



GRINNELL PARKS AND RECREATION BOARD REGULAR
SESSION MEETING
MONDAY, MARCH 10, 2025, AT 5:15 PM
DRAKE COMMUNITY LIBRARY-BOARD ROOM

TENTATIVE AGENDA

1. Roll Call:

- A. Lindley____, Eyberg____, Crawford____, Jensen____, Coopriders____,
Gant____, Moyer____

2. Approve Agenda:

3. Approval of the Minutes from DATE

- A. February 10th Meeting minutes
B. March 6th Meeting minutes

4. Old Business

- A. Master Parks Plan – priority of projects, fundraising opportunities, grant writing, goals for 2024-2025 fiscal year
- Parks and Cemetery Vegetation - Eyberg
 - Bailey Park– Crawford/Jensen
 - Arbor Lake/Lake Nyanza- Allsup
 - Playgrounds- Lindley
 - Master Plan- Allsup
- B. Recreation- Report on current and future programming offered by the Recreation Department.
- C. Aquatics- Report on Aquatics.

5. New Business

- A. Tuesday Music at the Pavillion- Request to reserve the Central Park shelter for a concert series "Tuesday Music at the Pavillion" on Tuesdays, May 20th, June 17th, July 15th, August 19th, and September 16th 2025.

6. Notes:

7. Inquiries:

8. Adjourn:



GRINNELL PARKS AND RECREATION BOARD REGULAR
SESSION MEETING
MONDAY, FEBRUARY 10, 2025, AT 5:15 PM
IN THE CONFERENCE ROOM 2ND FLOOR CITY HALL

MINUTES

1. Roll Call:

- A. Russ Crawford, Whitney Jensen, Ralph Eyberg, Lisa Lindley, Lauren Gant, Carl Eggermont, and Jordan Allsup
Absent: Ben Coopridner and Matt Moyer
Guests: Mike Bell and Bailey Aldridge

2. Approve Agenda: At 5:15pm Lindley made the motion to approve agenda, second by Jensen to approve the agenda. AYES: All. Motion carried.

3. Approval of the Minutes from DATE

- A. January 13th, 2025- Eyberg made the motion, second by Gant, to approve the January 13th, 2025, meeting minutes. AYES: All. Motion carried.
- B. January 31st, 2025- Eyberg made the motion, second by Gant, to approve the January 31st, 2025, meeting minutes. AYES: All. Motion carried.

4. Old Business

- A. Master Parks Plan – Mike Bell & Bailey Aldridge from RDG presented to the Parks & Recreation Board how the process of the Master Parks & Recreation plan is progressing up to the community workshops in early March. No action necessary.
- **Parks and Cemetery Vegetation – Eyberg-** No update. No action necessary.
 - **Bailey Park– Crawford/Jensen- Allsup** stated that initial engineered drawings have been received for the shelter. Staff have requested some minor changes prior to approval. No action necessary.
 - **Arbor Lake/Lake Nyanza- Allsup-** Allsup reported that the Iowa DNR Lake Restoration program will be drawing up a scope of services for engineering on Grinnell Lakes project with a Request for proposal to be released by the city in the coming months. No action necessary.
 - **Playgrounds- Lindley –** Allsup reported that the benches for the Central Park playground have been received and will be installed when weather allows. No action necessary.
- B. Recreation- Allsup reported on current recreation programming and spring/summer plans. No action necessary.

- C. Aquatics- Allsup gave a small update on staff recruitment for the summer.
No action necessary.

5. New Business

- A. Shakespeare in the Park – Gant made the motion to approve the rental of the Central Park stage on July 22nd, 2025, for “Shakespeare in the Park”. Second by Lindley. AYES: all. Motion carried.

6. Notes:

7. Inquiries:

- 8. **Adjourn:** Eyberg made the motion at 6:45pm to adjourn the meeting, second by Lindley. AYES: All. Motion carried.

Parks and Recreation Director
Jordan Allsup



GRINNELL PARKS AND RECREATION BOARD SPECIAL
MEETING
THURSDAY, MARCH 6, 2025, AT 5:00 PM
DRAKE COMMUNITY LIBRARY

Minutes

1. Roll Call:

- A. Russ Crawford, Whitney Jensen, Ralph Eyberg, Ben Coopriders, Matt Moyer, and Jordan Allsup
Absent: Lisa Lindley and Lauren Gant

2. Approve Agenda: At 5:02pm Coopriders made the motion to approve agenda, second by Jensen to approve the agenda. AYES: All. Motion carried.

