



GRINNELL FINANCE COMMITTEE REGULAR SESSION MEETING
MONDAY, DECEMBER 1, 2025, AT 8:00 AM
IN THE LARGE CONFERENCE ROOM ON THE 2ND FLOOR OF CITY
HALL AND VIA ZOOM
[HTTPS://ZOOM.US/J/94696592587?PWD=89MLKQBVA3D2U9ZMHVUR
TNRQ8XWFSY.1](https://zoom.us/j/94696592587?pwd=89MLKQBVA3D2U9ZMHVURTNRQ8XWFSY.1)

MEETING ID: 946 9659 2587
PASSCODE: 885982

TENTATIVE AGENDA

A. Roll Call:

B. Perfecting and Approval of Agenda:

C. Committee Business:

1. Presentation from Nicole Brua-Behrens, with Greater Poweshiek Community Foundation on the NEST basic income pilot and approval of final payments from the Campbell Fund.
2. Presentation from Patrick Duffey — revenue and remittance tracking for EMS.
3. Consider approval of a resolution approving an internal monthly transfer in the amount of \$58,507.30. (See Resolution No. 2025-207)
4. Consider approval of a transfer resolution for the July 2025 medical reserve in the amount of \$8,793.53. (See Resolution No. 2025-208)
5. Consider approval of a transfer resolution for the August 2025 medical reserve in the amount of \$9,204.47. (See Resolution No. 2025-209)
6. Consider approval of a transfer resolution for the September 2025 medical reserve in the amount of \$9,204.47. (See Resolution No. 2025-210)
7. Consider approval of a transfer resolution for the October 2025 medical reserve in the amount of \$8,712.83. (See Resolution No. 2025-211)
8. Consider approval of a transfer resolution for the November 2025 medical reserve in the amount of \$8,874.23. (See Resolution No. 2025-212)
9. Consider approval of a transfer resolution for the December 2025 medical reserve in the amount of \$10,640.81. (See Resolution No. 2025-213)
10. Review the October 2025 Investments and Treasurers reports.
11. Review Budget schedule and process.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or adevig@grinnelliowa.gov, no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.

12. Consider approval of a resolution adopting the amendment to the City Fees and Policies for Rental and Services and discuss changes for the fiscal year 2027 policy. (See Resolution No. 2025-214)
13. Consider approval of a quote from Tyler Technologies for a Time and Attendance Module for a one time fee of \$9,330.00 and annual fee of \$3,637.00.
14. Consider approval of an amendment to an agreement with Tyler Technologies to add a 6-month trial of AP Automation at no cost until renewal in the amount of \$7,048.00.
15. Discuss IT services.

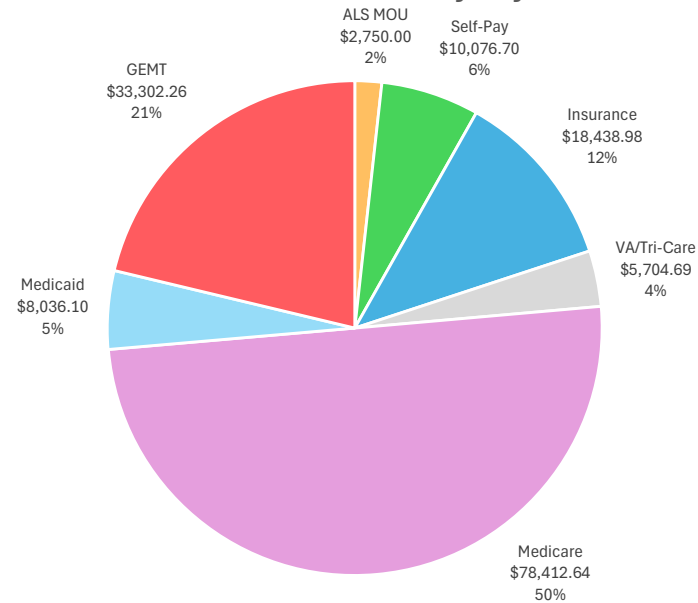
D. Inquiries: Public Comment

Visitors may address the Council/Board at this time; however, comments will be limited to 2 minutes. As per Iowa's Open Meetings Law, Council/Board can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.

E. Adjourn:

FY '25 Running Total - Monthly										
Payment Date	Total Deposit	Overpay/Refund	ALS MOU	Self-Pay	Insurance	VA/TriCare	Medicare	Medicaid	GEMT	Daily Totals
July	\$15,422.77	\$114.30	\$0.00	\$1,451.63	\$6,579.15	\$995.00	\$5,267.80	\$1,129.19	\$0.00	\$15,422.77
August	\$45,463.34	\$226.42	\$0.00	\$2,553.61	\$3,472.38	\$1,204.66	\$34,090.95	\$2,266.62	\$1,875.12	\$45,463.34
September	\$22,381.46	\$226.42	\$500.00	\$1,901.47	\$5,153.40	\$1,680.00	\$12,828.04	\$318.55	\$0.00	\$22,381.46
October	\$25,734.81	\$0.00	\$1,250.00	\$3,184.21	\$1,258.54	\$1,090.03	\$9,088.25	\$488.18	\$9,375.60	\$25,734.81
November	\$47,718.99	\$0.00	\$1,000.00	\$985.78	\$1,975.51	\$735.00	\$17,137.60	\$3,833.56	\$22,051.54	\$47,718.99
December	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$156,721.37	\$567.14	\$2,750.00	\$10,076.70	\$18,438.98	\$5,704.69	\$78,412.64	\$8,036.10	\$33,302.26	\$156,721.37

FY 25-26 Remittance by Payer



RESOLUTION NO. 2025-207

RESOLUTION FOR MONTHLY INTERNAL TRANSFER FUNDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following transfer is hereby authorized:

FROM FUND

001-4.950.4.6790 GENERAL -	\$58,507.30
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TO FUND:

003-3.410.4.4790 GENERAL LIBRARY -	\$58,507.30
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PURPOSE OF TRANSFERS

To generate funds for December 2025 expenses incurred by Library per budget as approved by council with city claims for November 2025.

PASSED AND APPROVED this 1st day of December 2025.

Dan F. Agnew, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

RESOLUTION NO. 2025-208

RESOLUTION TO TRANSFER FUNDS MONTHLY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following monthly transfer is hereby authorized:

FROM:

112 TRUST & AGENCY	Monthly Transfer	\$6,599.33
610 WATER	Monthly Transfer	572.34
620 SEWER	Monthly Transfer	528.27
670 SOLID WASTE	Monthly Transfer	1,093.59
		\$8,793.53

TO:

138 MEDICAL INSURANCE RESERVE	\$8,793.53
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PURPOSE OF TRANSFERS

For medical insurance reserve monthly transfers as budgeted for FY26.

PASSED AND APPROVED this 1st day of December 2025.

Attest:

Dan F. Agnew, Mayor

Alyssa Devig, City Clerk/Finance Director

RESOLUTION NO. 2025-209

RESOLUTION TO TRANSFER FUNDS MONTHLY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following monthly transfer is hereby authorized:

FROM:

112 TRUST & AGENCY	Monthly Transfer	\$7,010.27
610 WATER	Monthly Transfer	572.34
620 SEWER	Monthly Transfer	528.27
670 SOLID WASTE	Monthly Transfer	1,093.59
		\$9,204.47

TO:

138 MEDICAL INSURANCE RESERVE	\$9,204.47
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PURPOSE OF TRANSFERS

For medical insurance reserve monthly transfers as budgeted for FY26.

PASSED AND APPROVED this 1st day of December 2025.

Dan F. Agnew, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

RESOLUTION NO. 2025-210

RESOLUTION TO TRANSFER FUNDS MONTHLY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following monthly transfer is hereby authorized:

FROM:

112 TRUST & AGENCY	Monthly Transfer	\$7,010.27
610 WATER	Monthly Transfer	572.34
620 SEWER	Monthly Transfer	528.27
670 SOLID WASTE	Monthly Transfer	1,093.59
		\$9,204.47

TO:

138 MEDICAL INSURANCE RESERVE	\$9,204.47
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PURPOSE OF TRANSFERS

For medical insurance reserve monthly transfers as budgeted for FY26.

PASSED AND APPROVED this 1st day of December 2025.

