



GRINNELL LIBRARY BOARD REGULAR SESSION MEETING
WEDNESDAY, MARCH 25, 2026, AT 5:15 PM
IN THE LIBRARY'S ALAN & JEAN JONES BOARD ROOM AND VIA
ZOOM

Join Zoom Meeting

<https://zoom.us/j/97381569601?pwd=OXgU8Jb0OhMMHvahsELECpymulC93p.1>

TENTATIVE AGENDA

1. Call to Order:

___Guenther ___Fenner ___Hammond ___Lindley ___McFee ___Pagliai
___Saunders Others present: ___Devig ___Neal ___Snow

2. Inquiries: Public Comment

Visitors may address the Council/Board at this time; however, comments will be limited to 2 minutes. As per Iowa's Open Meetings Law, Council/Board can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council/Board may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.

3. Approve Agenda:

4. Business:

A. Report from City Engineer, Greg Roth concerning accessible parking on the west side of the building.

5. Trustee Continuing Education:

A. Library Assistant Lucy Chang

6. Approval of the Minutes

A. Approve Minutes from the February 25, 2026, regular board meeting.

7. Communications:

A. February GPCF Fund Report

8. Report of Director:

A. February Statistical Report
City Council Tour
Legislative Update

9. Committee Reports:

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or adevig@grinnelliowa.gov, no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.

- A. Building and Grounds- Report on March 23 meeting
- Finance and Salary- Report on March 13 meeting
- Personnel
- Long Range Planning
- Policy- Report on Donation Policy edits

10. Financial Report and Approve Bills Payable

- A. Consider and approve bills payable in April.

11. Business:

- A. Consider and approve the Donation Policy
- B. Consider approval of sketch and plans for west side accessibility parking.

12. Contracts:

- A. Consider approval of quote(s) to begin work on the automatic door project.
- B. Consider and approve a contract with Sensusource to purchase and install a footfall sensor system to ensure accurate measurement of library usage.

13. Adjourn:

- A. Next Library Board Meeting: **Wednesday, April 22, 2026 at 5:15.**

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Minutes of the Drake Community Library Board of Trustees
February 25, 2026
Drake Community Library Jones Board Room
Meeting also made available via Zoom from the online City Agenda Center

Trustees Present: Emily Fenner, Emily Guenther (arrived at 5:22pm), John Hammond, Avery Lindley, Theresa Pagliai, Luke Sanders

Trustees Absent: Lee McFee

Staff Present: Karen Neal, Alyssa Devig (City Clerk), Mallory Snow

Call to Order

President Pagliai called the meeting to order at 5:16pm.

Public Comment

No comments

Approval of Agenda

Hammond moved and Fenner seconded approval of the agenda.

Motion passed 6/0

Approval of the Minutes

Saunders moved and Fenner seconded approval of January 28, 2026, minutes.

Motion passed 6/0

Communications

January 2026 Greater Poweshiek Community Foundation (GPCF) reports were reviewed.

Report of the Director

-January Statistics were reviewed

-Report on Building & Grounds: An additional video camera was installed in the audio-visual section.

Committee Reports

Building & Grounds:

-Hammond reported on February 5, 2026, meeting to discuss the feasibility of putting additional handicapped parking spaces on the north side of the building. The west side of the building was also discussed as a possibility.

-Pagliai reported on the February 16, 2026, meeting which included Greg Roth, the city engineer. The discussion concluded that the north side of the building is not conducive to installing handicapped parking. The feasibility of the west side was discussed.

Finance & Salary: No report

Personnel: No report

Long Range Planning: No report

Policy:

-Members provided input and edits for the proposed changes to the Meeting Room Policy.

Financial Reports:

Financials were reviewed. Guenther moved and Hammond seconded approval of bills payable in March.

Motion passed (6/0)

Business:

Saunders moved and Guenther seconded approval to continue moving forward with ways to make the library more accessible and to seek quotes.

Motion passed (6/0)

Lindley moved and Hammond seconded approval to take the \$10,820 disbursement from the Library Endowment.

Motion passed (6/0)

Fenner moved and Guenther seconded approval to take the \$71,680 disbursement from the Library Board Endowed Fund

Motion passed (6/0)

Fenner moved and Guenther seconded to move forward and bundle the installation of automatic doors on the north side doors with the accessibility project for handicapped parking spaces on the west side.

Motion passed (6/0)

Hammond moved and Fenner seconded approval of the Meeting Room Policy with one adjustment, changing "over 18" to "18 years or older"

Motion passed (6/0)

Contracts:

Guenther moved and Saunders seconded approval of signing a contract with Envisionware to replace Groovix.

Motion passed (6/0)

Trustee Continuing Education:

Grace Morrison, Youth Coordinator, shared about the teen section and planned updates to make the area more usable.

Fenner moved and Guenther seconded the purchase of the proposed teen updates using gift money.

Motion passed (6/0)

Adjourn:

Meeting adjourned by unanimous consent at 6:34pm

Next meeting is Wednesday, March 25th at 5:15.

Theresa Pagliai
Library Board President

Karen Neal, Library Director
Recording Secretary

Statement Of Activities

Date: 02/01/2026 to 02/28/2026

Column: Fund

Show Fund Detail: Yes

Fund: 1015BE Drake Community Library Endowment Fund Board Endowed, 1015 Drake Community Library Endowment Fund

Financial View: Statement of Activities Standard View

Show Subfunds: Yes

	1015BE Drake Community Library Endowment Fund	1015 Drake Community Library Endowment Fund	Total
Revenue			
<i>Revenue</i>			
Donations & Pledges			
1015 Drake Community Library Endowment Fund	0.00	85.64	85.64
Investment Revenue			
1015BE Drake Community Library Endowment Fund Board Endowed	23,821.44	0.00	23,821.44
1015 Drake Community Library Endowment Fund	0.00	4,112.71	4,112.71
	<u>23,821.44</u>	<u>4,112.71</u>	<u>27,934.15</u>
	<u>23,821.44</u>	<u>4,198.35</u>	<u>28,019.79</u>
Total Revenue	23,821.44	4,198.35	28,019.79
Expenses			
<i>Expenses</i>			
Administrative Fee Expense			
1015BE Drake Community Library Endowment Fund Board Endowed	1,227.30	0.00	1,227.30
1015 Drake Community Library Endowment Fund	0.00	255.81	255.81
	<u>1,227.30</u>	<u>255.81</u>	<u>1,483.11</u>
Other Expenses			
1015 Drake Community Library Endowment Fund	0.00	0.90	0.90
	<u>1,227.30</u>	<u>256.71</u>	<u>1,484.01</u>
Total Expenses	1,227.30	256.71	1,484.01
Change in Net Assets	22,594.14	3,941.64	26,535.78

