GRINNELL HOTEL/MOTEL COMMITTEE REGULAR SESSION MEETING
TUESDAY, AUGUST 25, 2026, AT 12:00 PM
IN THE LARGE CONFERENCE ROOM ON THE 2ND FLOOR OF CITY HALL AND VIA ZOOM

Join Zoom Meeting

TENTATIVE AGENDA

1. **Roll Call:**

   A. Becker (Vice Chair)___ Cox ___
   Manatt___Nowasell___Smith___Spriggs___Wright (Chair)___

2. **Call to Order:**

3. **Approve Agenda:**

4. **Approval of the Minutes:**

   A. July 28, 2026.

5. **Monthly Budget Report: $502,862.09**

   A. Review the financial reports.

6. **Committee Business:**

   A. Consider approval of a mini-grant request from the Grinnell Rotary Club for the Kites Over Grinnell event in the amount of $1,600.00.

7. **Inquiries: Public Comment**

   Visitors may address the Council/Board at this time; however, comments will be limited to 2 minutes. As per Iowa's Open Meetings Law, Council/Board can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.

8. **Adjourn:**

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or adevig@grinnelliowa.gov, no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.

**Please note that this agenda may be changed up to 24 hours before the meeting time, as provided by Section 21.4(2) Code of Iowa.*

GRINNELL HOTEL/MOTEL COMMITTEE REGULAR SESSION MEETING
TUESDAY, JULY 28, 2026, AT 12:00 PM
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL AND VIA ZOOM

HTTPS://ZOOM.US/J/94029629743?PWD=Q1BSQLFOSTMXDVDIM1PYA0NODDK0QT09

MINUTES

Roll Call: Becker, Cox, Nowasell, Wright. Absent: Manatt, Smith, Spriggs.

Becker made the motion, seconded by Nowasell, to approve the agenda as presented. AYES: 4-0. Motion carried.

The committee reviewed the financial report. No action was taken.

Adrienne Hardin confirmed the lights have been received for the billboards and installation is being scheduled pending access.

Nowasell made the motion, seconded by Becker, to approve a request from Grinnell College to contribute $2,000 toward a community-wide back-to-school celebration on Thursday, September 3, at 7 p.m. in Central Park. AYES: 3-0. Motion carried.

Inquiries were addressed. No action was taken.

The meeting was adjourned at 12:35 P.M.

Respectfully Submitted by:

