GRINNELL LIBRARY BOARD REGULAR SESSION MEETING
WEDNESDAY, FEBRUARY 26, 2025, AT 5:15 PM
IN THE LIBRARY'S ALAN & JEAN JONES BOARD ROOM AND VIA ZOOM

Join Zoom Meeting:
https://zoom.us/j/92222844462?pwd=TmZCYVp1UnVIbXVyZithVU0wQjRvUT09

Meeting ID: 922 2284 4462
Passcode: 651913

TENTATIVE AGENDA

1. **Members Present: __Fenner; __Guenther; __Hammond; __Lindley; __McFee; __Pagliai; __Saunders;**

2. **Public Comments:**

3. **Approve Agenda:**

4. **Approval of the Minutes**

   A. Discuss and approve minutes from January 29, 2025 regular board meeting.

5. **Communications:**

   A. End of Year and January 2025 GPCF reports presented by Nicole Behrens

6. **Report of Director:**

   A. Building & Grounds Report

   B. Update on Donor Wall

   C. Update on BlueCloud Analytics

   D. Legislative Update

   E. January Statistical Reports

7. **Committee Reports:**

   A. Building & Grounds:

   B. Finance & Salary:

   C. Personnel:

**Please note that this agenda may be changed up to 24 hours before the meeting time, as provided by Section 21.4(2) Code of Iowa*

D. Long Range Planning:

E. Policy:

8. Financial Report and Approve Bills Payable in March

A.

9. Contracts:

A. Discuss and consider a contract with Library Market

10. Business:

A. Discuss and consider the annual disbursements from the Library Endowment and the Library Board Endowed Funds

B. Discuss and consider board email addresses

C. Discuss and consider payment to the Des Moines Register

D. Discuss and consider an invoice from Grace Electric.

11. Trustee Continuing Education:

A. Neal and Snow will share information from the Legal Landscape of Librarianship Forum

Minutes of the Drake Community Library Board of Trustees
January 29, 2025
Drake Community Library Board Room
Meeting also made available via Zoom from the online City Agenda Center

Roll Call: _X_*Guenther* _X_ *Fenner* _X_*Hammond* _X_*Lindley* _X_*McFee* _X_*Pagliai*
_X_Saunders Others present: _X_Neal _X_Snow _X_ Wingerter

President Pagliai called the meeting to order at 5:14pm.

Approval of Agenda:
Lindley moved and Hammond seconded approval of the agenda.

Approval of Minutes:
Lindley moved and Hammond seconded approval of December 18, 2024, Board Meeting minutes.

Roll call vote:
_X_*Guenther* _X_*Fenner* _X_*Hammond* _X_*Lindley* _X_*McFee* _X_*Pagliai* _X_Saunders

Communications:

Report of the Director:

1. Statistical reports for December were reviewed.
2. Building and Grounds report presented
3. Reviewed presentation to the County Supervisors
4. Neal and Snow shared important highlights from LibLearnX

Committee Reports:
Building & Grounds-none
Finance & Salary-none
Personnel-none
Long Range Planning-none
Policy-none

Trustee Report: None

Financial Report and Approval of Bills:

1. Financials were reviewed. Lindley moved and Hammond seconded the approval of bills payable in February.

***Roll call vote*:** _X_*Guenther* __X___*Fenner* _*X_Hammond* _*X_Lindley* _*X_McFee* _*X_Pagliai*
_X_Saunders

Contract Approvals:

1. None

Business:

1. Lindley moved and Fenner seconded the motion to proceed with the Tri-State sprinkler repair.

Roll call vote: _X_*Guenther* __X___*Fenner* _*X_Hammond* _*X_Lindley* _*X_McFee* _*X_Pagliai*
_X_Saunders

2. Hammond moved and Saunders seconded a motion to pay the S&S Plumbing bill from gift funds.

Roll call vote: _X_*Guenther* __X___*Fenner* _*X_Hammond* _*X_Lindley* _*X_McFee* _*X_Pagliai*
_X_Saunders

3. Lindley moved and McFee seconded a motion to take the motion regarding DCL Bylaws off the table.

Roll call vote: _X_*Guenther* __X___*Fenner* _*X_Hammond* _*X_Lindley* _*X_McFee* _*X_Pagliai*
_X_Saunders

4. Guenther moved and Fenner seconded a motion to approve the DCL Bylaws submitted by the committee.

Roll call vote: _X_*Guenther* __X___*Fenner* _*X_Hammond* _*X_Lindley* _*X_McFee* _*X_Pagliai*
_X_Saunders

Trustee Continuing Education:

1. President Pagliai led a discussion about Iowa Open Meeting Laws and the Sunshine Laws flier.

Meeting adjourned by unanimous consent at 6:11 p.m.

Next regular meeting is February 26, 2025, at 5:15p.m.

Theresa Pagliai	Karen Neal, Director
Library Board President	Recording Secretary

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Performance As of 6/30/2024

	2024 YTD	*2023*	*2022*	*2021*	*2020*	*2019*	*2018*	*2017*
Net Portfolio Return	6.20%	16.81%	-14.6%	12.6%	13.01%	20.8%	-6.3%	18.5%
GPCF Blended Benchmark	8.09%	18.24%	-16.5%	11.5%	13.56%	20.15%	-6.1%	16.8%

GPCF Overall Benchmark: 50% Russell 3000, 25% MSCI ACWI ex US, 23% Bloomberg Bond Agg, 2% Bloomberg 1-3mo US Treasury Bill

Investment Asset Allocation

Long-term Assets under Management: $12,812,889

Asset Allocation: Equities: 78% / Fixed Income 16% / Cash 6%

Investment Managers:

- Grinnell Edward Jones
- Grinnell Wealth Management

Greater Poweshiek Community Foundation

Staff: Nicole Brua-Behrens, Executive Director; Amy Blanchard, Program Manager

Investment Committee: Mike Allen, George Britton (Chair), Dr. Patrick Cogley, Steve Gant, Mike Geiger, Brad German, Marie Hedlund, Tom Latimer

PO Box 344, Grinnell, Iowa 50112(641)-236-5518 www.greaterpcf.org

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Drake Community Library Endowment Fund Board Endowed
December 01, 2024 through December 31, 2024

Fund Activity Summary – This section provides an overview of transactions during the fiscal year, December 01, 2024 through December 31, 2024. The beginning balance is the amount held in the fund at the start of the fiscal year. Additions include any dollars going into the fund and disbursements are any dollars going out of the fund.

		July 1, 2024
Beginning Balance		1,292,287.69

Additions to Fund

Activity		YTD Total
Donations		62,639.41
Investment Revenue		51,605.40
	Totals	**114,244.81**

Disbursements

Activity		YTD Total
Administrative Fee Expense		6,461.46
	Totals	**6,461.46**

Net Change	**$107,783.35**
Ending Balance	**$1,400,071.04**

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Fund Financial Information – This section provides an overview of where funds are held or other assets in the fund at **December 31, 2024**. It also shows any dollars owed for the same period.

Current Fund Assets

Asset		Balance
Cash, Savings, Investments		1,400,071.04
	Total	**1,400,071.04**

Outstanding Fund Liabilities

No outstanding liabilities for the fund

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Fund Activity Detail – This section includes detailed information regarding donations received and grants or scholarships paid out.

Donations

Date	Donor Description	Amount
12/31/2024	Marilyn L. Peery Estate	238.91
Total Donations		**238.91**

Grants Awarded

No grants awarded in the statement period

Greater Poweshiek Community Foundation
We Grow Community Through Giving

Performance As of 6/30/2024

	2024 YTD	2023	2022	2021	2020	2019	2018	2017
Net Portfolio Return	6.20%	16.81%	-14.6%	12.6%	13.01%	20.8%	-6.3%	18.5%
GPCF Blended Benchmark	8.09%	18.24%	-16.5%	11.5%	13.56%	20.15%	-6.1%	16.8%

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December 01, 2024 through December 31, 2024

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		July 1, 2024
Beginning Balance		1,503,622.15

Additions to Fund

Activity		YTD Total
Donations		71,420.54
Investment Revenue		59,991.34
	Totals	**131,411.88**

Disbursements

Activity		YTD Total
Administrative Fee Expense		7,957.94
Other Expenses		15.20
	Totals	**7,973.14**

Net Change	**$123,438.74**
Ending Balance	**$1,627,060.89**

Greater Poweshiek Community Foundation

We Grow Community Through Giving

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Current Fund Assets

Asset		Balance
Cash, Savings, Investments		1,627,060.89
	Total	**1,627,060.89**

Outstanding Fund Liabilities

No outstanding liabilities for the fund

Fund Activity Detail – This section includes detailed information regarding donations received and grants or scholarships paid out.

Donations

Date	Donor Description	Amount
12/10/2024	Guenther, Emily	25.00
12/17/2024	Kahl, Stephen and Karen	100.00
12/21/2024	Marzluff, Elaine Online Donation	180.00
12/21/2024	Neal, Karen Online Donation	15.00
12/21/2024	Neal, Karen Online Donation-Processing Fee Donation	0.38
12/26/2024	Menary, Jeffrey and Renee	50.00
12/26/2024	Baumann, Miriam	100.00
12/25/2024	Elfenbein, Caleb and Tina	15.00
12/31/2024	Maring, Gary and Sally	100.00
12/31/2024	Kriegel, Tom and Karla	100.00
12/31/2024	McClelland, Kent	100.00
12/31/2024	Marilyn L. Peery Estate	238.91
Total Donations		**1,024.29**

Grants Awarded

Greater Poweshiek Community Foundation
We Grow Community Through Giving

February 14, 2025

Karen Neal
1515 Main Street
Grinnell, IA 50112

Dear Karen:

Happy holidays! I am pleased to share the following fiscal year fund performance information for the Drake Community Library Endowment Fund Board Endowed. We at Greater Poweshiek Community Foundation (GPCF) value our relationship with you as a donor and fund contact. Our partnership is one of the ways we live GPCF's vision to "grow community through giving".

If you are accessing this information through GPCF's online financial management system, you can find this report and other supplemental information within your portal. Please call or email if you have questions about this information (641-236-1560). Thanks so much for entrusting GPCF with the management of the Drake Community Library Endowment Fund Board Endowed and for your partnership!

Sincerely,

Nicole Brua-Behrens
Executive Director

Accounting email contacts:
Michelle Gruhn – michelle@ahrensfamilyfoundation.org
Shannon Fitzgerald – shannon@ahrensfamilyfoundation.org
Nicole Brua-Behrens – nicole@greaterpcf.org

Greater Poweshiek
Community Foundation
We Grow Community Through Giving

Performance As of 6/30/2024

	2024 YTD	*2023*	*2022*	*2021*	*2020*	*2019*	*2018*	*2017*
Net Portfolio Return	6.20%	16.81%	-14.6%	12.6%	13.01%	20.8%	-6.3%	18.5%
GPCF Blended Benchmark	8.09%	18.24%	-16.5%	11.5%	13.56%	20.15%	-6.1%	16.8%

GPCF Overall Benchmark: 50% Russell 3000, 25% MSCI ACWI ex US, 23% Bloomberg Bond Agg, 2% Bloomberg 1-3mo US Treasury Bill

Investment Asset Allocation

Long-term Assets under Management: $12,812,889

Asset Allocation: Equities: 78% / Fixed Income 16% / Cash 6%

Investment Managers:

- Grinnell Edward Jones
- Grinnell Wealth Management

Greater Poweshiek Community Foundation

Staff: Nicole Brua-Behrens, Executive Director; Amy Blanchard, Program Manager

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Drake Community Library Endowment Fund Board Endowed

January 01, 2025 through January 31, 2025

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		July 1, 2024
Beginning Balance		1,292,287.69

Additions to Fund

Activity		YTD Total
Donations		62,639.41
Investment Revenue		91,236.51
	Totals	**153,875.92**

Disbursements

Activity		YTD Total
Administrative Fee Expense		7,538.37
	Totals	**7,538.37**

Net Change		**$146,337.55**
Ending Balance		**$1,438,625.24**

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Fund Financial Information – This section provides an overview of where funds are held or other assets in the fund at **January 31, 2025**. It also shows any dollars owed for the same period.

Current Fund Assets

Asset		Balance
Cash, Savings, Investments		1,438,625.24
	Total	**1,438,625.24**

Outstanding Fund Liabilities

No outstanding liabilities for the fund

Fund Activity Detail – This section includes detailed information regarding donations received and grants or scholarships paid out.

Donations

No donations in the statement period

Grants Awarded

No grants awarded in the statement period

Greater Poweshiek Community Foundation

We Grow Community Through Giving

February 14, 2025

Karen Neal
1515 Main Street
Grinnell, IA 50112

Dear Karen:

Happy holidays! I am pleased to share the following fiscal year fund performance information for the Drake Community Library Endowment Fund. We at Greater Poweshiek Community Foundation (GPCF) value our relationship with you as a donor and fund contact. Our partnership is one of the ways we live GPCF's vision to "grow community through giving".

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Sincerely,

Nicole Brua-Behrens
Executive Director

Accounting email contacts:
Michelle Gruhn – michelle@ahrensfamilyfoundation.org
Shannon Fitzgerald – shannon@ahrensfamilyfoundation.org
Nicole Brua-Behrens – nicole@greaterpcf.org

Greater Poweshiek Community Foundation
We Grow Community Through Giving

Performance As of 6/30/2024

	2024 YTD	*2023*	*2022*	*2021*	*2020*	*2019*	*2018*	*2017*
Net Portfolio Return	6.20%	16.81%	-14.6%	12.6%	13.01%	20.8%	-6.3%	18.5%
GPCF Blended Benchmark	8.09%	18.24%	-16.5%	11.5%	13.56%	20.15%	-6.1%	16.8%

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Long-term Assets under Management: $12,812,889

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Drake Community Library Endowment Fund

January 01, 2025 through January 31, 2025

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		July 1, 2024
Beginning Balance		1,503,622.15

Additions to Fund

Activity		**YTD Total**
Donations		71,580.92
Investment Revenue		106,049.55
	Totals	**177,630.47**

Disbursements

Activity		**YTD Total**
Administrative Fee Expense		9,258.20
Other Expenses		15.74
	Totals	**9,273.94**

Net Change	**$168,356.53**
Ending Balance	**$1,671,978.68**

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Fund Financial Information – This section provides an overview of where funds are held or other assets in the fund at **January 31, 2025**. It also shows any dollars owed for the same period.

Current Fund Assets

Asset		Balance
Cash, Savings, Investments		1,671,978.68
	Total	**1,671,978.68**

Outstanding Fund Liabilities

No outstanding liabilities for the fund

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Fund Activity Detail – This section includes detailed information regarding donations received and grants or scholarships paid out.

Donations

Date	Donor Description	Amount
1/10/2025	Guenther, Emily	25.00
1/21/2025	Neal, Karen Online Donation	15.00
1/21/2025	Neal, Karen Online Donation-Processing Fee Donation	0.38
1/25/2025	Elfenbein, Caleb and Tina	15.00
1/17/2025	Brown, Barbara	15.00
1/17/2025	Knight, R. Cecilia	15.00
1/17/2025	Ellis, Donnette	15.00
1/17/2025	Trimmer, Elizabeth	30.00
1/17/2025	Schuster, Ivy	30.00
Total Donations		**160.38**

Grants Awarded

No grants awarded in the statement period

DCL Circulation Stats by Item Types
Jan-25

Item Type Group		Current Month Total	Previous Month Total	Current FY YTD	Previous YTD
	Book	**1822**	1846	**12401**	13148
	Special Bk	**0**	0	**0**	0
	YA Book	**201**	201	**1819**	1596
	Children's Bks	**1948**	2023	**15476**	15209
	Adult Audio	**21**	12	**226**	302
	Adult Video	**0**	0	**0**	0
	YA Audio	**3**	6	**16**	34
	Children's Audio	**18**	7	**37**	67
	Children's Video	**27**	76	**480**	588
	Periodicals	**26**	29	**202**	253
	Equipment	**15**	12	**127**	79
	Multimedia Kits	**18**	0	**51**	0
Total Physcial Items Circ		**4099**	4212	**30835**	31276
Digital Downloads					
	Bridges eMagazines	**242**	190	**1304**	828
	Bridges eAudiobooks	**943**	903	**6126**	5979
	Bridges eBooks	**939**	1051	**6072**	6109
Total Digital Checkouts		**2124**	2144	**13502**	12916

Total Circulation		**6,223**	6,356	**44,337**	44,192

DCL Onsite Usage					
	Door Count	**4220**	3672	**32957**	32568
WhoFi began collecting 11/19/2024	Wireless Users	**945**	1037	**5779**	10457
	Computer Use by Public	**867**	462	**3988**	3972
	Unique Visitors	**398**	345	**2024**	3051

Digital Resources					
	Ancestry.com	**262**	62		1061
	Heritage Quest Searches	**16**	0		126
	Brainfuse	**16**	0	**123**	29
	Mango Language Sessions	**19**	43	**290**	318
	Niche Tutorial Views	**0**	40	**0**	149
	Reference Solutions (searches)	**0**	0	**23**	29
	Craft & Hobby	**12**	10	**24**	26
Total		**325**	155	**460**	1738

Drake Community Library Statistics

Jan-25

Programs		Current Month Total	Same Month Last Year	Current FY YTD	Previous YTD
Total Programs Offered:					
	Adult	**9**	6		39
	Young Adult	**1**	1		14
	Children's	**19**	33		170
Total:		**29**	40		213
Total Program Attendance					
	Adult	**52**	14		505
	Young Adult	**0**	2		86
	Children's	**489**	589		4391
Total:		**541**	605		4982
Meeting Room Usage					
	Total Bookings	**120**	86	**403**	627
	Total Attendance	**1082**	637	**1986**	6022
Archive Usage					
Total:		**19**	22	**102**	171