Dan F. Agnew, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

RESOLUTION NO. 2025-211

RESOLUTION TO TRANSFER FUNDS MONTHLY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following monthly transfer is hereby authorized:

FROM:

112 TRUST & AGENCY	Monthly Transfer	\$6,599.33
610 WATER	Monthly Transfer	572.34
620 SEWER	Monthly Transfer	528.27
670 SOLID WASTE	Monthly Transfer	1,012.89
		\$8,712.83

TO:

138 MEDICAL INSURANCE RESERVE	\$8,712.83
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PURPOSE OF TRANSFERS

For medical insurance reserve monthly transfers as budgeted for FY26.

PASSED AND APPROVED this 1st day of December 2025.

Dan F. Agnew, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

RESOLUTION NO. 2025-212

RESOLUTION TO TRANSFER FUNDS MONTHLY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following monthly transfer is hereby authorized:

FROM:

112 TRUST & AGENCY	Monthly Transfer	\$7,296.44
610 WATER	Monthly Transfer	572.34
620 SEWER	Monthly Transfer	528.27
670 SOLID WASTE	Monthly Transfer	477.18
		\$8,874.23

TO:

138 MEDICAL INSURANCE RESERVE	\$8,874.23
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PURPOSE OF TRANSFERS

For medical insurance reserve monthly transfers as budgeted for FY26.

PASSED AND APPROVED this 1st day of December 2025.

Dan F. Agnew, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

RESOLUTION NO. 2025-213

RESOLUTION TO TRANSFER FUNDS MONTHLY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following monthly transfer is hereby authorized:

FROM:

112 TRUST & AGENCY	Monthly Transfer	\$9,063.02
610 WATER	Monthly Transfer	572.34
620 SEWER	Monthly Transfer	528.27
670 SOLID WASTE	Monthly Transfer	477.18
		\$10,640.81

TO:

138 MEDICAL INSURANCE RESERVE	\$10,640.81
-------------------------------	-------------

PURPOSE OF TRANSFERS

For medical insurance reserve monthly transfers as budgeted for FY26.

PASSED AND APPROVED this 1st day of December 2025.

Dan F. Agnew, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

INVESTMENT	INTEREST RATE	MATURES	BEGINNING CASH BALANCE	INVESTMENT AMOUNT	INTEREST/ DIVIDENDS				ENDING CASH BALANCE
					JUL	AUG	SEPT	OCT	
GRINNELL STATE BANK MONEY MARKET*	3.70%		3,948,486.93		14,892.75	15,291.19	10,507.43	17,117.03	6,630,307.50
GRINNELL STATE BANK CD (PERPETUAL CARE)	3.90%	6/14/2028	500,000.00	500,000.00	0.00	0.00	4,916.12	0.00	500,000.00
GRINNELL STATE BANK CD (FORBES FUND)	3.90%	1/15/2026	10,000.00	10,000.00	97.23	0.00	0.00	98.30	10,000.00
IPAIT	3.98%		14,231,072.91	13,000,000.00	50,587.40	50,768.45	48,073.42	48,006.09	14,279,079.00
TOTAL INVESTMENTS			18,689,559.84		65,577.38	66,059.64	63,496.97	65,221.42	21,419,386.50

*Interest rate was 5.10% in Sept, 4.45% in Oct., 4.17% in Nov, 3.99% in Dec, 3.81% in Jan, and 3.70% in Feb.

IPAIT INTEREST DECREASED TO 3.98 9/1/25

IPAIT INTEREST DECREASED TO 3.73 11/1/25

CITY OF GRINNELL
MONTH TO DATE TREASURERS REPORT
AS OF: OCTOBER 2025

FUND	BEGINNING CASH BALANCE	MONTH TO DATE RECEIPTS	MONTH TO DATE DISBURSEMENTS	ENDING CASH BALANCE
GENERAL FUNDS				
001-GENERAL FUND	678,357.21	1,133,825.43	593,636.16	1,218,546.48
002-VETERANS MEM - GENERAL FUND	555,378.89	2,420.11	5,113.75	552,685.25
003-LIBRARY - GENERAL FUND	0.00	59,353.33	59,353.33	0.00
004-CITY HALL RES - GENERAL	473,187.72	1,214.19	1,856.26	472,545.65
010-BUILDING & PLANNING - GEN	472,903.81	7,580.06	17,812.16	462,671.71
011-UTILITY FRANCHISE - GEN	639,858.90	8,036.44	41,454.03	606,441.31
012-ALLIANT SOLAR LEASE - GEN	47,631.65	8,216.00	0.00	55,847.65
102-FORBES FUND - GENERAL*	12,527.41	98.30	0.00	12,625.71
103-LIBRARY FUND STATE - GENERAL	3,468.73	0.00	0.00	3,468.73
104-STAYING WELL - GENERAL	7,480.41	0.00	0.00	7,480.41
105-COMM DEV/COMMUNICAT - GENERAL	147,435.39	359.51	7,877.60	139,917.30
TOTAL GENERAL FUNDS	3,038,230.12	1,221,103.37	727,103.29	3,532,230.20
110-ROAD USE FUND - SPEC REV	1,091,793.49	110,567.65	105,570.13	1,096,791.01
112-T&A EMP BEN- SPEC REV	967,535.43	660,332.33	116,999.92	1,510,867.84
121-LOCAL OPTION SALES TAX	1,466,198.47	162,145.48	18,307.50	1,610,036.45
133-T-A RES UNEMP - SPEC REV	15,872.05	40.89	0.00	15,912.94
136-INSURANCE DED -SPEC REV	872,116.31	130,893.26	719.00	1,002,290.57
138-MED INS RESERVE - SPEC RV	925,110.56	14,553.17	16,751.89	922,911.84
140-HEALTH INS ESC-SPEC REV	1,170,858.65	3,134.67	0.00	1,173,993.32
145-HOTEL/MOTEL TAX - SPC REV	336,789.64	56,693.97	17,432.61	376,051.00
167-LIBRARY GIFTS - SPEC REV	79,653.05	939.51	14,457.75	66,134.81
177-FORFEITURE FUND	32,027.69	82.51	0.00	32,110.20
490-FIRE EQMT REP FUND - SP R	24,407.87	62.88	0.00	24,470.75
491-GEN EQMT REP FUND- SP RV	121,477.50	312.94	0.00	121,790.44
492-WA EQMT REV FUND - SP RV	63,441.36	163.43	0.00	63,604.79
493-SEW EQMT REV FUND- SP RV	324,353.02	835.56	0.00	325,188.58
494-SANITATION EQMT REP FUND-SP RV	752,133.85	1,937.56	0.00	754,071.41
495-EMS EQMT REP FUND-SP RV	76,993.01	198.34	0.00	77,191.35
498-OFFICE EQMT REP FD - SR	10,811.07	27.85	0.00	10,838.92
499-REC EQMT REP FD- SP RV	2,064.58	5.32	0.00	2,069.90
TOTAL SPECIAL REVENUE FUNDS	8,333,637.60	1,142,927.32	290,238.80	9,186,326.12
TAX INCREMENT FINANCING FUNDS				
125-URBAN REN - TIF SPEC REV	13,748.23	1,971,733.42	78,228.15	1,907,253.50
TOTAL TIF FUNDS	13,748.23	1,971,733.42	78,228.15	1,907,253.50
DEBT SERVICE FUNDS				
200-DEBT SERV - SPEC REV	37,126.06	31,868.51	0.00	68,994.57
TOTAL DEBT SERVICE FUNDS	37,126.06	31,868.51	0.00	68,994.57
CAPITAL PROJECT FUNDS				
302 - WASHINGTON AVE - SRTS	0.00	0.00	22,170.02	(22,170.02)
305 - HWY 6 WA MAIN RELOCATE	55,627.50	0.00	0.00	55,627.50
307 - LEAD SERVICE LINES	(12,605.50)	0.00	12,602.00	(25,207.50)
310 - CENTRAL PARK PROJECT	47,760.68	0.00	0.00	47,760.68
316 - BEYER BLDG PROJECT	0.00	0.00	0.00	0.00

