



GRINNELL HOTEL/MOTEL COMMITTEE REGULAR SESSION
MEETING
TUESDAY, SEPTEMBER 23, 2025, AT 12:00 PM
IN THE LARGE CONFERENCE ROOM ON THE 2ND FLOOR OF CITY
HALL AND VIA ZOOM
HTTPS://ZOOM.US/J/96879702050?PWD=FDJ5FPWYWOLBCI5GEIUV
AN8H5CB9B.1

MEETING ID: 968 7970 2050
PASSCODE: 188875

TENTATIVE AGENDA

1. Roll Call:

A. Becker (Vice Chair)___ Manatt___ Nowasell___ Smith___ Spriggs___
White___ Wright (Chair)___

2. Call to Order:

3. Approve Agenda:

4. Approval of the Minutes from July 22, 2025.

A. Minutes, July 22, 2025.

5. Monthly Budget Report: \$301,218.62

A. Budget Report.

6. Committee Business:

A. Presentation of Downtown Assessment.

B. Presentation from Melissa Strovers, on the Poweshiek County Tourism Group.

C. Veterans Monument update.

D. Billboards update.

E. Consider payment request from the Grinnell Area Arts Council GAAC Request in the amount of \$6,000.00.

7. Inquiries: Public Comment

Visitors may address the Council/Board at this time; however, comments will be limited to 2 minutes. As per Iowa's Open Meetings Law, Council/Board can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or adevig@grinnelliowa.gov, no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.

refer them to a department head, Mayor's committee, or add them to a future agenda.

8. Adjourn:

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or adevig@grinnelliowa.gov, no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.



GRINNELL HOTEL/MOTEL COMMITTEE REGULAR SESSION MEETING
TUESDAY, JULY 22, 2025, AT 12:00 PM
IN THE LARGE CONFERENCE ROOM ON THE 2ND FLOOR OF CITY
HALL AND VIA ZOOM
[HTTPS://ZOOM.US/J/95515454813?PWD=UP7A43Z7YSQK1PFCK4AZR
KVJEVPYLP.1](https://zoom.us/j/95515454813?pwd=UP7A43Z7YSQK1PFCK4AZR
KVJEVPYLP.1)

MINUTES

Roll Call: Nowasell, Smith, Spriggs, White. Absent: Becker, Manatt, Wright.

Also present were Russ Behrens, Alyssa Devig, Adrienne Hardin, and Rachael Kinnick.

Smith made the motion, seconded by Spriggs to approve the minutes from June 24, 2025. AYES: 4-0. Motion carried.

The monthly budget report was reviewed.

Spriggs made the motion, seconded by Smith to authorize staff to move forward with the quote for solar lighting in the amount of \$6,800.00 for both billboards. AYES: 4-0. Motion carried.

Discussed Frank Brownell Memorial Community Concert scheduled for September 26-27.

Spriggs made the motion, seconded by Smith to approve a grant application from the Grinnell Rotary Club in the amount of \$1,562.00. AYES: 4-0. Motion carried.

There were no inquiries.

The meeting was adjourned at 12:35 P.M.

