



GRINNELL LIBRARY BOARD REGULAR SESSION MEETING  
WEDNESDAY, OCTOBER 22, 2025, AT 5:15 PM  
IN THE LIBRARY'S ALAN & JEAN JONES BOARD ROOM AND VIA  
ZOOM

Join Zoom Meeting

<https://zoom.us/j/97381569601?pwd=OXgU8Jb0OhMMHvahsELECpymulC93p.1>

TENTATIVE AGENDA

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**1. Call to Order:**

\_\_\_Guenther \_\_\_Fenner \_\_\_Hammond \_\_\_Lindley \_\_\_McFee \_\_\_Pagliai  
\_\_\_Saunders Others present: \_\_\_Devig\_\_\_Neal\_\_\_Snow

**2. Inquiries: Public Comment**

Visitors may address the Council/Board at this time; however, comments will be limited to 2 minutes. As per Iowa's Open Meetings Law, Council/Board can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.

**3. Approve Agenda:**

**4. Approval of the Minutes:**

A. Approve Minutes from the regular board meeting, September 24, 2025

**5. Communications:**

A. August and September GPCF Fund Statements

**6. Report of Director:**

A. August Statistical Report

B. New website launched

C. Dates for November and December meetings

**7. Committee Reports:**

A. Building and Grounds

B. Finance and Salary

C. Personnel

D. Long Range Planning

*Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or [adevig@grinnelliowa.gov](mailto:adevig@grinnelliowa.gov), no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.*

E. Policy-Archival Policy

**8. Financial Report and Approve Bills Payable**

A. December Bills

**9. Business:**

A. Trent Arment from MCG to discuss video cameras

B. Consider action for video camera installation

C. Approve Archive Policy

**10. Contracts:**

**11. Trustee Continuing Education:**

A. Pagliai will present "From Planning to Impact: Strategic Planning Essentials for Library Boards"

**12. Adjourn:**

*Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or [adevig@grinnelliowa.gov](mailto:adevig@grinnelliowa.gov), no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.*

**Minutes of the Drake Community Library Board of Trustees**  
**September 24, 2025**  
**Drake Community Library Board Room**  
**Meeting also made available via Zoom from the online City Agenda Center**

**Roll Call:** XFenner XGuenther XHammond XLindley XMcFee XPagliai XSaunders  
Others present: XDevig XNeal XSnow XWilhelm

President Pagliai called the meeting to order at 5:15pm.

**Public Comments:** There were 3 public comments.

**Approval of Agenda:**

McFee moved and Lindley seconded approval of the agenda.

**Roll call vote:** XFenner XGuenther XHammond XLindley XMcFee XPagliai XSaunders

**Approval of Minutes:**

Lindley moved and Hammond seconded approval of August 27, 2025, Board Meeting minutes

**Roll call vote:**

XGuenther XFenner XHammond XLindley XMcFee XPagliai XSaunders

**Communications:**

The June and July 2025 GPCF Endowment fund reports were reviewed.

**Report of the Director:**

1. Building and Grounds Update
2. August statistics were discussed

**Committee Reports:**

1. Building & Grounds- Pagliai report about the letter sent to the city.
2. Finance & Salary- there was nothing to report
3. Personnel: there was nothing to report
4. Long Range Planning- there was nothing to report
5. Policy- Saunders reported on the revision of the Behavior Policy

**Financial Report and Approval of Bills:**

1. Financials were reviewed. Lindley moved and McFee seconded the approval of bills payable in October including invoices to Advantage Archive and S&S Plumbing .

**Roll call vote:**

XGuenther XFenner XHammond XLindley XMcFee XPagliai XSaunders

**Business:**

1. Hammond moved and Lindley seconded approval of the Behavior Policy.

**Roll call vote:**

\_X\_Guenther \_Fenner \_X\_Hammond \_X\_Lindley X\_McFee \_X\_Pagliai \_X\_Saunders

**Contracts:**

1. There were no contracts to approve.

**Trustee Continuing Education:**

1. Library Assistant Amy Wilhelm reported about our collection agency, UMS and her work in the archive.

Meeting adjourned by unanimous consent at 5:55p.m.

Next regular meeting is October 22, 2025, at 5:15p.m.

Theresa Pagliai  
Library Board President

Karen Neal, Director  
Recording Secretary

**Statement of Activity**

**Drake Community Library Endowment Fund Board Endowed**  
**August 01, 2025 through August 31, 2025**

**Fund Activity Summary**

	<u>Aug 2025</u>	<u>Jul 2025</u>
<b>Beginning Balance</b>	1,494,232.74	1,472,763.67
<b>Additions to Fund</b>		
<u>Activity</u>	<u>Period Total</u>	<u>YTD Total</u>
Investment Revenue	27,117.75	49,814.12
<b>Totals</b>	<b>27,117.75</b>	<b>49,814.12</b>
<b>Disbursements</b>		
<u>Activity</u>	<u>Period Total</u>	<u>YTD Total</u>
Administrative Fee Expense	1,227.30	2,454.60
<b>Totals</b>	<b>1,227.30</b>	<b>2,454.60</b>
 <b>Net Change</b>	 <b>\$25,890.45</b>	 <b>\$47,359.52</b>
 <b>Ending Balance</b>	 <b>\$1,520,123.19</b>	 <b>\$1,520,123.19</b>

## Fund Financial Information

### Current Fund Assets

<u>Asset</u>	<u>Balance</u>
Investments	1,520,123.19
<b>Total</b>	<b>1,520,123.19</b>

### Outstanding Fund Liabilities

No outstanding liabilities for the fund

## Fund Activity Detail

### Donations

No donations in the statement period

### Grants Awarded

No grants awarded in the statement period

**Statement of Activity**  
**Drake Community Library Endowment Fund**  
**August 01, 2025 through August 31, 2025**

**Fund Activity Summary**

	<u>Aug 2025</u>	<u>Jul 2025</u>
<b>Beginning Balance</b>	1,741,714.15	1,716,696.36
<b>Additions to Fund</b>		
	<u>Period Total</u>	<u>YTD Total</u>
Donations	145.38	200.76
Investment Revenue	31,609.40	58,054.86
<b>Totals</b>	<b>31,754.78</b>	<b>58,255.62</b>
<b>Disbursements</b>		
	<u>Period Total</u>	<u>YTD Total</u>
Administrative Fee Expense	1,484.31	2,966.82
Other Expenses	0.54	1.08
<b>Totals</b>	<b>1,484.85</b>	<b>2,967.90</b>
 <b>Net Change</b>	 <b>\$30,269.93</b>	 <b>\$55,287.72</b>
 <b>Ending Balance</b>	 <b>\$1,771,984.08</b>	 <b>\$1,771,984.08</b>

## Fund Financial Information

### Current Fund Assets

<u>Asset</u>	<u>Balance</u>
Cash, Checking, & Savings	90.00
Investments	1,771,894.08
<b>Total</b>	<b>1,771,984.08</b>

