



GRINNELL LIBRARY BOARD REGULAR SESSION MEETING
WEDNESDAY, AUGUST 27, 2025, AT 5:15 PM
IN THE LIBRARY'S ALAN & JEAN JONES BOARD ROOM AND VIA
ZOOM

Join Zoom Meeting

<https://zoom.us/j/97381569601?pwd=OXgU8Jb0OhMMHvahsELEcPymulC93p.1>

TENTATIVE AGENDA

1. Call to Order:

___Guenther ___Fenner ___Hammond ___Lindley ___McFee ___Pagliai
___Saunders Others present: ___Devig___Neal___Snow

2. Inquiries: Public Comment

Visitors may address the Council/Board at this time; however, comments will be limited to 2 minutes. As per Iowa's Open Meetings Law, Council/Board can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.

3. Approve Agenda:

4. Approval of the Minutes

A. Approve Minutes from the Regular Board Meeting, July 30, 2025.

5. Communications:

6. Report of Director:

- A. July Statistics
- B. Building & Grounds Report
- C. Website Launch Date
- D. Patron Accounts

7. Committee Reports:

- A. Building and Grounds
- Finance and Salary
- Personnel
- Long Range Planning
- Policy

8. Financial Report and Approve Bills Payable

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or adevig@grinnelliowa.gov, no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.

- A. Approve HBS Invoice
Approve BTCats Invoice

- B. Bills Payable in September 2025

9. Business:

- A. Review Behavior Policy

10. Contracts:

- A. Renew CollectionHQ Subscription

11. Trustee Continuing Education

- A. Archive Report

12. Adjourn:

Next meeting is September 24, 2025

Minutes of the Drake Community Library Board of Trustees
July 30, 2025
Drake Community Library Board Room
Meeting also made available via Zoom from the online City Agenda Center

Roll Call: XFenner XGuenther Hammond Lindley XMcFee XPagliai XSaunders
Others present: XDevig XNeal XSnow (arrived 5:17pm, left 5:45pm)

President Pagliai called the meeting to order at 5:15pm.

Public Comments: There was 1 public comment.

Approval of Agenda:

McFee moved and Fenner seconded approval of the agenda.

Roll call vote: XFenner XGuenther Hammond Lindley XMcFee XPagliai XSaunders

Approval of Minutes:

Fenner moved and Saunders seconded approval of June 25, 2025, Regular Board Meeting minutes and McFee moved and Fenner seconded approval of June 25, 2025, Annual Board Meeting minutes.

Roll Call: XFenner XGuenther Hammond Lindley XMcFee XPagliai XSaunders

Communications:

The May 2025 GPCF Endowment fund reports were reviewed.

Report of the Director:

1. June Statistics
2. FY25 Statistics
3. Website/Calendar Update
4. Building & Grounds Update
5. Grant from the Historical Resource Development Program
6. Grinnell College Mini Grant
7. HBS Update
8. Shift Update

Committee Reports:

1. Building & Grounds- no report
2. Finance & Salary- no report
3. Personnel: no report
4. Long Range Planning- no report
5. Policy- no report

Financial Report and Approval of Bills:

1. Financials were reviewed. McFee moved and Saunders seconded the approval of bills payable in August.

Roll call vote:

X_Guenther X_Fenner _Hammond _Lindley X_McFee X_Pagliai X_Saunders

Business:

1. A proposal for Camera System Updates was discussed.
2. Discussion about how to actively support the Friends of DCL

Contracts: None

Trustee Continuing Education:

1. President Pagliai discussed the changes to Iowa Code Chapter 21 regarding required training on Open Meetings & Records for new board members

Meeting adjourned by unanimous consent at 6:09 p.m.

Next regular meeting is August 27, 2025, at 5:15p.m.

Theresa Pagliai
Library Board President

Karen Neal, Director
Recording Secretary

Additional Services

July 2025

Service Type		Current Month	SMPY	YTD	Previous YTD
Subscription Services	Adventure Pass (Bookings)	17	10	17	10
	Ancestry Library Edition	14	10	14	10
	Beanstack (Active Users)	133	154	133	154
	Craft and Hobby (Views)	2	0	2	0
	Freegal (Downloads & Streams)	298	76	298	76
	Heritage Quest	0	0	0	0
	Kanopy (Plays)	159	219	159	219
	Library Speakers Cons. (Views)	895	352	895	352
	Mango Languages	11	48	11	48
	Mometrix (Replaces Brainfuse)	6	0	6	0
	Niche Academy	62	36	62	36
	Reference Solutions (Searches)	9	0	9	0
			1,606	905	1,606
Document Services	Coin-Op Pages Printed	585	648	585	648
	Faxes Sent				
	Faxes Received				
	Black and White Pages Copied				
	Color Pages Copied				
		585	648	585	648
Computers	Adult Logins	378	454	378	454
	Kids Logins	442	383	442	383
	Guest Passes Distributed	59	47	59	47
	In-House Catalog Uses	437	577	437	577
	Wi-Fi Sessions	756	1844	756	1844
			2,072	3,305	2,072
Archive	In-Person Visits	3	9	3	9
	Email Reference	1	7	1	7
	Phone Reference	0	2	0	2
		4	18	4	18
Total		4,267	4,858	4,263	4,858

Meeting Rooms

July 2025

Category	Current Month	SMPY	YTD	Previous YTD
Bookings	53	4	53	4
People (Est.)	319	41	319	41

Programs Offered

July 2025

Type	Current Month	SMPY	YTD	Previous YTD
Children	39	39	39	39
Teen	4	8	4	8
Adult	6	6	6	6
All Ages	0	1	0	1
Total	49	54	49	54

Program Participation

July 2025

Type	Current Month	SMPY	YTD	Previous YTD
Children	1211	1428	1211	1428
Teen	23	43	23	43
Adult	32	42	32	42
All Ages	0	95	0	95
Passive		870		870
Total	1,266	2,478	1,266	2,478

Door Count

July 2025

	Current Month	SMPY	YTD	Previous YTD
Door Count	5,137	4,735	5,137	4,735

Borrower Type Circulation

July 2025

Btype Group		Current Month	SMPY	YTD	Previous YTD
Residents	Area Resident	3,616	4190	3,616	4190
	Open Access Borrower	330	275	330	275
	Grinnell College Student	88	179	88	179
	Youth	854	633	854	633
	Open Access Youth	27	8	27	8
	Courtesy Card (replaces Pay Card)	0	0	0	0
		4,915	5,285	4,915	5,285
Book Delivery	Adult Homebound	95	45	95	45
	Youth Book Baskets	65	81	65	81
		160	126	160	126
Education and Special Loans	Educator	744	1054	744	1054
	Interlibrary Loan	53	55	53	55
	Large Print	13	10	13	10
		810	1,119	810	1,119
Total		5,885	6,530	5,885	6,530

Item Type Circulation

July 2025

Itype Group		Current Month	SMPY	YTD	Previous YTD
Adult Books	Book	2,058	2,072	2,058	2,072
		2,058	2,072	2,058	2,072
Teen Books	Teen Book	335	332	335	332
		335	332	335	332
Children's Books	Children's Book	3,167	3,373	3,167	3,373
		3,167	3,373	3,167	3,373
Adult Audiovisual	Adult Audio	58	57	58	57
	Adult Video	144	213	144	213
		202	270	202	270
Teen Audiovisual	Teen Audio	1	1	1	1
		1	1	1	1
Children's Audiovisual	Children's Audio	23	4	23	4
	Children's Video	48	97	48	97
		71	101	71	101
Miscellaneous Physical Formats	Periodicals	20	43	20	43
	Equipment	30	17	30	17
	Multimedia Kits	36	17	36	17
	Interlibrary Loan	38	43	38	43
		124	120	124	120
Total Physical Item Circ		5,958	6,269	5,958	6,269
Bridges eBooks	Bridges eBooks	837	988	837	988
	Bridges eAudiobooks	1,015	880	1,015	880
	Bridges eMagazines	243	136	243	136
Total Bridges Circ		2,095	2,004	2,095	2,004
Total Circulation		8,053	8,273	8,053	8,273

Heartland Business Systems, LLC
 PO Box 856846
 Minneapolis, MN 55485-6846
 (920) 788-7720



Date	Invoice
06/26/2025	807422-H
Account Number	
2362601	

Bill To:
City of Grinnell Attn: Accounts Payable 520 4th Ave, Grinnell, IA 50112 United States

Ship To
City of Grinnell 520 4th Avenue Grinnell, IA 50112 United States

Terms	Due Date	PO Number	Reference
Net 30 days	07/26/2025		

Services	Work Type	Staff	Hours	Rate	Amount
Agreement Billable Time: T & M Agreement					
Enterprise Engineer II	Onsite	David Stout	18.50	195.00	3,607.50
Enterprise Engineer II	Remote	David Stout	0.50	195.00	97.50
Enterprise Engineer III	Remote	Jared Rectenwal	0.50	215.00	107.50
Help Desk I	Remote	Cody Marks	1.25	120.00	150.00
SMB Engineer II	Remote	Alex Evans	1.25	160.00	200.00
Enterprise Engineer II	Travel-Standard	David Stout	3.75	195.00	731.25
Total Services:					4,893.75

Online Payment: https://www.e-billexpress.com/ebpp/HBS/ ACH Instructions: Account Title: Heartland Business Systems, LLC Bank: Wells Fargo Bank, N.A. 1900 South Webster Ave, Green Bay, WI 54301 Account #: 4128255502 Bank Routing/ABA #: 121000248 Remittance Email: Remiteft@hbs.net Make checks payable to: Heartland Business Systems, LLC. PO Box 856846 Minneapolis, MN 55485-6846 This purchase is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at http://www.hbs.net/standard-terms-and-conditions , which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2020.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall control over the version on the website.	Invoice Subtotal:	4,893.75
	Sales Tax:	0.00
	Invoice Total:	4,893.75

Thank you for your business!

Library Portion:
 -\$487.50 for travel
 -\$3802.50 for 3 new laptop setups and repurposing 1 laptop
 Total: \$4290.00

Invoice Time Detail

Invoice Number: 807422-H
Company: City of Grinnell

Member: Evans, Alex Date: 6/6/2025

Date	Staff	Notes	Bill	Hours
06/06/2025	Evans, Alex	<p>Service Ticket:2490655</p> <p>Summary:City of Grinnell: Maintenance/General support</p> <p>Additional Scheduling Needed?: NO Date/Time - Confirmed with Customer? Yes/No</p> <p>Accomplished: Completed the following service turnups on the corresponding site firewalls This was found to have been missed by previous IT and was enabled to get standard security on the sites Administration Enabled Gateway Anti-Virus - Turned on only high priority Enabled Anti-Spyware - Turned on only high priority Enabled IPS - Turned on only high priority Geo-IP - Enabled and allowed Virgin Islands, US, UK, Mexico, Canada Public Safety Enabled Anti-Spyware - Turned on only High Priority Enabled IPS - Turned on only high priority Geo-IP - Enabled and allowed Virgin Islands, US, UK, Mexico, Canada</p> <p>Up Next:</p> <p>Notes/Risks/Issues -</p> <p>SN00001</p>	Y	1.25

Member: Marks, Cody Date: 6/19/2025

Date	Staff	Notes	Bill	Hours
06/19/2025	Marks, Cody	<p>Service Ticket:2905372</p> <p>Summary:Service request/third party is installing access point</p>	Y	0.50
06/19/2025	Marks, Cody	<p>Service Ticket:2905372</p> <p>Summary:Service request/third party is installing access point</p>	Y	0.75

Member: Rectenwal, Jared Date: 5/21/2025

Date	Staff	Notes	Bill	Hours
05/21/2025	Rectenwal, Jared	<p>Service Ticket:2817134</p> <p>Summary:City of Grinnell -Cradlepoint issue in PL1</p> <p>Additional Scheduling Needed?: No</p> <p>Accomplished: Provided multiple updates on status of ticket and helped sales with required SKU</p>	Y	0.50

