

Minutes of the Drake Community Library Board of Trustees
May 28, 2025
Drake Community Library Board Room
Meeting also made available via Zoom from the online City Agenda Center

Roll Call Fenner X Guenther X Hammond X Lindley X McFee X Pagliai X Saunders
Others present: X Snow X Devig X Rozendaal

President Pagliai called the meeting to order at 5:14pm.

Public Comments: None

Approval of Agenda:

McFee moved and Lindley seconded approval of the agenda.

Approval of Minutes:

Guenther moved and Saunders seconded approval of April 23, 2025, Board Meeting minutes and Guenther moved and Lindley seconded approval of April 30, 2025, Special Board Meeting minutes

Roll call vote:

X Guenther Fenner X Hammond X Lindley X McFee X Pagliai X Saunders

Communications:.

Report of the Director:

1. April Statistics
2. Website Update
3. Summer Update

Committee Reports:

1. Building & Grounds- no report
2. Finance & Salary- no report
3. Personnel: Review Director's evaluation on June agenda.
4. Long Range Planning- no report
5. Policy- no report

Financial Report and Approval of Bills:

1. Financials were reviewed. Saunders moved and Fenner seconded the approval of bills payable in June.

Roll call vote:

X Guenther Fenner X Hammond X Lindley X McFee X Pagliai X Saunders

Business:

1. Lindley moved and Saunders seconded approval of hiring Sarah Wright for a Library Clerk position.

Roll call vote:

_X_Guenther _Fenner _X_Hammond _X_Lindley X_McFee _X_Pagliai _X_Saunders

2. Lindley moved and McFee seconded approval of wages for Sarah Wright.

Roll call vote:

_X_Guenther _Fenner _X_Hammond _X_Lindley X_McFee _X_Pagliai _X_Saunders

3. Mcfee moved and Lindley seconded the motion to approve the edits discussed to the Circulation Policy.

Roll call vote:

_X_Guenther _Fenner _X_Hammond _X_Lindley X_McFee _X_Pagliai _X_Saunders

Trustee Continuing Education: None

Meeting adjourned by unanimous consent at 6:11 p.m.

Next regular meeting is June 25, 2025, at 5:15p.m.

Theresa Pagliai
Library Board President

Karen Neal, Director
Recording Secretary

Minutes of the Drake Community Library Board of Trustees
June 12, 2025
Drake Community Library Board Room
Meeting also made available via Zoom from the online City Agenda Center

Roll Call X Fenner Guenther X Hammond X Lindley X McFee X Pagliai X Saunders
Others present: X Neal X Snow

President Pagliai called the meeting to order at 5:15 pm.

Approval of Agenda:

McFee moved and Hammond seconded approval of the agenda.

Roll Call X Fenner Guenther X Hammond X Lindley X McFee X Pagliai X Saunders

Business:

1. Guenther moved and Hammond seconded approval of hiring Elaine (Lanie) Kaup for a Library Page position.

Roll Call X Fenner Guenther X Hammond X Lindley X McFee X Pagliai X Saunders

2. Hammond moved and McFee seconded approval of wages for Elaine (Lanie) Kaup.
- 3.

Roll Call X Fenner X Guenther X Hammond X Lindley X McFee X Pagliai X Saunders

Meeting adjourned by unanimous consent at 5:19 p.m.

Next regular meeting is June 25, 2025, at 5:15p.m.

Theresa Pagliai
Library Board President

Karen Neal, Director
Recording Secretary

Statement of Activity
Drake Community Library Endowment Fund
April 01, 2025 through April 30, 2025

Fund Activity Summary

	<u>Apr 2025</u>	<u>Jul 2024</u>
Beginning Balance	1,588,592.94	1,503,622.15

Additions to Fund

<u>Activity</u>	<u>Period Total</u>	<u>YTD Total</u>
Donations	125.38	72,048.34
Investment Revenue	-7,018.91	32,910.33
Totals	-6,893.53	104,958.67

Disbursements

<u>Activity</u>	<u>Period Total</u>	<u>YTD Total</u>
Administrative Fee Expense	1,299.56	13,158.71
Distributions	0	15,000.00
Other Expenses	0.54	22.80
Totals	1,300.10	28,181.51

Net Change	(\$8,193.63)	\$76,777.16
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Ending Balance	\$1,580,399.31	\$1,580,399.31
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Fund Financial Information

Current Fund Assets

<u>Asset</u>	<u>Balance</u>
Cash, Checking, & Savings	-1,199.72
Investments	1,581,599.03
Total	1,580,399.31

Outstanding Fund Liabilities

No outstanding liabilities for the fund

Statement of Activity
Drake Community Library Endowment Fund Board Endowed
April 01, 2025 through April 30, 2025

Fund Activity Summary

	<u>Apr 2025</u>	<u>Jul 2024</u>
Beginning Balance	1,364,639.69	1,292,287.69

Additions to Fund

<u>Activity</u>	<u>Period Total</u>	<u>YTD Total</u>
Donations	0	62,639.41
Investment Revenue	-6,029.34	28,375.44
Totals	-6,029.34	91,014.85

Disbursements

<u>Activity</u>	<u>Period Total</u>	<u>YTD Total</u>
Administrative Fee Expense	1,076.91	10,769.10
Distributions	0	15,000.00
Totals	1,076.91	25,769.10

Net Change	(\$7,106.25)	\$65,245.75
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Ending Balance	\$1,357,533.44	\$1,357,533.44
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Fund Financial Information

Current Fund Assets

<u>Asset</u>	<u>Balance</u>
Cash, Checking, & Savings	-1,077.40
Investments	1,358,610.84
Total	1,357,533.44

Outstanding Fund Liabilities

No outstanding liabilities for the fund

Fund Activity Detail

Donations

No donations in the statement period

Grants Awarded

No grants awarded in the statement period



Greater Poweshiek Community Foundation

We Grow Community Through Giving

April 2025

Bd Endowed (Peery Gift) Total: **\$1,357,533.44**

Library Endowment Total: **\$222,865.87**

Grand Total: \$1,580,399.31

Drake Community Library
Circulation Statistics Fiscal 2025

Adult Books



Apr	May	YTD
1,875	1,767	20,622

Young Adult Books



Apr	May	YTD
215	236	4,067

Children's Books



Apr	May	YTD
1,654	1,666	21,820

Total Book Circulation



Apr	May	YTD
3,744	3,669	46,509

Adult Audio



Apr	May	YTD
79	31	451

Young Adult Audio



Apr	May	YTD
3	2	28

Children's Audio



Apr	May	YTD
6	11	91

Total Audio Circulation



Apr	May	YTD
88	44	570

Adult Video



Apr	May	YTD
56	93	1,248

Children's Video



Apr	May	YTD
44	79	719

Total Video Circulation



Apr	May	YTD
100	172	1,967

Periodicals



Apr	May	YTD
15	12	291

Multimedia Kits



Apr	May	YTD
8	19	172

Equipment



Apr	May	YTD
20	21	203

Interlibrary Loan



Apr	May	YTD
40	41	420

Total Misc Physical Formats



Apr	May	YTD
83	93	1,086

Drake Community Library

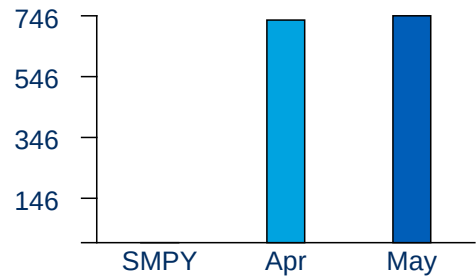
Circulation Statistics Fiscal 2025

*SMPY: Same Month Prior Year
*YTD: Year To Date

Bridges (OverDrive) eBooks



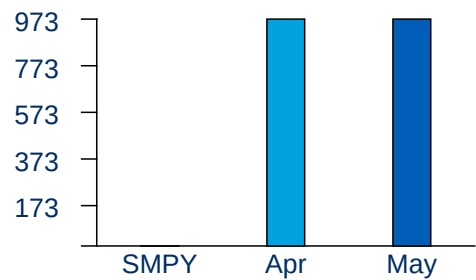
SMPY	Apr	May	YTD
0	732	746	9,237



Bridges (OverDrive) eAudiobooks



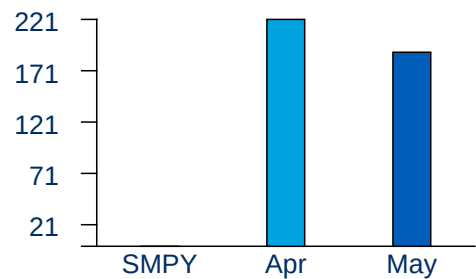
SMPY	Apr	May	YTD
0	973	973	9,858



Bridges (OverDrive) eMagazines



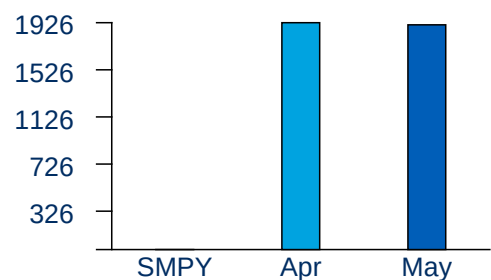
SMPY	Apr	May	YTD
0	221	189	2,123



Total Bridges Circulation



SMPY	Apr	May	YTD
0	1,926	1,908	21,218



Drake Community Library
Circulation Statistics Fiscal 2025

Area Resident



Apr	May	YTD
2,927	2,980	34,955

Open Access



Apr	May	YTD
276	263	2,740

Youth (under 13)



Apr	May	YTD
312	318	4,397

Open Access Youth



Apr	May	YTD
3	9	84

Grinnell College Student



Apr	May	YTD
188	66	2,166

Pay Card/Courtesy Card



Apr	May	YTD
0	0	0

Total Individual Circulation



Apr	May	YTD
3,706	3,636	44,342

Book Delivery (Adults)



Apr	May	YTD
67	91	646

Book Delivery (Youth)



Apr	May	YTD
38	65	1,028

Educator



Apr	May	YTD
134	161	3,144

Total Support Circulation



Apr	May	YTD
239	317	4,818

ILL (bType)



Apr	May	YTD
61	49	638

Large Print (bType)



Apr	May	YTD
10	60	328

Total Special Loan Circulation



Apr	May	YTD
71	109	966

Drake Community Library
Other Services Statistics Fiscal 2025

Ancestry Library Edition



Apr	May	YTD
143	5	1,827

Brainfuse



Apr	May	YTD
17	9	187

Craft and Hobby (Views)



Apr	May	YTD
2	14	49

Freegal (Downloads and Streams)



Apr	May	YTD
239	228	3,091

Heritage Quest



Apr	May	YTD
0	0	16

Kanopy (Plays)



Apr	May	YTD
93	137	1,609

Library Speakers Consortium (Views)



Apr	May	YTD
883	1,223	8,983

Mango Languages



Apr	May	YTD
8	17	406

Niche Academy (Views)



Apr	May	YTD
8	38	219

Reference Solutions (Searches)



Apr	May	YTD
7	0	37

Adult Computer Use



Apr	May	YTD
403	359	4,487

Kids Computer Use



Apr	May	YTD
281	236	2,814

Catalog Uses



Apr	May	YTD
294	712	4,236

Guest Passes (Distributed)



Apr	May	YTD
71	46	560

Pages Printed (Coin-Op)



Apr	May	YTD
806	642	8,811

Door Count



Apr	May	YTD
4,739	4,145	8,884

Drake Community Library

May-25

In May, you had 122 bookings overall with a cumulative attendance of 1146 patrons.

