



GRINNELL LIBRARY BOARD REGULAR SESSION MEETING
WEDNESDAY, JULY 22, 2026, AT 5:15 PM
IN THE LIBRARY'S ALAN & JEAN JONES BOARD ROOM AND VIA
ZOOM

Join Zoom Meeting

<https://zoom.us/j/97381569601?pwd=OXgU8Jb0OhMMHvahsELECpymulC93p.1>

TENTATIVE AGENDA

1. Call to Order:

___Guenther ___Fenner ___Hammond ___Lindley ___McFee ___Pagliai
___Saunders Others present: ___Devig___Neal___Snow

2. Inquiries: Public Comment

Visitors may address the Council/Board at this time; however, comments will be limited to 2 minutes. As per Iowa's Open Meetings Law, Council/Board can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.

3. Approve Agenda:

4. Approval of the Minutes:

A. Approve minutes from the June 24th regular board meeting and the June 24th annual board meeting.

5. Communications:

A. May GPCF Fund Reports

6. Report of Director:

A. June Statistical Report
FY26 Statistical Report
Building & Grounds Update
Contracting Cities Update

7. Committee Reports:

A.
Building and Grounds-

Finance and Salary

Personnel-

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or adevig@grinnelliowa.gov, no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.

Long Range Planning

Policy-

8. Financial Report and Approve Bills Payable

A. Consider and approve bills payable in August

9. Business:

A.
Consider and approve updates to the Hours, Holidays, and Closing Policy

B.
Consider and approve a designated spot for board meeting agenda to be posted in the building.

10. Contracts:

11. Adjourn:

A. Next Library Board Meeting: Wednesday, August 26, 2026 at 5:15pm

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Minutes of the Drake Community Library Board of Trustees Annual Meeting
June 26, 2026
Drake Community Library Jones Board Room
Meeting also made available via Zoom from the online City Agenda Center

Trustees Present: Emily Fenner, John Hammond, Avery Lindley, Theresa Pagliai, Luke Sanders

Trustees Absent: Lee McFee, Emily Guenther

Staff Present: Karen Neal, Mallory Snow

Call to Order

President Pagliai called the meeting to order at 5:34pm.

Public Comment

No comments

Business:

Pagliai moved and Lindly seconded the slate of officers for FY27:

President: Luke Saunders

Vice President: John Hammond

Corresponding Secretary: Emily Fenner

Motion passed (5/0)

Pagliai moved and Saunders seconded the slate of committee assignments for FY27:

Building and grounds –

Hammond

McFee

Saunders-ex officio

Finance and salary –

Lindley

McFee

Saunders-ex officio

Long range planning – Committee of the Whole

Personnel –

Hammond

Pagliai

Saunders-ex officio

Policy –

Fenner

Guenther Saunders-ex officio

Motion passed (5/0)

Adjourn:

Meeting adjourned by unanimous consent at 5:36pm

Next meeting is Wednesday, July 22nd at 5:15.

Luke Saunders
Library Board President

Karen Neal, Library Director
Recording Secretary

Minutes of the Drake Community Library Board of Trustees
June 26, 2026
Drake Community Library Jones Board Room
Meeting also made available via Zoom from the online City Agenda Center

Trustees Present: Emily Fenner, John Hammond, Avery Lindley, Theresa Pagliai, Luke Sanders

Trustees Absent: Lee McFee, Emily Guenther

Staff Present: Karen Neal, Mallory Snow

Call to Order

President Pagliai called the meeting to order at 5:16pm.

Public Comment

No comments

Approval of Agenda

Fenner moved and Saunders seconded approval of the agenda.

Motion passed 5/0

Approval of the Minutes

Saunders moved and Fenner seconded approval of May 27, 2026, regular board meeting minutes and June 9, 2026, special board meeting minutes.

Motion passed 5/0

Communications

Report of the Director

-May Statistics were reviewed

-Report on Building & Grounds:

- Accessibility project was delayed because of rain, should start soon.
- Door opener parts on backorder
- Community room will be painted the week of August 10.
- Grounds-summer upkeep is underway

Committee Reports

Building & Grounds: No report

Finance & Salary: No report

Personnel: Committee met with Director and discussed the yearly evaluation.

Long Range Planning: No report

Policy: No report

Financial Reports:

Financials were reviewed. Fenner moved and Saunders seconded approval of bills payable in July.
Motion passed (5/0)

Business:

Hammond moved and Lindley seconded approval of FY27 wages.
Motion passed (5/0)

Lindley moved and Fenner seconded approval of the FY27 library budget
Motion passed (5/0)

Contracts:**Trustee Continuing Education:****Adjourn:**

Meeting adjourned by unanimous consent at 5:34pm

Next meeting is Wednesday, July 22nd at 5:15.