CITY OF GRINNELL
MONTH TO DATE TREASURERS REPORT
AS OF: OCTOBER 2025

FUND	BEGINNING CASH BALANCE	MONTH TO DATE RECEIPTS	MONTH TO DATE DISBURSEMENTS	ENDING CASH BALANCE
317 - WATER MAIN PROJECT	231,915.50	0.00	0.00	231,915.50
319 - PARK STREET (IIRR TO 1ST)	(436,359.97)	0.00	0.00	(436,359.97)
322 - PARK PROJECTS	43,746.63	0.00	0.00	43,746.63
350 - AIRPORT DEVELOPMENT	312,101.56	0.00	6,726.25	305,375.31
361 - STORM WA QUALITY PROJECT	(57,979.92)	0.00	0.00	(57,979.92)
362 - HWY 146 PROJECTS	(8,672.12)	0.00	0.00	(8,672.12)
363 - 4TH AVE PROJECTS	0.02	0.00	13,991.90	(13,991.88)
366 - NO CENTRAL ST PROJECTS	287,871.39	0.00	760.00	287,111.39
367- CLNS FY 25-26	0.00	0.00	0.00	0.00
368 - BROAD ST PROJECTS	365,164.83	0.00	76,463.93	288,700.90
369 - REINVESTMENT PROJECT	232,065.95	33,309.78	0.00	265,375.73
373 - 8TH AVE PROJECTS	18,863.76	0.00	470,790.00	(451,926.24)
375 - I-80 INTERCHANGE PROJECT	147,423.19	0.00	0.00	147,423.19
376 - CBD PROJECTS	0.37	0.00	0.00	0.37
377 - 16TH AVE PROJECTS	598,811.98	0.00	0.00	598,811.98
382 - 11 11TH AVE PROJECT	228,344.70	0.00	146,793.55	81,551.15
386 - INDUSTRIAL AVE IMP	4,039.00	0.00	0.00	4,039.00
CAPITAL PROJECT FUNDS	2,058,119.55	33,309.78	750,297.65	1,341,131.68
PERMANENT FUNDS				
500 - PERP CARE FD - PERMANENT**	555,752.31	0.00	0.00	555,752.31
TOTAL PERMANENT FUNDS	555,752.31	0.00	0.00	555,752.31
PROPRIETARY FUNDS				
141 - WATER DEP FUND - PROP	82,010.34	(150.00)	0.00	81,860.34
610 - WATER FUND	1,517,637.00	263,948.21	106,003.56	1,675,581.65
371 - WATER TOWER PROJECT	(1,206,867.80)	0.00	7,157.80	(1,214,025.60)
381 - WATER PLANT	1,203,879.77	976,552.39	1,022,920.99	1,157,511.17
385 - WELLS	(214,731.81)	0.00	16,732.36	(231,464.17)
620 - SEWER OPERATION AND MAINT	943,246.31	203,591.13	120,366.92	1,026,470.52
630 - STORM SEWER FUND	620,070.42	39,325.25	24,555.98	634,839.69
670 - SOLID WASTE	1,552,582.43	138,772.24	103,798.78	1,587,555.89
TOTAL PROPRIETARY FUNDS	4,497,826.66	1,622,039.22	1,401,536.39	4,718,329.49
TOTAL FUND BALANCES	18,534,440.53	6,022,981.62	3,247,404.28	21,310,017.87



CITY OF GRINNELL

TO: All Department Supervisors

From: Alyssa Devig

Date: 11/18/2025

The tentative timeline for the FY **2026-2027** Budget process will be as follows:

November 19, 2025	Budget process available to Supervisors.
December 19, 2025	Budget must be entered in TylerTech.
Nov 19 – Dec 31, 2025	Data will be entered, payroll taxes will be calculated. The projected revenues and expenditures will be prepared for review.
December 20 -21, 2025	Department Heads will meet with Russ and Alyssa to review initial budget requests.
January 10-31, 2026	Correct and Modify Budget. Please request meetings with Russ and Alyssa if needed to discuss changes.
February 2-6, 2025	Meet with Finance Committee.
March 2, 2026	Council will schedule the public hearing to adopt the tax rate. Publish Public Hearing Notice on 3/5/26
March 23, 2026	Public Hearing on FY2027 tax rate.
April 6, 2026	Set public hearing for budget approval on 4/20/25. Publish Notice on 4/9/26.
April 20, 2026	Public Hearing on FY2025 Budget.
April 30, 2026	File budget with the State and County.

If you have any questions, ideas, or concerns, please let me know.

Thank you for your cooperation and *enthusiasm*.

PUBLIC NOTICE

Notice is hereby given that the Finance Committee of the Grinnell City Council will meet at the following dates and times for the purpose of establishing a budget for the City of Grinnell for FY 2026-2027. All meetings will be held in the second floor Conference Room of the Grinnell City Hall, 520 4th Avenue, Grinnell, Iowa.

BUDGET CALENDAR FOR FINANCE COMMITTEE MEETINGS

Monday, February 2, 2026

7:00 a.m. to 8:30 a.m.

7:00 a.m. LOST, Hotel & Motel, TIF, Debt Services, Legal, Administrative

Tuesday, February 3, 2026

7:30 a.m. to 8:30 a.m.

7:30 a.m. Library

8:00 a.m. Building and Planning (B&P, City Hall)

Wednesday, February 4, 2025

7:00 a.m. to 8:30 a.m.

7:00 a.m. Public Services (Airport, Parks, Streets, Cemetery, Solid Waste, Recycling)

7:45 a.m. Fire (Disaster, Fire, Ambulance, Public Safety Building)

8:15 a.m. Recreation (Parks, Recreation, Pool, Get12)

Thursday, February 5, 2025

7:00 a.m. – 8:30 a.m.

7:00 a.m. Water

7:30 a.m. Wastewater (Wastewater, Storm Water)

8:00 a.m. Police (Police, Public Safety Building, Animal Control)

MARCH 2, 2026: CITY COUNCIL MUST SET DATE FOR PUBLIC HEARING ON THE PROPERTY TAX LEVY.

MARCH 23, 2026: Public Hearing on Property Tax Levy. There must be a separate meeting from a regular City Council meeting.

APRIL 6, 2026: CITY COUNCIL MUST SET DATE FOR PUBLIC HEARING ON THE PROPOSED BUDGET.

Must have proposed tax rate and budget available to public at least 4 days before public hearing, and at least 20 days before final certification to county auditor.

April 20, 2026: Public Hearing on Budget

April 30, 2026: BUDGET FILED AT THE COURTHOUSE AND WITH THE STATE

RESOLUTION NO. 2025-214

**RESOLUTION ADOPTING THE AMENDMENT TO THE CITY FEES AND
POLICIES FOR RENTAL AND SERVICES FOR THE CITY OF GRINNELL.**

WHEREAS, the City of Grinnell has rental fees, services and charges for city owned equipment and properties by the City of Grinnell, and

WHEREAS, the Grinnell Code of Ordinances prescribes specific charges and fees be approved by resolution; and

WHEREAS, the City of Grinnell does not desire to be considered a rental agency for equipment, however, will help to provide an item or service that cannot be provided by a private business.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grinnell that the City adopt the City Fees and Policies for Rental and Services for fiscal year 2026 to be in effect as of the 1st day of December 2025.

PASSED AND APPROVED this 1st day of December 2025.

DAN F. AGNEW, MAYOR

Attest:

ALYSSA DEVIG, CITY CLERK/FINANCE DIRECTOR

CITY OF GRINNELL

RENTAL & EQUIPMENT FEES AND POLICIES



**APPROVED BY THE GRINNELL
CITY COUNCIL**

Effective July 1, 2025

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Equipment Usage Prices

The City of Grinnell does not desire to be considered an equipment rental agency in competition with private businesses.

The price list found in **Section 1** is for items typically found in the Public Service, Water or Wastewater Departments. These are listed; first by general use under “**Topical Listing**” and second by the “**City Department**” most likely to use the item or goods.

Section 2 contains established rental rates for parking spaces in City owned parking lots, airport hangar rental rates and establishes rate charges for equipment and personnel at the Fire and Police Departments.

Section 3 contains rental procedures, rules and regulations of city owned/operated buildings and recreational equipment.