Change from prior month



122 ↓ -32.22%

Total Bookings



1146 ↓ -23.6%

Total Attendance



9.4 ↑ 13.25%

Average Attendance

13 ↓ -60.61%
Internal Bookings

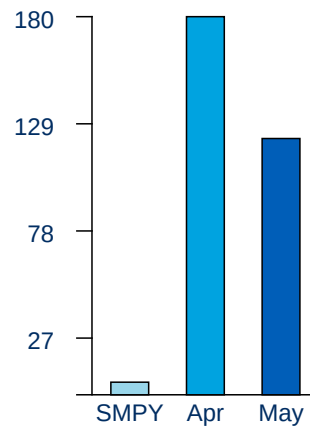
100 ↓ -25.93%
Patron Bookings

9 ↓ -10%
Non-Profit Bookings

0 ↓ -100%
For-Profit Bookings

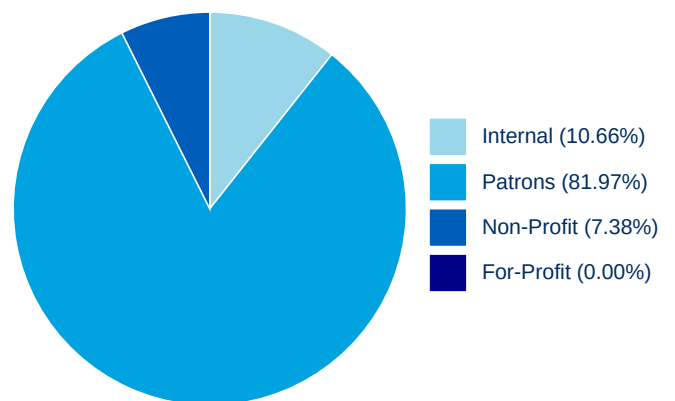
Booking Breakdown

Total Monthly Bookings



*SMPY: Same Month Prior Year

Booking Breakdowns By Percentage



Drake Community Library

May-2025

In May, 419 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 2 individual days.

Change from prior month



749 ↓ -15.46%

Monthly Sessions



699 ↓ -13.17%

Total Visits



419 ↑ 7.16%

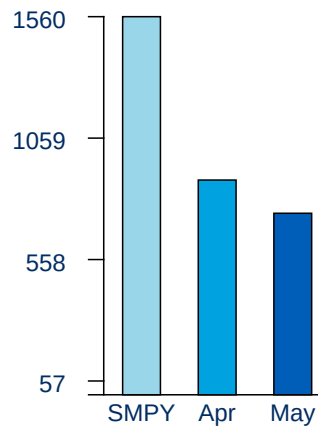
Unique Visitors



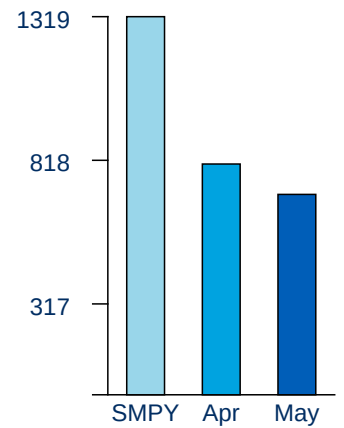
1.67 ↓ -18.93%

Average Return Rate

Total Monthly Session Count

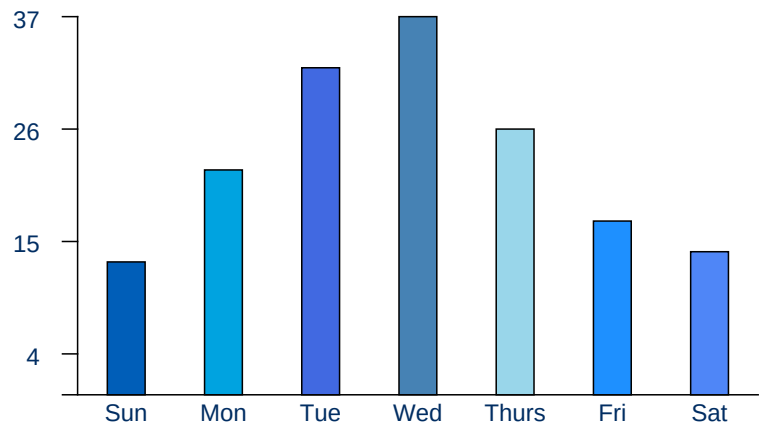


Total Monthly Visits

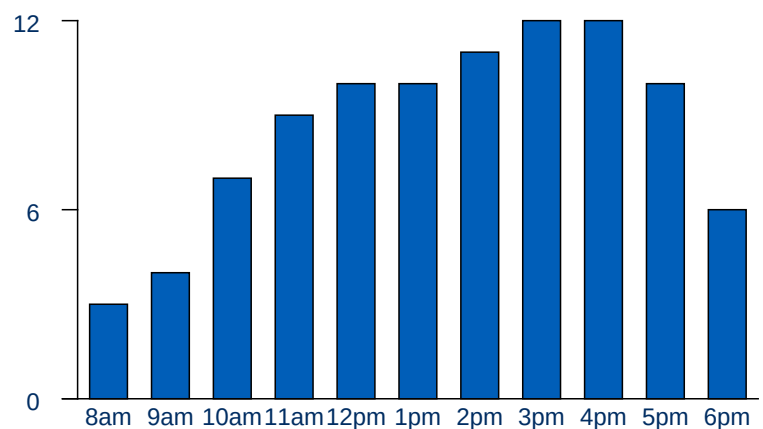


*SMPY: Same Month Prior Year

Average Daily Visits



Average Peak Hourly





Drake Community Library Programs
Month Ending May-2025

Ages	Programs	%	Attendance	%	Views	%
All Children	4	22.22%	52	33.55%	0	-
Children (ages 0-5)	3	16.67%	31	20%	0	-
Children (ages 6-11)	1	5.56%	21	13.55%	0	-
Young Adult (ages 12-18)	1	5.56%	0	0%	0	-
Adult (ages 19+)	12	66.67%	84	54.19%	0	-
General Interest	1	5.56%	19	12.26%	0	-
Total	18	100%	155	100%	0	-

Types	Programs	%	Attendance	%	Views	%
In Person	13	72.22%	127	81.94%	0	-
Live Virtual	0	0%	0	0%	0	-
Passive Programs	5	27.78%	28	18.06%	0	-
Combo In Person/Live Virtual	0	0%	0	0%	0	-
Combo Live Virtual / Content R	0	0%	0	0%	0	-
Content Recordings	0	0%	0	0%	0	-
Total	18	100%	155	100%	0	-