Respectfully Submitted by:
Alyssa Devig, Secretary for the Committee



Grinnell, IA

Detail vs Budget Report Account Detail

Date Range: 07/01/2025 - 09/16/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
145 - HOTEL/MOTEL TAX - SPC REV								
Revenue								
145-3.550.2.4780	H/M - OTHER MISC REVENUES	0.00	-5,000.00	0.00	0.00	0.00	-5,000.00	-100.00%
145-3.550.4.4085	H/M - TAX DISTRIBUTION	0.00	-450,000.00	0.00	-82,940.74	-82,940.74	-367,059.26	-81.57%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/29/2025	CLPKT08849	R00652245		HOTEL/MOTEL JULY 25 H/M - TAX DISTRIB			-57,961.93	
08/27/2025	CLPKT09086	R00654538		HOTEL/MOTEL - AUGUST 2025 H/M - TAX			-24,978.81	
145-3.550.4.4300	H/M - INTEREST EARNED	0.00	-900.00	0.00	-1,292.91	-1,292.91	392.91	43.66%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/31/2025	GLPKT12619	8032		AUG 2025 GSB CKG ACCT INT			-1,292.91	
145-3.550.4.4305	H/M - INT EARNED - IPAIT	0.00	-9,000.00	0.00	-2,856.96	-2,856.96	-6,143.04	-68.26%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/31/2025	GLPKT12663	8042		JULY 2025 IPAIT INT			-1,077.46	
08/29/2025	GLPKT12943	8073		AUG 2025 IPAIT INT			-1,779.50	
Revenue Totals:		0.00	-464,900.00	0.00	-87,090.61	-87,090.61	-377,809.39	-81.27%
Expense								
145-4.550.1.6010	H/M - SALARIES	0.00	23,278.00	0.00	4,495.52	4,495.52	18,782.48	80.69%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/31/2025	PYPKT01039	PYPKT01039 - 07.11.25 -		PYPKT01039 - 07.11.25 - 07.25.25 - Pay 7/			2,238.71	
08/29/2025	PYPKT01061	PYPKT01061 - 08/11/25 -		PYPKT01061 - 08/11/25 - 08/25/25 - Pay			2,256.81	
145-4.550.1.6020	H&M - PART TIME SALARIES	0.00	7,499.00	0.00	0.00	0.00	7,499.00	100.00%
145-4.550.1.6040	H&M - OVERTIME SALARIES	0.00	236.00	0.00	446.98	446.98	-210.98	-89.40%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
09/15/2025	PYPKT01074	PYPKT01074 - 08.26.25 -		PYPKT01074 - 08.26.25 - 09.10.25 - Pay 9/			446.98	
145-4.550.1.6050	H&M - TEMP PAY	0.00	20,000.00	0.00	2,704.80	2,704.80	17,295.20	86.48%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	2836298	125800	TEMP LABOR	020404 - TEMP ASSOCIATES		315.00	

Detail vs Budget Report

Date Range: 07/01/2025 - 09/16/2025

Account		Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
145-4.550.1.6050		H&M - TEMP PAY - Continued	0.00	20,000.00	0.00	2,704.80	2,704.80	17,295.20	86.48%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account	Amount	
08/04/2025	APPKT01337	2836374	125800	TEMP LABOR	020404 - TEMP ASSOCIATES			319.20	
08/04/2025	APPKT01337	2836417	125800	TEMP LABOR	020404 - TEMP ASSOCIATES			205.80	
08/04/2025	APPKT01337	2836480	125800	TEMP LABOR	020404 - TEMP ASSOCIATES			336.00	
08/04/2025	APPKT01337	2836575	125800	TEMP LABOR	020404 - TEMP ASSOCIATES			268.80	
09/02/2025	APPKT01358	2836624	125987	TEMP LABOR	020404 - TEMP ASSOCIATES			193.20	
09/02/2025	APPKT01358	2836680	125987	TEMP LABOR	020404 - TEMP ASSOCIATES			268.80	
09/02/2025	APPKT01358	2836743	125987	TEMP LABOR	020404 - TEMP ASSOCIATES			432.60	
09/02/2025	APPKT01358	2836782	125987	TEMP LABOR	020404 - TEMP ASSOCIATES			365.40	
145-4.550.1.6110		H&M - FICA	0.00	2,373.00	0.00	0.00	0.00	2,373.00	100.00%
145-4.550.1.6130		H&M - IPERS	0.00	2,929.00	0.00	0.00	0.00	2,929.00	100.00%
145-4.550.1.6210		H&M - DUES, MBRSPS	0.00	2,400.00	0.00	0.00	0.00	2,400.00	100.00%
145-4.550.2.6413		H&M - PYMT TO OTHER AGENCY	0.00	85,000.00	0.00	23,380.04	23,380.04	61,619.96	72.49%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account	Amount	
08/04/2025	APPKT01337	08.04.25	125735	PER AGREEMENT - H/M Q2 2025 TAX	002403 - GRINNELL CENTER LLC			23,380.04	
145-4.550.2.6414		H&M - MUSIC IN THE PARK	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
145-4.550.2.6508		H&M - POSTAGE AND SHIPPING	0.00	50.00	0.00	0.00	0.00	50.00	100.00%
145-4.550.2.6513		H&M - MISC SUPP - TREES/FLWRS	0.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00%
145-4.550.2.6526		H&M - PROJ DEV/OTHER EXP	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
145-4.550.2.6527		H&M - FEES/OTHER EXP	0.00	8,900.00	0.00	2,909.20	2,909.20	5,990.80	67.31%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account	Amount	
07/07/2025	APPKT01303	06.20.25	125514	LICENSE FEE - RATE CHANGE	000119 - ASCAP			12.50	
08/04/2025	APPKT01337	10821	125736	FY26 DUES	012700 - GRINNELL CHAMBER OF COMMERC			2,450.70	
08/04/2025	APPKT01337	59800706	125706	MUSIC LICENSE FEE	000120 - BMI GENERAL LICENSING			446.00	
145-4.550.2.6528		H&M - MINI-GRANT AWARDS	0.00	2,500.00	0.00	5,762.00	5,762.00	-3,262.00	-130.48%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account	Amount	
08/22/2025	APPKT01384	08.22.25	125851	MINI GRANT	001962 - GRINNELL ROTARY CLUB			1,562.00	