Provision for Emergency Rental of City Equipment:

- A. There is a minimum charge of one hour's fee for an item. After the first hour's use of an item, additional time will be calculated in 15-minute intervals.
- B. All equipment rental prices quoted **do not** include the cost of a towing vehicle (if needed) or the cost of a City employee(s) who **must** accompany the equipment as its operator. These additional costs must be figured into the total charge to the customer.
- C. Charges will begin when the equipment and operator leave the garage and will end when the equipment and operator return to the garage. During this period of time the quoted price of an item plus the wages of the City employee(s) operating the item will be the total charge levied.
- D. When using the Sewer Jet, renters will be charged for the water used.
- E. With regard to using the Trash Dumpsters, the rental fee in this policy is intended to cover the use of these containers for a limited time. Ten-yard dumpsters shall be rented for a maximum of two weeks. Examples of such use are as follows: roofing material removal, remodeling waste, new construction waste or residential waste generated by a general cleanup of a home. A minimum charge of \$32.00 every 15 days will be charged for any container not dumped at least once every 15 days.
- F. Variations to the above provisions can be implemented at a supervisor's discretion.
- G. The City reserves the right to change the prices quoted herein without public notice.

Collections Policy

The City utilizes Municipal Collections of America to collect delinquent invoices.

Invoices shall be due and payable at the office of the Clerk by the fifteenth (15th) day of the month of issuance. Invoices not paid when due shall be considered delinquent. If the invoice is not paid by the due date, the city shall send a reminder notice stating that the invoice must be paid within 30 days.

If payment is not received after the reminder notice is sent, a second and final notice will be sent and will include a letter to notify the customer that if payment is not received by the due date, the delinquent account will be sent to collections. A twenty five percent (25%) collection fee will be applied to any outstanding balance not paid in full by the due date and the invoice will be forwarded on for further collection efforts.

SECTION 1

TOPICAL LISTING

Prices quoted are per hour unless specified otherwise. Equipment operator price is \$40.00 per hour. If equipment is needed outside of normal operating hours of 7:00 a.m. to 3:00 p.m., Monday thru Friday, the equipment operator price will be \$55.00 per hour.

STREETS / ROADS

Air hammer, compressor, 50' hose -----	\$50.00
Backhoe -----	\$100.00
Concrete saw w/o blade -----	\$40.00
Wet diamond blade -----	\$70.00
Dry blade -----	\$60.00
De-watering pump -----	\$25.00
End loader, -----	\$85.00
Maintainer -----	\$100.00
Plate compactor -----	\$20.00
Star drill -----	\$20.00
Skid loader – with bucket-----	\$45.00
Jack-hammer -----	\$77.50
Broom -----	\$65.00
Pallet forks -----	\$65.00
Snow blower -----	\$65.00

SOLID WASTE

Rear packer -----	\$65.00 + landfill fees
Dumpster* (short term const.) per yard, per dump -----	\$40.00

* See item F, page 4

WATER, WASTEWATER & SEWER

(These three also listed under Water & Wastewater Dept)

Generator (small portable) -----	\$25.00
Portable lights -----	\$10.00
Cut saw – gas -----	\$15.00
- Hydraulic -----	\$15.00
Water Main tap: ¾ inch -----	\$120.00
1 inch -----	\$130.00
Seasonal Irrigation Meter (flat charge per season)	\$20.00

* See item D, page 4

TRUCKS AND VEHICLES

Crane/Lift truck -----	\$100.00
Pickup -----	\$20.00
Flatbed -----	\$40.00
Dump truck -----	\$50.00
Water truck -----	\$45.00

Sweeper -----	\$75.00
Spreader truck -----	\$65.00
End loader -----	\$85.00
Skid loader – with bucket -----	\$45.00
Jack-hammer -----	\$77.50
Broom -----	\$65.00
Pallet forks -----	\$60.00
Snow blower -----	\$65.00
Gehl -----	\$45.00

SNOW REMOVAL (sidewalks)

Business – 0' to 20' -----	\$50.00
Additional (per foot) over first 20' -----	\$ 2.50
Residential – 0' to 25' -----	\$50.00
Additional (per foot) over first 25' -----	\$ 2.50

YARD CARE / MOWING

Brush chipper -----	\$100.00
Chain saw -----	\$25.00
Tractor, Case-International #595 w/ loader -----	\$65.00
Tractor, International 4230 -----	\$40.00
W/ blade or mower -----	\$65.00
Riding Mower -----	\$50.00
Weed Eater -----	\$20.00

PATCHING AND SAWING

Cold patch -----	Current price + 25%
Sawing of street	
Seal Coat (dry blade) -----	\$5.00 / lin. ft.
Asphalt (dry blade) -----	\$5.00 / lin. ft.
Asphalt with cement base (wet blade) -----	\$5.50 / lin. ft.
Cement (wet blade) -----	\$5.50 / lin. ft.
Asphalt or seal coat street (5" asphalt patch)	
Removal -----	Contract Price
Patch -----	Contract Price
Asphalt or seal coat street with concrete base (5" concrete base and 2' asphalt patch)	
Removal -----	\$8.00 / sq. ft.
Concrete -----	\$6.85 / sq. ft.
Asphalt -----	Contract Price
Concrete street (6" concrete patch)	
Removal -----	\$8.00 / sq. ft.
Patch -----	\$6.85 / sq. ft.
If less than 3 yds concrete add small load fee	\$150.00

MISCELLANEOUS

Barricades

Plain (per day) ----- \$3.00

Price is per barricade. Note: If barricades are damaged or stolen during use by renter, they must pay for repair or replacement of barricade.

SUPPLIES

Materials (per ton) ----- Current Price + 25%

SECTION TWO

RENTAL RATES BY DEPARTMENT see page 5

(All prices quoted are per hour unless stated otherwise)

PUBLIC SERVICE DEPARTMENT

Equipment operator -----	\$35.00/\$52.50 OT
Laborer -----	\$35.00/\$52.50 OT

HEAVY EQUIPMENT

Backhoe -----	\$100.00
Crane/Lift truck -----	\$100.00
Dump truck -----	\$50.00
End loader, Case -----	\$85.00
Flatbed truck -----	\$40.00
Maintainer -----	\$100.00
Pickup -----	\$20.00
Sewer jet -----	\$300.00
Spreader truck -----	\$65.00
Sweeper -----	\$75.00
Water truck -----	\$45.00

OTHER EQUIPMENT

Air hammer, compressor, 50' hose -----	\$50.00
Concrete saw – dry blade -----	\$60.00
- wet diamond blade * -----	\$70.00
De-watering pump -----	\$25.00
Plate compactor -----	\$20.00
Star drill -----	\$20.00

* Note: Customer will be responsible for replacement of wet diamond blade if damaged other than normal wear.

SOLID WASTE

Rear packer -----	\$65.00 + landfill fees
Dumpster ** (short term) per yard, per dump -----	\$40.00

** See Item F, Page 4

Note: All equipment shall be accompanied and operated by an operator.

PARKS DEPARTMENT

HEAVY EQUIPMENT

Tractor, Case-International #595 w/ loader -----	\$65.00
Tractor, Case-International 4230 With blade or mower -----	\$65.00
Riding Mower -----	\$50.00

OTHER EQUIPMENT

Brush chipper -----	\$100.00
Chain saw -----	\$25.00

WATER AND WASTEWATER DEPARTMENTS

Equipment operator (per hour) -----	\$35.00/\$52.50 OT
-------------------------------------	--------------------

SERVICES

Water Main tap ¾ inch tap -----	\$120.00
1 inch tap -----	\$130.00

HEAVY MACHINERY

Pickup truck -----	\$20.00
Sewer jet -----	\$300.00
Water truck -----	\$45.00

OTHER EQUIPMENT

De-watering pump -----	\$25.00
Chain saw -----	\$25.00
Seasonal Irrigation Meter – available May 1 – Oct. 1 (flat charge per season)	\$20.00

FIRE DEPARTMENT and EMS

Grinnell Fire Department will bill all hazardous materials incidents based on the current Iowa Fire Service Annual Hazardous Materials Response Fee Structure.

