants of a type of motor vehicle that is subject to registration in Iowa, except a motorcycle or a motorized bicycle, shall each wear a properly adjusted and fastened safety belt or safety harness any time the vehicle is in forward motion on a street or highway in this state except that a child under eighteen years of age shall be secured as required under section 321.446.b.

This subsection does not apply to:

- (1) The driver or front seat occupants of a motor vehicle which is not required to be equipped with safety belts or safety harnesses.
- (2) The driver and front seat occupants of a motor vehicle who are actively engaged in work which requires them to alight from and reenter the vehicle at frequent intervals, providing the vehicle does not exceed twenty-five miles per hour between stops. **(The City of Grinnell defines frequent stops as 2 or more stops per city block.)**
- (3) The driver of a motor vehicle while performing duties as a rural letter carrier for the United States postal service. This exemption applies only between the first delivery point after leaving the post office and the last delivery point before returning to the post office.
- (4) Passengers on a bus.
- (5) A person possessing a written certification from a health care provider licensed under chapter 148 or 151 on a form provided by the department that the person is unable to wear a safety belt or safety harness due to physical or medical reasons. The certification shall specify the time period for which the exemption applies. The time period shall not exceed twelve months, at which time a new certification may be issued unless the certifying health care provider is from a United States military facility, in which case the certificate may specify a longer period of time or a permanent exemption.

Employees operating equipment with a Rollover Protective Structure (ROPS) shall use seat belts when operating the equipment.

Employees are also prohibited from riding in or on parts of a vehicle not designed for human occupancy. This includes but is not limited to pick up and truck boxes, fenders, steps and bumpers.

Failure to comply with these rules is a violation of the City of Grinnell safety policies, which is cause for disciplinary action.

Employee Information and Training

All employees will be trained on the policy. Training will be documented, and the records stored in personnel files.

TEXTING POLICY

It is the policy of the City of Grinnell that all employees operating official vehicles, equipment, personal and rental cars on official business and other occupants should follow the State of Iowa law which prohibits texting or emailing while driving.

- that means no writing of outgoing text messages and no reading of incoming. (It has no effect on the ability to make or receive phone calls.) The law states: "A person shall not use a hand-held electronic communication device to write, send, or read a text message while driving a motor vehicle unless the motor vehicle is at a complete stop off the traveled portion of the roadway." Typical exceptions exist for hands free devices and GPS systems, as well as allowing drivers to receive "safety-related information including emergency, traffic, or weather alerts."

Exceptions include a law enforcement officer, firefighter, emergency medical services personnel, ambulance driver, or other similarly employed public safety first responder during the performance of his or her official duties.

Failure to comply with these rules is a violation of the City of Grinnell safety policies, which is cause for disciplinary action.

ASBESTOS HANDLING

Purpose:

To establish guidelines and procedures in the operations and maintenance of asbestos containing material to protect all employees and visitors from potential health hazards of asbestos related diseases. Only qualified employees shall be involved in any asbestos repairs, maintenance or removal. All unqualified employees shall be protected from exposure to asbestos fibers by isolating and controlling access to all affected areas during asbestos work.

When in doubt, treat all material containing asbestos and comply with all applicable rules, regulations and protective measures. Any employees who discover Asbestos Containing Material (ACM) or suspect ACM in damaged or poor condition shall report it to their supervisor and the Environmental Health & Safety Coordinator so that the identified material can be repaired.

What is Asbestos?

- Any building material that contains greater than 1% of asbestos must be treated as asbestos containing material. (This is determined with an [asbestos building inspection](#) or through our [asbestos testing only solution](#).)
- Asbestos is a naturally occurring mineral and is distinguished from other minerals by the fact that its crystals form into long, thin fibers. Asbestos fibers are long, narrow and bind easily with materials used in construction. Asbestos is also used in fire proofing because of its excellent heat resistance.

Why is Asbestos Harmful to your health?

Asbestos has been found to cause permanent health issues with the most potentially hazardous route of exposure being inhalation. The three main diseases that result from asbestos are asbestosis, mesothelioma, and lung cancer.

Definitions of Terms:

- **Friable** - Anything that you can condense to powder with hand pressure (examples: acoustic plaster, fireproofing, pipe insulation, ceiling tile).
- **Non-friable** - The asbestos fibers are typically released when the materials become damaged or disturbed (floor tile, transite panels).

How Do I Know If I Have Asbestos?

Asbestos can be anywhere and in any type of building. You will not be able to tell whether a material contains asbestos simply by looking at it, unless it is labeled.

General Information:

- Asbestos is still being mined and asbestos containing products are still being manufactured. The countries of Russia, Kazakhstan, China, Canada, Brazil, and Zimbabwe accounted for 95% of the world's production.

- Asbestos is an excellent thermal insulator, a good noise insulator, and is resistant to the effects of friction and most chemicals. The qualities that make asbestos an excellent building material also make it the environmental problem that it is today. In fact, you can still buy asbestos products at your local hardware store. Therefore, your house might have asbestos, no matter its age.
- Your Ames Environmental, Inc. lab report will list the material and the presence or absence of asbestos. If present, the amount of asbestos will be shown as a percent. If the sample contains greater than one percent asbestos, it is an asbestos containing material or “ACM”. Lab results are listed by the mineral name. There are six types of asbestos: chrysotile, amosite, crocidolite, actinolite, tremolite and anthophyllite.

Please Note:

- The EPA does not recognize a safe level of asbestos exposure.

Types of Testing:

- Transmission Electron Microscopy (TEM)
 - Considered to be the best method for asbestos detection.
 - The EPA suggests that this is the best method, but they don't require it. TEM has more sensitivity than PCM.
 - Currently considered the best analytical method for identifying asbestos fibers in the air.
 - Provides a definitive identification of asbestos for the small fibers found on air filters.
 - Can detect much smaller fibers than PCM.
 - Particularly important for clearance air samples.
 - Suggested by the EPA for floor tile analysis.
- Phase Contrast Microscopy (PCM)
 - Most commonly used form of air sample analysis.
 - Does not distinguish asbestos fibers from other fibers; therefore it counts all fibers meeting the NIOSH 7400 rules found on the air sample filter. It is important to remember that PCM cannot detect the smallest of asbestos fibers present in air sample filters.
- Polarized Light Microscopy (PLM)
 - Very accurate pre-test.

Training

All City of Grinnell employees shall receive awareness training to carry out their work without endangering themselves, their co-workers and other building occupants. No City of Grinnell employee is currently certified to work with asbestos.

Police Officer Standby Policy

This policy is designed to offer assistance when a City of Grinnell employee believes there is a chance of conflict with an individual(s) when planning future job-related activities. The best course of action when a conflict unexpectedly arises is to walk away and report the incident to your supervisor. Examples of situations that may require police officer standby:

- Utility shutoffs
- Nuisance documentation & cleanup
- Events or facility openings
- Previous knowledge that a person has caused problems or was difficult in the past

Call dispatch, (641) 623-5679, and identify yourself as a City of Grinnell employee that is requesting a police officer to standby. Make sure to have the following information before calling dispatch:

- Standby address
- Name of occupant or person(s) in question
- Call back number (officer may contact you)
- Date & time you are requesting standby
- Location a block or two away from address to meet officer
- Estimated time you will be at the meeting location (generally 15 minutes)

***It is the employee(s) responsibility to contact their supervisor and/or dispatch. ***

Seasonal Safety Packet

Airport
Cemetery
City Offices
Drake Library
Grinnell Mutual Family Aquatic Center
Park Shop
Public Safety Building
Public Service Building
Wastewater Plant
Water Treatment Plant

Parks

Arbor Lake
Bailey Park
Central Park
Summer St Park
Lions Park
Merrill Park
Miller Park / Lake Nyanza
Thomazin Park
Van Horn Park
Waterworks Park

Airport

Mowing

Blys Lawn Care/Josh Bly 641-354-3128

Snow Removal

Airport FBO, Assisted by Public Works staff during heavy accumulation

Cemetery

Mowing

Sharp Edge Trimming/Patrick Elliott 641-990-2304

Snow Removal

Public Service / Parks Department

City Offices

Outside Maintenance

Mowing

Brad's Mowing/Brad Shutts 641-325-0004

Snow and Ice Removal

Hubbell Realty

Drake Library

Outside maintenance

Snow and ice removal

Public Services – Clear snow and ice from parking lot and perimeter sidewalks. When possible, plowed snow should not be left on library grounds or within the parking lot.

Sidewalks and a path leading from the sidewalk to the front door areas will be cleared and snowmelt applied as necessary by a contract service.

Derek Gibson or Library Staff – Clear snow and ice from areas not accessible with Public Services equipment: emergency exit doorways (main entrances, basement exit, south terrace exit) and paths leading to perimeter sidewalks. Pathways through the prairie will not be maintained in the wintertime. Library staff will apply additional snowmelt as needed on walkways during operating hours as necessary.

- Derek Gibson (contract snow removal): 641-750-3256
- Public Services: 641-236-2632
- Snow Emergency Hotline: 641-236-9427

Mowing

Mowing of non-prairie areas will be done by the following service and will be arranged by the Library Director.

Brad's Mowing Service – Brad Shutts – 641-325-0004 cell

Other exterior cleanup will be done when the library staff finds it necessary and will be done by volunteers whenever possible.

Interior and Exterior Cleaning

Daily cleaning (floors, restrooms, glass doors) is done by the contracted firm Quick and Clean, owned by Derek Gibson. Cell phone contact: 641-750-3256.

Replacement of light bulbs is done by S&S Electric, 641-236-5533

Replacement of air filters throughout the library building is done every 6 months by Public Services Department personnel.

Dusting and other needed cleaning of shelves, counters, windowsills, etc. is done by volunteers and library staff. Library staff members are responsible for keeping their own work areas clean, emptying their recycling into central containers, keeping the staff lounge area neat, and transferring recyclables to the outside recycling bins.

Maintenance beyond regular cleaning

Repairs of a non-routine nature are done by various local maintenance services or specialized vendors as needed.

Library staff is responsible for maintaining the MSDS file, ordering maintenance supplies, and performing the monthly check of fire extinguishers.

Grinnell Mutual Family Aquatic Center – 120 8th Avenue

Supervisor:

Jordan Allsup – Parks and Recreation Director:

Aquatic center phone: 641-236-2621

Rec Dept phone: 641-236-2620

Cell phone: 641-260-0380

~~Daniel Ramos~~Jared Keenan – Wastewater Director: Office: 641-236-6302

Cell: 641-990-7526

Summer set up and Winterization:

Facility set up is done by Daniel Ramos and the Wastewater Employees in conjunction with ACCO.

Mowing

Recreation Department will mow and trim inside the facility fence.

Blys Lawn Care/Josh Bly will mow outside the facility fence. Contact # 641-354-3128

Snow Removal

Snow is only removed along the bike trail on the west side of the facility by the Public Service Department.

Snow is removed on the East Sidewalk by the Public Service Department 641-236-2632

Park Shop

Mowing

Blys Lawn Care/Josh Bly 641-354-3128

Snow Removal

All employees will share in this duty

Public Safety Building

Mowing

Brad's Mowing/Brad Shutts 641-325-0004

Snow removal

Parking lots, Apparatus Apron, City sidewalks will be taken care of by the Public Service / Parks Department

Walkways on FD side of building, Front Walkway, all Fire Exits, 6' out from apparatus doors.

Primary: on duty fire personnel 641-236-2688

Secondary: on duty police personnel 641-236-2670

Walkways on PD side of building

Primary: on duty police personnel 641-236-2670

Secondary: on duty fire personnel 641-236-2688

Inside general maintenance

Primary: Public Services Director

Secondary: GFD & GPD personnel

Public Safety Radio Tower (behind old PSB)

Snow removal

Public Service Department

General Maintenance

Primary: Fire Department

Secondary: Police Department

Public Service Building

Mowing

Blys Lawn Care/Josh Bly 641-354-3128

Snow Removal

All employees will share in this duty

Wastewater Plant

Mowing

City of Grinnell employees

Snow Removal

The Wastewater staff will remove their own snow

Water Treatment Plant

Mowing

Brad's Mowing/Brad Shutts 641-325-0004

The Water Dept. is responsible for all weed and grass control at all our Well sites. (The Well areas are not for public access.)

Snow removal

The Parks Department usually does the sidewalk on the West and South side of the building. If for some reason they haven't done it by the time equipment is needed, Water Department staff will remove snow from the sidewalk as well as the plant drive and parking area.

The Parks Dept. will spread deicer on all sidewalks unless the Water Department has done so first.

Water Department employees may clear snow around wells as needed to gather statistics and in the event the emergency generator needs to be hooked up to the major wells. (The Well areas are not for public access.)

Parks

Arbor Lake

Mowing

Blys Lawn Care/Josh Bly 641-354-3128

Snow Removal

The Parks Department will take care of the parking lot

Bailey Park

Mowing - Sharp Edge Trimming/Patrick Elliott
641-990-2304

Central Park

Mowing - City of Grinnell employees

Summer St. Park

Mowing - Blys Lawn Care/Josh Bly 641-354-3128

Lions Park

Mowing

Blys Lawn Care/Josh Bly 641-354-3128

Snow Removal

Snow is only removed along the bike trail on the west side of the facility by the Public Service Department.

Snow is removed on the East Sidewalk by the Public Service Department 641-236-2632

Miller Park / Lake Nyanza

Mowing

Blys Lawn Care/Josh Bly 641-354-3128

Merrill Park East and West

Mowing

Blys Lawn Care/Josh Bly 641-354-3128

Thomazin Park

Mowing

Sharp Edge Trimming/Patrick Elliott 641-990-2304

Van Horn Park

Mowing

Blys Lawn Care/Josh Bly 641-354-3128

Waterworks Park

Mowing

Brad's Mowing/Brad Shutts 641-325-0004

Designated Physician Policy

December 4, 2006

Purpose

The purpose of this policy is to establish, maintain and enhance a working relationship with a designated care provider for any job-related illness and/or injury. The designated provider will be familiar with our needs and the importance of clear communication, quality care and early return to work programs following a work-related injury and/or illness.