Detail vs Budget Report

Date Range: 07/01/2025 - 09/16/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
145-4.550.2.6528	H&M - MINI-GRANT AWARDS - Continued	0.00	2,500.00	0.00	5,762.00	5,762.00	-3,262.00	-130.48%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/22/2025	APPKT01384	08.22.25	125852	MINI GRANT	099243 - GRINNELL VINTAGE AUTO CLUB		4,200.00	
145-4.550.2.6529	H&M - GRINNELL FIREWORKS	0.00	25,000.00	0.00	0.00	0.00	25,000.00	100.00%
145-4.550.3.6727	H&M - PROJECTS	0.00	84,000.00	0.00	1,009.97	1,009.97	82,990.03	98.80%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	001	125739	BILLBOARD ILLUSTRATION	099820 - HART, ANYA		980.00	
09/02/2025	APPKT01358	3674387	125948	ZIP TIES	000676 - JD FINANCIAL - THEISEN'S		29.97	
145-4.910.5.6911	H&M - TRANSFER	0.00	192,500.00	0.00	192,500.00	192,500.00	0.00	0.00%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
09/15/2025	GLPKT13028	8079		TO 001 EMS			25,000.00	
09/15/2025	GLPKT13028	8079		TO 105 COMMUNITY DEVELPMENT			30,000.00	
09/15/2025	GLPKT13028	8079		TO 001 GEN SUBSIDY			37,500.00	
09/15/2025	GLPKT13028	8079		TO 002 VETS MONUMENT			100,000.00	
Expense Totals:		0.00	496,665.00	0.00	233,208.51	233,208.51	263,456.49	-53.05%
145 - HOTEL/MOTEL TAX - SPC REV Totals:		0.00	31,765.00	0.00	146,117.90	146,117.90	-114,352.90	360.00%
Report Total:		0.00	31,765.00	0.00	146,117.90	146,117.90	-114,352.90	360.00%

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
145 - HOTEL/MOTEL TAX - SPC REV	0.00	31,765.00	0.00	146,117.90	146,117.90	-114,352.90	
Report Total:	0.00	31,765.00	0.00	146,117.90	146,117.90	-114,352.90	



GRINNELL AREA ARTS COUNCIL
ENRICHING THE COMMUNITY BY
SUPPORTING CREATIVE EXPRESSION

9.23.2025

MEMO TO: Grinnell Hotel-Motel Tax Committee
FROM: Grinnell Area Arts Council
RE: Request for budgeted FY26 reimbursement

The Arts Council requests \$6000 of the \$6000 FY26 allocation from the Grinnell Hotel-Motel Tax Committee. Payment and expense detail worksheet and documents are attached.