Alyssa Devig, Secretary of the Committee

Detail Report
Account Detail

Grinnell, IA

Date Range: 07/01/2026 - 08/19/2026

Account	Name					Beginning Balance	Total Activity	Ending Balance
Fund: 145 - HOTEL/MOTEL TAX - SPC REV								
145-3.550.4.4085	H/M - TAX DISTRIBUTION					0.00	-62,031.31	-62,031.31
Post Date	**Packet Number**	**Source Transaction**	**Pmt Number**	**Description**	**Vendor**	**Project Account**	**Amount**	**Running Balance**
07/29/2026	CLPKT11755	R00679868		STATE OF IA - H/M H/M - TAX DISTRIBUT..			-62,031.31	-62,031.31
145-3.550.4.4300	H/M - INTEREST EARNED					0.00	-98.76	-98.76
Post Date	**Packet Number**	**Source Transaction**	**Pmt Number**	**Description**	**Vendor**	**Project Account**	**Amount**	**Running Balance**
07/31/2026	GLPKT16398	8359		07.26 INT			-98.76	-98.76
145-4.550.1.6010	H/M - SALARIES					0.00	2,374.15	2,374.15
Post Date	**Packet Number**	**Source Transaction**	**Pmt Number**	**Description**	**Vendor**	**Project Account**	**Amount**	**Running Balance**
07/31/2026	PYPKT01337	PYPKT01337 - 07.25.26..		PYPKT01337 - 07.25.26 - Pay 7/31/2026			2,374.15	2,374.15
145-4.550.1.6050	H&M - TEMP PAY					0.00	2,458.75	2,458.75
Post Date	**Packet Number**	**Source Transaction**	**Pmt Number**	**Description**	**Vendor**	**Project Account**	**Amount**	**Running Balance**
07/06/2026	APPKT01758	2839278	127976	TEMP LABOR	020404 - TEMP ASSOCIATES		357.00	357.00
07/06/2026	APPKT01758	2839302	127976	TEMP LABOR	020404 - TEMP ASSOCIATES		369.60	726.60
07/06/2026	APPKT01758	2839362	127976	TEMP LABOR	020404 - TEMP ASSOCIATES		147.00	873.60
07/06/2026	APPKT01758	2839411	127976	TEMP LABOR	020404 - TEMP ASSOCIATES		197.40	1,071.00
07/06/2026	APPKT01767	2839278	127976	TEMP LABOR	020404 - TEMP ASSOCIATES		-357.00	714.00
07/06/2026	APPKT01767	2839302	127976	TEMP LABOR	020404 - TEMP ASSOCIATES		-369.60	344.40
07/06/2026	APPKT01767	2839362	127976	TEMP LABOR	020404 - TEMP ASSOCIATES		-147.00	197.40
07/06/2026	APPKT01767	2839411	127976	TEMP LABOR	020404 - TEMP ASSOCIATES		-197.40	0.00
07/06/2026	APPKT01780	2839470	APA000108	TEMP LABOR	020404 - TEMP ASSOCIATES		470.40	470.40
08/03/2026	APPKT01817	2839521	APA000226	TEMP LABOR	020404 - TEMP ASSOCIATES		315.00	785.40
08/03/2026	APPKT01817	2839579	APA000226	TEMP LABOR	020404 - TEMP ASSOCIATES		457.80	1,243.20
08/03/2026	APPKT01829	2839616	APA000226	TEMP LABOR	020404 - TEMP ASSOCIATES		495.60	1,738.80
08/03/2026	APPKT01829	2839681	APA000226	TEMP LABOR	020404 - TEMP ASSOCIATES		719.95	2,458.75
145-4.550.2.6513	H&M - MISC SUPP - TREES/FLWRS					0.00	12.99	12.99
Post Date	**Packet Number**	**Source Transaction**	**Pmt Number**	**Description**	**Vendor**	**Project Account**	**Amount**	**Running Balance**
07/06/2026	APPKT01758	1H94-VQGD-HK39	127956	NITRILE GLOVES - WATERING	002581 - AMAZON CAPITAL SERVICES		55.98	55.98
07/06/2026	APPKT01767	1H94-VQGD-HK39	127956	NITRILE GLOVES - WATERING	002581 - AMAZON CAPITAL SERVICES		-55.98	0.00
08/03/2026	APPKT01803	3789839	APA000186	SUPPLIES	000676 - JD FINANCIAL - THEISEN'S		12.99	12.99
145-4.550.2.6527	H&M - FEES/OTHER EXP					0.00	459.00	459.00
Post Date	**Packet Number**	**Source Transaction**	**Pmt Number**	**Description**	**Vendor**	**Project Account**	**Amount**	**Running Balance**
08/03/2026	APPKT01803	500002566861	128107	MUSIC LICENSE FEE	000120 - BMI GENERAL LICENSING		459.00	459.00

Account	Name	Beginning Balance	Total Activity	Ending Balance
145-4.550.2.6528	H&M - MINI-GRANT AWARDS	0.00	6,500.00	6,500.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/06/2026	APPKT01751	100	128007	MINI GRANT - SMALL TOWN BASEBALL	002234 - KETCHUM, DAN		6,500.00	6,500.00

Total Fund: 145 - HOTEL/MOTEL TAX - SPC REV:	**Beginning Balance: 0.00**	**Total Activity: -50,325.18**	**Ending Balance: -50,325.18**
Grand Totals:	**Beginning Balance: 0.00**	**Total Activity: -50,325.18**	**Ending Balance: -50,325.18**

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
145 - HOTEL/MOTEL TAX - SPC REV	0.00	-50,325.18	-50,325.18
Grand Total:	**0.00**	**-50,325.18**	**-50,325.18**