Goal

Utilizing a preferred provider will enable the City to accomplish consistency in care, standardized forms/correspondence and familiarity with the work environment and management and, along with the pre-placement employment physical program, maintain and reduce costs of workmen's compensation claims.

Designated Workmen's Compensation Physician

The city of Grinnell has designated UnityPoint Grinnell Regional Medical Center at 210 Fourth Avenue in Grinnell as our workers' compensation authorized treating clinic. Employees with a work-related illness or injury will be required to have their initial evaluation with a physician at this facility. If appropriate, and with prior approval from IMWCA, UnityPoint Grinnell Regional Medical Center may make referrals to other specialists.

If the employee chooses to see another provider without referral from an authorized physician, the employee will be responsible for all expenses associated with those visits. No workers' compensation benefits may be claimed unless seen by an authorized physician.

In the event of an emergency where this is not possible, this requirement may be waived upon written approval from the City Manager or City Clerk.

Arc Flash Electrical Safety

No City of Grinnell employee should be doing any hard wiring inside an electrical box since the City of Grinnell does not employ a certified electrician to be on staff nor do they have the 70E training required to do that work properly. City of Grinnell employees are allowed to deal with breakers and lockout / tagout situations only. If further repairs are required, they will need to contact a qualified person to do so.

It was discussed that typically only the Wastewater Treatment employees would have the need for any hard wiring repairs on an ongoing basis. The City of Grinnell employee would contact the qualified electrician of their choice to come and perform the necessary repairs when hard wiring is required. No contract has been signed with any one particular company to do this work.

All electrical panels will have a warning label placed on them.

Respiratory Protection Program

Purpose

This program was created to ensure the safety and health of our employees while performing tasks requiring the use of respiratory protection devices. All procedures and policies were prepared in accordance with OSHA regulation Section 1910.134 Respiratory Protection.

Definitions- Key definitions can be found at 1910.134(b).

Air-purifying respirator means a respirator with an air-purifying filter, cartridge, or canister that removes specific air contaminants by passing ambient air through the air-purifying element.

Fit test means the use of a protocol to qualitatively or quantitatively evaluate the fit of a respirator on an individual. (See also Qualitative fit test QLFT and Quantitative fit test QNFT.)

Filtering facepiece (dust mask) means a negative pressure particulate respirator with a filter as an integral part of the facepiece or with the entire facepiece composed of the filtering medium.

Immediately dangerous to life or health (IDLH) means an atmosphere that poses an immediate threat to life, would cause irreversible adverse health effects, or would impair an individual's ability to escape from a dangerous atmosphere.

Self-contained breathing apparatus (SCBA) means an atmosphere-supplying respirator for which the breathing air source is designed to be carried by the user.

Employees Qualified to Wear Respirators

Employee Name	Respirator type/ Model	Exposure type

Medical evaluation

- The employer shall provide a medical evaluation to determine the employee's ability to use a respirator.
- All employees must be medically evaluated prior to the fit testing procedure
- All employees must be fit tested prior to using a respirator in the workplace.
- The employer may discontinue an employee's medical evaluations when the employee is no longer required to use a respirator.
- Employees will be provided with the medical questionnaire along with a self-addressed envelope to a selected PLHCP. The employee will complete the questionnaire and send it to the PLCHP as soon as possible. OSHA's recommended questionnaire is available at: www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=9783

Facial hair

- Employees covered under this program that wear respirators as part of their job will be required to remove all facial hair such as beards, sideburns and mustaches that could interfere with the proper seal of the respirator.

Fit testing

- Annual fit testing is required. Fit Testing is also required whenever a different face piece respirator is used or when the employee's physical condition changes.

Follow the link for details on fit testing procedures:

www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=9780

Selection of respirators

- Complete an exposure assessment for each hazardous exposure.

The following link is an OSHA *eTool* that can assist employers select the proper respirator:

http://osha.gov/SLTC/etools/respiratory/respirator_selection.html

Inspection of respirators

- Inspected routinely including prior to non-emergency use
- SCBA inspected monthly

Maintenance and care of respirators

Employees must clean and disinfect respirators using the procedures recommended by the manufacturer or those listed in

www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=9782

at the following intervals:

- As often as necessary to maintain sanitary condition for exclusive use.

- Before being worn by different individuals when issued to more than one employee.
- After each use for emergency use respirators *and those used in fit testing and training*.
- Monthly for emergency use respirators located near chlorine rooms.

Identification of filters, cartridges and canisters

- All filters, cartridges and canisters used in the workplace must be labeled and color-coded with the NIOSH approved label.
- The label must not be removed and must remain legible.
- Filters, cartridges and canisters not meeting the label requirements will be immediately removed from the workplace.

Breathing air quality and use

Compressed breathing air shall meet at least the requirements for Grade D breathing air described in ANSI/Compressed Gas Association Commodity Specification for Air, G-7.1-1989.

RETURN TO WORK PROGRAM - September 16, 2019

PURPOSE:

It is the purpose of this program to provide guidelines for employees injured on the job whose injury has caused work restrictions preventing the employee from performing all of the essential functions of the job and to assist the employee, in keeping with the medical restrictions imposed by the employer's designated physician, to become a fully functioning employee of the City.

POLICY:

- A. It is the policy of the City of Grinnell to provide modified or alternate work, if available, for employees injured on the job, who are unable to temporarily or permanently return to his/her regular job classification.
- B. The City of Grinnell will make reasonable efforts to accommodate an employee injured on the job, unless the accommodations would impose an undue hardship on the employer. The employee must be able to perform the essential functions of the job, with or without reasonable accommodation, in order to be returned to work.
- C. The feasibility of reasonable accommodations shall be determined on a case-by-case basis, taking into consideration, among other things, the specific physical or mental impairment of the employee, the essential functions of the job, the work environment and the ability to provide accommodations.
- D. Objectives:
 - 1. To return an injured employee to work as soon as possible when there is not a significant risk of harm to themselves and others.
 - 2. To minimize financial hardship and emotional stress on the employee who has suffered a work-related injury.
 - 3. To assist employees in returning to work at a level as close as practical to the employee's pre-injury earnings and productivity.
 - 4. To retain qualified and experienced employees.
 - 5. To reduce the cost of disability benefit programs.
- E. Temporary light duty:
 - 1. Light duty is defined as modified duties or hours assigned to an employee injured on the job, when the physician indicates the employee can return to work, but the employee is not yet physically capable of handling all of the essential functions and job duties

normally assigned, and the employee's work-related injury has not reached maximum medical improvement. It is understood that no new job will be created in order to accommodate an injured employee.

2. The purpose of light duty is to provide temporary work, within medical restrictions, for employees injured on the job. If a light duty position or assignment is available, the employee will be provided with the light duty assignment as soon as medically feasible. Light duty will be assigned in consultation with the physician.
3. The purpose of light duty is to provide temporary work for employees injured on the job. Light duty may be available with a medical prognosis indicating that the employee is expected to return to full duty following a course of medical treatment.
4. If an alternate duty position is available, employees may be provided with light duty as soon as medically feasible.
5. Employees on light duty will continue to receive salary and benefits commensurate with the employee's job classification. The salary and benefits will be proportionately adjusted in keeping with the employee's duties and work status. The status of light duty should be reviewed after each medical appointment and generally more often than every two weeks. Light duty assignments will not normally exceed 90 calendar days cumulative for any employee during their employment with the city of Grinnell without action of the City Council.
6. Light duty procedures:
 - A. Grinnell will provide the following:
 - i. Provide the employer's designated physician with a copy of the City's Return to Work Policy and a listing of jobs for which the employee may be qualified.
 - ii. Notify the employee of the light duty program.
 - iii. Obtain information regarding the employee's medical condition from the employer's designated physician.
 - B. The City will develop work assignments on a case-by-case basis, if available, depending on the employee's medical restrictions. The City may meet with the injured employee to review the employee's return to work status.
 - C. The employee will review, and sign Appendix A attached to this policy hereto. The employee will follow all medical restrictions placed on the employee by employer's designated physician.
 - D. When the employer's designated physician has determined that maximum medical

- improvement has been reached and the employee is able to perform the essential functions of the employee's job, with or without a reasonable accommodation, the employee will be returned to the job classification and duties held prior to the work injury.
- E. When the employer's designated physician has determined that maximum medical improvement has been reached and the employee is still unable to perform the essential functions of the job, with or without reasonable accommodation, the City will determine employee's continuing employment status in consulting with the City's workers' compensation carrier. The City reserves the right to have a physician, chosen by the City, review the medical findings and/or perform an examination of the employee.
- F. Restrictions resulting from personal illness or injury:
- i. Employees off duty due to personal injuries or illness may use accumulated paid leave in conjunction with FMLA leave to the extent it is available.
 - ii. If following the exhaustion of paid leave in conjunction with FMLA leave, the restrictions resulting from an employee's personal injury or illness prohibits the employee from performing the essential functions of the employee's job, with or without reasonable accommodation, the employee may be terminated.
 - iii. While the employee is laid off and eligible for recall, the employee must keep the City apprised of the employee's address, telephone number, cell phone number and e-mail address, if available.
- G. Responsibilities of the employee:
- i. To determine the appropriateness of the job assignment, the employee who is unable to return to work without restriction is responsible for keeping the City apprised of the employee's medical condition and providing medical reports to the City as they are made.
 - ii. If the employee rejects any assignment which is compatible with the employee's medical restrictions, the employee shall not be compensated by the City or the City's work comp carrier with temporary, partial, temporary total or healing period benefits during the period of refusal, as set forth in Section 85.53, Code of Iowa.
 - iii. The employee assumes all responsibility for contacting the City to apply for available jobs and keeping updated on all new job openings.

Appendix A

(EMPLOYEE)

**Return to Work Program Statement of
Acknowledgement**

I acknowledge **that** I have been informed of the City of Grinnell Temporary Alternate Duty (TAD) program, and I understand and agree to abide by the restrictions defined by the attending physician and by the City of Grinnell as a condition of my participation in the *Return-to-Work* program.

I further understand that if I do not follow the restrictions placed on me by the physician and the City of Grinnell, I may receive disciplinary action up to and including discharge.

Employee Signature/Date: _____

Witness Signature/Date: _____

Sexual Harassment Policy

Employers position against Sexual Harassment

Protect the employee's rights

Communication of roles and responsibility of management and employees

Eliminating Sexual Harassment is the role of both the managers and the employees

FACTS

F – Familiarize yourself with the company policy

A – Address incidents of Sexual Harassment immediately

C – Cooperate

T – Thoroughly investigate

S - Satisfactorily resolve

If you are the target

- Respond to the problem
- Make your feelings clear
- Record time and place and specifics, who observed it
- Report continuous harassment according. If no formal policy report to your supervisor
- If harasser is supervisor go to next person up

If you observe

- Help the victim make their feelings known
- Support your co-worker and encourage reporting according to the company policy

Prescription and Over-the-Counter Medications

Because medications can affect an employee's ability to make decisions, exercise good judgment and operate equipment, employers should discuss possible side effects with their physician prior to their use. This is especially true for employees who perform jobs that directly affect public safety and health.

Employees are not required to disclose prescription drug use for legitimate medical purposes. Moreover, the [Americans with Disabilities Act and the Rehabilitation Act of 1973](#) permit an employer to ask disability-related questions **only** if they are job related and consistent with business necessity. However, there are some prescribed and over-the-counter medications, such as amphetamines and benzodiazapines, which may result in a positive drug test. In this event, a Medical Review Officer (MRO) or other appropriate company personnel may inquire to determine if the employee has a legitimate medical explanation, such as a physician's prescription, for a positive drug test.

COVID-19 POLICY

The City of Grinnell takes the health, safety, and wellbeing of its employees seriously. The City of Grinnell will follow recommendations put forth by the Centers for Disease Control and Prevention (CDC) for COVID 19 guidelines.

Guidance for employees can be found at:

<https://www.cdc.gov/coronavirus/2019-ncov/your-health/index.html>

YOUR SAFETY ATTITUDE

A good safety attitude includes several areas, foremost of which is a sense of responsibility and pride about yourself and “your” work. A safety attitude will make you want to check your work area for hazardous conditions and improve your area’s appearance. A good safety attitude will let you work at a steady, careful pace, especially on a ‘down day’ when you are not as alert as usual. Patience with yourself and others will help you keep a level head for clear thinking. Be sure of your instructions, maintain good housekeeping, wear proper equipment, and drive safely – All of these will help prevent injury and accidents to you and others / BE SAFE – THINK SAFETY.