Up Next:
Notes/Risks/Issues -
SN00001

Member: Stout, David Date: 6/9/2025

Date	Staff	Notes	Bill	Hours
06/09/2025	Stout, David	Service Ticket: 2870026 Summary: City of Grinnell- Library Laptop Setup Travel to Drake Community Library - Grinnell Iowa	Y	1.25
06/09/2025	Stout, David	Service Ticket: 2870026 Summary: City of Grinnell- Library Laptop Setup Additional Scheduling Needed?: Yes - (8hrs) Date/Time - June 16 2025 Confirmed with Customer? Yes Accomplished: Moved laptops to workspace, unboxed laptops, connected to power Performed initial set up, connected to wifi and ran updates on all 3 computers Logged into hudu for notes and passwords; unable to identify which domain library is on Checked existing user pc for domain, user name and IP range Determined that no domain exists for library; just a workgroup Researched joining computers onto a workgroup instead of a domain Named and initialized laptops with generic names; joined laptops to workgroup Identified and noted the apps, files and drives used on current laptop Ensured that user profiles and emails were synched and current Library uses (2) instances of Microsoft Outlook; a free license for O365, plus a .gov account for emails (Director indicated that she would like to know what the cost of Office 365 would be and that she would like to only have one MS account per person) Downloaded/installed: Google Chrome, Sticky Notes, Citrix, Adobe, AVG business, Webex, Zoom, Office 365 - Word, Teams, Access Attempted to map shared drives from NAS server; credentials failed - researched mapping drives with a workgroup environment Worked with systems engineer from DSM office to attempt to fix issue. Contacted systems engineer with managed services with more knowledge of the library environment Downloaded/installed the managed services CW Automate Agent app Shared drives from NAS mapped to Library Director profile on laptop Ran system updates Had user log into laptop - user password not working, PIN works. Attempted to change account password; verification sent to wrong office account email - unable to verify using app Had call from FD regarding a critical server outage; talked to library director and decided that I would need to reschedule a time to finish Packed up equipment; drove to FD Identified server, connected peripherals from server to KVM switch, rebooted computer - system restored	Y	8.00
		Up Next:		

Fix issues with dual MS office email profiles for log in on new laptop
 Set up printers on Library Director laptop
 Ensure Director's laptop is working properly and no apps are missing
 Complete set up on remaining 2 laptops for users Mallory and Grace
 Will need both users and current laptops for log in and verification process
 Check with PD regarding Cradlepoint devices on patrol vehicles

SN00001

Member: Stout, David Date: 6/16/2025

Date	Staff	Notes	Bill	Hours
06/16/2025	Stout, David	Service Ticket: 2870026 Summary: City of Grinnell- Library Laptop Setup Travel to Drake Library - City of Grinnell location	Y	1.25
06/16/2025	Stout, David	Service Ticket: 2870026 Summary: City of Grinnell- Library Laptop Setup Accomplished: Continue working on laptops: Karen Neal - password and authenticator issues; fixed by combining microsoft accounts for MS365; added printers Laptop for Mallory Snow; performed initial set up for new computer, connected to staff LAN; ran updates, named and joined laptop to workgroup Set up authentication app; downloaded and installed Google Chrome, Adobe, and Citrix; removed bloatware apps Initialized MS365, Office and Outlook with both MS accounts Discovered issue with shared drive credentials to NAS; users utilize a common login as a group and not individual log in credentials; password for this account not saved in HUDU Logged into NAS; created secondary instance of a common user and password - documented in HUDU Laptop for Mallory Snow; mapped staff shared drive to NAS; downloaded and installed AVG from NAS; installed Managed Services Agent app; ran system updates; added printers Disconnected old laptop from monitors and peripherals and connected new laptop; had user log in and navigate applications Laptop for Grace Morrison; performed initial set up for new computer, connected to staff LAN; ran updates, named and joined laptop to workgroup Set up authentication app; downloaded and installed Google Chrome, Adobe, and Citrix; removed bloatware apps Initialized MS365; had issue with user's .gov account not recognized. Logged into MS365 manager account and reset user's password Had user enter new password; system still not authenticating user; reset account and password again - was able to successfully log into MS365 Initialized MS365, Office and Outlook with both MS accounts; mapped staff shared drive to NAS; downloaded and installed AVG from NAS Installed Managed Services Agent app; ran system updates; added printers; disconnected old laptop from monitors and peripherals and connected new laptop; had user log in and navigate applications Karen Neal's old laptop repurposed for Front Desk; removed mapped drives; logged out of MS365; ran OS reset on computer Performed initial set up for new computer, connected to staff LAN; ran updates, named and joined laptop to workgroup Set up authentication app; downloaded and installed Google	Y	9.00

Chrome, Adobe, and Citrix; removed bloatware apps
 Initialized MS365, Office and Outlook with both MS accounts;
 mapped staff shared drive to NAS; downloaded and installed AVG
 from NAS
 Installed Managed Services Agent app; ran system updates; added
 printers; disconnected old laptop and connected new laptop; had
 user log in and navigate applications

SN00001

Member: Stout, David Date: 6/17/2025

Date	Staff	Notes	Bill	Hours
06/17/2025	Stout, David	Service Ticket: 2817134 Summary: City of Grinnell -Cradlepoint issue in PL1 Travel to City of Grinnell Police Department location	Y	1.25
06/17/2025	Stout, David	Service Ticket: 2817134 Summary: City of Grinnell -Cradlepoint issue in PL1 Accomplished: Met with Wanda; discussed what they needed to find; went out to parking lot and was given access to police vehicle Inspected vehicle for Cradlepoint device; opened up front center console; searched for device or connections/antenna cabling Opened rear of vehicle and searched back for device; located Cradlepoint device mounted on plate attached to rear seat behind Lexan shield Noted how items in rear of vehicle were placed; removed all items from rear cargo area; removed bolts and Lexan shield Removed screws holding router to plate; removed screws holding SIM card cover; removed SIM card and recorded numbers Reinserted SIM card and secured cover; documented serial, MAC and IMEI numbers from back of router; sent info to Curtis Prevo Mounted router back on plate; reinstalled Lexan shield to mounting plate on rear seat Moved all items taken out of vehicle back into original locations in cargo area Locked vehicle; returned to the PD office and spoke with Wanda Moved tools and equipment back to vehicle; wrote up notes Up Next: Create document for City showing location of device and serial numbers	Y	1.50
06/17/2025	Stout, David	Service Ticket: 2817134 Summary: City of Grinnell -Cradlepoint issue in PL1 Created documentation showing location of Cradlepoint router in police vehicles for future use	Y	0.50

Invoice Time Total:

Billable Hours:

25.75



2810 Coliseum Centre • Dr. Suite 300, • Charlotte, NC 28217 • USA
 Customer Financial Services: 800.340.5370
 Direct / INTL: 704.998.3399
 Fax: 704.998.3314

INVOICE NS25070445

INVOICE DATE: 07/28/2025
 ACCOUNT #: 200048-L530329-2-000000
 INVCODE: CUL

BILL TO ACCT #: 200048-L530329-2-000000
 NAME: DRAKE COMMUNITY LIBRARY
 ADD: KAREN NEAL - DIRECTOR
 930 PARK STREET
 GRINNELL, IA 50112
 US

SHIP TO ACCT #: 200048-L530329-2-000000
 NAME: DRAKE COMMUNITY LIBRARY
 ADD: 930 PARK STREET
 GRINNELL, IA 50112
 US

REMIT TO **Baker & Taylor**
PO Box 277930
Atlanta, GA 30384-7930

DRAKE COMMUNITY LIBRARY
 KAREN NEAL - DIRECTOR
 930 PARK ST
 GRINNELL IA 50112-2016

AMOUNT DUE(USD)	AMOUNT ENCLOSED
\$2,387.03	\$

▼ KEEP THIS COPY FOR YOUR RECORDS ▼

GST/TAX ID #: SHIPPED FROM: INVOICE #: NS25070445
 PO #: ACCOUNT #: 200048-L530329-2-000000

TERMS: NET 30 DAYS		PERIOD: 09/01/2025 - 08/31/2026	DUE DATE: 08/27/2025		
Qty	Description	Unit Price	Disc. %	Net Price	Extended Price
1	BTCat Subscription	2,387.03	0.00 %		2,387.03

INVOICE NOTE	Exchange Rate: 1.00	TAXES \$0.00
	Invoice TOTAL AMOUNT DUE is in USD	SERVICE CHARGE
		TOTAL AMOUNT DUE \$2,387.03
	PLEASE INDICATE INVOICE # ON YOUR REMITTANCE	



BAKER & TAYLOR

the future delivered

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

CREDIT #: 0003309264

CREDIT DATE: 01/08/25
ACCOUNT #: 200048 L530329 2 B00000
ATS #: NONE
CREDIT #: 0003309264
PAGE: 001

BILL TO: ACCOUNT #: 200048 L530329 2 B00000
SAN #:
NAME: DRAKE COMMUNITY LIBRARY
ADDRESS: ADULT ACCOUNT
930 PARK STREET
GRINNELL IA 50112



1794 1 MB 0.617 P:1794 / T:9 / S:



DRAKE COMMUNITY LIBRARY
ADULT ACCOUNT
930 PARK ST
GRINNELL IA 50112-2016



SHIP TO: ACCOUNT #: 200048 L530329 2 000000
SAN #: 3054438
NAME: DRAKE COMMUNITY LIBRARY
ADDRESS: ADULT ACCOUNT
930 PARK STREET
GRINNELL IA 50112

\$-111.68
CREDIT DO NOT PAY

GST/TAX ID#: 00 00000000000000

SHIPPED FROM: MOMENCE
PO#: SSP CREDIT

CREDIT #: 0003309264
ACCOUNT #: 200048 L530329 2 B00000

MEMO REASON: IN18

SSP CREDIT JULY-DEC 2024

SUB TOTAL 111.68
USD CURRENCY

AMOUNTS CREDIT IN USD

111.68

DRAKE COMMUNITY LIBRARY
ADULT ACCOUNT
930 PARK STREET
GRINNELL IA 50112

CREDIT MEMO



CREDIT #: 0003309526

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

CREDIT DATE: 01/13/25
 ACCOUNT #: 200048 L530329 2 B00000
 ATS #: 2038742892
 CREDIT #: 0003309526
 PAGE: 001

P: / T: / S:

BILL TO: ACCOUNT #: 200048 L530329 2 B00000
 SAN #:
 NAME: DRAKE COMMUNITY LIBRARY
 ADDRESS: ADULT ACCOUNT
 930 PARK STREET
 GRINNELL IA 50112



DRAKE COMMUNITY LIBRARY
 ADULT ACCOUNT
 930 PARK STREET
 GRINNELL IA 50112



SHIP TO: ACCOUNT #: 200048 L530329 2 000000
 SAN #:
 NAME: DRAKE COMMUNITY LIBRARY
 ADDRESS: ADULT ACCOUNT
 930 PARK STREET
 GRINNELL IA 50112

\$-17.10
CREDIT DO NOT PAY

GST/TAX ID#: 00 00000000000000

SHIPPED FROM: MOMENCE
 PO#: RTA2916171

CREDIT #: 0003309526
 ACCOUNT #: 200048 L530329 2 B00000

MEMO REASON: DB02

RTA2916171:

QTY	TITLE BT ORDER # CUSTOMER PO #	AUTHOR FUND #	TYPE CUST REF #	ISBN ISBN-10	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE	CODE
1	LIES HE TOLD ME SHE?S IN LOVE? KNOCT24B	PATTERSON, JAME	662985099	9780316403894 031640389X	LITTL	30.00	43.0%	17.10	17.10	DU01

SUB TOTAL
 USD CURRENCY

17.10

17.10

AMOUNTS CREDIT IN USD

DRAKE COMMUNITY LIBRARY
 ADULT ACCOUNT
 930 PARK STREET
 GRINNELL IA 50112

CREDIT MEMO



CREDIT #: 0003311645

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

CREDIT DATE: 03/03/25
ACCOUNT #: 200048 L530329 2 B00000
ATS #: NONE
CREDIT #: 0003311645
PAGE: 001



1728 1 MB 0.617 P:1728 / T:9 / S:



DRAKE COMMUNITY LIBRARY
ADULT ACCOUNT
930 PARK ST
GRINNELL IA 50112-2016



BILL TO: ACCOUNT #: 200048 L530329 2 B00000
SAN #:
NAME: DRAKE COMMUNITY LIBRARY
ADDRESS: ADULT ACCOUNT
930 PARK STREET
GRINNELL IA 50112

SHIP TO: ACCOUNT #: 200048 L530329 2 000000
SAN #: 3054438
NAME: DRAKE COMMUNITY LIBRARY
ADDRESS: ADULT ACCOUNT
930 PARK STREET
GRINNELL IA 50112

\$-84.93
CREDIT DO NOT PAY

GST/TAX ID#: 00 00000000000000

SHIPPED FROM: MOMENCE
PO#: SSP CREDIT

CREDIT #: 0003311645
ACCOUNT #: 200048 L530329 2 B00000

MEMO REASON: IN18

SSP CREDIT JAN-FEB 2025

SUB TOTAL
USD CURRENCY

84.93

AMOUNTS CREDIT IN USD

84.93

DRAKE COMMUNITY LIBRARY
ADULT ACCOUNT
930 PARK STREET
GRINNELL IA 50112

CREDIT MEMO



CREDIT #: 0003313517

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

CREDIT DATE: 04/10/25
 ACCOUNT #: 200048 L530329 2 B00000
 ATS #: RTA2963560
 CREDIT #: 0003313517
 PAGE: 001



1720 1 MB 0.617 P:1720 / T:8 / S:



DRAKE COMMUNITY LIBRARY
 ADULT ACCOUNT
 930 PARK ST
 GRINNELL IA 50112-2016



BILL TO: ACCOUNT #: 200048 L530329 2 B00000
 SAN #:
 NAME: DRAKE COMMUNITY LIBRARY
 ADDRESS: ADULT ACCOUNT
 930 PARK STREET
 GRINNELL IA 50112

SHIP TO: ACCOUNT #: 200048 L530329 2 000000
 SAN #:
 NAME: DRAKE COMMUNITY LIBRARY
 ADDRESS: ADULT ACCOUNT
 930 PARK STREET
 GRINNELL IA 50112

\$-15.96
CREDIT DO NOT PAY

GST/TAX ID#: 00 00000000000000

SHIPPED FROM: MOMENCE
 PO#: RTA2963560

CREDIT #: 0003313517
 ACCOUNT #: 200048 L530329 2 B00000

MEMO REASON: 0V01

RTA2963560:

QTY	TITLE	AUTHOR	TYPE	ISBN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE	CODE
	BT ORDER # CUSTOMER PO #	FUND #	CUST REF #	ISBN-10						
1	EVERYTHING IS TUBERCULOSIS THE KNMAR25B	GREEN, JOHN	684256559	9780525556572 0525556575	PENGJ	28.00	43.0%	15.96	15.96	DU01

1

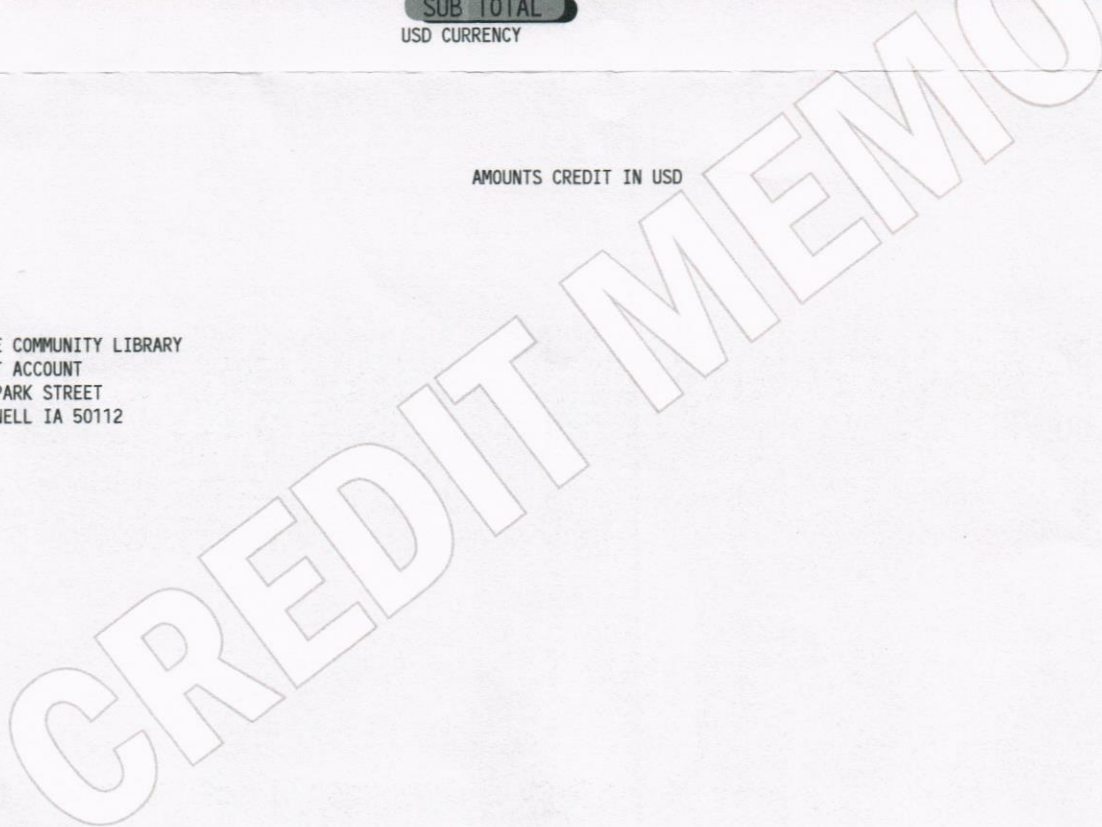
SUB TOTAL
 USD CURRENCY

15.96

15.96

AMOUNTS CREDIT IN USD

DRAKE COMMUNITY LIBRARY
 ADULT ACCOUNT
 930 PARK STREET
 GRINNELL IA 50112





CREDIT #: 0003317057

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

CREDIT DATE: 07/24/25
ACCOUNT #: 200048 L530329 2 B00000
ATS #: NONE
CREDIT #: 0003317057
PAGE: 001



1469 1 MB 0.667 P:1469 / T:7 / S:



DRAKE COMMUNITY LIBRARY
ADULT ACCOUNT
930 PARK ST
GRINNELL IA 50112-2016



BILL TO: ACCOUNT #: 200048 L530329 2 B00000
SAN #:
NAME: DRAKE COMMUNITY LIBRARY
ADDRESS: ADULT ACCOUNT
930 PARK STREET
GRINNELL IA 50112

SHIP TO: ACCOUNT #: 200048 L530329 2 000000
SAN #: 3054438
NAME: DRAKE COMMUNITY LIBRARY
ADDRESS: ADULT ACCOUNT
930 PARK STREET
GRINNELL IA 50112

\$-12.12
CREDIT DO NOT PAY

GST/TAX ID#: 00 00000000000000

SHIPPED FROM: MOMENCE
PO#: SSP CREDIT

CREDIT #: 0003317057
ACCOUNT #: 200048 L530329 2 B00000

MEMO REASON: IN18

SSP CREDIT MARCH-JUNE 2025

SUB TOTAL
USD CURRENCY

12.12

AMOUNTS CREDIT IN USD

12.12

DRAKE COMMUNITY LIBRARY
ADULT ACCOUNT
930 PARK STREET
GRINNELL IA 50112

CREDIT MEMO



Grinnell, IA

My Detail vs Budget Report

Account Detail

Date Range: 08/04/2025 - 08/04/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003 - LIBRARY - GENERAL FUND								
Revenue								
003-3.410.1.4766	LIBRARY - FEES, MISC	0.00	-7,000.00	-6,301.92	0.00	-6,301.92	-698.08	-9.97%
003-3.410.2.4470	LIBRARY - COUNTY CONTRIBUTION	0.00	-30,212.00	0.00	0.00	0.00	-30,212.00	-100.00%
003-3.410.4.4790	LIBRARY - TRANS IN (INTERNAL)	0.00	-701,423.00	-46,666.51	0.00	-46,666.51	-654,756.49	-93.35%
Revenue Totals:		0.00	-738,635.00	-52,968.43	0.00	-52,968.43	-685,666.57	-92.83%
Expense								
003-4.410.1.6010	LIBRARY - SALARIES	0.00	248,581.00	20,437.68	0.00	20,437.68	228,143.32	91.78%
003-4.410.1.6020	LIBRARY - PT/SEASONAL SALARIES	0.00	253,365.00	19,465.52	0.00	19,465.52	233,899.48	92.32%
003-4.410.1.6180	LIBRARY - HSG/REFER/HIRING INCENTIVES	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
003-4.410.1.6186	LIBRARY - PRE-EMP TESTING & OTHER CKS	0.00	400.00	0.00	359.00	359.00	41.00	10.25%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	272155	125809	PHYSICAL (SW)	002611 - UPH GRINNELL OCCUPATIONAL MED..		359.00	
003-4.410.1.6210	LIBRARY - DUES/MEMBERSHIPS	0.00	1,450.00	0.00	0.00	0.00	1,450.00	100.00%
003-4.410.1.6220	LIBRARY - MTG REGISTRATIONS	0.00	930.00	0.00	0.00	0.00	930.00	100.00%
003-4.410.1.6230	LIBRARY -MILEAGE & MTG EXP	0.00	620.00	33.18	0.00	33.18	586.82	94.65%
003-4.410.2.6310	LIBRARY -REP/MTNCE BLDG	0.00	7,500.00	0.00	0.00	0.00	7,500.00	100.00%
003-4.410.2.6332	LIBRARY - REP/MTNCE EQMT	0.00	7,500.00	0.00	0.00	0.00	7,500.00	100.00%

My Detail vs Budget Report

Date Range: 08/04/2025 - 08/04/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003-4.410.2.6371	LIBRARY - UTILITIES	0.00	46,000.00	3,038.49	4,339.73	7,378.22	38,621.78	83.96%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	07.11.25 DRAKE	125693	UTILITIES	018200 - ALLIANT ENERGY		4,339.73	
003-4.410.2.6373	LIBRARY - TELEPHONE	0.00	5,212.00	483.05	491.73	974.78	4,237.22	81.30%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	07.15.25 DRAKE	125769	TELEPHONE	002707 - MAHASKA COMMUNICATIONS GRO...		406.42	
08/04/2025	APPKT01337	6119473706	125812	WIRELESS SVC	001441 - VERIZON WIRELESS		76.90	
08/04/2025	APPKT01337	725939	125750	NETWORK SVC	098028 - IOWA COMMUNICATIONS NETWORK		8.41	
003-4.410.2.6414	LIBRARY - PRINTING AND COPIES	0.00	600.00	0.00	0.00	0.00	600.00	100.00%
003-4.410.2.6428	LIBRARY - MISC CONTRACT WORK	0.00	130,296.00	6,247.43	8,185.04	14,432.47	115,863.53	88.92%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	39710399	125688	COPIER LEASE	002445 - ACCESS SYSTEMS LEASING		1,635.06	
08/04/2025	APPKT01337	811113-H	125742	ANNUAL MICROSOFT SUB	099591 - HEARTLAND BUSINESS SYSTEMS, LLC		576.00	
08/04/2025	APPKT01337	811769-H	125742	IT SERVICES	099591 - HEARTLAND BUSINESS SYSTEMS, LLC		3,963.98	
08/04/2025	APPKT01337	872308	125730	CLEANING SVC (JULY)	002628 - GIBSON, DEREK		1,790.00	
08/04/2025	APPKT01337	JUN-25 DRAKE	125709	MOWING	001317 - SHUTTS, BRAD		220.00	
003-4.410.2.6506	LIBRARY - OFFICE SUPPLIES	0.00	5,500.00	599.63	54.74	654.37	4,845.63	88.10%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	1H6V-XJYN-1MNQ	125694	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		54.74	
003-4.410.2.6507	LIBRARY - PROG OPER SUPPLIES	0.00	900.00	395.00	0.00	395.00	505.00	56.11%
003-4.410.2.6508	LIBRARY - POSTAGE & SHIPPING	0.00	1,300.00	0.00	0.00	0.00	1,300.00	100.00%
003-4.410.2.6513	LIBRARY - MISC SUPPLIES	0.00	2,200.00	30.82	0.00	30.82	2,169.18	98.60%
003-4.410.2.6521	LIBRARY - PROG CHILDREN	0.00	2,310.00	1,181.72	52.76	1,234.48	1,075.52	46.56%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	1H6V-XJYN-1MNQ	125694	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		52.76	
003-4.410.2.6522	LIBRARY - PROG CHILDREN'S	0.00	2,310.00	23.22	267.85	291.07	2,018.93	87.40%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	1H6V-XJYN-1MNQ	125694	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		46.98	
08/04/2025	APPKT01337	1LYC-YJTC-31MP	125694	PROG SUPPLIES & BOOKS	002581 - AMAZON CAPITAL SERVICES		220.87	