		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	Defined Budgets 2024-2025 YE
Fund: 003 - LIBRARY - GENERAL FUND								
Revenue								
003-3.410.1.4766	LIBRARY - FEES, MISC	7,000.00	7,858.84	9,000.00	9,049.41	9,863.82	6,001.21	9,863.82
003-3.410.2.4461	LIBRARY - NON GOV/COLLEGE/...	13,845.00	15,200.34	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
003-3.410.2.4470	LIBRARY - COUNTY CONTRIBUT...	21,638.00	16,578.50	28,503.00	28,503.00	30,213.00	15,106.50	30,213.00
003-3.410.2.4715	LIBRARY - REFUNDS	140.00	137.45	1,000.00	1,000.00	0.00	480.00	480.00
003-3.410.2.4720	LIBRARY - INS COLLECTIONS	17.00	16.72	342,600.00	342,581.99	6,366.00	6,365.80	6,366.00
003-3.410.4.4311	LIBRARY - RENT	125.00	5,884.50	0.00	0.00	0.00	0.00	0.00
003-3.410.4.4790	LIBRARY - TRANS IN (INTERNAL)	628,185.95	619,665.14	590,813.68	318,894.40	984,586.92	693,923.41	984,586.92
	Revenue Total:	**670,950.95**	**665,341.49**	**974,916.68**	**703,028.80**	**1,034,029.74**	**724,876.92**	**1,034,509.74**
Expense								
003-4.410.1.6010	LIBRARY - SALARIES	269,399.52	269,234.58	287,986.00	282,396.13	284,325.84	194,669.00	272,967.92
003-4.410.1.6020	LIBRARY - PT/SEASONAL SALAR...	185,640.00	183,519.35	195,495.00	191,515.24	217,275.00	134,563.65	217,275.00
003-4.410.1.6180	LIBRARY - HSG/REFER/HIRING I...	4,000.00	4,000.00	7,000.00	7,000.00	5,000.00	5,000.00	5,000.00
003-4.410.1.6186	LIBRARY - PRE-EMP TESTING &...	720.00	584.00	1,100.00	1,721.00	1,100.00	1,077.00	1,100.00
003-4.410.1.6210	LIBRARY - DUES/MEMBERSHIPS	1,343.00	1,342.91	1,860.00	2,543.95	1,400.00	869.27	1,400.00
003-4.410.1.6220	LIBRARY - MTG REGISTRATIONS	845.00	845.00	1,250.00	1,325.00	900.00	208.50	900.00
003-4.410.1.6230	LIBRARY -MILEAGE & MTG EXP	600.00	456.07	600.00	601.62	600.00	218.25	600.00
003-4.410.2.6310	LIBRARY -REP/MTNCE BLDG	7,296.54	7,288.86	4,280.00	4,405.03	4,500.00	4,980.00	4,980.00
003-4.410.2.6332	LIBRARY - REP/MTNCE EQMT	7,500.00	6,149.46	5,220.00	7,324.71	4,228.00	4,362.61	4,365.00
003-4.410.2.6371	LIBRARY - UTILITIES	40,000.00	35,403.02	40,000.00	39,282.30	39,000.00	24,255.60	39,000.00
003-4.410.2.6373	LIBRARY - TELEPHONE	5,980.96	5,872.63	4,552.00	4,526.96	5,212.00	3,639.72	5,212.00
003-4.410.2.6409	LIBRARY - GENERAL INSURANCE	19,858.43	19,858.43	36,516.00	36,515.00	39,165.00	0.00	39,165.00
003-4.410.2.6414	LIBRARY - PRINTING AND COPI...	700.00	749.33	600.00	262.40	1,251.00	811.13	1,251.00
003-4.410.2.6421	LIBRARY - CONS/PROF FEES	90.00	85.11	532.00	532.00	4,175.00	4,175.00	4,175.00
003-4.410.2.6428	LIBRARY - MISC CONTRACT WO...	76,572.00	77,535.14	351,307.68	86,230.75	403,010.82	382,858.44	403,010.82
003-4.410.2.6506	LIBRARY - OFFICE SUPPLIES	6,000.00	6,641.92	5,500.00	5,457.75	5,500.00	2,623.55	5,500.00

		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget (Defined Budgets)	2024-2025 YTD Activity (Defined Budgets)	2024-2025 YE (Defined Budgets)
003-4.410.2.6507	LIBRARY - PROG OPER SUPPLIES	500.00	443.02	500.00	473.05	800.00	517.06	800.00
003-4.410.2.6508	LIBRARY - POSTAGE & SHIPPING	2,404.50	2,384.80	2,400.00	889.97	1,500.00	492.13	1,500.00
003-4.410.2.6509	LIBRARY - REFUNDS/REIMB	0.00	0.00	0.00	0.00	0.00	2,248.87	2,248.87
003-4.410.2.6513	LIBRARY - MISC SUPPLIES	2,500.00	2,789.02	2,500.00	2,392.73	2,200.00	1,293.05	2,200.00
003-4.410.2.6521	LIBRARY - PROG CHILDREN	2,000.00	2,355.77	5,000.00	5,629.67	6,275.00	1,424.42	6,275.00
003-4.410.2.6522	LIBRARY - PROG CHILDREN'S	5,845.00	6,012.47	2,000.00	2,021.79	2,100.00	1,593.18	2,100.00
003-4.410.2.6523	LIBRARY - PROGRAM YOUNG A...	1,100.00	1,048.52	1,000.00	973.86	1,050.00	329.42	1,050.00
003-4.410.3.6721	LIBRARY - FURNITURE & FIXTU...	5,316.00	5,217.90	1,660.00	1,659.83	0.00	0.00	0.00
003-4.410.3.6762	LIBRARY - COMPUTER	0.00	0.00	1,340.00	807.42	0.00	0.00	0.00
003-4.410.3.6763	LIBRARY - EBOOKS/ADULT	1,500.00	2,790.58	1,500.00	1,734.01	1,560.00	766.32	1,560.00
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN	10,900.00	11,726.84	5,613.00	5,173.98	6,220.00	3,678.77	6,220.00
003-4.410.3.6766	LIBRARY - BOOKS/YOUNG ADU...	2,000.00	2,029.45	2,000.00	1,974.99	2,100.00	1,104.93	2,100.00
003-4.410.3.6767	LIBRARY - BOOKS	2,740.00	4,161.60	5.00	5.00	0.00	0.00	0.00
003-4.410.3.6768	LIBRARY - PERIODICALS	5,000.00	2,387.87	3,000.00	5,251.86	2,500.00	968.30	2,500.00
003-4.410.3.6769	LIBRARY - AUDIO VISUAL	500.00	375.70	500.00	500.00	520.00	162.10	520.00
003-4.410.3.6770	LIBRARY - AV/YOUTH	500.00	508.01	500.00	399.05	520.00	119.51	520.00
003-4.410.3.6771	LIBRARY - EBOOKS/YOUTH	1,600.00	1,588.43	1,600.00	1,418.15	1,400.00	479.28	1,400.00
	Expense Total:	**670,950.95**	**665,385.79**	**974,916.68**	**702,945.20**	**1,045,387.66**	**779,489.06**	**1,036,895.61**
	Fund: 003 - LIBRARY - GENERAL FUND Surplus (Deficit):	**0.00**	**-44.30**	**0.00**	**83.60**	**-11,357.92**	**-54,612.14**	**-2,385.87**
Fund: 011 - UTILITY FRANCHISE - GEN								
Revenue								
011-3.690.4.4065	OTHER GOVT - FRANCHISE FEES	895,000.00	930,209.06	935,000.00	827,453.91	975,000.00	604,826.62	975,000.00
011-3.910.4.4830	TRANSFER IN	9,372.00	9,372.00	1,332,925.84	1,497,229.88	2,799,104.92	1,398,393.92	3,077,864.32
	Revenue Total:	**904,372.00**	**939,581.06**	**2,267,925.84**	**2,324,683.79**	**3,774,104.92**	**2,003,220.54**	**4,052,864.32**
Expense								
011-4.690.2.6421	UTIL FRANCH - CONS & PROF F...	0.00	0.00	0.00	0.00	162.00	0.00	162.00
011-4.690.2.6428	UTIL FRANCH - MISC CONT	0.00	0.00	41,000.00	0.00	30,766.00	25,069.96	30,766.00
011-4.690.3.6725	UTIL FRANCH - POLICE CAP PROJ	0.00	0.00	0.00	0.00	70,750.00	70,741.60	70,750.00
011-4.690.3.6726	UTIL FRANCH - FIRE/EMS CAP P...	0.00	0.00	0.00	0.00	70,000.00	46,511.52	70,000.00
011-4.690.3.6727	UTIL FRANCH - LIBRARY CAP P...	0.00	0.00	0.00	0.00	31,500.00	21,136.32	31,500.00
011-4.690.3.6728	UTIL FRANCH - PARKS CAP PROJ	0.00	0.00	0.00	0.00	272,000.00	32,237.42	297,000.00

Defined Budgets

		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE
011-4.690.3.6729	UTIL FRANCH - POOL CAP PROJ	0.00	0.00	0.00	0.00	17,800.00	0.00	17,800.00
011-4.910.5.6911	UTIL FRANCH - TRANS OUT	1,287,524.11	1,287,524.11	1,248,591.00	1,248,591.00	2,254,576.75	2,254,576.75	2,256,373.75
	Expense Total:	**1,287,524.11**	**1,287,524.11**	**1,289,591.00**	**1,248,591.00**	**2,747,554.75**	**2,450,273.57**	**2,774,351.75**
	Fund: 011 - UTILITY FRANCHISE - GEN Surplus (Deficit):	**-383,152.11**	**-347,943.05**	**978,334.84**	**1,076,092.79**	**1,026,550.17**	**-447,053.03**	**1,278,512.57**
Fund: 103 - LIBRARY FUND STATE - GEN								
Revenue								
103-3.410.2.4442	LIBRARY STATE REVENUES	7,159.00	7,158.47	6,000.00	4,467.68	5,800.00	5,433.29	5,434.00
	Revenue Total:	**7,159.00**	**7,158.47**	**6,000.00**	**4,467.68**	**5,800.00**	**5,433.29**	**5,434.00**
Expense								
103-4.410.3.6767	BOOKS	5,500.00	3,990.53	4,500.18	2,972.56	4,300.00	0.00	3,934.00
103-4.410.3.6769	AUDIO VISUAL	1,659.00	3,167.76	1,500.00	1,495.30	1,500.00	1,181.43	1,500.00
	Expense Total:	**7,159.00**	**7,158.29**	**6,000.18**	**4,467.86**	**5,800.00**	**1,181.43**	**5,434.00**
	Fund: 103 - LIBRARY FUND STATE - GEN Surplus (Deficit):	**0.00**	**0.18**	**-0.18**	**-0.18**	**0.00**	**4,251.86**	**0.00**
Fund: 167 - LIBRARY GIFTS - SPEC REV								
Revenue								
167-3.410.2.4461	GRANTS - NON GOVERNMENT...	3,000.00	3,000.00	0.00	0.00	0.00	0.00	0.00
167-3.410.2.4700	CONTRIBUTIONS	15,000.00	7,570.59	25,000.00	8,037.91	25,000.00	2,479.51	25,000.00
167-3.410.4.4300	INTEREST EARNED	690.00	740.11	400.00	361.72	1,170.00	684.80	1,170.00
167-3.410.4.4305	INT EARNED - IPAIT	0.00	0.00	4,150.00	4,442.57	5,060.00	3,174.89	5,060.00
	Revenue Total:	**18,690.00**	**11,310.70**	**29,550.00**	**12,842.20**	**31,230.00**	**6,339.20**	**31,230.00**
Expense								
167-4.410.3.6721	FURNITURE AND FIXTURES	6,500.00	6,205.35	3,000.00	4,416.63	4,744.67	6,552.19	6,553.00
167-4.410.3.6769	MISC SUPPLIES & MATERIALS	20,000.00	5,457.72	24,920.00	15,014.94	20,255.33	7,837.38	20,255.33
	Expense Total:	**26,500.00**	**11,663.07**	**27,920.00**	**19,431.57**	**25,000.00**	**14,389.57**	**26,808.33**
	Fund: 167 - LIBRARY GIFTS - SPEC REV Surplus (Deficit):	**-7,810.00**	**-352.37**	**1,630.00**	**-6,589.37**	**6,230.00**	**-8,050.37**	**4,421.67**
Fund: 314 - CLN FY 23-24								
Revenue								
314-3.910.4.4830	CLNS FY 23-24 - TRANSFER IN	0.00	0.00	183,540.00	183,540.00	0.00	0.00	0.00
	Revenue Total:	**0.00**	**0.00**	**183,540.00**	**183,540.00**	**0.00**	**0.00**	**0.00**
Expense								
314-4.750.2.6428	CLNS FY 23-24 - POLICE CAPITAL	0.00	0.00	60,000.00	60,000.00	0.00	0.00	0.00
314-4.750.2.6513	CLNS FY 23-24 - FIRE CAPITAL	0.00	0.00	45,000.00	36,922.52	8,077.48	8,077.48	8,077.48
314-4.750.3.6727	CLNS FY 23-24 - LIBRARY BOOKS	0.00	0.00	31,500.00	29,705.96	1,794.04	1,794.04	1,794.04

		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE
							Defined Budgets	
314-4.750.3.6780	CLNS FY 23-24 - PARKS CAPITAL	0.00	0.00	32,580.00	15,186.77	17,393.23	12,632.44	17,393.23
314-4.750.4.6790	CLNS FY 23-24 - TRANS OUT INT	0.00	0.00	0.00	0.00	4,760.79	4,760.79	4,760.79
314-4.910.5.6911	CLNS FY 23-24 - TRANS OUT	0.00	0.00	14,460.00	14,460.00	0.00	0.00	0.00
	Expense Total:	**0.00**	**0.00**	**183,540.00**	**156,275.25**	**32,025.54**	**27,264.75**	**32,025.54**
	Fund: 314 - CLN FY 23-24 Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**27,264.75**	**-32,025.54**	**-27,264.75**	**-32,025.54**
	Report Surplus (Deficit):	**-390,962.11**	**-348,339.54**	**979,964.66**	**1,096,851.59**	**989,396.71**	**-532,728.43**	**1,248,522.83**

Group Summary

Account Typ...	2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	Defined Budgets 2024-2025 YE
Fund: 003 - LIBRARY - GENERAL FUND							
Revenue	670,950.95	665,341.49	974,916.68	703,028.80	1,034,029.74	724,876.92	1,034,509.74
Expense	670,950.95	665,385.79	974,916.68	702,945.20	1,045,387.66	779,489.06	1,036,895.61
Fund: 003 - LIBRARY - GENERAL FUND Surplus (Deficit):	**0.00**	**-44.30**	**0.00**	**83.60**	**-11,357.92**	**-54,612.14**	**-2,385.87**
Fund: 011 - UTILITY FRANCHISE - GEN							
Revenue	904,372.00	939,581.06	2,267,925.84	2,324,683.79	3,774,104.92	2,003,220.54	4,052,864.32
Expense	1,287,524.11	1,287,524.11	1,289,591.00	1,248,591.00	2,747,554.75	2,450,273.57	2,774,351.75
Fund: 011 - UTILITY FRANCHISE - GEN Surplus (Deficit):	**-383,152.11**	**-347,943.05**	**978,334.84**	**1,076,092.79**	**1,026,550.17**	**-447,053.03**	**1,278,512.57**
Fund: 103 - LIBRARY FUND STATE - GEN							
Revenue	7,159.00	7,158.47	6,000.00	4,467.68	5,800.00	5,433.29	5,434.00
Expense	7,159.00	7,158.29	6,000.18	4,467.86	5,800.00	1,181.43	5,434.00
Fund: 103 - LIBRARY FUND STATE - GEN Surplus (Deficit):	**0.00**	**0.18**	**-0.18**	**-0.18**	**0.00**	**4,251.86**	**0.00**
Fund: 167 - LIBRARY GIFTS - SPEC REV							
Revenue	18,690.00	11,310.70	29,550.00	12,842.20	31,230.00	6,339.20	31,230.00
Expense	26,500.00	11,663.07	27,920.00	19,431.57	25,000.00	14,389.57	26,808.33
Fund: 167 - LIBRARY GIFTS - SPEC REV Surplus (Deficit):	**-7,810.00**	**-352.37**	**1,630.00**	**-6,589.37**	**6,230.00**	**-8,050.37**	**4,421.67**
Fund: 314 - CLN FY 23-24							
Revenue	0.00	0.00	183,540.00	183,540.00	0.00	0.00	0.00
Expense	0.00	0.00	183,540.00	156,275.25	32,025.54	27,264.75	32,025.54
Fund: 314 - CLN FY 23-24 Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**27,264.75**	**-32,025.54**	**-27,264.75**	**-32,025.54**
Report Surplus (Deficit):	**-390,962.11**	**-348,339.54**	**979,964.66**	**1,096,851.59**	**989,396.71**	**-532,728.43**	**1,248,522.83**

Fund Summary

Defined Budgets

Fund	2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE
003 - LIBRARY - GENERAL FUND	0.00	-44.30	0.00	83.60	-11,357.92	-54,612.14	-2,385.87
011 - UTILITY FRANCHISE - GEN	-383,152.11	-347,943.05	978,334.84	1,076,092.79	1,026,550.17	-447,053.03	1,278,512.57
103 - LIBRARY FUND STATE - GEN	0.00	0.18	-0.18	-0.18	0.00	4,251.86	0.00
167 - LIBRARY GIFTS - SPEC REV	-7,810.00	-352.37	1,630.00	-6,589.37	6,230.00	-8,050.37	4,421.67
314 - CLN FY 23-24	0.00	0.00	0.00	27,264.75	-32,025.54	-27,264.75	-32,025.54
Report Surplus (Deficit):	**-390,962.11**	**-348,339.54**	**979,964.66**	**1,096,851.59**	**989,396.71**	**-532,728.43**	**1,248,522.83**