EMERGENCY PHONE NUMBERS

Police/Fire/Ambulance	911
Police (non-emergency)	236-2670
Fire/Ambulance (non-emergency)	236-2688
Poison Info Center	800-222-1222

Program Administrators

- CPR/FA/AED – ~~Patrick Duffey~~ Assistant Fire Chief
- Blood Borne Pathogens – ~~Dan Sicard~~ Fire Chief
- Slips, Trips and Falls – Safety Coordinator
- Emergency Exit Plan – Safety Coordinator
- Ladder safety – ~~Dan Sicard~~ Fire Chief
- Fire Extinguisher – ~~Dan Sicard~~ Fire Chief
- MSDS, Right-to-Know, Hazardous communication – Safety Coordinator
- Personal Protective Equipment – Safety Coordinator
- Back safety – Safety Coordinator
- Forklift / Bucket Truck / Backhoe – ~~Kyle Graff~~ Assistant Public Services Supervisor
- Confined Space – ~~Dan Sicard~~ Fire Chief
- Excavation – ~~Daniel Ramos~~ Wastewater Director
- Hearing Conservation – ~~Kyle Graff~~ Assistant Public Services Supervisor
- Lock-out / Tag-out – ~~Kyle Graff~~ Assistant Public Services Supervisor
- Arc Flash Electrical safety – ~~Josh Krieger~~ Assistant Wastewater Supervisor
- Tool Safety – ~~Kyle Graff~~ Assistant Public Services Supervisor
- Extreme Temperature Safety – Safety Coordinator
- Welding – ~~Kyle Graff~~ Assistant Public Services Supervisor
- Winter Driving – Grinnell PD
- Chainsaws – ~~Kyle Graff~~ Assistant Public Services Supervisor

Name: _____ Date: _____

I hereby certify that I have received a copy of the City of Grinnell Employee Safety Manual and have read this manual and understand its contents.

Signature

**Consent or Decline Form
Hepatitis B Vaccine**

Employee name (please print)

Social Security number

Hepatitis B Vaccination Consent:

I have had the opportunity to ask questions of a licensed health care professional regarding the Hepatitis B disease and I have read the immunization information and understand the risks of the immunizations. I know that, as with all immunizations, there may be vaccine side effects and there is no guarantee that I will become immune. I also know that I must receive 3 doses to achieve immunity.

Employee signature

Date Signed

Witness signature

Date Signed

Decline of Vaccination for Hepatitis B (Mandatory Wording)

I understand that due to my occupational exposure to blood or other potentially infectious materials, I may be at risk of acquiring hepatitis B virus (HBV) infection. I have been given the opportunity to be vaccinated with hepatitis B vaccine, at no charge to myself. However, I declined hepatitis B vaccination at this time. I understand that by declining this vaccine, I continue to be at risk of acquiring hepatitis B, a serious disease. If in the future I continue to have occupational exposure to blood or other potentially infectious materials and I want to be vaccinated with hepatitis B vaccine, I can receive the vaccination series at no charge to me.

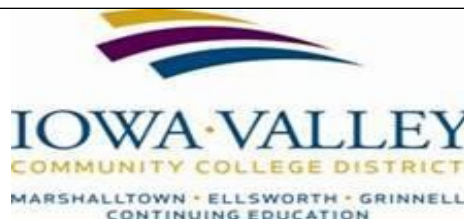
Employee signature

Date Signed

Witness signature

Date Signed

CLINICAL TRAINING AGREEMENT



THIS AGREEMENT is made and entered into by and between Iowa Valley Community College District (hereinafter referred to as the "College") for and on behalf of its Marshalltown Community College, Ellsworth Community College and Iowa Valley Continuing Education and its students and the Grinnell Fire Department (hereinafter referred to as the "Agency"). "Clinical Training" is a broad term used to describe training of students in the health care agency. The term of this agreement shall be in effect indefinitely unless terminated by either party with or without cause with thirty (30) days prior written notice to the other party. Except under unusual conditions, such notice shall be submitted before the beginning of a clinical education period. "Students" are people enrolled in the educational health care programs sponsored and/or offered by Iowa Valley Community College District for and on behalf of Marshalltown Community College, Ellsworth Community College, and Iowa Valley Continuing Education.

RECITALS:

The College through Marshalltown Community College, Ellsworth Community College and Iowa Valley Continuing Education offers to students programs in health careers which include clinical training, preceptorship, and/or observational experiences as a part of the following educational programs:

- | | |
|--|---|
| ☒ Emergency Medical Services (EMT and AEMT) | ☐ Nurse Aide Phase I |
| ☐ Nurse Aide Phase II | |
| ☐ Medical Assisting | ☐ Medication Aide |
| ☐ Phlebotomy Technician | ☐ Rehab/Restorative Aide |
| ☐ Nursing-Associate Degree and Practical Nursing Programs | |

The Agency operates within its clinical areas suitable for providing appropriate learning experiences for students under the tutelage of qualified Agency employees and/or under the supervision of College instructors and is willing to cooperate with the College in pursuing the education and training of students participating in the College's Health Career programs.

The purpose of this Agreement is to establish and promote a cooperative relationship between the College and the Agency providing areas for student learning, and to set forth the responsibilities of the parties in carrying out the mutual objective of providing clinical experience and instruction for health occupations students enrolled in the College's Health Career Programs.

A. Responsibilities of the College and it's Students.

The College agrees as follows:

1. All students will have been provided instructional experience specific to their health careers, and will have acquired an acceptable degree of proficiency in all required basic procedures before being placed in the Agency for clinical experience.
2. All students will have been provided instruction in personal and vocational relationships which include appearance and grooming, health principles, courtesy and etiquette, interpersonal relationships, confidentiality, and ethical and legal responsibilities.
3. The College will provide the Agency with a list of the clinical and preceptorship hours required, the names of the students, and the dates for these assignments. Should any changes occur, the College shall notify the Agency as soon as possible.
4. Students will be expected to report and remain at designated times determined by the coordinator of the College's program and the Agency.

5. College staff will develop goals and objectives for the clinical experience and communicate those goals and objectives to the Agency.
6. Student assignments are made with no discrimination on the basis of race, creed, color, national origin, sex, marital status, religion, ancestry, mental or physical disability, age, veteran status, gender identity, or sexual orientation.
 - Health Career Core Competencies specific to programs must be met before a student will be placed in a clinical experience.
7. Students will receive their instruction and guidance under Agency personnel during the preceptorship and observational assignments.
8. College instructors may be responsible for overseeing students during the clinical experience within the Agency. Any questions or concerns regarding the clinical experience, instructors, and/or students, shall be referred to the Agency's or College's coordinator at the time of occurrence.
9. Students shall report to the Agency's Supervisor and/or Team Leader, any change in a patient's condition and any accidents and/or errors. Whenever the student leaves the unit or when going off duty, the student shall provide a summary of assignments completed and patient's conditions.
10. All College students and faculty shall comply with the rules, policies and regulations of the Agency. The Agency agrees students are to remain subject to the authority, policies and regulations imposed by the College. During periods of clinical assignment, and while on Agency's premises, students will also be subject to all standards, rules, regulations, administrative practices and policies of the Agency.
11. The College and/or Agency Staff will be responsible for an overall evaluation made for each student in terms of their knowledge, performance, and skills.
12. The student is responsible for travel expenses to and from the Agency. All health requirements and associated expenses are the student's responsibility.
13. Students and College staff shall not be deemed to be employees of the Agency for any purpose, including but not limited to, compensation or fringe benefits, worker's compensation, unemployment compensation, minimum wage laws, or for any other purpose, because of their participation in the educational program. This provision shall not be deemed to prohibit the employment of any such participant by the Agency under a separate employment agreement.
14. The College will promptly remove from the clinical site any student that the Agency requests be removed because of unsatisfactory performance, whose characteristics prevent desirable relationships within the Agency or whose health status is hazardous to the Agency's patients or personnel or is detrimental to the student's successful completion of the clinical experience.
15. The College shall provide all Students with (1) information and training about the hazards associated with blood and other potentially infectious materials, (2) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (3) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (4) information as to the reasons the student should participate in hepatitis B vaccination and post-exposure evaluation and follow-up.

The College agrees to abide by the policies of the Agency concerning health requirements.

B. Responsibilities of the Agency.

The Agency agrees as follows:

1. Personnel of the Agency will recognize the student as a participant in an educational program and will be willing to cooperate in providing learning experiences for the student.
2. Students shall be given sufficient understanding of the patient's conditions when assignments are made in order to safeguard the patients of the Agency. The Agency agrees to provide supervised access of health care

records, related materials and equipment necessary for the student to complete the clinical experience. The Agency agrees to supply the student with training for electronic health records and reporting forms essential to the completion of the assignments in the clinical experience.

3. The Agency shall have the right to discontinue the training of any student on its premises, and shall refer the student to the College authorities for further disposition.
4. The Agency remains responsible for the quality of care provided to patients and any related duties remain that of the Agency.
5. The Agency will make available emergency medical care to a student in the event of an injury or illness suffered by the student during the clinical experience at the Agency's facility. The cost of any emergency care shall be the responsibility of the student.
6. Classrooms in the Agency, when available, may be used as needed for student instruction in the programs. All materials and supplies required for teaching are the responsibility of the College. A conference room shall be available when feasible for instructor-student use.
7. The Agency will assume no responsibility for lost or damaged personal property of the students or College faculty/staff.
8. The Agency will not discriminate against any students, employees or applicants for employment because of race, creed, color, national origin, sex, marital status, religion, ancestry, mental or physical disability, age or sexual orientation. The Agency will take affirmative action to insure that applicants and employees are treated without regard to such characteristics. The Agency will, in all solicitations or advertisements for employees placed by or on behalf of the Agency, state that all qualified applicants will receive consideration for employment without regard to the above-mentioned characteristics. The Agency will comply with all applicable state and federal laws, rules and regulations addressing equal opportunity, discrimination and affirmative action.

C. Joint Responsibilities

1. Any individually identifiable health information disclosed to the College or its students by or through the Agency will be treated by the College as confidential information, in accordance with the Agency's confidentiality policies and procedures and as required by the Health Insurance Portability and Accountability Act of 1996 and the regulations thereunder, without any requirement that such individually identifiable health information be specifically identified as confidential.
2. Clinical experiences shall be conducted at such times and in the manner determined by the College in cooperation with the Agency in order to best meet the learning objectives of students and of the program. The clinical experience schedule will be determined through joint discussion between the College and the Agency.
3. Students shall notify the Agency in the event illness or emergency prevents the student from reporting to the Agency as scheduled.
4. Each party, College and Agency, shall secure and maintain at all times during the Term, at their respective sole expense, professional liability insurance (medical malpractice) covering their respective employees and agents. Each of the College and Agency's professional liability insurance shall provide for coverage of Students providing services at the Agency pursuant to this Agreement. If the actions taken or omissions by Students leading to a claim of professional liability are taken at the direction of the Agency, College's coverage shall be primary. Such coverage may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per occurrence and \$3,000,000 aggregate. Upon either party's reasonable request, the other party shall provide a certificate of insurance evidencing such coverage.
5. Each party, College, and Agency, agrees to indemnify and hold the other harmless (including its officers, employees and agents collectively), to the full extent permitted by law, from and against all fines, claims, demands, suits, damages and causes of action (including reasonable costs and attorney's fees) arising from or incident to the negligent or willful acts or omissions of the indemnifying party, its employees, or agents arising out of the operation and terms of this Agreement.
6. In performing its respective obligations under this Agreement and the activities contemplated hereby, each Party and its respective officers, directors, employees, agents, subcontractors and independent contractors will

comply fully with all applicable federal and state laws, rules and regulations. In the event of a change in applicable federal and state statutes, case law, regulations or general instructions, the interpretation of any of the foregoing or the adoption of new federal or state legislations, any of which are reasonably likely to materially and adversely affect the manner in which either Party may perform its services under this Agreement, or which shall make this Agreement unlawful, the Parties shall immediately enter into good faith negotiations regarding a new arrangement that complies with such changes or adopted law, regulation or policy in a manner which approximates, as closely as possible, the position of the Parties prior to the change.

7. Each party, College and Agency, hereto recognizes and acknowledges that, by virtue of entering into this Agreement and fulfilling the terms of this Agreement, such party may have access to certain information of the other party that is confidential and constitutes valuable, special and unique property of such other party ("**Confidential Information**").^{2.5} Each party agrees that it will not, and it shall instruct its respective employees and agents to not, at any time (either during or subsequent to the term of this Agreement), disclose to others, use, copy or permit to be copied, without the express prior written consent of the other party, except in connection with the performance of duties hereunder or as required by law, any Confidential Information, including, without limitation, information which concerns patients, Students, costs or treatment methods which is not otherwise available to the public.
8. The parties agree to comply with the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. 1320d ("HIPAA") and any current and future regulations promulgated thereunder, including, without limitation, the federal privacy regulations contained in 45 C.F.R. Parts 160 and 164 ("Federal Privacy Regulations"), the federal security standards contained in 45 C.F.R. Part 142 ("Federal Security Regulations") and the federal standards for electronic transactions contained in 45 C.F.R. Parts 160 and 162, all collectively referred to herein as "HIPAA Requirements". The parties agree not to use or further disclose any Protected Health Information (as defined in 45 C.F.R. Section 164.501) or Individually Identifiable Health Information (as defined in 42 U.S.C. Section 1320d, other than as permitted by the HIPAA Requirements and the terms of this Agreement. The parties agree to make their internal practices, books, and records relating to the use and disclosure of Protected Health Information available to the Secretary of Health and Human Services to the extent required for determining compliance with the Federal Privacy Regulations. In addition the parties agree to comply with any state laws and regulations that govern or pertain to the confidentiality, privacy, security of, and electronic and transaction code sets pertaining to, information related to patients. The parties hereby acknowledge that the services being provided to the Agency by the College pursuant to this Agreement are not intended to create a "Business Associate" relationship as that term is defined in 45 CFR § 160.103. Students shall be considered part of the Agency workforce for HIPAA compliance purposes in accordance with 45 CFR 164.103, but shall not be construed to be employees or agents of Agency.
9. No party hereto shall have the right to bind the other, to transact any business in another party's name, or to make any promises or representations on behalf of any other party. The parties expressly agree that the nature of their relationship is that of independent contractors, and not that of employers and employee, partners, joint ventures, or any other relationship. In no event shall any party be liable for the debts or obligations of any other party hereto.
10. The agreement and the Addendums shall be subject to and governed by the laws of the State of Iowa.
11. The Agreement and the Addendums hereto constitutes the entire agreement between the parties with respect to the subject matter hereof. This Agreement supersedes all prior agreement of the parties with respect to the subject matter hereof.
12. No change or modification of this Agreement or Addendum shall be valid unless the same be in writing and signed by each of the parties to be bound. No waiver of any provision of this agreement or Addendum shall be valid unless in writing and signed by the person or party to be charged.
13. If any portion(s) of this Agreement or Addendum shall be, for any reason, invalid or unenforceable, the remaining portion(s) shall nevertheless be valid and enforceable and carried into effect unless to do so would clearly violate the present legal intentions of the parties hereto. The parties mutually agree that this agreement shall be reviewed every three years following the date of execution. This agreement may be amended and new terms may be added upon the mutual agreement of either party. It is agreed that no termination, amendment, addition or modification to this agreement or the program curriculum will be done so as to affect the orderly progress to the Health Occupations education being provided by College and Agency to students of the College.