My Detail vs Budget Report

Date Range: 08/04/2025 - 08/04/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003-4.410.2.6523	LIBRARY - PROGRAM YOUNG ADULT	0.00	1,150.00	5.06	0.00	5.06	1,144.94	99.56%
003-4.410.3.6763	LIBRARY - EBOOKS/ADULT	0.00	1,840.00	47.67	0.00	47.67	1,792.33	97.41%
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN	0.00	6,531.00	366.61	41.89	408.50	6,122.50	93.75%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	1LYC-YJTC-31MP	125694	PROG SUPPLIES & BOOKS	002581 - AMAZON CAPITAL SERVICES		6.29	
08/04/2025	APPKT01337	2039172150	125702	BOOKS	000562 - BAKER & TAYLOR L530345		35.60	
003-4.410.3.6766	LIBRARY - BOOKS/YOUNG ADULTS	0.00	2,250.00	238.44	0.00	238.44	2,011.56	89.40%
003-4.410.3.6768	LIBRARY - PERIODICALS	0.00	2,500.00	65.98	0.00	65.98	2,434.02	97.36%
003-4.410.3.6769	LIBRARY - AUDIO VISUAL	0.00	400.00	0.00	72.00	72.00	328.00	82.00%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	1MTQ-Q7DL-1JG6	125694	BOOKS	002581 - AMAZON CAPITAL SERVICES		72.00	
003-4.410.3.6770	LIBRARY - AV/YOUTH	0.00	400.00	0.00	0.00	0.00	400.00	100.00%
003-4.410.3.6771	LIBRARY - EBOOKS/YOUTH	0.00	1,590.00	0.00	0.00	0.00	1,590.00	100.00%
Expense Totals:		0.00	738,635.00	52,659.50	13,864.74	66,524.24	672,110.76	-90.99%
003 - LIBRARY - GENERAL FUND Totals:		0.00	0.00	-308.93	13,864.74	13,555.81	-13,555.81	0.00%

My Detail vs Budget Report

Date Range: 08/04/2025 - 08/04/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
011 - UTILITY FRANCHISE - GEN								
Revenue								
011-3.690.4.4065	OTHER GOVT - FRANCHISE FEES	0.00	-1,063,500.00	-8,338.76	-160,177.23	-168,515.99	-894,984.01	-84.15%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	CLPKT08892	R00652449		ALLIANT ENERGY OTHER GOVT - FRANCHI...			-160,177.23	
011-3.910.4.4830	TRANSFER IN	0.00	-1,730,652.00	0.00	0.00	0.00	-1,730,652.00	-100.00%
Revenue Totals:		0.00	-2,794,152.00	-8,338.76	-160,177.23	-168,515.99	-2,625,636.01	-93.97%
Expense								
011-4.690.2.6421	UTIL FRANCH - CONS & PROF FEES	0.00	0.00	25.00	0.00	25.00	-25.00	0.00%
011-4.690.2.6428	UTIL FRANCH - MISC CONT	0.00	30,766.00	398.27	398.27	796.54	29,969.46	97.41%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	08.04.25	125691	AUGUST LEASE - GARC	000739 - AHRENS PARK FOUNDATION		398.27	
011-4.690.3.6725	UTIL FRANCH - POLICE CAP PROJ	0.00	105,339.00	71,998.54	0.00	71,998.54	33,340.46	31.65%
011-4.690.3.6726	UTIL FRANCH - FIRE/EMS CAP PROJ	0.00	47,000.00	0.00	0.00	0.00	47,000.00	100.00%
011-4.690.3.6727	UTIL FRANCH - LIBRARY CAP PROJ	0.00	25,000.00	3,734.44	406.12	4,140.56	20,859.44	83.44%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	1FWK-1QXQ-31GC	125694	BOOKS	002581 - AMAZON CAPITAL SERVICES		139.63	
08/04/2025	APPKT01337	1LFR-PPTW-3PNJ	125694	BOOKS	002581 - AMAZON CAPITAL SERVICES		33.92	
08/04/2025	APPKT01337	1MTQ-Q7DL-1JG6	125694	BOOKS	002581 - AMAZON CAPITAL SERVICES		35.18	
08/04/2025	APPKT01337	1Y9W-MTP1-1GDH	125694	BOOKS	002581 - AMAZON CAPITAL SERVICES		17.91	
08/04/2025	APPKT01337	2039184657	125703	BOOKS	001700 - BAKER & TAYLOR - ENT #5103		51.66	
08/04/2025	APPKT01337	89223026	125749	BOOKS	095001 - INGRAM LIBRARY SERVICES		33.92	
08/04/2025	APPKT01337	89223027	125749	BOOKS	095001 - INGRAM LIBRARY SERVICES		123.10	
08/04/2025	APPKT01337	89264598	125749	BOOKS	095001 - INGRAM LIBRARY SERVICES		-29.20	
011-4.690.3.6728	UTIL FRANCH - PARKS CAP PROJ	0.00	14,000.00	0.00	5,387.50	5,387.50	8,612.50	61.52%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	1252	125746	DRINKING FOUNTAIN - BAILEY PARK	099807 - HOMEREVISIONS, LLC		3,987.50	
08/04/2025	APPKT01337	60404	125784	PARKS & REC MASTER PLAN	000927 - RDG PLANNING & DESIGN		1,400.00	

My Detail vs Budget Report

Date Range: 08/04/2025 - 08/04/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
011-4.690.3.6729	UTIL FRANCH - POOL CAP PROJ	0.00	29,000.00	722.76	2,000.00	2,722.76	26,277.24	90.61%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	INV001532006	125763	DECK CHAIRS	002663 - KIEFER AQUATICS		2,000.00	
011-4.690.3.6730	UTIL FRANCH - LAND PURCH	0.00	0.00	636,547.00	0.00	636,547.00	-636,547.00	0.00%
011-4.910.5.6911	UTIL FRANCH - TRANS OUT	0.00	3,172,382.54	0.00	0.00	0.00	3,172,382.54	100.00%
Expense Totals:		0.00	3,423,487.54	713,426.01	8,191.89	721,617.90	2,701,869.64	-78.92%
011 - UTILITY FRANCHISE - GEN Totals:		0.00	629,335.54	705,087.25	-151,985.34	553,101.91	76,233.63	-12.11%

My Detail vs Budget Report

Date Range: 08/04/2025 - 08/04/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
103 - LIBRARY FUND STATE - GEN								
Revenue								
103-3.410.2.4442	LIBRARY STATE REVENUES	0.00	-5,435.00	0.00	0.00	0.00	-5,435.00	-100.00%
Revenue Totals:		0.00	-5,435.00	0.00	0.00	0.00	-5,435.00	-100.00%
Expense								
103-4.410.3.6767	BOOKS	0.00	4,935.00	0.00	0.00	0.00	4,935.00	100.00%
103-4.410.3.6769	AUDIO VISUAL	0.00	500.00	0.00	0.00	0.00	500.00	100.00%
Expense Totals:		0.00	5,435.00	0.00	0.00	0.00	5,435.00	-100.00%
103 - LIBRARY FUND STATE - GEN Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00%

My Detail vs Budget Report

Date Range: 08/04/2025 - 08/04/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
167 - LIBRARY GIFTS - SPEC REV Revenue								
167-3.410.2.4700	CONTRIBUTIONS	0.00	-25,000.00	-180.00	0.00	-180.00	-24,820.00	-99.28%
167-3.410.4.4300	INTEREST EARNED	0.00	-850.00	-11.96	0.00	-11.96	-838.04	-98.59%
167-3.410.4.4305	INT EARNED - IPAIT	0.00	-3,850.00	-318.09	0.00	-318.09	-3,531.91	-91.74%
Revenue Totals:		0.00	-29,700.00	-510.05	0.00	-510.05	-29,189.95	-98.28%
Expense								
167-4.410.3.6721	FURNITURE AND FIXTURES	0.00	0.00	0.00	3,125.50	3,125.50	-3,125.50	0.00%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	2025-158	125766	SHELF MOVING	099529 - LIBRARY FURNITURE INTERNATIONA...		3,125.50	
167-4.410.3.6769	MISC SUPPLIES & MATERIALS	0.00	25,000.00	1,146.74	0.00	1,146.74	23,853.26	95.41%
Expense Totals:		0.00	25,000.00	1,146.74	3,125.50	4,272.24	20,727.76	-82.91%
167 - LIBRARY GIFTS - SPEC REV Totals:		0.00	-4,700.00	636.69	3,125.50	3,762.19	-8,462.19	-180.05%
Report Total:		0.00	624,635.54	705,415.01	-134,995.10	570,419.91	54,215.63	-8.68%