This fee structure will be updated in January of each year according to the CPI-U, US City Average, All Items, 12-month percentage change for the period ending in October of the preceding year. (Reference: <http://www.bls.gov/cpi/>)

References:

- Hazardous Materials Response Billing Protocol for Iowa Fire Departments, Authored by Iowa Firemen's Association and the Iowa Hazardous Materials Taskforce, December 2002.
- Iowa Code 455B.392

Annual Hazardous Materials Response Fee Structure

Calendar Year 2025

Category	Examples	Hourly Cost*
Heavy Response Apparatus with 4 personnel	Engine, ladder, heavy rescue, etc.	\$377.42
Light Response Apparatus with 2 personnel	Tanker, brush truck, ambulance, staff car, etc.	\$300.79
Extra Response Personnel		\$29.09
Expended Materials	Foam, containment booms, sand, absorbent, etc.	Replacement cost, including shipping.
Equipment Repair and/or Cleaning	Personal protective equipment, hose, nozzles; apparatus, etc.	Cost (parts plus labor), including shipping.
Damaged Equipment and/or Property	May include injury to, destruction of, or loss of natural resources, etc.	Replacement and/or repair cost, including shipping.
Other	Contracted services, contracted equipment, evacuation of people, etc.	Billed as used.

*Minimum of one hour. Billed in 15-minutes increments beyond the first hour.

Billing for private hires, standbys or other billable incidents is as follows:

The following rate charges for equipment and personnel are established.

Pumper -----	\$100.00 / hr.
Tankers -----	\$75.00 / hr.
Rescue truck -----	\$125.00 / hr.
Ladder truck -----	\$150.00 / hr.
Service vehicle -----	\$50.00 / hr.

All equipment rental prices quoted **do not** include the cost of the firefighters that **must** accompany and operated the equipment. The Fire Chief will determine how many, and which firefighters are required based on the request.

Apparatus operator -----	\$45.00 / hr.
Full-time Firefighter -----	\$35.00 / hr.
Volunteer Firefighter -----	\$25.00 / hr.
Part-time -----	\$30.00 / hr.

Services:

Refill SCBA-----	\$15.00 / tank
Water -----	\$00.016 / gallon
Gas meter (recalibration) -----	\$50.00 / meter
Turnout gear wash -----	\$25.00 / set
Dry Hydrant (backflow and test) -----	\$50.00 / hydrant

Emergency Medical Services (EMS) Fee Schedule

Service Levels:	GFD Fee:
BLS Emergency	\$690.00
ALS 1 Emergency	\$825.00

ALS 2	\$1,130.00
Mileage	\$15.00
Interfacility Only Fees:	GFD Fee:
BLS Non-Emergency	\$625.00
ALS Non-Emergency	\$725.00
Specialty Care Transport	\$1,350.00
Special Events/Standby:	GFD Fee:
Dedicated Stand-by	\$150/hour
Other Calls for Service:	GFD Fee:
Patient refusals:	\$0.00
Paramedic Intercept (Per MOU, bill to requesting department)	\$250.00

POLICE DEPARTMENT

The following rate charges for equipment and personnel are established.

Squad-car ----- \$35.00 / hr.

Equipment rental prices quoted **do not** include the cost of a City Employee(s) who **must** accompany the equipment as its operator. These additional costs must be figured into the total charge.

Officer ----- \$60.00 / hr.
----- .

Nuisance animal trap** ----- \$50.00 deposit

Animal Snare** ----- \$50.00 deposit

**may be used up to 10 days free, if not returned within 10 days the deposit will be forfeited

Existing agreements between the Grinnell Police Department and Grinnell College and Grinnell/Newburg Schools will remain in effect until renegotiated.

SECTION 3

3A – RENTAL – PARKING SPACES

The City of Grinnell has provisions which allow the rental of parking spaces in the City owned parking lots.

Designated Downtown resident permit area is limited to 25% of the available spaces in the lot.

Lot spaces are rented and billed quarterly 24-hour parking spaces only.

Cost is \$20.00 per month per space.

Effective July 17, 2014, there will be no 24-hour spaces rented. Those currently renting 24-hour spaces are “grandfathered” and can retain their 24-hour spaces until which time they no longer wish to rent the same. Once they change their status they will cease to exist as 24-hour rental spaces.

DOWNTOWN RESIDENT PERMIT PARKING

The cost is \$120.00 per year. Said fee applies to an area designated for permit parking only. Permittees will not have assigned parking space.

The following is the information on the city-owned lots:

Lot behind Edward Jones ----- 47 spaces ----- 11 spaces may be rented.

People interested in a downtown resident permit may contact the City Offices.

3B - GOLF CART PERMITS

The city of Grinnell has provisions for golf cart use on city streets as of June 19, 2014.

A. Golf carts registered with the City Clerk may be operated on city streets unless otherwise prohibited by the Code of Iowa as now exists, or hereafter amended, or by the provisions of the code of ordinances of the city of Grinnell.

1. Registration fee is \$20 per year from July 1 to June 30.
2. A permit sticker will be provided upon acceptance of your registration and must be displayed on the bumper of the golf cart.
3. Registration renewal will be annually.
4. The owner shall supply proof of liability insurance, covering operation of the golf cart on city streets, at the time of initial registration and each registration renewal.
5. Must possess a valid motor vehicle operator's license issued by the state licensing authority.
6. Golf carts may be operated on city streets from sunrise to sunset, regardless of whether the golf cart is equipped with lights.
7. Golf carts operated upon a city street shall be equipped with a slow-moving vehicle sign on the back thereof as well as a bicycle safety flag, and all carts shall have adequate brakes.
8. Golf carts operated upon a city street only for the purpose of crossing the street shall not be required to be equipped with a slow-moving vehicle sign and a bicycle safety flag as otherwise herein required.
9. Golf carts shall be driven as close as practical to the right-hand edge of any street, except when executing a left turn.
10. Golf carts shall yield the right-of-way to other motor vehicles and pedestrians at all uncontrolled intersections regardless of the dictates of Section 321.319 of the Code of Iowa.
11. Golf carts shall not be operated in any park, playground or upon any other City-owned property without the express permission of the City.
12. Golf carts may be parked upon any city street within the City of Grinnell Iowa, subject to the same terms and conditions applicable to the parking of automobiles and other motor vehicles, with the exception that golf carts may not park upon any street within the City of Grinnell where their operation is otherwise prohibited by city ordinance or the provisions of the Code of Iowa as now existing or hereafter amended.

13. Golf carts shall operate in a single file.
14. No person shall ride on, and no operator shall allow a person to ride on, a golf cart, or on any portion thereof, not designed or intended for the conveyance of passengers.
15. The owner and operator of a golf cart are liable for any injury or damage occasioned by the negligent operation of the golf cart. The owner of a golf cart shall be liable for any such injury or damage only if the owner was the operator of the golf cart at the time the injury or damage occurred or if the operator had the owner's consent to operate the golf cart at the time the injury or damage occurred.

B. RESTRICTIONS ON USE.

Golf carts shall not operate on the following city streets:

- A. Park Street, between Third Avenue and Sixth Avenue.
- B. Broad Street, between Third Avenue and Sixth Avenue.
- C. Main Street, between Third Avenue and Sixth Avenue.
- D. Third Avenue, between West Street and Park Street.
- E. Fourth Avenue, between West Street and Park Street.
- F. Fifth Avenue, between West Street and Park Street.

3C - GRINNELL REGIONAL AIRPORT- Hangar Rentals

Effective 7/1/25 - 6/30/26

	MONTHLY RATE	QUARTERLY RATE	SEMI- ANNUAL RATE	YEARLY RATE
T1 HANGARS	\$ 173.46	\$504.77	\$978.32	\$1,873.38
a savings of:		\$15.61	\$62.45	\$208.15
T2 HANGARS	\$196.66	\$572.27	\$1,109.14	\$2,123.88
a savings of:		\$17.70	\$70.80	\$235.99
TERMINAL HANGAR	\$918.96	\$2,674.17	\$5,182.93	\$9,924.76
(plane utilizing approximately 20% of space)				
a savings of:		\$82.71	\$330.83	\$11,102.75
TERMINAL HANGAR	\$2,756.85	\$8,022.42	\$15,548.61	\$29,773.93
(single individual or entity leases entire space placing a minimum of four planes owned by that single individual or entity in the hangar)				
a savings of:		\$248.12	\$992.46	\$3,308.21
CHARLES HINK HANGAR	\$918.96	\$2,674.17	\$5,182.93	\$9,924.76
(plane utilizing approximately 20% of space)				
a savings of:		\$82.71	\$330.83	\$1,102.75

Monthly payments are due on the 1st of each month.

Quarterly payments are due January, April, July & October 1st of each quarter.