**Library Monthly Budget Report
General Fund
June 2, 2025**

		2023 - 2024	2024 - 2025	2024 - 2025	BILLS	PROJ.
		YTD ACTUAL	BUDGET	YTD	LIST	BUDGET
				ACTUAL	6/2/2025	BALANCE
		\$	\$	\$	\$	\$
Beginning Balances		-	-	-	-	-
Revenues:						
003-3.410.1.4766	Fines, Misc.	\$ 9,049	\$ 9,864	\$ 8,117	\$ -	\$ -
003-3.410.2.4440	State Grants	-	-	-	-	-
003-3.410.2.4461	Grinnell College	3,000	3,000	3,000	-	-
003-3.410.2.4470	County Contributions	28,503	30,213	30,213	-	-
003-3.410.2.4715	Refunds	1,000	480	1,074	-	-
003-3.410.2.4720	Ins Collections	342,582	6,366	6,366	-	-
003-3.410.4.4311	Rent	-	-	-	-	-
003-3.410.4.4705	Non Gov/College/	-	-	-	-	-
003-3.410.4.4790	Property Taxes	318,894	947,808	910,451	-	-
003-3.910.4.4830	Transfer In	-	-	-	-	-
Total Revenues		\$ 703,029	\$ 997,731	\$ 959,220	\$ -	\$ -
Expenditures:						
003-4.410.1.6010	Salaries	\$ 282,396	\$ 272,968	\$ 267,616	\$ -	\$ 5,351
003-4.410.1.6020	Part Time Salaries	191,515	217,275	207,223	-	10,052
003-4.410.1.6040	Overtime Salaries	-	-	-	-	0
003-4.410.1.6051	FEMA Disaster Salaries	-	-	-	-	0
003-4.410.1.6110	FICA	-	-	-	-	0
003-4.410.1.6130	IPERS	-	-	-	-	0
003-4.410.1.6180	Ee Utility Reimb/Housing Allow	7,000	5,000	5,000	-	0
003-4.410.1.6181	Allowances	-	-	-	-	0
003-4.410.1.6185	Health Program	-	-	-	-	0
003-4.410.1.6186	Pre-Emp Testing & Other	1,721	1,100	1,092	-	8
003-4.410.1.6210	Dues/Memberships	2,544	1,400	1,852	129	(581)
003-4.410.1.6220	Meeting Registration	1,325	900	209	-	692
003-4.410.1.6230	Mileage & Meeting Expense	602	600	357	17	226
003-4.410.2.6310	Repair/Maintain Building	4,405	4,980	5,809	-	(829)
003-4.410.2.6332	Repair/Maintain Equipment	7,325	4,365	4,363	-	2
003-4.410.2.6371	Utilities	39,282	39,000	36,903	2,331	(234)
003-4.410.2.6373	Telephone	4,527	5,212	5,651	8	(447)
003-4.410.2.6409	General Insurance	36,515	-	-	-	0
003-4.410.2.6414	Printing and	262	1,251	811	-	440
003-4.410.2.6421	Consulting/Professional Fees	532	4,175	4,175	-	0
003-4.410.2.6426	Safety Program	-	-	-	-	0
003-4.410.2.6428	Misc Contractual Work	86,231	403,011	410,474	3,858	(11,322)
003-4.410.2.6506	Office Supplies	5,458	5,500	5,065	114	321
003-4.410.2.6507	Program Operating Supplies	473	800	754	-	47
003-4.410.2.6508	Postage & Shipping	890	1,500	1,055	304	141
003-4.410.2.6509	Refunds/Reimb	-	2,249	2,249	-	0
003-4.410.2.6513	Misc Supplies	2,393	2,200	2,008	-	192
003-4.410.2.6521	Prog Children	5,630	6,275	2,204	250	3,821
003-4.410.2.6522	Prog Child-	2,022	2,126	2,417	150	(441)
003-4.410.2.6523	Program Young Ad	974	1,163	1,162	84	(83)
003-4.410.3.6721	Furniture & Fixtures	1,660	-	-	-	0
003-4.410.3.6750	Bldg Improvements	-	-	-	-	0
003-4.410.3.6762	Computer	807	-	-	-	0
003-4.410.3.6763	Ebooks/Adult	1,734	1,560	1,560	704	(704)
003-4.410.3.6765	Books/Children	5,174	6,480	6,515	464	(499)
003-4.410.3.6766	Books/Young A	1,975	2,258	2,240	380	(362)
003-4.410.3.6767	Books	5	-	-	-	0
003-4.410.3.6768	Periodicals	5,252	2,500	4,136	34	(1,670)
003-4.410.3.6769	Audio Visual	500	520	554	-	(34)
003-4.410.3.6770	AV/Youth	399	349	120	-	230
003-4.410.3.6771	Ebooks/Youth	1,418	1,014	561	-	453
Total Expenditures		\$ 702,945	\$ 997,731	\$ 984,134	\$ 8,826	\$ 4,771
ENDING BALANCE		\$ 84	\$ -	\$ (24,914)		



Library Monthly Budget Report
Library Fund State - General
June 2, 2025

		2023 - 2024	2024 - 2025	2024 - 2025	BILLS	PROJ.
		YTD ACTUAL	BUDGET	YTD	LIST	BUDGET
				ACTUAL	6/2/2025	BALANCE
						6/2/2025
Beginning Balances		\$ 0.18	\$ -	\$ -		\$ -
Revenues:						
103-3.410.2.4432	Population Allocations	\$ -	\$ -	\$ -	\$ -	\$ -
103-3.410.2.4440	State Grants	-	-	-	-	-
103-3.410.2.4442	Library State Revenues	4,468	5,434	5,433	-	1
103-3.410.4.4300	Interest Earned	-	-	-	-	-
103-3.410.4.4790	Trans In - Internal	-	-	-	-	-
Total Revenues		\$ 4,468	\$ 5,434	\$ 5,433	\$ -	\$ 1
Expenditures:						
103-4.410-1.6010	Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
103-4.410.1.6020	Part Time Salaries	-	-	-	-	-
103-4.410.1.6040	Overtime Salaries	-	-	-	-	-
103-4.410.1.6110	FICA	-	-	-	-	-
103-4.410.1.6130	IPERS	-	-	-	-	-
103-4.410.1.6180	Employee Utility Reimburse	-	-	-	-	-
103-4.410.2.6310	Repair/Maintain Building	-	-	-	-	-
103-4.410.2.6332	Repair/Maintain Equipment	-	-	-	-	-
103-4.410.2.6421	Funraising Consultant	-	-	-	-	-
103-4.410.2.6508	Postage & Shipping	-	-	-	-	-
103-4.410.2.6513	Misc Supplies	-	-	-	-	-
103-4.410.3.6721	Furniture & F-xtures	-	-	-	-	-
103-4.410.3.6750	Bldg Improvements	-	-	-	-	-
103-4.410.3.6762	Computer Equipment	-	-	-	-	-
103-4.410.3.6767	Books	2,973	3,934	4,771	2,814	(3,650)
103-4.410.3.6768	Periodicals	-	-	-	-	-
103-4.410.3.6769	Audio Visual	1,495	1,500	1,420	54	25
Total Expenditures		\$ 4,468	\$ 5,434	\$ 6,191	\$ 2,868	\$ (3,625)
ENDING BALANCE		\$ -	\$ -	\$ (758)		



Library Monthly Budget Report
Capital Loan Note
June 2, 2025

		2024 - 2025 CURRENT BUDGET	2024 - 2025 YTD ACTUAL	BILLS LIST 6/2/2025	PROJ. BUDGET BALANCE 3/3/2025
Beginning Balances		\$ -	\$ -	\$ -	\$ -
Expenditures:					
011-4.690.3.6727	Util Franch - Library Cap Pr	\$ 31,500	\$ 30,121	\$ 288	\$ 1,091
Total Expenditures		\$ 31,500	\$ 30,121	\$ 288	\$ 1,091
ENDING BALANCE		\$ -	\$ -		



Library Monthly Budget Report
Library Gifts - Spec Rev Fund
June 2, 2025

		2023 - 2024 YTD ACTUAL	2024 - 2025 BUDGET	2024 - 2025 YTD ACTUAL	BILLS LIST 6/2/2025	PROJ. BUDGET BALANCE 6/2/2025
Beginning Balances		\$ 102,203	\$ 95,614	\$ 95,614		95,614
Revenues:						
167-3.410.2.4400	Federal Grant	\$ -	\$ -	\$ -	\$ -	-
167-3.410.2.4440	State Grant	-	-	-	-	-
167-3.410.2.4461	Grants - Non Government	-	-	-	-	-
167-3.410.2.4700	Contributions	8,038	25,000	22,945	-	-
167-3.410.2.4701	Grants - Non Government	-	-	-	-	-
167-3.410.2.4705	Private Donation	-	-	-	-	-
167-3.410.4.4300	Interest Earned	362	1,170	875	-	-
167-3.410.4.4303	Interest Earned (CD's)	-	-	-	-	-
167-3.410.4.4305	Library Gifts - INT Earned -IPAIT	4,443	5,060	4,407	-	-
167-3.410.4.4790	Transfer In (Internal)	-	-	-	-	-
Total Revenues		\$ 12,842	\$ 31,230	\$ 28,227	\$ -	-
Expenditures:						
167-4.410-1.6010	Salaries	\$ -	\$ -	\$ -	\$ -	-
167-4.410.1.6020	Part Time Salaries	-	-	-	-	-
167-4.410.1.6040	Overtime Salaries	-	-	-	-	-
167-4.410.1.6110	FICA	-	-	-	-	-
167-4.410.1.6130	IPERS	-	-	-	-	-
167-4.410.1.6180	Employee Utility Reimburse	-	-	-	-	-
167-4.410.1.6230	Mileage & Meeting Exp	-	2,940	2,939	-	1
167-4.410.2.6421	Consulting/Professional Fees	-	-	-	-	-
167-4.410.3.6721	Furniture & Fixtures	4,417	7,100	9,227	3,125	(5,252)
167-4.410.3.6762	Capital Equipment	-	-	-	-	-
167-4.410.3.6769	Misc Supplies & Materials	15,015	36,070	29,622	50	6,398
Total Expenditures		\$ 19,432	\$ 46,110	\$ 41,789	\$ 3,175	\$ 1,147
167-4.410.5.6911	TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -
Total Transfers		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures & Transfers		\$ 19,432	\$ 46,110	\$ 41,789	\$ 3,175	\$ 1,147
ENDING BALANCE		\$ 95,614	\$ 80,734	\$ 82,052		



Grinnell, IA

My Budget Worksheet

Account Summary

For Fiscal: 2024-2025 Period Ending: 06/30/2025

		Defined Budgets						
		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE
Fund: 003 - LIBRARY - GENERAL FUND								
Revenue								
003-3.410.1.4766	LIBRARY - FEES, MISC	7,000.00	7,858.84	9,000.00	9,049.41	9,863.82	8,116.67	9,863.82
003-3.410.2.4461	LIBRARY - NON GOV/COLLEGE/...	13,845.00	15,200.34	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
003-3.410.2.4470	LIBRARY - COUNTY CONTRIBUT...	21,638.00	16,578.50	28,503.00	28,503.00	30,213.00	30,213.00	30,213.00
003-3.410.2.4715	LIBRARY - REFUNDS	140.00	137.45	1,000.00	1,000.00	480.00	1,074.00	480.00
003-3.410.2.4720	LIBRARY - INS COLLECTIONS	17.00	16.72	342,600.00	342,581.99	6,366.00	6,365.80	6,366.00
003-3.410.4.4311	LIBRARY - RENT	125.00	5,884.50	0.00	0.00	0.00	0.00	0.00
003-3.410.4.4790	LIBRARY - TRANS IN (INTERNAL)	628,185.95	619,665.14	590,813.68	318,894.40	947,807.79	910,450.52	947,807.79
	Revenue Total:	670,950.95	665,341.49	974,916.68	703,028.80	997,730.61	959,219.99	997,730.61
Expense								
003-4.410.1.6010	LIBRARY - SALARIES	269,399.52	269,234.58	287,986.00	282,396.13	272,967.92	267,616.43	272,967.92
003-4.410.1.6020	LIBRARY - PT/SEASONAL SALAR...	185,640.00	183,519.35	195,495.00	191,515.24	217,275.00	207,222.95	217,275.00
003-4.410.1.6180	LIBRARY - HSG/REFER/HIRING I...	4,000.00	4,000.00	7,000.00	7,000.00	5,000.00	5,000.00	5,000.00
003-4.410.1.6186	LIBRARY - PRE-EMP TESTING &...	720.00	584.00	1,100.00	1,721.00	1,100.00	1,092.00	1,100.00
003-4.410.1.6210	LIBRARY - DUES/MEMBERSHIPS	1,343.00	1,342.91	1,860.00	2,543.95	1,400.00	1,852.19	1,400.00
003-4.410.1.6220	LIBRARY - MTG REGISTRATIONS	845.00	845.00	1,250.00	1,325.00	900.00	208.50	900.00
003-4.410.1.6230	LIBRARY - MILEAGE & MTG EXP	600.00	456.07	600.00	601.62	600.00	356.99	600.00
003-4.410.2.6310	LIBRARY -REP/MTNCE BLDG	7,296.54	7,288.86	4,280.00	4,405.03	4,980.00	5,809.00	4,980.00
003-4.410.2.6332	LIBRARY - REP/MTNCE EQMT	7,500.00	6,149.46	5,220.00	7,324.71	4,365.00	4,362.61	4,365.00
003-4.410.2.6371	LIBRARY - UTILITIES	40,000.00	35,403.02	40,000.00	39,282.30	39,000.00	36,903.24	39,000.00
003-4.410.2.6373	LIBRARY - TELEPHONE	5,980.96	5,872.63	4,552.00	4,526.96	5,212.00	5,650.50	5,212.00
003-4.410.2.6409	LIBRARY - GENERAL INSURANCE	19,858.43	19,858.43	36,516.00	36,515.00	0.00	0.00	0.00
003-4.410.2.6414	LIBRARY - PRINTING AND COPI...	700.00	749.33	600.00	262.40	1,251.00	811.13	1,251.00
003-4.410.2.6421	LIBRARY - CONS/PROF FEES	90.00	85.11	532.00	532.00	4,175.00	4,175.00	4,175.00
003-4.410.2.6428	LIBRARY - MISC CONTRACT WO...	76,572.00	77,535.14	351,307.68	86,230.75	403,010.82	410,474.34	403,010.82
003-4.410.2.6506	LIBRARY - OFFICE SUPPLIES	6,000.00	6,641.92	5,500.00	5,457.75	5,500.00	5,064.67	5,500.00