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003 - LIBRARY - GENERAL FUND								
Revenue								
003-3.410.1.4766	LIBRARY - FEES, MISC	0.00	-7,000.00	-6,301.92	0.00	-6,301.92	-698.08	-9.97%
003-3.410.2.4470	LIBRARY - COUNTY CONTRIBUTION	0.00	-30,212.00	0.00	0.00	0.00	-30,212.00	-100.00%
003-3.410.4.4790	LIBRARY - TRANS IN (INTERNAL)	0.00	-701,423.00	-46,666.51	0.00	-46,666.51	-654,756.49	-93.35%
Revenue Totals:		0.00	-738,635.00	-52,968.43	0.00	-52,968.43	-685,666.57	-92.83%
Expense								
003-4.410.1.6010	LIBRARY - SALARIES	0.00	248,581.00	20,437.68	0.00	20,437.68	228,143.32	91.78%
003-4.410.1.6020	LIBRARY - PT/SEASONAL SALARIES	0.00	253,365.00	19,465.52	0.00	19,465.52	233,899.48	92.32%
003-4.410.1.6180	LIBRARY - HSG/REFER/HIRING INCENTIVES	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
003-4.410.1.6186	LIBRARY - PRE-EMP TESTING & OTHER CKS	0.00	400.00	0.00	359.00	359.00	41.00	10.25%
003-4.410.1.6210	LIBRARY - DUES/MEMBERSHIPS	0.00	1,450.00	0.00	0.00	0.00	1,450.00	100.00%
003-4.410.1.6220	LIBRARY - MTG REGISTRATIONS	0.00	930.00	0.00	0.00	0.00	930.00	100.00%
003-4.410.1.6230	LIBRARY - MILEAGE & MTG EXP	0.00	620.00	33.18	0.00	33.18	586.82	94.65%
003-4.410.2.6310	LIBRARY - REP/MTNCE BLDG	0.00	7,500.00	0.00	0.00	0.00	7,500.00	100.00%
003-4.410.2.6332	LIBRARY - REP/MTNCE EQMT	0.00	7,500.00	0.00	0.00	0.00	7,500.00	100.00%
003-4.410.2.6371	LIBRARY - UTILITIES	0.00	46,000.00	3,038.49	4,339.73	7,378.22	38,621.78	83.96%
003-4.410.2.6373	LIBRARY - TELEPHONE	0.00	5,212.00	483.05	491.73	974.78	4,237.22	81.30%
003-4.410.2.6414	LIBRARY - PRINTING AND COPIES	0.00	600.00	0.00	0.00	0.00	600.00	100.00%
003-4.410.2.6428	LIBRARY - MISC CONTRACT WORK	0.00	130,296.00	6,247.43	8,185.04	14,432.47	115,863.53	88.92%
003-4.410.2.6506	LIBRARY - OFFICE SUPPLIES	0.00	5,500.00	599.63	54.74	654.37	4,845.63	88.10%
003-4.410.2.6507	LIBRARY - PROG OPER SUPPLIES	0.00	900.00	395.00	0.00	395.00	505.00	56.11%
003-4.410.2.6508	LIBRARY - POSTAGE & SHIPPING	0.00	1,300.00	0.00	0.00	0.00	1,300.00	100.00%
003-4.410.2.6513	LIBRARY - MISC SUPPLIES	0.00	2,200.00	30.82	0.00	30.82	2,169.18	98.60%
003-4.410.2.6521	LIBRARY - PROG CHILDREN	0.00	2,310.00	1,181.72	52.76	1,234.48	1,075.52	46.56%
003-4.410.2.6522	LIBRARY - PROG CHILDREN'S	0.00	2,310.00	23.22	267.85	291.07	2,018.93	87.40%
003-4.410.2.6523	LIBRARY - PROGRAM YOUNG ADULT	0.00	1,150.00	5.06	0.00	5.06	1,144.94	99.56%
003-4.410.3.6763	LIBRARY - EBOOKS/ADULT	0.00	1,840.00	47.67	0.00	47.67	1,792.33	97.41%
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN	0.00	6,531.00	366.61	41.89	408.50	6,122.50	93.75%
003-4.410.3.6766	LIBRARY - BOOKS/YOUNG ADULTS	0.00	2,250.00	238.44	0.00	238.44	2,011.56	89.40%
003-4.410.3.6768	LIBRARY - PERIODICALS	0.00	2,500.00	65.98	0.00	65.98	2,434.02	97.36%
003-4.410.3.6769	LIBRARY - AUDIO VISUAL	0.00	400.00	0.00	72.00	72.00	328.00	82.00%
003-4.410.3.6770	LIBRARY - AV/YOUTH	0.00	400.00	0.00	0.00	0.00	400.00	100.00%
003-4.410.3.6771	LIBRARY - EBOOKS/YOUTH	0.00	1,590.00	0.00	0.00	0.00	1,590.00	100.00%
Expense Totals:		0.00	738,635.00	52,659.50	13,864.74	66,524.24	672,110.76	90.99%
003 - LIBRARY - GENERAL FUND Totals:		0.00	0.00	-308.93	13,864.74	13,555.81	-13,555.81	

My Detail vs Budget Report

Date Range: 08/04/2025 - 08/04/2025

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
011 - UTILITY FRANCHISE - GEN								
Revenue								
011-3.690.4.4065	OTHER GOVT - FRANCHISE FEES	0.00	-1,063,500.00	-8,338.76	-160,177.23	-168,515.99	-894,984.01	-84.15%
011-3.910.4.4830	TRANSFER IN	0.00	-1,730,652.00	0.00	0.00	0.00	-1,730,652.00	-100.00%
	Revenue Totals:	0.00	-2,794,152.00	-8,338.76	-160,177.23	-168,515.99	-2,625,636.01	-93.97%
Expense								
011-4.690.2.6421	UTIL FRANCH - CONS & PROF FEES	0.00	0.00	25.00	0.00	25.00	-25.00	0.00%
011-4.690.2.6428	UTIL FRANCH - MISC CONT	0.00	30,766.00	398.27	398.27	796.54	29,969.46	97.41%
011-4.690.3.6725	UTIL FRANCH - POLICE CAP PROJ	0.00	105,339.00	71,998.54	0.00	71,998.54	33,340.46	31.65%
011-4.690.3.6726	UTIL FRANCH - FIRE/EMS CAP PROJ	0.00	47,000.00	0.00	0.00	0.00	47,000.00	100.00%
011-4.690.3.6727	UTIL FRANCH - LIBRARY CAP PROJ	0.00	25,000.00	3,734.44	406.12	4,140.56	20,859.44	83.44%
011-4.690.3.6728	UTIL FRANCH - PARKS CAP PROJ	0.00	14,000.00	0.00	5,387.50	5,387.50	8,612.50	61.52%
011-4.690.3.6729	UTIL FRANCH - POOL CAP PROJ	0.00	29,000.00	722.76	2,000.00	2,722.76	26,277.24	90.61%
011-4.690.3.6730	UTIL FRANCH - LAND PURCH	0.00	0.00	636,547.00	0.00	636,547.00	-636,547.00	0.00%
011-4.910.5.6911	UTIL FRANCH - TRANS OUT	0.00	3,172,382.54	0.00	0.00	0.00	3,172,382.54	100.00%
	Expense Totals:	0.00	3,423,487.54	713,426.01	8,191.89	721,617.90	2,701,869.64	78.92%
	011 - UTILITY FRANCHISE - GEN Totals:	0.00	629,335.54	705,087.25	-151,985.34	553,101.91	76,233.63	

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
103 - LIBRARY FUND STATE - GEN								
Revenue								
103-3.410.2.4442	LIBRARY STATE REVENUES	0.00	-5,435.00	0.00	0.00	0.00	-5,435.00	-100.00%
	Revenue Totals:	0.00	-5,435.00	0.00	0.00	0.00	-5,435.00	-100.00%
Expense								
103-4.410.3.6767	BOOKS	0.00	4,935.00	0.00	0.00	0.00	4,935.00	100.00%
103-4.410.3.6769	AUDIO VISUAL	0.00	500.00	0.00	0.00	0.00	500.00	100.00%
	Expense Totals:	0.00	5,435.00	0.00	0.00	0.00	5,435.00	100.00%
	103 - LIBRARY FUND STATE - GEN Totals:	0.00	0.00	0.00	0.00	0.00	0.00	

My Detail vs Budget Report

Date Range: 08/04/2025 - 08/04/2025

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
167 - LIBRARY GIFTS - SPEC REV								
Revenue								
167-3.410.2.4700	CONTRIBUTIONS	0.00	-25,000.00	-180.00	0.00	-180.00	-24,820.00	-99.28%
167-3.410.4.4300	INTEREST EARNED	0.00	-850.00	-11.96	0.00	-11.96	-838.04	-98.59%
167-3.410.4.4305	INT EARNED - IPAIT	0.00	-3,850.00	-318.09	0.00	-318.09	-3,531.91	-91.74%
	Revenue Totals:	0.00	-29,700.00	-510.05	0.00	-510.05	-29,189.95	-98.28%
Expense								
167-4.410.3.6721	FURNITURE AND FIXTURES	0.00	0.00	0.00	3,125.50	3,125.50	-3,125.50	0.00%
167-4.410.3.6769	MISC SUPPLIES & MATERIALS	0.00	25,000.00	1,146.74	0.00	1,146.74	23,853.26	95.41%
	Expense Totals:	0.00	25,000.00	1,146.74	3,125.50	4,272.24	20,727.76	82.91%
	167 - LIBRARY GIFTS - SPEC REV Totals:	0.00	-4,700.00	636.69	3,125.50	3,762.19	-8,462.19	
	Report Total:	0.00	624,635.54	705,415.01	-134,995.10	570,419.91	54,215.63	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003 - LIBRARY - GENERAL FUND	0.00	0.00	-308.93	13,864.74	13,555.81	-13,555.81	
011 - UTILITY FRANCHISE - GEN	0.00	629,335.54	705,087.25	-151,985.34	553,101.91	76,233.63	
103 - LIBRARY FUND STATE - GEN	0.00	0.00	0.00	0.00	0.00	0.00	
167 - LIBRARY GIFTS - SPEC REV	0.00	-4,700.00	636.69	3,125.50	3,762.19	-8,462.19	
Report Total:	0.00	624,635.54	705,415.01	-134,995.10	570,419.91	54,215.63	



Grinnell, IA

My Detail vs Budget Report

Account Detail

Date Range: 08/27/2025 - 08/27/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003 - LIBRARY - GENERAL FUND								
Revenue								
003-3.410.1.4766	LIBRARY - FEES, MISC	0.00	-7,000.00	-6,301.92	0.00	-6,301.92	-698.08	-9.97%
003-3.410.2.4470	LIBRARY - COUNTY CONTRIBUTION	0.00	-30,212.00	0.00	0.00	0.00	-30,212.00	-100.00%
003-3.410.4.4790	LIBRARY - TRANS IN (INTERNAL)	0.00	-701,423.00	-46,666.51	0.00	-46,666.51	-654,756.49	-93.35%
Revenue Totals:		0.00	-738,635.00	-52,968.43	0.00	-52,968.43	-685,666.57	-92.83%
Expense								
003-4.410.1.6010	LIBRARY - SALARIES	0.00	248,581.00	26,155.60	0.00	26,155.60	222,425.40	89.48%
003-4.410.1.6020	LIBRARY - PT/SEASONAL SALARIES	0.00	253,365.00	29,220.88	0.00	29,220.88	224,144.12	88.47%
003-4.410.1.6180	LIBRARY - HSG/REFER/HIRING INCENTIVES	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
003-4.410.1.6186	LIBRARY - PRE-EMP TESTING & OTHER CKS	0.00	400.00	359.00	0.00	359.00	41.00	10.25%
003-4.410.1.6210	LIBRARY - DUES/MEMBERSHIPS	0.00	1,450.00	0.00	0.00	0.00	1,450.00	100.00%
003-4.410.1.6220	LIBRARY - MTG REGISTRATIONS	0.00	930.00	0.00	0.00	0.00	930.00	100.00%
003-4.410.1.6230	LIBRARY -MILEAGE & MTG EXP	0.00	620.00	33.18	39.76	72.94	547.06	88.24%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/27/2025	APPKT01383	08,27,25	125876	MILEAGE REIMB	099248 - SNOW, MALLORY		6.16	
08/27/2025	APPKT01383	08,27,25	125876	MILEAGE REIMB	099248 - SNOW, MALLORY		8.40	
08/27/2025	APPKT01383	08.27.25	125876	MILEAGE REIMB	099248 - SNOW, MALLORY		8.40	
08/27/2025	APPKT01383	08/27/25	125876	MILEAGE REIMB	099248 - SNOW, MALLORY		8.40	
08/27/2025	APPKT01383	08-27-25	125876	MILEAGE REIMB	099248 - SNOW, MALLORY		8.40	