### Outstanding Fund Liabilities

No outstanding liabilities for the fund

## Fund Activity Detail

### Donations

<u>Date</u>	<u>Donor Description</u>	<u>Amount</u>
8/7/2025	Knight, R. Cecilia	30.00
8/7/2025	Trimmer, Elizabeth	30.00
8/7/2025	Ellis, Donnette	15.00
8/7/2025	Brown, Barbara	15.00
8/11/2025	Guenther, Emily	25.00
8/21/2025	Neal, Karen Online Donation-Processing Fee Donation	0.38
8/21/2025	Neal, Karen Online Donation	15.00
8/25/2025	Elfenbein, Caleb and Tina	15.00
<b>Total Donations</b>		<b>145.38</b>

### Grants Awarded

No grants awarded in the statement period



# Greater Poweshiek Community Foundation

*We Grow Community Through Giving*

**August 2025**

Library Endowment Total: **\$251,860.89**

Bd Endowed (Peery Gift) Total: **\$1,520,123.19**

**Grand Total: \$1,771,984.08**

**Statement of Activity**

**Drake Community Library Endowment Fund Board Endowed**  
**September 01, 2025 through September 30, 2025**

**Fund Activity Summary**

	<u>Sep 2025</u>	<u>Jul 2025</u>
<b>Beginning Balance</b>	1,520,123.19	1,472,763.67
<b>Additions to Fund</b>		
<u>Activity</u>	<u>Period Total</u>	<u>YTD Total</u>
Investment Revenue	32,396.11	82,210.23
<b>Totals</b>	<b>32,396.11</b>	<b>82,210.23</b>
<b>Disbursements</b>		
<u>Activity</u>	<u>Period Total</u>	<u>YTD Total</u>
Administrative Fee Expense	1,227.30	3,681.90
<b>Totals</b>	<b>1,227.30</b>	<b>3,681.90</b>
 <b>Net Change</b>	 <b>\$31,168.81</b>	 <b>\$78,528.33</b>
 <b>Ending Balance</b>	 <b>\$1,551,292.00</b>	 <b>\$1,551,292.00</b>

## Fund Financial Information

### Current Fund Assets

<u>Asset</u>	<u>Balance</u>
Investments	1,551,292.00
<b>Total</b>	<b>1,551,292.00</b>

### Outstanding Fund Liabilities

No outstanding liabilities for the fund

## Fund Activity Detail

### Donations

No donations in the statement period

### Grants Awarded

No grants awarded in the statement period

**Statement of Activity**  
**Drake Community Library Endowment Fund**  
**September 01, 2025 through September 30, 2025**

**Fund Activity Summary**

	<u>Sep 2025</u>	<u>Jul 2025</u>
<b>Beginning Balance</b>	1,771,984.08	1,716,696.36

**Additions to Fund**

<u>Activity</u>	<u>Period Total</u>	<u>YTD Total</u>
Donations	235.38	436.14
Investment Revenue	37,764.42	95,819.28
<b>Totals</b>	<b>37,999.80</b>	<b>96,255.42</b>

**Disbursements**

<u>Activity</u>	<u>Period Total</u>	<u>YTD Total</u>
Administrative Fee Expense	1,486.11	4,452.93
Other Expenses	4.80	5.88
<b>Totals</b>	<b>1,490.91</b>	<b>4,458.81</b>

<b>Net Change</b>	<b>\$36,508.89</b>	<b>\$91,796.61</b>
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<b>Ending Balance</b>	<b>\$1,808,492.97</b>	<b>\$1,808,492.97</b>
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## Fund Financial Information

### Current Fund Assets

<u>Asset</u>	<u>Balance</u>
Investments	1,808,492.97
<b>Total</b>	<b>1,808,492.97</b>

### Outstanding Fund Liabilities

No outstanding liabilities for the fund

## Fund Activity Detail

### Donations

<u>Date</u>	<u>Donor Description</u>	<u>Amount</u>
9/10/2025	Guenther, Emily	25.00
9/21/2025	Neal, Karen Online Donation-Processing Fee Donation	0.38
9/21/2025	Neal, Karen Online Donation	15.00
9/21/2025	Marzluff, Elaine Online Donation	180.00
9/25/2025	Elfenbein, Caleb and Tina	15.00
<b>Total Donations</b>		<b>235.38</b>

### Grants Awarded

No grants awarded in the statement period



# Greater Poweshiek Community Foundation

*We Grow Community Through Giving*

**September 2025**

Library Endowment Total: **\$257,200.97**

Bd Endowed (Peery Gift) Total: **\$1,551,292.00**

**Grand Total: \$1,808,492.97**

# Borrower Type Circulation

September 2025

Btype Group		Current Month	SMPY	YTD	Previous YTD
Residents	Area Resident	3,245	3,137	10,120	10,902
	Open Access Borrower	367	205	1,047	685
	Grinnell College Student	104	247	313	613
	Youth	488	394	2,015	1,630
	Open Access Youth	5	15	81	36
	Courtesy Card (replaces Pay Card)	0	0	0	0
	<b>Subtotal</b>	<b>4,209</b>	<b>3,998</b>	<b>13,576</b>	<b>13,866</b>
Book Delivery	Adult Homebound	112	33	307	139
	Youth Book Baskets	86	122	170	306
<b>Subtotal</b>	<b>198</b>	<b>155</b>	<b>477</b>	<b>445</b>	
Education and Special Loans	Educator	209	226	1,223	1,553
	Interlibrary Loan	49	45	155	148
	Large Print	35	12	77	32
<b>Subtotal</b>	<b>293</b>	<b>283</b>	<b>1,455</b>	<b>1,733</b>	
<b>Total</b>	<b>4,700</b>	<b>4,436</b>	<b>15,508</b>	<b>16,044</b>	

# Item Type Circulation

September 2025

Itype Group		Current Month	SMPY	YTD	Previous YTD
Books	Adult Book	2,004	1,854	5,981	5,939
	Teen Book	222	235	876	864
	Children's Book	2,166	1,975	7,747	7,609
<b>Total Books</b>	<b>4,392</b>	<b>4,064</b>	<b>14,604</b>	<b>14,412</b>	
Audiovisual	Adult Audio	42	56	171	149
	Adult Video	120	83	357	460
	Teen Audio	6	5	7	9
	Children's Audio	14	8	53	15
	Children's Video	70	77	179	290
<b>Total Audiovisual</b>	<b>9,036</b>	<b>8,357</b>	<b>767</b>	<b>923</b>	
Miscellaneous Physical Formats	Periodicals	19	19	63	98
	Equipment	26	18	83	51
	Multimedia Kits	7	17	59	63
	Interlibrary Loan	33	29	110	119
<b>Total Miscellaneous</b>	<b>85</b>	<b>83</b>	<b>315</b>	<b>331</b>	
<b>Total Physical Item Circ</b>	<b>13,513</b>	<b>12,504</b>	<b>15,686</b>	<b>15,666</b>	
Bridges eBooks	Bridges eBooks	743	792	2,360	2,646
	Bridges eAudiobooks	1,023	889	3,056	2,626
	Bridges eMagazines	265	175	746	452
<b>Total Bridges Circ</b>	<b>2,031</b>	<b>1,856</b>	<b>6,162</b>	<b>5,724</b>	
<b>Total Circulation</b>	<b>15,544</b>	<b>14,360</b>	<b>21,848</b>	<b>21,390</b>	