The terms, conditions, and provisions of this Agreement are hereby agreed to and approved by:

Iowa Valley Community College District

Authorized name, College

By  Jami Stupp (Jun 9, 2026 17:05:32 CDT)

Authorized Signature, College

Jami Stupp

Name and Title

3702 South Center Street

Marshalltown, IA 50158

Address

jami.stupp@iavalley.edu

Email Address

06/09/2026

Date

Authorized name, Agency

By

Authorized Signature, Agency

Name and Title

Address

Email Address

Date



Emergency Medical Services Clinical Training Agreement Addendum

A. Responsibilities of the College:

The College agrees as follows:

1. All students will have developed a basic understanding of medical terminology and their scope of practice as an emergency medical services provider.
2. All students will be required to be BLS certified before they are placed in the Agency for clinical experience.
3. Students will be assigned an Agency preceptor and will be supervised at all times.
4. The criminal and Child/Dependent Adult Abuse background check and criminal background check will be provided to the Agency upon request. Students with a hit on their background checks will only be allowed to do clinicals or field experience if they are not on hold from the Bureau of EMS.

B. Student Health Requirements.

1. Required immunizations:

a. If born before January 1, 1957:

- No immunization record is required for Rubella or Measles (Rubeola).
- If there is no evidence of physician diagnosed mumps or evidence of laboratory immunity, vaccination with one MMR is strongly recommended.

b. If born January 1, 1957 or after:

- Measles (Rubeola) – 2 vaccination dates required documentation of past disease or a positive serology.
- Mumps – 2 vaccination dates required, documentation of past disease or a positive serology.
- Rubella – 1 vaccination date required, documentation of past disease or a positive serology.

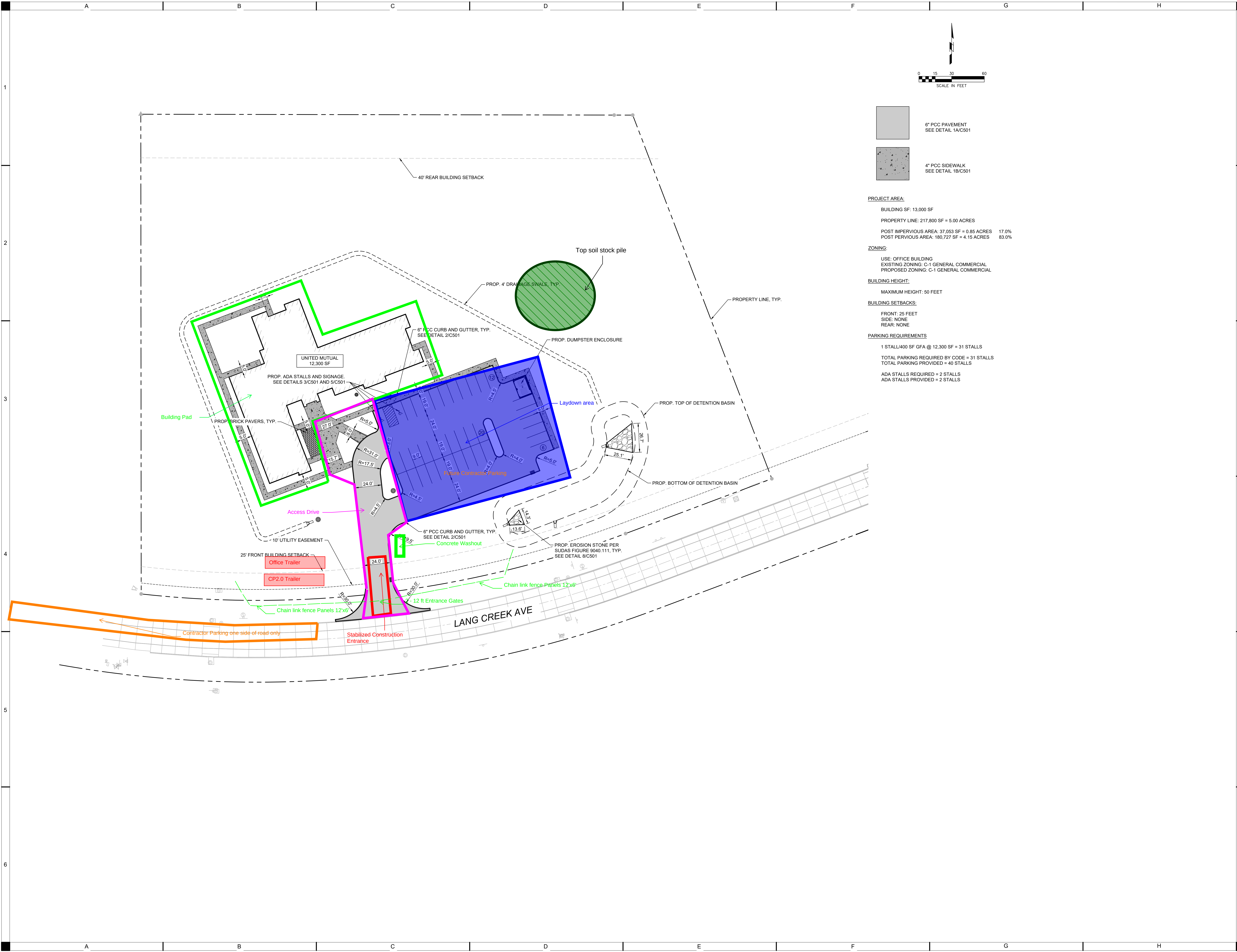
2. Recommended immunizations:

- a. Tetanus – 1 one-time dose of Tdap vaccine or a tetanus/diphtheria booster is recommended every 10 years.
- b. Chickenpox – 2 doses of Varicella vaccine is recommended for those who do not have a history of Chickenpox or a positive Varicella screen.
- c. TB test

- d. Hepatitis B vaccine.
 - e. Annual Influenza.
3. All students will be in compliance with State regulations for communicable disease tests and vaccinations. Included on the list is TB (Mantoux), Tetanus toxoid and MMR (or proof of immunity after 1980). Any student with a positive reaction to the Mantoux test shall have a chest x-ray taken before reporting for clinical practice. It is the responsibility of the College Coordinator to follow through on the Mantoux test and x-ray. The student is responsible for the cost of the immunization and x-ray if required.
 4. The College shall maintain records showing that students have received the required vaccines or have a positive serology. The student is responsible for the cost of the vaccine and/or applicable serology testing.
 5. The College agrees to abide by the policies of the Agency concerning health requirements required by the Agency.

C. Special Provisions.

1. The foregoing provisions apply irrespective of the type of clinical experience being provided (i.e., preceptorship, observation or clinical training).
2. If the educational program for a particular student involves a preceptorship arrangement, the following additional provisions apply
 - a. The Agency will provide the designated hours or patient contacts for the student experience with a preceptor.
 - b. The College will provide the preceptor with information about the clinical experience and the skills the student is able to perform with direct supervision.
 - c. The preceptor will evaluate and advise the student of his/her performance on a daily basis.
 - d. The preceptor will advise and confer with the College's faculty, staff or program coordinator regarding student performance.
 - e. The students are assigned to the Agency for a learning experience with an approved preceptor. The College's faculty, staff or program coordinator will be available by phone or email if conferencing is needed.
 - f. 4931-6869-0615-1\10542-1000



6" PCC PAVEMENT
SEE DETAIL 1A/C501

4" PCC SIDEWALK
SEE DETAIL 1B/C501

PROJECT AREA:

BUILDING SF: 13,000 SF
PROPERTY LINE: 217,800 SF = 5.00 ACRES
POST IMPERVIOUS AREA: 37,053 SF = 0.85 ACRES 17.0%
POST PERVIOUS AREA: 180,727 SF = 4.15 ACRES 83.0%

ZONING:

USE: OFFICE BUILDING
EXISTING ZONING: C-1 GENERAL COMMERCIAL
PROPOSED ZONING: C-1 GENERAL COMMERCIAL

BUILDING HEIGHT:

MAXIMUM HEIGHT: 50 FEET

BUILDING SETBACKS:

FRONT: 25 FEET
SIDE: NONE
REAR: NONE

PARKING REQUIREMENTS

1 STALL/400 SF GFA @ 12,300 SF = 31 STALLS
TOTAL PARKING REQUIRED BY CODE = 31 STALLS
TOTAL PARKING PROVIDED = 40 STALLS
ADA STALLS REQUIRED = 2 STALLS
ADA STALLS PROVIDED = 2 STALLS

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UNITED
MUTUAL

SITE PLAN

C101

PRELIMINARY
- NOT FOR
CONSTRUCTION

DRAWN BY	LEM
APPROVED BY	KEC
ISSUED FOR	BID
ISSUE DATE	06-10-2026
PROJECT NUMBER	2240014350
FIELD BOOK	-

UNITED MUTUAL HEADQUARTERS
505 LANG CREEK AVE, GRINNELL, IA 50112

ITEM TO INCLUDE ON AGENDA

CITY OF GRINNELL, IOWA

July 6, 2026

7:00 P.M.

Grinnell Urban Renewal Plan

- Resolution approving reasonable competitive bidding procedures for and setting the date for a public hearing on the proposal to convey interests in real property located within the Grinnell Urban Renewal Area (Lots 25-26, Scout Subdivision); directing publication of related notices; and declaring the intent of the City to accept the offer submitted by Innovative Construction, Inc. in the event that no qualified competing proposals are submitted

IMPORTANT INFORMATION

1. The above agenda items should be included, along with any other agenda items, in the meeting agenda. The agenda should be posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the body holding the meeting. If no such office exists, the notice must be posted at the building in which the meeting is to be held.
2. If you do not now have a bulletin board designated as above mentioned, designate one and establish a uniform policy of posting your notices of meeting and tentative agenda.
3. Notice and tentative agenda must be posted at least 24 hours prior to the commencement of the meeting.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

July 6, 2026

The City Council of the City of Grinnell in the State of Iowa, met in regular session, in the Council Chambers, City Hall, 520 4th Avenue, Grinnell, Iowa, at 7:00 P.M., on the above date. There were present Mayor Cox, in the chair, and the following named Council Members:

Absent: _____

* * * * *

Council Member _____ then introduced the following proposed Resolution entitled "RESOLUTION APPROVING REASONABLE COMPETITIVE BIDDING PROCEDURES FOR AND SETTING THE DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO CONVEY INTERESTS IN REAL PROPERTY LOCATED WITHIN THE GRINNELL URBAN RENEWAL AREA TO INNOVATIVE CONSTRUCTION, INC. (LOTS 25-26, SCOUT SUBDIVISION); DIRECTING PUBLICATION OF RELATED NOTICES; AND DECLARING THE INTENT OF THE CITY TO ACCEPT THE OFFER SUBMITTED BY INNOVATIVE CONSTRUCTION, INC. IN THE EVENT THAT NO QUALIFIED COMPETING PROPOSALS ARE SUBMITTED", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

WHEREUPON, the Mayor declared the resolution duly adopted as follows:

RESOLUTION NO. 2026-103

RESOLUTION APPROVING REASONABLE COMPETITIVE BIDDING PROCEDURES FOR AND SETTING THE DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO CONVEY INTERESTS IN REAL PROPERTY LOCATED WITHIN THE GRINNELL URBAN RENEWAL AREA TO INNOVATIVE CONSTRUCTION, INC. (LOTS 25-26, SCOUT SUBDIVISION); DIRECTING PUBLICATION OF RELATED NOTICES; AND DECLARING THE INTENT OF THE CITY TO ACCEPT THE OFFER SUBMITTED BY INNOVATIVE CONSTRUCTION, INC. IN THE EVENT THAT NO QUALIFIED COMPETING PROPOSALS ARE SUBMITTED

WHEREAS, by Resolution No. 1687, adopted March 21, 1994, this Council found and determined that certain areas located within the City are eligible and should be designated as an urban renewal area under Iowa law, and approved and adopted the Grinnell Urban Renewal Plan (the "Urban Renewal Plan" or "Plan") for the Grinnell Urban Renewal Area (the "Urban Renewal Area" or "Area") described therein, which Plan has been amended nine times, most recently by Amendment No. 10 approved by Resolution No. 2025-184 adopted on October 20, 2025, and which Plan, as amended, is on file in the office of the Recorder of Poweshiek County; and

WHEREAS, Iowa Code Chapter 403 authorizes cities to dispose of property in furtherance of the objectives of an urban renewal project and to take other actions as may be necessary to carry out the purposes of said Chapter; and

WHEREAS, the City of Grinnell (the "City") has received a proposal from Innovative Construction, Inc. (the "Buyer"), in the form of a proposed Real Estate Purchase Agreement (the "Agreement"), which Agreement proposes that the City would sell certain City-owned real property within the Urban Renewal Area (the "Property") to Buyer for a purchase price of \$25,000 per lot, for a total of \$50,000, which Property is legally described as follows:

Lots 25-26, Scout Subdivision, City of Grinnell, Poweshiek County, Iowa

WHEREAS, because the Property is located within an urban renewal area, the City's sale of the Property is subject to the provisions of Iowa Code Section 403.8; and

WHEREAS, in order to comply with Iowa Code Section 403.8, the City is approving competitive bidding procedures for the disposition of the Property and inviting all persons interested in submitting a competing offer for the Property to submit a proposal meeting the requirements set forth herein; and

WHEREAS, to both recognize the proposal already received from the Buyer (in the form

of the Agreement) for the sale and redevelopment of the Property, and to give full and fair opportunity for other developers interested in submitting a proposal for the sale of the Property, by adoption of this Resolution this Council is: (i) determining a fair value of the Property, (ii) approving the minimum requirements for sale of the Property, (iii) approving “reasonable competitive bidding procedures” for disposition of the Property, and (iv) declaring the City’s intent to accept the Agreement with Buyer if no qualifying competing proposals are received; and

WHEREAS, the Council has determined that the Agreement is in the best interests of the City and the residents thereof and that the performance by the City of its obligations thereunder is a public undertaking and purpose and in furtherance of the Plan and, further, that the Agreement and the City’s performance thereunder is in furtherance of appropriate activities and objectives of the Plan within the meaning of Iowa Code Chapter 403, taking into account the factors set forth therein; and

WHEREAS, to comply with the procedural requirements of the Iowa Code, pursuant to Iowa Code Sections 364.6 and 403.8, it is deemed sufficient if the action hereinafter described be taken, including that this Council has set forth its proposal in this Resolution and should now set a date for a public hearing on the proposed conveyance of the City’s interests in the Property, at which time this Council proposes to take action thereon and to receive oral and/or written objections from any resident or property owner of said City to such action.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRINNELL IN THE STATE OF IOWA:

Section 1. That, by this Resolution, this Council does hereby give notice to all persons interested in bidding for the sale of the Property of the opportunity to submit a proposal for purchase and development of the Property meeting the criteria set forth herein, which proposal must be submitted consistent with the procedural requirements set forth herein.

Section 2. That all persons desiring to submit a competing proposal for the Property must submit a proposal pursuant to the following procedure, which procedure this Council has determined to be a reasonable competitive bidding process:

- a. Written proposals for the purchase of the Property must be received by the City Clerk at or before 12:00 P.M. on August 14, 2026 by personal delivery or postal mail to City Hall, 520 4th Avenue, Grinnell, Iowa.
- b. Each proposal that is timely received will be opened by the City Clerk, or the City Clerk’s designee, at 1:00 P.M. in the City Clerk’s office on August 14, 2026. The City Clerk, or the City Clerk’s designee, is hereby authorized and directed to make a preliminary analysis of each such proposal for compliance with the minimum requirements established by this Council herein and to advise the Council with respect thereto.
- c. The qualifying proposals will be presented to the City Council during a public

hearing at the Council meeting which begins at 7:00 P.M. on August 17, 2026. The Council shall judge the strength of the proposals meeting the foregoing minimum requirements by the criteria set forth herein, and may make the final selection of a proposal or may reject any and all proposals received.

Section 3. It is hereby determined that in order to qualify for consideration for selection, each bidder must submit a proposal which contains terms no less favorable to the City than those set forth in the Agreement submitted by the Buyer, and which must include and provide for the bidder's purchase of the Property at not less than the fair value.

Section 4. It is hereby determined, based on investigation by the City, that the proposed sale price of the Property of \$25,000 per lot, for a total of \$50,000, is equal to or greater than fair value for the Property, and is hereby approved. The proposed sale price and the terms of payment as described in the Agreement are hereby approved; a copy of the Agreement is on file with the City Clerk, a copy of which is available by contacting the City Clerk's office.

Section 5. It is hereby determined that the Agreement submitted by the Buyer satisfies the requirements of this offering and is approved as to form, subject to modifications as determined appropriate by the City Council, a copy of which Agreement is available from the City Clerk's office.

Section 6. It is hereby determined that the Buyer possesses the qualifications, financial resources, and legal ability necessary to purchase and redevelop the Property in the manner proposed by this offering and in accordance with the Plan.

Section 7. This action of the Council shall be considered to be and does hereby constitute notice to all concerned of the intention of this Council to accept the Agreement with the Buyer for the sale of the Property unless a qualified competing proposal is timely received, pursuant to the procedures set forth above, that, in the Council's judgement, is superior to the Agreement.

Section 8. The City Clerk is hereby directed to cause at least one publication to be made of a notice of competitive bidding, in a legal newspaper having general circulation in the City, said publication to be at least thirty (30) days prior to the date competing proposals are due, which notice shall be in substantially the following form:

NOTICE OF COMPETITIVE BIDDING FOR THE
DISPOSITION OF CERTAIN PROPERTY LOCATED WITHIN
THE GRINNELL URBAN RENEAL AREA PURSUANT TO
COMPETITIVE CRITERIA AND PROCEDURES

PUBLIC NOTICE is hereby given that the City of Grinnell, Iowa (the "City") has received a proposal in the form of a Real Estate Purchase Agreement (the "Agreement") from Innovative Construction, Inc. (the "Buyer") related to the sale of certain City-owned real property (the "Property"), which Property is located within the Grinnell Urban Renewal Area, and more particularly described as follows:

Lots 25-26, Scout Subdivision, City of Grinnell, Poweshiek County, Iowa

The Agreement proposes that the City would sell the Property to Buyer for \$25,000 per lot, for a total of \$50,000, under the terms and conditions set forth in the Agreement.

In order to comply with Iowa Code Section 403.8, the City has established reasonable competitive bidding procedures for the anticipated disposition of the Property and all persons interested in submitting a competing proposal for the purchase and development of the Property (as legally described above) should submit a proposal meeting the requirements set forth herein:

1. In order to qualify for consideration for selection, each bidder must submit a proposal that contains terms no less favorable to the City than those set forth in the Agreement submitted by Buyer. A copy of the Agreement is available for public inspection by contacting the City Clerk's office during regular business hours.
2. In order to qualify for consideration for selection, each bidder must submit a proposal that provides for the bidder's purchase of the Property at not less than fair value in accordance with Iowa Code Section 403.8. The City Council has determined that the Agreement's proposed sale price for the Property of \$25,000 per lot, for a total of \$50,000, is equal to or greater than fair value.
3. Written proposals for the purchase of the Property must be received by the City Clerk's office at or before **12:00 PM (Noon) on August 14, 2026**, by personal delivery or postal mail to the City Clerk at City Hall, 520 4th Avenue, Grinnell, Iowa.

Each qualifying competing proposal received will be opened by the City Clerk or her designee in the City Clerk's office at 1:00 P.M. on August 14, 2026, and will be presented to the City Council during a public hearing at the Council meeting which begins at 7:00 P.M. on August 17, 2026. The Council shall judge the strength of the proposals meeting the foregoing minimum requirements by the criteria set forth above and may make the final evaluation and selection of a proposal or may reject any or all proposals.

In the event that no other qualified proposals are timely submitted, the City intends to enter into the Agreement with the Buyer, and sell the Property to Buyer under the terms and conditions of the proposed Agreement.

This notice is given by order of the City Council of the City of Grinnell in the State of Iowa, as provided by Iowa Code Sections 364.6 and 403.8.

Dated this 6th day of July, 2026.

City Clerk, City of Grinnell in the State of Iowa

(End of Notice)

Section 8. That this Council shall hold a public hearing at its meeting which begins at 7:00 P.M. on August 17, 2026, in the Council Chambers, City Hall, 520 4th Avenue, Grinnell, Iowa for the purpose of taking action on the matter of the proposal to convey interests in real property to Innovative Construction, Inc., pursuant to the terms and conditions of the proposed Agreement.

Section 9. That the City Clerk is hereby directed to cause at least one publication of a notice of said public hearing in a newspaper published at least once weekly and having general circulation in said City, said publication to be not less than four (4) clear days nor more than twenty (20) days before the date of said public meeting.

Section 10. The notice of the public hearing and proposed action shall be in substantially the following form:

(One publication required)

NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF
THE CITY OF GRINNELL IN THE STATE OF IOWA, ON THE
MATTER OF THE PROPOSAL TO CONVEY REAL
PROPERTY TO INNOVATIVE CONSTRUCTION, INC.
PURSUANT TO A PROPOSED REAL ESTATE PURCHASE
AGREEMENT, AND THE HEARING THEREON

PUBLIC NOTICE is hereby given that the Council of the City of Grinnell in the State of Iowa, will hold a public hearing before itself at its meeting that commences at 7:00 P.M. on August 17, 2026, in the Council Chambers, City Hall, 520 4th Avenue, Grinnell, Iowa, at which meeting the Council proposes to take action on the proposal to enter into a Real Estate Purchase Agreement (the "Agreement") with Innovative Construction, Inc. (the "Buyer"), and the proposal to convey certain real property within the Urban Renewal Area (the "Property") to the Buyer, pursuant to the terms and conditions of the Agreement. The Property is legally described as:

Lots 25-26, Scout Subdivision, City of Grinnell, Poweshiek County, Iowa

The Agreement proposes that the City would sell the Property to Buyer for \$25,000 per lot, for a total of \$50,000, subject to the detailed terms and conditions set forth in the Agreement.

A copy of the Agreement is on file for public inspection during regular business hours in the office of the City Clerk, City Hall, City of Grinnell, Iowa.

At the time and place set for the public hearing, interested individuals will be given the opportunity to express their views, both orally and in writing, on the proposed conveyance and proposed Agreement. After all objections have been received and considered, the Council may at this meeting or at any adjournment thereof, take additional action to approve the Agreement or to modify the Agreement, or may abandon the proposal to authorize said Agreement.

This notice is given by order of the City Council of the City of Grinnell in the State of Iowa, as provided by Iowa Code Section 364.6.

Dated this 6th day of July, 2026.

City Clerk, City of Grinnell in the State of Iowa

(End of Notice)

PASSED AND APPROVED this 6th day of July, 2026.

Mayor

ATTEST:

City Clerk

STATE OF IOWA)
) SS
COUNTY OF POWESHIEK)

WITNESS my hand and the seal of the Council hereto affixed this 6th day of July, 2026.

(SEAL)

APPLICATION FOR TAX ABATEMENT
UNDER CITY OF GRINNELL'S
AMENDED AND RESTATED CONSOLIDATED URBAN REVITALIZATION PLAN

The City of Grinnell's Amended and Restated Consolidated Urban Revitalization Plan allows for the following property tax exemptions for actual value added by eligible improvements constructed on qualified properties located in the consolidated Grinnell Urban Revitalization Area:

Property Assessed as Residential: 100% exemption from taxation on the first \$75,000 of actual value added by the eligible improvements, for a period of 5 years (not applicable to property tax levies imposed by a school district for applications submitted on or after July 1, 2024, as and to the extent required by Iowa Code Section 404.3D)

Property Assessed as Residential – Located within 2013 Central Subarea: 100% exemption from taxation on the actual value added by the eligible improvements, for a period of 10 years (not applicable to property tax levies imposed by a school district for applications submitted on or after July 1, 2024, as and to the extent required by Iowa Code Section 404.3D)

Property Assessed as Residential with 3+ Separate Dwelling Units: 100% exemption from taxation on the actual value added by the eligible improvements, for a period of 10 years (not applicable to property tax levies imposed by a school district for applications submitted on or after July 1, 2024, as and to the extent required by Iowa Code Section 404.3D)

Property Assessed as Commercial: 100% exemption from taxation on the actual value added by the eligible improvements, for a period of 3 years

Abandoned Property: Property owner may select one of two available exemption schedules: (a) declining percentage exemption from taxation on the actual value added by the eligible improvements, over a period of 15 years; or (b) 100% exemption from taxation on the actual value added by the eligible improvements, for a period of 5 years.

- Select One:**
- ☐ **First-Year Application for Completed Improvements**
(must be filed with the City by February 1st of the assessment year for which the exemption is first claimed, not later than the year in which the improvements are first assessed for taxation or the following two assessment years)
- ☒ **Application for Prior Approval for Intended Improvements**
(for conditional approval under the current exemption schedules; final eligibility is subject to completion of eligible improvements and filing of first-year application by February 1 of the first assessment year after completion of improvements)

PROPERTY FOR WHICH APPLICATION IS SUBMITTED:

Property Address: 818 Hamilton Avenue _____, Grinnell, IA

Legal Description (if known): Parcel ID: 180-0609900 _____

Property Assessment Category: ☐ Residential ☒ Residential with 3+ Separate Dwelling Units
☐ Commercial ☐ Other: _____

If Property qualifies as "Abandoned Property," identify the exemption schedule applied for:

- ☐ 100% of actual value added by improvements exempt from taxation, for 5 years
- ☐ Declining percentage of actual value added by improvements exempt from taxation, over 15 years

(Year 1 - 80% of actual value added exempt from taxation, Year 2 - 75%, Year 3 - 70%, Year 4 - 65%, Year 5 - 60%, Year 6 - 55%, Year 7 - 50%, Year 8 - 45%, Year 9 - 40%, Year 10 - 35%, Year 11 - 30%, Year 12 - 25%, Year 13 - 20%, Year 14 - 20%, Year 15 - 20%)

Tenants Occupying Property at time of Original Plan Adoption (if any/if known): N/A

IMPROVEMENTS FOR WHICH APPLICATION IS SUBMITTED:

Select one: ☐ **New Construction** ☒ **Improvements to Existing Structure**

Describe Improvements: Conversion of Davis school building into 20 apartments.