		2024-2025 Total Budget	2024-2025 Total Activity	2025-2026 Total Budget	2025-2026 Total Activity	2026-2027 Total Budget	2026-2027 YTD Activity	Defined Budgets 2026-2027 26
Fund: 145 - HOTEL/MOTEL TAX - SPC REV								
Department: 550 - HOTEL & MOTEL PROMOTION								
Revenue								
145-3.550.2.4780	H/M - OTHER MISC REVENUES	80,000.00	6,768.54	11,405.00	11,404.46	5,000.00	0.00	5,000.00
145-3.550.4.4085	H/M - TAX DISTRIBUTION	489,000.00	513,011.38	450,000.00	385,793.65	460,000.00	62,031.31	460,000.00
145-3.550.4.4300	H/M - INTEREST EARNED	1,200.00	4,719.21	6,000.00	9,793.64	4,000.00	98.76	4,000.00
145-3.550.4.4305	H/M - INT EARNED - IPAIT	13,000.00	14,077.12	6,225.00	6,224.62	0.00	0.00	0.00
	Revenue Total:	**583,200.00**	**538,576.25**	**473,630.00**	**413,216.37**	**469,000.00**	**62,130.07**	**469,000.00**
Expense								
145-4.550.1.6010	H/M - SALARIES	31,735.00	28,568.44	23,278.00	27,048.27	24,675.00	2,374.15	24,675.00
145-4.550.1.6020	H&M - PART TIME SALARIES	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00
145-4.550.1.6040	H&M - OVERTIME SALARIES	210.00	0.00	446.98	623.59	0.00	0.00	0.00
145-4.550.1.6050	H&M - TEMP PAY	20,000.00	9,546.60	13,000.00	7,039.20	13,000.00	2,458.75	13,000.00
145-4.550.1.6110	H&M - FICA	2,494.00	0.00	0.00	0.00	0.00	0.00	0.00
145-4.550.1.6130	H&M - IPERS	3,077.00	0.00	0.00	0.00	0.00	0.00	0.00
145-4.550.1.6210	H&M - DUES/MBRPS/SUBS	2,400.00	2,379.32	2,500.00	2,499.71	2,400.00	0.00	2,400.00
145-4.550.2.6413	H&M - PYMT TO OTHER AGENC...	85,000.00	82,552.53	46,196.15	46,196.15	85,000.00	0.00	85,000.00
145-4.550.2.6414	H&M - MUSIC IN THE PARK	5,000.00	5,000.00	5,000.00	5,000.00	5,500.00	0.00	5,500.00
145-4.550.2.6508	H&M - POSTAGE AND SHIPPING	50.00	0.00	50.00	0.00	50.00	0.00	50.00
145-4.550.2.6513	H&M - MISC SUPP - TREES/FL...	30,000.00	19,813.87	27,000.00	19,274.24	27,000.00	12.99	27,000.00
145-4.550.2.6526	H&M - PROJ DEV/OTHER EXP	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00
145-4.550.2.6527	H&M - FEES/OTHER EXP	5,000.00	880.00	8,900.00	3,876.26	10,900.00	459.00	10,900.00
145-4.550.2.6528	H&M - MINI-GRANT AWARDS	10,000.00	10,000.00	5,762.00	7,762.00	5,000.00	6,500.00	5,000.00
145-4.550.2.6529	H&M - GRINNELL FIREWORKS	20,000.00	20,000.00	25,000.00	25,000.00	25,000.00	0.00	25,000.00
145-4.550.3.6727	H&M - PROJECTS	10,000.00	5,467.35	95,050.00	71,101.12	21,500.00	0.00	21,500.00
	Expense Total:	**332,466.00**	**284,208.11**	**252,183.13**	**215,420.54**	**320,025.00**	**11,804.89**	**320,025.00**
Department: 550 - HOTEL & MOTEL PROMOTION Surplus (Deficit):		**250,734.00**	**254,368.14**	**221,446.87**	**197,795.83**	**148,975.00**	**50,325.18**	**148,975.00**

Defined Budgets

		2024-2025 Total Budget	2024-2025 Total Activity	2025-2026 Total Budget	2025-2026 Total Activity	2026-2027 Total Budget	2026-2027 YTD Activity	2026-2027 26
Department: 910 - TRANSFERS								
Revenue								
145-3.910.4.4830	H/M - TRANS IN	42,719.87	42,719.87	0.00	0.00	0.00	0.00	0.00
	Revenue Total:	**42,719.87**	**42,719.87**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Expense								
145-4.910.5.6911	H&M - TRANSFER	192,500.00	192,500.00	192,500.00	192,500.00	197,500.00	0.00	197,500.00
	Expense Total:	**192,500.00**	**192,500.00**	**192,500.00**	**192,500.00**	**197,500.00**	**0.00**	**197,500.00**
	Department: 910 - TRANSFERS Surplus (Deficit):	**-149,780.13**	**-149,780.13**	**-192,500.00**	**-192,500.00**	**-197,500.00**	**0.00**	**-197,500.00**
	Fund: 145 - HOTEL/MOTEL TAX - SPC REV Surplus (Deficit):	**100,953.87**	**104,588.01**	**28,946.87**	**5,295.83**	**-48,525.00**	**50,325.18**	**-48,525.00**
	Report Surplus (Deficit):	**100,953.87**	**104,588.01**	**28,946.87**	**5,295.83**	**-48,525.00**	**50,325.18**	**-48,525.00**