## Additional Services

September 2025

Service Type	Current Month	SMPY	YTD	Previous YTD	
Subscription Services	Adventure Pass (Bookings)	7	2	37	26
	Ancestry Library Edition	13	474	64	958
	Beanstack (Active Users)	45	19	293	297
	Craft and Hobby (Views)	5	0	7	0
	Freegal (Downloads & Streams)	415	104	1,553	268
	Heritage Quest	4	0	4	0
	Kanopy (Plays)	110	187	335	606
	Library Speakers Cons. (Views)	1,153	768	2,789	1,953
	Mango Languages	62	51	118	129
	Mometrix (Replaces Brainfuse)	2	10	9	13
	Niche Academy	70	20	168	80
	Reference Solutions (Searches)	6	0	28	12
		<b>1,892</b>	<b>1,635</b>	<b>5,405</b>	<b>4,342</b>
Document Services	Coin-Op Pages Printed	517	658	1,669	2,122
	Faxes Sent	10		26	0
	Black and White Pages Copied	874		1,809	0
	Color Pages Copied	74		154	0
	<b>1,475</b>	<b>658</b>	<b>3,658</b>	<b>2,122</b>	
Computers	Adult Logins	333	401	1,075	1,342
	Kids Logins	321	228	1,150	957
	Guest Passes Distributed	49	67	158	169
	In-House Catalog Uses	391	391	1,385	1,439
	Wi-Fi Sessions	850		2,487	1,844
	<b>1,944</b>	<b>1,087</b>	<b>6,255</b>	<b>5,751</b>	
Archive	In-Person Visits	3	8	8	20
	Email Reference	1	10	3	26
	Phone Reference	0	3	0	7
	<b>4</b>	<b>21</b>	<b>11</b>	<b>53</b>	
<b>Total</b>	<b>5,315</b>	<b>3,380</b>	<b>15,318</b>	<b>12,215</b>	

## Meeting Rooms

September 2025

Category	Current Month	SMPY	YTD	Previous YTD
Bookings	36		160	17
Attendance	415		1,240	245

## Programs Offered

September 2025

Type	Current Month	SMPY	YTD	Previous YTD
Children	11	17	63	68
Teen	2	1	7	11
Adult	8	13	20	29
All Ages	0	0	6	6
<b>Total</b>	<b>21</b>	<b>31</b>	<b>96</b>	<b>114</b>

## Program Participation

September 2025

Type	Current Month	SMPY	YTD	Previous
Children	184	218	1,578	1,847
Teen	7	3	35	52
Adult	66	75	151	206
All Ages	0	0	0	95
<b>Total</b>	<b>257</b>	<b>296</b>	<b>1,764</b>	<b>2,200</b>

## Door Count

September 2025

	Current Month	SMPY	YTD	Previous YTD
Door Count	4,286	4,250	14,221	13,485



Grinnell, IA

# My Detail vs Budget Report

## Account Detail

Date Range: 09/25/2025 - 10/22/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>003 - LIBRARY - GENERAL FUND</b>								
<b>Revenue</b>								
<a href="#">003-3.410.1.4766</a>	LIBRARY - FEES, MISC	0.00	-7,000.00	-6,986.78	-372.24	-7,359.02	359.02	5.13%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/07/2025	CLPKT09402	R00657745		10-07-25 LIBRARY LIBRARY - FEES, MISC 10...			-256.26	
10/07/2025	CLPKT09403	R00657746		10-07-25 LIBRARY LIBRARY - FEES, MISC J...			-115.98	
<a href="#">003-3.410.2.4470</a>	LIBRARY - COUNTY CONTRIBUTION	0.00	-30,212.00	-7,555.00	0.00	-7,555.00	-22,657.00	-74.99%
<a href="#">003-3.410.4.4790</a>	LIBRARY - TRANS IN (INTERNAL)	0.00	-701,423.00	-95,109.32	-59,685.09	-154,794.41	-546,628.59	-77.93%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
09/30/2025	GLPKT13189	8094		MONTHLY LIBRARY TRANSFER			-59,685.09	
<b>Revenue Totals:</b>		<b>0.00</b>	<b>-738,635.00</b>	<b>-109,651.10</b>	<b>-60,057.33</b>	<b>-169,708.43</b>	<b>-568,926.57</b>	<b>-77.02%</b>
<b>Expense</b>								
<a href="#">003-4.410.1.6010</a>	LIBRARY - SALARIES	0.00	248,581.00	47,573.87	20,830.55	68,404.42	180,176.58	72.48%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
09/30/2025	PYPKT01081	PYPKT01081 - 09.11.25 -...		PYPKT01081 - 09.11.25 - 09.25.25 - Pay 9/...			14,932.66	
10/15/2025	PYPKT01098	PYPKT01098 - 09.26.25 -...		PYPKT01098 - 09.26.25 - 10.10.25 - Pay 10...			5,897.89	
<a href="#">003-4.410.1.6020</a>	LIBRARY - PT/SEASONAL SALARIES	0.00	253,365.00	49,479.89	19,810.69	69,290.58	184,074.42	72.65%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
09/30/2025	PYPKT01081	PYPKT01081 - 09.11.25 -...		PYPKT01081 - 09.11.25 - 09.25.25 - Pay 9/...			9,996.53	
10/15/2025	PYPKT01098	PYPKT01098 - 09.26.25 -...		PYPKT01098 - 09.26.25 - 10.10.25 - Pay 10...			9,814.16	
<a href="#">003-4.410.1.6180</a>	LIBRARY - HSG/REFER/HIRING INCENTIVES	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
<a href="#">003-4.410.1.6186</a>	LIBRARY - PRE-EMP TESTING & OTHER CKS	0.00	400.00	359.00	0.00	359.00	41.00	10.25%
<a href="#">003-4.410.1.6210</a>	LIBRARY - DUES/MBRPS/SUBS	0.00	1,450.00	0.00	0.00	0.00	1,450.00	100.00%

