



GRINNELL HOTEL/MOTEL COMMITTEE REGULAR SESSION
MEETING
TUESDAY, OCTOBER 28, 2025, AT 12:00 AM
IN THE LARGE CONFERENCE ROOM ON THE 2ND FLOOR OF CITY
HALL AND VIA ZOOM
HTTPS://ZOOM.US/J/96423084657?PWD=YQOWFMEH7UD9YJ8HBTX
VOHLFH853JI.1

MEETING ID: 964 2308 4657
PASSCODE: 019960

TENTATIVE AGENDA

1. Roll Call:

A. Becker (Vice Chair)___ Manatt___ Nowasell___ Smith___
Spriggs___ White___ Wright (Chair)___

2. Call to Order:

3. Approve Agenda:

4. Approval of Minutes:

A. Minutes: September 23, 2025.

5. Monthly Budget Report: \$322,213.84

A. Budget Report.

6. Committee Business:

- A. Consider approval of a stipend in the amount of \$750.00 for Jocelyn Squier, Local Artist, for her work on the Bike Trail Mural.
- B. Consider approval of a special request from the Grinnell Area Arts Council and the Grinnell School of Music for The Nutcracker Brings Holiday Magic to Grinnell performance in the amount of \$5,000.00.
- C. Parks and Recreation Master Plan presentation.

7. Inquiries: Public Comment

Visitors may address the Council/Board at this time; however, comments will be limited to 2 minutes. As per Iowa's Open Meetings Law, Council/Board can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or adevig@grinnelliowa.gov, no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.

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**Please note that this agenda may be changed up to 24 hours before the meeting time, as provided by Section 21.4(2) Code of Iowa.*

8. Adjourn:

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or adevig@grinnelliowa.gov, no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.



GRINNELL HOTEL/MOTEL COMMITTEE REGULAR SESSION MEETING
TUESDAY, SEPTEMBER 23, 2025, AT 12:00 PM
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL AND VIA ZOOM

[HTTPS://ZOOM.US/J/94029629743?PWD=Q1BSQLFOSTMXDVIDIM1PYA0NODDK0QT09](https://zoom.us/j/94029629743?pwd=Q1BSQLFOSTMXDVIDIM1PYA0NODDK0QT09)

MINUTES

Roll Call: Manatt (via zoom), Nowasell, Smith, White (via zoom), and Wright.
Absent: Becker and Spriggs.

Also present were Alyssa Devig, Adrienne Hardin, Monica St. Angelo and Melissa Strovers.

White made the motion, seconded by Smith to approve the agenda. AYES: 4-0.
Motion carried.

Smith made the motion, seconded by Nowasell, to approve the minutes from the July 22, 2025, meeting. AYES: 4-0. Motion carried.

The committee reviewed the budget report. No action was taken.

Adrienne Hardin, presented findings from the Downtown Assessment.

Melissa Strovers, introduced herself and presented on the Poweshiek County Tourism Group.

Adrienne Hardin, gave an update on the Veterans Monument.

Adrienne Hardin, gave an update on the billboards.

Smith made the motion, seconded by Nowasell, to approve the reimbursement request from Grinnell Area Arts Council in the amount of \$6,000.00. AYES: 4-0. Motion carried.

There were no inquiries.

The meeting was adjourned at 12:45 P.M.