Semi-annual payments are due January & July 1st of each respective month.

Annual payments are due January 1st or July 1st of each year.

THE DISCOUNT RATES ARE AS FOLLOWS:

QUARTERLY	3% OFF MONTHLY RATE
SEMI ANNUAL	6% OFF MONTHLY RATE
YEARLY	10% OFF MONTHLY RATE

3D - Meeting and Activity Rental Space

Policies and Procedures

The following policies and procedures are to be implemented when renting, on a temporary basis, space for meetings, activities, and dining in the Ahrens Family Center, Grinnell Athletic and Recreation Center, Park Shelters and the Central Park Gazebo and the Central Park Stage.

No person shall be denied access to and/or use of these facilities based on race, age, sex, creed, religion, color, or handicap.

Management and Promotion: The management and promotion of the facilities listed herein shall be the responsibility of the Recreation Director. Information and initial contacts about the use of equipment and other details should be arranged through the Recreation Department.

Reservations: All room and facility reservations must be made through the Recreation Department. Reservations will be made on a first come- first served basis. Facilities may be reserved up to one year in advance unless special arrangements are made through the Recreation Department. A facility or room may be reserved for regular weekly or monthly use. If you have an annual event, do not assume that it will be automatically reserved for you every year; you must make your reservations through the Recreation Department.

Payments: The rental fee must be paid at the time the rental reservation is made. Payments are to be made at the Recreation Department at 1500 Penrose St or mailed to 520 4th Avenue, Grinnell, Iowa 50112. Checks should be made payable to the City of Grinnell – Recreation Department. Failure to make payment within the specified time limit will be considered the same as a cancellation.

Damage Deposit: A damage deposit of \$100.00 must be provided within 5 business days of the date the reservation is made. All deposits will be held by the Recreation Department until a final inspection of the premises is completed. The damage deposit is subject to the guidelines of the cancellation policy. The deposit will be returned in full, provided that no damage to, or loss of property has occurred. If damages have occurred, the assessed value of the damages will be withheld from the deposit and the remainder will be refunded to the Lessee. The placement of a minimum damage deposit does not relieve the facility Lessee from the responsibility for damages that exceed the amount of the deposit.

Cancellation: Cancellation of a reserved area must be made no less than five days prior to the scheduled date and time. A \$15.00 charge will be assessed to those canceling after the five-day limit. Cancellations made less than forty-eight (48) hours prior to the date and time scheduled will constitute forfeiture of an amount equal to the

rental charge. All other charges paid in advance will be refunded in full at the next issuance of City checks.

Room Assembly & Arrangement: Lessees are allowed and encouraged to set up and arrange the rooms themselves and to put everything back in its original place. If they prefer City personnel to handle it, a charge of \$30.00 per hour, per person, will be assessed for the setting up and taking down of tables, chairs and related equipment or furnishings.

Responsibilities of the Lessee: It shall be the responsibility of the Lessee to leave the area in the same condition as they found it. This includes the disposal of trash in the outside dumpsters, sweeping and mopping the floors, cleaning the tables, and placing all furniture back in its original place. The Lessee is responsible for the conduct of all those persons using the facility during the time rented. Any damages caused by those persons will be assessed against the damage deposit. The following basic rules apply in all areas:

1. Observance of no smoking rules.
2. Observance of specific no food or beverage consumption rules.
3. No activities shall be permitted which would cause undue injury to persons or damage to property.
4. Lessees are restricted to the area rented, except to those areas necessary for egress and ingress to the area and restroom facilities.
5. The consumption of alcoholic beverages is not permitted in the area rented, including the outside grounds.
6. City owned equipment, furnishings, dining service, etc., must be returned to its original condition and place.
7. The blocking of exits with equipment and furnishings is prohibited.
8. Animals, unless approved by the Recreation Director, are prohibited.

If you have any questions regarding these regulations, please contact the Recreation Department at (641) 236-2620 between 8 am - 5 pm, Monday through Friday.

3E - Ahrens Family Center, 1436 Penrose Street

Capacity:	Maximum
Table Seating	160
Auditorium	250
Tables w/benches attached	7

Deposit: \$100.00

Rental Fees:

Gym/Multi-Purpose Room/Kitchen

Gym/Multi-Purpose Room	\$40.00/hour
Kitchen	\$20.00/hour
Maximum Daily Rental (Gym and Kitchen)	\$300.00

Pool (3' deep heated swimming pool)

Pool Rentals, if requested, are provided via the following:

With a 2-hour gym rental, 1 hour pool access,

With a 3-hour gym rental, 1.5 hour pool access.

Capacity – 12 kids at one time ages 8 and under
Maximum 2-hour pool rental

- Kitchen Rental Includes: use of one refrigerator and ½ freezer, stove, and microwave. There are no pans, dishes, glasses, coffee pots, utensils, etc. included in the rental.
- Renters must bring their own balls, toys, etc., for the gym, as the day care equipment is not included in the rental.
- If it is a pool rental, they can use the water toys located in the pool area.
- Pool rental includes a certified Lifeguard. The lifeguard will be confirmed before the rental can be finalized.

3F - Grinnell Athletic & Recreation Center, 1500 Penrose Street

Dimensions: 186' x 110'

Capacity: Maximum
Gym 300

Deposit: \$100.00

Rental Fees:
Gym

	<u>Non-Profit</u>	<u>All Others</u>
Gym (All Day)	\$600.00	\$850.00
Gym (Half Day)	\$300.00	\$425.00

Available between October 1 and April 30.

	<u>Non-Profit</u>	<u>All Others</u>
Single Court	\$40.00 per hour	\$60.00 per hour
All 3 Courts	\$120.00 per hour	\$180.00 per hour

Available year round.

Comments:

- The consumption of food and drink is prohibited in the gymnasium and the locker rooms.
- Only rubber-soled shoes, free of dirt or abrasive materials, are permitted on the gym floor.
- The wearing of shoes on the gym floor, directly from the street, is not permitted.
- The gym may not be rented for anything other than traditional gym activities. Dancing is prohibited in the gymnasium.

3G - Grinnell Mutual Family Aquatic Center

120 8th West Avenue W

The Grinnell Mutual Aquatic Center is available for private rentals during the pool operational schedule, Memorial Day through Labor Day. Facility supervision and lifeguards will be provided with each rental by the pool staff.

Dates of operation: June – August*

Pool Hours:

6:00-8:00 a.m.	M, T, W, TH, F Lap Swim
7:00-9:00 a.m.	SAT Lap Swim
11:00 a.m.-12:00 p.m.	M-SUN Lap Swim
12:00-6:00 p.m.	M-FRI Open Swim
12:00-7:00 p.m.	SAT-SUN Open Swim
6:00-7:00 p.m.	M, T, W, TH, F Lap Swim & Family Swim

- 2 lap lanes open at all times during open swim.
- The lazy river will be available for walkers, age 16 and older, during the lap swim times to walk against the current. All lap swimmers must be age 16 and older to swim during lap time.

*Hours of operation may change based on staff availability

Season Swim Pass Rates:

Family Pass \$ 200.00

Members of the immediate family
Up to two adults and four children
Each additional child is \$15.00

Individual Pass \$ 80.00

Senior Pass \$ 70.00

Daily Admission Rates:

Lap Swim	\$ 5.00
Senior	\$ 5.00
Age 3 and up	\$ 6.00

Swim Punch Pass Rate:

10 Punch Pass \$ 50.00

Pool Closing

The aquatic center will close due to cold weather, damp weather, air temperature of 70 degrees or below or when the number of patrons drops to 12 or fewer. The aquatic center will reopen when favorable conditions return. The aquatic center will immediately close when there is an electrical storm or the imminent threat of one in the area. One or both of the slides may be closed for periods of time when there are not enough patrons at the aquatic center.

Private Pool Rentals

The Grinnell Mutual Family Aquatic Center is available for private rentals Monday through Sunday. The pool provides the perfect atmosphere for a summer party, and is an ideal setting for family gatherings, business get-togethers and team parties. Facility supervision and lifeguards will be provided with each rental by the aquatic center staff. At least a two-week notice is required to schedule a pool party. Contact the Grinnell Recreation Department for further information.

