



GRINNELL PARKS AND RECREATION BOARD REGULAR
SESSION MEETING
MONDAY, MAY 12, 2025, AT 5:00 PM
IN THE GRINNELL ATHLETIC AND RECREATION CENTER

TENTATIVE AGENDA

1. Roll Call:

A. Lindley, Eyberg, Crawford, Jensen, Coopriders, Gant, Moyer

2. Approve Agenda:

3. Approval of the Minutes from DATE

A. April 14th, 2025

4. Old Business

A. Master Parks Plan – priority of projects, fundraising opportunities, grant writing, goals for 2024-2025 fiscal year

- Parks and Cemetery Vegetation - Eyberg
- Bailey Park– Crawford/Jensen
- Arbor Lake/Lake Nyanza- Allsup
- Playgrounds- Lindley
- Master Plan- Allsup

B. Recreation- Report on current and future programming offered by the Recreation Department.

C. Aquatics- Report on Aquatics.

5. New Business

A. Grinnell College Public Event- Request to reserve Central Park stage for a "Grinnell College Public Event: Red Hot Chili Pipers concert" on Thursday, September 4th, 2025.

B. Stella Apartments connection to Lion's Park

C. Central Park Holiday Light Display

6. Notes:

7. Inquiries:

8. Adjourn:

[MEET_FOOT]



City of Grinnell Parks and Recreation Department
Special Event Application

Event Name: Grinnell College Event Date: 9 / 4 / 25
Public Events - Red Hot Chili Pipers
Event Location: Central Park
Ampitheater
Sponsor Organization: Grinnell College
Contact's Name & Title: Jenelle Veit - Manager Office of Event Coordination
Address: (Street): 1115 8th Ave City, State, Zip: Grinnell, IA 50112
Cell Phone: 319-551-7037 Day Phone: 641-269-3178 Email: Veitjene@grinnell.edu

Event Type: Walk/Run Athletic Event Fair/Festival Outdoor Concert Other: _____
Circle all that apply

Event Time: Setup Start: 2pm Event Start: 7pm Event End: 9:30pm Teardown End: 11pm

Event Description:
Attach additional pages if necessary.

Grinnell College Public Event Series. Looking to bring
The College + Community together in a more centrally
located space.
See Attached

Estimated Attendance: 200 Number of Pedestrians: ? Number of Vehicles: ?

Admission/Registration Fees? Y N If Yes, How much _____
Product sales on site? Y N If Yes, a peddlers permit will need to be obtain. You can apply at the City Clerk's office
30 days prior to event.
Will beer be served or sold? Y N If Yes, a license to sell alcohol is needed. A liquor license application will need to be
completed through the Iowa Alcoholic Beverage Division. Once completed it will be
forwarded onto the City of Grinnell and the City Council for approval 60 days prior to
event.
Will you use inflatables? Y N Need to provide copy of Liability Insurance (\$2 million coverage) and the City of Grinnell as an
additional insured party.

Will you need access to a water source? ☒ Y ☐ N If Yes, what is the water to be used for? Possibly if vendors need it

Will you use amplified sound? ☒ Y ☐ N If Yes, what type of sound? Bag Pipes + Back line

Will you be having a band? ☒ Y ☐ N If Yes, please provide who they are and contact info Red Hot Chili Pipers
BiCoastal Productions 212-268-6969

Will you need access to electricity? ☒ Y ☐ N If Yes, please explain specific equipment used and amperage needed will know more as event gets closer

Is there special set-up will need the City to provide? Y ☒ N If Yes, please explain not that I am aware but will let you know ASAP if there is.

Will you install event signs off park premises? Y ☒ N If Yes, please see City Code Chapter 157.

Will there need to be street closures? Y ☒ N If Yes, this needs to be requested and approved by City Council at least 60 days prior to event.

If any of the following questions were marked "Y" then the renter will need to provide copies of the correct documentation needed for the event to be approved. It should be fully understood the Grinnell Parks and Recreation Department has the authority to grant or deny permission for this event. If approved a Park Pavilion rental agreement must also be filled out, signed, and paid for.

Jessica Keit
Renter's Signature

4/21/25
Date

Office Use Only:

Correct Documentation Supplied: Y___ N___	What's needed: _____
Will the event need access to all Park facilities: Y___ N___	
Will the event conflict with any existing events: Y___ N___	
Event Approved _____	Event Denied _____
Reason for Denial: _____	

If approved begin process of renting pavilion.	
Staff: _____	Date: _____

The Stella Apartments / Lion's Park Connection

Add sidewalk from the Stella Apartments to Lion's Park. Future development improvements.



- Legend
- Greenhouse/Family Aquatic Center
 - Remove Trees
 - Remove Trees / Streetwork and
 - Remove open space