Respectfully Submitted by:
Alyssa Devig, Secretary for the Committee



Grinnell, IA

Detail vs Budget Report Account Detail

Date Range: 07/01/2025 - 10/24/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
145 - HOTEL/MOTEL TAX - SPC REV								
Revenue								
145-3.550.2.4780	H/M - OTHER MISC REVENUES	0.00	-5,000.00	0.00	-600.00	-600.00	-4,400.00	-88.00%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
10/06/2025	CLPKT09394	10.06.25 EOD		CLPKT09394			-600.00	
145-3.550.4.4085	H/M - TAX DISTRIBUTION	0.00	-450,000.00	0.00	-119,717.51	-119,717.51	-330,282.49	-73.40%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/29/2025	CLPKT08849	R00652245		HOTEL/MOTEL JULY 25 H/M - TAX DISTRI...			-57,961.93	
08/27/2025	CLPKT09086	R00654538		HOTEL/MOTEL - AUGUST 2025 H/M - TAX ...			-24,978.81	
09/29/2025	CLPKT09346	R00657069		HOTEL MOTEL SEPT. 2025 H/M - TAX DIST...			-36,776.77	
145-3.550.4.4300	H/M - INTEREST EARNED	0.00	-900.00	0.00	-1,292.91	-1,292.91	392.91	43.66%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/31/2025	GLPKT12619	8032		AUG 2025 GSB CKG ACCT INT			-1,292.91	
145-3.550.4.4305	H/M - INT EARNED - IPAIT	0.00	-9,000.00	0.00	-4,003.50	-4,003.50	-4,996.50	-55.52%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/31/2025	GLPKT12663	8042		JULY 2025 IPAIT INT			-1,077.46	
08/29/2025	GLPKT12943	8073		AUG 2025 IPAIT INT			-1,779.50	
09/30/2025	GLPKT13287	8106		SEPT 2025 IPAIT INT			-1,146.54	
Revenue Totals:		0.00	-464,900.00	0.00	-125,613.92	-125,613.92	-339,286.08	-72.98%
Expense								
145-4.550.1.6010	H/M - SALARIES	0.00	23,278.00	0.00	6,752.37	6,752.37	16,525.63	70.99%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/31/2025	PYPKT01039	PYPKT01039 - 07.11.25 -...		PYPKT01039 - 07.11.25 - 07.25.25 - Pay 7/...			2,238.71	
08/29/2025	PYPKT01061	PYPKT01061 - 08/11/25 -...		PYPKT01061 - 08/11/25 - 08/25/25 - Pay 8...			2,256.81	
09/30/2025	PYPKT01081	PYPKT01081 - 09.11.25 -...		PYPKT01081 - 09.11.25 - 09.25.25 - Pay 9/...			2,256.85	
145-4.550.1.6020	H&M - PART TIME SALARIES	0.00	7,499.00	0.00	0.00	0.00	7,499.00	100.00%

Detail vs Budget Report

Date Range: 07/01/2025 - 10/24/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
145-4.550.1.6040	H&M - OVERTIME SALARIES	0.00	236.00	0.00	446.98	446.98	-210.98	-89.40%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
09/15/2025	PYPKT01074	PYPKT01074 - 08.26.25 -...		PYPKT01074 - 08.26.25 - 09.10.25 - Pay 9/...			446.98	
145-4.550.1.6050	H&M - TEMP PAY	0.00	20,000.00	0.00	4,107.60	4,107.60	15,892.40	79.46%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	2836298	125800	TEMP LABOR	020404 - TEMP ASSOCIATES		315.00	
08/04/2025	APPKT01337	2836374	125800	TEMP LABOR	020404 - TEMP ASSOCIATES		319.20	
08/04/2025	APPKT01337	2836417	125800	TEMP LABOR	020404 - TEMP ASSOCIATES		205.80	
08/04/2025	APPKT01337	2836480	125800	TEMP LABOR	020404 - TEMP ASSOCIATES		336.00	
08/04/2025	APPKT01337	2836575	125800	TEMP LABOR	020404 - TEMP ASSOCIATES		268.80	
09/02/2025	APPKT01358	2836624	125987	TEMP LABOR	020404 - TEMP ASSOCIATES		193.20	
09/02/2025	APPKT01358	2836680	125987	TEMP LABOR	020404 - TEMP ASSOCIATES		268.80	
09/02/2025	APPKT01358	2836743	125987	TEMP LABOR	020404 - TEMP ASSOCIATES		432.60	
09/02/2025	APPKT01358	2836782	125987	TEMP LABOR	020404 - TEMP ASSOCIATES		365.40	
10/06/2025	APPKT01394	2836863	126185	TEMP LABOR	020404 - TEMP ASSOCIATES		126.00	
10/06/2025	APPKT01394	2836911	126185	TEMP LABOR	020404 - TEMP ASSOCIATES		403.20	
10/06/2025	APPKT01394	2836961	126185	TEMP LABOR	020404 - TEMP ASSOCIATES		432.60	
10/06/2025	APPKT01394	2837031	126185	TEMP LABOR	020404 - TEMP ASSOCIATES		243.60	
10/06/2025	APPKT01394	2837099	126185	TEMP LABOR	020404 - TEMP ASSOCIATES		197.40	
145-4.550.1.6110	H&M - FICA	0.00	2,373.00	0.00	0.00	0.00	2,373.00	100.00%
145-4.550.1.6130	H&M - IPERS	0.00	2,929.00	0.00	0.00	0.00	2,929.00	100.00%
145-4.550.1.6210	H&M - DUES/MBRPS/SUBS	0.00	2,400.00	0.00	0.00	0.00	2,400.00	100.00%
145-4.550.2.6413	H&M - PYMT TO OTHER AGENCIES	0.00	85,000.00	0.00	23,380.04	23,380.04	61,619.96	72.49%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/04/2025	APPKT01337	08.04.25	125735	PER AGREEMENT - H/M Q2 2025 TAX	002403 - GRINNELL CENTER LLC		23,380.04	
145-4.550.2.6414	H&M - MUSIC IN THE PARK	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
10/06/2025	APPKT01394	10.06.25	126100	MUSIC IN THE PARK	020116 - GRINNELL AREA ARTS COUNCIL		5,000.00	
145-4.550.2.6508	H&M - POSTAGE AND SHIPPING	0.00	50.00	0.00	0.00	0.00	50.00	100.00%
145-4.550.2.6513	H&M - MISC SUPP - TREES/FLWRS	0.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00%

