



GRINNELL PARKS AND RECREATION BOARD REGULAR  
SESSION MEETING  
MONDAY, JULY 14, 2025, AT 5:15 PM  
IN THE DRAKE COMMUNITY LIBRARY COMMUNITY ROOM

TENTATIVE AGENDA

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**1. Roll Call:**

Lindley\_\_, Eyberg\_\_, Crawford\_\_, Jensen\_\_, Coopridner\_\_, Gant\_\_, Moyer\_\_

**2. Approve Agenda:**

**3. Approval of Minutes:**

A. June 9, 2025

B. June 27, 2025

**4. Committee Business:**

A. Master Parks Plan – priority of projects, fundraising opportunities, grant writing, goals for 2024-2025 fiscal year

- Parks and Cemetery Vegetation - Eyberg
- Bailey Park– Crawford/Jensen
- Arbor Lake/Lake Nyanza- Allsup
- Playgrounds- Lindley
- Master Plan- Allsup

B. Recreation- Report on current and future programming offered by the Recreation Department.

C. Aquatics- Report on Aquatics.

D. All Church Picnic - Request to reserve Central Park shelter for an All Church community picnic on Sunday, September 28th.

**5. Notes:**

**6. Inquiries:**

**7. Adjourn:**

*Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or [adevig@grinnelliowa.gov](mailto:adevig@grinnelliowa.gov), no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.*



GRINNELL PARKS AND RECREATION BOARD REGULAR  
SESSION MEETING  
MONDAY, JUNE 9, 2025, AT 5:00 PM  
IN THE GRINNELL ATHLETIC AND RECREATION CENTER

## MINUTES

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### 1. Roll Call:

Russ Crawford, Whitney Jensen, Ben Coopridner, Matt Moyer, and Jordan Allsup  
Absent: Lisa Lindley, Ralph Eyberg, and Lauren Gant.

### 2. Approve Agenda:

At 5:02pm Coopridner made the motion to approve the agenda, second by Jensen to approve the agenda. AYES: All. Motion carried.

### 3. Approval of Minutes:

A. May 12th, 2025- Coopridner made the motion, second by Jensen, to approve May 12<sup>th</sup>, 2025, meeting minutes. AYES: All. Motion carried.

### 4. Committee Business:

- A. Master Parks Plan – priority of projects, fundraising opportunities, grant writing, goals for 2024-2025 fiscal year
- Parks and Cemetery Vegetation – Eyberg- Landscaping beds at Central Park are coming along great. No action necessary.
  - Bailey Park– Crawford/Jensen- Allsup reported the shelter kit to be delivered on Tuesday, June 10<sup>th</sup> and concrete and utility hook ups to begin this week. No action necessary.
  - Arbor Lake/Lake Nyanza- Allsup- RFP for engineering on the Grinnell Lakes project deadline is Friday, June 13<sup>th</sup> for firm proposals. Department staff and partners at the Iowa DNR will sit down and review the proposals over the next couple of weeks. No action necessary.
  - Playgrounds- Lindley- Allsup reported the Sona Arch at the new Central Park playground is getting played with on average 2 hours and 45 minutes at day over the last month with over 5 hours of playtime on Saturdays. No action necessary.
  - Master Plan- Allsup- Allsup reported the Master Plan will be nearing approval stage in July with plan presentation at the next Parks & Recreation Board meeting. No action necessary.
- B. Recreation- Allsup reported that the Tigersharks summer season has started with over 60 participants and seeing a slight up tick in other youth activities. No action necessary.
- C. Aquatics- Allsup reported the cool start to the summer has had an impact on Aquatic Center numbers. No action necessary.

D. The Pride Collective and Grinnell PFLAG Cook Out – Coopriider made the motion to approve the rental of Central Park facilities on Saturday, June 28<sup>th</sup> for “The Pride Collective and Grinnell PFLAG Cook Out” second by Moyer. AYES: All. Motion Carried.

5. **Notes:**

6. **Inquiries:**

7. **Adjourn:** Coopriider made the motion at 5:34pm to adjourn the meeting, second by Jensen. AYES: All. Motion carried.

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Parks and Recreation Director  
Jordan Allsup



GRINNELL PARKS AND RECREATION BOARD SPECIAL  
MEETING  
FRIDAY, JUNE 27, 2025, AT 12:00 PM  
ZOOM

MINUTES

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**1. Roll Call:**

Russ Crawford, Whitney Jensen, Lauren Gant, Matt Moyer, Ralph Eyberg and Jordan Allsup

Absent: Lisa Lindley and Ben Coopriider

**2. Approve Agenda:** At 12:05pm Gant made the motion to approve the agenda, second by Jensen to approve the agenda. AYES: All. Motion carried.