My Budget Worksheet

For Fiscal: 2024-2025 Period Ending: 06/30/2025
Defined Budgets

		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE
003-4.410.2.6507	LIBRARY - PROG OPER SUPPLIES	500.00	443.02	500.00	473.05	800.00	753.50	800.00
003-4.410.2.6508	LIBRARY - POSTAGE & SHIPPING	2,404.50	2,384.80	2,400.00	889.97	1,500.00	1,055.20	1,500.00
003-4.410.2.6509	LIBRARY - REFUNDS/REIMB	0.00	0.00	0.00	0.00	2,248.87	2,248.87	2,248.87
003-4.410.2.6513	LIBRARY - MISC SUPPLIES	2,500.00	2,789.02	2,500.00	2,392.73	2,200.00	2,007.96	2,200.00
003-4.410.2.6521	LIBRARY - PROG CHILDREN	2,000.00	2,355.77	5,000.00	5,629.67	6,275.00	2,204.43	6,275.00
003-4.410.2.6522	LIBRARY - PROG CHILDREN'S	5,845.00	6,012.47	2,000.00	2,021.79	2,125.99	2,416.71	2,125.99
003-4.410.2.6523	LIBRARY - PROGRAM YOUNG A...	1,100.00	1,048.52	1,000.00	973.86	1,163.09	1,162.40	1,163.09
003-4.410.3.6721	LIBRARY - FURNITURE & FIXTU...	5,316.00	5,217.90	1,660.00	1,659.83	0.00	0.00	0.00
003-4.410.3.6762	LIBRARY - COMPUTER	0.00	0.00	1,340.00	807.42	0.00	0.00	0.00
003-4.410.3.6763	LIBRARY - EBOOKS/ADULT	1,500.00	2,790.58	1,500.00	1,734.01	1,560.00	1,560.00	1,560.00
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN	10,900.00	11,726.84	5,613.00	5,173.98	6,479.52	6,515.03	6,479.52
003-4.410.3.6766	LIBRARY - BOOKS/YOUNG ADU...	2,000.00	2,029.45	2,000.00	1,974.99	2,258.23	2,239.62	2,258.23
003-4.410.3.6767	LIBRARY - BOOKS	2,740.00	4,161.60	5.00	5.00	0.00	0.00	0.00
003-4.410.3.6768	LIBRARY - PERIODICALS	5,000.00	2,387.87	3,000.00	5,251.86	2,500.00	4,135.84	2,500.00
003-4.410.3.6769	LIBRARY - AUDIO VISUAL	500.00	375.70	500.00	500.00	520.00	554.20	520.00
003-4.410.3.6770	LIBRARY - AV/YOUTH	500.00	508.01	500.00	399.05	349.46	119.51	349.46
003-4.410.3.6771	LIBRARY - EBOOKS/YOUTH	1,600.00	1,588.43	1,600.00	1,418.15	1,013.71	560.77	1,013.71
Expense Total:		670,950.95	665,385.79	974,916.68	702,945.20	997,730.61	984,133.59	997,730.61
Fund: 003 - LIBRARY - GENERAL FUND Surplus (Deficit):		0.00	-44.30	0.00	83.60	0.00	-24,913.60	0.00
Fund: 011 - UTILITY FRANCHISE - GEN								
Revenue								
011-3.690.4.4065	OTHER GOVT - FRANCHISE FEES	895,000.00	930,209.06	935,000.00	827,453.91	975,000.00	866,447.18	975,000.00
011-3.910.4.4830	TRANSFER IN	9,372.00	9,372.00	1,332,925.84	1,497,229.88	3,716,242.37	3,075,383.32	3,716,242.37
Revenue Total:		904,372.00	939,581.06	2,267,925.84	2,324,683.79	4,691,242.37	3,941,830.50	4,691,242.37
Expense								
011-4.690.2.6421	UTIL FRANCH - CONS & PROF F...	0.00	0.00	0.00	0.00	162.00	0.00	162.00
011-4.690.2.6428	UTIL FRANCH - MISC CONT	0.00	0.00	41,000.00	0.00	30,766.00	38,478.04	30,766.00
011-4.690.3.6725	UTIL FRANCH - POLICE CAP PROJ	0.00	0.00	0.00	0.00	99,280.00	99,267.90	99,280.00
011-4.690.3.6726	UTIL FRANCH - FIRE/EMS CAP P...	0.00	0.00	0.00	0.00	70,000.00	70,000.00	70,000.00
011-4.690.3.6727	UTIL FRANCH - LIBRARY CAP P...	0.00	0.00	0.00	0.00	31,500.00	30,120.64	31,500.00
011-4.690.3.6728	UTIL FRANCH - PARKS CAP PROJ	0.00	0.00	0.00	0.00	122,000.00	90,937.42	122,000.00

My Budget Worksheet

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Defined Budgets

		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE
011-4.690.3.6729	UTIL FRANCH - POOL CAP PROJ	0.00	0.00	0.00	0.00	17,800.00	2,267.00	17,800.00
011-4.910.5.6911	UTIL FRANCH - TRANS OUT	1,287,524.11	1,287,524.11	1,248,591.00	1,248,591.00	4,848,121.75	4,923,883.75	4,848,121.75
	Expense Total:	1,287,524.11	1,287,524.11	1,289,591.00	1,248,591.00	5,219,629.75	5,254,954.75	5,219,629.75
	Fund: 011 - UTILITY FRANCHISE - GEN Surplus (Deficit):	-383,152.11	-347,943.05	978,334.84	1,076,092.79	-528,387.38	-1,313,124.25	-528,387.38
Fund: 103 - LIBRARY FUND STATE - GEN								
Revenue								
103-3.410.2.4442	LIBRARY STATE REVENUES	7,159.00	7,158.47	6,000.00	4,467.68	5,434.00	5,433.29	5,434.00
	Revenue Total:	7,159.00	7,158.47	6,000.00	4,467.68	5,434.00	5,433.29	5,434.00
Expense								
103-4.410.3.6767	BOOKS	5,500.00	3,990.53	4,500.18	2,972.56	3,934.00	4,770.69	3,934.00
103-4.410.3.6769	AUDIO VISUAL	1,659.00	3,167.76	1,500.00	1,495.30	1,500.00	1,420.35	1,500.00
	Expense Total:	7,159.00	7,158.29	6,000.18	4,467.86	5,434.00	6,191.04	5,434.00
	Fund: 103 - LIBRARY FUND STATE - GEN Surplus (Deficit):	0.00	0.18	-0.18	-0.18	0.00	-757.75	0.00
Fund: 167 - LIBRARY GIFTS - SPEC REV								
Revenue								
167-3.410.2.4461	GRANTS - NON GOVERNMENT...	3,000.00	3,000.00	0.00	0.00	0.00	0.00	0.00
167-3.410.2.4700	CONTRIBUTIONS	15,000.00	7,570.59	25,000.00	8,037.91	25,000.00	22,945.17	25,000.00
167-3.410.4.4300	INTEREST EARNED	690.00	740.11	400.00	361.72	1,170.00	874.85	1,170.00
167-3.410.4.4305	INT EARNED - IPAIT	0.00	0.00	4,150.00	4,442.57	5,060.00	4,406.94	5,060.00
	Revenue Total:	18,690.00	11,310.70	29,550.00	12,842.20	31,230.00	28,226.96	31,230.00
Expense								
167-4.410.1.6230	MILEAGE & MEETING EXP	0.00	0.00	0.00	0.00	2,940.00	2,939.26	2,940.00
167-4.410.3.6721	FURNITURE AND FIXTURES	6,500.00	6,205.35	3,000.00	4,416.63	7,100.00	9,227.30	7,100.00
167-4.410.3.6769	MISC SUPPLIES & MATERIALS	20,000.00	5,457.72	24,920.00	15,014.94	36,070.00	29,622.08	36,070.00
	Expense Total:	26,500.00	11,663.07	27,920.00	19,431.57	46,110.00	41,788.64	46,110.00
	Fund: 167 - LIBRARY GIFTS - SPEC REV Surplus (Deficit):	-7,810.00	-352.37	1,630.00	-6,589.37	-14,880.00	-13,561.68	-14,880.00
Fund: 301 - CLNS FY 21-22								
Expense								
301-4.750.2.6428	CLNS FY 21-22 - POLICE CAPITAL	2,845.56	2,845.56	0.00	0.00	0.00	0.00	0.00
301-4.750.2.6513	CLNS FY 21-22 - FIRE CAPITAL	20,820.48	20,820.48	0.00	0.00	0.00	0.00	0.00
301-4.750.3.6780	CLNS FY 21-22 - PARKS	49,228.91	3,180.00	0.00	0.00	0.00	0.00	0.00
301-4.750.3.6799	CLNS FY 21-22 - PSB	0.00	0.00	44,488.38	23,040.33	21,448.05	21,448.05	21,448.05