Times: 7:00 - 8:30 p.m. Monday – Sunday

Fee:	25-75 people	\$250.00
	76-150 people.....	\$300.00
	151-225 people.....	\$350.00

Pool Rules

A responsible adult (16 years or older) may supervise up to four non-swimmers at a time. The adult has the sole responsibility for these swimmers and must stay with them and be attentive at all times. Infants cannot be left alone on the deck.

Children must be at least 9 years old and show the ability to swim 25 meters of the front crawl in good form before being allowed to use the pool without direct supervision by a responsible adult (16 years or older).

To use the deep end (over five feet) patrons must show the ability to swim 25 continuous meters in an acceptable manner.

To use the slides patrons must be 48 inches tall and receive a wristband at the front entrance.

Swimming Lessons

No siblings or guardians are allowed to use the Aquatic Center while Swimming Lessons are in session. The Aquatic Center is reserved for only those participating in Swimming Lessons.

Private Swimming Lessons

If you are interested in taking private swimming lessons, the Grinnell Recreation Department or the Aquatic Center Staff will be happy to give you names and numbers of staff members interested in teaching private swimming lessons. Each participant will be required to pay the entrance fee to the Aquatic Center in addition to the instructor's fee.

3H - Grinnell Park Shelters

The shelters can accommodate 10 – 100 people. Most open-air shelters are equipped with electricity for your convenience. In addition to the specific amenities included with each shelter, the park in which it is located provides public recreational opportunities for your enjoyment.

It is the intent of the City that a written confirmation of the rental will be given to the renter, and that the renter must have this confirmation in his or her possession when the renter claims the rental of the shelter, and a sign will also be posted on the shelter advising of the date and times for which the shelter is rented. Posting shall be conspicuous and designed to reasonably inform the public of the rental. It is understood that due to weather conditions or other actions beyond the control of the City, the posting may not remain on the shelter. If the posting is not visible, this does not in any way void the rental of the shelter.

Individuals or groups who have rented the shelter shall have first priority exclusive use of the shelter during the times stated on the rental notice. Persons interfering with the rental of the shelter shall be in violation of Section 47.08 of the City Code and shall be subject to a civil penalty of a municipal infraction as set forth in chapter 3 of the City Code.

Shelters may be rented any time of year, but the restroom facilities are typically open April 1 – November 1 of each year, weather permitting.

The Recreation Department reserves the right to accept or decline any rental request in the event of the rental's circumstances being a nuisance to an adjacent shelter rental.

Special Event

Any Special Event that has requested to utilize a park's facilities must first be approved by the Recreation Department. Approval is obtained through a completed Special Event application and provided copies of all necessary permits, licenses, and insurance. Once completed and approved, existing reservation procedures will apply.

Park Rules

- Park hours are 6:00 am – 11:00 pm
- Please show respect and keep our parks clean by disposing of all trash in trash containers provided.
- Fires in designated areas only.
- Picnic tables are not to be removed from underneath the shelter or used for any purpose other than as a table. Additional tables are available at a cost of **\$10.00** per table.
- Park vehicles in designated parking areas only. Do not park on the grass.
- Please leave the shelters in a clean, neat, and orderly condition.

- Report any damage as soon as possible to the Recreation Department (236-2620) or the Police Department (236-2670).
- No motorized vehicles in any park except in designated areas.

<u>Park Shelter</u>	Rates -	<u>Per Hour</u>	<u>4 Hr Minimum</u>	<u>Maximum Daily</u>
Arbor Lake Shelter.....		\$5	\$20	\$60
Bailey Park Shelter.....		\$5	\$20	\$60
Central Park Gazebo.....		\$5	\$20	\$60
Central Park Shelter.....		\$10	\$40	\$120
Central Park Stage.....		\$10	\$40	\$120
Summer Street Park Shelter.....		\$2.50	\$10	\$30
Lions Park Shelter.....		\$5	\$20	\$60
Merrill Park Shelter – East.....		\$2.50	\$10	\$30
Merrill Park Shelter – West.....		\$5	\$20	\$60
Miller Park/Lake Nyanza Shelter		\$5	\$20	\$60

Special Rates

Remove and Replace Picnic Tables..... \$200.00

Special Rates – Central Park

Turn Water Feature off and on..... \$45.00 per hour
 Turning on additional electrical features for the Stage... \$45.00 per hour

<u>Ball Diamonds</u>	Rates -	<u>Per Hour</u>	<u>2 Hr Minimum</u>	<u>Maximum Daily</u>
West Merrill Ball Diamond.....		\$10	\$20	\$120

Merrill Park Ball Field Hwy 146 & 11th Avenue

One softball field with 220' fence. Restrooms, playground, and water are available east of the Merrill Ball Field.

Dates: April 15 through October 15

Fee: Per Hour \$10.00
 2 Hr Minimum \$20.00
 Maximum Daily \$120.00

Ahrens/Paschall Memorial Park Shelter Houses
East side of Penrose Street between 8th and 10th Ave.

These shelter houses are owned by the Ahrens Park Foundation, but the City is responsible for reservations.

Dates: Available year-round with weather being a determining factor.

	<u>Per Hour</u>	<u>4 Hr Minimum</u>	<u>Maximum Daily</u>
Shelter House #1	\$2.50	\$10.00	\$30.00
Shelter House #2	\$2.50	\$10.00	\$30.00
Shelter House #3	\$2.50	\$10.00	\$30.00

3I - Portable Speaker System Rental

The City has a speaker system* available for rent. The system is rented on a 24-hour basis beginning at 10:00 AM to 10:00 AM the following day.

Rental Costs:

Deposit (damage)	\$100.00
Daily rental fee	\$50.00
Weekend Rental	
1 day's use	\$50.00
2 day's use	\$100.00

* It is the intent of the City Council to provide for a speaker system for rental by the public. This system will not be available for rent, however, until such time as the City owns and has two systems operational. At this time, one of the speaker systems (the older of the two) will be available for rent by the public.

3J – Copies & Faxes

The following rates are charged for copies and faxes at the Administration Offices.

Copies

\$1.00 for the first page/side

\$0.50 for each additional page – black & white

\$1.00 for each additional page - color

Faxes

Incoming - \$0.50 per page

Outgoing - \$1.00 per page

3K – Cemetery Rates*

Effective 7/1/25 - 6/30/26

Adult Burial (Monday – Friday)	\$854
Adult Burial (Saturday)	\$1,244
Preparation of Grave Site on a Saturday or Holiday – Additional Charge	\$579
Adult Burial – Additional Winter Charge (Dec 1 – April 1)	\$175
Infant Burial (Monday – Friday)	\$535
Infant Burial (Saturday)	\$779
Infant Burial – Additional Winter Charge (Dec 1 – April 1)	\$175
Cremation Burial (Monday - Friday)	\$535
Cremation Burial (Saturday)	\$779
Cremation Burial – Additional Winter Charge (Dec 1 – April 1)	\$175
One Opening w/Multiple Cremations - 25% per Additional Cremation	\$145
Mausoleum/Vault Interment	\$83
Adult Disinterment (Monday – Friday)	\$1,136
Adult Disinterment (Saturday)	\$1,655
Infant Disinterment (Monday – Friday)	\$535
Infant Disinterment (Saturday)	\$779
Cremation Disinterment (Monday - Friday)	\$535
Cremation Disinterment (Saturday)	\$779
Adult Re-interment (Monday – Friday)	\$1,136
Adult Re-interment (Saturday)	\$1,655
Infant Re-interment (Monday – Friday)	\$535
Infant Re-interment (Saturday)	\$779
Cremation Re-interment (Monday - Friday)	\$535
Cremation Re-interment (Saturday)	\$779
Foundation Inspections – New	\$82
Foundation Inspection – Removal	\$82
Foundation Removal (per running inch)	\$10
Duplicate Deed	\$27
Transfer Deed	\$27

*Lot prices are set by Resolution.