03/16/26 03:17pm CDT

Fund Balance Change

Date: 07/01/2025 to 02/28/2026

Fund: 1015BE Drake Community Library Endowment Fund Board Endowed, 1015 Drake Community Library Endowment Fund

Show Subfunds: Yes

	Begin	Investment Income(R)	Support(R)	Expense(E)	End
1015BE Drake Community Library Endowment Fund Board Endowed	1,472,763.67	191,222.20	0.00	9,818.40	1,654,167.47
1015 Drake Community Library Endowment Fund	243,932.69	32,195.91	11,755.89	2,287.10	285,597.39
Total	1,716,696.36	223,418.11	11,755.89	12,105.50	1,939,764.86

03/16/26 03:15pm CDT

Statement Of Activities

Date: 07/01/2025 to 02/28/2026

Column: Fund

Show Fund Detail: Yes

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Financial View: Statement of Activities Standard View

Show Subfunds: Yes

	1015BE Drake Community Library Endowment Fund	1015 Drake Community Library Endowment Fund	Total
Revenue			
<i>Revenue</i>			
Donations & Pledges			
1015 Drake Community Library Endowment Fund	0.00	11,755.89	11,755.89
Investment Revenue			
1015BE Drake Community Library Endowment Fund Board Endowed	191,222.20	0.00	191,222.20
1015 Drake Community Library Endowment Fund	0.00	32,195.91	32,195.91
	<u>191,222.20</u>	<u>32,195.91</u>	<u>223,418.11</u>
	<u>191,222.20</u>	<u>43,951.80</u>	<u>235,174.00</u>
Total Revenue	191,222.20	43,951.80	235,174.00
Expenses			
<i>Expenses</i>			
Administrative Fee Expense			
1015BE Drake Community Library Endowment Fund Board Endowed	9,818.40	0.00	9,818.40
1015 Drake Community Library Endowment Fund	0.00	2,267.92	2,267.92
	<u>9,818.40</u>	<u>2,267.92</u>	<u>12,086.32</u>
Other Expenses			
1015 Drake Community Library Endowment Fund	0.00	19.18	19.18
	<u>9,818.40</u>	<u>2,287.10</u>	<u>12,105.50</u>
Total Expenses	9,818.40	2,287.10	12,105.50
Change in Net Assets	181,403.80	41,664.70	223,068.50

03/16/26 03:16pm CDT

Borrower Type Circulation

February 2026

Btype Group		Current Month	SMPY	YTD	Previous YTD
Residents	Area Resident	2,775		24,468	23,079
	Open Access Borrower	297		2,395	1,619
	Grinnell College Student	80		681	1,544
	Youth	366		3,755	3,014
	Open Access Youth	7		147	71
	Courtesy Card (replaces Pay Card)	0		0	0
		3,525	0	31,446	29,327
Book Delivery	Adult Homebound	100		734	367
	Youth Book Baskets	116		635	719
	216	0	1,369	1,086	
Education and Special Loans	Educator	144		2,468	2,415
	Interlibrary Loan	41		382	388
	Large Print	70		363	201
	255	0	3,213	3,004	
Total		3,996	0	36,028	33,417

Item Type Circulation

February 2026

Itype Group		Current Month	SMPY	YTD	Previous YTD
Books	Adult Book	1,688	1,819	14,841	14,991
	Teen Book	167	225	1,702	2,002
	Children's Book	1,857	1,743	17,121	16,594
Total Books		3,712	3,787	33,664	33,587
Audiovisual	Adult Audio	44	27	435	396
	Adult Video	151	92	861	923
	Teen Audio	3	3	13	21
	Children's Audio	3	8	83	66
	Children's Video	53	43	464	524
Total Audiovisual		7,678	7,747	1,856	1,930
Miscellaneous Physical Formats	Periodicals	9	28	156	241
	Equipment	20	16	178	144
	Multimedia Kits	10	19	122	121
	Interlibrary Loan	25	46	281	287
Total Miscellaneous		64	109	737	793
Total Physical Item Circ		11,454	11,643	36,257	36,310
Bridges eBooks	Bridges eBooks	714	824	6,307	6,918
	Bridges eAudiobooks	861	843	7,842	6,960
	Bridges eMagazines	230	149	2,172	1,448
Total Bridges Circ		1,805	1,816	16,321	15,326
Total Circulation		13,259	13,459	52,578	51,636

Additional Services

February 2026

Service Type	Current Month	SMPY	YTD	Previous YTD
Adventure Pass (Bookings)	7	0	70	28
Ancestry Library Edition	265	160	584	1,668
Beanstack (Active Users)	80	55	633	543
Craft and Hobby (Views)		10	7	32
Freegal (Downloads & Streams)	71		2,671	1,463
Heritage Quest	0	0	4	16
Kanopy (Plays)	135	103	1,106	1,208
Library Speakers Cons. (Views)	1,287	812	9,891	5,786
Mango Languages	111	33	502	323
Mometrix (Replaces Brainfuse)	12	2	25	113
Niche Academy	26	23	293	153
Reference Solutions (Searches)	3		32	23
	1,997	1,198	15,818	11,356
Coin-Op Pages Printed	661	1,164	4,626	6,590
Faxes Sent	15	11	96	11
Black and White Pages Copied	917		6,406	0
Color Pages Copied	170		1,283	0
	1,763	1,175	12,411	6,601
Adult Logins	324	349	2,570	3,288
Kids Logins	262	186	2,583	2,058
Guest Passes Distributed	65	47	401	377
In-House Catalog Uses	344	283	3,150	2,927
Wi-Fi Sessions	713	879	6,398	3,668
	1,708	1,744	15,102	12,318
In-Person Visits (incl. microfilm)	3		26	29
Email Reference	1		8	58
Phone Reference	0		2	15
	4	16	36	102
Total	5,472	4,117	43,331	30,275

Meeting Rooms

February 2026

Category	Current Month	SMPY	YTD	Previous YTD
Bookings	88	124	635	275
Attendance	984	1,382	5,377	3,074

Programs Offered

February 2026

Type	Current Month	SMPY	YTD	Previous YTD
Children	25	19	161	167
Teen	4	4	19	21
Adult	1	12	50	81
All Ages/ Passive	1		11	12
Total	31	35	241	281