Library Monthly Budget Report
General Fund
March 3, 2025

		2023 - 2024 YTD ACTUAL	2024 - 2025 BUDGET	2024 - 2025 YTD ACTUAL	BILLS LIST 3/3/2025	PROJ. BUDGET BALANCE 3/3/2025
Beginning Balances		$ -	$ -	$ -	$ -	$ -
Revenues:						
003-3.410.1.4766	Fines, Misc.	$ 9,049	$ 9,864	$ 6,001	$ -	$ -
003-3.410.2.4440	State Grants	-	-	-	-	-
003-3.410.2.4461	Grinnell College	3,000	3,000	3,000	-	-
003-3.410.2.4470	County Contributions	28,503	30,213	15,107	-	-
003-3.410.2.4715	Refunds	1,000	480	480	-	-
003-3.410.2.4720	Ins Collections	342,582	6,366	6,366	-	-
003-3.410.4.4311	Rent	-	-	-	-	
003-3.410.4.4705	Non Gov/College/	-	-			
003-3.410.4.4790	Property Taxes	318,894	984,587	693,923	-	-
003-3.910.4.4830	Transfer In	-	-	-	-	-
	Total Revenues	$ 703,029	$ 1,034,510	$ 724,877	$ -	$ -
Expenditures:						
003-4.410.1.6010	Salaries	$ 282,396	$ 272,968	$ 194,669	$ -	$ 78,299
003-4.410.1.6020	Part Time Salaries	191,515	217,275	134,564	-	82,711
003-4.410.1.6040	Overtime Salaries	-	-	-	-	0
003.4.410.1.6051	FEMA Disaster Salaries	-	-	-	-	0
003-4.410.1.6110	FICA	-	-	-	-	0
003-4.410.1.6130	IPERS	-	-	-	-	0
003-4.410.1.6180	Ee Utility Reimb/Housing Allow	7,000	5,000	5,000	-	0
003-4.410.1.6181	Allowances	-	-	-	-	0
003-4.410.1.6185	Health Program	-	-	-	-	0
003-4.410.1.6186	Pre-Emp Testing & Other	1,721	1,100	1,077	-	23
003-4.410.1.6210	Dues/Memberships	2,544	1,400	869	70	461
003-4.410.1.6220	Meeting Registration	1,325	900	209	-	692
003-4.410.1.6230	Mileage & Meeting Expense	602	600	218	2,257	(1,876)
003-4.410.2.6310	Repair/Maintain Building	4,405	4,980	4,980	-	0
003-4.410.2.6332	Repair/Maintain Equipment	7,325	4,365	4,363	-	2
003-4.410.2.6371	Utilities	39,282	39,000	24,256	4,407	10,338
003-4.410.2.6373	Telephone	4,527	5,212	3,640	-	1,572
003-4.410.2.6409	General Insurance	36,515	39,165	-	-	39,165
003-4.410.2.6414	Printing and	262	1,251	811	-	440
003-4.410.2.6421	Consulting/Professional Fees	532	4,175	4,175	-	0
003-4.410.2.6426	Safety Program	-	-	-	-	0
003-4.410.2.6428	Misc Contractual Work	86,231	403,011	382,858	4,694	15,459
003-4.410.2.6506	Office Supplies	5,458	5,500	2,624	331	2,545
003-4.410.2.6507	Program Operating Supplies	473	800	517	-	283
003-4.410.2.6508	Postage & Shipping	890	1,500	492	-	1,008
003-4.410.2.6509	Refunds/Reimb		2,249	2,249		0
003-4.410.2.6513	Misc Supplies	2,393	2,200	1,293	-	907
003-4.410.2.6521	Prog Children	5,630	6,275	1,424	-	4,851
003-4.410.2.6522	Prog Child-	2,022	2,100	1,593	244	263
003-4.410.2.6523	Program Young Ad	974	1,050	329	-	721
003-4.410.3.6721	Furniture & Fixtures	1,660	-	-	-	0
003-4.410.3.6750	Bldg Improvements	-	-	-	-	0
003-4.410.3.6762	Computer	807	-	-	-	0
003-4.410.3.6763	Ebooks/Adult	1,734	1,560	766	90	704
003-4.410.3.6765	Books/Children	5,174	6,220	3,679	442	2,099
003-4.410.3.6766	Books/Young A	1,975	2,100	1,105	300	695
003-4.410.3.6767	Books	5	-	-	-	0
003-4.410.3.6768	Periodicals	5,252	2,500	968	34	1,498
003-4.410.3.6769	Audio Visual	500	520	162	-	358
003-4.410.3.6770	AV/Youth	399	520	120	-	400
003-4.410.3.6771	Ebooks/Youth	1,418	1,400	479	-	921
	Total Expenditures	$ 702,945	$ 1,036,896	$ 779,489	$ 12,868	$ 244,538
ENDING BALANCE		**$ 84**	**$ (2,386)**	**$ (54,612)**		

Library Monthly Budget Report
Capital Loan Note
March 3, 2025

		2024 - 2025 CURRENT BUDGET	2024 - 2025 YTD ACTUAL	BILLS LIST 3/3/2025	PROJ. BUDGET BALANCE 3/3/2025
Beginning Balances		$ -	$ -	$ -	$ -
Expenditures:					
011-4.690.3.6727	Util Franch - Library Cap Pr	$ 31,500	$ 21,136	$ 887	$ 9,477
	Total Expenditures	$ 31,500	$ 21,136	$ 887	$ 9,477
ENDING BALANCE		**$ -**	**$ -**		

Library Monthly Budget Report
Library Fund State - General
March 3, 2025

		2023 - 2024 YTD ACTUAL	2024 - 2025 BUDGET	2024 - 2025 YTD ACTUAL	BILLS LIST 3/3/2025	PROJ. BUDGET BALANCE 3/3/2025
Beginning Balances		$ 0.18	$ -	$ -		$ -
Revenues:						
103-3.410.2.4432	Population Allocations	$ -	$ -	$ -	$ -	$ -
103-3.410.2.4440	State Grants	-	-	-	-	-
103-3.410.2.4442	Library State Revenues	4,468	5,800	5,433	-	367
103-3.410.4.4300	Interest Earned	-	-	-	-	-
103-3.410.4.4790	Trans In - Internal	-	-	-	-	-
	Total Revenues	$ 4,468	$ 5,800	$ 5,433	$ -	$ 367
Expenditures:						
103-4.410-1.6010	Salaries	$ -	$ -	$ -	$ -	$ -
103-4.410.1.6020	Part Time Salaries	-	-	-	-	-
103-4.410.1.6040	Overtime Salaries	-	-	-	-	-
103-4.410.1.6110	FICA	-	-	-	-	-
103-4.410.1.6130	IPERS	-	-	-	-	-
103-4.410.1.6180	Employee Utility Reimburse	-	-	-	-	-
103-4.410.2.6310	Repair/Maintain Building	-	-	-	-	-
103-4.410.2.6332	Repair/Maintain Equipment	-	-	-	-	-
103-4.410.2.6421	Funraising Consultant	-	-	-	-	-
103-4.410.2.6508	Postage & Shipping	-	-	-	-	-
103-4.410.2.6513	Misc Supplies	-	-	-	-	-
103-4.410.3.6721	Furniture & F-xtures	-	-	-	-	-
103-4.410.3.6750	Bldg Improvements	-	-	-	-	-
103-4.410.3.6762	Computer Equipment	-	-	-	-	-
103-4.410.3.6767	Books	2,973	3,934	-	-	3,934
103-4.410.3.6768	Periodicals	-	-	-	-	-
103-4.410.3.6769	Audio Visual	1,495	1,500	1,181	107	211
	Total Expenditures	$ 4,468	$ 5,434	$ 1,181	$ 107	$ 4,145
ENDING BALANCE		**$ -**	**$ 366**	**$ 4,252**		

Library Monthly Budget Report
Library Gifts - Spec Rev Fund
March 3, 2025

		2023 - 2024 YTD ACTUAL	2024 - 2025 BUDGET	2024 - 2025 YTD ACTUAL	BILLS LIST 3/3/2025	PROJ. BUDGET BALANCE 3/3/2025
Beginning Balances		$ 102,203	$ 95,614	$ 95,614		95,614
Revenues:						
167-3.410.2.4400	Federal Grant	$ -	$ -	$ -	$ -	-
167-3.410.2.4440	State Grant	-	-	-	-	-
167-3.410.2.4461	Grants - Non Government	-	-	-	-	-
167-3.410.2.4700	Contributions	8,038	25,000	2,480	-	-
167-3.410.2.4701	Grants - Non Government			-	-	
167-3-410.2.4705	Private Donation	-	-	-	-	-
167-3.410.4.4300	Interest Earned	362	1,170	685	-	-
167-3.410.4.4303	Interest Earned (CD's)	-	-	-	-	-
167-3.410.4.4305	Library Gifts - INT Earned -IPAIT	4,443	5,060	3,175	-	
167-3.410.4.4790	Transfer In (Internal)	-	-	-	-	-
	Total Revenues	$ 12,842	$ 31,230	$ 6,339	$ -	-
Expenditures:						
167-4.410-1.6010	Salaries	$ -	$ -	$ -	$ -	-
167-4.410.1.6020	Part Time Salaries	-	-	-	-	-
167-4.410.1.6040	Overtime Salaries	-	-	-	-	-
167-4.410.1.6110	FICA	-	-	-	-	-
167-4.410.1.6130	IPERS	-	-	-	-	-
167-4.410.1.6180	Employee Utility Reimburse	-	-	-	-	-
167-4.410.2.6421	Consulting/Professional Fees	-	-	-	-	-
167-4.410.3.6721	Furniture & Fixtures	4,417	6,553	6,552	-	1
167-4.410.3.6762	Capital Equipment	-	-	-	-	-
167-4.410.3.6769	Misc Supplies & Materials	15,015	20,255	7,837	47	12,371
	Total Expenditures	$ 19,432	$ 26,808	$ 14,390	$ 47	$ 12,371
167-4.410.5.6911	TRANSFERS	$ -	$ -	$ -	$ -	$ -
	Total Transfers	$ -	$ -	$ -	$ -	$ -
	Total Expenditures & Transfers	$ 19,432	$ 26,808	$ 14,390	$ 47	$ 12,371
ENDING BALANCE		**$ 95,614**	**$ 100,035**	**$ 87,563**		

Grinnell, IA

My Open Payable Report

As Of 03/03/2025

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Payable Account:	999-2020 - ACCOUNTS PAYABLE						
Vendor: 002445	**ACCESS SYSTEMS LEASING**				**Payable Count:**	**(1)**	**817.53**
38598402	COPIER LEASE	03/03/2025	817.53	0.00	0.00	0.00	817.53
Vendor: 018200	**ALLIANT ENERGY**				**Payable Count:**	**(1)**	**4,406.66**
02.11.25 DRAKE	UTILITIES	03/03/2025	4,406.66	0.00	0.00	0.00	4,406.66
Vendor: 002581	**AMAZON CAPITAL SERVICES**				**Payable Count:**	**(16)**	**1,248.25**
11Q7-7NC6-6XQ7	SUPPLIES	03/03/2025	-320.90	0.00	0.00	0.00	-320.90
16RI-K3TP-6D3F	SUPPLIES	03/03/2025	7.99	0.00	0.00	0.00	7.99
17J6-TCNX-4VQC	SUPPLIES	03/03/2025	5.79	0.00	0.00	0.00	5.79
17JG-LGYT-63KY	BOOKS & DVDS	03/03/2025	82.28	0.00	0.00	0.00	82.28
1CWF-JLK1-79MG	BOOKS & DVDS	03/03/2025	120.02	0.00	0.00	0.00	120.02
1DWY-LKRW-6P11	SUPPLIES	03/03/2025	243.60	0.00	0.00	0.00	243.60
1DXH-LKFX-6WVG	BOOKS	03/03/2025	179.18	0.00	0.00	0.00	179.18
1GTF-7G16-7VF1	BOOKS	03/03/2025	154.31	0.00	0.00	0.00	154.31
1K9M-DLH4-7G7H	SUPPLIES	03/03/2025	26.99	0.00	0.00	0.00	26.99
1LXH-RWDF-6GPV	SUPPLIES/BOOKS	03/03/2025	217.69	0.00	0.00	0.00	217.69
1Q3H-64NT-6CW4	BOOKS & DVDS	03/03/2025	83.81	0.00	0.00	0.00	83.81
1QP6-JFKV-3WXV	SUPPLIES	03/03/2025	53.89	0.00	0.00	0.00	53.89
1VRL-6RTM-6DM6	BOOKS	03/03/2025	37.76	0.00	0.00	0.00	37.76
1Y1M-FM7C-6FX7	SUPPLIES	03/03/2025	320.90	0.00	0.00	0.00	320.90
1YHT-X3F3-4WT6	BOOKS	03/03/2025	24.95	0.00	0.00	0.00	24.95
1YKG-TX11-7NMX	DVDS	03/03/2025	9.99	0.00	0.00	0.00	9.99
Vendor: 001700	**BAKER & TAYLOR -ENT #5103**				**Payable Count:**	**(3)**	**889.77**
2038852068	BOOKS	03/03/2025	45.58	0.00	0.00	0.00	45.58
2038874511	BOOKS	03/03/2025	250.19	0.00	0.00	0.00	250.19
NS24120371	SUB	03/03/2025	594.00	0.00	0.00	0.00	594.00
Vendor: 000562	**BAKER & TAYLOR L530345**				**Payable Count:**	**(3)**	**265.70**
2038848891	BOOKS	03/03/2025	47.45	0.00	0.00	0.00	47.45
2038860801	BOOKS	03/03/2025	28.77	0.00	0.00	0.00	28.77
2038862363	BOOKS	03/03/2025	189.48	0.00	0.00	0.00	189.48
Vendor: 003700	**BRODART CO**				**Payable Count:**	**(1)**	**58.87**
B6900835	BOOKS & AUTOMATION	03/03/2025	58.87	0.00	0.00	0.00	58.87
Vendor: 002042	**ELM USA, INC.**				**Payable Count:**	**(1)**	**25.00**
73950	MONTHLY MIN	03/03/2025	25.00	0.00	0.00	0.00	25.00
Vendor: 002660	**FIRST BOOK**				**Payable Count:**	**(1)**	**26.40**
7001623035	BOOKS	03/03/2025	26.40	0.00	0.00	0.00	26.40
Vendor: 002628	**GIBSON, DEREK**				**Payable Count:**	**(2)**	**2,135.00**
147717	CLEANING SVC (FEB)	03/03/2025	1,790.00	0.00	0.00	0.00	1,790.00
147718	SNOW REMOVAL	03/03/2025	345.00	0.00	0.00	0.00	345.00
Vendor: 095001	**INGRAM LIBRARY SERVICES**				**Payable Count:**	**(4)**	**294.78**
86403505	BOOKS	03/03/2025	178.84	0.00	0.00	0.00	178.84
86427727	BOOKS	03/03/2025	138.85	0.00	0.00	0.00	138.85
86562267	BOOKS	03/03/2025	-123.15	0.00	0.00	0.00	-123.15
86593713	BOOKS	03/03/2025	100.24	0.00	0.00	0.00	100.24
Vendor: 017800	**IOWA LIBRARY ASSOCIATION**				**Payable Count:**	**(2)**	**76.00**
03.03.25	AWARD LABELS	03/03/2025	6.00	0.00	0.00	0.00	6.00
10759	MBRSHP (MS)	03/03/2025	70.00	0.00	0.00	0.00	70.00

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Vendor: 000848	**NEAL, KAREN**				**Payable Count:**	**(1)**	**855.85**
03.03.25	REIMB LODGING	03/03/2025	855.85	0.00	0.00	0.00	855.85
Vendor: 002016	**OVERDRIVE, INC.**				**Payable Count:**	**(1)**	**89.99**
06497CO25027060	AUDIO & EBOOKS	03/03/2025	89.99	0.00	0.00	0.00	89.99
Vendor: 099248	**SNOW, MALLORY**				**Payable Count:**	**(1)**	**1,401.50**
03.03.25	REIMB LODGING	03/03/2025	1,401.50	0.00	0.00	0.00	1,401.50
Vendor: 002678	**STAPLES**				**Payable Count:**	**(1)**	**149.02**
6024393196	SUPPLIES	03/03/2025	149.02	0.00	0.00	0.00	149.02
Vendor: 099610	**USA TODAY**				**Payable Count:**	**(1)**	**34.00**
03.03.25	SUB	03/03/2025	34.00	0.00	0.00	0.00	34.00
Vendor: 036590	**WALMART - CAPITAL ONE**				**Payable Count:**	**(2)**	**13.80**
08530	SUPPLIES	03/03/2025	6.90	0.00	0.00	0.00	6.90
08637	SUPPLIES	03/03/2025	6.90	0.00	0.00	0.00	6.90
Vendor: 001452	**WOODMAN CONTROLS COMPANY**				**Payable Count:**	**(1)**	**1,122.11**
4422	TECH SUPPORT	03/03/2025	1,122.11	0.00	0.00	0.00	1,122.11

Payable Account 999-2020 Payable Count: (43) Total: 13,910.23

Summary

Payable Account Summary

Account		Count	Amount
999-2020 - ACCOUNTS PAYABLE		43	13,910.23
	Report Total:	**43**	**13,910.23**

Payable Fund Summary

Fund			Amount
999 - POOLED CASH		43	13,910.23
	Report Total:	**43**	**13,910.23**

GRINNELL LIBRARY BOARD REGULAR SESSION MEETING
WEDNESDAY, FEBRUARY 26, 2025, AT 5:15 PM
IN THE LIBRARY'S ALAN & JEAN JONES BOARD ROOM AND VIA ZOOM

Join Zoom Meeting:
https://zoom.us/j/92222844462?pwd=TmZCYVp1UnVIbXVyZithVU0wQjRvUT09

Meeting ID: 922 2284 4462
Passcode: 651913

TENTATIVE AGENDA

1. **Members Present: __Fenner; __Guenther; __Hammond; __Lindley; __McFee; __Pagliai; __Saunders;**
2. **Public Comments:**
3. **Approve Agenda:**
4. **Approval of the Minutes**
   A. Discuss and approve minutes from January 29, 2025 regular board meeting.
5. **Communications:**
   A. End of Year and January 2025 GPCF reports presented by Nicole Behrens
6. **Report of Director:**
   A. Building & Grounds Report
   B. Update on Donor Wall
   C. Update on BlueCloud Analytics
   D. Legislative Update
   E. January Statistical Reports
7. **Committee Reports:**
   A. Building & Grounds:
   B. Finance & Salary:
   C. Personnel:

**Please note that this agenda may be changed up to 24 hours before the meeting time, as provided by Section 21.4(2) Code of Iowa*

D. Long Range Planning:

E. Policy:

8. Financial Report and Approve Bills Payable in March

A.

9. Contracts:

A. Discuss and consider a contract with Library Market

10. Business:

A. Discuss and consider the annual disbursements from the Library Endowment and the Library Board Endowed Funds

B. Discuss and consider board email addresses

C. Discuss and consider payment to the Des Moines Register

D. Discuss and consider an invoice from Grace Electric.

11. Trustee Continuing Education:

A. Neal and Snow will share information from the Legal Landscape of Librarianship Forum

Minutes of the Drake Community Library Board of Trustees
January 29, 2025
Drake Community Library Board Room
Meeting also made available via Zoom from the online City Agenda Center

Roll Call: _X_*Guenther* _X__*Fenner* _X_*Hammond* _X_*Lindley* _X_*McFee* _X_*Pagliai*
_X_Saunders Others present: _X_Neal _X_Snow _X_ Wingerter

President Pagliai called the meeting to order at 5:14pm.

Approval of Agenda:
Lindley moved and Hammond seconded approval of the agenda.

Approval of Minutes:
Lindley moved and Hammond seconded approval of December 18, 2024, Board Meeting minutes.

Roll call vote:
_X_*Guenther* _X_*Fenner* _X_*Hammond* _X_*Lindley* _X_*McFee* _X_*Pagliai* _X_Saunders

Communications:

Report of the Director:
1. Statistical reports for December were reviewed.
2. Building and Grounds report presented
3. Reviewed presentation to the County Supervisors
4. Neal and Snow shared important highlights from LibLearnX

Committee Reports:
Building & Grounds-none
Finance & Salary-none
Personnel-none
Long Range Planning-none
Policy-none

Trustee Report: None

Financial Report and Approval of Bills:
1. Financials were reviewed. Lindley moved and Hammond seconded the approval of bills payable in February.