My Detail vs Budget Report

Date Range: 08/27/2025 - 08/27/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003-4.410.2.6310	LIBRARY - REP/MTNCE BLDG	0.00	7,500.00	0.00	432.09	432.09	7,067.91	94.24%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/27/2025	APPKT01383	5394	125880	TECH SUPPORT	001452 - WOODMAN CONTROLS COMPANY		432.09	
003-4.410.2.6332	LIBRARY - REP/MTNCE EQMT	0.00	7,500.00	0.00	0.00	0.00	7,500.00	100.00%
003-4.410.2.6371	LIBRARY - UTILITIES	0.00	46,000.00	7,378.22	4,594.38	11,972.60	34,027.40	73.97%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/27/2025	APPKT01383	08.11.25 DRAKE LIBRARY	125858	UTILITIES	018200 - ALLIANT ENERGY		4,594.38	
003-4.410.2.6373	LIBRARY - TELEPHONE	0.00	5,212.00	974.78	25.15	999.93	4,212.07	80.81%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/27/2025	APPKT01383	716265	125869	NETWORK SVC	098028 - IOWA COMMUNICATIONS NETWORK		8.33	
08/27/2025	APPKT01383	724003	125869	NETWORK SVC	098028 - IOWA COMMUNICATIONS NETWORK		8.41	
08/27/2025	APPKT01383	727875	125869	NETWORK SVC	098028 - IOWA COMMUNICATIONS NETWORK		8.41	
003-4.410.2.6414	LIBRARY - PRINTING AND COPIES	0.00	600.00	0.00	0.00	0.00	600.00	100.00%
003-4.410.2.6428	LIBRARY - MISC CONTRACT WORK	0.00	130,296.00	14,432.47	3,328.49	17,760.96	112,535.04	86.37%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/27/2025	APPKT01383	294923	125874	WASP CONTROL	032300 - SCHENDEL PEST CONTROL CO		94.48	
08/27/2025	APPKT01383	5302	125880	TECH SUPPORT	001452 - WOODMAN CONTROLS COMPANY		1,122.11	
08/27/2025	APPKT01383	6142106	125878	AD PLACEMENT	002669 - UNIQUE MANAGEMENT SERVICES		12.40	
08/27/2025	APPKT01383	78427	125865	MONTHLY MIN	002042 - ELM USA, INC.		25.00	
08/27/2025	APPKT01383	872318	125867	CLEANING SVC (AUG)	002628 - GIBSON, DEREK		1,790.00	
08/27/2025	APPKT01383	JULY '25	125870	GROUND MNTCE	002685 - JP GARDENING		284.50	
003-4.410.2.6506	LIBRARY - OFFICE SUPPLIES	0.00	5,500.00	654.37	958.28	1,612.65	3,887.35	70.68%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/27/2025	APPKT01383	02042	125879	FISH WATER	036590 - WALMART - CAPITAL ONE		7.98	
08/27/2025	APPKT01383	07.25.25 USPS	125873	SHIPPING	028800 - PETTY CASH - DRAKE LIBRARY		13.47	
08/27/2025	APPKT01383	1GHY-WXWQ-696X	125859	DOOR STOPS	002581 - AMAZON CAPITAL SERVICES		25.98	
08/27/2025	APPKT01383	1K9G-4CVW-NVTY	125859	SUPPLIES	002581 - AMAZON CAPITAL SERVICES		-16.99	
08/27/2025	APPKT01383	1N1R-DNTC-4QNG	125859	SUPPLIES	002581 - AMAZON CAPITAL SERVICES		110.08	
08/27/2025	APPKT01383	1TL6-L1X4-XNLC	125859	BOOKS & SUPPLIES	002581 - AMAZON CAPITAL SERVICES		35.88	
08/27/2025	APPKT01383	330661	125875	BARCODE LABLES	001834 - SHOWCASES		259.20	
08/27/2025	APPKT01383	6039175983	125877	TONER	002678 - STAPLES		59.50	
08/27/2025	APPKT01383	6039653075	125877	FAX MACHINE	002678 - STAPLES		167.50	
08/27/2025	APPKT01383	7674070	125864	LAMINATION	008700 - DEMCO		295.68	

My Detail vs Budget Report

Date Range: 08/27/2025 - 08/27/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003-4.410.2.6507	LIBRARY - PROG OPER SUPPLIES	0.00	900.00	395.00	0.00	395.00	505.00	56.11%
003-4.410.2.6508	LIBRARY - POSTAGE & SHIPPING	0.00	1,300.00	0.00	0.00	0.00	1,300.00	100.00%
003-4.410.2.6513	LIBRARY - MISC SUPPLIES	0.00	2,200.00	30.82	272.12	302.94	1,897.06	86.23%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/27/2025	APPKT01383	1LCV-PHMK-1RDD	125859	SUPPLIES	002581 - AMAZON CAPITAL SERVICES		19.59	
08/27/2025	APPKT01383	C410912	125862	SUPPLIES	005030 - CAPITAL SANITARY SUPPLY		252.53	
003-4.410.2.6521	LIBRARY - PROG CHILDREN	0.00	2,310.00	1,234.48	0.00	1,234.48	1,075.52	46.56%
003-4.410.2.6522	LIBRARY - PROG CHILDREN'S	0.00	2,310.00	291.07	300.00	591.07	1,718.93	74.41%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/27/2025	APPKT01383	2520	125863	SUMMER PROG	099831 - CRULL, KELLY		300.00	
003-4.410.2.6523	LIBRARY - PROGRAM YOUNG ADULT	0.00	1,150.00	5.06	0.00	5.06	1,144.94	99.56%
003-4.410.3.6763	LIBRARY - EBOOKS/ADULT	0.00	1,840.00	47.67	0.00	47.67	1,792.33	97.41%
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN	0.00	6,531.00	454.65	503.68	958.33	5,572.67	85.33%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/27/2025	APPKT01383	1FT7-77Q7-3DHL	125859	BOOKS	002581 - AMAZON CAPITAL SERVICES		33.92	
08/27/2025	APPKT01383	1MRN-CPKY-3N66	125859	BOOKS	002581 - AMAZON CAPITAL SERVICES		20.52	
08/27/2025	APPKT01383	2039220517	125861	BOOKS	000562 - BAKER & TAYLOR L530345		48.24	
08/27/2025	APPKT01383	89675140	125868	BOOKS	095001 - INGRAM LIBRARY SERVICES		401.00	
003-4.410.3.6766	LIBRARY - BOOKS/YOUNG ADULTS	0.00	2,250.00	251.44	189.36	440.80	1,809.20	80.41%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/27/2025	APPKT01383	1FT7-77Q7-3DHL	125859	BOOKS	002581 - AMAZON CAPITAL SERVICES		154.94	
08/27/2025	APPKT01383	89675140	125868	BOOKS	095001 - INGRAM LIBRARY SERVICES		34.42	
003-4.410.3.6768	LIBRARY - PERIODICALS	0.00	2,500.00	65.98	0.00	65.98	2,434.02	97.36%
003-4.410.3.6769	LIBRARY - AUDIO VISUAL	0.00	400.00	72.00	0.00	72.00	328.00	82.00%

My Detail vs Budget Report

Date Range: 08/27/2025 - 08/27/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003-4.410.3.6770	LIBRARY - AV/YOUTH	0.00	400.00	0.00	12.90	12.90	387.10	96.78%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/27/2025	APPKT01383	1MRN-CPKY-3N66	125859	BOOKS	002581 - AMAZON CAPITAL SERVICES		7.41	
08/27/2025	APPKT01383	2039207851	125861	AUDIO BOOK	000562 - BAKER & TAYLOR L530345		5.49	
003-4.410.3.6771	LIBRARY - EBOOKS/YOUTH	0.00	1,590.00	0.00	0.00	0.00	1,590.00	100.00%
Expense Totals:		0.00	738,635.00	82,056.67	10,656.21	92,712.88	645,922.12	-87.45%
003 - LIBRARY - GENERAL FUND Totals:		0.00	0.00	29,088.24	10,656.21	39,744.45	-39,744.45	0.00%

My Detail vs Budget Report

Date Range: 08/27/2025 - 08/27/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
011 - UTILITY FRANCHISE - GEN								
Revenue								
011-3.690.4.4065	OTHER GOVT - FRANCHISE FEES	0.00	-1,063,500.00	-168,515.99	0.00	-168,515.99	-894,984.01	-84.15%
011-3.910.4.4830	TRANSFER IN	0.00	-1,730,652.00	0.00	0.00	0.00	-1,730,652.00	-100.00%
Revenue Totals:		0.00	-2,794,152.00	-168,515.99	0.00	-168,515.99	-2,625,636.01	-93.97%

Expense								
011-4.690.2.6421	UTIL FRANCH - CONS & PROF FEES	0.00	0.00	25.00	0.00	25.00	-25.00	0.00%
011-4.690.2.6428	UTIL FRANCH - MISC CONT	0.00	30,766.00	796.54	0.00	796.54	29,969.46	97.41%
011-4.690.3.6725	UTIL FRANCH - POLICE CAP PROJ	0.00	105,339.00	71,998.54	0.00	71,998.54	33,340.46	31.65%
011-4.690.3.6726	UTIL FRANCH - FIRE/EMS CAP PROJ	0.00	47,000.00	0.00	0.00	0.00	47,000.00	100.00%
011-4.690.3.6727	UTIL FRANCH - LIBRARY CAP PROJ	0.00	25,000.00	4,140.56	3,721.74	7,862.30	17,137.70	68.55%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/27/2025	APPKT01383	0003309264	125860	SSP CREDIT JULY-DEC 2025	001700 - BAKER & TAYLOR -ENT #5103		-111.68
08/27/2025	APPKT01383	0003309526	125860	BOOKS	001700 - BAKER & TAYLOR -ENT #5103		-17.10
08/27/2025	APPKT01383	0003311645	125860	SSP CREDIT JAN-FEB 2025	001700 - BAKER & TAYLOR -ENT #5103		-84.93
08/27/2025	APPKT01383	0003313517	125860	BOOKS	001700 - BAKER & TAYLOR -ENT #5103		-15.96
08/27/2025	APPKT01383	0003317057	125860	SSP CREDIT MARCH- JUNE 2025	001700 - BAKER & TAYLOR -ENT #5103		-12.12
08/27/2025	APPKT01383	1DLK-VTKJ-4PDP	125859	BOOKS	002581 - AMAZON CAPITAL SERVICES		51.21
08/27/2025	APPKT01383	1NTK-4WHW-3RD4	125859	DICTIONARY	002581 - AMAZON CAPITAL SERVICES		24.95
08/27/2025	APPKT01383	1TL6-L1X4-XNLC	125859	BOOKS & SUPPLIES	002581 - AMAZON CAPITAL SERVICES		22.67
08/27/2025	APPKT01383	2025-2605689	125866	PUBLICATION SUB	097108 - FARM & HOME PUBLISHERS LT		121.20
08/27/2025	APPKT01383	2039202833	125860	BOOKS	001700 - BAKER & TAYLOR -ENT #5103		50.47
08/27/2025	APPKT01383	2039222249	125860	BOOKS	001700 - BAKER & TAYLOR -ENT #5103		117.16
08/27/2025	APPKT01383	2039225463	125860	BOOKS	001700 - BAKER & TAYLOR -ENT #5103		433.37
08/27/2025	APPKT01383	89401001	125868	BOOKS	095001 - INGRAM LIBRARY SERVICES		26.25
08/27/2025	APPKT01383	89652797	125868	BOOKS	095001 - INGRAM LIBRARY SERVICES		18.47
08/27/2025	APPKT01383	89659741	125868	BOOKS	095001 - INGRAM LIBRARY SERVICES		25.68
08/27/2025	APPKT01383	89707613	125868	BOOKS	095001 - INGRAM LIBRARY SERVICES		16.83
08/27/2025	APPKT01383	89707614	125868	BOOKS	095001 - INGRAM LIBRARY SERVICES		176.09
08/27/2025	APPKT01383	983771	125872	BOOKS	095203 - MICRO MARKETING LLC		49.59
08/27/2025	APPKT01383	986178	125872	BOOKS	095203 - MICRO MARKETING LLC		281.12
08/27/2025	APPKT01383	986654	125872	BOOKS	095203 - MICRO MARKETING LLC		57.79
08/27/2025	APPKT01383	987278	125872	BOOKS	095203 - MICRO MARKETING LLC		62.66