2025 Music in the Park

Music in the Park in summer 2025 saw total attendance of roughly 1600, nearing 2024 total attendance, despite the cancellation of one show and one moved indoors (attracting only a few stalwarts). Average weekly attendance was just under 200. The Grinnell Community Band involved 50-60 community musicians, including some from towns outside of Grinnell including Newton and Cedar Rapids. Paparoni's food truck was present weekly to provide a dining option.

2025 Shakespeare in the Park

The Starling Shakespeare Company's production of *The Comedy of Errors* attracted roughly 140 attendees despite a very high heat index and thunderstorm threats, and their educational theatre workshop counted 15 participants, with an additional 10 or so spectators. The Starling crew spent two additional nights at Hotel Grinnell beyond our contract and reported having a lot of fun exploring the town and eating out.

Upcoming Events

- **Stewart Gallery**
 - Grinnell Artists at Mainframe Studios in Des Moines: October 2025
 - Spooky Town Studio 6: October 2025
 - Holiday Local Artist Market: Nov/Dec 2025, opens on Jingle Bell Holiday
 - Grinnell Area Student Exhibits (Elementary through College): Spring 2026
- **Grinnell Community Theatre**
 - *A Body of Water by Lee Blessing*, directed by Zach Bey: October 3-5 & 9-11
 - *She Stoops To Conquer* Radio Play, directed by Luke Saunders: Jan 23-25 & 29-31, 2026
 - *Our Town*, directed by Mike Mahaffey: April 2026
 - *A Year in the Life of Frog & Toad (musical)*, directed by Tom Lacina & Erin Bustin: June 2026
- **Spooky Town Haunted House** Grinnell Arts Center: October 25

The Grinnell Area Arts Council is grateful for the Hotel-Motel Tax Committee's for their support of GAAC programming.

GAAC-City Tourism Reimbursement Detail FY26			
Programs	FY26 Budgeted	Expense Detail	Actual Fee
2025 Music in the Park	\$ 5,000.00	Iowa Womens Jazz Orchestra	\$ 1,800.00
		Weary Ramblers (Kathryn S. Fox)	\$ 1,200.00
		Mojo Machine (Chris Sutliff)	\$ 400.00
		Barefoot Becky & the Ivanhoe Dutchmen	\$ 950.00
		Grinnell Community Band Director Stipend (Nathan Johnson)	\$ 855.00
		TOTAL	\$ 5,205.00
2025 Shakespeare in the Park	\$ 1,000.00	Starling Shakespeare Company	\$ 2,250.00
TOTAL REIMBURSEMENT REQUEST	\$ 6,000.00		