Attach copies of any issued building permit(s).

Estimated or Actual Date of Completion: 07 / 01 / 2027

Estimated or Actual Cost of Improvements: \$ 1200000

PROPERTY OWNER SUBMITTING APPLICATION:

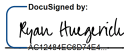
Name of Property Owner/Title Holder: Scholar Square LLC

Address of Owner (if different than above): P.O. Box 203 Franktown, CO 80116

Phone Number (to be reached during business hours): (888) 424-1988

Email Address: ryan@hci1988.com brandy@hci1988.com

Print Name of Property Owner: Scholar Square LLC

Signature:  **Date:** 6/18/2026

If Property Owner is an entity:

Print Name of Signatory: Ryan Huegerich

Signatory title/position: Managing Partner

This application summarizes the Urban Revitalization Plan terms. For complete information, request a copy of the Amended and Restated Consolidated Urban Revitalization Plan, from GRINNELL City Hall. In the event of any inconsistency, the Plan terms shall control.

FOLLOWING SECTIONS TO BE COMPLETED BY CITY/COUNTY:	
CITY COUNCIL REVIEW:	☐ PRIOR APPROVAL Application (if applicable) Approved by Resolution No. _____ adopted by City Council on ____/____/20____ ☐ FIRST YEAR Application (required) Approved by Resolution No. _____ adopted by City Council on ____/____/20____ ☐ Application Denied – Reason: _____ Mayor's Signature: _____

	Attest by City Clerk: _____
COUNTY ASSESSOR REVIEW:	Prior Building/Improvements Assessed Value: \$ _____ Assessed Value with New Improvements: \$ _____ Percentage Increase in Assessed Value: _____% _____ Eligible under Plan _____ Not Eligible under Plan Assessor's Signature: _____ Date: _____

02344192\10575-214

RESOLUTION NO. 2026-104

A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO GRINNELL URBAN REVITALIZATION PLAN – AMENDMENT No. 3 (Scholar Square, LLC., 818 Hamilton Avenue)

BE IT RESOLVED by the Grinnell City Council that the improvement project as listed below meets the requirements to qualify for tax exemption as stated in Grinnell Urban Revitalization Plan, and

BE IT FURTHER RESOLVED that tax exemptions are subject to review by the Poweshiek County Assessor and that exemptions are not valid until improvements are completed.

NOW, THEREFORE, BE IT RESOLVED that the Application for Urban Revitalization tax exemption as submitted for the following property is approved by the Grinnell City Council:

Urban Revitalization: Scholar Square, LLC., 818 Hamilton Avenue.

Property Assessed as Residential with 3+ Separate Dwelling Units:
100% exemption from taxation on the actual value added by the eligible improvements, for a period of 10 years (not applicable to property tax levies imposed by a school district for applications submitted on or after July 1, 2024, as and to the extent required by Iowa Code Section 404.3D)

PASSED AND APPROVED THIS 6th day of June 2026.

Sam Cox, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

RESOLUTION NO. 2026-105

A RESOLUTION DESIGNATING THE OFFICIAL PHYSICAL POSTING
LOCATION FOR PUBLIC MEETING NOTICES AND AGENDAS

WHEREAS, the City Council of Grinnell, Iowa (the “Council”) is a governmental body subject to the requirements of the Iowa Open Meetings Law, Iowa Code Chapter 21; and

WHEREAS, the General Assembly of the State of Iowa enacted House File 2490, effective July 1, 2026, which requires governmental bodies to annually designate a prominent and conspicuous place which is easily accessible to the public where meeting notices and tentative agendas are posted and visible to the public at all times; and

WHEREAS, as amended by House File 2490, Iowa Code Section 21.4 also requires notices and tentative agendas to be posted on the governmental body’s primary internet site; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Grinnell, Iowa:

Section 1. Official Physical Posting Location. The Council hereby designates the following location as the official physical site for the posting of all public meeting notices and tentative agendas:

- Grinnell City Hall, Bulletin Board located on the West end of the building, 520 4th Avenue, Grinnell, IA 50112.

Section 2. Internet Posting. In addition to the physical posting location designated in Section 1, notices of meetings and tentative agendas shall be posted on the City of Grinnell’s primary internet site at:

- <https://www.grinnelliowa.gov/>

Passed and approved on this 6th day of July, 2026.

Mayor

Attest:

City Clerk



CITY OF GRINNELL
520 Fourth Avenue
Grinnell, Iowa
50112-1947
Phone: 641-236-2600
Fax: 641-236-2626

MAYOR

SAM COX
scox@grinnelliowa.gov

CITY COUNCIL

BYRON HUEFTLE-WORLEY
At-Large

SARAH SMITH
At-Large

JOHN D. COX
1st Ward

JO WRAY
2nd Ward

VACANT
3rd Ward

SHANE HART
4th Ward

ADMINISTRATION

RUSSELL L. BEHRENS
City Manager
rbehrens@grinnelliowa.gov

ALYSSA DEVIG
City Clerk/Finance Director
adevig@grinnelliowa.gov

KRISTINE STONE
City Attorney
kstone@ahlerslaw.com

Visit us at
www.grinnelliowa.gov

Real Estate RFP Review

The City of Grinnell is interested in hiring a real estate firm to actively market and list City-owned properties for sale that are also capable and comfortable with professionally promoting these properties to turn them into exciting high-quality uses.

I reached out to four local businesses and requested they respond to the attached RFP, and based on the submissions, I ultimately decided to recommend Re/Max Partners with the following in mind:

The City of Grinnell's objective is not simply to sell City-owned properties, but to actively market them in a manner that attracts high-quality development and creates the greatest long-term economic development benefit for the community.

Re/Max Partners submitted the proposal that most closely aligned with the City's objectives. Their response demonstrated a strong understanding of economic development and business recruitment, while also outlining prior experience marketing commercial properties and recruiting businesses. Their proposed marketing strategy extends beyond traditional real estate listings by utilizing targeted outreach, national marketing efforts, and they intend to create a dedicated website specifically highlighting these properties.

Their proposal also recognized the unique nature of marketing publicly owned property, including the potential use of development incentives such as tax increment financing (TIF) or tax abatements, as well as the public processes that may be involved in completing a sale. This demonstrated an understanding of the complexities associated with municipal real estate transactions.

Although their proposal includes a flat administrative fee in addition to a commission structure comparable to the other respondents, their fee structure is transparent and clearly identified other potential costs associated with their services.

Overall, Re/Max Partners presented the strongest vision for positioning these properties as future development opportunities. Their experience, marketing approach, and understanding of economic development made them the firm best suited to assist the City in achieving its redevelopment goals.

Respectfully,

Tyler Avis
Building and Planning Director



Request for Proposal (RFP)

City of Grinnell

Real Estate Marketing and Listing Services

Issue Date -

RFP COORDINATOR:

Tyler Avis – tavis@grinnelliowa.gov

Building and Planning Director

Phone: 641-236-2600

520 4th Ave, Grinnell, IA 50112

Introduction

The City of Grinnell, Iowa is seeking proposals from qualified real estate professionals or firms to provide strategic marketing, brokerage, and listing services for City-owned properties. These properties include residential, commercial, and light industrial sites and the City's objective doesn't just include seeking a firm to help facilitate the sale of these properties, but also to promote high-quality development that supports long-term economic growth, job creation, and tax base expansion. The City has a desire to bring new residents and exciting businesses to the community and the selected firm(s) will be expected to market these properties (property list attached) and actively recruit targeted potential developers, such as national and regional restaurant and fast-food franchises, retail operators and developers, and light industrial users (e.g., logistics, small manufacturing, flex space)

1. Scope of Services

A. Firm to Offer General Brokerage Services:

Typical tasks include listing and marketing these properties and discussing pricing recommendations and providing market analyses. Facilitating the negotiations and transactions while working with and communicating to City Staff throughout the sales process is a given.

B. Firm to Facilitate Strategic Marketing

Respondents must provide a comprehensive marketing strategy that goes beyond traditional MLS listings. The firm will need to develop professional marketing materials for each property and utilize digital marketing to ensure a comprehensive regional and

national outreach effort is completed that intends to identify potential targeted industries and uses.

C. Targeted Business Recruitment

The selected firm(s) will be expected to actively pursue prospective buyers and tenants, including franchise operators and developers, site selectors and commercial developers, and out-of-market businesses seeking expansion opportunities. Respondents must demonstrate that they have established networks and strong industry contacts, experience recruiting businesses to similar markets, and display a proven track record of success with commercial or industrial transactions.

D. Customized Property Messaging

For the commercial and light industrial properties, marketing must emphasize opportunities for unique development, suitability for national or regional franchises, opportunities for local entrepreneurs, and flexibility in deal structure. The City encourages messaging that reflects a willingness to consider creative pricing structures, openness to incentives or negotiated terms, and goes beyond a simple “Build to Suit” approach and should highlight the City’s desire to pursue attractive and potentially lucrative arrangements to bring unique businesses to Grinnell. Messaging should also emphasize a focus on long-term economic impact rather than a strict price-per-square-foot maximization. Respondents must have a good understanding of Iowa law regarding land disposal for city governments.

2. Deliverables

The selected firm(s) will be expected to provide:

- Property-specific marketing packages
- A target prospect list for each commercial/industrial site
- Documentation of outreach efforts
- Regular progress reports (recommended quarterly)
- Updates on market conditions and strategy adjustments

3. Compensation

The City is open to various compensation structures. Respondents should clearly outline proposed compensation, which may include:

- Standard commission-based structures
- Tiered incentives for achieving specific outcomes (e.g., attracting national franchises, job creation, or high-impact developments)
- Alternative or creative compensation models

4. Proposal Requirements

Proposals must be limited to two pages and include a firm overview and qualifications, relevant experience with similar projects, a description of the proposed marketing and recruitment strategy, and an outline of networks, partnerships, and industry contacts.

Submissions should also detail the proposed compensation structure, provide examples of past marketing materials or case studies, and include references.

5. Evaluation Criteria

Proposals will be evaluated based on the following:

- Experience with commercial and industrial real estate
- Demonstrated success in business recruitment or out-of-market transactions
- Quality and creativity of marketing strategy
- Strength of professional network and outreach capability
- Understanding of small-market development dynamics
- Proposed compensation structure

6. Additional Considerations

The City recognizes that successful recruitment of national or regional users may require collaboration beyond traditional brokerage services. Respondents are encouraged to propose partnerships or strategies that enhance outreach and effectiveness.

7. Submission Information

RFPs to be submitted by 12:00 p.m. noon Wednesday, May 27, 2026 to Tyler Avis, 520 4th Ave, City of Grinnell, IA 50112, or tavis@grinnelliowa.gov

8. Reservation of Rights

The City reserves the right to reject any or all proposals, request additional information from respondents, negotiate terms with selected firm(s), and award contracts in whole or in part.

Address	Intended Use	Current Zoning Classification
99 BILLY ROBINSON CT	RESIDENTIAL	R-1: SINGLE FAMILY RESIDENTIAL
98 BILLY ROBINSON CT	RESIDENTIAL	R-1: SINGLE FAMILY RESIDENTIAL
97 BILLY ROBINSON CT	RESIDENTIAL	R-1: SINGLE FAMILY RESIDENTIAL
96 BILLY ROBINSON CT	RESIDENTIAL	R-1: SINGLE FAMILY RESIDENTIAL
800 BLAKELY CIRCLE	INDUSTRIAL	M-2: HEAVY INDUSTRIAL
610 INDUSTRIAL AVE	COMMERCIAL	C-1: GENERAL COMMERCIAL
432 6TH AVE W	INDUSTRIAL/COMMERCIAL	M-1: LIGHT INDUSTRIAL
1702 SUNSET ST	RESIDENTIAL	R-1: SINGLE FAMILY RESIDENTIAL
1610 SUNSET ST	RESIDENTIAL	R-2: TWO FAMILY RESIDENTIAL
1608 SUNSET ST	RESIDENTIAL	R-2: TWO FAMILY RESIDENTIAL
1604 SUNSET ST	RESIDENTIAL	R-2: TWO FAMILY RESIDENTIAL
1450 WEST ST S	INDUSTRIAL/COMMERCIAL	M-1: LIGHT INDUSTRIAL
105 BILLY ROBINSON CT	RESIDENTIAL	R-1: SINGLE FAMILY RESIDENTIAL
104 BILLY ROBINSON CT	RESIDENTIAL	R-1: SINGLE FAMILY RESIDENTIAL
103 BILLY ROBINSON CT	RESIDENTIAL	R-1: SINGLE FAMILY RESIDENTIAL
102 BILLY ROBINSON CT	RESIDENTIAL	R-1: SINGLE FAMILY RESIDENTIAL



RE/MAX Partners Realty
Grinnell, Iowa 50112

May 27, 2026

Tyler Avis, Building and Planning Director
City of Grinnell
520 4th Avenue
Grinnell, Iowa 50112

RE: Proposal for Real Estate Marketing and Listing Services

Dear Tyler,

Please accept the attached proposal from RE/MAX Partners Realty in response to the City of Grinnell's RFP for Real Estate Marketing and Listing Services. We are eager to partner with the City to transition these residential, commercial, and light industrial parcels into vibrant, tax-generating assets.

Our firm operates on a strict "representation before profit" credo. We combine the global reach of the RE/MAX network—connecting Grinnell directly to over 110,000 associates across 100 countries—with an intimate, hyper-local understanding of Grinnell's zoning, incentives, and development needs.

We look forward to deploying our creative marketing strategies—including "curbside-ready" residential bundling, multi-language digital platforms, and targeted TIF/abatement promotion—with the absolute legal integrity required by municipal code. Thank you for your time, consideration, and continued leadership.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matthew Karjalahti".