Luke Saunders
Library Board President

Karen Neal, Library Director
Recording Secretary

Fund Balance Change

Date: 07/01/2025 to 05/31/2026

Fund: 1015BE Drake Community Library Endowment Fund Board Endowed, 1015 Drake Community Library Endowment Fund

Show Subfunds: Yes

	Begin	Investment Income(R)	Support(R)	Expense(E)	End
1015BE Drake Community Library Endowment Fund Board Endowed	1,472,763.67	298,976.90	0.00	85,180.30	1,686,560.27
1015 Drake Community Library Endowment Fund	243,932.69	50,998.41	12,547.81	13,892.19	293,586.72
Total	1,716,696.36	349,975.31	12,547.81	99,072.49	1,980,146.99

07/07/26 03:15pm CDT

Statement Of Activities

Date: 07/01/2025 to 05/31/2026

Column: Fund

Show Fund Detail: Yes

Fund: 1015BE Drake Community Library Endowment Fund Board Endowed, 1015 Drake Community Library Endowment Fund

Financial View: Statement of Activities Standard View

Show Subfunds: Yes

		1015BE Drake Community Library Endowment Fund	1015 Drake Community Library Endowment Fund	Total
Revenue				
Revenue				
Donations & Pledges				
	1015 Drake Community Library Endowment Fund	0.00	12,547.81	12,547.81
Investment Revenue				
	1015BE Drake Community Library Endowment Fund Board Endowed	298,976.90	0.00	298,976.90
	1015 Drake Community Library Endowment Fund	0.00	50,998.41	50,998.41
		298,976.90	50,998.41	349,975.31
		298,976.90	63,546.22	362,523.12
	Total Revenue	298,976.90	63,546.22	362,523.12
Expenses				
Expenses				
Distributions				
	1015BE Drake Community Library Endowment Fund Board Endowed	71,680.00	0.00	71,680.00
	1015 Drake Community Library Endowment Fund	0.00	10,820.00	10,820.00
		71,680.00	10,820.00	82,500.00
Administrative Fee Expense				
	1015BE Drake Community Library Endowment Fund Board Endowed	13,500.30	0.00	13,500.30
	1015 Drake Community Library Endowment Fund	0.00	3,046.05	3,046.05
		13,500.30	3,046.05	16,546.35
Other Expenses				
	1015 Drake Community Library Endowment Fund	0.00	26.14	26.14
		85,180.30	13,892.19	99,072.49
	Total Expenses	85,180.30	13,892.19	99,072.49
	Change in Net Assets	213,796.60	49,654.03	263,450.63

Statement Of Activities

Date: 05/01/2025 to 05/31/2026

Column: Fund

Show Fund Detail: Yes

Fund: 1015BE Drake Community Library Endowment Fund Board Endowed, 1015 Drake Community Library Endowment Fund

Financial View: Statement of Activities Standard View

Show Subfunds: Yes

		1015BE Drake Community Library Endowment Fund	1015 Drake Community Library Endowment Fund	Total
Revenue				
Revenue				
Donations & Pledges				
1015 Drake Community Library Endowment Fund		0.00	14,838.57	14,838.57
Investment Revenue				
1015BE Drake Community Library Endowment Fund Board Endowed		416,360.95	0.00	416,360.95
1015 Drake Community Library Endowment Fund		0.00	70,265.91	70,265.91
		416,360.95	70,265.91	486,626.86
		416,360.95	85,104.48	501,465.43
Total Revenue		416,360.95	85,104.48	501,465.43
Expenses				
Expenses				
Distributions				
1015BE Drake Community Library Endowment Fund Board Endowed		71,680.00	0.00	71,680.00
1015 Drake Community Library Endowment Fund		0.00	10,820.00	10,820.00
		71,680.00	10,820.00	82,500.00
Administrative Fee Expense				
1015BE Drake Community Library Endowment Fund Board Endowed		15,654.12	0.00	15,654.12
1015 Drake Community Library Endowment Fund		0.00	3,532.15	3,532.15
		15,654.12	3,532.15	19,186.27
Other Expenses				
1015 Drake Community Library Endowment Fund		0.00	31.48	31.48
		87,334.12	14,383.63	101,717.75
Total Expenses		87,334.12	14,383.63	101,717.75
Change in Net Assets		329,026.83	70,720.85	399,747.68