Roll call vote: _X_*Guenther* __X__*Fenner* _X_*Hammond* _X_*Lindley* _X_*McFee* _X_*Pagliai* _X_Saunders

Contract Approvals:

1. None

Business:

1. Lindley moved and Fenner seconded the motion to proceed with the Tri-State sprinkler repair.

Roll call vote: _X_*Guenther* __X__*Fenner* _X_*Hammond* _X_*Lindley* _X_*McFee* _X_*Pagliai* _X_Saunders

2. Hammond moved and Saunders seconded a motion to pay the S&S Plumbing bill from gift funds.

Roll call vote: _X_*Guenther* __X__*Fenner* _X_*Hammond* _X_*Lindley* _X_*McFee* _X_*Pagliai* _X_Saunders

3. Lindley moved and McFee seconded a motion to take the motion regarding DCL Bylaws off the table.

Roll call vote: _X_*Guenther* __X__*Fenner* _X_*Hammond* _X_*Lindley* _X_*McFee* _X_*Pagliai* _X_Saunders

4. Guenther moved and Fenner seconded a motion to approve the DCL Bylaws submitted by the committee.

Roll call vote: _X_*Guenther* __X__*Fenner* _X_*Hammond* _X_*Lindley* _X_*McFee* _X_*Pagliai* _X_Saunders

Trustee Continuing Education:

1. President Pagliai led a discussion about Iowa Open Meeting Laws and the Sunshine Laws flier.

Meeting adjourned by unanimous consent at 6:11 p.m.

Next regular meeting is February 26, 2025, at 5:15p.m.

Theresa Pagliai	Karen Neal, Director
Library Board President	Recording Secretary

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Performance As of 6/30/2024

	2024 YTD	*2023*	*2022*	*2021*	*2020*	*2019*	*2018*	*2017*
Net Portfolio Return	6.20%	16.81%	-14.6%	12.6%	13.01%	20.8%	-6.3%	18.5%
GPCF Blended Benchmark	8.09%	18.24%	-16.5%	11.5%	13.56%	20.15%	-6.1%	16.8%

GPCF Overall Benchmark: 50% Russell 3000, 25% MSCI ACWI ex US, 23% Bloomberg Bond Agg, 2% Bloomberg 1-3mo US Treasury Bill

Investment Asset Allocation

Long-term Assets under Management: $12,812,889

Asset Allocation: Equities: 78% / Fixed Income 16% / Cash 6%

Investment Managers:

- Grinnell Edward Jones
- Grinnell Wealth Management

Greater Poweshiek Community Foundation

Staff: Nicole Brua-Behrens, Executive Director; Amy Blanchard, Program Manager

Investment Committee: Mike Allen, George Britton (Chair), Dr. Patrick Cogley, Steve Gant, Mike Geiger, Brad German, Marie Hedlund, Tom Latimer

PO Box 344, Grinnell, Iowa 50112(641)-236-5518 www.greaterpcf.org

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Drake Community Library Endowment Fund Board Endowed

December 01, 2024 through December 31, 2024

Fund Activity Summary – This section provides an overview of transactions during the fiscal year, December 01, 2024 through December 31, 2024. The beginning balance is the amount held in the fund at the start of the fiscal year. Additions include any dollars going into the fund and disbursements are any dollars going out of the fund.

		July 1, 2024
Beginning Balance		1,292,287.69

Additions to Fund

Activity		**YTD Total**
Donations		62,639.41
Investment Revenue		51,605.40
	Totals	**114,244.81**

Disbursements

Activity		**YTD Total**
Administrative Fee Expense		6,461.46
	Totals	**6,461.46**

Net Change	**$107,783.35**
Ending Balance	**$1,400,071.04**

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Fund Financial Information – This section provides an overview of where funds are held or other assets in the fund at **December 31, 2024**. It also shows any dollars owed for the same period.

Current Fund Assets

Asset		Balance
Cash, Savings, Investments		1,400,071.04
	Total	**1,400,071.04**

Outstanding Fund Liabilities

No outstanding liabilities for the fund

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Fund Activity Detail – This section includes detailed information regarding donations received and grants or scholarships paid out.

Donations

Date	Donor Description	Amount
12/31/2024	Marilyn L. Peery Estate	238.91
Total Donations		**238.91**

Grants Awarded

No grants awarded in the statement period

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Performance As of 6/30/2024

	2024 YTD	*2023*	*2022*	*2021*	*2020*	*2019*	*2018*	*2017*
Net Portfolio Return	6.20%	16.81%	-14.6%	12.6%	13.01%	20.8%	-6.3%	18.5%
GPCF Blended Benchmark	8.09%	18.24%	-16.5%	11.5%	13.56%	20.15%	-6.1%	16.8%

GPCF Overall Benchmark: 50% Russell 3000, 25% MSCI ACWI ex US, 23% Bloomberg Bond Agg, 2% Bloomberg 1-3mo US Treasury Bill

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Greater Poweshiek Community Foundation

We Grow Community Through Giving

Drake Community Library Endowment Fund

December 01, 2024 through December 31, 2024

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		July 1, 2024
Beginning Balance		1,503,622.15

Additions to Fund

Activity		YTD Total
Donations		71,420.54
Investment Revenue		59,991.34
	Totals	**131,411.88**

Disbursements

Activity		YTD Total
Administrative Fee Expense		7,957.94
Other Expenses		15.20
	Totals	**7,973.14**

Net Change	**$123,438.74**
Ending Balance	**$1,627,060.89**

Greater Poweshiek
Community Foundation
We Grow Community Through Giving

Fund Financial Information – This section provides an overview of where funds are held or other assets in the fund at **December 31, 2024**. It also shows any dollars owed for the same period.

Current Fund Assets

Asset		Balance
Cash, Savings, Investments		1,627,060.89
	Total	**1,627,060.89**

Outstanding Fund Liabilities

No outstanding liabilities for the fund

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Fund Activity Detail – This section includes detailed information regarding donations received and grants or scholarships paid out.

Donations

Date	Donor Description	Amount
12/10/2024	Guenther, Emily	25.00
12/17/2024	Kahl, Stephen and Karen	100.00
12/21/2024	Marzluff, Elaine Online Donation	180.00
12/21/2024	Neal, Karen Online Donation	15.00
12/21/2024	Neal, Karen Online Donation-Processing Fee Donation	0.38
12/26/2024	Menary, Jeffrey and Renee	50.00
12/26/2024	Baumann, Miriam	100.00
12/25/2024	Elfenbein, Caleb and Tina	15.00
12/31/2024	Maring, Gary and Sally	100.00
12/31/2024	Kriegel, Tom and Karla	100.00
12/31/2024	McClelland, Kent	100.00
12/31/2024	Marilyn L. Peery Estate	238.91
Total Donations		**1,024.29**

Grants Awarded

Greater Poweshiek
Community Foundation
We Grow Community Through Giving

February 14, 2025

Karen Neal
1515 Main Street
Grinnell, IA 50112

Dear Karen:

Happy holidays! I am pleased to share the following fiscal year fund performance information for the Drake Community Library Endowment Fund Board Endowed. We at Greater Poweshiek Community Foundation (GPCF) value our relationship with you as a donor and fund contact. Our partnership is one of the ways we live GPCF's vision to "grow community through giving".

If you are accessing this information through GPCF's online financial management system, you can find this report and other supplemental information within your portal. Please call or email if you have questions about this information (641-236-1560). Thanks so much for entrusting GPCF with the management of the Drake Community Library Endowment Fund Board Endowed and for your partnership!

Sincerely,

Nicole Brua-Behrens
Executive Director

Accounting email contacts:
Michelle Gruhn – michelle@ahrensfamilyfoundation.org
Shannon Fitzgerald – shannon@ahrensfamilyfoundation.org
Nicole Brua-Behrens – nicole@greaterpcf.org

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Performance As of 6/30/2024

	2024 YTD	*2023*	*2022*	*2021*	*2020*	*2019*	*2018*	*2017*
Net Portfolio Return	6.20%	16.81%	-14.6%	12.6%	13.01%	20.8%	-6.3%	18.5%
GPCF Blended Benchmark	8.09%	18.24%	-16.5%	11.5%	13.56%	20.15%	-6.1%	16.8%

GPCF Overall Benchmark: 50% Russell 3000, 25% MSCI ACWI ex US, 23% Bloomberg Bond Agg, 2% Bloomberg 1-3mo US Treasury Bill

Investment Asset Allocation

Long-term Assets under Management: $12,812,889

Asset Allocation: Equities: 78% / Fixed Income 16% / Cash 6%

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Greater Poweshiek Community Foundation

We Grow Community Through Giving

Drake Community Library Endowment Fund Board Endowed
January 01, 2025 through January 31, 2025

Fund Activity Summary – This section provides an overview of transactions during the fiscal year, January 01, 2025 through January 31, 2025. The beginning balance is the amount held in the fund at the start of the fiscal year. Additions include any dollars going into the fund and disbursements are any dollars going out of the fund.

		July 1, 2024
Beginning Balance		1,292,287.69

Additions to Fund

Activity		YTD Total
Donations		62,639.41
Investment Revenue		91,236.51
	Totals	**153,875.92**

Disbursements

Activity		YTD Total
Administrative Fee Expense		7,538.37
	Totals	**7,538.37**

Net Change	**$146,337.55**
Ending Balance	**$1,438,625.24**

Fund Financial Information – This section provides an overview of where funds are held or other assets in the fund at **January 31, 2025**. It also shows any dollars owed for the same period.

Current Fund Assets

Asset		Balance
Cash, Savings, Investments		1,438,625.24
	Total	**1,438,625.24**

Outstanding Fund Liabilities

No outstanding liabilities for the fund

Greater Poweshiek
Community Foundation
We Grow Community Through Giving

Fund Activity Detail – This section includes detailed information regarding donations received and grants or scholarships paid out.

Donations

No donations in the statement period

Grants Awarded

No grants awarded in the statement period

Greater Poweshiek Community Foundation

We Grow Community Through Giving

February 14, 2025

Karen Neal
1515 Main Street
Grinnell, IA 50112

Dear Karen:

Happy holidays! I am pleased to share the following fiscal year fund performance information for the Drake Community Library Endowment Fund. We at Greater Poweshiek Community Foundation (GPCF) value our relationship with you as a donor and fund contact. Our partnership is one of the ways we live GPCF's vision to "grow community through giving".

If you are accessing this information through GPCF's online financial management system, you can find this report and other supplemental information within your portal. Please call or email if you have questions about this information (641-236-1560). Thanks so much for entrusting GPCF with the management of the Drake Community Library Endowment Fund and for your partnership!

Sincerely,

Nicole Brua-Behrens
Executive Director

Accounting email contacts:
Michelle Gruhn – michelle@ahrensfamilyfoundation.org
Shannon Fitzgerald – shannon@ahrensfamilyfoundation.org
Nicole Brua-Behrens – nicole@greaterpcf.org

Greater Poweshiek
Community Foundation

We Grow Community Through Giving

Performance As of 6/30/2024

	2024 YTD	***2023***	***2022***	***2021***	***2020***	***2019***	***2018***	***2017***
Net Portfolio Return	6.20%	16.81%	-14.6%	12.6%	13.01%	20.8%	-6.3%	18.5%
GPCF Blended Benchmark	8.09%	18.24%	-16.5%	11.5%	13.56%	20.15%	-6.1%	16.8%

GPCF Overall Benchmark: 50% Russell 3000, 25% MSCI ACWI ex US, 23% Bloomberg Bond Agg, 2% Bloomberg 1-3mo US Treasury Bill

Investment Asset Allocation

Long-term Assets under Management: $12,812,889

Asset Allocation: Equities: 78% / Fixed Income 16% / Cash 6%

Investment Managers:

- Grinnell Edward Jones
- Grinnell Wealth Management

Greater Poweshiek Community Foundation

Staff: Nicole Brua-Behrens, Executive Director; Amy Blanchard, Program Manager

Investment Committee: Mike Allen, George Britton (Chair), Dr. Patrick Cogley, Steve Gant, Mike Geiger, Brad German, Marie Hedlund, Tom Latimer

PO Box 344, Grinnell, Iowa 50112(641)-236-5518 www.greaterpcf.org

Greater Poweshiek Community Foundation

We Grow Community Through Giving

Drake Community Library Endowment Fund

January 01, 2025 through January 31, 2025

Fund Activity Summary – This section provides an overview of transactions during the fiscal year, January 01, 2025 through January 31, 2025. The beginning balance is the amount held in the fund at the start of the fiscal year. Additions include any dollars going into the fund and disbursements are any dollars going out of the fund.

		July 1, 2024
Beginning Balance		1,503,622.15

Additions to Fund

Activity		YTD Total
Donations		71,580.92
Investment Revenue		106,049.55
	Totals	**177,630.47**

Disbursements

Activity		YTD Total
Administrative Fee Expense		9,258.20
Other Expenses		15.74
	Totals	**9,273.94**

Net Change	**$168,356.53**
Ending Balance	**$1,671,978.68**

Fund Financial Information – This section provides an overview of where funds are held or other assets in the fund at **January 31, 2025**. It also shows any dollars owed for the same period.

Fund Financial Information – This section provides an overview of where funds are held or other assets in the fund at **January 31, 2025**. It also shows any dollars owed for the same period.

Current Fund Assets

Asset		Balance
Cash, Savings, Investments		1,671,978.68
	Total	**1,671,978.68**

Outstanding Fund Liabilities

No outstanding liabilities for the fund

Fund Activity Detail – This section includes detailed information regarding donations received and grants or scholarships paid out.

Donations

Date	Donor Description	Amount
1/10/2025	Guenther, Emily	25.00
1/21/2025	Neal, Karen Online Donation	15.00
1/21/2025	Neal, Karen Online Donation-Processing Fee Donation	0.38
1/25/2025	Elfenbein, Caleb and Tina	15.00
1/17/2025	Brown, Barbara	15.00
1/17/2025	Knight, R. Cecilia	15.00
1/17/2025	Ellis, Donnette	15.00
1/17/2025	Trimmer, Elizabeth	30.00
1/17/2025	Schuster, Ivy	30.00
Total Donations		**160.38**

Grants Awarded

No grants awarded in the statement period

DCL Circulation Stats by Item Types
Jan-25

Item Type Group		**Current Month Total**	Previous Month Total	**Current FY YTD**	Previous YTD
	Book	**1822**	1846	**12401**	13148
	Special Bk	**0**	0	**0**	0
	YA Book	**201**	201	**1819**	1596
	Children's Bks	**1948**	2023	**15476**	15209
	Adult Audio	**21**	12	**226**	302
	Adult Video	**0**	0	**0**	0
	YA Audio	**3**	6	**16**	34
	Children's Audio	**18**	7	**37**	67
	Children's Video	**27**	76	**480**	588
	Periodicals	**26**	29	**202**	253
	Equipment	**15**	12	**127**	79
	Multimedia Kits	**18**	0	**51**	0
Total Physcial Items Circ		**4099**	4212	**30835**	31276
Digital Downloads					
	Bridges eMagazines	**242**	190	**1304**	828
	Bridges eAudiobooks	**943**	903	**6126**	5979
	Bridges eBooks	**939**	1051	**6072**	6109
Total Digital Checkouts		**2124**	2144	**13502**	12916

Total Circulation		**6,223**	6,356	**44,337**	44,192

DCL Onsite Usage

	Door Count	**4220**	3672	**32957**	32568
WhoFi began collecting 11/19/2024	Wireless Users	**945**	1037	**5779**	10457
	Computer Use by Public	**867**	462	**3988**	3972
	Unique Visitors	**398**	345	**2024**	3051

Digital Resources					
	Ancestry.com	**262**	62		1061
	Heritage Quest Searches	**16**	0		126
	Brainfuse	**16**	0	**123**	29
	Mango Language Sessions	**19**	43	**290**	318
	Niche Tutorial Views	**0**	40	**0**	149
	Reference Solutions (searches)	**0**	0	**23**	29
	Craft & Hobby	**12**	10	**24**	26
Total		**325**	155	**460**	1738

Drake Community Library Statistics

Jan-25

Programs		**Current Month Total**	Same Month Last Year	**Current FY YTD**	Previous YTD
Total Programs Offered:					
	Adult	**9**	6		39
	Young Adult	**1**	1		14
	Children's	**19**	33		170
Total:		**29**	40		213
Total Program Attendance					
	Adult	**52**	14		505
	Young Adult	**0**	2		86
	Children's	**489**	589		4391
Total:		**541**	605		4982
Meeting Room Usage					
	Total Bookings	**120**	86	**403**	627
	Total Attendance	**1082**	637	**1986**	6022
Archive Usage Total:		**19**	22	**102**	171

Grinnell, IA

Budget Worksheet
Account Summary
For Fiscal: 2024-2025 Period Ending: 02/28/2025

		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	Defined Budgets 2024-2025 YE
Fund: 003 - LIBRARY - GENERAL FUND								
Revenue								
003-3.410.1.4766	LIBRARY - FEES, MISC	7,000.00	7,858.84	9,000.00	9,049.41	9,863.82	6,001.21	9,863.82
003-3.410.2.4461	LIBRARY - NON GOV/COLLEGE/...	13,845.00	15,200.34	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
003-3.410.2.4470	LIBRARY - COUNTY CONTRIBUT...	21,638.00	16,578.50	28,503.00	28,503.00	30,213.00	15,106.50	30,213.00
003-3.410.2.4715	LIBRARY - REFUNDS	140.00	137.45	1,000.00	1,000.00	0.00	480.00	480.00
003-3.410.2.4720	LIBRARY - INS COLLECTIONS	17.00	16.72	342,600.00	342,581.99	6,366.00	6,365.80	6,366.00
003-3.410.4.4311	LIBRARY - RENT	125.00	5,884.50	0.00	0.00	0.00	0.00	0.00
003-3.410.4.4790	LIBRARY - TRANS IN (INTERNAL)	628,185.95	619,665.14	590,813.68	318,894.40	984,586.92	693,923.41	984,586.92
	Revenue Total:	**670,950.95**	**665,341.49**	**974,916.68**	**703,028.80**	**1,034,029.74**	**724,876.92**	**1,034,509.74**
Expense								
003-4.410.1.6010	LIBRARY - SALARIES	269,399.52	269,234.58	287,986.00	282,396.13	284,325.84	194,669.00	272,967.92
003-4.410.1.6020	LIBRARY - PT/SEASONAL SALAR...	185,640.00	183,519.35	195,495.00	191,515.24	217,275.00	134,563.65	217,275.00
003-4.410.1.6180	LIBRARY - HSG/REFER/HIRING I...	4,000.00	4,000.00	7,000.00	7,000.00	5,000.00	5,000.00	5,000.00
003-4.410.1.6186	LIBRARY - PRE-EMP TESTING &...	720.00	584.00	1,100.00	1,721.00	1,100.00	1,077.00	1,100.00
003-4.410.1.6210	LIBRARY - DUES/MEMBERSHIPS	1,343.00	1,342.91	1,860.00	2,543.95	1,400.00	869.27	1,400.00
003-4.410.1.6220	LIBRARY - MTG REGISTRATIONS	845.00	845.00	1,250.00	1,325.00	900.00	208.50	900.00
003-4.410.1.6230	LIBRARY -MILEAGE & MTG EXP	600.00	456.07	600.00	601.62	600.00	218.25	600.00
003-4.410.2.6310	LIBRARY -REP/MTNCE BLDG	7,296.54	7,288.86	4,280.00	4,405.03	4,500.00	4,980.00	4,980.00
003-4.410.2.6332	LIBRARY - REP/MTNCE EQMT	7,500.00	6,149.46	5,220.00	7,324.71	4,228.00	4,362.61	4,365.00
003-4.410.2.6371	LIBRARY - UTILITIES	40,000.00	35,403.02	40,000.00	39,282.30	39,000.00	24,255.60	39,000.00
003-4.410.2.6373	LIBRARY - TELEPHONE	5,980.96	5,872.63	4,552.00	4,526.96	5,212.00	3,639.72	5,212.00
003-4.410.2.6409	LIBRARY - GENERAL INSURANCE	19,858.43	19,858.43	36,516.00	36,515.00	39,165.00	0.00	39,165.00
003-4.410.2.6414	LIBRARY - PRINTING AND COPI...	700.00	749.33	600.00	262.40	1,251.00	811.13	1,251.00
003-4.410.2.6421	LIBRARY - CONS/PROF FEES	90.00	85.11	532.00	532.00	4,175.00	4,175.00	4,175.00
003-4.410.2.6428	LIBRARY - MISC CONTRACT WO...	76,572.00	77,535.14	351,307.68	86,230.75	403,010.82	382,858.44	403,010.82
003-4.410.2.6506	LIBRARY - OFFICE SUPPLIES	6,000.00	6,641.92	5,500.00	5,457.75	5,500.00	2,623.55	5,500.00