		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE
301-4.910.5.6911	CLNS 21-22 - TRANSFERS	0.00	0.00	46,048.91	46,048.91	0.00	0.00	0.00
	Expense Total:	72,894.95	26,846.04	90,537.29	69,089.24	21,448.05	21,448.05	21,448.05
	Fund: 301 - CLNS FY 21-22 Total:	72,894.95	26,846.04	90,537.29	69,089.24	21,448.05	21,448.05	21,448.05
Fund: 303 - CLNS FY 22-23								
Revenue								
303-3.910.4.4830	CLNS FY 22-23 - TRANS IN	379,185.00	379,185.00	0.00	0.00	0.00	0.00	0.00
	Revenue Total:	379,185.00	379,185.00	0.00	0.00	0.00	0.00	0.00
Expense								
303-4.750.2.6428	CLNS FY 22-23 - POLICE	55,000.00	1,221.24	53,778.76	53,778.76	0.00	0.00	0.00
303-4.750.2.6513	CLNS FY 22-23 - FIRE	45,000.00	33,047.52	11,952.48	11,952.48	0.00	0.00	0.00
303-4.750.3.6727	CLNS FY 22-23 - LIBRARY	31,500.00	31,500.00	-5.00	-5.00	0.00	0.00	0.00
303-4.750.4.6850	CLNS FY 22-23 - CEMETERY	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00
303-4.750.4.6851	CLNS FY 22-23 - PARKS	149,500.00	55,218.49	0.00	0.00	0.00	0.00	0.00
303-4.750.4.6852	CLNS FY 22-23 - POOL	38,930.00	25,629.84	13,300.16	5,171.19	8,128.97	8,128.97	8,128.97
303-4.910.5.6911	CLNS FY 22-23 - TRANS OUT	54,255.00	54,255.00	94,281.51	94,281.51	5,005.00	5,005.00	5,005.00
	Expense Total:	379,185.00	200,872.09	178,307.91	165,178.94	13,133.97	13,133.97	13,133.97
	Fund: 303 - CLNS FY 22-23 Surplus (Deficit):	0.00	178,312.91	-178,307.91	-165,178.94	-13,133.97	-13,133.97	-13,133.97
	Report Surplus (Deficit):	-463,857.06	-196,872.67	711,119.46	835,318.66	-577,849.40	-1,386,939.30	-577,849.40

Group Summary

Account Typ...	Defined Budgets						
	2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE
Fund: 003 - LIBRARY - GENERAL FUND							
Revenue	670,950.95	665,341.49	974,916.68	703,028.80	997,730.61	959,219.99	997,730.61
Expense	670,950.95	665,385.79	974,916.68	702,945.20	997,730.61	984,133.59	997,730.61
Fund: 003 - LIBRARY - GENERAL FUND Surplus (Deficit):	0.00	-44.30	0.00	83.60	0.00	-24,913.60	0.00
Fund: 011 - UTILITY FRANCHISE - GEN							
Revenue	904,372.00	939,581.06	2,267,925.84	2,324,683.79	4,691,242.37	3,941,830.50	4,691,242.37
Expense	1,287,524.11	1,287,524.11	1,289,591.00	1,248,591.00	5,219,629.75	5,254,954.75	5,219,629.75
Fund: 011 - UTILITY FRANCHISE - GEN Surplus (Deficit):	-383,152.11	-347,943.05	978,334.84	1,076,092.79	-528,387.38	-1,313,124.25	-528,387.38
Fund: 103 - LIBRARY FUND STATE - GEN							
Revenue	7,159.00	7,158.47	6,000.00	4,467.68	5,434.00	5,433.29	5,434.00
Expense	7,159.00	7,158.29	6,000.18	4,467.86	5,434.00	6,191.04	5,434.00
Fund: 103 - LIBRARY FUND STATE - GEN Surplus (Deficit):	0.00	0.18	-0.18	-0.18	0.00	-757.75	0.00
Fund: 167 - LIBRARY GIFTS - SPEC REV							
Revenue	18,690.00	11,310.70	29,550.00	12,842.20	31,230.00	28,226.96	31,230.00
Expense	26,500.00	11,663.07	27,920.00	19,431.57	46,110.00	41,788.64	46,110.00
Fund: 167 - LIBRARY GIFTS - SPEC REV Surplus (Deficit):	-7,810.00	-352.37	1,630.00	-6,589.37	-14,880.00	-13,561.68	-14,880.00
Fund: 301 - CLNS FY 21-22							
Expense	72,894.95	26,846.04	90,537.29	69,089.24	21,448.05	21,448.05	21,448.05
Fund: 301 - CLNS FY 21-22 Total:	72,894.95	26,846.04	90,537.29	69,089.24	21,448.05	21,448.05	21,448.05
Fund: 303 - CLNS FY 22-23							
Revenue	379,185.00	379,185.00	0.00	0.00	0.00	0.00	0.00
Expense	379,185.00	200,872.09	178,307.91	165,178.94	13,133.97	13,133.97	13,133.97
Fund: 303 - CLNS FY 22-23 Surplus (Deficit):	0.00	178,312.91	-178,307.91	-165,178.94	-13,133.97	-13,133.97	-13,133.97
Report Surplus (Deficit):	-463,857.06	-196,872.67	711,119.46	835,318.66	-577,849.40	-1,386,939.30	-577,849.40

Fund Summary

Fund	Defined Budgets						
	2022-2023	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025	2024-2025
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	YE
003 - LIBRARY - GENERAL FUND	0.00	-44.30	0.00	83.60	0.00	-24,913.60	0.00
011 - UTILITY FRANCHISE - GEN	-383,152.11	-347,943.05	978,334.84	1,076,092.79	-528,387.38	-1,313,124.25	-528,387.38
103 - LIBRARY FUND STATE - GEN	0.00	0.18	-0.18	-0.18	0.00	-757.75	0.00
167 - LIBRARY GIFTS - SPEC REV	-7,810.00	-352.37	1,630.00	-6,589.37	-14,880.00	-13,561.68	-14,880.00
301 - CLNS FY 21-22	-72,894.95	-26,846.04	-90,537.29	-69,089.24	-21,448.05	-21,448.05	-21,448.05
303 - CLNS FY 22-23	0.00	178,312.91	-178,307.91	-165,178.94	-13,133.97	-13,133.97	-13,133.97
Report Surplus (Deficit):	-463,857.06	-196,872.67	711,119.46	835,318.66	-577,849.40	-1,386,939.30	-577,849.40



Grinnell, IA

Payable Register

Payable Detail by Vendor Name

Packet: APPKT01310 - 06.23.25 LIBRARY BATCH

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 002581 - AMAZON CAPITAL SERVICES										Vendor Total: 368.57
17X3-111J-1X79	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	127.03	0.00	0.00	0.00	127.03
BOOKS & SUPPLIES	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
BOOKS & SUPPLIES	N/A		0.00	0.00	127.03	0.00	0.00	0.00		127.03
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
167-4.410.3.6769	MISC SUPPLIES & MATERIALS				11.15	8.78%				
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN				17.58	13.84%				
003-4.410.2.6522	LIBRARY - PROG CHILDREN'S				98.30	77.38%				
1GNR-WV36-FT63										
Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	32.11	0.00	0.00	0.00		32.11
BOOKS	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
BOOKS	N/A		0.00	0.00	32.11	0.00	0.00	0.00		32.11
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN				32.11	100.00%				
1HQ9-6DDY-FQDW										
Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	62.60	0.00	0.00	0.00		62.60
BOOKS	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
BOOKS	N/A		0.00	0.00	62.60	0.00	0.00	0.00		62.60
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN				22.62	36.13%				
003-4.410.2.6521	LIBRARY - PROG CHILDREN				39.98	63.87%				
1MWQ-G7MD-HD3D										
Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	46.95	0.00	0.00	0.00		46.95
BOOKS	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
BOOKS	N/A		0.00	0.00	46.95	0.00	0.00	0.00		46.95
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
103-4.410.3.6767	BOOKS				46.95	100.00%				
1VFT-CTJR-3GHJ										
Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	99.88	0.00	0.00	0.00		99.88
BOOKS	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
BOOKS	N/A		0.00	0.00	99.88	0.00	0.00	0.00		99.88
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
103-4.410.3.6767	BOOKS				99.88	100.00%				
Vendor: 001700 - BAKER & TAYLOR -ENT #5103										
Vendor Total:										569.03
2039104829	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	292.38	0.00	0.00	0.00	292.38
BOOKS	AP - ACCOUNTS PAYABLE				No					

Payable Register

Packet: APPKT01310 - 06.23.25 LIBRARY BATCH

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BOOKS	N/A		0.00	0.00	292.38	0.00	0.00	0.00	292.38	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
103-4.410.3.6767	BOOKS				292.38	100.00%				
2039125562	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	276.65	0.00	0.00	0.00	276.65
BOOKS	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BOOKS	N/A		0.00	0.00	276.65	0.00	0.00	0.00	276.65	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
103-4.410.3.6767	BOOKS				15.53	5.61%				
011-4.690.3.6727	UTIL FRANCH - LIBRARY CAP PROJ				261.12	94.39%				

Vendor: [005030 - CAPITAL SANITARY SUPPLY](#)

Vendor Total: 380.86

C407043	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	380.86	0.00	0.00	0.00	380.86
CLEANING SUPPLIES	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CLEANING SUPPLIES	N/A		0.00	0.00	380.86	0.00	0.00	0.00	380.86	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
003-4.410.2.6513	LIBRARY - MISC SUPPLIES				380.86	100.00%				

Vendor: [009720 - EBSCO INFORMATION SERVICES](#)

Vendor Total: 1,809.34

1758624	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	1,809.34	0.00	0.00	0.00	1,809.34
MAG SUB	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
MAG SUB	N/A		0.00	0.00	1,809.34	0.00	0.00	0.00	1,809.34	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
003-4.410.3.6768	LIBRARY - PERIODICALS				1,809.34	100.00%				