Borrower Type Circulation

June 2026

Btype Group		Current Month	SMPY	YTD	Previous YTD
Residents	Area Resident	3,353	3,803	36,228	38,758
	Open Access Borrower	370	310	3,582	3,011
	Grinnell College Student	99	121	1,023	2,267
	Youth	530	666	5,671	5,116
	Open Access Youth	31	23	234	106
	Courtesy Card (replaces Pay Card)	8	1	12	1
		4,391	4,924	46,750	49,259
Book Delivery	Adult Homebound	53	80	1,021	706
	Youth Book Baskets	49	130	914	1,158
		102	210	1,935	1,864
Education and Special Loans	Educator	702	824	3,632	3,968
	Interlibrary Loan	48	33	545	671
	Large Print	26	97	453	425
		776	954	4,630	5,064
Total		5,269	6,088	53,315	56,187

Item Type Circulation

June 2026

Itype Group		Current Month	SMPY	YTD	Previous YTD
Books	Adult Book	2,112	2,109	22,121	22,731
	Teen Book	219	311	2,633	2,991
	Children's Book	2,801	3,289	25,171	25,121
Total Books		5,132	5,709	49,925	50,843
Audiovisual	Adult Audio	25	60	604	603
	Adult Video	41	144	1,231	1,300
	Teen Audio	6	1	28	29
	Children's Audio	15	14	101	105
	Children's Video	43	84	660	803
Total Audiovisual		10,394	11,721	2,624	2,840
Miscellaneous Physical Formats	Periodicals	10	37	209	328
	Equipment	23	24	267	228
	Multimedia Kits	14	19	159	182
	Interlibrary Loan	29	39	402	448
Total Miscellaneous		76	119	1,037	1,186
Total Physical Item Circ		15,602	17,549	53,586	54,869
Bridges eBooks	Bridges eBooks	1,019	859	9,739	10,096
	Bridges eAudiobooks	832	1,002	11,828	10,860
	Bridges eMagazines	292	257	3,253	2,380
Total Bridges Circ		2,143	2,118	24,820	23,336
Total Circulation		17,745	19,667	78,406	78,205

Additional Services					
June 2026					
Service Type	Current Month	SMPY	YTD	Previous YTD	
Subscription Services	Adventure Pass (Bookings)	12	14	110	43
	Ancestry Library Edition	483	123	1,673	1,950
	Beanstack (Active Users)	141	129	932	728
	Craft and Hobby (Views)		0	7	53
	Freegal (Downloads & Streams)	131	443	3,288	3,199
	Heritage Quest		0	4	16
	Kanopy (Plays)	285	89	2,097	1,616
	Library Speakers Cons. (Views)	845	790	14,141	9,773
	Mango Languages	84	26	871	391
	Mometrix (Replaces Brainfuse)	0		117	162
Document Services	Niche Academy	6	74	333	308
	Reference Solutions (Searches)	16	0	50	37
	Subscription Services	2,003	1,688	23,623	18,276
	Coin-Op Pages Printed	877	678	6,625	9,880
	Faxes Sent	15	11	156	33
	Black and White Pages Copied	825		10,468	0
	Color Pages Copied	323		2,531	0
	Document Services	2,040	689	19,780	9,913
	Adult Logins	334	432	3,524	4,919
	Kids Logins	307	367	3,380	3,181
Computers	Guest Passes Distributed	28	69	528	629
	In-House Catalog Uses	461	432	4,329	4,668
	Wi-Fi Sessions	645	799	9,145	5,238
	Computers	1,775	2,099	20,906	18,635
Archive	In-Person Visits (incl. microfilm)	5	7	39	53
	Email Reference	4	0	23	75
	Phone Reference	1	1	5	20
	Archive	10	8	67	148
Total		5,828	4,476	64,309	46,824

Meeting Rooms				
June 2026				
Category	Current Month	SMPY	YTD	Previous YTD
Bookings	70	96	1,013	813
Attendance	547	734	8,344	8,079

Programs Offered				
June 2026				
Type	Current Month	SMPY	YTD	Previous YTD
Children	37	34	253	241
Teen	4	4	31	31
Adult	7	10	67	118
All Ages/ Passive	1	2	15	17
Total	49	50	366	407

Program Participation				
June 2026				
Type	Current Month	SMPY	YTD	Previous YTD
Children	1,446	1,757	6,145	6,711
Teen	23	27	132	184
Adult	47	81	510	847
All Ages/ Passive	45	67	440	535
Total	1,561	1,932	7,227	8,277

Door Count			
June 2026			
	Current Month	SMPY	YTD
Door Count	4,504	5,375	55,286
New	5,977		