Defined Budgets

		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE
003-4.410.2.6507	LIBRARY - PROG OPER SUPPLIES	500.00	443.02	500.00	473.05	800.00	517.06	800.00
003-4.410.2.6508	LIBRARY - POSTAGE & SHIPPING	2,404.50	2,384.80	2,400.00	889.97	1,500.00	492.13	1,500.00
003-4.410.2.6509	LIBRARY - REFUNDS/REIMB	0.00	0.00	0.00	0.00	0.00	2,248.87	2,248.87
003-4.410.2.6513	LIBRARY - MISC SUPPLIES	2,500.00	2,789.02	2,500.00	2,392.73	2,200.00	1,293.05	2,200.00
003-4.410.2.6521	LIBRARY - PROG CHILDREN	2,000.00	2,355.77	5,000.00	5,629.67	6,275.00	1,424.42	6,275.00
003-4.410.2.6522	LIBRARY - PROG CHILDREN'S	5,845.00	6,012.47	2,000.00	2,021.79	2,100.00	1,593.18	2,100.00
003-4.410.2.6523	LIBRARY - PROGRAM YOUNG A...	1,100.00	1,048.52	1,000.00	973.86	1,050.00	329.42	1,050.00
003-4.410.3.6721	LIBRARY - FURNITURE & FIXTU...	5,316.00	5,217.90	1,660.00	1,659.83	0.00	0.00	0.00
003-4.410.3.6762	LIBRARY - COMPUTER	0.00	0.00	1,340.00	807.42	0.00	0.00	0.00
003-4.410.3.6763	LIBRARY - EBOOKS/ADULT	1,500.00	2,790.58	1,500.00	1,734.01	1,560.00	766.32	1,560.00
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN	10,900.00	11,726.84	5,613.00	5,173.98	6,220.00	3,678.77	6,220.00
003-4.410.3.6766	LIBRARY - BOOKS/YOUNG ADU...	2,000.00	2,029.45	2,000.00	1,974.99	2,100.00	1,104.93	2,100.00
003-4.410.3.6767	LIBRARY - BOOKS	2,740.00	4,161.60	5.00	5.00	0.00	0.00	0.00
003-4.410.3.6768	LIBRARY - PERIODICALS	5,000.00	2,387.87	3,000.00	5,251.86	2,500.00	968.30	2,500.00
003-4.410.3.6769	LIBRARY - AUDIO VISUAL	500.00	375.70	500.00	500.00	520.00	162.10	520.00
003-4.410.3.6770	LIBRARY - AV/YOUTH	500.00	508.01	500.00	399.05	520.00	119.51	520.00
003-4.410.3.6771	LIBRARY - EBOOKS/YOUTH	1,600.00	1,588.43	1,600.00	1,418.15	1,400.00	479.28	1,400.00
	Expense Total:	**670,950.95**	**665,385.79**	**974,916.68**	**702,945.20**	**1,045,387.66**	**779,489.06**	**1,036,895.61**
	Fund: 003 - LIBRARY - GENERAL FUND Surplus (Deficit):	**0.00**	**-44.30**	**0.00**	**83.60**	**-11,357.92**	**-54,612.14**	**-2,385.87**
Fund: 011 - UTILITY FRANCHISE - GEN								
Revenue								
011-3.690.4.4065	OTHER GOVT - FRANCHISE FEES	895,000.00	930,209.06	935,000.00	827,453.91	975,000.00	604,826.62	975,000.00
011-3.910.4.4830	TRANSFER IN	9,372.00	9,372.00	1,332,925.84	1,497,229.88	2,799,104.92	1,398,393.92	3,077,864.32
	Revenue Total:	**904,372.00**	**939,581.06**	**2,267,925.84**	**2,324,683.79**	**3,774,104.92**	**2,003,220.54**	**4,052,864.32**
Expense								
011-4.690.2.6421	UTIL FRANCH - CONS & PROF F...	0.00	0.00	0.00	0.00	162.00	0.00	162.00
011-4.690.2.6428	UTIL FRANCH - MISC CONT	0.00	0.00	41,000.00	0.00	30,766.00	25,069.96	30,766.00
011-4.690.3.6725	UTIL FRANCH - POLICE CAP PROJ	0.00	0.00	0.00	0.00	70,750.00	70,741.60	70,750.00
011-4.690.3.6726	UTIL FRANCH - FIRE/EMS CAP P...	0.00	0.00	0.00	0.00	70,000.00	46,511.52	70,000.00
011-4.690.3.6727	UTIL FRANCH - LIBRARY CAP P...	0.00	0.00	0.00	0.00	31,500.00	21,136.32	31,500.00
011-4.690.3.6728	UTIL FRANCH - PARKS CAP PROJ	0.00	0.00	0.00	0.00	272,000.00	32,237.42	297,000.00

Defined Budgets

		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE
011-4.690.3.6729	UTIL FRANCH - POOL CAP PROJ	0.00	0.00	0.00	0.00	17,800.00	0.00	17,800.00
011-4.910.5.6911	UTIL FRANCH - TRANS OUT	1,287,524.11	1,287,524.11	1,248,591.00	1,248,591.00	2,254,576.75	2,254,576.75	2,256,373.75
	Expense Total:	**1,287,524.11**	**1,287,524.11**	**1,289,591.00**	**1,248,591.00**	**2,747,554.75**	**2,450,273.57**	**2,774,351.75**
	Fund: 011 - UTILITY FRANCHISE - GEN Surplus (Deficit):	**-383,152.11**	**-347,943.05**	**978,334.84**	**1,076,092.79**	**1,026,550.17**	**-447,053.03**	**1,278,512.57**
Fund: 103 - LIBRARY FUND STATE - GEN								
Revenue								
103-3.410.2.4442	LIBRARY STATE REVENUES	7,159.00	7,158.47	6,000.00	4,467.68	5,800.00	5,433.29	5,434.00
	Revenue Total:	**7,159.00**	**7,158.47**	**6,000.00**	**4,467.68**	**5,800.00**	**5,433.29**	**5,434.00**
Expense								
103-4.410.3.6767	BOOKS	5,500.00	3,990.53	4,500.18	2,972.56	4,300.00	0.00	3,934.00
103-4.410.3.6769	AUDIO VISUAL	1,659.00	3,167.76	1,500.00	1,495.30	1,500.00	1,181.43	1,500.00
	Expense Total:	**7,159.00**	**7,158.29**	**6,000.18**	**4,467.86**	**5,800.00**	**1,181.43**	**5,434.00**
	Fund: 103 - LIBRARY FUND STATE - GEN Surplus (Deficit):	**0.00**	**0.18**	**-0.18**	**-0.18**	**0.00**	**4,251.86**	**0.00**
Fund: 167 - LIBRARY GIFTS - SPEC REV								
Revenue								
167-3.410.2.4461	GRANTS - NON GOVERNMENT...	3,000.00	3,000.00	0.00	0.00	0.00	0.00	0.00
167-3.410.2.4700	CONTRIBUTIONS	15,000.00	7,570.59	25,000.00	8,037.91	25,000.00	2,479.51	25,000.00
167-3.410.4.4300	INTEREST EARNED	690.00	740.11	400.00	361.72	1,170.00	684.80	1,170.00
167-3.410.4.4305	INT EARNED - IPAIT	0.00	0.00	4,150.00	4,442.57	5,060.00	3,174.89	5,060.00
	Revenue Total:	**18,690.00**	**11,310.70**	**29,550.00**	**12,842.20**	**31,230.00**	**6,339.20**	**31,230.00**
Expense								
167-4.410.3.6721	FURNITURE AND FIXTURES	6,500.00	6,205.35	3,000.00	4,416.63	4,744.67	6,552.19	6,553.00
167-4.410.3.6769	MISC SUPPLIES & MATERIALS	20,000.00	5,457.72	24,920.00	15,014.94	20,255.33	7,837.38	20,255.33
	Expense Total:	**26,500.00**	**11,663.07**	**27,920.00**	**19,431.57**	**25,000.00**	**14,389.57**	**26,808.33**
	Fund: 167 - LIBRARY GIFTS - SPEC REV Surplus (Deficit):	**-7,810.00**	**-352.37**	**1,630.00**	**-6,589.37**	**6,230.00**	**-8,050.37**	**4,421.67**
Fund: 314 - CLN FY 23-24								
Revenue								
314-3.910.4.4830	CLNS FY 23-24 - TRANSFER IN	0.00	0.00	183,540.00	183,540.00	0.00	0.00	0.00
	Revenue Total:	**0.00**	**0.00**	**183,540.00**	**183,540.00**	**0.00**	**0.00**	**0.00**
Expense								
314-4.750.2.6428	CLNS FY 23-24 - POLICE CAPITAL	0.00	0.00	60,000.00	60,000.00	0.00	0.00	0.00
314-4.750.2.6513	CLNS FY 23-24 - FIRE CAPITAL	0.00	0.00	45,000.00	36,922.52	8,077.48	8,077.48	8,077.48
314-4.750.3.6727	CLNS FY 23-24 - LIBRARY BOOKS	0.00	0.00	31,500.00	29,705.96	1,794.04	1,794.04	1,794.04

		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE
314-4.750.3.6780	CLNS FY 23-24 - PARKS CAPITAL	0.00	0.00	32,580.00	15,186.77	17,393.23	12,632.44	17,393.23
314-4.750.4.6790	CLNS FY 23-24 - TRANS OUT INT	0.00	0.00	0.00	0.00	4,760.79	4,760.79	4,760.79
314-4.910.5.6911	CLNS FY 23-24 - TRANS OUT	0.00	0.00	14,460.00	14,460.00	0.00	0.00	0.00
	Expense Total:	**0.00**	**0.00**	**183,540.00**	**156,275.25**	**32,025.54**	**27,264.75**	**32,025.54**
	Fund: 314 - CLN FY 23-24 Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**27,264.75**	**-32,025.54**	**-27,264.75**	**-32,025.54**
	Report Surplus (Deficit):	**-390,962.11**	**-348,339.54**	**979,964.66**	**1,096,851.59**	**989,396.71**	**-532,728.43**	**1,248,522.83**

Group Summary

Account Typ...	2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	Defined Budgets 2024-2025 YE
Fund: 003 - LIBRARY - GENERAL FUND							
Revenue	670,950.95	665,341.49	974,916.68	703,028.80	1,034,029.74	724,876.92	1,034,509.74
Expense	670,950.95	665,385.79	974,916.68	702,945.20	1,045,387.66	779,489.06	1,036,895.61
Fund: 003 - LIBRARY - GENERAL FUND Surplus (Deficit):	**0.00**	**-44.30**	**0.00**	**83.60**	**-11,357.92**	**-54,612.14**	**-2,385.87**
Fund: 011 - UTILITY FRANCHISE - GEN							
Revenue	904,372.00	939,581.06	2,267,925.84	2,324,683.79	3,774,104.92	2,003,220.54	4,052,864.32
Expense	1,287,524.11	1,287,524.11	1,289,591.00	1,248,591.00	2,747,554.75	2,450,273.57	2,774,351.75
Fund: 011 - UTILITY FRANCHISE - GEN Surplus (Deficit):	**-383,152.11**	**-347,943.05**	**978,334.84**	**1,076,092.79**	**1,026,550.17**	**-447,053.03**	**1,278,512.57**
Fund: 103 - LIBRARY FUND STATE - GEN							
Revenue	7,159.00	7,158.47	6,000.00	4,467.68	5,800.00	5,433.29	5,434.00
Expense	7,159.00	7,158.29	6,000.18	4,467.86	5,800.00	1,181.43	5,434.00
Fund: 103 - LIBRARY FUND STATE - GEN Surplus (Deficit):	**0.00**	**0.18**	**-0.18**	**-0.18**	**0.00**	**4,251.86**	**0.00**
Fund: 167 - LIBRARY GIFTS - SPEC REV							
Revenue	18,690.00	11,310.70	29,550.00	12,842.20	31,230.00	6,339.20	31,230.00
Expense	26,500.00	11,663.07	27,920.00	19,431.57	25,000.00	14,389.57	26,808.33
Fund: 167 - LIBRARY GIFTS - SPEC REV Surplus (Deficit):	**-7,810.00**	**-352.37**	**1,630.00**	**-6,589.37**	**6,230.00**	**-8,050.37**	**4,421.67**
Fund: 314 - CLN FY 23-24							
Revenue	0.00	0.00	183,540.00	183,540.00	0.00	0.00	0.00
Expense	0.00	0.00	183,540.00	156,275.25	32,025.54	27,264.75	32,025.54
Fund: 314 - CLN FY 23-24 Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**27,264.75**	**-32,025.54**	**-27,264.75**	**-32,025.54**
Report Surplus (Deficit):	**-390,962.11**	**-348,339.54**	**979,964.66**	**1,096,851.59**	**989,396.71**	**-532,728.43**	**1,248,522.83**

Fund Summary

Defined Budgets

Fund	2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE
003 - LIBRARY - GENERAL FUND	0.00	-44.30	0.00	83.60	-11,357.92	-54,612.14	-2,385.87
011 - UTILITY FRANCHISE - GEN	-383,152.11	-347,943.05	978,334.84	1,076,092.79	1,026,550.17	-447,053.03	1,278,512.57
103 - LIBRARY FUND STATE - GEN	0.00	0.18	-0.18	-0.18	0.00	4,251.86	0.00
167 - LIBRARY GIFTS - SPEC REV	-7,810.00	-352.37	1,630.00	-6,589.37	6,230.00	-8,050.37	4,421.67
314 - CLN FY 23-24	0.00	0.00	0.00	27,264.75	-32,025.54	-27,264.75	-32,025.54
Report Surplus (Deficit):	**-390,962.11**	**-348,339.54**	**979,964.66**	**1,096,851.59**	**989,396.71**	**-532,728.43**	**1,248,522.83**

Library Monthly Budget Report
General Fund
March 3, 2025

		2023 - 2024 YTD ACTUAL	2024 - 2025 BUDGET	2024 - 2025 YTD ACTUAL	BILLS LIST 3/3/2025	PROJ. BUDGET BALANCE 3/3/2025
Beginning Balances		$ -	$ -	$ -	$ -	$ -
Revenues:						
003-3.410.1.4766	Fines, Misc.	$ 9,049	$ 9,864	$ 6,001	$ -	$ -
003-3.410.2.4440	State Grants	-	-	-	-	-
003-3.410.2.4461	Grinnell College	3,000	3,000	3,000	-	-
003-3.410.2.4470	County Contributions	28,503	30,213	15,107	-	-
003-3.410.2.4715	Refunds	1,000	480	480	-	-
003-3.410.2.4720	Ins Collections	342,582	6,366	6,366	-	-
003-3.410.4.4311	Rent	-	-	-	-	
003-3.410.4.4705	Non Gov/College/	-	-			
003-3.410.4.4790	Property Taxes	318,894	984,587	693,923	-	-
003-3.910.4.4830	Transfer In	-	-	-	-	-
	Total Revenues	$ 703,029	$ 1,034,510	$ 724,877	$ -	$ -
Expenditures:						
003-4.410.1.6010	Salaries	$ 282,396	$ 272,968	$ 194,669	$ -	$ 78,299
003-4.410.1.6020	Part Time Salaries	191,515	217,275	134,564	-	82,711
003-4.410.1.6040	Overtime Salaries	-	-	-	-	0
003.4.410.1.6051	FEMA Disaster Salaries	-	-	-	-	0
003-4.410.1.6110	FICA	-	-	-	-	0
003-4.410.1.6130	IPERS	-	-	-	-	0
003-4.410.1.6180	Ee Utility Reimb/Housing Allow	7,000	5,000	5,000	-	0
003-4.410.1.6181	Allowances	-	-	-	-	0
003-4.410.1.6185	Health Program	-	-	-	-	0
003-4.410.1.6186	Pre-Emp Testing & Other	1,721	1,100	1,077	-	23
003-4.410.1.6210	Dues/Memberships	2,544	1,400	869	70	461
003-4.410.1.6220	Meeting Registration	1,325	900	209	-	692
003-4.410.1.6230	Mileage & Meeting Expense	602	600	218	2,257	(1,876)
003-4.410.2.6310	Repair/Maintain Building	4,405	4,980	4,980	-	0
003-4.410.2.6332	Repair/Maintain Equipment	7,325	4,365	4,363	-	2
003-4.410.2.6371	Utilities	39,282	39,000	24,256	4,407	10,338
003-4.410.2.6373	Telephone	4,527	5,212	3,640	-	1,572
003-4.410.2.6409	General Insurance	36,515	39,165	-	-	39,165
003-4.410.2.6414	Printing and	262	1,251	811	-	440
003-4.410.2.6421	Consulting/Professional Fees	532	4,175	4,175	-	0
003-4.410.2.6426	Safety Program	-	-	-	-	0
003-4.410.2.6428	Misc Contractual Work	86,231	403,011	382,858	4,694	15,459
003-4.410.2.6506	Office Supplies	5,458	5,500	2,624	331	2,545
003-4.410.2.6507	Program Operating Supplies	473	800	517	-	283
003-4.410.2.6508	Postage & Shipping	890	1,500	492	-	1,008
003-4.410.2.6509	Refunds/Reimb		2,249	2,249		0
003-4.410.2.6513	Misc Supplies	2,393	2,200	1,293	-	907
003-4.410.2.6521	Prog Children	5,630	6,275	1,424	-	4,851
003-4.410.2.6522	Prog Child-	2,022	2,100	1,593	244	263
003-4.410.2.6523	Program Young Ad	974	1,050	329	-	721
003-4.410.3.6721	Furniture & Fixtures	1,660	-	-	-	0
003-4.410.3.6750	Bldg Improvements	-	-	-	-	0
003-4.410.3.6762	Computer	807	-	-	-	0
003-4.410.3.6763	Ebooks/Adult	1,734	1,560	766	90	704
003-4.410.3.6765	Books/Children	5,174	6,220	3,679	442	2,099
003-4.410.3.6766	Books/Young A	1,975	2,100	1,105	300	695
003-4.410.3.6767	Books	5	-	-	-	0
003-4.410.3.6768	Periodicals	5,252	2,500	968	34	1,498
003-4.410.3.6769	Audio Visual	500	520	162	-	358
003-4.410.3.6770	AV/Youth	399	520	120	-	400
003-4.410.3.6771	Ebooks/Youth	1,418	1,400	479	-	921
	Total Expenditures	$ 702,945	$ 1,036,896	$ 779,489	$ 12,868	$ 244,538
ENDING BALANCE		**$ 84**	**$ (2,386)**	**$ (54,612)**		