Program Participation

February 2026

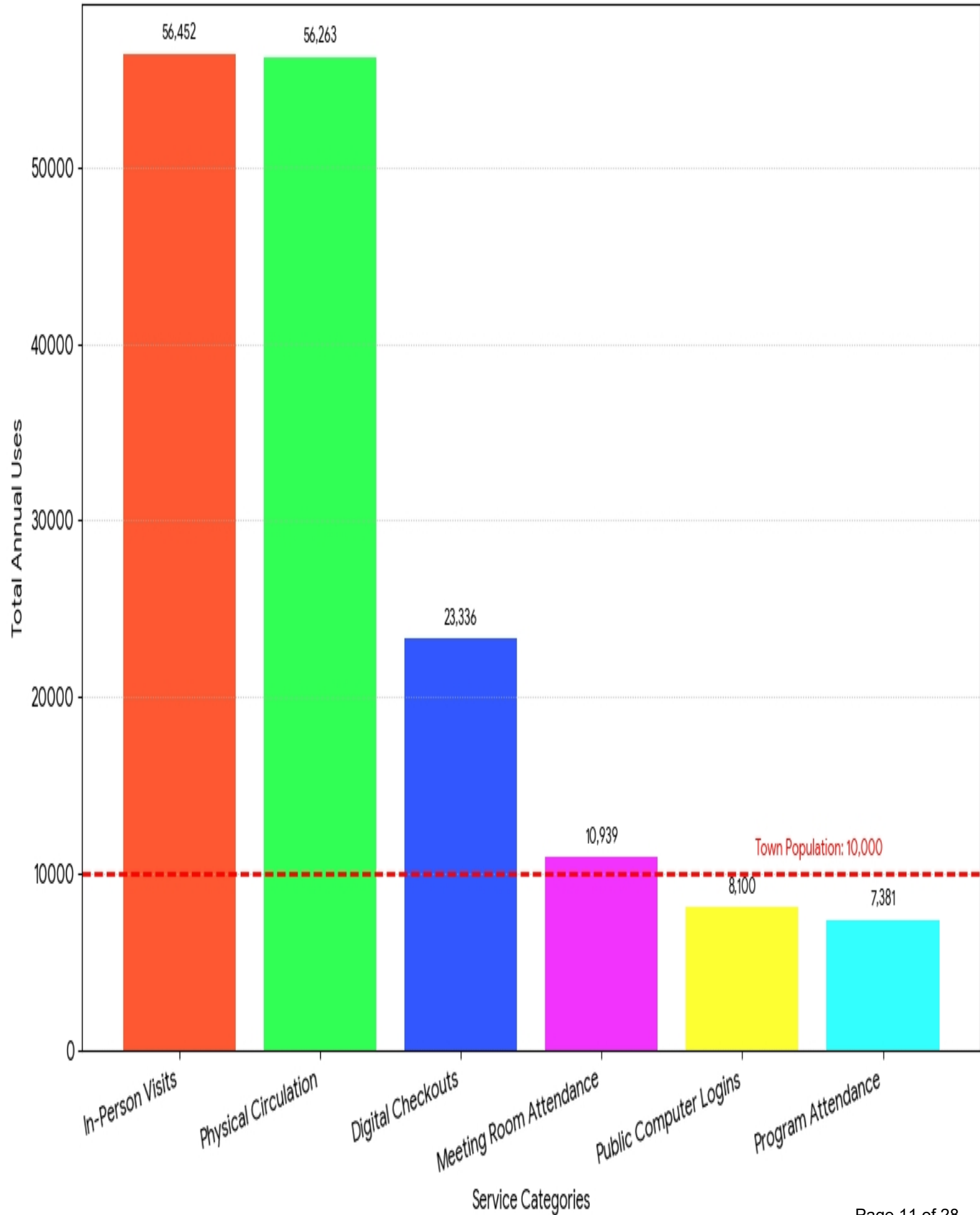
Type	Current Month	SMPY	YTD	Previous YTD
Children	424	370	3,933	4,230
Teen	24	13	72	79
Adult	14	89	370	575
All Ages/ Passive	27		247	344
Total	489	472	4,622	5,228

Door Count

February 2026

	Current Month	SMPY	YTD	Previous YTD
Door Count	4,602	4,516	36,206	37,473

Library Services in FY25: Over 160,000 Uses in a Town of 10,000





Grinnell, IA

My Detail vs Budget Report

Account Detail

Date Range: 02/26/2026 - 03/25/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003 - LIBRARY - GENERAL FUND								
Revenue								
003-3.410.1.4766	LIBRARY - FEES, MISC	0.00	-7,000.00	-9,374.65	-341.15	-9,715.80	2,715.80	38.80%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/06/2026	CLPKT10529	R00668983		03-06-26 LIBRARY LIBRARY - FEES, MISC 03...			-341.15	
003-3.410.2.4470	LIBRARY - COUNTY CONTRIBUTION	0.00	-30,212.00	-15,110.00	0.00	-15,110.00	-15,102.00	-49.99%
003-3.410.2.4715	LIBRARY - REFUNDS	0.00	0.00	-378.48	0.00	-378.48	378.48	0.00%
003-3.410.4.4790	LIBRARY - TRANS IN (INTERNAL)	0.00	-701,423.00	-412,564.40	-63,418.75	-475,983.15	-225,439.85	-32.14%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/27/2026	GLPKT14610	8200		MONTHLY LIBRARY TRANSFER			-63,418.75	
Revenue Totals:		0.00	-738,635.00	-437,427.53	-63,759.90	-501,187.43	-237,447.57	-32.15%
Expense								
003-4.410.1.6010	LIBRARY - SALARIES	0.00	248,581.00	151,773.63	19,727.47	171,501.10	77,079.90	31.01%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/27/2026	PYPKT01191	PYPKT01191 - 02.11.26 -...		PYPKT01191 - 02.11.26 - 02.25.26 - Pay 2/...			15,038.13	
03/13/2026	PYPKT01203	PYPKT01203 - 02/26/26 -...		PYPKT01203 - 02/26/26 - 03/10/26 - Pay 3...			4,689.34	
003-4.410.1.6020	LIBRARY - PT/SEASONAL SALARIES	0.00	253,365.00	148,751.33	18,130.87	166,882.20	86,482.80	34.13%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/27/2026	PYPKT01191	PYPKT01191 - 02.11.26 -...		PYPKT01191 - 02.11.26 - 02.25.26 - Pay 2/...			9,978.71	
03/13/2026	PYPKT01203	PYPKT01203 - 02/26/26 -...		PYPKT01203 - 02/26/26 - 03/10/26 - Pay 3...			8,152.16	
003-4.410.1.6180	LIBRARY - HSG/REFER/HIRING INCENTIVES	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00%
003-4.410.1.6186	LIBRARY - PRE-EMP TESTING & OTHER CKS	0.00	400.00	389.00	718.00	1,107.00	-707.00	-176.75%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/02/2026	APPKT01561	290741	127240	PRE-EMPLOYMENT PHYSICAL (SS)	099909 - UNITYPOINT HEALTH AT WORK		359.00	
03/02/2026	APPKT01561	290747	127240	PRE-EMPLOYMENT PHYSICAL (SB)	099909 - UNITYPOINT HEALTH AT WORK		359.00	