GRINNELL AREA ARTS COUNCIL

(641) 236-3203
POST OFFICE BOX 657
GRINNELL, IA 50112

GRINNELL STATE BANK
GRINNELL BANK- MARENGO BANK
GRINNELL, IOWA 50112-0744

6692

72-172/739

07/10/2025

PAY TO THE ORDER OF **Becky Livermore**

\$*950.00

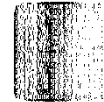
081064 / 12-04

Nine hundred fifty and 00/100*****

DOLLARS

Details on back
Security Features Included

Becky Livermore
1257 Ivanhoe Road
Iowa
Mt. Vernon, IA 52314

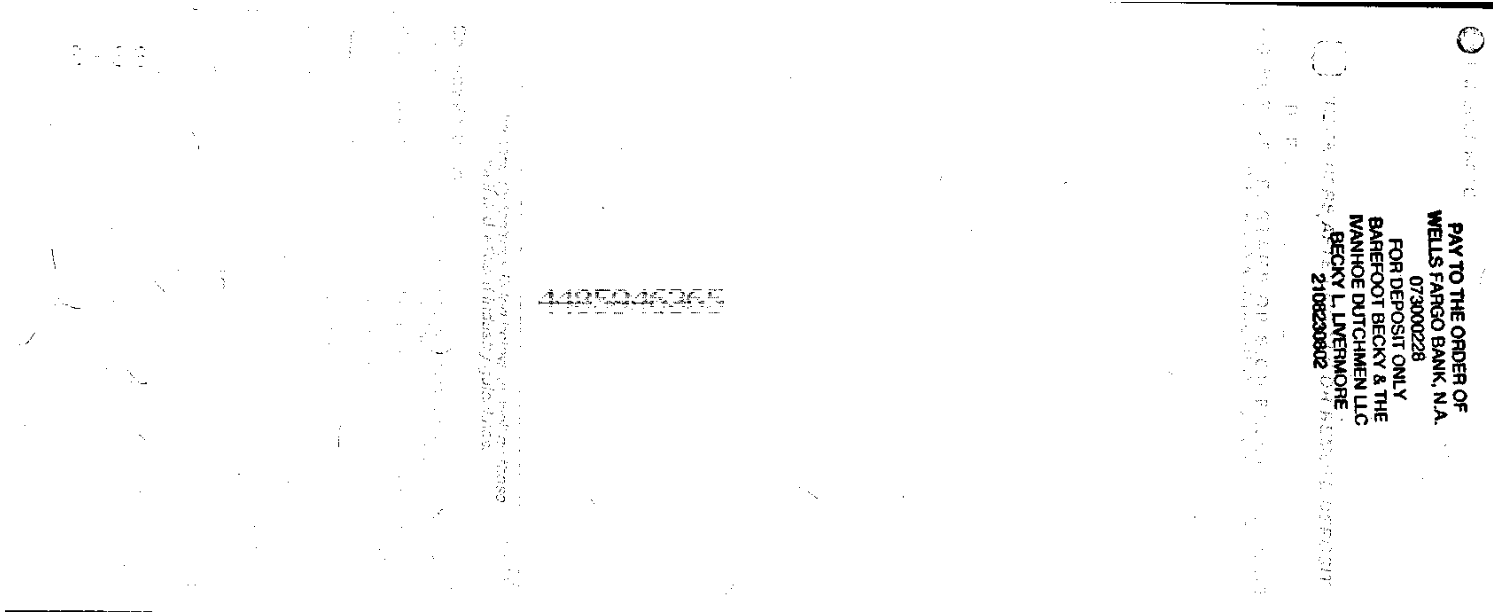


MEMO
Grinnell Music in the Park 7.24.25




Signature of Becky Livermore MP

⑈006692⑈ ⑆073901725⑆ 18 836 0⑈







GRINNELL AREA ARTS COUNCIL		GRINNELL STATE BANK	6672
(641) 236-3203		GRINNELL BANK- MARENGO BANK	72-172739
POST OFFICE BOX 657		GRINNELL, IOWA 50112-0744	5/23/2025
GRINNELL, IA 50112			
PAY TO THE ORDER OF	Iowa Women's Jazz Orchestra LLC	\$ 1,800.00	
	One Thousand Eight Hundred and 00/100.....		DOLLARS
	Iowa Women's Jazz Orchestra LLC		
MEMO	Grinnell Music in the Park 5.29.2025		
			
			

04/10/04/13/04

04/10/04/13/04





6693

GRINNELL AREA ARTS COUNCIL
 (641) 236-3203
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GRINNELL STATE BANK
 GRINNELL BANK- MARENGO BANK
 GRINNELL, IOWA 50112-0744

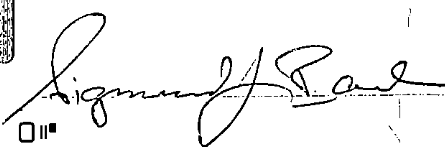
72-172/739
 07/10/2025

PAY TO THE ORDER OF **Chris Sutliff** **\$*400.00**

Four hundred and 00/100***** **DOLLARS**

Chris Sutliff
 1620 3rd Ave
 Grinnell, IA 50112

MEMO
 Music in the Park 7.17.25

 **MP**

006693 073901725 18 836 0

081064/12-04

Details on back
 Security Features Included





GRINNELL AREA ARTS COUNCIL

(641) 236-3203
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GRINNELL, IA 50112