3. New Business

- A. Master Parks & Recreation Plan Community Open House- Presentation of Master Parks and Recreation Plan conceptual drawings, survey results, and amenity dart board, and Community Open House. No action necessary.

4. Notes:

5. Inquiries:

6. Adjourn: Coopriders made the motion at 6:54pm to adjourn the meeting, second by Jensen. AYES: All. Motion carried.

Parks and Recreation Director
Jordan Allsup



**City of Grinnell Parks and Recreation Department
Special Event Application**

Event Name: Tuesday Music at the Pavilion

Potential Event Dates under consideration, pending final arrangements:

Approximately once per month.

Tuesday, May 20, 2025*

Tuesday, June 17, 2025*

Tuesday, July 15, 2025*

Tuesday, August 19, 2025*

Tuesday, September 16, 2025*

*Pending availability of the Picnic Shelter, availability of performers, and final agreements.

Event Location: Grinnell Central Park Picnic Shelter

Sponsor Organization: Brent & Dawn Jaeger and Friends

Contact's Name & Title: Brent Jaeger, Grinnellian

Address: (Street): 3 15th Avenue Court **City:** Grinnell **State:** Iowa **Zip:** 50112

Cell Phone: (641) 990-1493 **Day Phone:** (641) 236-3708 (landline)

Email: jaegerbt@outlook.com

Event Type: Walk/Run Athletic Event Fair/Festival Outdoor Concert Other: _
Circle all that apply

Event Time:

Setup Start: 4:00 p.m.

Event Start: 5:30 p.m.

Event End: between 7:30 and 8:00 p.m.

Teardown End: 9:00 p.m.

Event Description:

Attach additional pages if necessary.

Music performed by one to five performers for each event.

Currently contacting potential musicians.

The expected length of time for each concert is approximately 2 hours.

This will be our fifth summer of offering Tuesday Music at the Pavilion.

Estimated Attendance: approx. 30 to 100

Number of Pedestrians: 30 – 50

Number of Vehicles: 10 to 20

Admission/Registration Fees? ☒ **No** If Yes, How much _____

Product sales on site? ☒ **No** If Yes, a peddlers permit will need to be obtain. You can apply at the City Clerk's office 30 days prior to event.

Will beer be served or sold? ☒ **No** If Yes, a license to sell alcohol is needed. A liquor license application will need to be completed through the Iowa Alcoholic Beverage Division. Once completed it will be forwarded onto the City of Grinnell and the City Council for approval 60 days prior to event.

Will you use inflatables? ☒ **No** Need to provide copy of Liability Insurance (\$1 million coverage) and the City of Grinnell as an additional insured party.

Will you need access to a water source? ☒ **No** If Yes, what is the water to be used for?

Will you use amplified sound? **Yes** ☒ If Yes, what type of sound? Sound system provided by each performer.

Will you be having a band? **Yes** ☒ If Yes, please provide who they are and contact info.

To Be Determined.

Will you need access to electricity? **Yes** ☒

If Yes, please explain specific equipment used and amperage needed:

The electrical outlets available in the Picnic Shelter are expected to be adequate.

Is there special set-up will need ☒ **No**

If Yes, please explain the City to provide? _____

Will you install event signs ☒ **No**

If Yes, please see City Code Chapter 157. park premises?

Will there need to be street closures? ☒ No

If Yes, this needs to be requested and approved by City Council at least 60 days prior to event.

If any of the following questions were marked "Y" then the renter will need to provide copies of the correct documentation needed for the event to be approved. It should be fully understood the Grinnell Parks and Recreation Department has the authority to grant or deny permission for this event. If approved a Park Pavilion rental agreement must also be filled out, signed, and paid for.

Brent T Jaeger
Renter's Signature

3/5/25
Date

Office Use Only:

Correct Documentation Supplied: Y___ N___

What's needed: _____

Will the event need access to all Park facilities: Y___ N___

Will the event conflict with any existing events: Y___ N___

Event Approved _____ Event Denied _____

Reason for Denial:

If approved begin process of renting pavilion.

Staff: _____

Date: _____