My Detail vs Budget Report

Date Range: 02/26/2026 - 03/25/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003-4.410.1.6210	LIBRARY - DUES/MBRPS/SUBS	0.00	1,450.00	1,274.00	0.00	1,274.00	176.00	12.14%
003-4.410.1.6220	LIBRARY - MTG & CONF REGISTRATION	0.00	930.00	753.00	0.00	753.00	177.00	19.03%
003-4.410.1.6230	LIBRARY - MILEAGE/MTG EXPENSES	0.00	620.00	958.37	0.00	958.37	-338.37	-54.58%
003-4.410.2.6310	LIBRARY - REP/MTNCE BLDG	0.00	7,500.00	2,351.69	0.00	2,351.69	5,148.31	68.64%
003-4.410.2.6332	LIBRARY - REP/MTNCE EQUIP	0.00	7,500.00	8,920.84	596.17	9,517.01	-2,017.01	-26.89%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/02/2026	APPKT01561	2021-7906	127222	PLUMBING WORK	001201 - S & S PLUMBING, HEATING & AIR C...		596.17	
003-4.410.2.6371	LIBRARY - UTILITIES	0.00	46,000.00	34,093.96	3,378.58	37,472.54	8,527.46	18.54%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	03.10.26 DRAKE	127312	UTILITIES	018200 - ALLIANT ENERGY		3,378.58	
003-4.410.2.6373	LIBRARY - TELEPHONE	0.00	5,212.00	3,949.93	491.64	4,441.57	770.43	14.78%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/02/2026	APPKT01561	02.15.26 DRAKE	127190	TELEPHONE	002707 - MAHASKA COMMUNICATIONS GRO...		406.35	
03/06/2026	APPKT01596	6136963622	127275	WIRELESS SVC	001441 - VERIZON WIRELESS		76.96	
03/25/2026	APPKT01617	743383	127320	NETWORK SVC (FEB 2026)	098028 - IOWA COMMUNICATIONS NETWORK		8.33	
003-4.410.2.6414	LIBRARY - PRINTING AND COPIES	0.00	600.00	0.00	0.00	0.00	600.00	100.00%
003-4.410.2.6428	LIBRARY - MISC CONTRACT WORK	0.00	130,296.00	98,007.26	9,508.17	107,515.43	22,780.57	17.48%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/02/2026	APPKT01561	072370	127150	CLEANING SVC (FEB)	002628 - GIBSON, DEREK		1,790.00	
03/02/2026	APPKT01561	072372	127150	SNOW REMOVAL	002628 - GIBSON, DEREK		400.00	
03/02/2026	APPKT01561	306460	127223	PEST CONTROL	032300 - SCHENDEL PEST CONTROL CO		52.04	
03/02/2026	APPKT01561	41310477	127112	COPIER LEASE	002445 - ACCESS SYSTEMS LEASING		871.96	
03/02/2026	APPKT01561	859466-H	127159	HELP TICKETS	099591 - HEARTLAND BUSINESS SYSTEMS, LLC		60.00	
03/02/2026	APPKT01561	863075-H	127159	MICROSOFT LICENSES	099591 - HEARTLAND BUSINESS SYSTEMS, LLC		221.28	
03/02/2026	APPKT01561	864187-H	127159	IT SERVICES	099591 - HEARTLAND BUSINESS SYSTEMS, LLC		4,222.89	
03/25/2026	APPKT01617	072379	127316	CLEANING SVC (MAR)	002628 - GIBSON, DEREK		1,790.00	
03/25/2026	APPKT01617	072380	127316	SNOW REMOVAL	002628 - GIBSON, DEREK		100.00	

My Detail vs Budget Report

Date Range: 02/26/2026 - 03/25/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003-4.410.2.6506	LIBRARY - OFFICE SUPPLIES	0.00	5,500.00	3,853.41	401.55	4,254.96	1,245.04	22.64%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	03.25.26	127321	AWARD LABELS	017800 - IOWA LIBRARY ASSOCIATION		6.00	
03/25/2026	APPKT01617	14CH-FXPJ-6339	127313	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		6.64	
03/25/2026	APPKT01617	14K4-WYLR-FTWX	127313	CLEANING SUPPLIES	002581 - AMAZON CAPITAL SERVICES		59.73	
03/25/2026	APPKT01617	1F3F-FRLN-1RPY	127313	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		39.49	
03/25/2026	APPKT01617	1W6C-H3RY-1L4L	127313	SUPPLIES	002581 - AMAZON CAPITAL SERVICES		-21.00	
03/25/2026	APPKT01617	25288	127317	DUPLICATE KEY	001989 - HAWKEYE LOCK & SECURITY		10.50	
03/25/2026	APPKT01617	7775023	127315	PROCESSING SUPPLIES	008700 - DEMCO		291.01	
03/25/2026	APPKT01617	DB4886B1	127325	FISH WATER	099853 - TREVIPAY - WALMART		9.18	
003-4.410.2.6507	LIBRARY - PROG OPER SUPPLIES	0.00	900.00	436.18	74.63	510.81	389.19	43.24%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	14CH-FXPJ-4FRL	127313	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		21.97	
03/25/2026	APPKT01617	1F3F-FRLN-1RPY	127313	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		21.98	
03/25/2026	APPKT01617	1MML-63KJ-34C9	127313	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		30.68	
003-4.410.2.6508	LIBRARY - POSTAGE & SHIPPING	0.00	1,300.00	638.68	16.70	655.38	644.62	49.59%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/02/2026	APPKT01561	183744-0612	127209	INTL STAMP	028700 - PETTY CASH - CITY OFFICE		1.70	
03/25/2026	APPKT01617	94259597	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		1.30	
03/25/2026	APPKT01617	94259598	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		1.70	
03/25/2026	APPKT01617	94938350	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		3.00	
03/25/2026	APPKT01617	94954052	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		9.00	
003-4.410.2.6513	LIBRARY - MISC SUPPLIES	0.00	2,200.00	1,689.62	7.99	1,697.61	502.39	22.84%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	1MML-63KJ-34C9	127313	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		7.99	
003-4.410.2.6521	LIBRARY - PROG CHILDREN	0.00	2,310.00	1,272.12	216.77	1,488.89	821.11	35.55%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	17NC-9D4K-1MRT	127313	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		16.77	
03/25/2026	APPKT01617	1F3F-FRLN-1RPY	127313	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		200.00	
003-4.410.2.6522	LIBRARY - PROG CHILDREN'S	0.00	2,310.00	1,797.83	105.89	1,903.72	406.28	17.59%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	14CH-FXPJ-4FRL	127313	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		8.99	
03/25/2026	APPKT01617	14CH-FXPJ-6339	127313	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		38.58	
03/25/2026	APPKT01617	1F3F-FRLN-1RPY	127313	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		58.32	