Vendor: [002042 - ELM USA, INC.](#)

Vendor Total: 25.00

76877	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	25.00	0.00	0.00	0.00	25.00
MONTHLY MIN	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
MONTHLY MIN	N/A		0.00	0.00	25.00	0.00	0.00	0.00	25.00	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
003-4.410.2.6428	LIBRARY - MISC CONTRACT WORK				25.00	100.00%				

Vendor: [099530 - GRACE ELECTRIC](#)

Vendor Total: 2,187.89

1780	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	2,187.89	0.00	0.00	0.00	2,187.89
LIGHTS	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIGHTS	N/A		0.00	0.00	2,187.89	0.00	0.00	0.00	2,187.89	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
167-4.410.3.6721	FURNITURE AND FIXTURES				2,187.89	100.00%				

Vendor: [092189 - HOUCHE BINDERY LTD](#)

Vendor Total: 84.75

Payable Register

Packet: APPKT01310 - 06.23.25 LIBRARY BATCH

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
263560	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	84.75	0.00	0.00	0.00	84.75
BINDING MAGS	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BINDING MAGS	N/A		0.00	0.00	84.75	0.00	0.00	0.00	84.75	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
103-4.410.3.6767	BOOKS				84.75	100.00%				

Vendor: [000931 - HY-VEE INC](#)

Vendor Total: 7.99

114900	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	7.99	0.00	0.00	0.00	7.99
PLANT FOOD	AP - ACCOUNTS PAYABLE			No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PLANT FOOD	N/A		0.00	0.00	7.99	0.00	0.00	0.00	7.99	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
003-4.410.2.6522	LIBRARY - PROG CHILDREN'S				7.99	100.00%				

Vendor: [095001 - INGRAM LIBRARY SERVICES](#)

Vendor Total: 804.86

87077280	Credit Memo	6/23/2025	6/23/2025	6/23/2025	6/23/2025	-11.49	0.00	0.00	0.00	-11.49
BOOKS	AP - ACCOUNTS PAYABLE					No				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BOOKS	N/A		0.00	0.00	-11.49	0.00	0.00	0.00	-11.49	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN				-11.49	100.00%				
87539240	Credit Memo	6/23/2025	6/23/2025	6/23/2025	6/23/2025	-10.92	0.00	0.00	0.00	-10.92
BOOKS	AP - ACCOUNTS PAYABLE					No				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BOOKS	N/A		0.00	0.00	-10.92	0.00	0.00	0.00	-10.92	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN				-10.92	100.00%				
88308993	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	222.80	0.00	0.00	0.00	222.80
BOOKS	AP - ACCOUNTS PAYABLE					No				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BOOKS	N/A		0.00	0.00	222.80	0.00	0.00	0.00	222.80	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
103-4.410.3.6767	BOOKS				222.80	100.00%				
88351494	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	27.40	0.00	0.00	0.00	27.40
BOOKS	AP - ACCOUNTS PAYABLE					No				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BOOKS	N/A		0.00	0.00	27.40	0.00	0.00	0.00	27.40	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
103-4.410.3.6767	BOOKS				27.40	100.00%				
88369130	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	326.03	0.00	0.00	0.00	326.03
BOOKS	AP - ACCOUNTS PAYABLE					No				

Payable Register

Packet: APPKT01310 - 06.23.25 LIBRARY BATCH

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BOOKS	N/A		0.00	0.00	326.03	0.00	0.00	0.00	326.03	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN				326.03	100.00%				
88525270	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	26.25	0.00	0.00	0.00	26.25
BOOKS	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BOOKS	N/A		0.00	0.00	26.25	0.00	0.00	0.00	26.25	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
103-4.410.3.6767	BOOKS				26.25	100.00%				
88618029	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	224.79	0.00	0.00	0.00	224.79
BOOKS	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BOOKS	N/A		0.00	0.00	224.79	0.00	0.00	0.00	224.79	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
103-4.410.3.6767	BOOKS				224.79	100.00%				
Vendor: 095203 - MICRO MARKETING LLC										Vendor Total: 564.92
982770	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	25.60	0.00	0.00	0.00	25.60
BOOKS	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BOOKS	N/A		0.00	0.00	25.60	0.00	0.00	0.00	25.60	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
103-4.410.3.6767	BOOKS				25.60	100.00%				
982837	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	402.24	0.00	0.00	0.00	402.24
BOOKS	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
103441036767	N/A		0.00	0.00	402.24	0.00	0.00	0.00	402.24	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
103-4.410.3.6767	BOOKS				402.24	100.00%				
983030	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	137.08	0.00	0.00	0.00	137.08
BOOKS	AP - ACCOUNTS PAYABLE				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BOOKS	N/A		0.00	0.00	137.08	0.00	0.00	0.00	137.08	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
103-4.410.3.6767	BOOKS				137.08	100.00%				
Vendor: 002686 - MOBILE BEACON										Vendor Total: 258.00
MB-193025	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	258.00	0.00	0.00	0.00	258.00
HOTSPOTS	AP - ACCOUNTS PAYABLE				No					

Payable Register

Packet: APPKT01310 - 06.23.25 LIBRARY BATCH

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
HOTSPOTS Distributions	N/A	0.00	0.00	258.00	0.00	0.00	0.00	258.00		
Account Number	Account Name	Project	Account Key	Amount	Percent					
103-4.410.3.6767	BOOKS			258.00	100.00%					

Vendor: [002016 - OVERDRIVE, INC.](#)

Vendor Total: 192.12

06497CP25174394	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	192.12	0.00	0.00	0.00	192.12
AUDIO & EBOOKS	AP - ACCOUNTS PAYABLE			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
AUDIO & EBOOKS Distributions	N/A	0.00	0.00	192.12	0.00	0.00	0.00	192.12		
Account Number	Account Name	Project Account Key		Amount	Percent					
003-4.410.3.6769	LIBRARY - AUDIO VISUAL			192.12	100.00%					

Vendor: [032300 - SCHENDEL PEST CONTROL CO](#)

Vendor Total: 94.48

1249C	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	94.48	0.00	0.00	0.00	94.48
PEST & WASP CONTROL		AP - ACCOUNTS PAYABLE				No				
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
PEST & WASP CONTROL Distributions		N/A		0.00	0.00	94.48	0.00	0.00	0.00	94.48
Account Number		Account Name		Project Account Key		Amount	Percent			
003-4.410.2.6428		LIBRARY - MISC CONTRACT WORK				94.48	100.00%			

Vendor: [000271 - TOTAL CHOICE SHIPPING & PRINTING](#)

Vendor Total: 248.89

256928	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	248.89	0.00	0.00	0.00	248.89
SUMMER PROG BROCHURES	AP - ACCOUNTS PAYABLE		No							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SUMMER PROG BROCHURES	N/A		0.00	0.00	248.89	0.00	0.00	0.00	248.89	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
003-4.410.2.6521	LIBRARY - PROG CHILDREN				248.89	100.00%				

Vendor: [002669 - UNIQUE MANAGEMENT SERVICES](#)

Vendor Total: 24.80

6139836	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	24.80	0.00	0.00	0.00	24.80
PLACEMENTS	AP - ACCOUNTS PAYABLE		No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PLACEMENTS	N/A	0.00	0.00	24.80	0.00	0.00	0.00	24.80		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
003-4.410.2.6428	LIBRARY - MISC CONTRACT WORK			24.80	100.00%					

Vendor: [099610 - USA TODAY](#)

Vendor Total: 59.37

06.23.25	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	59.37	0.00	0.00	0.00	59.37
SUB	AP - ACCOUNTS PAYABLE			No						
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
SUB	N/A		0.00	0.00	59.37	0.00	0.00	0.00		59.37
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
003-4.410.3.6768		LIBRARY - PERIODICALS				59.37	100.00%			

Payable Register

Packet: APPKT01310 - 06.23.25 LIBRARY BATCH

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [036590 - WALMART - CAPITAL ONE](#)

Vendor Total: 9.24

07864	Invoice	6/23/2025	6/23/2025	6/23/2025	6/23/2025	9.24	0.00	0.00	0.00	9.24
FISH WATER	AP - ACCOUNTS PAYABLE				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FISH WATER	N/A	0.00	0.00	9.24	0.00	0.00	0.00	9.24

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
003-4.410.2.6506	LIBRARY - OFFICE SUPPLIES		9.24	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Credit Memo	2	-22.41	0.00	0.00	0.00	-22.41	0.00	-22.41
Invoice	28	7,712.52	0.00	0.00	0.00	7,712.52	0.00	7,712.52
Grand Total:		7,690.11	0.00	0.00	0.00	7,690.11	0.00	7,690.11

Account Summary

Account	Name	Amount
003-4.410.2.6428	LIBRARY - MISC CONTRACT WORK	144.28
003-4.410.2.6506	LIBRARY - OFFICE SUPPLIES	9.24
003-4.410.2.6513	LIBRARY - MISC SUPPLIES	380.86
003-4.410.2.6521	LIBRARY - PROG CHILDREN	288.87
003-4.410.2.6522	LIBRARY - PROG CHILDREN'S	106.29
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN	375.93
003-4.410.3.6768	LIBRARY - PERIODICALS	1,868.71
003-4.410.3.6769	LIBRARY - AUDIO VISUAL	192.12
Total:		3,366.30

Account	Name	Amount
011-4.690.3.6727	UTIL FRANCH - LIBRARY CAP PROJ	261.12
Total:		261.12

Account	Name	Amount
103-4.410.3.6767	BOOKS	1,863.65
Total:		1,863.65

Account	Name	Amount
167-4.410.3.6721	FURNITURE AND FIXTURES	2,187.89
167-4.410.3.6769	MISC SUPPLIES & MATERIALS	11.15
Total:		2,199.04

