



GRINNELL PUBLIC SAFETY COMMITTEE REGULAR SESSION
MEETING
MONDAY, AUGUST 4, 2025, AT 5:30 PM
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL
AND VIA ZOOM
[HTTPS://ZOOM.US/J/99173486248?PWD=VNQSYQPUVTGP1OBNCQWRPMYPRSTJAV.1](https://zoom.us/j/99173486248?pwd=VNQSYQPUVTGP1OBNCQWRPMYPRSTJAV.1)

MEETING ID: 991 7348 6248
PASSCODE: 016671

TENTATIVE AGENDA

1. Roll Call:

2. Perfecting and Approval of Agenda:

3. Committee Business:

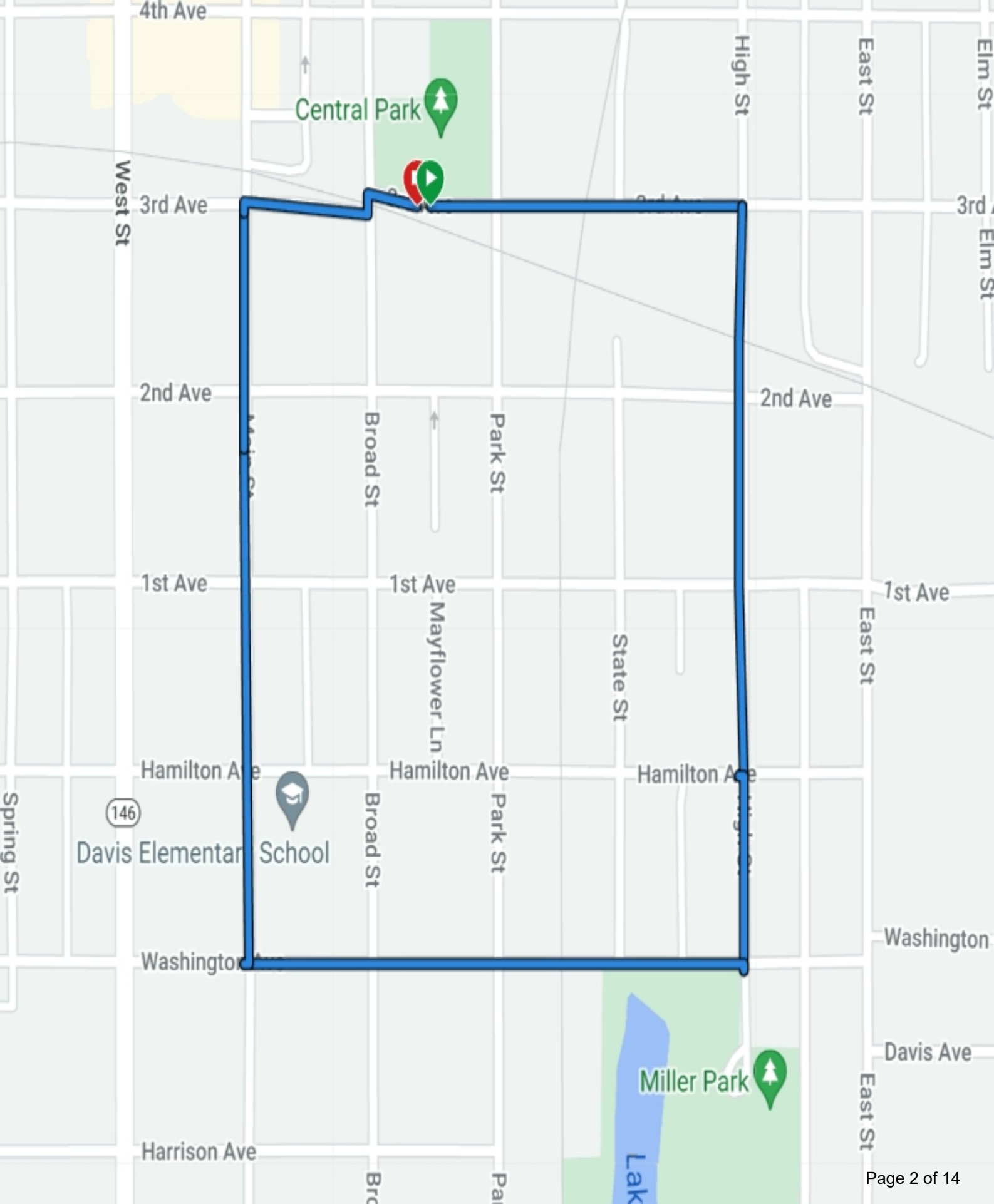
- A. Consider approval of a road closure request from UnityPoint Health for their 5K/3K Fun Run on October 4, 2025, from 3rd Avenue along Central Park, specifically the block between Broad Street and Park Street.
- B. Consider approval of a street closure request from Grinnell College on August 24, 2025, to close select segments of Broad Street and the 1000 Block Alley on the west side of the building.
- C. Consider approval of a Free Trial Agreement with Samsara for a 30-day trial for the use of dash cameras.
- D. Consider request from Grinnell College to utilize the head in parking immediately north of 11th Avenue on the west side of Park Street for bus parking during college athletic events.
- E. Consider a request from Unity Point-Grinnell to investigate the option of Grinnell Fire and Rescue to provide local medical transports.