My Detail vs Budget Report

Date Range: 02/26/2026 - 03/25/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003-4.410.2.6523	LIBRARY - PROGRAM YOUNG ADULT	0.00	1,150.00	165.87	27.73	193.60	956.40	83.17%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	1F3F-FRLN-1RPY	127313	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		27.73	
003-4.410.3.6763	LIBRARY - EBOOKS/ADULT	0.00	1,840.00	1,603.92	236.08	1,840.00	0.00	0.00%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	06497CO26076440	127322	AUDIO & EBOOKS	002016 - OVERDRIVE, INC.		236.08	
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN	0.00	6,531.00	3,849.90	799.17	4,649.07	1,881.93	28.82%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/13/2026	APPKT01603	7002021854	127282	BOOKS	099759 - VISA		45.55	
03/25/2026	APPKT01617	11Q1-LHXH-4394	127313	BOOKS	002581 - AMAZON CAPITAL SERVICES		45.64	
03/25/2026	APPKT01617	17D3-XV74-6D96	127313	BOOKS	002581 - AMAZON CAPITAL SERVICES		10.49	
03/25/2026	APPKT01617	1YKX-KDYV-44D6	127313	BOOKS	002581 - AMAZON CAPITAL SERVICES		94.37	
03/25/2026	APPKT01617	94259598	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		217.03	
03/25/2026	APPKT01617	94938350	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		386.09	
003-4.410.3.6766	LIBRARY - BOOKS/YOUNG ADULTS	0.00	2,250.00	1,483.31	310.18	1,793.49	456.51	20.29%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	1XWQ-1JTX-1MVD	127313	BOOKS	002581 - AMAZON CAPITAL SERVICES		58.81	
03/25/2026	APPKT01617	94259597	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		161.51	
03/25/2026	APPKT01617	94954052	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		89.86	
003-4.410.3.6768	LIBRARY - PERIODICALS	0.00	2,500.00	1,955.68	44.00	1,999.68	500.32	20.01%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	03.25.26	127326	SUB	099610 - USA TODAY		44.00	
003-4.410.3.6769	LIBRARY - AUDIO VISUAL	0.00	400.00	100.77	36.08	136.85	263.15	65.79%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	14C6-PVRR-131R	127313	BOOKS & DVDS	002581 - AMAZON CAPITAL SERVICES		36.08	
003-4.410.3.6770	LIBRARY - AV/YOUTH	0.00	400.00	63.17	12.98	76.15	323.85	80.96%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	14CH-FXPJ-6339	127313	PROG SUPPLIES	002581 - AMAZON CAPITAL SERVICES		12.98	

My Detail vs Budget Report

Date Range: 02/26/2026 - 03/25/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003-4.410.3.6771	LIBRARY - EBOOKS/YOUTH	0.00	1,590.00	695.97	15.67	711.64	878.36	55.24%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	06497CP26064625	127322	AUDIO BOOKS	002016 - OVERDRIVE, INC.		15.67	
Expense Totals:		0.00	738,635.00	475,829.44	54,856.32	530,685.76	207,949.24	-28.15%
003 - LIBRARY - GENERAL FUND Totals:		0.00	0.00	38,401.91	-8,903.58	29,498.33	-29,498.33	0.00%

My Detail vs Budget Report

Date Range: 02/26/2026 - 03/25/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
011 - UTILITY FRANCHISE - GEN								
Revenue								
011-3.690.4.4065	OTHER GOVT - FRANCHISE FEES	0.00	-1,063,500.00	-624,517.63	0.00	-624,517.63	-438,982.37	-41.28%
011-3.910.4.4830	TRANSFER IN	0.00	-1,730,652.00	-3,259,734.62	0.00	-3,259,734.62	1,529,082.62	88.35%
Revenue Totals:		0.00	-2,794,152.00	-3,884,252.25	0.00	-3,884,252.25	1,090,100.25	39.01%
Expense								
011-4.690.2.6421	UTIL FRANCH - CONS & PROF FEES	0.00	0.00	25.00	0.00	25.00	-25.00	0.00%
011-4.690.2.6428	UTIL FRANCH - MISC CONT	0.00	30,766.00	8,295.15	398.27	8,693.42	22,072.58	71.74%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/02/2026	APPKT01561	03.02.26	127114	MAR LEASE - GARC	000739 - AHRENS PARK FOUNDATION		398.27	
011-4.690.3.6725	UTIL FRANCH - POLICE CAP PROJ	0.00	105,339.00	111,702.68	0.00	111,702.68	-6,363.68	-6.04%
011-4.690.3.6726	UTIL FRANCH - FIRE/EMS CAP PROJ	0.00	47,000.00	38,363.00	5,395.00	43,758.00	3,242.00	6.90%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/02/2026	APPKT01561	INV24033	127139	BOOTS - NEW FFS	089056 - ED M FELD EQUIPMENT CO., INC.		2,411.00	
03/02/2026	APPKT01561	INV24034	127139	GLOVES & FLASHLIGHTS	089056 - ED M FELD EQUIPMENT CO., INC.		2,984.00	
011-4.690.3.6727	UTIL FRANCH - LIBRARY CAP PROJ	0.00	25,000.00	20,587.37	1,351.76	21,939.13	3,060.87	12.24%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/02/2026	APPKT01561	94626804	127169	BOOKS	095001 - INGRAM LIBRARY SERVICES		189.11	
03/25/2026	APPKT01617	14C6-PVRR-131R	127313	BOOKS & DVDS	002581 - AMAZON CAPITAL SERVICES		29.69	
03/25/2026	APPKT01617	1LTP-DQRR-1KY6	127313	BOOKS	002581 - AMAZON CAPITAL SERVICES		3.79	
03/25/2026	APPKT01617	1MMW-FXLD-1933	127313	BOOKS	002581 - AMAZON CAPITAL SERVICES		38.19	
03/25/2026	APPKT01617	1XWQ-1JTX-3DVK	127313	BOOKS	002581 - AMAZON CAPITAL SERVICES		39.99	
03/25/2026	APPKT01617	1YKX-KDYV-1YY3	127313	BOOKS	002581 - AMAZON CAPITAL SERVICES		64.67	
03/25/2026	APPKT01617	94259597	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		11.25	
03/25/2026	APPKT01617	94259598	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		15.75	
03/25/2026	APPKT01617	94826525	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		35.77	
03/25/2026	APPKT01617	94826527	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		136.10	
03/25/2026	APPKT01617	94938350	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		27.00	
03/25/2026	APPKT01617	94954052	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		6.75	
03/25/2026	APPKT01617	94969698	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		273.75	
03/25/2026	APPKT01617	94969700	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		51.46	
03/25/2026	APPKT01617	94988194	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		74.03	
03/25/2026	APPKT01617	95096175	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		57.28	