June Additional Payables

Paid Date	Vendor	Description	Amount	Acct #
6/2/2025	Access Systems	Copier Lease	\$899.28	003-4.410.2.6428
6/2/2025	Amazon Capital Services	Books/Supplies	\$13.79	003-4.410.6506
6/2/2025	Amazon Capital Services	Books/Supplies	\$31.99	103-4.410.3.6769
6/2/2025	Amazon Capital Services	Books	\$10.99	167-4.410.3.6769
6/2/2025	Amazon Capital Services	Books	\$6.26	003-4.410.3.6766
6/2/2025	Amazon Capital Services	Books	\$27.28	003-4.410.3.6765
6/2/2025	Amazon Capital Services	Supplies	\$92.97	003-4.410.2.6522
6/2/2025	Amazon Capital Services	DVD	\$49.98	003-4.401.3.6769
6/2/2025	Awards Unlimited	Name Tag	\$8.00	003-4.410.2.6506
6/2/2025	Ingram	Books	\$75.68	103-4.410.3.6767
	Mahaska Communication			
6/2/2025	Group	Telephone	\$406.35	003-4.410.2.6373
6/2/2025	Overdrive	Audio & Ebooks	\$150.00	003-4.410.3.6769

June 2025 Payables

6/11/2025	Visa	First Book - Books	\$51.05	003-4.410.3.6765
6/19/2025	Petty Cash - Drake Library	Shipping	\$13.00	003-4.410.2.6508
7/7/2025	Alliant Energy	Utilities	\$3,038.49	003-4.410.3.6768
7/7/2025	EBSCO Information Services	Magazine	\$6.61	003-4.410.3.6768
7/7/2025	Ingram Library Services	Books	\$417.77	011-4.690.3.6727
7/7/2025	Ingram Library Services	Books	\$38.80	011-4.690.3.6727

My Budget Worksheet

For Fiscal: 2024-2025 Period Ending: 03/31/2025
Defined Budgets

		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE	2025-2026 DR
Fund: 003 - LIBRARY - GENERAL FUND									
Department: 410 - LIBRARY									
Revenue									
<u>003-3.410.1.4766</u>	LIBRARY - FEES, MISC	7,000.00	7,858.84	9,000.00	9,049.41	0.00	6,538.89	9,863.82	7,000.00
<u>003-3.410.2.4461</u>	LIBRARY - NON GOV/COLLEGE/...	13,845.00	15,200.34	3,000.00	3,000.00	0.00	3,000.00	3,000.00	0.00
<u>003-3.410.2.4470</u>	LIBRARY - COUNTY CONTRIBUT...	21,638.00	16,578.50	28,503.00	28,503.00	0.00	22,659.75	30,213.00	30,212.00
<u>003-3.410.2.4715</u>	LIBRARY - REFUNDS	140.00	137.45	1,000.00	1,000.00	0.00	480.00	480.00	0.00
<u>003-3.410.2.4720</u>	LIBRARY - INS COLLECTIONS	17.00	16.72	342,600.00	342,581.99	0.00	6,365.80	6,366.00	0.00
<u>003-3.410.4.4311</u>	LIBRARY - RENT	125.00	5,884.50	0.00	0.00	0.00	0.00	0.00	0.00
<u>003-3.410.4.4790</u>	LIBRARY - TRANS IN (INTERNAL)	628,185.95	619,665.14	590,813.68	318,894.40	0.00	811,255.59	947,807.79	701,423.00
Budget Detail									
Budget Code	Description				Units	Price	Amount		
DR	REGULAR TRAN				0.00	0.00	-701,423.00		
Revenue Total:		670,950.95	665,341.49	974,916.68	703,028.80	0.00	850,300.03	997,730.61	738,635.00
Expense									
<u>003-4.410.1.6010</u>	LIBRARY - SALARIES	269,399.52	269,234.58	287,986.00	282,396.13	0.00	226,531.62	272,967.92	248,581.00
<u>003-4.410.1.6020</u>	LIBRARY - PT/SEASONAL SALAR...	185,640.00	183,519.35	195,495.00	191,515.24	0.00	160,633.80	217,275.00	253,365.00
Budget Detail									
Budget Code	Description				Units	Price	Amount		
DR	LIBRARY ASST/CIR CLERK 8.8% to 5.0%				0.00	0.00	232,565.00		
DR	PAGES				0.00	0.00	20,800.00		
<u>003-4.410.1.6180</u>	LIBRARY - HSG/REFER/HIRING I...	4,000.00	4,000.00	7,000.00	7,000.00	0.00	5,000.00	5,000.00	5,000.00
Budget Detail									
Budget Code	Description				Units	Price	Amount		
DR	HSG BENEFIT (2 OWN, 1 RENT)				0.00	0.00	5,000.00		
<u>003-4.410.1.6186</u>	LIBRARY - PRE-EMP TESTING &...	720.00	584.00	1,100.00	1,721.00	0.00	1,077.00	1,100.00	400.00
<u>003-4.410.1.6210</u>	LIBRARY - DUES/MEMBERSHIPS	1,343.00	1,342.91	1,860.00	2,543.95	0.00	939.27	1,400.00	1,450.00
<u>003-4.410.1.6220</u>	LIBRARY - MTG REGISTRATIONS	845.00	845.00	1,250.00	1,325.00	0.00	208.50	900.00	930.00
<u>003-4.410.1.6230</u>	LIBRARY - MILEAGE & MTG EXP	600.00	456.07	600.00	601.62	0.00	218.25	600.00	620.00
<u>003-4.410.2.6310</u>	LIBRARY - REP/MTNCE BLDG	7,296.54	7,288.86	4,280.00	4,405.03	0.00	4,980.00	4,980.00	7,500.00
<u>003-4.410.2.6332</u>	LIBRARY - REP/MTNCE EQMT	7,500.00	6,149.46	5,220.00	7,324.71	0.00	4,362.61	4,365.00	7,500.00
<u>003-4.410.2.6371</u>	LIBRARY - UTILITIES	40,000.00	35,403.02	40,000.00	39,282.30	0.00	28,662.26	39,000.00	46,000.00
<u>003-4.410.2.6373</u>	LIBRARY - TELEPHONE	5,980.96	5,872.63	4,552.00	4,526.96	0.00	4,157.56	5,212.00	5,212.00

My Budget Worksheet

For Fiscal: 2024-2025 Period Ending: 03/31/2025

		Defined Budgets							
		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE	2025-2026 DR
<u>003-4.410.2.6409</u>	LIBRARY - GENERAL INSURANCE	19,858.43	19,858.43	36,516.00	36,515.00	0.00	0.00	0.00	0.00
<u>003-4.410.2.6414</u>	LIBRARY - PRINTING AND COPI...	700.00	749.33	600.00	262.40	0.00	811.13	1,251.00	600.00
<u>003-4.410.2.6421</u>	LIBRARY - CONS/PROF FEES	90.00	85.11	532.00	532.00	0.00	4,175.00	4,175.00	0.00
<u>003-4.410.2.6428</u>	LIBRARY - MISC CONTRACT WO...	76,572.00	77,535.14	351,307.68	86,230.75	0.00	389,073.40	403,010.82	130,296.00
Budget Detail									
Budget Code	Description			Units	Price	Amount			
DR	ACCESS SYSTEM COPIER LEEASE			0.00	0.00	9,200.00			
DR	ACORNHOST -			0.00	0.00	155.00			
DR	ADOBE			0.00	0.00	360.00			
DR	ARBON			0.00	0.00	1,252.00			
DR	AVG			0.00	0.00	525.00			
DR	BACK FLOW PREVENTION			0.00	0.00	755.00			
DR	BLUEHOST			0.00	0.00	95.00			
DR	BRADS MOW			0.00	0.00	1,000.00			
DR	BTCATS			0.00	0.00	2,250.00			
DR	COLLECTION AGENCY - UMS			0.00	0.00	240.00			
DR	CONVERGINT TECHNOLOGIES			0.00	0.00	300.00			
DR	CUSTODIAN/SNOW REMOVAL			0.00	0.00	22,600.00			
DR	ELM			0.00	0.00	300.00			
DR	FIRE ALARM & ARCHIVES MONITORING (MIDWEST)			0.00	0.00	1,787.00			
DR	GROOVIX PUBLIC COMPUTER			0.00	0.00	3,541.00			
DR	HBS			0.00	0.00	46,955.00			
DR	HORIZON ILS/BLUECLOUD ANNUAL FEE			0.00	0.00	26,000.00			
DR	HORNET			0.00	0.00	517.00			
DR	JP GARDENING			0.00	0.00	1,600.00			
DR	KEEPER			0.00	0.00	360.00			
DR	MINITEX			0.00	0.00	594.00			
DR	MOBILE BEACON			0.00	0.00	1,200.00			
DR	NEGOV PERFORM			0.00	0.00	930.00			
DR	PEST CONTROL			0.00	0.00	854.00			
DR	SEI			0.00	0.00	750.00			
DR	SHA-RAN			0.00	0.00	676.00			
DR	WOODMAN CONTROLS (GEOTHERMAL)			0.00	0.00	5,000.00			
DR	WOWBRARY			0.00	0.00	500.00			
<u>003-4.410.2.6506</u>	LIBRARY - OFFICE SUPPLIES	6,000.00	6,641.92	5,500.00	5,457.75	0.00	2,954.85	5,500.00	5,500.00
<u>003-4.410.2.6507</u>	LIBRARY - PROG OPER SUPPLIES	500.00	443.02	500.00	473.05	0.00	517.06	800.00	900.00
<u>003-4.410.2.6508</u>	LIBRARY - POSTAGE & SHIPPING	2,404.50	2,384.80	2,400.00	889.97	0.00	627.28	1,500.00	1,300.00