4. Inquiries: Public Comment

Visitors may address the Council/Board at this time; however, comments will be limited to 2 minutes. As per Iowa's Open Meetings Law, Council/Board can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.

5. Adjourn:

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or adevig@grinnelliowa.gov, no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.





GRINNELL COLLEGE

Department of Campus Safety

Grinnell College
1213 6th Avenue
Grinnell, Iowa 50112-1690

641-269-4600
fax 641-269-4802

Friday, July 18, 2025

To: Mayor Agnew & City Council

From: James Shropshire, Grinnell College Campus Safety

Re: Street Closure Request – Broad Street

The Grinnell College Department of Campus Safety seeks permission to close select segments of Broad Street and the 1000 Block Alley on the west side of the building on Sunday, August 24. The street closure, which will be managed in three consecutive two-hour blocks, are in support of move-in operations at Renfrow Hall.

The closure will occur on Sunday, August 24 and will be closed between 12:00 PM through 6:00 PM. The Department of Campus Safety will place barricades in the street at or around 11:55 AM and remove them at or around 6:05 PM that evening.

This request will require the closure of Broad Street between 5th and 6th Avenue. The barricades will be placed south of 5th Avenue and north of 6th Avenue to allow for the least amount of disruption to traffic.

The request will also require the closure of the 1000 Block Alley, west of Renfrow Hall, between 5th and 6th Avenue. The barricades will be placed at the north and south alley entrances.

We are anticipating 90-100 resident students moving into Renfrow Hall on this day. We intend on scheduling up to 33 students in each of the two hour segments between 12:00 PM through 6:00 PM.

The students and their families will be invited to move into Renfrow Hall at their assigned time frame. We will send directions to the students and their families providing instructions on how to approach Renfrow Hall for move-in.

We will direct traffic to approach the downtown corridor via Highway 146 (West Street). As they reach 5th Avenue, they will be directed to head eastbound toward Broad Street. Upon their approach to 5th Street and Broad Street, Campus Safety Staff and College volunteers will engage the vehicle and direct it to the appropriate parking stall on Broad Street between 5th and 6th Avenue.

Invited students will be equally distributed between the north and south tour, with the student arriving, being directed to park on Broad Street on the west angle parking stalls – parking parallel, closest to their assigned tower.

A staging crew (one for each tower) will remove the personal items from the vehicle, staging the items in carts on the west sidewalk. A moving crew (one for each tower) will take these items into the building, using the elevators (managed by a volunteer) to efficiently move items to the correct floor and room of the building in an organized manner.

Upon the staging of the personal items from the vehicle to the west sidewalk, Campus Safety Staff and College volunteers will direct the motorist to drive north on Broad Street toward 6th Avenue. The motorists will be directed to then drive east on 6th Avenue and will be invited to park at the John Chrystal Center Lot, the 1100 Block Alley (Park Street), and the 1000 Block Alley (Park Street) in college owned or controlled parking lots.

The request will also require that the traffic lights on 6th Avenue at Main Street and Broad Street be programmed to “flashing red” both north/south and east/west creating a “four-way stop” environment to better manage flow of traffic departing the move in location from Broad Street.

The College offers personal item storage to our students via C & K Transfer. A trailer, owned by C & K Transfer, containing the personal items of resident students at Renfrow Hall will be staged in the east “cut out” parking and hashed marked “no parking” area directly west of Renfrow Hall in the 1000 Block Alley. During the move-in time, no motor vehicle traffic will be allowed into the alley except for Grinnell College fleet vehicles, C & K fleet vehicles, City of Grinnell Fleet Vehicles, and any emergency vehicle (GPD, GFD, etc).