My Detail vs Budget Report

Date Range: 02/26/2026 - 03/25/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
011-4.690.3.6727	UTIL FRANCH - LIBRARY CAP PROJ - Continued	0.00	25,000.00	20,587.37	1,351.76	21,939.13	3,060.87	12.24%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	95110080	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		16.89	
03/25/2026	APPKT01617	95110081	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		268.80	
03/25/2026	APPKT01617	95110082	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		11.49	
011-4.690.3.6728	UTIL FRANCH - PARKS CAP PROJ	0.00	14,000.00	17,779.75	0.00	17,779.75	-3,779.75	-27.00%
011-4.690.3.6729	UTIL FRANCH - POOL CAP PROJ	0.00	29,000.00	27,402.41	0.00	27,402.41	1,597.59	5.51%
011-4.690.3.6730	UTIL FRANCH - LAND PURCH	0.00	0.00	637,897.00	0.00	637,897.00	-637,897.00	0.00%
011-4.910.5.6911	UTIL FRANCH - TRANS OUT	0.00	3,172,382.54	2,410,490.12	0.00	2,410,490.12	761,892.42	24.02%
Expense Totals:		0.00	3,423,487.54	3,272,542.48	7,145.03	3,279,687.51	143,800.03	-4.20%
011 - UTILITY FRANCHISE - GEN Totals:		0.00	629,335.54	-611,709.77	7,145.03	-604,564.74	1,233,900.28	-196.06%

My Detail vs Budget Report

Date Range: 02/26/2026 - 03/25/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
103 - LIBRARY FUND STATE - GEN								
Revenue								
103-3.410.2.4442	LIBRARY STATE REVENUES	0.00	-5,435.00	-5,996.77	0.00	-5,996.77	561.77	10.34%
Revenue Totals:		0.00	-5,435.00	-5,996.77	0.00	-5,996.77	561.77	10.34%
Expense								
103-4.410.3.6767	BOOKS	0.00	4,935.00	192.96	406.48	599.44	4,335.56	87.85%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	06497CO26076440	127322	AUDIO & EBOOKS	002016 - OVERDRIVE, INC.		81.63	
03/25/2026	APPKT01617	94826526	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		31.84	
03/25/2026	APPKT01617	94969699	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		256.30	
03/25/2026	APPKT01617	94988195	127318	BOOKS	095001 - INGRAM LIBRARY SERVICES		36.71	
103-4.410.3.6769	AUDIO VISUAL	0.00	500.00	0.00	0.00	0.00	500.00	100.00%
Expense Totals:		0.00	5,435.00	192.96	406.48	599.44	4,835.56	-88.97%
103 - LIBRARY FUND STATE - GEN Totals:		0.00	0.00	-5,803.81	406.48	-5,397.33	5,397.33	0.00%

My Detail vs Budget Report

Date Range: 02/26/2026 - 03/25/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
167 - LIBRARY GIFTS - SPEC REV								
Revenue								
167-3.410.2.4700	CONTRIBUTIONS	0.00	-25,000.00	-4,980.31	-82,630.09	-87,610.40	62,610.40	250.44%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/06/2026	CLPKT10522	R00668984		03-06-26 LIBRARY CONTRIBUTIONS DORO...			-130.09	
03/10/2026	CLPKT10553	R00669452		03-10-26 GPCF - GRANT DISTRIBUTION - E...			-82,500.00	
167-3.410.4.4300	INTEREST EARNED	0.00	-850.00	-301.28	-130.09	-431.37	-418.63	-49.25%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/27/2026	GLPKT14673	8207		FEB 2026 INT			-130.09	
167-3.410.4.4305	INT EARNED - IPAIT	0.00	-3,850.00	-2,992.76	0.00	-2,992.76	-857.24	-22.27%
Revenue Totals:		0.00	-29,700.00	-8,274.35	-82,760.18	-91,034.53	61,334.53	206.51%
Expense								
167-4.410.3.6721	FURNITURE AND FIXTURES	0.00	0.00	17,462.42	673.14	18,135.56	-18,135.56	0.00%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/25/2026	APPKT01617	6058425230	127324	STOOLS	002678 - STAPLES		673.14	
167-4.410.3.6769	MISC SUPPLIES & MATERIALS	0.00	25,000.00	35,890.14	702.83	36,592.97	-11,592.97	-46.37%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/13/2026	APPKT01603	7002021854	127282	BOOKS	099759 - VISA		40.35	
03/25/2026	APPKT01617	04.18.26	127323	PAINT PROG	099938 - SCHMIDT, GARY		600.00	
03/25/2026	APPKT01617	1YKX-KDYV-1YY3	127313	BOOKS	002581 - AMAZON CAPITAL SERVICES		29.98	
03/25/2026	APPKT01617	1YKX-KDYV-44D6	127313	BOOKS	002581 - AMAZON CAPITAL SERVICES		32.50	
Expense Totals:		0.00	25,000.00	53,352.56	1,375.97	54,728.53	-29,728.53	118.91%
167 - LIBRARY GIFTS - SPEC REV Totals:		0.00	-4,700.00	45,078.21	-81,384.21	-36,306.00	31,606.00	672.47%
Report Total:		0.00	624,635.54	-534,033.46	-82,736.28	-616,769.74	1,241,405.28	-198.74%