Detail vs Budget Report

Date Range: 07/01/2025 - 10/24/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining		
145-4.550.2.6526	H&M - PROJ DEV/OTHER EXP	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%		
145-4.550.2.6527	H&M - FEES/OTHER EXP	0.00	8,900.00	0.00	2,909.20	2,909.20	5,990.80	67.31%		
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount			
07/07/2025	APPKT01303	06.20.25	125514	LICENSE FEE - RATE CHANGE	000119 - ASCAP		12.50			
08/04/2025	APPKT01337	10821	125736	FY26 DUES	012700 - GRINNELL CHAMBER OF COMMERCE		2,450.70			
08/04/2025	APPKT01337	59800706	125706	MUSIC LICENSE FEE	000120 - BMI GENERAL LICENSING		446.00			
145-4.550.2.6528	H&M - MINI-GRANT AWARDS	0.00	2,500.00	0.00	5,762.00	5,762.00	-3,262.00	-130.48%		
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount			
08/22/2025	APPKT01384	08.22.25	125851	MINI GRANT	001962 - GRINNELL ROTARY CLUB		1,562.00			
08/22/2025	APPKT01384	08.22.25	125852	MINI GRANT	099243 - GRINNELL VINTAGE AUTO CLUB		4,200.00			
145-4.550.2.6529	H&M - GRINNELL FIREWORKS	0.00	25,000.00	0.00	0.00	0.00	25,000.00	100.00%		
145-4.550.3.6727	H&M - PROJECTS	0.00	84,000.00	0.00	9,782.97	9,782.97	74,217.03	88.35%		
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount			
08/04/2025	APPKT01337	001	125739	BILLBOARD ILLUSTRATION	099820 - HART, ANYA		980.00			
09/02/2025	APPKT01358	3674387	125948	ZIP TIES	000676 - JD FINANCIAL - THEISEN'S		29.97			
10/06/2025	APPKT01394	06706	126197	HM PROJECTS	036590 - WALMART - CAPITAL ONE		162.70			
10/06/2025	APPKT01394	10.06.25	126100	SHAKESPEARE IN THE PARK	020116 - GRINNELL AREA ARTS COUNCIL		1,000.00			
10/06/2025	APPKT01394	10665	126101	CHAMBER WEBSITE	012700 - GRINNELL CHAMBER OF COMMERCE		7,500.00			
10/06/2025	APPKT01394	163341	126155	HM PROJECTS	035680 - PAUL'S ACE HARDWARE INC.		125.98			
10/22/2025	APPKT01444	06033	126236	MURAL PAINT SUPPLIES	036590 - WALMART - CAPITAL ONE		54.22			
10/22/2025	APPKT01444	08189	126236	MURAL PAINT SUPPLIES	036590 - WALMART - CAPITAL ONE		-69.90			
145-4.910.5.6911	H&M - TRANSFER	0.00	192,500.00	0.00	192,500.00	192,500.00	0.00	0.00%		
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount			
09/15/2025	GLPKT13028	8079		TO 002 VETS MONUMENT			100,000.00			
09/15/2025	GLPKT13028	8079		TO 001 GEN SUBSIDY			37,500.00			
09/15/2025	GLPKT13028	8079		TO 001 EMS			25,000.00			
09/15/2025	GLPKT13028	8079		TO 105 COMMUNITY DEVELOPMENT			30,000.00			
		Expense Totals:		0.00	496,665.00	0.00	250,641.16	250,641.16	246,023.84	-49.54%
		145 - HOTEL/MOTEL TAX - SPC REV Totals:		0.00	31,765.00	0.00	125,027.24	125,027.24	-93,262.24	293.60%
		Report Total:		0.00	31,765.00	0.00	125,027.24	125,027.24	-93,262.24	293.60%