The College will direct all employees assigned to work or volunteer to assist with the Renfrow Hall move-in to park their personal vehicles at the Forum/Burling Library Parking Lot or the Cooper Lot off of 6th Avenue. This will help ensure that employees, students, and their families will park on college owned parking lots and not congest the downtown area on Sunday and into the following week.

The Department of Campus Safety will utilize college-owned barricades to close the street and alleyway. A uniformed Campus Safety Officer will be responsible for each barricade location and will also have an ANSI/ISEA 107-2020 yellow traffic vest to don if “manual” traffic management becomes necessary at the barricade locations.

A communication plan is being developed to include area businesses (via the Chamber of Commerce), the City of Grinnell (via Grinnell Police and Fire), Religious Institutions (specifically St. Mary’s Catholic Church), and the students and families moving in. We will adjust operations to meet the needs of our partners and communicate any major changes that occur in advance of the move-in day.

At the conclusion of the move in day, the Department of Campus Safety will “strike” the location moving the necessary material and equipment needed to support the event off the streets, alley, and sidewalks closed. Following this, we would release the street, alleyway, and sidewalk to its normal function between 6:05 PM – 6:15 PM.

The Department of Campus Safety will meet with relevant stakeholders in September 2025 to determine what went well, what needs improvement, and what we could do better in the

future. It is our intention to continue to coordinate with community stakeholders each year, in advance of Renfrow Hall move-in, to create an organized and safe move-in experience, while also supporting and working with our neighbors in the downtown area.

I would request that the decision regarding this request be communicated to JC Lopez, Vice President of Student Affairs, Matt Kriegel, Associate Director of Campus Safety, and I for planning purposes.

I invite you to contact me with any questions, comments, or concerns that you might have regarding this request, our operational plan, or move-in day at Renfrow Hall.

Thank you for your consideration in advance.

Respectfully,

James Shropshire
Director of Campus Safety
shropshi@grinnell.edu
(641) 269-4591

CC:
JC Lopez
Vice President of Student Affairs
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(641) 269-3700

Matt Kriegel
Associate Director of Campus Safety
kriegelm@grinnell.edu
(641) 269-9950



Samsara Free Trial Agreement

Samsara is excited to offer **City of Grinnell** with the trial Products listed herein (“**Trial Products**”) for evaluation, 100% free of charge during the Trial Period (as defined below). The Trial Period will last for **30 days**, starting on **Aug 01, 2025** and ending on **Aug 31, 2025** unless otherwise extended between the Parties by written agreement (email is sufficient) (“**Trial Period**”). As discussed, you plan to install the Trial Products by **Aug 13, 2025**.

During the Trial Period, you will have full access to Samsara’s Support Services for the Trial Products. Our support engineers are available to help enable you to install and configure any Hardware included in the trial (“**Trial Hardware**”), provide training and best practices, and troubleshoot any issues that may arise. You may submit a support request and find additional information at www.samsara.com/support.

Goals for the trial:

- Dash camera visibility to promote safety, reduce liability, and easily investigate claims.
- Real-time GPS tracking, engine diagnostic reporting, safety alerting and more for enhanced visibility into fleet operations.
- Ease of use from installation to dashboard navigation.

Products included in the trial:

Product Code	Product Name	Quantity
HW-VG55-NA	Vehicle IoT Gateway, model VG55	11

LIC-VG-PREMIER-PS	Telematics Premier Public Sector	11
CBL-VG-CJ1939	Enhanced VG Series J1939 or J1708 (9-pin)	5
CBL-VG-COBDII-Y1	Enhanced VG Series OBDII J1962 L-mount cable	3
CBL-VG-CAUX	VG5x Aux Cable	11
CBL-VG-CRP1226	Enhanced VG series 1226 cable	2
CBL-VG-CJ1708	Enhanced VG Series J1708 (6-pin)	1
HW-CM34	Dual-facing dash-camera, series 4	11
LIC-CM-D-PREMIER	Safety Premier (Dual Camera)	11
HW-AT11	AT11 - Unpowered Asset Tracker	10
LIC-AT-TAG	Asset Tag License	10
ACC-CM-BCVR1	Driver Facing Lens Cover for CM34	11
ACC-CPB	Panic Button (VG5x)	11

You will receive new Trial Hardware for evaluation, which you can keep if you decide to move forward with purchasing the applicable Trial Products at the end of the Trial Period. Your trial includes any Samsara Software license(s) listed herein as included in your trial, which are valid for the Trial Period. Samsara will activate such Samsara Software license(s) for the Trial Hardware and/or number of users as authorized herein.