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003 - LIBRARY - GENERAL FUND								
Revenue								
003-3.410.1.4766	LIBRARY - FEES, MISC	0.00	-7,000.00	-9,374.65	-341.15	-9,715.80	2,715.80	38.80%
003-3.410.2.4470	LIBRARY - COUNTY CONTRIBUTION	0.00	-30,212.00	-15,110.00	0.00	-15,110.00	-15,102.00	-49.99%
003-3.410.2.4715	LIBRARY - REFUNDS	0.00	0.00	-378.48	0.00	-378.48	378.48	0.00%
003-3.410.4.4790	LIBRARY - TRANS IN (INTERNAL)	0.00	-701,423.00	-412,564.40	-63,418.75	-475,983.15	-225,439.85	-32.14%
	Revenue Totals:	0.00	-738,635.00	-437,427.53	-63,759.90	-501,187.43	-237,447.57	-32.15%
Expense								
003-4.410.1.6010	LIBRARY - SALARIES	0.00	248,581.00	151,773.63	19,727.47	171,501.10	77,079.90	31.01%
003-4.410.1.6020	LIBRARY - PT/SEASONAL SALARIES	0.00	253,365.00	148,751.33	18,130.87	166,882.20	86,482.80	34.13%
003-4.410.1.6180	LIBRARY - HSG/REFER/HIRING INCENTIVES	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00%
003-4.410.1.6186	LIBRARY - PRE-EMP TESTING & OTHER CKS	0.00	400.00	389.00	718.00	1,107.00	-707.00	-176.75%
003-4.410.1.6210	LIBRARY - DUES/MBRPS/SUBS	0.00	1,450.00	1,274.00	0.00	1,274.00	176.00	12.14%
003-4.410.1.6220	LIBRARY - MTG & CONF REGISTRATION	0.00	930.00	753.00	0.00	753.00	177.00	19.03%
003-4.410.1.6230	LIBRARY - MILEAGE/MTG EXPENSES	0.00	620.00	958.37	0.00	958.37	-338.37	-54.58%
003-4.410.2.6310	LIBRARY -REP/MTNCE BLDG	0.00	7,500.00	2,351.69	0.00	2,351.69	5,148.31	68.64%
003-4.410.2.6332	LIBRARY - REP/MTNCE EQUIP	0.00	7,500.00	8,920.84	596.17	9,517.01	-2,017.01	-26.89%
003-4.410.2.6371	LIBRARY - UTILITIES	0.00	46,000.00	34,093.96	3,378.58	37,472.54	8,527.46	18.54%
003-4.410.2.6373	LIBRARY - TELEPHONE	0.00	5,212.00	3,949.93	491.64	4,441.57	770.43	14.78%
003-4.410.2.6414	LIBRARY - PRINTING AND COPIES	0.00	600.00	0.00	0.00	0.00	600.00	100.00%
003-4.410.2.6428	LIBRARY - MISC CONTRACT WORK	0.00	130,296.00	98,007.26	9,508.17	107,515.43	22,780.57	17.48%
003-4.410.2.6506	LIBRARY - OFFICE SUPPLIES	0.00	5,500.00	3,853.41	401.55	4,254.96	1,245.04	22.64%
003-4.410.2.6507	LIBRARY - PROG OPER SUPPLIES	0.00	900.00	436.18	74.63	510.81	389.19	43.24%
003-4.410.2.6508	LIBRARY - POSTAGE & SHIPPING	0.00	1,300.00	638.68	16.70	655.38	644.62	49.59%
003-4.410.2.6513	LIBRARY - MISC SUPPLIES	0.00	2,200.00	1,689.62	7.99	1,697.61	502.39	22.84%
003-4.410.2.6521	LIBRARY - PROG CHILDREN	0.00	2,310.00	1,272.12	216.77	1,488.89	821.11	35.55%
003-4.410.2.6522	LIBRARY - PROG CHILDREN'S	0.00	2,310.00	1,797.83	105.89	1,903.72	406.28	17.59%
003-4.410.2.6523	LIBRARY - PROGRAM YOUNG ADULT	0.00	1,150.00	165.87	27.73	193.60	956.40	83.17%
003-4.410.3.6763	LIBRARY - EBOOKS/ADULT	0.00	1,840.00	1,603.92	236.08	1,840.00	0.00	0.00%
003-4.410.3.6765	LIBRARY - BOOKS/CHILDREN	0.00	6,531.00	3,849.90	799.17	4,649.07	1,881.93	28.82%
003-4.410.3.6766	LIBRARY - BOOKS/YOUNG ADULTS	0.00	2,250.00	1,483.31	310.18	1,793.49	456.51	20.29%
003-4.410.3.6768	LIBRARY - PERIODICALS	0.00	2,500.00	1,955.68	44.00	1,999.68	500.32	20.01%
003-4.410.3.6769	LIBRARY - AUDIO VISUAL	0.00	400.00	100.77	36.08	136.85	263.15	65.79%
003-4.410.3.6770	LIBRARY - AV/YOUTH	0.00	400.00	63.17	12.98	76.15	323.85	80.96%
003-4.410.3.6771	LIBRARY - EBOOKS/YOUTH	0.00	1,590.00	695.97	15.67	711.64	878.36	55.24%
	Expense Totals:	0.00	738,635.00	475,829.44	54,856.32	530,685.76	207,949.24	28.15%
	003 - LIBRARY - GENERAL FUND Totals:	0.00	0.00	38,401.91	-8,903.58	29,498.33	-29,498.33	