Date Received 8-17-26

Grinnell Tourism Grant Program

Grant Request Application Form

Grinnell Rotary Club
P.O Box 572 Grinnell, Iowa 50112
Bruce Blankenfeld
641-990-1152
Brucelaurablankenfeld@gmail.com

1. Project Summary:

The Rotary Club of Grinnell is preparing for its annual Kites Over Grinnell scheduled for Ahrens Park, September 26! To assist with the success of this year's festival and secure the ongoing ability to host this cherished event, the Rotary Club members are asking the City of Grinnell for funding through the Grinnell Tourism Grant Program.

This festival invites all Grinnell citizens, welcomes Grinnell visitors, and college students and parents to enjoy a beautiful day of kite flying, enjoy free food, and make memories with friends and neighbors. The Rotary Club provides materials for anyone interested (kids from 3 to 93) to make a kite at the "Kite Hospital" on our partner Ahrens Park grounds. Professional kite flyers from the American Kite Flyers Association fly have their colorful and entertaining kites take up the whole sky over Ahrens Park south. New partners, Bayer and Jimmy Puls are also helping provide space to fly.

A DJ plays tunes all day, Rotarians provide hot dogs, chips and water at no cost, a Balinese orchestra plays, games are available and all can fly kites. Participants return home from a day to remember. Though it is not often that an event is truly planned for all the community to enjoy, and even more importantly, it's a day that children remember for a life-time. Kites Over Grinnell has become an iconic attraction featured on signage on Interstate 80 and Walmart's entry. Kites over Grinnell demonstrates an increase in the quality of life for Grinnellians and visitors to our community.

2. **Economic Impact on Grinnell:**

This event brings people into Grinnell to shop, dine, and stay in our many fine motels and hotels. Kite Flyers Association brings new members, who stay two nights, and kite enthusiasts all around who have this on their calendars a year in advance. Kites Over Grinnell attracts approximately 2000 to 3000 guests throughout the day, September 26, 2006, this year.

Grinnell schools support this event as well as, Grinnell College students and parents. News coverage of this event goes throughout our area and also has digital dissemination to attract visitors to the community and event. This draws new people to Grinnell to enjoy a nice lunch, purchase a souvenir, or stay overnight. Once people come to Grinnell, they can experience the friendliness and beauty of our community. This event has become a regional staple and a regular stop to create family traditions.

3. **Total Estimated Costs by Category:**

Materials to make approx.1000 kites, kite blanks, tape, string, glue	$1400
Advertising posters and other printings by Total Choice, print ads in Grinnell Herald Register.	$ 600
Other Advertising Kites placed in downtown windows, Our Grinnell, Newton Daily News, Poweshiek CR	$ 120
Equipment/Space Rental DJ/Sound system, golf cart rental, gas grill	$474

Honoraria or fees $ 0

Food you will purchase for the event (not food sales) hot dogs, chips
Cold water, ice $1900

Hotel/Motel expenses if your group will be paying for rooms $2000

Printing (possible vendors) $ 0

Other gas cards, pizza, food for professional kite flyers $ 800

Total **$7295**

4. Income from other sources:

Individual/Organization name Grinnell Rotary Club **$6046**

Individual/Organization name Innovation **$ 0**

Admission/participation fee

Other Grants Grinnell College grant **$ 999**

Donations Fastenal Ahrens Park Foundation (no charge) **$ 250**

Total **$7295**

5. **Amount being requested from Hotel/Motel Tax Committee:** **$1600**
Approximately 25% of cost

6. **How do you plan to secure other funding (outline sources and approaches if not already noted in your income section: Grinnell College Grant, Rotary**

7. **Other budget related items you think we should know:** 0

Bruce Blankenfeld 8-17-26

Signature of Organization Repersentative Date

Bruce Blankenfeld Grinnell Rotary Club Member

Print Name Title