Library Monthly Budget Report
Capital Loan Note
March 3, 2025

		2024 - 2025 CURRENT BUDGET	2024 - 2025 YTD ACTUAL	BILLS LIST 3/3/2025	PROJ. BUDGET BALANCE 3/3/2025
Beginning Balances		$ -	$ -	$ -	$ -
Expenditures:					
011-4.690.3.6727	Util Franch - Library Cap Pr	$ 31,500	$ 21,136	$ 887	$ 9,477
	Total Expenditures	$ 31,500	$ 21,136	$ 887	$ 9,477
ENDING BALANCE		**$ -**	**$ -**		

Library Monthly Budget Report
Library Fund State - General
March 3, 2025

		2023 - 2024 YTD ACTUAL	2024 - 2025 BUDGET	2024 - 2025 YTD ACTUAL	BILLS LIST 3/3/2025	PROJ. BUDGET BALANCE 3/3/2025
Beginning Balances		$ 0.18	$ -	$ -		$ -
Revenues:						
103-3.410.2.4432	Population Allocations	$ -	$ -	$ -	$ -	$ -
103-3.410.2.4440	State Grants	-	-	-	-	-
103-3.410.2.4442	Library State Revenues	4,468	5,800	5,433	-	367
103-3.410.4.4300	Interest Earned	-	-	-	-	-
103-3.410.4.4790	Trans In - Internal	-	-	-	-	-
	Total Revenues	$ 4,468	$ 5,800	$ 5,433	$ -	$ 367
Expenditures:						
103-4.410-1.6010	Salaries	$ -	$ -	$ -	$ -	$ -
103-4.410.1.6020	Part Time Salaries	-	-	-	-	-
103-4.410.1.6040	Overtime Salaries	-	-	-	-	-
103-4.410.1.6110	FICA	-	-	-	-	-
103-4.410.1.6130	IPERS	-	-	-	-	-
103-4.410.1.6180	Employee Utility Reimburse	-	-	-	-	-
103-4.410.2.6310	Repair/Maintain Building	-	-	-	-	-
103-4.410.2.6332	Repair/Maintain Equipment	-	-	-	-	-
103-4.410.2.6421	Funraising Consultant	-	-	-	-	-
103-4.410.2.6508	Postage & Shipping	-	-	-	-	-
103-4.410.2.6513	Misc Supplies	-	-	-	-	-
103-4.410.3.6721	Furniture & F-xtures	-	-	-	-	-
103-4.410.3.6750	Bldg Improvements	-	-	-	-	-
103-4.410.3.6762	Computer Equipment	-	-	-	-	-
103-4.410.3.6767	Books	2,973	3,934	-	-	3,934
103-4.410.3.6768	Periodicals	-	-	-	-	-
103-4.410.3.6769	Audio Visual	1,495	1,500	1,181	107	211
	Total Expenditures	$ 4,468	$ 5,434	$ 1,181	$ 107	$ 4,145
ENDING BALANCE		**$ -**	**$ 366**	**$ 4,252**		

Library Monthly Budget Report
Library Gifts - Spec Rev Fund
March 3, 2025

		2023 - 2024 YTD ACTUAL	2024 - 2025 BUDGET	2024 - 2025 YTD ACTUAL	BILLS LIST 3/3/2025	PROJ. BUDGET BALANCE 3/3/2025
Beginning Balances		$ 102,203	$ 95,614	$ 95,614		95,614
Revenues:						
167-3.410.2.4400	Federal Grant	$ -	$ -	$ -	$ -	-
167-3.410.2.4440	State Grant	-	-	-	-	-
167-3.410.2.4461	Grants - Non Government	-	-	-	-	-
167-3.410.2.4700	Contributions	8,038	25,000	2,480	-	-
167-3.410.2.4701	Grants - Non Government			-	-	
167-3-410.2.4705	Private Donation	-	-	-	-	-
167-3.410.4.4300	Interest Earned	362	1,170	685	-	-
167-3.410.4.4303	Interest Earned (CD's)	-	-	-	-	-
167-3.410.4.4305	Library Gifts - INT Earned -IPAIT	4,443	5,060	3,175	-	
167-3.410.4.4790	Transfer In (Internal)	-	-	-	-	-
	Total Revenues	$ 12,842	$ 31,230	$ 6,339	$ -	-
Expenditures:						
167-4.410-1.6010	Salaries	$ -	$ -	$ -	$ -	-
167-4.410.1.6020	Part Time Salaries	-	-	-	-	-
167-4.410.1.6040	Overtime Salaries	-	-	-	-	-
167-4.410.1.6110	FICA	-	-	-	-	-
167-4.410.1.6130	IPERS	-	-	-	-	-
167-4.410.1.6180	Employee Utility Reimburse	-	-	-	-	-
167-4.410.2.6421	Consulting/Professional Fees	-	-	-	-	-
167-4.410.3.6721	Furniture & Fixtures	4,417	6,553	6,552	-	1
167-4.410.3.6762	Capital Equipment	-	-	-	-	-
167-4.410.3.6769	Misc Supplies & Materials	15,015	20,255	7,837	47	12,371
	Total Expenditures	$ 19,432	$ 26,808	$ 14,390	$ 47	$ 12,371
167-4.410.5.6911	TRANSFERS	$ -	$ -	$ -	$ -	$ -
	Total Transfers	$ -	$ -	$ -	$ -	$ -
	Total Expenditures & Transfers	$ 19,432	$ 26,808	$ 14,390	$ 47	$ 12,371
ENDING BALANCE		**$ 95,614**	**$ 100,035**	**$ 87,563**		

Grinnell, IA

My Open Payable Report

As Of 03/03/2025

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Payable Account:	999-2020 - ACCOUNTS PAYABLE						
Vendor: 002445	**ACCESS SYSTEMS LEASING**				**Payable Count:**	**(1)**	**817.53**
38598402	COPIER LEASE	03/03/2025	817.53	0.00	0.00	0.00	817.53
Vendor: 018200	**ALLIANT ENERGY**				**Payable Count:**	**(1)**	**4,406.66**
02.11.25 DRAKE	UTILITIES	03/03/2025	4,406.66	0.00	0.00	0.00	4,406.66
Vendor: 002581	**AMAZON CAPITAL SERVICES**				**Payable Count:**	**(16)**	**1,248.25**
11Q7-7NC6-6XQ7	SUPPLIES	03/03/2025	-320.90	0.00	0.00	0.00	-320.90
16RI-K3TP-6D3F	SUPPLIES	03/03/2025	7.99	0.00	0.00	0.00	7.99
17J6-TCNX-4VQC	SUPPLIES	03/03/2025	5.79	0.00	0.00	0.00	5.79
17JG-LGYT-63KY	BOOKS & DVDS	03/03/2025	82.28	0.00	0.00	0.00	82.28
1CWF-JLK1-79MG	BOOKS & DVDS	03/03/2025	120.02	0.00	0.00	0.00	120.02
1DWY-LKRW-6P11	SUPPLIES	03/03/2025	243.60	0.00	0.00	0.00	243.60
1DXH-LKFX-6WVG	BOOKS	03/03/2025	179.18	0.00	0.00	0.00	179.18
1GTF-7G16-7VF1	BOOKS	03/03/2025	154.31	0.00	0.00	0.00	154.31
1K9M-DLH4-7G7H	SUPPLIES	03/03/2025	26.99	0.00	0.00	0.00	26.99
1LXH-RWDF-6GPV	SUPPLIES/BOOKS	03/03/2025	217.69	0.00	0.00	0.00	217.69
1Q3H-64NT-6CW4	BOOKS & DVDS	03/03/2025	83.81	0.00	0.00	0.00	83.81
1QP6-JFKV-3WXV	SUPPLIES	03/03/2025	53.89	0.00	0.00	0.00	53.89
1VRL-6RTM-6DM6	BOOKS	03/03/2025	37.76	0.00	0.00	0.00	37.76
1Y1M-FM7C-6FX7	SUPPLIES	03/03/2025	320.90	0.00	0.00	0.00	320.90
1YHT-X3F3-4WT6	BOOKS	03/03/2025	24.95	0.00	0.00	0.00	24.95
1YKG-TX11-7NMX	DVDS	03/03/2025	9.99	0.00	0.00	0.00	9.99
Vendor: 001700	**BAKER & TAYLOR -ENT #5103**				**Payable Count:**	**(3)**	**889.77**
2038852068	BOOKS	03/03/2025	45.58	0.00	0.00	0.00	45.58
2038874511	BOOKS	03/03/2025	250.19	0.00	0.00	0.00	250.19
NS24120371	SUB	03/03/2025	594.00	0.00	0.00	0.00	594.00
Vendor: 000562	**BAKER & TAYLOR L530345**				**Payable Count:**	**(3)**	**265.70**
2038848891	BOOKS	03/03/2025	47.45	0.00	0.00	0.00	47.45
2038860801	BOOKS	03/03/2025	28.77	0.00	0.00	0.00	28.77
2038862363	BOOKS	03/03/2025	189.48	0.00	0.00	0.00	189.48
Vendor: 003700	**BRODART CO**				**Payable Count:**	**(1)**	**58.87**
B6900835	BOOKS & AUTOMATION	03/03/2025	58.87	0.00	0.00	0.00	58.87
Vendor: 002042	**ELM USA, INC.**				**Payable Count:**	**(1)**	**25.00**
73950	MONTHLY MIN	03/03/2025	25.00	0.00	0.00	0.00	25.00
Vendor: 002660	**FIRST BOOK**				**Payable Count:**	**(1)**	**26.40**
7001623035	BOOKS	03/03/2025	26.40	0.00	0.00	0.00	26.40
Vendor: 002628	**GIBSON, DEREK**				**Payable Count:**	**(2)**	**2,135.00**
147717	CLEANING SVC (FEB)	03/03/2025	1,790.00	0.00	0.00	0.00	1,790.00
147718	SNOW REMOVAL	03/03/2025	345.00	0.00	0.00	0.00	345.00
Vendor: 095001	**INGRAM LIBRARY SERVICES**				**Payable Count:**	**(4)**	**294.78**
86403505	BOOKS	03/03/2025	178.84	0.00	0.00	0.00	178.84
86427727	BOOKS	03/03/2025	138.85	0.00	0.00	0.00	138.85
86562267	BOOKS	03/03/2025	-123.15	0.00	0.00	0.00	-123.15
86593713	BOOKS	03/03/2025	100.24	0.00	0.00	0.00	100.24
Vendor: 017800	**IOWA LIBRARY ASSOCIATION**				**Payable Count:**	**(2)**	**76.00**
03.03.25	AWARD LABELS	03/03/2025	6.00	0.00	0.00	0.00	6.00
10759	MBRSHP (MS)	03/03/2025	70.00	0.00	0.00	0.00	70.00

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Vendor: 000848	**NEAL, KAREN**				**Payable Count:**	**(1)**	**855.85**
03.03.25	REIMB LODGING	03/03/2025	855.85	0.00	0.00	0.00	855.85
Vendor: 002016	**OVERDRIVE, INC.**				**Payable Count:**	**(1)**	**89.99**
06497CO25027060	AUDIO & EBOOKS	03/03/2025	89.99	0.00	0.00	0.00	89.99
Vendor: 099248	**SNOW, MALLORY**				**Payable Count:**	**(1)**	**1,401.50**
03.03.25	REIMB LODGING	03/03/2025	1,401.50	0.00	0.00	0.00	1,401.50
Vendor: 002678	**STAPLES**				**Payable Count:**	**(1)**	**149.02**
6024393196	SUPPLIES	03/03/2025	149.02	0.00	0.00	0.00	149.02
Vendor: 099610	**USA TODAY**				**Payable Count:**	**(1)**	**34.00**
03.03.25	SUB	03/03/2025	34.00	0.00	0.00	0.00	34.00
Vendor: 036590	**WALMART - CAPITAL ONE**				**Payable Count:**	**(2)**	**13.80**
08530	SUPPLIES	03/03/2025	6.90	0.00	0.00	0.00	6.90
08637	SUPPLIES	03/03/2025	6.90	0.00	0.00	0.00	6.90
Vendor: 001452	**WOODMAN CONTROLS COMPANY**				**Payable Count:**	**(1)**	**1,122.11**
4422	TECH SUPPORT	03/03/2025	1,122.11	0.00	0.00	0.00	1,122.11
		Payable Account 999-2020			**Payable Count: (43)**	**Total:**	**13,910.23**

Payable Account Summary

Account		Count	Amount
999-2020 - ACCOUNTS PAYABLE		43	13,910.23
	Report Total:	**43**	**13,910.23**

Payable Fund Summary

Fund			Amount
999 - POOLED CASH		43	13,910.23
	Report Total:	**43**	**13,910.23**

Section **Three**

Library**Market**

project terms & pricing

OUR OFFER

$ 24,900

Library**Website**

Content Management

Library Market will develop a new website that incorporates the library's brand and includes:

- Robust Content Management System
- Fully Responsive Design
- Website & Card Catalog Search
- Custom content types built for libraries
- WCAG 2.1 AA Accessibility Compliance

Everything outlined in this proposal is included at the quoted price. Anything outside this proposal's scope, including actual work to be performed and costs, must be approved by both Library Market and our clients before any work begins. Examples of these additional costs include change orders for additional website features, marketing work, or a support-hour contract for further development past the launch date. These are optional and available at the request of the client.

PROJECT FEES

Website - Initial Development Fees

Description	Week #	Budget
• Website Discovery	1-8	$4,650
• Website Design	5-10	$5,375
• Website Development	11-18	$10,800
• Website Delivery	17-20	$4,075
Total Cost		**$24,900**

Ongoing Costs

Description	Rate	Budget
• Hosting & Maintenance	Annual	$2,000
Total Cost		**$2,000**

First-year total **$26,900**

TERMS & CONDITIONS

Project & Service Agreement for use of Library**Calendar** & Library**Website**.

This Agreement is effective as of date of signing ("Effective Date") by and between:

Provider:
Library Solutions, LLC (doing business as Library Market)
P.O. Box 17332
Jonesboro, AR 72403

and

Client:
Drake Community Library
930 Park Street
Grinnell, IA 50112

Whereas,
1) the Client wishes to obtain and the Provider wishes to grant a nonexclusive, nontransferable license to use Library**Calendar** and Library**Website** (hereinafter referred to as "Product") for the term and specific purpose set forth in this Agreement, and
2) each Party represents and warrants that it has the right and authority to enter into this agreement and that doing so will not violate, conflict with, or cause a material default under any other contract, agreement, indenture, decree, judgment, undertaking, conveyance, lien, or encumbrance to which it is a party or by which any of its property is or may become subject or bound,
the Parties agree as follows:

SECTION 1. RELATIONSHIP OF THE PARTIES

Library Solutions, LLC is an independent contractor. Library Solutions, LLC shall determine, in its sole discretion, the manner and means by which the Services are accomplished. No agency, partnership, joint venture, or employee-employer relationship is intended or created by this Agreement. Neither Party is authorized to act as agent or bind the other Party except as expressly stated in this Agreement. Library Solutions, LLC and the Product or Services prepared by Library Solutions, LLC shall not be deemed a work for hire as defined under Copyright Law. All rights granted to Client are contractual in nature and are expressly defined by this Agreement.

SECTION 2. CONTRACT PERIOD

This Agreement will begin on the Effective Date and continue for an initial term of one year. The Agreement will automatically renew for additional terms of one year each unless either Party gives notice of cancellation at least 30 days prior to the expiration of the original term or any renewal thereof.

SECTION 3. BILLING AND PAYMENT

3.1. Compensation
Client agrees to pay Library Solutions, LLC (dba Library Market) the fees listed in the Project Proposal, including all applicable taxes. In the event that a project requires Library Solutions, LLC representatives to travel to a physical site, Client will pay Library Solutions, LLC expenses, including, but not limited to: (a) incidental and out-of-pocket expenses at cost plus Library Solutions, LLC's standard markup of 20%; (b) mileage reimbursement, other than normal commuting, at $.55 per mile; (c) travel expenses, other than normal commuting, including airfare and rental vehicles, with client approval. Pricing in the Project

TERMS & CONDITIONS
CONTINUED

Proposal includes only Library Solutions, LLC fees. Any other costs, such as domain name registration, art/font licensing, or media rights shall be purchased and maintained by the Client. Invoices shall list any expenses and additional costs as separate items.

3.2. Payment Schedule
Payment is due according to the project timeline. Half of the Design & Development Fee for installing and customizing the Product for the Client will be due immediately upon signing contract. The other half of this Fee, as well as the Hosting & Maintenance Fee and Library**Calendar** Annual Subscription Fee will be due at date of project completion.

After contract is signed, both Parties shall agree to a project timeline, beginning with a project start date and ending with a project completion date.
Should the Client elect to postpone product launch date for any reason, the Annual Subscription Fee shall still be assessed immediately after Library Solutions, LLC has completed the project. All invoices are payable within 30 days of receipt.