**My Detail vs Budget Report**

Date Range: 09/25/2025 - 10/22/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">003-4.410.1.6220</a>	LIBRARY - MTG & CONF REGISTRATION	0.00	930.00	0.00	25.00	25.00	905.00	97.31%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/16/2025	APPKT01441	998749	126213	CONF REG - PUBLIC BUDGETING (KN)	099759 - VISA		25.00	
<a href="#">003-4.410.1.6230</a>	LIBRARY - MILEAGE/MTG EXPENSES	0.00	620.00	72.94	33.60	106.54	513.46	82.82%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/22/2025	APPKT01444	10.22.25	126224	MILEAGE REIMB	002661 - CHANG, LUCY		33.60	
<a href="#">003-4.410.2.6310</a>	LIBRARY -REP/MTNCE BLDG	0.00	7,500.00	432.09	0.00	432.09	7,067.91	94.24%
<a href="#">003-4.410.2.6332</a>	LIBRARY - REP/MTNCE EQUIP	0.00	7,500.00	0.00	6,549.42	6,549.42	950.58	12.67%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/06/2025	APPKT01394	2021-6845	126173	GEOTHERMAL WORK	001201 - S & S PLUMBING, HEATING & AIR C...		2,178.57	
10/06/2025	APPKT01394	2021-7057	126173	COOLING ISSUES - LIBRARY	001201 - S & S PLUMBING, HEATING & AIR C...		508.50	
10/06/2025	APPKT01394	2021-7058	126173	GEOTHERMAL PUMP/COMPRESSOR	001201 - S & S PLUMBING, HEATING & AIR C...		295.64	
10/06/2025	APPKT01394	2021-7059	126173	GEOTHERMAL WORK	001201 - S & S PLUMBING, HEATING & AIR C...		1,540.63	
10/06/2025	APPKT01394	2021-7060	126173	GEOTHERMAL WORK	001201 - S & S PLUMBING, HEATING & AIR C...		2,026.08	
<a href="#">003-4.410.2.6371</a>	LIBRARY - UTILITIES	0.00	46,000.00	11,972.60	4,175.29	16,147.89	29,852.11	64.90%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/06/2025	APPKT01394	09.10.25 DRAKE	126055	UTILITIES	018200 - ALLIANT ENERGY		4,175.29	
<a href="#">003-4.410.2.6373</a>	LIBRARY - TELEPHONE	0.00	5,212.00	1,491.68	491.62	1,983.30	3,228.70	61.95%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/06/2025	APPKT01394	09.15.25 DRAKE	126137	TELEPHONE	002707 - MAHASKA COMMUNICATIONS GRO...		406.35	
10/06/2025	APPKT01394	6124450887	126195	WIRELESS SVC	001441 - VERIZON WIRELESS		76.94	
10/22/2025	APPKT01444	731749	126228	NETWORK SVC (SEPT 2025)	098028 - IOWA COMMUNICATIONS NETWORK		8.33	
<a href="#">003-4.410.2.6414</a>	LIBRARY - PRINTING AND COPIES	0.00	600.00	0.00	0.00	0.00	600.00	100.00%
<a href="#">003-4.410.2.6428</a>	LIBRARY - MISC CONTRACT WORK	0.00	130,296.00	25,472.04	6,349.38	31,821.42	98,474.58	75.58%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/06/2025	APPKT01394	297502	126174	PEST & WASP CONTROL	032300 - SCHENDEL PEST CONTROL CO		94.48	
10/06/2025	APPKT01394	827727-H	126107	IT SERVICES	099591 - HEARTLAND BUSINESS SYSTEMS, LLC		3,998.54	
10/06/2025	APPKT01394	872326	126097	CLEANING SVC (SEPT)	002628 - GIBSON, DEREK		1,790.00	
10/06/2025	APPKT01394	AUG-25 DRAKE	126070	MOWING	001317 - SHUTTS, BRAD		220.00	
10/22/2025	APPKT01444	6144310	126234	PLACEMENTS	002669 - UNIQUE MANAGEMENT SERVICES		24.80	
10/22/2025	APPKT01444	79842	126226	MONTHLY MIN	002042 - ELM USA, INC.		25.00	
10/22/2025	APPKT01444	960309	126232	MONITORING SVC	001194 - SECURITY EQUIPMENT INC		196.56	

**My Detail vs Budget Report**

Date Range: 09/25/2025 - 10/22/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">003-4.410.2.6506</a>	LIBRARY - OFFICE SUPPLIES	0.00	5,500.00	1,783.00	349.43	2,132.43	3,367.57	61.23%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/16/2025	APPKT01441	12870989	126213	SUPPLIES	099759 - VISA		93.19	
10/22/2025	APPKT01444	03513	126236	FISH WATER	036590 - WALMART - CAPITAL ONE		7.56	
10/22/2025	APPKT01444	07053	126236	PROG SUPPLIES	036590 - WALMART - CAPITAL ONE		8.00	
10/22/2025	APPKT01444	6044345596	126233	SUPPLIES	002678 - STAPLES		72.88	
10/22/2025	APPKT01444	7703738	126225	LABELS & LAMINATE	008700 - DEMCO		167.80	
<a href="#">003-4.410.2.6507</a>	LIBRARY - PROG OPER SUPPLIES	0.00	900.00	395.00	0.00	395.00	505.00	56.11%
<a href="#">003-4.410.2.6508</a>	LIBRARY - POSTAGE & SHIPPING	0.00	1,300.00	0.00	0.00	0.00	1,300.00	100.00%
<a href="#">003-4.410.2.6513</a>	LIBRARY - MISC SUPPLIES	0.00	2,200.00	414.96	488.35	903.31	1,296.69	58.94%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/06/2025	APPKT01394	C413070	126072	SUPPLIES	005030 - CAPITAL SANITARY SUPPLY		380.68	
10/22/2025	APPKT01444	07053	126236	PROG SUPPLIES	036590 - WALMART - CAPITAL ONE		7.18	
10/22/2025	APPKT01444	191V-N3PY-1WRW	126221	DOOR SEAL	002581 - AMAZON CAPITAL SERVICES		39.50	
10/22/2025	APPKT01444	1W4F-TTD4-GG4C	126221	SUPPLIES	002581 - AMAZON CAPITAL SERVICES		60.99	
<a href="#">003-4.410.2.6521</a>	LIBRARY - PROG CHILDREN	0.00	2,310.00	1,234.48	37.64	1,272.12	1,037.88	44.93%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/22/2025	APPKT01444	07053	126236	PROG SUPPLIES	036590 - WALMART - CAPITAL ONE		37.64	
<a href="#">003-4.410.2.6522</a>	LIBRARY - PROG CHILDREN'S	0.00	2,310.00	837.03	292.88	1,129.91	1,180.09	51.09%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/16/2025	APPKT01441	#7001915492	126213	BOOKS	099759 - VISA		300.00	
10/22/2025	APPKT01444	1F7L-NLMP-X7GD	126221	SUPPLIES	002581 - AMAZON CAPITAL SERVICES		-37.99	
10/22/2025	APPKT01444	1W4F-TTD4-GG4C	126221	SUPPLIES	002581 - AMAZON CAPITAL SERVICES		30.87	
<a href="#">003-4.410.2.6523</a>	LIBRARY - PROGRAM YOUNG ADULT	0.00	1,150.00	8.70	13.58	22.28	1,127.72	98.06%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/22/2025	APPKT01444	07053	126236	PROG SUPPLIES	036590 - WALMART - CAPITAL ONE		13.58	
<a href="#">003-4.410.3.6763</a>	LIBRARY - EBOOKS/ADULT	0.00	1,840.00	561.36	136.95	698.31	1,141.69	62.05%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/22/2025	APPKT01444	06497CP25304713	126231	AUDIO & EBOOKS	002016 - OVERDRIVE, INC.		136.95	
<a href="#">003-4.410.3.6765</a>	LIBRARY - BOOKS/CHILDREN	0.00	6,531.00	1,483.17	526.56	2,009.73	4,521.27	69.23%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/16/2025	APPKT01441	7001901632	126213	BOOKS	099759 - VISA		19.05	