By accepting this Samsara Free Trial Agreement, you agree to either purchase the Trial Products or return any Trial Hardware included in the trial to Samsara (a prepaid return shipping label will be provided upon request) at the end of the Trial Period. Please note that if Samsara does not receive the returned Trial Hardware or a signed Order Form for the purchase of the Trial Products within the time period set forth in our Product Trial Hardware Returns policy at <https://www.samsara.com/support/hardware-warranty>, you will be billed for the Trial Hardware at list price and you agree to pay such fees immediately. Notwithstanding anything to the contrary in Samsara's Terms of Service (as defined below), Samsara will retain ownership over any Trial Hardware during the Trial Period, and physical title of any Trial Hardware transfers to you only

after you have purchased the applicable Trial Products. Upon expiration of the Trial Period, and subject to the Terms of Service (as defined below), Samsara may terminate your access to and use of the Samsara Software at its sole discretion.

Your use and access of the Trial Products specified herein are governed by, and you agree to be bound by, Samsara's terms of service available at <https://samsara.com/legal/public-sector-enterprise-trial-agreement> ("**Terms of Service**"), unless you and Samsara have entered into a separate Master License and Services Agreement or terms of service agreement, in which case such separate agreement shall govern. Any capitalized terms used but not defined herein shall have the meaning set forth in the Terms of Service or such separate agreement. In the event of a conflict between this Samsara Free Trial Agreement and the Terms of Service or such separate agreement, the provisions of this Samsara Free Trial Agreement shall govern. You agree that you will only use the Samsara Software licenses provided during the Trial Period in accordance with the applicable license scope ("**Licensed Scope**"). Samsara reserves the right to audit usage of Samsara Software during the Trial Period and to remove your access to such features beyond the Licensed Scope (for example, the licensed feature scope or licensed user count, as applicable) at any time. If you would like to use features beyond the Licensed Scope, you are required to purchase the applicable Products that include such scope. If Samsara becomes aware that you are using features beyond the Licensed Scope, Samsara may terminate your access to and use of the Samsara Software at its sole discretion. Samsara further reserves the right to change, discontinue, or remove features included in a Samsara Software license at any time. If you continue using the Trial Products after the Trial Period, you acknowledge and agree that it is your sole responsibility to review your Samsara dashboard settings and ensure all such settings are appropriate for your organization.

We look forward to working with you, and please let us know if you have any questions!

Primary Samsara Contact:

Elizabeth Downing, elizabeth.downing@samsara.com

For:

City of Grinnell: Ryan Lowe, Risk Advisor

Shipping Address

520 4th Ave.

Grinnell, Iowa 50112

United States

☐ I hereby agree to and confirm acceptance of the terms of this Samsara Free Trial Agreement on behalf of the Customer identified below and represent and warrant that I have full and complete authority to bind the Customer to this Samsara Free Trial Agreement, including all terms and conditions herein

Ryan Lowe, City of Grinnell

Submit

After you click Submit, confirmation emails will be sent to Ryan Lowe (ryan.lowe@northriskpartners.com) and Elizabeth Downing (elizabeth.downing@samsara.com)

Products

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- Site Visibility
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- App Marketplace
- Expert Marketplace

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- Product Tours
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GRINNELL COLLEGE

Department of Campus Safety

Grinnell College
1213 6th Avenue
Grinnell, Iowa 50112-1690

641-269-4600
fax 641-269-4802

Wednesday, July 30, 2025

To: Mayor Agnew & City Council

From: James Shropshire, Grinnell College Campus Safety

Re: Park Street Head-In Parking Closures

The Grinnell College Department of Campus Safety seeks permission to close the head-in parking stalls on Park Street east of Merrill Park. The purpose of closing this head-in parking area is to provide horizontal, or parallel parking, for up to two motorcoach and/or school buses in support of NCAA sanctioned athletic events at Grinnell College during the Fall Term (August – December).

Grinnell College is modifying its past practices of parking buses east of the Bear Center on a college-owned driveway. Dan Sicard, Grinnell Fire Chief and Tyler Avis, Building and Planning Director reinforced the city and fire code prohibiting the parking of vehicles in this driveway as it also serves as the de facto fire lane for the building, provides access to water hookups on this adjacency, and the proximity of the Union Pacific track access areas located there. We discussed the alternative proposed within during our meeting on Thursday, March 6, 2025 regarding this topic.