3.3. Late Payment
A monthly service fee of 1.5 percent, or the maximum allowed by law, is payable on all overdue balances. All grants of any license to use or transfer ownership of any intellectual property rights under this Agreement are conditioned on full payment, including all outstanding additional costs, expenses, fees, or any other charges.

SECTION 4. CHANGES TO PROJECT SCOPE

If Client wants to change the scope of work after acceptance of this Agreement, Client shall send Library Solutions, LLC a written Change Order describing the requested changes in detail. Within 7 days of receiving a Change Order, Library Solutions, LLC will respond with a statement proposing designers' availability, additional fees, changes to delivery dates, and any modification to the Agreement. Library Solutions, LLC will evaluate each Change Order at its standard rate and charges. Client will be billed on a time and materials basis at Library Solutions, LLC's hourly rate of $200 per hour. Such charges shall be in addition to all other amount payable under this Agreement, despite any maximum budget, contract price, or final price identified. Library Solutions, LLC may extend or modify any delivery schedule or deadlines in the Agreement as may be required by such changes. Client will have 7 days to respond in writing accepting or rejecting the new proposal. If Client rejects the proposal, Library Solutions, LLC will not be obligated to perform any services beyond those in the original Agreement.

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TERMS & CONDITIONS
CONTINUED

only, shall not be reproduced or copied in whole or in part.

SECTION 6. LEGAL COMPLIANCE

Each Party shall, at its own expense, comply with all laws, regulations, or other legal requirements that apply to it and this Agreement, including copyright, privacy, and communications decency laws. The Client represents and warrants it shall undertake any responsibilities and expenses incurred should any consent, approval, or authorization via designation, declaration, or filing with any government authority be required in connection with the valid execution, delivery, and performance of this Agreement.

SECTION 7. REPRESENTATIONS AND WARRANTIES

Client represents and warrants to Library Solutions, LLC that, to the best of Client's knowledge, use of the Client Content does not infringe the rights of any third party. Library Solutions, LLC represents and warrants to Client that, to the best of Library Solutions, LLC's knowledge, the Product will not violate the rights of any third parties.

Library Solutions, LLC will retain the right to use, modify, and reproduce any content and images created for the Client, unless where prohibited by law. These uses can include self-promotion, client portfolios, and future client projects.

The Client is solely responsible for the content of any postings, data, or other transmissions or uses of the Product by any person or entity the Client permits to access the Product. The Client represents and warrants that it will:

Not use the Product in a manner which: is prohibited by any law or regulation, facilitates the violation of any law or regulation, or disrupts any third parties' similar use of the Product, and not violate or tamper with the security of any of the Provider's computer equipment or programs.

If the Provider has reasonable grounds to believe that the Client is utilizing the Product for any such illegal or disruptive purpose, the Provider retains the right to suspend the Product immediately with or without notice to the Client. The Provider may terminate the Agreement as outlined in Section 12 if the Client fails to adhere to these acceptable use standards.

THE WARRANTIES SET FORTH IN THIS SECTION ARE THE ONLY WARRANTIES MADE BY THE PROVIDER. THE PROVIDER MAKES NO OTHER WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE PRODUCT AND ANY RELATED SERVICES OR SOFTWARE. THE PROVIDER HEREBY EXPRESSLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR COMPLIANCE WITH LAWS OR GOVERNMENT RULES OR REGULATIONS APPLICABLE TO THE PRODUCT, OR IMPLIED WARRANTIES ARISING FROM A COURSE OF DEALING OR COURSE OF PERFORMANCE. NO ORAL OR WRITTEN INFORMATION GIVEN BY THE PROVIDER, ITS EMPLOYEES, OR THE LIKE WILL CREATE A WARRANTY.

SECTION 8. LIMITATION OF LIABILITY

Client shall indemnify Library Solutions, LLC from any and all damages, liabilities, costs, losses, expenses, or attorney fees arising out of any claim, demand, or action by a third party due to materials included in Product at the request of the Client.

TERMS & CONDITIONS
CONTINUED

8.1. Damages
EXCLUDING THE LIABILITY UNDER THE SECTION ENTITLED "NO INFRINGEMENT" BELOW, UNDER NO CIRCUMSTANCES WILL THE PROVIDER OR ANYONE ELSE INVOLVED IN ADMINISTERING, DISTRIBUTING, OR PROVIDING THE SERVICES BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES THAT RESULT FROM THE USE OF OR INABILITY TO USE THE SERVICES, INCLUDING, BUT NOT LIMITED TO: LOSS OF REVENUE, LOSS OF PROFITS, OR DAMAGES THAT RESULT FROM MISTAKES, OMISSIONS, INTERRUPTIONS, DELETION OF FILES OR EMAIL, ERRORS, DEFECTS, VIRUSES, DELAYS IN OPERATION OR TRANSMISSION, FAILURE OF PERFORMANCE, THEFT, DESTRUCTION, OR UNAUTHORIZED ACCESS TO THE PROVIDER'S RECORDS, PROGRAMS, OR SERVICES, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN THE EVENT OF ANY BREACH BY THE PROVIDER OF THIS AGREEMENT, THE PROVIDER'S LIABILITY TO THE CLIENT WILL NOT EXCEED THE AMOUNT PAID TO THE PROVIDER BY THE CLIENT DURING THE PREVIOUS THREE MONTHS.

8.2. No Infringement
The Provider warrants that the Product will not infringe any patents, trademarks, copyrights, or any other proprietary rights of a third party or constitute a misuse or misappropriation of a trade secret ("Infringement"). The Client shall notify the Provider promptly in writing of any known action brought against the Client based on an allegation that the Client's use of the Product constitutes Infringement. The Provider will defend, indemnify, and hold the Client harmless from any such action at the Provider's sole expense, provided that the Provider shall have sole control of the defense of any such action and all negotiations and/or settlements and that the Client reasonably cooperates with the Provider in such defense. In the event that a final injunction is obtained against the Client's use of the Product by reason of an Infringement or the Client is otherwise prohibited from using the same, the Provider shall, to the extent possible and at its expense, either (a) procure for the Client the right to continue to use the services that are infringing, or (b) replace or modify the services to make their use non-infringing while being capable of performing the same function within 60 days. If neither option is available to the Provider, then the Client may terminate this Agreement without penalty or further payment other than payment of fees for use of the Product prior to termination.

SECTION 9. CONFIDENTIAL INFORMATION

9.1. Definition
For purposes of this Agreement, "Confidential Information" shall mean information including, without limitation, all data, computer programs, code, algorithms, names and expertise of employees and consultants, know-how, formulas, processes, ideas, inventions (whether patentable or not), schematics and other technical, business, financial and product development plans, forecasts, strategies and information marked "Confidential," or, if disclosed verbally, is identified as confidential at the time of disclosure. In addition to the foregoing, Confidential Information shall include third party software, if any, that may be provided to Customer under this Agreement, including any related source or object codes, technical data, data output of such software, documentation, or correspondence owned by the applicable Provider.

Confidential Information excludes information that:

a. Was or becomes publicly known through

TERMS & CONDITIONS
CONTINUED

no fault of the receiving Party;
b. Was rightfully known or becomes rightfully known to the receiving Party without confidential or proprietary restriction from a source other than the disclosing Party;
c. Is independently developed by the receiving Party without the participation of individuals who have had access to the Confidential Information;
d. Is approved by the disclosing Party for disclosure without restriction in a written document which is signed by a duly authorized officer of such disclosing Party; and
e. The receiving Party is legally compelled to disclose; provided, however, that prior to any such compelled disclosure, the receiving Party will: (i) assert the privileged and confidential nature of the Confidential Information against the third party seeking disclosure and (ii) cooperate fully with the disclosing Party in protecting against any such disclosure and/or obtaining a protective order narrowing the scope of such disclosure and/or use of the Confidential Information. In the event that such protection against disclosure is not obtained, the receiving Party will be entitled to disclose the Confidential Information, but only to the extent necessary to legally comply with such compelled disclosure.

9.2. Nondisclosure
During this the term of this Agreement and for a period of 2 years thereafter, each Party agrees to use Confidential Information only as permitted under this Agreement; Each Party agrees to only disclose the other Party's Confidential Information to its employees: (a) on a need-to-know basis in order to further permitted uses of such information; and (b) who are informed of the nondisclosure/non-use obligations imposed by this Agreement. Both parties shall take steps each determines appropriate to implement and enforce such non-disclosure/non-use obligations.

9.3. Agreement
Each of the Parties agrees not to disclose to any third party the terms of this Agreement, including pricing, without the prior written consent of the other Party except to advisors, investors, and others on a need-to-know basis under circumstances that reasonably ensure the confidentiality thereof, or to the extent required by law.

9.4. Injunctive Relief
In the event of an actual or threatened breach of the above confidentiality provisions, the non-breaching Party will have no adequate legal remedy and will be entitled to immediate injunctive and other equitable relief without bond and without the necessity of showing actual money damages.

SECTION 10. CLIENT RESPONSIBILITY

Under the terms of this Agreement, the Client guarantees that it will:

1) Accept sole responsibility for the content of any communications the Client transmits using the Product and shall defend, indemnify, and hold harmless the Provider from and against all liabilities and costs (including reasonable attorney's fees) arising from any and all third-party claims based on the content of such communications.
2) Make no attempts to resell the Product.
3) Use the Product only for lawful purposes.
4) Implement and maintain security procedures necessary to limit access to the Product to the Client's authorized users.
5) Implement and maintain external

TERMS & CONDITIONS
CONTINUED

procedures for reconstruction of lost or altered files, data, or programs.
6) Establish designated points of contact for interfacing with the Provider.
7) Provide Library Solutions, LLC with any Client data necessary to implement the Product, including, but not limited to, the requested content package. Client failure to assemble and submit the content package in advance of the development phase start date may delay project timeline.

SECTION 11. CLIENT DATA

All data is owned by the Client and is to be held in strict confidentiality. The Provider will delete and destroy all copies of data once the Agreement is terminated with or without default as outlined in this Agreement. The Client has the option to receive backup data prior to deletion. All rights, titles, and interests in and to the Product and all copyrights, patents, trademarks, service marks, or other intellectual property or proprietary rights relating thereto belong exclusively to the Provider. Any modification to the Product performed by the Client that directly or indirectly extends the current capabilities shall be the property of the Provider, and all copyrights and other rights are hereby assigned to the Provider.

SECTION 12. SERVICE PERFORMANCE GUARANTEES

12.1. Hosting and Service Outages
The Provider guarantees 99.9% availability of the hosting services required to use the Product. In the event of a service outage, the duration will be determined by totaling the amount of time trouble tickets are open with Provider Customer Support for service. The time begins when Provider Customer Support opens a trouble ticket and ends when Provider Customer Support notifies the Client of service restoration. All service outage claims are subject to review and verification by the Provider, who reserves the right to change or modify the foregoing rules or discontinue this limited guarantee program with 30 days' prior written notification to the Client.

12.2. Customer Service
Customer service requests are handled through a support ticket system. Hours for customer service are Monday-Friday, 8 a.m. to 5 p.m. CST.

SECTION 13. BACKUP DATA

The Provider will deliver a full backup of customer data in .TAR format on a flash drive via U.S. Priority Mail provided the Client agrees to pay a charge of $50.00 per backup copy.

SECTION 14. TERMINATION

14.1. Termination Procedures
If any Party fails to perform or observe any material term or condition of this Agreement and such failure continues without remedy for 30 days after receipt of written notice: 1) the other Party may terminate this Agreement, or 2) where the failure is nonpayment by Client of any charge when due, the Provider may, at its option, terminate or suspend services if the Client does not cure said breach within 7 days following a notice of delinquency.

14.2. Insolvency
This Agreement may be terminated immediately upon written notice by either Party if the other Party becomes insolvent or involved in a liquidation or termination of business, files a bankruptcy petition,

TERMS & CONDITIONS
CONTINUED

has an involuntary bankruptcy petition filed against it (if not dismissed within 30 days of filing), becomes adjudicated bankrupt, or becomes involved in an assignment for the benefit of its creditors.

14.3. Charges
The Client shall be responsible for payment of all charges under a terminated Agreement incurred as of the effective date of termination. If the Client terminates this Agreement or elects to reduce the number of authorized end users, then, in addition to amounts due for use of the Product and Support Services actually rendered prior to the termination of this Agreement or reduction of users, there shall be immediately due and payable by the Client an amount equal to 50% of the fees that would have been paid for the remainder of the term.

SECTION 15. DISPUTE RESOLUTION

Parties agree to attempt to resolve any dispute by negotiation between the Parties. If Parties are unable to resolve the dispute by negotiation, either Party may start mediation and/or binding arbitration in a forum mutually agreed to by the Parties.
The prevailing Party shall be entitled to recover its attorneys' fees and costs in any dispute resolved by binding arbitration or litigation.

SECTION 16. GENERAL PROVISIONS

16.1.
This Agreement, including any amendments and attachments that are incorporated herein, constitute the entire agreement between the Parties and shall be binding when accepted by the Client. No modification, termination, or waiver of any provisions of this Agreement shall be binding unless in writing and signed by authorized officers of the Parties. No provision of any purchase order or other document issued by the Client shall be binding or effective for any purpose unless accepted by the Provider in writing. It is further expressly understood and agreed that, there being no expectations to the contrary between the Parties, no regular practice or method of dealing between Parties or their respective industries shall be used to modify, interpret, supplement, or alter in any manner the express terms of this Agreement or any part thereof.

16.2.
Nothing contained in this Agreement shall be construed as creating a joint venture, partnership, or employment relationship between the Parties, nor shall either Party have the right, power, or authority to create any obligation or duty, express or implied, on behalf of the other.

16.3.
The Product or any associated materials shall not be exported or re-exported in violation of any export control provisions of the United States or any other applicable jurisdiction.

16.4.
This Agreement may not be assigned, sublicensed, or transferred in whole or in part by the Client without the prior written consent of the Provider. Any attempted assignment, subletting, or transfer shall be void.

16.5.
If any provision(s) of this Agreement shall be held to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions

TERMS & CONDITIONS
CONTINUED

shall not be in any way affected or impaired thereby.

16.6.
No delay or failure of either Party in exercising any right(s) herein and no partial or single exercise thereof shall be deemed in itself to constitute a waiver of such right(s) or any other rights herein. Any waiver by either Party of any breach of the provisions of this Agreement shall not operate or be construed as a waiver of any subsequent or other breach.

16.7.
In the event that either Party is unable to perform any of its obligations under this Agreement or to enjoy any of its benefits because of natural disaster, terrorism, fire, explosion, power blackout, earthquake, flood, the elements, strike, embargo, labor disputes, acts of civil or military authority, war, acts of god, acts or omissions of carriers or suppliers, acts of regulatory or governmental agencies, actions or decrees of governmental bodies or communication line failure not the fault of the affected Party or other causes beyond such Party's reasonable control (a "Force Majeure Event"), the Party has been so affected shall immediately give notice to the other Party and shall do everything possible to resume performance. Upon receipt of such notice, all obligations under this Agreement shall be immediately suspended. If the period of nonperformance exceeds 7 days from the receipt of notice of a Force Majeure Event, the Party whose ability to perform has not been so affected may, by giving written notice, immediately terminate this Agreement as provided in Section 14.

16.8.
The Client shall furnish, at the Provider's request but no more frequently than annually, a signed certification:
1) verifying that the Product is being used pursuant to the terms of this Agreement and
2) listing the locations where the Product is being used.

16.9.
This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original, and each of which together shall constitute a single instrument.

16.10.
This Agreement shall be governed by and construed under the laws of the State of Arkansas applicable to contracts made in and wholly to be performed in the State of Arkansas without regard to conflicts of law.

ACCEPTANCE

Checks payable to:

Library**Market**

Address:
PO Box 17332
Jonesboro, AR 72403

Proposal Date:
February 17, 2024

Job Descriptions	Total
• Library**Website** Design & Development	$24,900.00
• Library**Website** Maintenance & Hosting (Annual)	$2,000.00
Total Cost	**$26,900.00**

Payment Terms

- Services: 50% upon signing & 50% at launch
- Annual Fees: 100% at launch

Client Name	Position
Signature of Approval	Date
Ben Bizzle | CEO	February 17, 2024 Date

TERMS & CONDITIONS
CONTINUED

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Client Name	Position
Signature of Approval	Date
Ben Bizzle | CEO	February 17, 2024 Date

Library

INVOICE

Grace Electric LLC
411 320th Ave
Grinnell, IA 50112

grace-electric@outlook.com
+1 (641) 990-1252

GRACE ELECTRIC

Bill to
City of Grinnell
520 4th Ave
Grinnell, Iowa 50112

Ship to
City of Grinnell
520 4th Ave
Grinnell, Iowa 50112

Invoice details
Invoice no.: 1720
Terms: Net 15
Invoice date: 01/24/2025
Due date: 02/08/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.	01/17/2025	**Hours**	Labor -Commercial	11.75	$95.00	$1,116.25
2.		**Sales**	wirenut -	15		$0.00
3.		**Sales**	bucket truck	6		$0.00
4.		**Sales**	shop consumables	1		$0.00
5.		**Sales**	Material total	1	$1,653.16	$1,653.16

Total **$2,769.41**

Note to customer

Provide material & labor to install owner provide LED pole heads on existing poles at the Library.

Please make checks payable to Grace Electric.

Thank you for your business!

Section **Three**

Library**Market**

project terms & pricing

OUR OFFER

$ 24,900

Library**Website**

Content Management

Library Market will develop a new website that incorporates the library's brand and includes:

- Robust Content Management System
- Fully Responsive Design
- Website & Card Catalog Search
- Custom content types built for libraries
- WCAG 2.1 AA Accessibility Compliance

Everything outlined in this proposal is included at the quoted price. Anything outside this proposal's scope, including actual work to be performed and costs, must be approved by both Library Market and our clients before any work begins. Examples of these additional costs include change orders for additional website features, marketing work, or a support-hour contract for further development past the launch date. These are optional and available at the request of the client.

PROJECT FEES

Website - Initial Development Fees

Description	Week #	Budget
• Website Discovery	1-8	$4,650
• Website Design	5-10	$5,375
• Website Development	11-18	$10,800
• Website Delivery	17-20	$4,075
Total Cost		**$24,900**

Ongoing Costs

Description	Rate	Budget
• Hosting & Maintenance	Annual	$2,000
Total Cost		**$2,000**

First-year total **$26,900**

TERMS & CONDITIONS

Project & Service Agreement for use of Library**Calendar** & Library**Website**.