My Budget Worksheet

For Fiscal: 2024-2025 Period Ending: 03/31/2025

		Defined Budgets							
		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE	2025-2026 DR
<u>003-4.410.2.6509</u>	LIBRARY - REFUNDS/REIMB	0.00	0.00	0.00	0.00	0.00	2,248.87	2,248.87	0.00
<u>003-4.410.2.6513</u>	LIBRARY - MISC SUPPLIES	2,500.00	2,789.02	2,500.00	2,392.73	0.00	1,293.05	2,200.00	2,200.00
<u>003-4.410.2.6521</u>	LIBRARY - PROG CHILDREN	2,000.00	2,355.77	5,000.00	5,629.67	0.00	1,424.42	6,275.00	2,310.00
<u>003-4.410.2.6522</u>	LIBRARY - PROG CHILDREN'S	5,845.00	6,012.47	2,000.00	2,021.79	0.00	1,836.78	2,100.00	2,310.00
<u>003-4.410.2.6523</u>	LIBRARY - PROGRAM YOUNG A...	1,100.00	1,048.52	1,000.00	973.86	0.00	329.42	1,050.00	1,150.00
<u>003-4.410.3.6721</u>	LIBRARY - FURNITURE & FIXTU...	5,316.00	5,217.90	1,660.00	1,659.83	0.00	0.00	0.00	0.00
<u>003-4.410.3.6762</u>	LIBRARY - COMPUTER	0.00	0.00	1,340.00	807.42	0.00	0.00	0.00	0.00
<u>003-4.410.3.6763</u>	LIBRARY - EBOOKS/ADULT	1,500.00	2,790.58	1,500.00	1,734.01	0.00	856.31	1,560.00	1,840.00
<u>003-4.410.3.6765</u>	LIBRARY - BOOKS/CHILDREN	10,900.00	11,726.84	5,613.00	5,173.98	0.00	4,190.59	6,220.00	6,531.00 ✓
<u>003-4.410.3.6766</u>	LIBRARY - BOOKS/YOUNG ADU...	2,000.00	2,029.45	2,000.00	1,974.99	0.00	1,427.81	2,100.00	2,250.00
<u>003-4.410.3.6767</u>	LIBRARY - BOOKS	2,740.00	4,161.60	5.00	5.00	0.00	0.00	0.00	0.00
<u>003-4.410.3.6768</u>	LIBRARY - PERIODICALS	5,000.00	2,387.87	3,000.00	5,251.86	0.00	1,002.30	2,500.00	2,500.00
<u>003-4.410.3.6769</u>	LIBRARY - AUDIO VISUAL	500.00	375.70	500.00	500.00	0.00	162.10	520.00	400.00
<u>003-4.410.3.6770</u>	LIBRARY - AV/YOUTH	500.00	508.01	500.00	399.05	0.00	119.51	520.00	400.00
<u>003-4.410.3.6771</u>	LIBRARY - EBOOKS/YOUTH	1,600.00	1,588.43	1,600.00	1,418.15	0.00	479.28	1,400.00	1,590.00
Expense Total:		670,950.95	665,385.79	974,916.68	702,945.20	0.00	850,300.03	997,730.61	738,635.00
Department: 410 - LIBRARY Surplus (Deficit):		0.00	-44.30	0.00	83.60	0.00	0.00	0.00	0.00
Fund: 003 - LIBRARY - GENERAL FUND Surplus (Deficit):		0.00	-44.30	0.00	83.60	0.00	0.00	0.00	0.00

My Budget Worksheet

For Fiscal: 2024-2025 Period Ending: 03/31/2025

		Defined Budgets							
		2022-2023	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025	2024-2025	2025-2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	YE	DR
Department: 410 - LIBRARY									
Expense									
136-4-410-2.6409	INSURANCE - LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	36,488.00	25,581.00
Expense Total:		0.00	0.00	0.00	0.00	0.00	0.00	36,488.00	25,581.00
Department: 410 - LIBRARY Total:		0.00	0.00	0.00	0.00	0.00	0.00	36,488.00	25,581.00

My Budget Worksheet

For Fiscal: 2024-2025 Period Ending: 03/31/2025

		Defined Budgets							
		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE	2025-2026 DR
Fund: 103 - LIBRARY FUND STATE - GEN									
Department: 410 - LIBRARY									
Revenue									
<u>103-3.410.2.4442</u>	LIBRARY STATE REVENUES	7,159.00	7,158.47	6,000.00	4,467.68	0.00	5,433.29	5,434.00	5,435.00
	Revenue Total:	7,159.00	7,158.47	6,000.00	4,467.68	0.00	5,433.29	5,434.00	5,435.00
Expense									
<u>103-4.410.3.6767</u>	BOOKS	5,500.00	3,990.53	4,500.18	2,972.56	0.00	0.00	3,934.00	4,935.00
<u>103-4.410.3.6769</u>	AUDIO VISUAL	1,659.00	3,167.76	1,500.00	1,495.30	0.00	1,288.92	1,500.00	500.00
	Expense Total:	7,159.00	7,158.29	6,000.18	4,467.86	0.00	1,288.92	5,434.00	5,435.00
	Department: 410 - LIBRARY Surplus (Deficit):	0.00	0.18	-0.18	-0.18	0.00	4,144.37	0.00	0.00
	Fund: 103 - LIBRARY FUND STATE - GEN Surplus (Deficit):	0.00	0.18	-0.18	-0.18	0.00	4,144.37	0.00	0.00

My Budget Worksheet

For Fiscal: 2024-2025 Period Ending: 03/31/2025

		Defined Budgets							
		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE	2025-2026 DR
Fund: 167 - LIBRARY GIFTS - SPEC REV									
Department: 410 - LIBRARY									
Revenue									
<u>167-3.410.2.4461</u>	GRANTS - NON GOVERNMENT...	3,000.00	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>167-3.410.2.4700</u>	CONTRIBUTIONS	15,000.00	7,570.59	25,000.00	8,037.91	0.00	17,690.14	25,000.00	25,000.00
<u>167-3.410.4.4300</u>	INTEREST EARNED	690.00	740.11	400.00	361.72	0.00	813.36	1,170.00	850.00
<u>167-3.410.4.4305</u>	INT EARNED - IPAIT	0.00	0.00	4,150.00	4,442.57	0.00	3,784.26	5,060.00	3,850.00
	Revenue Total:	18,690.00	11,310.70	29,550.00	12,842.20	0.00	22,287.76	31,230.00	29,700.00
Expense									
<u>167-4.410.1.6230</u>	MILEAGE & MEETING EXP	0.00	0.00	0.00	0.00	0.00	2,939.26	2,940.00	0.00
<u>167-4.410.3.6721</u>	FURNITURE AND FIXTURES	6,500.00	6,205.35	3,000.00	4,416.63	0.00	0.00	6,553.00	0.00
<u>167-4.410.3.6769</u>	MISC SUPPLIES & MATERIALS	20,000.00	5,457.72	24,920.00	15,014.94	0.00	26,205.11	36,070.00	25,000.00
	Expense Total:	26,500.00	11,663.07	27,920.00	19,431.57	0.00	29,144.37	45,563.00	25,000.00
	Department: 410 - LIBRARY Surplus (Deficit):	-7,810.00	-352.37	1,630.00	-6,589.37	0.00	-6,856.61	-14,333.00	4,700.00
	Fund: 167 - LIBRARY GIFTS - SPEC REV Surplus (Deficit):	-7,810.00	-352.37	1,630.00	-6,589.37	0.00	-6,856.61	-14,333.00	4,700.00

My Budget Worksheet

For Fiscal: 2024-2025 Period Ending: 03/31/2025

								Defined Budgets	
		2022-2023 Total Budget	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 YTD Activity	2024-2025 YE	2025-2026 DR
Budget Detail									
Budget Code	Description			Units	Price	Amount			
DR	COMPUTERS			0.00	0.00	7,500.00			
DR	PROGRAMMING & MATERIALS			0.00	0.00	17,500.00			
011-4.690.3.6728	UTIL FRANCH - PARKS CAP PROJ	0.00	0.00	0.00	0.00	0.00	37,137.42	122,000.00	14,000.00
Budget Detail									
Budget Code	Description			Units	Price	Amount			
DR	DRINKING FOUNTAINS			0.00	0.00	14,000.00			
011-4.690.3.6729	UTIL FRANCH - POOL CAP PROJ	0.00	0.00	0.00	0.00	0.00	0.00	17,800.00	29,000.00
Budget Detail									
Budget Code	Description			Units	Price	Amount			
DR	INNER TUBES			0.00	0.00	1,000.00			
DR	NEW CONCESSIONS TABLES			0.00	0.00	10,000.00			
DR	PAINT BATH HOUSE			0.00	0.00	16,000.00			
DR	POOL DECK CHAIRS			0.00	0.00	2,000.00			
Expense Total:		0.00	0.00	41,000.00	0.00	0.00	202,118.48	342,978.00	251,105.00
Department: 690 - OTHER GOVERNMENT Surplus (Deficit):		895,000.00	930,209.06	894,000.00	827,453.91	0.00	402,708.14	632,022.00	812,395.00

Library Wage Proposal 2025-2026

StartDate	NAME	years of service	HRS/ wK	HRS/ YR	Base pay \$/HR	TOTAL \$/YR	Longevity Pay	Longevity/ year
10/1/2003 Lib Director	Neal	22	40	2088	\$ 50.83	\$106,167.72	\$ 0.40	\$ 870.00
4/4/2022 Asst Lib Director	Snow	3	40	2088	\$ 35.68	\$ 74,499.84	\$ -	\$ -
8/3/2021 YS Coordinator	Morrison	4	40	2088	\$ 32.54	\$ 67,943.52	\$ -	\$ -
							Longevity Pay	\$ 870.00
	REG. FULL TIME		120	6264		\$248,611.08		
11/21/2016 Lib Asst	Chang	6	24	1248	\$ 30.34	\$ 37,864.32		
6/4/2019 Lib Asst	Bell	6	24	1248	\$ 30.34	\$ 37,864.32		
5/13/2024 Lib Asst	Ralls	1	24	1248	\$ 30.34	\$ 37,864.32		
5/22/2024 Lib Asst	Wilhelm	1	24	1248	\$ 30.34	\$ 37,864.32		
1/6/2025 Lib Asst	Shaffer	20	24	1248	\$ 30.34	\$ 37,864.32		
	REG. PART TIME		120	6240		\$ 189,321.60		
11/18/2021 Circ Clerk	Suppacheewa	4	14	728	\$ 16.63	\$ 12,106.64		
10/20/2021 Circ Clerk	Swanson	4	14	728	\$ 16.63	\$ 12,106.64		
9/12/2022 Circ Clerk	Glass	3	14	728	\$ 16.63	\$ 12,106.64		
5/13/2024 Circ Clerk	Lof	1	14	728	\$ 16.63	\$ 12,106.64		
6/9/2025 Circ Clerk	Wright	>1	14	728	\$ 16.63	\$ 12,106.64		
Lib Pages	Pages		35	1820	\$ 10.00	\$ 18,200.00		
	Circ Clerks & Pages (no benefits)					\$ 78,733.20		
	Longevity					\$ 870.00		
	TOTAL					\$ 517,535.88		

Wage Approval FY24

Library Board of Trustees
President

Date