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GRINNELL BANK- MARENGO BANK
GRINNELL, IOWA 50112-0744

6690

72-172/739
07/09/2025

PAY TO THE ORDER OF Kathryn S Fox

\$*1,200.00

One thousand two hundred and 00/100

DOLLARS

Kathryn S Fox
305 South Maple St
Creston, IA 50801



MEMO

⑈006690⑈ ⑆073901725⑆ 18 836 0⑈

081004/12 04





GRINNELL AREA ARTS COUNCIL		GRINNELL STATE BANK	6691
(641) 236-3203		GRINNELL BANK- MARENGO BANK	72-172739
POST OFFICE BOX 657		GRINNELL, IOWA 50112-0744	07/10/2025
GRINNELL, IA 50112			
PAY TO THE ORDER OF	Starling Shakespeare Company	\$*1,125.00	
One thousand one hundred twenty-five and 00/100.....			DOLLARS
Starling Shakespeare Company			
15 Cornwell Court			
Coldwater, MI 49036			
MEMO			
		<i>Signature of J. Reed</i>	
⑈006691⑈ ⑆073901725⑆ 18 838 0⑈			

08/10/2025 12:04

USE OF POST OFFICE





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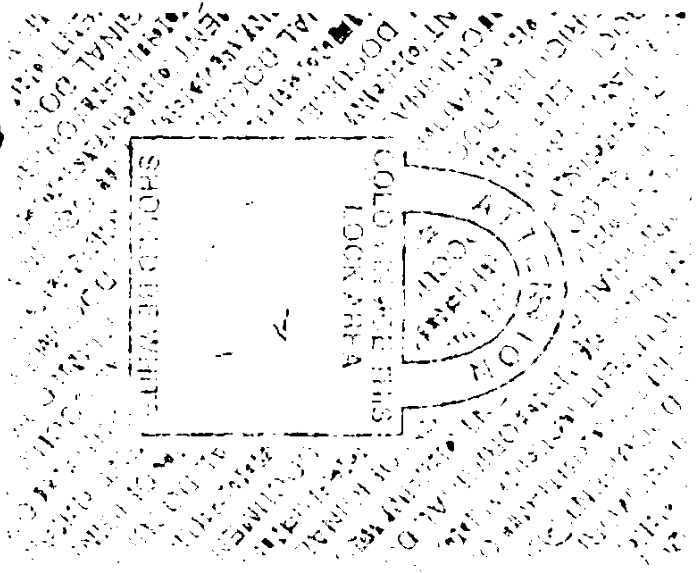
[Signature] - For PNC Mobile

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DATE >031000053<

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35-60



Security Features:

Hydrogram

Heat Sensitive Ink

True Watermark

Variable Filters

Invisible Fibers

Chemically Sensitive Paper

Microprint

High Resolution Warning Band

Toner Adhesion Properties

Chemical Wash Resistance Area

Optical Density Data Pattern

• Federal Reserve Board of Governors REG 02

- Hold for a hour at left side face to check spot (Color test procedure)
- Hold for a sec between finger and type from the top to see if the image will fade at a distance
- Hold stack to a light source to view center the color coded
- Water filters are embedded in the color area
- Fiber number is the last 10 numbers on the front of the paper
- Microprint is the last 10 numbers on the front of the paper
- High Res. Warning Band is the last 10 numbers on the front of the paper
- Toner Adhesion Properties is the last 10 numbers on the front of the paper
- Chemical Wash Resistance Area is the last 10 numbers on the front of the paper
- Optical Density Data Pattern is the last 10 numbers on the front of the paper



08/28/2025

GRINNELL AREA ARTS COUNCIL

Nathan Johnson

2025 Community Band

6735

855.00

Checking

2025 Community Band

855.00

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