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
145 - HOTEL/MOTEL TAX - SPC REV	0.00	31,765.00	0.00	125,027.24	125,027.24	-93,262.24	
Report Total:	0.00	31,765.00	0.00	125,027.24	125,027.24	-93,262.24	

Recommendation for Nutcracker Mini Grant

From Russ Behrens <RBehrens@grinnelliowa.gov>

Date Mon 9/29/2025 9:09 AM

To Alyssa Devig <adevig@grinnelliowa.gov>

Cc Smith, Sarah <smithsa2@grinnell.edu>; Monica St. Angelo <monica@grinnellarts.org>; Erin Bustin <director@grinnellschoolofmusic.org>; Lesley Wright <jangosarita@gmail.com>

Good morning,

I am unable to attend the next Tourism Committee meeting, so I wanted to provide my recommendation for the request from project collaborators Grinnell College/Grinnell Area Arts Council/Grinnell School of Music for a mini grant in the amount of \$5,000. The mini grant application guidelines require applicants to meet with city staff prior to submission of the application which was completed on 9-24 at 2:00 p.m.

- Ballet Des Moines will have two performances of The Nutcracker at the Grinnell High School Auditorium Saturday November 29th at 7:00 p.m. and Sunday November 30th at 1:00 p.m.
- Thirty children from the community will perform alongside the professional Ballet Des Moines performer.
- Tickets are \$50 for adults and \$10 for children. The high school auditorium seats 718.
- Projected revenues = \$60,500. Projected expenditures = \$71,000.
- We only have \$2,500 budgeted in mini grants; however, we can either 'go over' in this line item and pull from reserves at year end or take it from 145-4.550.2.6526 Event Recruitment Host that has \$5,000 budgeted. I would recommend we place it in the mini grant line items so that shows up there when we review the budget for FY 27.

Based on the information provided and the discussion with representatives of the collaborating organizations I **recommend approval** of their request for \$5,000 for this event. Our contribution will help cover any deficit that results from hosting this event. We understand that part of the expenditures includes up to \$5,000 for the time and resources of the collaborating organizations. The school district will be paid their rental fee of \$3,000 only if there is adequate project revenue not including the city contribution.

Alyssa – I will send you the supporting documents.

Have a great day.

Russell L. Behrens
Grinnell City Manager
520 4th Avenue
Grinnell, Iowa 50112
(641) 236-2600 office
(641) 990 6372 cell
rbehrens@grinnelliowa.gov
He/him/his

FOR IMMEDIATE RELEASE

Contact:

Sarah Smith

Director of Community and Government Relations | Office of Community Partnership, Planning, and Research | Grinnell College

641.269.3900 | communityenhance@grinnell.edu

The Nutcracker Brings Holiday Magic to Grinnell

Tickets on Sale October 1 for November 29–30 Performances

Grinnell, Iowa — September 19, 2025 — The Grinnell Area Arts Council, Grinnell School of Music, and Grinnell College are thrilled to announce that Ballet Des Moines' beloved holiday classic, *The Nutcracker*, is coming to Grinnell for two spectacular performances: Saturday, November 29 at 7:00 p.m. and Sunday, November 30 at 1:00 p.m. Performances will be held in the Grinnell High School Auditorium (1333 Sunset St.)