**My Detail vs Budget Report**

Date Range: 09/25/2025 - 10/22/2025

Account		Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">003-4.410.3.6765</a>		LIBRARY - BOOKS/CHILDREN - Continued	0.00	6,531.00	1,483.17	526.56	2,009.73	4,521.27	69.23%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>		
10/22/2025	APPKT01444	1QX6-V7RQ-3D3Q	126221	BOOKS	002581 - AMAZON CAPITAL SERVICES		18.16		
10/22/2025	APPKT01444	1R3Y-D7XK-JJ9D	126221	BOOKS	002581 - AMAZON CAPITAL SERVICES		153.81		
10/22/2025	APPKT01444	2039288231	126222	BOOKS	000562 - BAKER & TAYLOR L530345		49.36		
10/22/2025	APPKT01444	90959468	126227	BOOKS	095001 - INGRAM LIBRARY SERVICES		297.10		
10/22/2025	APPKT01444	91116006	126227	BOOKS	095001 - INGRAM LIBRARY SERVICES		-10.92		
<a href="#">003-4.410.3.6766</a>		LIBRARY - BOOKS/YOUNG ADULTS	0.00	2,250.00	624.35	181.27	805.62	1,444.38	64.19%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>		
10/22/2025	APPKT01444	1QJX-HTW1-P4XQ	126221	BOOK	002581 - AMAZON CAPITAL SERVICES		-5.78		
10/22/2025	APPKT01444	1R3Y-D7XK-JJ9D	126221	BOOKS	002581 - AMAZON CAPITAL SERVICES		187.05		
<a href="#">003-4.410.3.6768</a>		LIBRARY - PERIODICALS	0.00	2,500.00	75.67	232.69	308.36	2,191.64	87.67%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>		
10/22/2025	APPKT01444	10.22.25	126229	SUB	088012 - KIRKUS REVIEWS		179.00		
10/22/2025	APPKT01444	10.22.25	126235	SUB	099610 - USA TODAY		53.69		
<a href="#">003-4.410.3.6769</a>		LIBRARY - AUDIO VISUAL	0.00	400.00	72.00	0.00	72.00	328.00	82.00%
<a href="#">003-4.410.3.6770</a>		LIBRARY - AV/YOUTH	0.00	400.00	63.17	0.00	63.17	336.83	84.21%
<a href="#">003-4.410.3.6771</a>		LIBRARY - EBOOKS/YOUTH	0.00	1,590.00	0.00	191.44	191.44	1,398.56	87.96%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>		
10/06/2025	APPKT01394	06497CO25281873	126154	AUDIO & EBOOKS	002016 - OVERDRIVE, INC.		191.44		
<b>Expense Totals:</b>			<b>0.00</b>	<b>738,635.00</b>	<b>144,407.00</b>	<b>60,716.34</b>	<b>205,123.34</b>	<b>533,511.66</b>	<b>-72.23%</b>
<b>003 - LIBRARY - GENERAL FUND Totals:</b>			<b>0.00</b>	<b>0.00</b>	<b>34,755.90</b>	<b>659.01</b>	<b>35,414.91</b>	<b>-35,414.91</b>	<b>0.00%</b>

**My Detail vs Budget Report**

Date Range: 09/25/2025 - 10/22/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>011 - UTILITY FRANCHISE - GEN</b>								
<b>Revenue</b>								
<a href="#">011-3.690.4.4065</a>	OTHER GOVT - FRANCHISE FEES	0.00	-1,063,500.00	-168,515.99	0.00	-168,515.99	-894,984.01	-84.15%
<a href="#">011-3.910.4.4830</a>	TRANSFER IN	0.00	-1,730,652.00	-2,233,553.36	0.00	-2,233,553.36	502,901.36	29.06%
<b>Revenue Totals:</b>		<b>0.00</b>	<b>-2,794,152.00</b>	<b>-2,402,069.35</b>	<b>0.00</b>	<b>-2,402,069.35</b>	<b>-392,082.65</b>	<b>-14.03%</b>
<b>Expense</b>								
<a href="#">011-4.690.2.6421</a>	UTIL FRANCH - CONS & PROF FEES	0.00	0.00	25.00	0.00	25.00	-25.00	0.00%
<a href="#">011-4.690.2.6428</a>	UTIL FRANCH - MISC CONT	0.00	30,766.00	1,194.81	398.27	1,593.08	29,172.92	94.82%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/06/2025	APPKT01394	10.06.25	126054	OCT LEASE (GARC)	000739 - AHRENS PARK FOUNDATION		398.27	
<a href="#">011-4.690.3.6725</a>	UTIL FRANCH - POLICE CAP PROJ	0.00	105,339.00	86,380.58	4,616.92	90,997.50	14,341.50	13.61%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/06/2025	APPKT01394	752704	126184	CODE ENFORCEMENT VEH	099472 - STIVERS FORD, INC.		4,616.92	
<a href="#">011-4.690.3.6726</a>	UTIL FRANCH - FIRE/EMS CAP PROJ	0.00	47,000.00	0.00	22,744.00	22,744.00	24,256.00	51.61%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/06/2025	APPKT01394	INV14939	126084	GEAR (DJ)	089056 - ED M FELD EQUIPMENT CO., INC.		2,743.00	
10/06/2025	APPKT01394	INV14941	126084	SCBA	089056 - ED M FELD EQUIPMENT CO., INC.		20,001.00	
<a href="#">011-4.690.3.6727</a>	UTIL FRANCH - LIBRARY CAP PROJ	0.00	25,000.00	10,889.05	1,204.84	12,093.89	12,906.11	51.62%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/06/2025	APPKT01394	2039259867	126063	BOOKS	001701 - BAKER & TAYLOR, INC		41.36	
10/06/2025	APPKT01394	2039278833	126062	BOOKS	001700 - BAKER & TAYLOR -ENT #5103		240.40	
10/06/2025	APPKT01394	989708	126147	BOOKS	095203 - MICRO MARKETING LLC		32.79	
10/06/2025	APPKT01394	990399	126147	BOOKS	095203 - MICRO MARKETING LLC		36.86	
10/16/2025	APPKT01441	A-096848-20250912-13...	126213	HOTSPOT	099759 - VISA		120.00	
10/22/2025	APPKT01444	0003318079	126223	BOOKS	001700 - BAKER & TAYLOR -ENT #5103		-14.97	
10/22/2025	APPKT01444	16CJ-3V74-H4JR	126221	BOOKS	002581 - AMAZON CAPITAL SERVICES		83.50	
10/22/2025	APPKT01444	17M9-XK4M-1TFV	126221	BOOKS	002581 - AMAZON CAPITAL SERVICES		16.49	
10/22/2025	APPKT01444	17M9-XK4M-1W74	126221	BOOKS	002581 - AMAZON CAPITAL SERVICES		34.04	
10/22/2025	APPKT01444	1JWC-QLPC-HG6H	126221	BOOKS	002581 - AMAZON CAPITAL SERVICES		11.39	
10/22/2025	APPKT01444	1KQW-JYKJ-3M33	126221	BOOKS	002581 - AMAZON CAPITAL SERVICES		19.25	
10/22/2025	APPKT01444	1PRP-DNJL-3CPR	126221	BOOKS	002581 - AMAZON CAPITAL SERVICES		23.44	
10/22/2025	APPKT01444	1WFF-7W6L-H617	126221	BOOKS	002581 - AMAZON CAPITAL SERVICES		93.85	
10/22/2025	APPKT01444	2039286791	126223	BOOKS	001700 - BAKER & TAYLOR -ENT #5103		83.79	
10/22/2025	APPKT01444	2039290108	126223	BOOKS	001700 - BAKER & TAYLOR -ENT #5103		11.39	