Matthew Karjalahti, Broker / Principal
RE/MAX Partners Realty
932 Main St.
Grinnell, Iowa

1. Experience with Commercial and Industrial Real Estate

RE/MAX Partners Realty stands as Grinnell's premier, and ONLY commercially accredited brokerage. We blend the massive transactional pipeline of a top-10 global brand with specialized local infrastructure designed specifically for small-town Iowa development dynamics.

- **Matthew Karjalahti (Broker/Principal, ACP, CNE):** Brings over 15 years of industry experience, closing more than 900 transactions totaling over \$1 Billion in career sales. He is an Accredited Commercial Professional who has been recognized multiple times as the #1 highest-selling commercial agent for RE/MAX in the Iowa/Nebraska region.
- **Bennett Wiltfang, JD (Broker Associate):** A Grinnell native with a Juris Doctor from Drake Law School. Bennett specializes in evaluating complex commercial transactions, structural deal mechanics, and municipal land disposal laws. As an active owner and operator of his own real estate rental portfolio, he delivers a practical, battle-tested "owner-investor" perspective to contract negotiations.
- **Stephanie Gwin (Sales Associate):** A high-production agent with 21 recent listings who maintains a 98% sold-to-list price ratio. Stephanie transitions critical thinking and high-level communication skills from a five-year nursing career into smooth contract management.
- **Core Operational Support:** Backed by **Marcy Van Wyk - Haddrell (CFO)** Office admin oversight and compliance, **Jessica Dawson (CTO)** leading our data infrastructure, and **Lynn Mawe (Licensed Appraiser/Sales Associate)** delivering surgical Fair Market Value (FMV) data and Broker Price Opinions (BPOs).

2. Demonstrated Success in Business Recruitment or Out-of-Market Transactions

We do not passive-list properties; we aggressively target, recruit, and secure out-of-market users to expand Grinnell's job market and tax base. It's not always fast but we are resolute, committed and consistent.

- **National & Franchise Recruitment:** Orchestrated the transaction bringing **Kwik Trip/Star** to the Lang Creek corridor. We maintain active retention and site management efforts for **Subway**, utilizing established corporate contacts within entities like **Hilton Companies, Edward Jones, Casey's, Wells Fargo**, etc. to identify expanding regional users.
- **Medical Group Infrastructure:** Serving as the long-term real estate partner for **UnityPoint Health**, executing the listing and sale of their Tama/Toledo and Lynnvile clinics, managing the active sale of their Brooklyn clinic, and serving as tenant representative for the critical relocation of **UnityPoint Hospice** in Grinnell.
- **New Commercial Influx:** Recruited **Uptown Nutrition (819 Commercial St)**, **Integrity Cleaning (801 State St)**, the **Grinnell School of Music (720 5th Ave)**, and successfully relocated **The Loop** music shop and master luthier directly from Key Largo, FL.
- **Industrial Expansion & Adaptive Reuse:** Represented **Pride of Iowa Sandwiches** in a commercial lease for **727 6th Ave** that successfully transitioned into a property sale. Negotiated the warehouse sale of **Ashing Tool** to **Home Revisions**, and sold a vacant strip mall at **203 Hwy 6** to a private indoor storage operator.
- **Rooting Businesses in Grinnell:** Guided established local businesses from tenancy into permanent property ownership, a few include **Grinnell Remodeling (809 State St)**, **Jack Enterprises (211 West St)**, and **S&S Appliance (714 4th Ave)**.

3. Quality and Creativity of Marketing Strategy

Our multi-tiered marketing methodology has many facets. Membership and full research access to the industry's most effective CRE publishing. Multiple MLS memberships, Strong brokerage partnerships within Iowa, & throughout the midwest. We are well reputed to be strong and active collaborators both institutionally and individually.

"Curbside-Ready" Residential Development: Grouped vacant lots (including **96–105 Billy Robinson Ct** and the **Sunset St** properties) will be marketed collectively as a highly attractive, "curbside-ready" development package to engage volume builders, while simultaneously being offered as individual lot sales to maximize immediate infill velocity.

- **Multi-Language Digital Architecture:** Managed by our CTO, our proprietary, in-house cross-platform search engine pulls from multiple IDX data streams. The entire platform—including all live municipal listing data—is fully translatable into any preferred language, making Grinnell perfectly legible to international site selectors and out-of-market investors.
- **Niche Digital Deployment:** We position commercial assets directly on **i80grinnell.com** to leverage the I-80/Hwy 146 corridor's high traffic volume, and highlight residential assets on **lowamultifam.com** to instantly connect with multifamily developers. For this portfolio of properties we intend on creating a dedicated webpage.
- **High-Impact Physical Signage:** We build and install **4' x 8' custom commercial signage** on-site. For grouped properties, we deploy **two dedicated signs** detailing zoning flexibilities, city incentives, and development-ready infrastructure.

4. Strength of Professional Network and Outreach Capability

We leverage a distinct multi-tier network across local, state, and national channels to locate qualified developers:

- **Global Real Estate Network:** As a premier RE/MAX Commercial office, we plug Grinnell's listings directly into a worldwide network connecting over 110,000 associates across 100 countries.
- **Industry Leadership:** Our team includes a past Board Member and Mid-Iowa MLS Representative for the **REALTOR Foundation of Iowa**, alongside an advisor to the MLS Consolidation Committee.

- **State & Advisory Access:** We maintain strong advisory relationships with state-level leaders and industry specialists, which has included the Governor's and state representatives offices, IEDA, USDA, ISU Extension, and several trade specific organizations.

5. Understanding of Small-Market Development Dynamics

Our strategic execution is driven by a deep understanding of municipal code, local development parameters, and critical legal guardrails:

- **Municipal Governance Background:** Matt Karjalahti brings direct experience from his service on the **Grinnell City Council (Ward 4)**, the **Planning & Zoning Committee**, the **Rental Property Inspection Task Force**, and the **Grinnell Zoning Committee**. This ensures your listings are framed with an insider's understanding of local land use.
- **Legal Compliance:** In strict adherence to **Iowa Code 372.13(8), 362.5, 193E, 543.B** Matt proactively resigned his city council seat to eliminate any statutory conflicts regarding city-backed transactions. This prevents future development agreements from being rendered void, protecting the City's legal framework and long-term business retention.
- **Proven Housing & TIF Success:** Matt acted as the strategic consultant for the **City of Knoxville's Economic Development Office** for the redevelopment of their Veterans Affairs (VA) properties into a highly successful housing tract. Locally, our firm completed the **Grinnell Gardens Cottages**—the first independent housing development in Grinnell in over 20 years—and successfully closed the largest package of multifamily apartments in Grinnell's history to an outside investor. We excel at marketing the **Grinnell's tax abatement & TIF rebates** and local tax abatement programs to balance up-front project costs with generational tax base expansion.

6. Proposed Compensation Structure and Contract Duration

- **1 year contract:** Standard listing contract specifically detailing each property for 12 months with built in renewal criteria.
- **Standard Commercial Fee Structure:** We propose a standard commercial rate of **3% per side commission** for all designated property classes.
- **Brokerage Administrative fees:** \$349.00 per residential parcel, \$1,499.00 per commercial parcel.
- **Full Deliverable Coverage:** This performance rate covers all our overhead for custom 4' x 8' physical on-site signage, localized development sign creation, national digital placement, data translation management, target prospect lists, quarterly progress updates, and end-to-end municipal contract management. It is always our intention to maintain a pro-bono approach. We're paid when you're paid.
- **Consultation Services:** The city will most likely have several questions, small needs, incidentals, valuations, compliance needs, etc. for other opportunities. We are happy to support those moments as they arise. Our billable consultation rate is \$175.00 per hour + expenses. However, depending on urgency, we are happy to provide the first hour at \$75.00 an hour.

7. Case Studies, Community Integration & Professional References

- **Case Study / Active Support:** Our team served as the listing agent and strategic support system for **United Mutual's** new regional headquarters location in the Lang Creek development corridor.
- **Corporate & Local Development Track Record:** Through **Karjalahti Enterprises Inc.**, Matt redeveloped the historic "Skeel's" building at 934 Main St and converted a derelict site into **Village Plaza** (an ADA-compliant multi-use residential & professional space), alongside single-family homes in Grinnell and commercial redevelopments in Marshalltown. He currently owns and operates 8 commercial C1 units and 6 residential units within Grinnell's Central Business District.
- **Institutional Partners:** We actively assist **Grinnell College** with ongoing student/faculty housing site acquisition, and consult on an as-needed basis for institutional support. We have also provided Fair Market Value (FMV) and BPO data to **Brownell's** as needed.
- **Community Sponsorship:** RE/MAX Partners Realty served as the core inaugural sponsor for the **Prairie Burn 100** gravel cycling festival, driving tourism and serving as the primary fundraiser for the environmental non-profit **Imagine Grinnell**. List of all of our philanthropic contributions are available upon request.

Professional References:

- **Glen Lyons**, Principal, 571 Polson Developments, LLC
- **Angie Watson Cook**, Owner, Security Title and Abstract; Watson-Cook PC
- **Shana Patrick**, Broker of Record, MMG Real Estate Advisors
- **Kyle Wilcox**, VP Finance, MercyOne Medical Group
- **Jon Petton**, Chief Operating Officer, Brownells
- **Tammy Murphy**, Director of Real Estate and Properties, UnityPoint Health
- **Rachel Bly**, Assistant Vice President for Auxiliary Services, Grinnell College

8. Awards, Nominations & Professional Recognition

- **Iowa State University Ivy College of Business (2021):** CRE Professional of the Year. Nomination (2021), highlighting outstanding professional accomplishments and community engagement.
- **Grinnell Business of the Year (2017):** Highest honor paid to a local business by the Grinnell Area Chamber of Commerce.
- **Diamond Achievement Award (2017–2019):** Top sales honor issued by the Iowa Association of Realtors.
- **RE/MAX Hall of Fame (2018):** Awarded for career earnings exceeding \$1 Million in paid commissions.
- **"One to Watch" Award (2012, 2016):** Twice honored by the Chamber of Commerce as a role model and trailblazer in the business community.
- **Top Agent Magazine:** Profiled as a premier real estate professional across National, International, and Iowa editions (2015).



CITY OF GRINNELL
520 Fourth Avenue
Grinnell, Iowa
50112-1947
Phone: 641-236-2600
Fax: 641-236-2626

MAYOR

SAM COX
scox@grinnelliowa.gov

CITY COUNCIL

BYRON HUEFTLE-WORLEY
At-Large

SARAH SMITH
At-Large

JOHN D. COX
1st Ward

JO WRAY
2nd Ward

Vacant
3rd Ward

SHANE HART
4th Ward

ADMINISTRATION

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KRISTINE STONE
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kstone@ahlerslaw.com

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June 24, 2026

508 16th Ave
Grinnell, IA 50112

Hello,

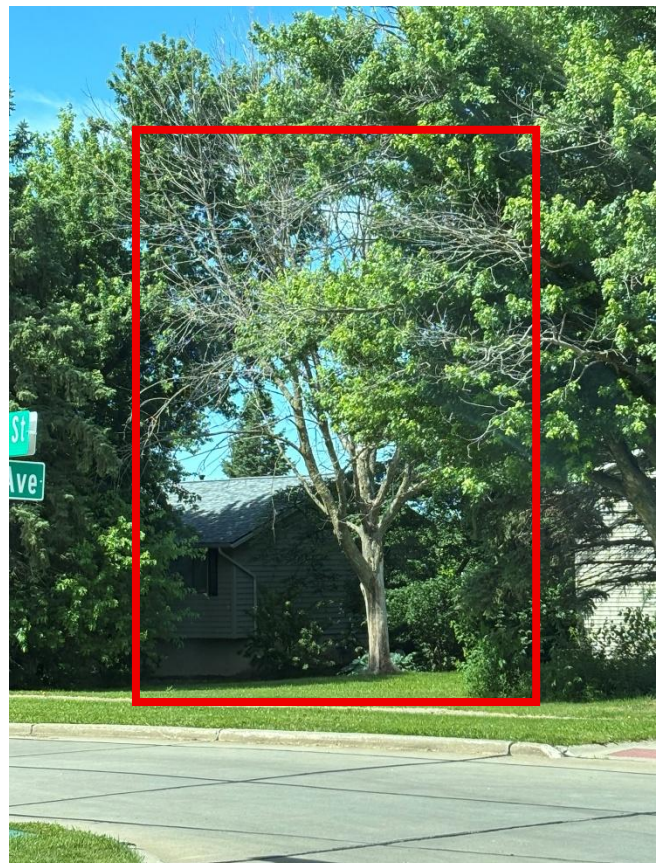
During a recent canvassing of the City, we took note of some dead or dying trees and unfortunately identified a tree on your property at 508 16th Ave, Grinnell, IA 50112 that appears to have died.

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If you have any questions regarding this manner, please contact me at 641-236-2600,

Tyler Avis
Director of Building and Planning





724 23th Ave
Grinnell, IA 50112

Hello,

During a recent canvassing of the City, we took note of some dead or dying trees and unfortunately identified a tree on your property at 724 12th Ave, Grinnell, IA 50112 that appears to have died.

Per Section 151.05.3.B of the City of Grinnell Municipal Code, property owners are responsible for the trees that grow on their private property, including the removal of dead trees, which are defined as trees that are damaged beyond repair or are lifeless, evidenced as having an unseasonable lack of foliage, brittle dry branches, or lack of any growth or foliage during the growing season. In the photo(s) attached, it is unfortunately evident the tree has died.