Sales Quotation For:
 GRINNELL, IA CITY OF
 520 4TH AVENUE
 GRINNELL IA 50112

Shipping Address
 City of Grinnell
 520 4th Ave
 Grinnell IA 50112

Quoted By Tanner Cate
 Quote Expiration 5/17/26
 Quote Name

Tyler Annual Software – SaaS			
Description	List Price	Discount	Annual
ERP Pro			
ERP Pro 10 Financial Management Suite			
Electronic Time Clock Interface	\$ 1,061	\$ 531	\$ 530
Tyler One			
Time & Attendance			
Time & Attendance	\$ 4,143	\$ 1,036	\$ 3,107
TOTAL:	\$ 5,204	\$ 1,567	\$ 3,637

Services		
Description	Hours/Units	Extended Price
ERP Pro 10 Financial Management Suite		
Professional Services	4	\$ 580

Services		
Description	Hours/Units	Extended Price
Time & Attendance		
Project Management	1	\$ 1,500
Professional Services	50	\$ 7,250
TOTAL:		\$ 9,330

Summary	One Time Fees	Recurring Fees
Total SaaS		\$ 3,637
Total Tyler Services	\$ 9,330	
Summary Total	\$ 9,330	\$ 3,637

Comments

Work will be delivered remotely unless otherwise noted in this agreement.

Expenses associated with onsite services are invoiced as incurred according to Tyler's standard business travel policy.

SaaS is considered a term of one year unless otherwise indicated.

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms, subject to payment terms in an agreement, amendment, or similar document in which this sales quotation is included:

- License fees for Tyler and third-party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available accessible.
- Fees for hardware are invoiced upon delivery.
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware.
- Annual Maintenance and Support fees are first payable when Tyler makes the software accessible to the Client, and SaaS fees, Hosting fees, and Subscription fees are first payable on the first day of the month following the date this quotation was signed (or if later, the commencement of the agreement's initial term). Any such fees are prorated to align with the applicable term under the agreement, with renewals invoiced annually thereafter in accord with the agreement.

Fees for services included in this sales quotation shall be invoiced as indicated below.

- Implementation and other professional services fees shall be invoiced as delivered.
- Client has six months to use the services. If Client does not use the services within six months, Tyler may remove the unused services or issue a new quote to provide services at then-current rates.
- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.

- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to fees specifically for migrations: Tyler will invoice Client 50% of any Migration Services Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Annual SaaS Fees will be invoiced upon availability of the hosted environment.

Any SaaS or hosted solutions added to an agreement containing Client-hosted Tyler solutions are subject to Tyler's SaaS Services terms found here: <https://www.tylertech.com/terms/tyler-saas-services>.

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____

Date: _____

Print Name: _____

P.O.#: _____



AMENDMENT

This amendment ("Amendment") is effective as of the date of signature of the last party to sign as indicated below ("Amendment Effective Date"), by and between Tyler Technologies, Inc. with offices at One Tyler Drive, Yarmouth, Maine 04096 ("Tyler") and the City of Grinnell, Iowa, with offices at 520 4th Avenue, Grinnell, Iowa 50112 ("Client").

WHEREAS, Tyler and the Client are parties to an agreement dated April 8, 2025 ("Agreement"); and

WHEREAS, Tyler and Client desire to amend the terms of the Agreement as provided herein.

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and the Client agree as follows:

1. The items set forth in the Amendment Investment Summary attached as Exhibit 1 to this Amendment are hereby added to the Agreement as of the first day of the first month following the Amendment Effective Date and, notwithstanding anything to the contrary in Exhibit 1, ending coterminous with the SaaS Term as defined in the Agreement. Payment of fees and costs for such items shall conform to the following terms:
 - a. The first year's annual SaaS Fees shall be invoiced on August 1, 2026, prorated for the time period commencing on the first day of the first month following the Amendment Effective Date and ending concurrently with the Client's annual SaaS Term under the Agreement. Subsequent SaaS Fees shall be invoiced in accordance with the terms of the Agreement.
 - b. Unless otherwise provided herein, services identified at Exhibit 1 and added to the Agreement pursuant to this Amendment, along with applicable expenses, shall be invoiced on August 1, 2026.
2. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
3. Except as expressly indicated in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below.

Tyler Technologies, Inc.

City of Grinnell, Iowa

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Exhibit 1

Amendment Investment Summary

The following Amendment Investment Summary details the software, products, and services to be delivered by us to you under the Agreement. This Amendment Investment Summary is effective as of the Amendment Effective Date, despite any expiration date in the Amendment Investment Summary that may have lapsed as of the Amendment Effective Date.

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Sales Quotation For:
GRINNELL, IA CITY OF
520 4TH AVENUE
GRINNELL IA 50112

Shipping Address
City of Grinnell
520 4th Ave
Grinnell IA 50112

Quoted By Tanner Cate
Quote Expiration 5/12/26
Quote Name

Tyler Annual Software – SaaS	
Description	Annual
ERP Pro	
ERP Pro 10 Financial Management Suite	
AP Automation Capture with Disbursements	\$ 7,048
TOTAL:	
\$ 7,048	

Tyler Fees per Transaction	
Description	Net Unit Price
ERP Pro	
ERP Pro 10 Financial Management Suite	
AP Automation Disbursements	\$ 0.00

Services		
Description	Hours/Units	Extended Price
Other Services		
Project Management	1	\$ 250
TOTAL:		\$ 250

Summary	One Time Fees	Recurring Fees
Total SaaS		\$ 7,048
Total Tyler Services	\$ 250	
Summary Total	\$ 250	\$ 7,048

Comments

Work will be delivered remotely unless otherwise noted in this agreement.

Expenses associated with onsite services are invoiced as incurred according to Tyler's standard business travel policy.

SaaS is considered a term of one year unless otherwise indicated.

AP Automation Capture with Disbursements

A fully automated vendor payment system, including an automated invoice capture system, invoice approval system, AP Invoice Access

AP Automation Disbursements

Expedited disbursement options available to vendors include instant transfer to a bank account, PayPal, Venmo and fast ACH where fees may apply. No fee options include standard ACH, and physical checks. All disbursements will be made pursuant to the terms and conditions found at <https://www.tylertech.com/client-terms/ap-automation-disbursements-software-and-services-terms-of-use>

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms, subject to payment terms in an agreement, amendment, or similar document in which this sales quotation is included:

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Customer Approval:

Date:

Print Name:

P.O.#:

Proposal: Advisory Engagement for IT Managed Services RFP Development

Objective

To provide focused advisory support to the city of Grinnell in drafting a clear, comprehensive, and competitive Request for Proposal (RFP) for IT managed services. The engagement is designed to be lightweight (10 hours total) while ensuring Grinnell receives a professional, actionable RFP tailored to its needs.

Scope of Work

The engagement will cover the following activities:

- **Needs Assessment**
 - Brief consultation with city leadership and staff to identify IT pain points, current service gaps, and desired outcomes.
 - Focus on core areas: infrastructure support, cybersecurity, helpdesk, and cloud services.
- **RFP Framework Development**
 - Drafting the structure of the RFP including background, scope of services, vendor qualifications, evaluation criteria, and submission requirements.
 - Ensuring compliance with public procurement standards.
- **Stakeholder Review**
 - Conducting a working session with city representatives to refine requirements and priorities.
 - Incorporating feedback into the draft RFP.
- **Final Draft Delivery**
 - Providing a polished RFP document ready for issuance to vendors.
 - Including recommendations for evaluation scoring matrix and vendor Q&A process.

Engagement Timeline (10 Hours)

Phase	Hours	Activities
Kickoff & Needs Assessment	2	Initial meeting, requirements gathering

Draft RFP Framework	4	Develop RFP sections, align with procurement standards
Stakeholder Review Session	2	Review draft, collect feedback
Finalization & Delivery	2	Incorporate feedback, deliver final RFP

Deliverables

- **Draft RFP document** (including scope, requirements, evaluation criteria)
- **Final RFP ready for issuance**
- **Evaluation scoring matrix template**
- **Recommendations for vendor communication** (Q&A, clarifications, timeline)

Engagement Model

- **Duration:** 10 hours total
- **Approach:** Advisory, collaborative, lightweight
- **Fee Structure:** Hourly or fixed-fee equivalent (to be agreed upon)

Cost Estimate

- Engagement capped at **10 hours total**.
- Advisory services billed at **\$90 per hour**.

Estimated Cost Breakdown

Phase	Hours	Rate (\$90/hr)	Estimated Cost
Kickoff & Needs Assessment	2	\$90/hr	\$180
Draft RFP Framework	4	\$90/hr	\$360
Stakeholder Review Session	2	\$90/hr	\$180
Finalization & Delivery	2	\$90/hr	\$180
Total	10	—	\$900