This festive production will feature 30 children from Poweshiek County dancing alongside professional Ballet Des Moines performers, bringing Tchaikovsky's timeless story to life in a magical community celebration. Audiences of all ages will experience the beauty and excitement of a professional ballet right here in Grinnell.

Tickets go on sale October 1 and are available exclusively online at <https://buy.tututix.com/nutcrackeringrinnell>. Ticket prices are \$50 for adults, \$10 for children ages 3–17, and free for children under 3.

"This event is more than a performance—it's an investment in our local arts community," said Sarah Smith, Director of Community and Government Relations at Grinnell College, "The Nutcracker gives our own young dancers a chance to perform with professionals while encouraging visitors to shop, dine, and enjoy all that Grinnell has to offer during the holiday season."

The collaboration between the Grinnell Area Arts Council, Grinnell School of Music, and Grinnell College underscores a shared commitment to expanding cultural opportunities in Grinnell and lays the groundwork for future performances of this caliber.

For more information or to purchase tickets, visit <https://buy.tututix.com/nutcrackeringrinnell>, call 641-269-3900 or email communityenhance@grinnell.edu.

About the Partners

Grinnell Area Arts Council, a non-profit organization in Grinnell, Iowa, enriches the community by providing diverse arts programming, educational opportunities, and a hub for local creatives. More information is available at www.grinnellarts.org.

The Grinnell School of Music is a vibrant community music school in Grinnell offering professional music instruction for all ages. With an emphasis on participatory, community music-making in addition to excellence in performance, the school provides music education and opportunities for recreational, competitive, and professional musicians alike, equipping students to become lifelong practitioners and performers.

Grinnell College, a private liberal arts college in Iowa founded in 1846, provides individually advised learning for intellectually engaged students to produce graduates who are prepared to navigate the world's complexities and responsibly contribute to the common good. Grinnell enrolls 1,700 students from around the world, who earn bachelor's degrees in a range of disciplines across the humanities, arts and sciences. Grinnell's rigorous academic program and campus life emphasize excellence in education through free inquiry and the open exchange of ideas, a diverse community and social responsibility and action. More information about Grinnell College is available at www.grinnell.edu

Ballet Des Moines The Nutcracker In Grinnell Budget/Actual

Expenses		
Item	Budget	Actual
Artists	\$15,000.00	
AD, Company Manager, Rehearsal	\$10,000.00	
Production Management	\$2,500.00	
Stagehands	\$3,000.00	
Set and Backdrops	\$2,000.00	
Lighting and Design	\$2,250.00	
Costumes and labor	\$2,500.00	
Transportation	\$2,500.00	
Lodging	\$0.00	
Per Diem Expenses	\$6,000.00	
Marketing	\$2,500.00	
Admin	\$1,750.00	
Contingent	\$2,500.00	
GHS Auditorium Rental	\$3,000.00	
If there is a revenue, then will pay GAAC and GSoM for time spent on project. (\$2,500 x 2)	\$5,000.00	
TOTALS	\$60,500.00	

Contributions / Income		
Item	Budget	Actual
Tickets 400 each performance (800 x \$50)	\$40,000.00	
Child tickets 100 each performance (200 x \$10)	\$2,000.00	
CPPR	\$5,000.00	
Tourism (if ticket sales do not cover costs)	\$5,000.00	
Anonymous Donor with Grinnell Newburg School Foundation (\$3,000 towards project, \$2,000 towards families in need to attend performance)	\$5,000.00	
4 - \$1000 Donors (Greenstate, Grinnell State Bank, Grinnell Mutual, Manatts)	\$4,000.00	
Brownells	\$10,000.00	
TOTALS	\$71,000.00	