**My Detail vs Budget Report**

Date Range: 09/25/2025 - 10/22/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">011-4.690.3.6727</a>	UTIL FRANCH - LIBRARY CAP PROJ - Continued	0.00	25,000.00	10,889.05	1,204.84	12,093.89	12,906.11	51.62%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/22/2025	APPKT01444	90360936	126227	BOOKS	095001 - INGRAM LIBRARY SERVICES		184.61	
10/22/2025	APPKT01444	991567	126230	LP BOOKS	095203 - MICRO MARKETING LLC		186.65	
<a href="#">011-4.690.3.6728</a>	UTIL FRANCH - PARKS CAP PROJ	0.00	14,000.00	8,179.75	12,490.00	20,669.75	-6,669.75	-47.64%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
10/06/2025	APPKT01394	60983	126167	MASTER PLAN - ENGINEERING	000927 - RDG PLANNING & DESIGN		8,860.00	
10/06/2025	APPKT01394	60984	126167	DAVIS PARK - ENGINEERING	000927 - RDG PLANNING & DESIGN		3,630.00	
<a href="#">011-4.690.3.6729</a>	UTIL FRANCH - POOL CAP PROJ	0.00	29,000.00	2,722.76	0.00	2,722.76	26,277.24	90.61%
<a href="#">011-4.690.3.6730</a>	UTIL FRANCH - LAND PURCH	0.00	0.00	636,547.00	0.00	636,547.00	-636,547.00	0.00%
<a href="#">011-4.910.5.6911</a>	UTIL FRANCH - TRANS OUT	0.00	3,172,382.54	1,225,224.00	0.00	1,225,224.00	1,947,158.54	61.38%
<b>Expense Totals:</b>		<b>0.00</b>	<b>3,423,487.54</b>	<b>1,971,162.95</b>	<b>41,454.03</b>	<b>2,012,616.98</b>	<b>1,410,870.56</b>	<b>-41.21%</b>
<b>011 - UTILITY FRANCHISE - GEN Totals:</b>		<b>0.00</b>	<b>629,335.54</b>	<b>-430,906.40</b>	<b>41,454.03</b>	<b>-389,452.37</b>	<b>1,018,787.91</b>	<b>-161.88%</b>

**My Detail vs Budget Report**

Date Range: 09/25/2025 - 10/22/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining	
<b>103 - LIBRARY FUND STATE - GEN</b>									
<b>Revenue</b>									
<a href="#">103-3.410.2.4442</a>	LIBRARY STATE REVENUES	0.00	-5,435.00	0.00	-3,314.48	-3,314.48	-2,120.52	-39.02%	
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>		
09/26/2025	CLPKT09307	R00656806		09-26-25 LIBRARY FY26 DIRECT STATE AID-...			-3,314.48		
		<b>Revenue Totals:</b>	<b>0.00</b>	<b>-5,435.00</b>	<b>0.00</b>	<b>-3,314.48</b>	<b>-3,314.48</b>	<b>-2,120.52</b>	<b>-39.02%</b>
<b>Expense</b>									
<a href="#">103-4.410.3.6767</a>	BOOKS	0.00	4,935.00	0.00	0.00	0.00	4,935.00	100.00%	
<a href="#">103-4.410.3.6769</a>	AUDIO VISUAL	0.00	500.00	0.00	0.00	0.00	500.00	100.00%	
		<b>Expense Totals:</b>	<b>0.00</b>	<b>5,435.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,435.00</b>	<b>-100.00%</b>	
		<b>103 - LIBRARY FUND STATE - GEN Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-3,314.48</b>	<b>-3,314.48</b>	<b>3,314.48</b>	<b>0.00%</b>

**My Detail vs Budget Report**

Date Range: 09/25/2025 - 10/22/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining	
<b>167 - LIBRARY GIFTS - SPEC REV</b>									
<b>Revenue</b>									
<a href="#">167-3.410.2.4700</a>	CONTRIBUTIONS	0.00	-25,000.00	-180.00	0.00	-180.00	-24,820.00	-99.28%	
<a href="#">167-3.410.4.4300</a>	INTEREST EARNED	0.00	-850.00	-11.96	0.00	-11.96	-838.04	-98.59%	
<a href="#">167-3.410.4.4305</a>	INT EARNED - IPAIT	0.00	-3,850.00	-1,165.02	-807.51	-1,972.53	-1,877.47	-48.77%	
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>		
09/30/2025	GLPKT13287	8106		SEPT 2025 IPAIT INT			-807.51		
		<b>Revenue Totals:</b>	<b>0.00</b>	<b>-29,700.00</b>	<b>-1,356.98</b>	<b>-807.51</b>	<b>-2,164.49</b>	<b>-27,535.51</b>	<b>-92.71%</b>
<b>Expense</b>									
<a href="#">167-4.410.3.6721</a>	FURNITURE AND FIXTURES	0.00	0.00	3,631.72	0.00	3,631.72	-3,631.72	0.00%	
<a href="#">167-4.410.3.6769</a>	MISC SUPPLIES & MATERIALS	0.00	25,000.00	1,396.74	14,457.75	15,854.49	9,145.51	36.58%	
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>		
10/06/2025	APPKT01394	43231	126052	MICROFILM PRESERVATION	099846 - ADVANTAGE ARCHIVES, LLC		7,220.00		
10/06/2025	APPKT01394	INV-474979	126193	LIBRARY SOFTWARE	099848 - VALSOFT IRELAND LIMITED		6,750.00		
10/16/2025	APPKT01441	#7001915492	126213	BOOKS	099759 - VISA		221.50		
10/16/2025	APPKT01441	7001915492	126213	BOOKS	099759 - VISA		266.25		
		<b>Expense Totals:</b>	<b>0.00</b>	<b>25,000.00</b>	<b>5,028.46</b>	<b>14,457.75</b>	<b>19,486.21</b>	<b>5,513.79</b>	<b>-22.06%</b>
		<b>167 - LIBRARY GIFTS - SPEC REV Totals:</b>	<b>0.00</b>	<b>-4,700.00</b>	<b>3,671.48</b>	<b>13,650.24</b>	<b>17,321.72</b>	<b>-22,021.72</b>	<b>-468.55%</b>
		<b>Report Total:</b>	<b>0.00</b>	<b>624,635.54</b>	<b>-392,479.02</b>	<b>52,448.80</b>	<b>-340,030.22</b>	<b>964,665.76</b>	<b>-154.44%</b>

### Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>003 - LIBRARY - GENERAL FUND</b>								
<b>Revenue</b>								
<a href="#">003-3.410.1.4766</a>	LIBRARY - FEES, MISC	0.00	-7,000.00	-6,986.78	-372.24	-7,359.02	359.02	5.13%
<a href="#">003-3.410.2.4470</a>	LIBRARY - COUNTY CONTRIBUTION	0.00	-30,212.00	-7,555.00	0.00	-7,555.00	-22,657.00	-74.99%
<a href="#">003-3.410.4.4790</a>	LIBRARY - TRANS IN (INTERNAL)	0.00	-701,423.00	-95,109.32	-59,685.09	-154,794.41	-546,628.59	-77.93%
	<b>Revenue Totals:</b>	<b>0.00</b>	<b>-738,635.00</b>	<b>-109,651.10</b>	<b>-60,057.33</b>	<b>-169,708.43</b>	<b>-568,926.57</b>	<b>-77.02%</b>
<b>Expense</b>								
<a href="#">003-4.410.1.6010</a>	LIBRARY - SALARIES	0.00	248,581.00	47,573.87	20,830.55	68,404.42	180,176.58	72.48%
<a href="#">003-4.410.1.6020</a>	LIBRARY - PT/SEASONAL SALARIES	0.00	253,365.00	49,479.89	19,810.69	69,290.58	184,074.42	72.65%
<a href="#">003-4.410.1.6180</a>	LIBRARY - HSG/REFER/HIRING INCENTIVES	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
<a href="#">003-4.410.1.6186</a>	LIBRARY - PRE-EMP TESTING & OTHER CKS	0.00	400.00	359.00	0.00	359.00	41.00	10.25%
<a href="#">003-4.410.1.6210</a>	LIBRARY - DUES/MBRPS/SUBS	0.00	1,450.00	0.00	0.00	0.00	1,450.00	100.00%
<a href="#">003-4.410.1.6220</a>	LIBRARY - MTG & CONF REGISTRATION	0.00	930.00	0.00	25.00	25.00	905.00	97.31%
<a href="#">003-4.410.1.6230</a>	LIBRARY - MILEAGE/MTG EXPENSES	0.00	620.00	72.94	33.60	106.54	513.46	82.82%
<a href="#">003-4.410.2.6310</a>	LIBRARY -REP/MTNCE BLDG	0.00	7,500.00	432.09	0.00	432.09	7,067.91	94.24%
<a href="#">003-4.410.2.6332</a>	LIBRARY - REP/MTNCE EQUIP	0.00	7,500.00	0.00	6,549.42	6,549.42	950.58	12.67%
<a href="#">003-4.410.2.6371</a>	LIBRARY - UTILITIES	0.00	46,000.00	11,972.60	4,175.29	16,147.89	29,852.11	64.90%
<a href="#">003-4.410.2.6373</a>	LIBRARY - TELEPHONE	0.00	5,212.00	1,491.68	491.62	1,983.30	3,228.70	61.95%
<a href="#">003-4.410.2.6414</a>	LIBRARY - PRINTING AND COPIES	0.00	600.00	0.00	0.00	0.00	600.00	100.00%
<a href="#">003-4.410.2.6428</a>	LIBRARY - MISC CONTRACT WORK	0.00	130,296.00	25,472.04	6,349.38	31,821.42	98,474.58	75.58%
<a href="#">003-4.410.2.6506</a>	LIBRARY - OFFICE SUPPLIES	0.00	5,500.00	1,783.00	349.43	2,132.43	3,367.57	61.23%
<a href="#">003-4.410.2.6507</a>	LIBRARY - PROG OPER SUPPLIES	0.00	900.00	395.00	0.00	395.00	505.00	56.11%
<a href="#">003-4.410.2.6508</a>	LIBRARY - POSTAGE & SHIPPING	0.00	1,300.00	0.00	0.00	0.00	1,300.00	100.00%
<a href="#">003-4.410.2.6513</a>	LIBRARY - MISC SUPPLIES	0.00	2,200.00	414.96	488.35	903.31	1,296.69	58.94%
<a href="#">003-4.410.2.6521</a>	LIBRARY - PROG CHILDREN	0.00	2,310.00	1,234.48	37.64	1,272.12	1,037.88	44.93%
<a href="#">003-4.410.2.6522</a>	LIBRARY - PROG CHILDREN'S	0.00	2,310.00	837.03	292.88	1,129.91	1,180.09	51.09%
<a href="#">003-4.410.2.6523</a>	LIBRARY - PROGRAM YOUNG ADULT	0.00	1,150.00	8.70	13.58	22.28	1,127.72	98.06%
<a href="#">003-4.410.3.6763</a>	LIBRARY - EBOOKS/ADULT	0.00	1,840.00	561.36	136.95	698.31	1,141.69	62.05%
<a href="#">003-4.410.3.6765</a>	LIBRARY - BOOKS/CHILDREN	0.00	6,531.00	1,483.17	526.56	2,009.73	4,521.27	69.23%
<a href="#">003-4.410.3.6766</a>	LIBRARY - BOOKS/YOUNG ADULTS	0.00	2,250.00	624.35	181.27	805.62	1,444.38	64.19%
<a href="#">003-4.410.3.6768</a>	LIBRARY - PERIODICALS	0.00	2,500.00	75.67	232.69	308.36	2,191.64	87.67%
<a href="#">003-4.410.3.6769</a>	LIBRARY - AUDIO VISUAL	0.00	400.00	72.00	0.00	72.00	328.00	82.00%
<a href="#">003-4.410.3.6770</a>	LIBRARY - AV/YOUTH	0.00	400.00	63.17	0.00	63.17	336.83	84.21%
<a href="#">003-4.410.3.6771</a>	LIBRARY - EBOOKS/YOUTH	0.00	1,590.00	0.00	191.44	191.44	1,398.56	87.96%
	<b>Expense Totals:</b>	<b>0.00</b>	<b>738,635.00</b>	<b>144,407.00</b>	<b>60,716.34</b>	<b>205,123.34</b>	<b>533,511.66</b>	<b>72.23%</b>
	<b>003 - LIBRARY - GENERAL FUND Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>34,755.90</b>	<b>659.01</b>	<b>35,414.91</b>	<b>-35,414.91</b>	

My Detail vs Budget Report

Date Range: 09/25/2025 - 10/22/2025

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>011 - UTILITY FRANCHISE - GEN</b>								
<b>Revenue</b>								
<a href="#">011-3.690.4.4065</a>	OTHER GOVT - FRANCHISE FEES	0.00	-1,063,500.00	-168,515.99	0.00	-168,515.99	-894,984.01	-84.15%
<a href="#">011-3.910.4.4830</a>	TRANSFER IN	0.00	-1,730,652.00	-2,233,553.36	0.00	-2,233,553.36	502,901.36	29.06%
	<b>Revenue Totals:</b>	<b>0.00</b>	<b>-2,794,152.00</b>	<b>-2,402,069.35</b>	<b>0.00</b>	<b>-2,402,069.35</b>	<b>-392,082.65</b>	<b>-14.03%</b>
<b>Expense</b>								
<a href="#">011-4.690.2.6421</a>	UTIL FRANCH - CONS & PROF FEES	0.00	0.00	25.00	0.00	25.00	-25.00	0.00%
<a href="#">011-4.690.2.6428</a>	UTIL FRANCH - MISC CONT	0.00	30,766.00	1,194.81	398.27	1,593.08	29,172.92	94.82%
<a href="#">011-4.690.3.6725</a>	UTIL FRANCH - POLICE CAP PROJ	0.00	105,339.00	86,380.58	4,616.92	90,997.50	14,341.50	13.61%
<a href="#">011-4.690.3.6726</a>	UTIL FRANCH - FIRE/EMS CAP PROJ	0.00	47,000.00	0.00	22,744.00	22,744.00	24,256.00	51.61%
<a href="#">011-4.690.3.6727</a>	UTIL FRANCH - LIBRARY CAP PROJ	0.00	25,000.00	10,889.05	1,204.84	12,093.89	12,906.11	51.62%
<a href="#">011-4.690.3.6728</a>	UTIL FRANCH - PARKS CAP PROJ	0.00	14,000.00	8,179.75	12,490.00	20,669.75	-6,669.75	-47.64%
<a href="#">011-4.690.3.6729</a>	UTIL FRANCH - POOL CAP PROJ	0.00	29,000.00	2,722.76	0.00	2,722.76	26,277.24	90.61%
<a href="#">011-4.690.3.6730</a>	UTIL FRANCH - LAND PURCH	0.00	0.00	636,547.00	0.00	636,547.00	-636,547.00	0.00%
<a href="#">011-4.910.5.6911</a>	UTIL FRANCH - TRANS OUT	0.00	3,172,382.54	1,225,224.00	0.00	1,225,224.00	1,947,158.54	61.38%
	<b>Expense Totals:</b>	<b>0.00</b>	<b>3,423,487.54</b>	<b>1,971,162.95</b>	<b>41,454.03</b>	<b>2,012,616.98</b>	<b>1,410,870.56</b>	<b>41.21%</b>
	<b>011 - UTILITY FRANCHISE - GEN Totals:</b>	<b>0.00</b>	<b>629,335.54</b>	<b>-430,906.40</b>	<b>41,454.03</b>	<b>-389,452.37</b>	<b>1,018,787.91</b>	

## Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>103 - LIBRARY FUND STATE - GEN</b>								
<b>Revenue</b>								
<a href="#">103-3.410.2.4442</a>	LIBRARY STATE REVENUES	0.00	-5,435.00	0.00	-3,314.48	-3,314.48	-2,120.52	-39.02%
	<b>Revenue Totals:</b>	<b>0.00</b>	<b>-5,435.00</b>	<b>0.00</b>	<b>-3,314.48</b>	<b>-3,314.48</b>	<b>-2,120.52</b>	<b>-39.02%</b>
<b>Expense</b>								
<a href="#">103-4.410.3.6767</a>	BOOKS	0.00	4,935.00	0.00	0.00	0.00	4,935.00	100.00%
<a href="#">103-4.410.3.6769</a>	AUDIO VISUAL	0.00	500.00	0.00	0.00	0.00	500.00	100.00%
	<b>Expense Totals:</b>	<b>0.00</b>	<b>5,435.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,435.00</b>	<b>100.00%</b>
	<b>103 - LIBRARY FUND STATE - GEN Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-3,314.48</b>	<b>-3,314.48</b>	<b>3,314.48</b>	

My Detail vs Budget Report

Date Range: 09/25/2025 - 10/22/2025

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>167 - LIBRARY GIFTS - SPEC REV</b>								
<b>Revenue</b>								
<a href="#">167-3.410.2.4700</a>	CONTRIBUTIONS	0.00	-25,000.00	-180.00	0.00	-180.00	-24,820.00	-99.28%
<a href="#">167-3.410.4.4300</a>	INTEREST EARNED	0.00	-850.00	-11.96	0.00	-11.96	-838.04	-98.59%
<a href="#">167-3.410.4.4305</a>	INT EARNED - IPAIT	0.00	-3,850.00	-1,165.02	-807.51	-1,972.53	-1,877.47	-48.77%
	<b>Revenue Totals:</b>	<b>0.00</b>	<b>-29,700.00</b>	<b>-1,356.98</b>	<b>-807.51</b>	<b>-2,164.49</b>	<b>-27,535.51</b>	<b>-92.71%</b>
<b>Expense</b>								
<a href="#">167-4.410.3.6721</a>	FURNITURE AND FIXTURES	0.00	0.00	3,631.72	0.00	3,631.72	-3,631.72	0.00%
<a href="#">167-4.410.3.6769</a>	MISC SUPPLIES & MATERIALS	0.00	25,000.00	1,396.74	14,457.75	15,854.49	9,145.51	36.58%
	<b>Expense Totals:</b>	<b>0.00</b>	<b>25,000.00</b>	<b>5,028.46</b>	<b>14,457.75</b>	<b>19,486.21</b>	<b>5,513.79</b>	<b>22.06%</b>
	<b>167 - LIBRARY GIFTS - SPEC REV Totals:</b>	<b>0.00</b>	<b>-4,700.00</b>	<b>3,671.48</b>	<b>13,650.24</b>	<b>17,321.72</b>	<b>-22,021.72</b>	
	<b>Report Total:</b>	<b>0.00</b>	<b>624,635.54</b>	<b>-392,479.02</b>	<b>52,448.80</b>	<b>-340,030.22</b>	<b>964,665.76</b>	

### Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003 - LIBRARY - GENERAL FUND	0.00	0.00	34,755.90	659.01	35,414.91	-35,414.91	
011 - UTILITY FRANCHISE - GEN	0.00	629,335.54	-430,906.40	41,454.03	-389,452.37	1,018,787.91	
103 - LIBRARY FUND STATE - GEN	0.00	0.00	0.00	-3,314.48	-3,314.48	3,314.48	
167 - LIBRARY GIFTS - SPEC REV	0.00	-4,700.00	3,671.48	13,650.24	17,321.72	-22,021.72	
<b>Report Total:</b>	<b>0.00</b>	<b>624,635.54</b>	<b>-392,479.02</b>	<b>52,448.80</b>	<b>-340,030.22</b>	<b>964,665.76</b>	

# Drake Community Library

## Archive Policy

### Library Commitment

The Drake Community Library is proud to serve as a steward of Grinnell history. Our Archives are a vital community resource, preserving stories, records, and donated materials that reflect the life and growth of our town. We are committed to maintaining these collections for research, education, and public enjoyment, and we rely on the support and involvement of the community to keep this work alive. Community contributions have long been central to the Archive's growth, and while donations of materials are occasionally paused to allow staff to process existing collections, we deeply value the generosity and interest of those who wish to share Grinnell's history with us.

### I. History of the Archives

In 1999, volunteers began organizing materials donated by community members. Over the years, the Archive has grown through partnerships with local organizations and community volunteers. **We are actively seeking new collaborations and support to continue preserving Grinnell's history for future generations.**

### II. Scope and Content

The Archive contains materials of importance to our town spanning the early years of Grinnell to recent times, including GHS yearbooks, records from local organizations and businesses, and other items generously donated by community members. Some items are housed in a temperature- and humidity-controlled environment, while others are open to the public in the Iowa Room. Digital materials are available through our website. For a full list of items, visit [\*Local History\*](#).

### III. Access Guidelines

- Access is limited to protect rare and fragile materials and requires staff supervision.
- Patrons must be 14 years or older unless otherwise arranged with staff.

- Researchers must schedule an appointment through the link on the *Local History* page of [www.drakelibrary.org](http://www.drakelibrary.org).
- Each Researcher must register on their first visit and sign in on each subsequent visit.
- Materials generally cannot leave the library, though loans to other institutions may be arranged with authorization, written documentation, and care assurances.
- Authorization can be obtained from the Library Director or designated appointee.

#### **IV. Using Digital and Physical Materials**

- Many images are available through [Digital Grinnell](#).
- Materials may be used for personal, research, or educational purposes under fair use. Other uses require written permission.
- Always credit: “Drake Community Library, Grinnell, Iowa” and the creator (if known).
- Images may not be altered without approval, and the Library requests one copy of any publication using archival materials or notification of the website address if used online.

#### **V. Community Support**

The Archive is a community resource. We welcome volunteers, partnerships, and donations of expertise or time to help preserve and expand these collections for future generations.

Currently, we are unable to accept new archival donations due to a backlog of unprocessed materials. We appreciate the community’s understanding and continued support, and we will share updates when donations can resume.

Adopted: 3/22

Revised: 10/25

Draft