**3. Committee Business:**

A. **Grinnell Lakes Restoration Engineering Proposal** – Jensen moved to recommend the proposal from Houston Engineering, Inc. as the top-ranked submission for contract negotiation for engineering services related to the restoration of Arbor Lake and Lake Nyanza, based on the review conducted by City staff and partners with the Iowa DNR Lake Restoration Program. Gant seconded the motion. AYES: All. Motion carried.

**4. Notes:**

**5. Inquiries:**

**6. Adjourn:** Moyer made the motion at 12:13pm to adjourn the meeting, second by Jensen. AYES: All. Motion carried.

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Parks and Recreation Director  
Jordan Allsup

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City of Grinnell Parks and Recreation Department
Special Event Application

Event Name: All Church Picnic

Event Date: 09 / 28 / 2025

Event Location: Central Park Picnic Shelter

Sponsor Organization: Grinnell Ministerial Association

Contact's Name & Title: Anthony Nieuwsma (Association President)

Address: (Street): 918 Reed St. City, State, Zip: Grinnell, IA. 50112

Cell Phone: 641-990-6607

Day Phone: 641-236-6412 x3

Email: pastor.anthony@grinnellfriends.org

Event Type: Walk/Run Athletic Event Fair/Festival Outdoor Concert Other: and Picnic
Circle all that apply

Event Time: Setup Start: 4:00 pm Event Start: 4:30pm Event End: 7:30pm Teardown End: 8:00pm

Event Description:

Attach additional pages if necessary.

The Ministerial Association is hosting a picnic for all the churches in our community. We will have a little live music then a short welcome, followed by a time of fellowship through food. We may also have a few yard games available. The last two time we hosted this, music was provided by the "Too Many Strings Band" and we had somewhere around 100-120 in attendance. We will promote through churches, but a short article will also be in the Grinnell Herald Register, so that community members are aware.

Estimated Attendance: 120

Number of Pedestrians: 60

Number of Vehicles: 30

- Admission/Registration Fees? Y N If Yes, How much
Product sales on site? Y N If Yes, a peddlers permit will need to be obtain. You can apply at the City Clerk's office 30 days prior to event.
Will beer be served or sold? Y N If Yes, a license to sell alcohol is needed. A liquor license application will need to be completed through the Iowa Alcoholic Beverage Division. Once completed it will be forwarded onto the City of Grinnell and the City Council for approval 60 days prior to event.
Will you use inflatables? Y N Need to provide copy of Liability Insurance (\$2 million coverage) and the City of Grinnell as an additional insured party.

Will you need access to a water source?      Y  N      If Yes, what is the water to be used for? \_\_\_\_\_  
 \_\_\_\_\_

Will you use amplified sound?      Y  N      If Yes, what type of sound? Typically a single speaker. \_\_\_\_\_

Will you be having at band?      Y  N      If Yes, please provide who they are and contact info TBD \_\_\_\_\_  
 \_\_\_\_\_

Will you need access to electricity?      Y  N      If Yes, please explain specific equipment used and amperage needed \_\_\_\_\_  
For the sound system. \_\_\_\_\_

Is there special set-up will need the City to provide?      Y  N      If Yes, please explain \_\_\_\_\_  
 \_\_\_\_\_

Will you install event signs off park premises?      Y  N      If Yes, please see City Code Chapter 157.

Will there need to be street closures?      Y  N      If Yes, this needs to be requested and approved by City Council at least 60 days prior to event.

*If any of the following questions were marked "Y" then the renter will need to provide copies of the correct documentation needed for the event to be approved. It should be fully understood the Grinnell Parks and Recreation Department has the authority to grant or deny permission for this event. If approved a Park Pavilion rental agreement must also be filled out, signed, and paid for.*

*A. Thomas*

4-15-2025

Renter's Signature

Date

*Office Use Only:*

Correct Documentation Supplied: Y\_\_\_ N\_\_\_      What's needed: \_\_\_\_\_

Will the event need access to all Park facilities: Y\_\_\_ N\_\_\_

Will the event conflict with any existing events: Y\_\_\_ N\_\_\_

Event Approved \_\_\_\_\_      Event Denied \_\_\_\_\_

Reason for Denial:  
 \_\_\_\_\_  
 \_\_\_\_\_

If approved begin process of renting pavilion.

Staff: \_\_\_\_\_      Date: \_\_\_\_\_