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Tyler Avis
Director of Building and Planning

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520 Fourth Avenue
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Fax: 641-236-2626

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CITY COUNCIL

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At-Large

SARAH SMITH
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JO WRAY
2nd Ward

Vacant
3rd Ward

SHANE HART
4th Ward

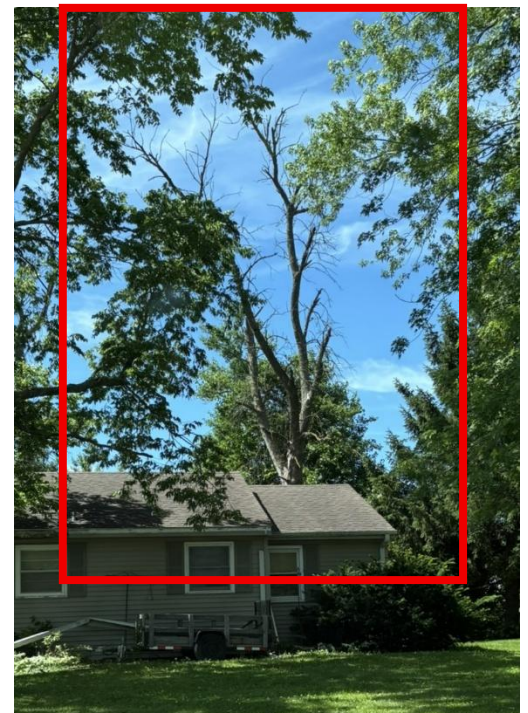
ADMINISTRATION

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KRISTINE STONE
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June 24, 2026



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June 24, 2026

Beyer Nicholas G
PO Box 335
Sully IA 50251

Hello,

During a recent canvassing of the City, we took note of some dead or dying trees and unfortunately identified a tree on your property at 814 Center St, Grinnell, IA 50112 that appears to have died.

Per Section 151.05.3.B of the City of Grinnell Municipal Code, property owners are responsible for the trees that grow on their private property, including the removal of dead trees, which are defined as trees that are damaged beyond repair or are lifeless, evidenced as having an unseasonable lack of foliage, brittle dry branches, or lack of any growth or foliage during the growing season. In the photo(s) attached, it is unfortunately evident the tree has died.

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Tyler Avis
Director of Building and Planning





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June 24, 2026

1006 Chatterton St
Grinnell, IA 50112

Hello,

During a recent canvassing of the City, we took note of some dead or dying trees and unfortunately identified a tree on your property at 1006 Chatterton St, Grinnell, IA 50112 that appears to have died.

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June 24, 2026

749 400th Ave
Grinnell, IA 50112

Hello,

During a recent canvassing of the City, we took note of some dead or dying trees and unfortunately identified a tree on your property at 1024 Chatterton St, Grinnell, Ia 50112 that appears to have died.

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June 24, 2026

1125 Ann St
Grinnell, IA 50112

Hello,

During a recent canvassing of the City, we took note of some dead or dying trees and unfortunately identified a tree on your property at 1125 Ann St, Grinnell, IA 50112 that appears to have died.

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Tyler Avis
Director of Building and Planning





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50112-1947
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Fax: 641-236-2626

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kstone@ahlerslaw.com

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June 24, 2026

1129 Ann St
Grinnell, IA 50112

Hello,

During a recent canvassing of the City, we took note of some dead or dying trees and unfortunately identified a tree on your property at 1129 Ann St, Grinnell, IA 50112 that appears to have died.

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June 24, 2026

13101 Hwy F-27
Grinnell, IA 50112

Hello,

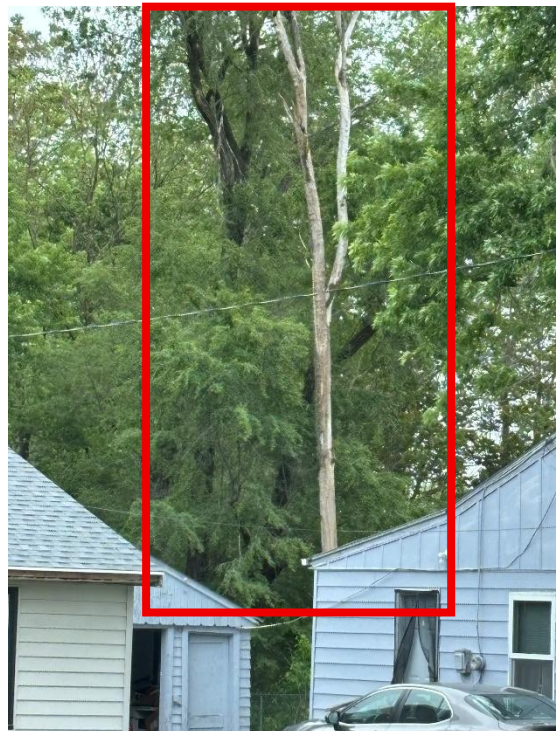
During a recent canvassing of the City, we took note of some dead or dying trees and unfortunately identified a tree on your property at 1216 Spencer St Grinnell, IA 50112 that appears to have died.

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In the photo below, it does include a shot mostly of your neighbor's house, but it seems as if this tree is on your property, if this is not the case, please reach out to me at 641-236-2600 so we can proceed accordingly.

Tyler Avis
Director of Building and Planning





CITY OF GRINNELL
520 Fourth Avenue
Grinnell, Iowa
50112-1947
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Fax: 641-236-2626

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KRISTINE STONE
City Attorney
kstone@ahlerslaw.com

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June 24, 2026

P O Box 7
Walford, IA 52351

Hello,

During a recent canvassing of the City, we took note of some dead or dying trees and unfortunately identified a tree on your property at 1317 Prince St Grinnell, IA 50112 that appears to have died.

Per Section 151.05.3.B of the City of Grinnell Municipal Code, property owners are responsible for the trees that grow on their private property, including the removal of dead trees, which are defined as trees that are damaged beyond repair or are lifeless, evidenced as having an unseasonable lack of foliage, brittle dry branches, or lack of any growth or foliage during the growing season. In the photo(s) attached, it is unfortunately evident the tree has died.

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Tyler Avis
Director of Building and Planning





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KRISTINE STONE
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June 24, 2026

13155 SW 42nd St Suite 200
Miami, FL 33175

Hello,

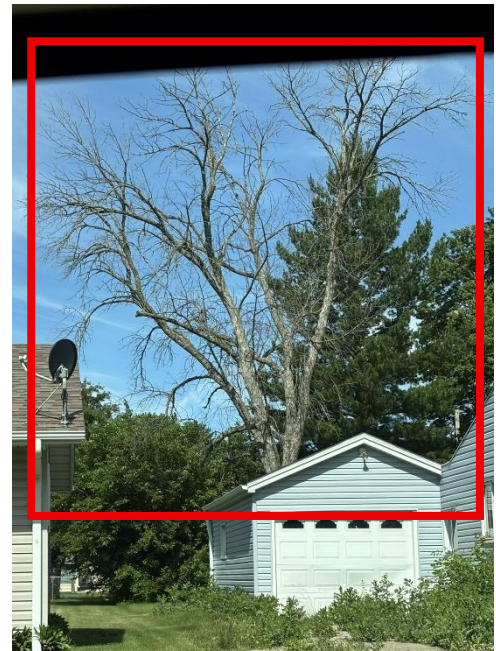
During a recent canvassing of the City, we took note of some dead or dying trees and unfortunately identified a tree on your property at 1501 Prairie St Grinnell, IA 50112 that appears to have died.

Per Section 151.05.3.B of the City of Grinnell Municipal Code, property owners are responsible for the trees that grow on their private property, including the removal of dead trees, which are defined as trees that are damaged beyond repair or are lifeless, evidenced as having an unseasonable lack of foliage, brittle dry branches, or lack of any growth or foliage during the growing season. In the photo(s) attached, it is unfortunately evident the tree has died.

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1st Ward

JO WRAY
2nd Ward

Vacant
3rd Ward

SHANE HART
4th Ward

ADMINISTRATION

RUSSELL L. BEHRENS
City Manager
rbehrens@grinnelliowa.gov

ALYSSA DEVIG
City Clerk/Finance Director
adevig@grinnelliowa.gov

KRISTINE STONE
City Attorney
kstone@ahlerslaw.com

Visit us at
www.grinnelliowa.gov

June 24, 2026

1505 Reed St
Grinnell, IA 50112

Hello,

During a recent canvassing of the City, we took note of some dead or dying trees and unfortunately identified a tree on your property at 1505 Reed St Grinnell, IA 50112 that appears to have died.

Per Section 151.05.3.B of the City of Grinnell Municipal Code, property owners are responsible for the trees that grow on their private property, including the removal of dead trees, which are defined as trees that are damaged beyond repair or are lifeless, evidenced as having an unseasonable lack of foliage, brittle dry branches, or lack of any growth or foliage during the growing season. In the photo(s) attached, it is unfortunately evident the tree has died.

I understand that removing a tree can be a financial burden and simply request that you begin to get some quotes to have the tree removed by the end of this fall. If you find that the cost to remove the tree is a concern for you, please share the quotes you received and then we can discuss any potential assistance to get this resolved.

If you have any questions regarding this manner, please contact me at 641-236-2600,

Tyler Avis
Director of Building and Planning





June 24, 2026

1816 8th Ave
Grinnell, IA 50112
Hello,

During a recent canvassing of the City, we took note of some dead or dying trees and unfortunately identified a tree on your property at 1816 8th Ave Grinnell, IA 50112 that appears to have died.

CITY OF GRINNELL
520 Fourth Avenue
Grinnell, Iowa
50112-1947
Phone: 641-236-2600
Fax: 641-236-2626

MAYOR

SAM COX
scox@grinnelliowa.gov

CITY COUNCIL

BYRON HUEFTLE-WORLEY
At-Large

SARAH SMITH
At-Large

JOHN D. COX
1st Ward

JO WRAY
2nd Ward

Vacant
3rd Ward

SHANE HART
4th Ward

ADMINISTRATION

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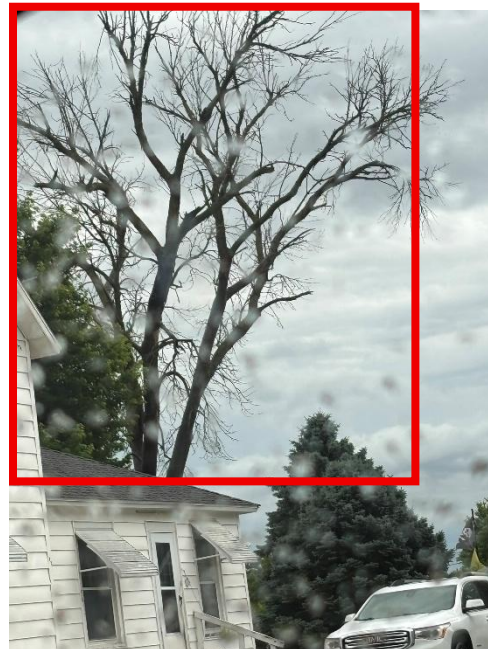
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In the photos on the left, it seems as if f this tree is on your property, if this is not the case, please reach out to me at 641-236-2600 so we can proceed accordingly.

Tyler Avis
Director of Building and Planning





June 24, 2026

1816 Spring St
Grinnell, IA 50112
Hello,

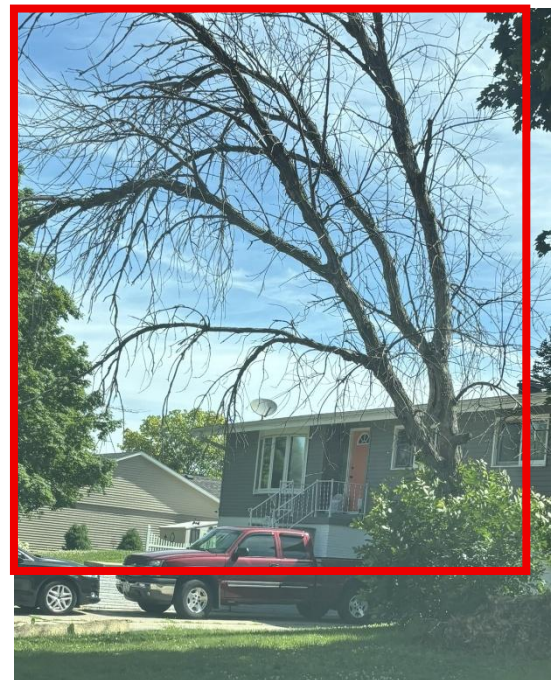
During a recent canvassing of the City, we took note of some dead or dying trees and unfortunately identified a tree on your property at 1816 Spring St Grinnell, IA 50112 that appears to have died.

Per Section 151.05.3.B of the City of Grinnell Municipal Code, property owners are responsible for the trees that grow on their private property, including the removal of dead trees, which are defined as trees that are damaged beyond repair or are lifeless, evidenced as having an unseasonable lack of foliage, brittle dry branches, or lack of any growth or foliage during the growing season. In the photo(s) attached, it is unfortunately evident the tree has died.

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If you have any questions regarding this manner, please contact me at 641-236-2600,

Tyler Avis
Director of Building and Planning



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Phone: 641-236-2600
Fax: 641-236-2626

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At-Large

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June 24, 2026

P O Box 341
Grinnell, IA 50112

Hello,

During a recent canvassing of the City, we took note of some dead or dying trees and unfortunately identified a tree on your property at 203 6th Ave, Grinnell, IA 50112 that appears to have died.

Per Section 151.05.3.B of the City of Grinnell Municipal Code, property owners are responsible for the trees that grow on their private property, including the removal of dead trees, which are defined as trees that are damaged beyond repair or are lifeless, evidenced as having an unseasonable lack of foliage, brittle dry branches, or lack of any growth or foliage during the growing season. In the photo(s) attached, it is unfortunately evident the tree has died.

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