This Agreement is effective as of date of signing ("Effective Date") by and between:

Provider:
Library Solutions, LLC (doing business as Library Market)
P.O. Box 17332
Jonesboro, AR 72403

and

Client:
Drake Community Library
930 Park Street
Grinnell, IA 50112

Whereas,
1) the Client wishes to obtain and the Provider wishes to grant a nonexclusive, nontransferable license to use Library**Calendar** and Library**Website** (hereinafter referred to as "Product") for the term and specific purpose set forth in this Agreement, and
2) each Party represents and warrants that it has the right and authority to enter into this agreement and that doing so will not violate, conflict with, or cause a material default under any other contract, agreement, indenture, decree, judgment, undertaking, conveyance, lien, or encumbrance to which it is a party or by which any of its property is or may become subject or bound,
the Parties agree as follows:

SECTION 1. RELATIONSHIP OF THE PARTIES

Library Solutions, LLC is an independent contractor. Library Solutions, LLC shall determine, in its sole discretion, the manner and means by which the Services are accomplished. No agency, partnership, joint venture, or employee-employer relationship is intended or created by this Agreement. Neither Party is authorized to act as agent or bind the other Party except as expressly stated in this Agreement. Library Solutions, LLC and the Product or Services prepared by Library Solutions, LLC shall not be deemed a work for hire as defined under Copyright Law. All rights granted to Client are contractual in nature and are expressly defined by this Agreement.

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TERMS & CONDITIONS
CONTINUED

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After contract is signed, both Parties shall agree to a project timeline, beginning with a project start date and ending with a project completion date.
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3.3. Late Payment
A monthly service fee of 1.5 percent, or the maximum allowed by law, is payable on all overdue balances. All grants of any license to use or transfer ownership of any intellectual property rights under this Agreement are conditioned on full payment, including all outstanding additional costs, expenses, fees, or any other charges.

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If Client wants to change the scope of work after acceptance of this Agreement, Client shall send Library Solutions, LLC a written Change Order describing the requested changes in detail. Within 7 days of receiving a Change Order, Library Solutions, LLC will respond with a statement proposing designers' availability, additional fees, changes to delivery dates, and any modification to the Agreement. Library Solutions, LLC will evaluate each Change Order at its standard rate and charges. Client will be billed on a time and materials basis at Library Solutions, LLC's hourly rate of $200 per hour. Such charges shall be in addition to all other amount payable under this Agreement, despite any maximum budget, contract price, or final price identified. Library Solutions, LLC may extend or modify any delivery schedule or deadlines in the Agreement as may be required by such changes. Client will have 7 days to respond in writing accepting or rejecting the new proposal. If Client rejects the proposal, Library Solutions, LLC will not be obligated to perform any services beyond those in the original Agreement.

SECTION 5. LICENSES

The Provider hereby grants to the Client a personal, nonexclusive, nontransferable license during the term of this Agreement to use, in object code form, all software and related documentation provided by the Provider furnished to the Client under this Agreement. The Client agrees to use commercially reasonable efforts to ensure that its employees and users of the Product hereunder comply with the terms and conditions set out in this Agreement. The Client agrees to refrain from any attempts to derive a source code equivalent, such as reverse assembly or reverse compilation, of the Product. All material furnished to the Client under this Agreement shall be used for the Client's internal business purposes

TERMS & CONDITIONS
CONTINUED

only, shall not be reproduced or copied in whole or in part.

SECTION 6. LEGAL COMPLIANCE

Each Party shall, at its own expense, comply with all laws, regulations, or other legal requirements that apply to it and this Agreement, including copyright, privacy, and communications decency laws. The Client represents and warrants it shall undertake any responsibilities and expenses incurred should any consent, approval, or authorization via designation, declaration, or filing with any government authority be required in connection with the valid execution, delivery, and performance of this Agreement.

SECTION 7. REPRESENTATIONS AND WARRANTIES

Client represents and warrants to Library Solutions, LLC that, to the best of Client's knowledge, use of the Client Content does not infringe the rights of any third party. Library Solutions, LLC represents and warrants to Client that, to the best of Library Solutions, LLC's knowledge, the Product will not violate the rights of any third parties.

Library Solutions, LLC will retain the right to use, modify, and reproduce any content and images created for the Client, unless where prohibited by law. These uses can include self-promotion, client portfolios, and future client projects.

The Client is solely responsible for the content of any postings, data, or other transmissions or uses of the Product by any person or entity the Client permits to access the Product. The Client represents and warrants that it will:

Not use the Product in a manner which: is prohibited by any law or regulation, facilitates the violation of any law or regulation, or disrupts any third parties' similar use of the Product, and not violate or tamper with the security of any of the Provider's computer equipment or programs.

If the Provider has reasonable grounds to believe that the Client is utilizing the Product for any such illegal or disruptive purpose, the Provider retains the right to suspend the Product immediately with or without notice to the Client. The Provider may terminate the Agreement as outlined in Section 12 if the Client fails to adhere to these acceptable use standards.

THE WARRANTIES SET FORTH IN THIS SECTION ARE THE ONLY WARRANTIES MADE BY THE PROVIDER. THE PROVIDER MAKES NO OTHER WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE PRODUCT AND ANY RELATED SERVICES OR SOFTWARE. THE PROVIDER HEREBY EXPRESSLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR COMPLIANCE WITH LAWS OR GOVERNMENT RULES OR REGULATIONS APPLICABLE TO THE PRODUCT, OR IMPLIED WARRANTIES ARISING FROM A COURSE OF DEALING OR COURSE OF PERFORMANCE. NO ORAL OR WRITTEN INFORMATION GIVEN BY THE PROVIDER, ITS EMPLOYEES, OR THE LIKE WILL CREATE A WARRANTY.

SECTION 8. LIMITATION OF LIABILITY

Client shall indemnify Library Solutions, LLC from any and all damages, liabilities, costs, losses, expenses, or attorney fees arising out of any claim, demand, or action by a third party due to materials included in Product at the request of the Client.

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8.1. Damages
EXCLUDING THE LIABILITY UNDER THE SECTION ENTITLED "NO INFRINGEMENT" BELOW, UNDER NO CIRCUMSTANCES WILL THE PROVIDER OR ANYONE ELSE INVOLVED IN ADMINISTERING, DISTRIBUTING, OR PROVIDING THE SERVICES BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES THAT RESULT FROM THE USE OF OR INABILITY TO USE THE SERVICES, INCLUDING, BUT NOT LIMITED TO: LOSS OF REVENUE, LOSS OF PROFITS, OR DAMAGES THAT RESULT FROM MISTAKES, OMISSIONS, INTERRUPTIONS, DELETION OF FILES OR EMAIL, ERRORS, DEFECTS, VIRUSES, DELAYS IN OPERATION OR TRANSMISSION, FAILURE OF PERFORMANCE, THEFT, DESTRUCTION, OR UNAUTHORIZED ACCESS TO THE PROVIDER'S RECORDS, PROGRAMS, OR SERVICES, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN THE EVENT OF ANY BREACH BY THE PROVIDER OF THIS AGREEMENT, THE PROVIDER'S LIABILITY TO THE CLIENT WILL NOT EXCEED THE AMOUNT PAID TO THE PROVIDER BY THE CLIENT DURING THE PREVIOUS THREE MONTHS.

8.2. No Infringement
The Provider warrants that the Product will not infringe any patents, trademarks, copyrights, or any other proprietary rights of a third party or constitute a misuse or misappropriation of a trade secret ("Infringement"). The Client shall notify the Provider promptly in writing of any known action brought against the Client based on an allegation that the Client's use of the Product constitutes Infringement. The Provider will defend, indemnify, and hold the Client harmless from any such action at the Provider's sole expense, provided that the Provider shall have sole control of the defense of any such action and all negotiations and/or settlements and that the Client reasonably cooperates with the Provider in such defense. In the event that a final injunction is obtained against the Client's use of the Product by reason of an Infringement or the Client is otherwise prohibited from using the same, the Provider shall, to the extent possible and at its expense, either (a) procure for the Client the right to continue to use the services that are infringing, or (b) replace or modify the services to make their use non-infringing while being capable of performing the same function within 60 days. If neither option is available to the Provider, then the Client may terminate this Agreement without penalty or further payment other than payment of fees for use of the Product prior to termination.

SECTION 9. CONFIDENTIAL INFORMATION

9.1. Definition
For purposes of this Agreement, "Confidential Information" shall mean information including, without limitation, all data, computer programs, code, algorithms, names and expertise of employees and consultants, know-how, formulas, processes, ideas, inventions (whether patentable or not), schematics and other technical, business, financial and product development plans, forecasts, strategies and information marked "Confidential," or, if disclosed verbally, is identified as confidential at the time of disclosure. In addition to the foregoing, Confidential Information shall include third party software, if any, that may be provided to Customer under this Agreement, including any related source or object codes, technical data, data output of such software, documentation, or correspondence owned by the applicable Provider.

Confidential Information excludes information that:

a. Was or becomes publicly known through

TERMS & CONDITIONS
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no fault of the receiving Party;
b. Was rightfully known or becomes rightfully known to the receiving Party without confidential or proprietary restriction from a source other than the disclosing Party;
c. Is independently developed by the receiving Party without the participation of individuals who have had access to the Confidential Information;
d. Is approved by the disclosing Party for disclosure without restriction in a written document which is signed by a duly authorized officer of such disclosing Party; and
e. The receiving Party is legally compelled to disclose; provided, however, that prior to any such compelled disclosure, the receiving Party will: (i) assert the privileged and confidential nature of the Confidential Information against the third party seeking disclosure and (ii) cooperate fully with the disclosing Party in protecting against any such disclosure and/or obtaining a protective order narrowing the scope of such disclosure and/or use of the Confidential Information. In the event that such protection against disclosure is not obtained, the receiving Party will be entitled to disclose the Confidential Information, but only to the extent necessary to legally comply with such compelled disclosure.

9.2. Nondisclosure
During this the term of this Agreement and for a period of 2 years thereafter, each Party agrees to use Confidential Information only as permitted under this Agreement; Each Party agrees to only disclose the other Party's Confidential Information to its employees: (a) on a need-to-know basis in order to further permitted uses of such information; and (b) who are informed of the nondisclosure/non-use obligations imposed by this Agreement. Both parties shall take steps each determines appropriate to implement and enforce such non-disclosure/non-use obligations.

9.3. Agreement
Each of the Parties agrees not to disclose to any third party the terms of this Agreement, including pricing, without the prior written consent of the other Party except to advisors, investors, and others on a need-to-know basis under circumstances that reasonably ensure the confidentiality thereof, or to the extent required by law.

9.4. Injunctive Relief
In the event of an actual or threatened breach of the above confidentiality provisions, the non-breaching Party will have no adequate legal remedy and will be entitled to immediate injunctive and other equitable relief without bond and without the necessity of showing actual money damages.

SECTION 10. CLIENT RESPONSIBILITY

Under the terms of this Agreement, the Client guarantees that it will:

1) Accept sole responsibility for the content of any communications the Client transmits using the Product and shall defend, indemnify, and hold harmless the Provider from and against all liabilities and costs (including reasonable attorney's fees) arising from any and all third-party claims based on the content of such communications.
2) Make no attempts to resell the Product.
3) Use the Product only for lawful purposes.
4) Implement and maintain security procedures necessary to limit access to the Product to the Client's authorized users.
5) Implement and maintain external

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procedures for reconstruction of lost or altered files, data, or programs.
6) Establish designated points of contact for interfacing with the Provider.
7) Provide Library Solutions, LLC with any Client data necessary to implement the Product, including, but not limited to, the requested content package. Client failure to assemble and submit the content package in advance of the development phase start date may delay project timeline.

SECTION 11. CLIENT DATA

All data is owned by the Client and is to be held in strict confidentiality. The Provider will delete and destroy all copies of data once the Agreement is terminated with or without default as outlined in this Agreement. The Client has the option to receive backup data prior to deletion. All rights, titles, and interests in and to the Product and all copyrights, patents, trademarks, service marks, or other intellectual property or proprietary rights relating thereto belong exclusively to the Provider. Any modification to the Product performed by the Client that directly or indirectly extends the current capabilities shall be the property of the Provider, and all copyrights and other rights are hereby assigned to the Provider.

SECTION 12. SERVICE PERFORMANCE GUARANTEES

12.1. Hosting and Service Outages
The Provider guarantees 99.9% availability of the hosting services required to use the Product. In the event of a service outage, the duration will be determined by totaling the amount of time trouble tickets are open with Provider Customer Support for service. The time begins when Provider Customer Support opens a trouble ticket and ends when Provider Customer Support notifies the Client of service restoration. All service outage claims are subject to review and verification by the Provider, who reserves the right to change or modify the foregoing rules or discontinue this limited guarantee program with 30 days' prior written notification to the Client.

12.2. Customer Service
Customer service requests are handled through a support ticket system. Hours for customer service are Monday-Friday, 8 a.m. to 5 p.m. CST.

SECTION 13. BACKUP DATA

The Provider will deliver a full backup of customer data in .TAR format on a flash drive via U.S. Priority Mail provided the Client agrees to pay a charge of $50.00 per backup copy.

SECTION 14. TERMINATION

14.1. Termination Procedures
If any Party fails to perform or observe any material term or condition of this Agreement and such failure continues without remedy for 30 days after receipt of written notice: 1) the other Party may terminate this Agreement, or 2) where the failure is nonpayment by Client of any charge when due, the Provider may, at its option, terminate or suspend services if the Client does not cure said breach within 7 days following a notice of delinquency.

14.2. Insolvency
This Agreement may be terminated immediately upon written notice by either Party if the other Party becomes insolvent or involved in a liquidation or termination of business, files a bankruptcy petition,

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has an involuntary bankruptcy petition filed against it (if not dismissed within 30 days of filing), becomes adjudicated bankrupt, or becomes involved in an assignment for the benefit of its creditors.

14.3. Charges
The Client shall be responsible for payment of all charges under a terminated Agreement incurred as of the effective date of termination. If the Client terminates this Agreement or elects to reduce the number of authorized end users, then, in addition to amounts due for use of the Product and Support Services actually rendered prior to the termination of this Agreement or reduction of users, there shall be immediately due and payable by the Client an amount equal to 50% of the fees that would have been paid for the remainder of the term.

SECTION 15. DISPUTE RESOLUTION

Parties agree to attempt to resolve any dispute by negotiation between the Parties. If Parties are unable to resolve the dispute by negotiation, either Party may start mediation and/or binding arbitration in a forum mutually agreed to by the Parties.
The prevailing Party shall be entitled to recover its attorneys' fees and costs in any dispute resolved by binding arbitration or litigation.

SECTION 16. GENERAL PROVISIONS

16.1.
This Agreement, including any amendments and attachments that are incorporated herein, constitute the entire agreement between the Parties and shall be binding when accepted by the Client. No modification, termination, or waiver of any provisions of this Agreement shall be binding unless in writing and signed by authorized officers of the Parties. No provision of any purchase order or other document issued by the Client shall be binding or effective for any purpose unless accepted by the Provider in writing. It is further expressly understood and agreed that, there being no expectations to the contrary between the Parties, no regular practice or method of dealing between Parties or their respective industries shall be used to modify, interpret, supplement, or alter in any manner the express terms of this Agreement or any part thereof.

16.2.
Nothing contained in this Agreement shall be construed as creating a joint venture, partnership, or employment relationship between the Parties, nor shall either Party have the right, power, or authority to create any obligation or duty, express or implied, on behalf of the other.

16.3.
The Product or any associated materials shall not be exported or re-exported in violation of any export control provisions of the United States or any other applicable jurisdiction.

16.4.
This Agreement may not be assigned, sublicensed, or transferred in whole or in part by the Client without the prior written consent of the Provider. Any attempted assignment, subletting, or transfer shall be void.

16.5.
If any provision(s) of this Agreement shall be held to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions

TERMS & CONDITIONS
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shall not be in any way affected or impaired thereby.

16.6.
No delay or failure of either Party in exercising any right(s) herein and no partial or single exercise thereof shall be deemed in itself to constitute a waiver of such right(s) or any other rights herein. Any waiver by either Party of any breach of the provisions of this Agreement shall not operate or be construed as a waiver of any subsequent or other breach.

16.7.
In the event that either Party is unable to perform any of its obligations under this Agreement or to enjoy any of its benefits because of natural disaster, terrorism, fire, explosion, power blackout, earthquake, flood, the elements, strike, embargo, labor disputes, acts of civil or military authority, war, acts of god, acts or omissions of carriers or suppliers, acts of regulatory or governmental agencies, actions or decrees of governmental bodies or communication line failure not the fault of the affected Party or other causes beyond such Party's reasonable control (a "Force Majeure Event"), the Party has been so affected shall immediately give notice to the other Party and shall do everything possible to resume performance. Upon receipt of such notice, all obligations under this Agreement shall be immediately suspended. If the period of nonperformance exceeds 7 days from the receipt of notice of a Force Majeure Event, the Party whose ability to perform has not been so affected may, by giving written notice, immediately terminate this Agreement as provided in Section 14.

16.8.
The Client shall furnish, at the Provider's request but no more frequently than annually, a signed certification:
1) verifying that the Product is being used pursuant to the terms of this Agreement and
2) listing the locations where the Product is being used.

16.9.
This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original, and each of which together shall constitute a single instrument.

16.10.
This Agreement shall be governed by and construed under the laws of the State of Arkansas applicable to contracts made in and wholly to be performed in the State of Arkansas without regard to conflicts of law.

ACCEPTANCE

Checks payable to:

Library**Market**

Address:
PO Box 17332
Jonesboro, AR 72403

Proposal Date:
February 17, 2024

Job Descriptions	Total
• Library**Website** Design & Development	$24,900.00
• Library**Website** Maintenance & Hosting (Annual)	$2,000.00
Total Cost	**$26,900.00**

Payment Terms

- Services: 50% upon signing & 50% at launch
- Annual Fees: 100% at launch

Client Name

Position

Signature of Approval

Date

Ben Bizzle | CEO

February 17, 2024

Date

Library

INVOICE

Grace Electric LLC
411 320th Ave
Grinnell, IA 50112

grace-electric@outlook.com
+1 (641) 990-1252

GRACE ELECTRIC

Bill to
City of Grinnell
520 4th Ave
Grinnell, Iowa 50112

Ship to
City of Grinnell
520 4th Ave
Grinnell, Iowa 50112

Invoice details
Invoice no.: 1720
Terms: Net 15
Invoice date: 01/24/2025
Due date: 02/08/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.	01/17/2025	**Hours**	Labor -Commercial	11.75	$95.00	$1,116.25
2.		**Sales**	wirenut -	15		$0.00
3.		**Sales**	bucket truck	6		$0.00
4.		**Sales**	shop consumables	1		$0.00
5.		**Sales**	Material total	1	$1,653.16	$1,653.16

Total **$2,769.41**

Note to customer

Provide material & labor to install owner provide LED pole heads on existing poles at the Library.

Please make checks payable to Grace Electric.

Thank you for your business!