My Detail vs Budget Report

Date Range: 08/27/2025 - 08/27/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
011-4.690.3.6727	UTIL FRANCH - LIBRARY CAP PROJ - Continued	0.00	25,000.00	4,140.56	3,721.74	7,862.30	17,137.70	68.55%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/27/2025	APPKT01383	987749	125872	BOOKS	095203 - MICRO MARKETING LLC		40.99	
08/27/2025	APPKT01383	NS25070445	125860	ANNUAL BTCAT SUB	001700 - BAKER & TAYLOR -ENT #5103		2,387.03	
011-4.690.3.6728	UTIL FRANCH - PARKS CAP PROJ	0.00	14,000.00	5,387.50	0.00	5,387.50	8,612.50	61.52%
011-4.690.3.6729	UTIL FRANCH - POOL CAP PROJ	0.00	29,000.00	2,722.76	0.00	2,722.76	26,277.24	90.61%
011-4.690.3.6730	UTIL FRANCH - LAND PURCH	0.00	0.00	636,547.00	0.00	636,547.00	-636,547.00	0.00%
011-4.910.5.6911	UTIL FRANCH - TRANS OUT	0.00	3,172,382.54	0.00	0.00	0.00	3,172,382.54	100.00%
Expense Totals:		0.00	3,423,487.54	721,617.90	3,721.74	725,339.64	2,698,147.90	-78.81%
011 - UTILITY FRANCHISE - GEN Totals:		0.00	629,335.54	553,101.91	3,721.74	556,823.65	72,511.89	-11.52%

My Detail vs Budget Report

Date Range: 08/27/2025 - 08/27/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
103 - LIBRARY FUND STATE - GEN								
Revenue								
103-3.410.2.4442	LIBRARY STATE REVENUES	0.00	-5,435.00	0.00	0.00	0.00	-5,435.00	-100.00%
Revenue Totals:		0.00	-5,435.00	0.00	0.00	0.00	-5,435.00	-100.00%
Expense								
103-4.410.3.6767	BOOKS	0.00	4,935.00	0.00	0.00	0.00	4,935.00	100.00%
103-4.410.3.6769	AUDIO VISUAL	0.00	500.00	0.00	0.00	0.00	500.00	100.00%
Expense Totals:		0.00	5,435.00	0.00	0.00	0.00	5,435.00	-100.00%
103 - LIBRARY FUND STATE - GEN Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00%

My Detail vs Budget Report

Date Range: 08/27/2025 - 08/27/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
167 - LIBRARY GIFTS - SPEC REV								
Revenue								
167-3.410.2.4700	CONTRIBUTIONS	0.00	-25,000.00	-180.00	0.00	-180.00	-24,820.00	-99.28%
167-3.410.4.4300	INTEREST EARNED	0.00	-850.00	-11.96	0.00	-11.96	-838.04	-98.59%
167-3.410.4.4305	INT EARNED - IPAIT	0.00	-3,850.00	-318.09	0.00	-318.09	-3,531.91	-91.74%
Revenue Totals:		0.00	-29,700.00	-510.05	0.00	-510.05	-29,189.95	-98.28%
Expense								
167-4.410.3.6721	FURNITURE AND FIXTURES	0.00	0.00	3,125.50	450.23	3,575.73	-3,575.73	0.00%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/27/2025	APPKT01383	7679445	125864	BOOKHOLDERS & EASELS	008700 - DEMCO		255.23	
08/27/2025	APPKT01383	IOWA 233928	125871	SIGNAGE	099588 - LATIMER ASSOCIATES, INC.		195.00	
167-4.410.3.6769	MISC SUPPLIES & MATERIALS	0.00	25,000.00	1,146.74	0.00	1,146.74	23,853.26	95.41%
Expense Totals:		0.00	25,000.00	4,272.24	450.23	4,722.47	20,277.53	-81.11%
167 - LIBRARY GIFTS - SPEC REV Totals:		0.00	-4,700.00	3,762.19	450.23	4,212.42	-8,912.42	-189.63%
Report Total:		0.00	624,635.54	585,952.34	14,828.18	600,780.52	23,855.02	-3.82%

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003 - LIBRARY - GENERAL FUND								
Revenue								
003-3.410.1.4766	LIBRARY - FEES, MISC	0.00	-7,000.00	-6,301.92	0.00	-6,301.92	-698.08	-9.97%
003-3.410.2.4470	LIBRARY - COUNTY CONTRIBUTION	0.00	-30,212.00	0.00	0.00	0.00	-30,212.00	-100.00%
003-3.410.4.4790	LIBRARY - TRANS IN (INTERNAL)	0.00	-701,423.00	-46,666.51	0.00	-46,666.51	-654,756.49	-93.35%
	Revenue Totals:	0.00	-738,635.00	-52,968.43	0.00	-52,968.43	-685,666.57	-92.83%
Expense								
003-4.410.1.6010	LIBRARY - SALARIES	0.00	248,581.00	26,155.60	0.00	26,155.60	222,425.40	89.48%
003-4.410.1.6020	LIBRARY - PT/SEASONAL SALARIES	0.00	253,365.00	29,220.88	0.00	29,220.88	224,144.12	88.47%
003-4.410.1.6180	LIBRARY - HSG/REFER/HIRING INCENTIVES	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
003-4.410.1.6186	LIBRARY - PRE-EMP TESTING & OTHER CKS	0.00	400.00	359.00	0.00	359.00	41.00	10.25%
003-4.410.1.6210	LIBRARY - DUES/MEMBERSHIPS	0.00	1,450.00	0.00	0.00	0.00	1,450.00	100.00%
003-4.410.1.6220	LIBRARY - MTG REGISTRATIONS	0.00	930.00	0.00	0.00	0.00	930.00	100.00%
003-4.410.1.6230	LIBRARY - MILEAGE & MTG EXP	0.00	620.00	33.18	39.76	72.94	547.06	88.24%
003-4.410.2.6310	LIBRARY - REP/MTNCE BLDG	0.00	7,500.00	0.00	432.09	432.09	7,067.91	94.24%
003-4.410.2.6332	LIBRARY - REP/MTNCE EQMT	0.00	7,500.00	0.00	0.00	0.00	7,500.00	100.00%
003-4.410.2.6371	LIBRARY - UTILITIES	0.00	46,000.00	7,378.22	4,594.38	11,972.60	34,027.40	73.97%
003-4.410.2.6373	LIBRARY - TELEPHONE	0.00	5,212.00	974.78	25.15	999.93	4,212.07	80.81%
003-4.410.2.6414	LIBRARY - PRINTING AND COPIES	0.00	600.00	0.00	0.00	0.00	600.00	100.00%
003-4.410.2.6428	LIBRARY - MISC CONTRACT WORK	0.00	130,296.00	14,432.47	3,328.49	17,760.96	112,535.04	86.37%
003-4.410.2.6506	LIBRARY - OFFICE SUPPLIES	0.00	5,500.00	654.37	958.28	1,612.65	3,887.35	70.68%
003-4.410.2.6507	LIBRARY - PROG OPER SUPPLIES	0.00	900.00	395.00	0.00	395.00	505.00	56.11%
003-4.410.2.6508	LIBRARY - POSTAGE & SHIPPING	0.00	1,300.00	0.00	0.00	0.00	1,300.00	100.00%
003-4.410.2.6513	LIBRARY - MISC SUPPLIES	0.00	2,200.00	30.82	272.12	302.94	1,897.06	86.23%
003-4.410.2.6521	LIBRARY - PROG CHILDREN	0.00	2,310.00	1,234.48	0.00	1,234.48	1,075.52	46.56%
003-4.410.2.6522	LIBRARY - PROG CHILDREN'S	0.00	2,310.00	291.07	300.00	591.07	1,718.93	74.41%
003-4.410.2.6523	LIBRARY - PROGRAM YOUNG ADULT	0.00	1,150.00	5.06	0.00	5.06	1,144.94	99.56%
003-4.410.3.6763	LIBRARY - EBOOKS/ADULT	0.00	1,840.00	47.67	0.00	47.67	1,792.33	97.41%
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN	0.00	6,531.00	454.65	503.68	958.33	5,572.67	85.33%
003-4.410.3.6766	LIBRARY - BOOKS/YOUNG ADULTS	0.00	2,250.00	251.44	189.36	440.80	1,809.20	80.41%
003-4.410.3.6768	LIBRARY - PERIODICALS	0.00	2,500.00	65.98	0.00	65.98	2,434.02	97.36%
003-4.410.3.6769	LIBRARY - AUDIO VISUAL	0.00	400.00	72.00	0.00	72.00	328.00	82.00%
003-4.410.3.6770	LIBRARY - AV/YOUTH	0.00	400.00	0.00	12.90	12.90	387.10	96.78%
003-4.410.3.6771	LIBRARY - EBOOKS/YOUTH	0.00	1,590.00	0.00	0.00	0.00	1,590.00	100.00%
	Expense Totals:	0.00	738,635.00	82,056.67	10,656.21	92,712.88	645,922.12	87.45%
	003 - LIBRARY - GENERAL FUND Totals:	0.00	0.00	29,088.24	10,656.21	39,744.45	-39,744.45	

My Detail vs Budget Report

Date Range: 08/27/2025 - 08/27/2025

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
011 - UTILITY FRANCHISE - GEN								
Revenue								
011-3.690.4.4065	OTHER GOVT - FRANCHISE FEES	0.00	-1,063,500.00	-168,515.99	0.00	-168,515.99	-894,984.01	-84.15%
011-3.910.4.4830	TRANSFER IN	0.00	-1,730,652.00	0.00	0.00	0.00	-1,730,652.00	-100.00%
	Revenue Totals:	0.00	-2,794,152.00	-168,515.99	0.00	-168,515.99	-2,625,636.01	-93.97%
Expense								
011-4.690.2.6421	UTIL FRANCH - CONS & PROF FEES	0.00	0.00	25.00	0.00	25.00	-25.00	0.00%
011-4.690.2.6428	UTIL FRANCH - MISC CONT	0.00	30,766.00	796.54	0.00	796.54	29,969.46	97.41%
011-4.690.3.6725	UTIL FRANCH - POLICE CAP PROJ	0.00	105,339.00	71,998.54	0.00	71,998.54	33,340.46	31.65%
011-4.690.3.6726	UTIL FRANCH - FIRE/EMS CAP PROJ	0.00	47,000.00	0.00	0.00	0.00	47,000.00	100.00%
011-4.690.3.6727	UTIL FRANCH - LIBRARY CAP PROJ	0.00	25,000.00	4,140.56	3,721.74	7,862.30	17,137.70	68.55%
011-4.690.3.6728	UTIL FRANCH - PARKS CAP PROJ	0.00	14,000.00	5,387.50	0.00	5,387.50	8,612.50	61.52%
011-4.690.3.6729	UTIL FRANCH - POOL CAP PROJ	0.00	29,000.00	2,722.76	0.00	2,722.76	26,277.24	90.61%
011-4.690.3.6730	UTIL FRANCH - LAND PURCH	0.00	0.00	636,547.00	0.00	636,547.00	-636,547.00	0.00%
011-4.910.5.6911	UTIL FRANCH - TRANS OUT	0.00	3,172,382.54	0.00	0.00	0.00	3,172,382.54	100.00%
	Expense Totals:	0.00	3,423,487.54	721,617.90	3,721.74	725,339.64	2,698,147.90	78.81%
	011 - UTILITY FRANCHISE - GEN Totals:	0.00	629,335.54	553,101.91	3,721.74	556,823.65	72,511.89	

My Detail vs Budget Report

Date Range: 08/27/2025 - 08/27/2025

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
103 - LIBRARY FUND STATE - GEN								
Revenue								
103-3.410.2.4442	LIBRARY STATE REVENUES	0.00	-5,435.00	0.00	0.00	0.00	-5,435.00	-100.00%
	Revenue Totals:	0.00	-5,435.00	0.00	0.00	0.00	-5,435.00	-100.00%
Expense								
103-4.410.3.6767	BOOKS	0.00	4,935.00	0.00	0.00	0.00	4,935.00	100.00%
103-4.410.3.6769	AUDIO VISUAL	0.00	500.00	0.00	0.00	0.00	500.00	100.00%
	Expense Totals:	0.00	5,435.00	0.00	0.00	0.00	5,435.00	100.00%
	103 - LIBRARY FUND STATE - GEN Totals:	0.00	0.00	0.00	0.00	0.00	0.00	