There will be two types of closure requests for our athletic events, those that occur during the weekday (Monday – Friday) and those that occur during the weekend (Saturday and Sunday). The first closure will begin on Saturday, August 23 and will conclude on Wednesday, December 10.

In the interest of consistency and managing expectations for the residents of the immediate neighborhood, an established window for the closure will be requested for each closure request type, weekday or weekend.

During the weekday Athletic events, the Department of Campus Safety seeks permission to close the head-in parking stalls starting at 12:00 PM and concluding at 10:00 PM. During the weekend Athletic events, the Department of Campus Safety seeks permission to close the head-in parking stalls starting at 8:00 AM and concluding at 8:00 PM.

The head-in parking will be closed by the Department of Campus Safety 10-15 minutes prior to the closure of the head-in parking and will be opened for general use 10-15 minutes after the closure has ended.

NCAA Athletic events that require the use of 2 or more Motorcoaches and/or School Buses will be managed with the closure of Grinnell College owned and controlled lots at the Grinnell College Golf Course and the Facilities Management complex on 6th Avenue.

Of the thirty-five NCAA Athletic events held at Grinnell College, fourteen will be held during the “weekends” and twenty-one will be held during the “weekdays”, with nine of those total events exceeding two motorcoaches and/or school buses to support the transportation needs of the visiting team(s).

Included in this request are the NCAA Athletic event dates and the number of buses supporting the visiting team(s) at each event.

I would request that the decision regarding this request be communicated to Matt Kriegel, Associate Director of Campus Safety and I for planning purposes.

I invite you to contact me with any questions, comments, or concerns that you might have regarding this request, our operational plan, or move-in day at Renfrow Hall.

Thank you for your consideration in advance.

Respectfully,



James Shropshire
Director of Campus Safety
shropshi@grinnell.edu
(641) 269-4591

CC:

Matt Kriegel
Associate Director of Campus Safety
kriegelm@grinnell.edu
(641) 269-9950

Saturday, August 23, 4:00 PM, 1 Bus
Friday, August 29. 4:30 PM, 6 Buses
Saturday, August 30, 4:00 PM, 6 Buses
Wednesday, September 3, 4:30 PM, 1 Bus
Saturday, September 6, 1:00 PM, 2 Buses
Wednesday, September 10, 4:30 PM, 2 Buses
Friday, September 12, 4:30 PM, 1 Bus
Saturday, September 13, 9:00, 10:00, 1:00 and 3:00 PM, 8 Buses
Sunday, September 14, 1:00 PM, 1 Bus
Saturday, September 20, 2:00 PM, 1 Bus
Tuesday, September 30, 4:00 PM, 1 Bus
Wednesday, October 1, 4:00 PM, 1 Bus
Saturday, October 4, 11:00 AM, 1:00, 1:30 PM, 4 Buses
Friday, October 10, 6:00 PM, 1 Bus
Tuesday, October 14, 4:00 PM, 1 Bus
Wednesday, October 15, 4:00 PM, 1 Bus
Friday, October 17, 6:00 PM, 2 Buses
Saturday, October 18, 10:30, 11:00 AM, 12:00, 1:30 PM, 6 Buses
Thursday, October 23, 6:00 PM, 1 Bus
Saturday, October 25, 1:00 PM, 4 Buses
Tuesday, October 28, 3:30 PM, 1 Bus
Friday, October 31, 7:00 PM, 1 Bus
Saturday, November 1, 1:00 PM, 1 Bus
Wednesday, November 5, 7:00 PM, 1 Bus
Friday, November 7, 7:00 PM 1 Bus
Saturday, November 8, 1:00 PM, 2 Buses
Tuesday, November 11, 7:00 PM 1 Bus
Friday, November 14, 6:00 PM, 2 Buses
Saturday, November 15, 12:00, 1:00 PM, 3 Buses
Tuesday, November 18, 7:00 PM, 1 Bus
Tuesday, December 2, 5:30 & 7:30 PM, 1 Bus
Friday, December 5, 5:00 PM, Unknown number of buses
Saturday, December 6, 10:00 AM, 6 Buses
Sunday, December 7, 9:00 AM, 6 Buses
Wednesday, December 10, 5:30 & 7:30 PM, 1 Bus