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
167 - LIBRARY GIFTS - SPEC REV								
Revenue								
167-3.410.2.4700	CONTRIBUTIONS	0.00	-25,000.00	-180.00	0.00	-180.00	-24,820.00	-99.28%
167-3.410.4.4300	INTEREST EARNED	0.00	-850.00	-11.96	0.00	-11.96	-838.04	-98.59%
167-3.410.4.4305	INT EARNED - IPAIT	0.00	-3,850.00	-318.09	0.00	-318.09	-3,531.91	-91.74%
	Revenue Totals:	0.00	-29,700.00	-510.05	0.00	-510.05	-29,189.95	-98.28%
Expense								
167-4.410.3.6721	FURNITURE AND FIXTURES	0.00	0.00	3,125.50	450.23	3,575.73	-3,575.73	0.00%
167-4.410.3.6769	MISC SUPPLIES & MATERIALS	0.00	25,000.00	1,146.74	0.00	1,146.74	23,853.26	95.41%
	Expense Totals:	0.00	25,000.00	4,272.24	450.23	4,722.47	20,277.53	81.11%
	167 - LIBRARY GIFTS - SPEC REV Totals:	0.00	-4,700.00	3,762.19	450.23	4,212.42	-8,912.42	
	Report Total:	0.00	624,635.54	585,952.34	14,828.18	600,780.52	23,855.02	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003 - LIBRARY - GENERAL FUND	0.00	0.00	29,088.24	10,656.21	39,744.45	-39,744.45	
011 - UTILITY FRANCHISE - GEN	0.00	629,335.54	553,101.91	3,721.74	556,823.65	72,511.89	
103 - LIBRARY FUND STATE - GEN	0.00	0.00	0.00	0.00	0.00	0.00	
167 - LIBRARY GIFTS - SPEC REV	0.00	-4,700.00	3,762.19	450.23	4,212.42	-8,912.42	
Report Total:	0.00	624,635.54	585,952.34	14,828.18	600,780.52	23,855.02	

Drake Community Library Behavior Policy

Drake Community Library is for the use of all members of the public. Library users shall respect the rights of other library users and staff members and use the Library for its intended purposes.

The Library director and other staff members to whom this authority is delegated shall have the responsibility for determining when behavior is in violation of this Behavior Policy and for enforcing the policy within the Library.

Any behavior that is disruptive, hinders the use of the library, or endangers public safety is prohibited on Library property. This includes, but is not limited to:

Violation of any local, state, or federal law as it pertains to the public library.

- Smoking in the library or on library grounds¹
 - Vandalism or deliberate destruction of library materials, equipment, facility, furniture, or grounds
 - Theft of library materials or the personal property of other persons
 - Accessing Internet sites prohibited by law
 - Consumption or possession of alcoholic beverages, or use or possession of controlled substances, or being under the influence of alcohol or controlled substances on library grounds
-
- Use of smokeless electronic cigarettes
 - Behavior that is willfully annoying, harassing, or threatening to another person
 - Loud or boisterous behavior that is disturbing to other persons, including the use of abusive language
 - Running, fighting, or physically oriented play
 - Inappropriate dress such as lack of shirt or shoes
 - Willfully exposing other persons to offensive images or language
 - Remaining in the Library without authorization after regular closing hours
 - Use of the Library site or parking lot for inappropriate purposes, such as rollerblading, skateboarding, loitering, etc.

¹ See www.smokefreeair.gov

- Solicitation of funds or panhandling
- Use of library seating or furniture that is inconsistent with its intended use or design
- Use of sports equipment in the Library such as skateboards and/or rollerblades
- Eating or drinking in areas not designated for these activities. Only covered drinks are allowed in the library. Food may be present at meetings in the Caulkins Community Room and at Library sponsored events in other library meeting rooms.
- Possession of any firearm, knife, or device that could be used as a weapon

Violations of this policy may result in the loss of library privileges.

Revised 11/10

Revised 01/14

Reviewed 01/17

Reviewed 06/18

Revised 06/21

Reviewed 08/25



Drake Community Library
 930 Park Street
 Grinnell, IA 50112

August 22, 2025

Extension of your subscription to the collectionHQ Service

We, Valsoft Ireland Limited, dba collectionHQ, a company registered under the Companies Acts (company number SC849460) and having our registered office and place of business at 220 St Vincent Street, Glasgow, G2 5SG, have pleasure in offering to provide you, the addressee named above, with the under noted Service subject to the terms and conditions (as attached in this document).

Service:	Provision over a web interface of our subscription based hosted Software using data supplied to us by you.
Subscription Period:	1 Years commencing 28 th October 2025 to 28 th October 2026

The costs associated with the provision of the above Service are as follows:

Subscription Fee:	List price USD\$7,290 per annum With an 8% discount, Sale price USD \$6,750
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Minimum Hardware and Software Requirements:	<ul style="list-style-type: none"> • A supported Internet browser (see www.collectionhq.com for a list of supported browsers) • A connection from your internal network to the Internet with a minimum nominal speed of 8Mbps • Outbound FTP Access
Website:	Our website located at www.collectionhq.com (or such other domain name as we may from time to time specify) from which the Service is to be provided.
Designated Contact(s):	Karen Neal, kneal@grinnelliowa.gov





If the subscription is terminated before the end of the period set forth in this agreement, then the discount applied for previous periods will be payable.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Deanna Lechman", is written over a light grey rectangular background.

Deanna Lechman
Customer Success Manager
For and on behalf of Valsoft Ireland Limited, dba collectionHQ

Acceptance of the Offer and Terms and Conditions of Service on behalf of Drake Community Library.

Name/Title _____

Signature _____

Date _____

Peer Comparison – Performance

	Nov 2022 Drake Community Library	July 2023 Drake Community Library	AUG 2024 Drake Community Library	AUG 2025 Drake Community Library	Iowa Peers Very Small (0- 50Kpop)	National Peers Very Small (0- 50Kpop)
Circulations <i>(total number of uses last 12 months)</i>	N/a	n/a	48,033	45,654	179,429	132,070
Turnover <i>(average uses per items last 12 months)</i>	n/a	n/a	0.97	0.95	1.41	1.35
Collection Check % <i>(not changed status in 4 years – requires audit)</i>	29.52%	21.7%	9.78%	10.3%	5.7%	3.5%
Dead % <i>(not changed status in 1 year – requires attention)</i>	54.73%	57.7%	47.6%	50.1%	33.6%	18.6%
Dead On Arrival % <i>(added 6-18 months ago, but <2 circ's)</i>	n/a	30.8%	n/a	27.2%	13.3%	20.3%
Outdated Stock % NF <i>(5 years since publication)</i>	n/a	n/a	81.6%	80.9%	68.4%	36.0%
Grubby Items % <i>(more than 40 uses in lifetime)</i>	11.43%	n/a	12.87%	12.5%	15.7%	8.9%
Diversity, Equity and Inclusion <i>(% of collection)</i>	~15.4%	17%	~18.4%	18.8%	20.8%	20.0%

**Note: Based on default targets and no collection exceptions*

Drake Community Library
Archive History & Current Status Report
Report Date: August 20, 2025

I. Archive History

1999

- The library had been collecting items of local historical value for many years prior to this date (exact start year unknown).
- Volunteer Dorrie Lalonde began assisting with organizing the collection.

2009 (Approximate)

- Until this point, the archive was maintained entirely through volunteer efforts.
- Limited staff hours (Systems Administrator) were occasionally used for digital support.

2011–2013

- Dedicated staff time was allotted for the PHPP grant.
- The PHPP grant informed our archival work for several years and was well received by the community. After the initial grant period, Drake Community Library was the only PHPP partner continuing to devote dedicated staff hours on a weekly basis to sustain the project. This continued until 2024.

2015 (Approximate)

- Following Dorrie's retirement, a Library Assistant (LA) was assigned 8 hours per week for archive work, and the Systems Administrator was allotted a number of hours for digital support.
- The LA focused on organizing materials and assisting the public with locating archival resources; the Systems Administrator's role was intended to be limited to digital support.

2020

- During the COVID-19 pandemic, the Systems Administrator devoted substantial time to archival projects.
- The Library Assistant position was laid off.

2021

- The Systems Administrator spent the majority of their 40 weekly hours on archival work—particularly digital projects—despite this being intended as only a small portion of their job duties (20%).
- This sustained focus expanded public expectations beyond the library’s capacity for archival services.

2022

- Library Assistant hours for the archive increased to 10–12 per week, while the Systems Administrator continued spending more time than allotted on archival work.

2024

- The Systems Administrator position was eliminated, resulting in the loss of 40 staff hours per week.
- PHPP work was placed on hold.

2025

- The library requested 20 staff hours from the city budget to recover some of the previous 40 hour loss; the request was not funded.
- LA hours for the archive were reduced to 4 per week.

II. Current Realities & Challenges

The archive remains a valued community resource, but its growth and the public’s expectations now exceed the library’s staffing capacity.

There are two core needs:

1. **Maintaining public accessibility to materials**
2. **Managing the collection**—including processing new donations and backlog items

Accessibility Today

- Due to previous staffing arrangements where more hours were spent than officially allotted, a substantial backlog of unprocessed materials has accumulated. Many of

these items may or may not have historical significance and remain inaccessible, stored in digital folders that take significant server space.

- With only 4 staff hours per week allocated, it is not possible to maintain both accessibility and collection management at a high standard.
 - The library has prioritized **patron access** by:
 1. Providing extra staff training on how to access materials physically and digitally.
 2. Offering 4 dedicated hours per week for archive appointments.
 3. Maintaining professional boundaries—retrieving materials for patrons without conducting research.
-

III. Capacity Limitations

- Over the past five years, the archive received more staff time than planned, which led to community expectations the library cannot currently meet.
 - The loss of the full-time Systems Administrator position in 2024 significantly impacted capacity.
-

IV. Next Steps

1. **Leadership Change** – Archive operations will come under the Library Director’s direct supervision, including all collection management and cataloging decisions.
 2. **Volunteer-Driven Processing** – The library will continue accepting donations, but items will be stored until a volunteer can process them.
 3. **Staff Time Allocation** – Approximately 4 hours per week will be assigned to an LA for archive support; remaining LA hours will be redirected to core library services.
 4. **Focus on Core Services** – Given current staffing and budget realities, archive operations will not be expanded at the expense of other essential services.
-

Conclusion

The archive is an important and valued part of Drake Community Library’s identity, but its sustainability depends on realistic staffing levels and community understanding of the

library's capacity. Moving forward, the focus will remain on maintaining public access to existing materials while scaling back collection management tasks until additional volunteer support becomes available.



FY24-FY26 Services

Master

	FY24	FY25	Monthly Average	FY26 YTD	
Subscription Services	Adventure Pass (Bookings)		43	4	
	Ancestry Library Edition	544	1,950	104	14
	Beanstack (Active Users)		728	61	133
	Craft and Hobby (Views)	33	49	3	2
	Freegal (Downloads & Streams)	5,249	3,534	366	298
	Heritage Quest	2	16	1	0
	Kanopy (Plays)	1,900	1,698	150	159
	Library Speakers Cons. (Views)		9,773	814	895
	Mango Languages	491	432	38	11
	Mometrix (Replaces Brainfuse)	2	187	8	6
	Niche Academy	231	293	22	62
	Reference Solutions (Searches)	77	37	5	9
		8,529	18,740	1,576	1,589
Circulation	Books	5,318	52,218	2,397	5,560
	AudioVisual	2,467	2,840	221	274
	Miscellaneous (Periodicals, Equipment, Multimedia Kits, ILL)	1,124	1,205	97	124
		8,909	56,263	2,716	5,958
Meeting Rooms	Bookings	1,128	1,111	93	53
	People Count	10,558	10,939	896	319
				896	1,266
Programs	Programs Offered	423	367	33	49
	Program Attendance	9,809	7,381	716	1,266
				716	1,266
Bridges (Libby/OverDrive)	eBooks	10,508	10,096	859	837
	eAudiobooks	10,425	10,860	887	1,015
	eMagazines	1,646	2,380	168	243
		22,579	23,336	1,913	2,095
Public Computers	Adult Logins	4,714	4,919	401	378
	Kids Logins	2,367	3,181	231	442
		7,081	8,100	633	820
Archive	Use	308	164	20	7