My Detail vs Budget Report

Date Range: 02/26/2026 - 03/25/2026

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
011 - UTILITY FRANCHISE - GEN								
Revenue								
011-3.690.4.4065	OTHER GOVT - FRANCHISE FEES	0.00	-1,063,500.00	-624,517.63	0.00	-624,517.63	-438,982.37	-41.28%
011-3.910.4.4830	TRANSFER IN	0.00	-1,730,652.00	-3,259,734.62	0.00	-3,259,734.62	1,529,082.62	88.35%
	Revenue Totals:	0.00	-2,794,152.00	-3,884,252.25	0.00	-3,884,252.25	1,090,100.25	39.01%
Expense								
011-4.690.2.6421	UTIL FRANCH - CONS & PROF FEES	0.00	0.00	25.00	0.00	25.00	-25.00	0.00%
011-4.690.2.6428	UTIL FRANCH - MISC CONT	0.00	30,766.00	8,295.15	398.27	8,693.42	22,072.58	71.74%
011-4.690.3.6725	UTIL FRANCH - POLICE CAP PROJ	0.00	105,339.00	111,702.68	0.00	111,702.68	-6,363.68	-6.04%
011-4.690.3.6726	UTIL FRANCH - FIRE/EMS CAP PROJ	0.00	47,000.00	38,363.00	5,395.00	43,758.00	3,242.00	6.90%
011-4.690.3.6727	UTIL FRANCH - LIBRARY CAP PROJ	0.00	25,000.00	20,587.37	1,351.76	21,939.13	3,060.87	12.24%
011-4.690.3.6728	UTIL FRANCH - PARKS CAP PROJ	0.00	14,000.00	17,779.75	0.00	17,779.75	-3,779.75	-27.00%
011-4.690.3.6729	UTIL FRANCH - POOL CAP PROJ	0.00	29,000.00	27,402.41	0.00	27,402.41	1,597.59	5.51%
011-4.690.3.6730	UTIL FRANCH - LAND PURCH	0.00	0.00	637,897.00	0.00	637,897.00	-637,897.00	0.00%
011-4.910.5.6911	UTIL FRANCH - TRANS OUT	0.00	3,172,382.54	2,410,490.12	0.00	2,410,490.12	761,892.42	24.02%
	Expense Totals:	0.00	3,423,487.54	3,272,542.48	7,145.03	3,279,687.51	143,800.03	4.20%
	011 - UTILITY FRANCHISE - GEN Totals:	0.00	629,335.54	-611,709.77	7,145.03	-604,564.74	1,233,900.28	

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
103 - LIBRARY FUND STATE - GEN								
Revenue								
103-3.410.2.4442	LIBRARY STATE REVENUES	0.00	-5,435.00	-5,996.77	0.00	-5,996.77	561.77	10.34%
	Revenue Totals:	0.00	-5,435.00	-5,996.77	0.00	-5,996.77	561.77	10.34%
Expense								
103-4.410.3.6767	BOOKS	0.00	4,935.00	192.96	406.48	599.44	4,335.56	87.85%
103-4.410.3.6769	AUDIO VISUAL	0.00	500.00	0.00	0.00	0.00	500.00	100.00%
	Expense Totals:	0.00	5,435.00	192.96	406.48	599.44	4,835.56	88.97%
	103 - LIBRARY FUND STATE - GEN Totals:	0.00	0.00	-5,803.81	406.48	-5,397.33	5,397.33	

My Detail vs Budget Report

Date Range: 02/26/2026 - 03/25/2026

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
167 - LIBRARY GIFTS - SPEC REV								
Revenue								
167-3.410.2.4700	CONTRIBUTIONS	0.00	-25,000.00	-4,980.31	-82,630.09	-87,610.40	62,610.40	250.44%
167-3.410.4.4300	INTEREST EARNED	0.00	-850.00	-301.28	-130.09	-431.37	-418.63	-49.25%
167-3.410.4.4305	INT EARNED - IPAIT	0.00	-3,850.00	-2,992.76	0.00	-2,992.76	-857.24	-22.27%
	Revenue Totals:	0.00	-29,700.00	-8,274.35	-82,760.18	-91,034.53	61,334.53	206.51%
Expense								
167-4.410.3.6721	FURNITURE AND FIXTURES	0.00	0.00	17,462.42	673.14	18,135.56	-18,135.56	0.00%
167-4.410.3.6769	MISC SUPPLIES & MATERIALS	0.00	25,000.00	35,890.14	702.83	36,592.97	-11,592.97	-46.37%
	Expense Totals:	0.00	25,000.00	53,352.56	1,375.97	54,728.53	-29,728.53	-118.91%
	167 - LIBRARY GIFTS - SPEC REV Totals:	0.00	-4,700.00	45,078.21	-81,384.21	-36,306.00	31,606.00	
	Report Total:	0.00	624,635.54	-534,033.46	-82,736.28	-616,769.74	1,241,405.28	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003 - LIBRARY - GENERAL FUND	0.00	0.00	38,401.91	-8,903.58	29,498.33	-29,498.33	
011 - UTILITY FRANCHISE - GEN	0.00	629,335.54	-611,709.77	7,145.03	-604,564.74	1,233,900.28	
103 - LIBRARY FUND STATE - GEN	0.00	0.00	-5,803.81	406.48	-5,397.33	5,397.33	
167 - LIBRARY GIFTS - SPEC REV	0.00	-4,700.00	45,078.21	-81,384.21	-36,306.00	31,606.00	
Report Total:	0.00	624,635.54	-534,033.46	-82,736.28	-616,769.74	1,241,405.28	

DRAKE COMMUNITY LIBRARY

DONATIONS POLICY

Drake Community Library welcomes physical and monetary donations that broaden and enhance the resources and services of the Library for its users **available to the community.**

Monetary Donations

Three entities exist with the ability to receive private donations on behalf of the Library:

Drake Community Library – A department of the City of Grinnell municipal government. Donations made directly to the Library support facility improvements, enhanced programming efforts, and supplement the purchasing of materials and online resources. Donations made directly to the Library may not be transferred or donated to an agency or entity outside of City of Grinnell financial control.

Friends of Drake Community Library – A 501(c)(3) nonprofit organization. Donations to the Friends of Drake Community Library provide support for library services through the purchase of materials, special equipment, programming, and online resources.

Drake Community Library Endowment Fund – An endowed fund held at the Greater Poweshiek Community Foundation. Donations to the Endowment Fund are invested to provide annual income for future generations of library users.

~~Monetary donations may be designated for a specific purpose with the approval of the Library Director.~~

Memorials and Tributes

~~Donations greater than or equal to \$2000~~ **Donations of \$2,000 or more** may be recognized within the Library through a placard display if the donor so wishes. The duration of such recognition is not guaranteed in the event of demolition, renovation, or functional changes within the Library.

Donations for the purchase of library materials may be made **in honor of or in memory of** a friend or loved one. A recognition bookplate will be placed in the purchased material. The Library will work with the donor to select appropriate titles in accordance with the Drake Community Library **Materials Selection Policy**.

The duration of such recognition is not guaranteed if the material is later withdrawn from the Library collection.

Physical Donations

The Library Director must approve any physical donations, other than materials for the Library collection, **before items are brought to the Library.**

Books, magazines, DVDs, and CDs are accepted under the following conditions:

1. Donated materials must be free of mold and other significant physical damage.
2. Textbooks, condensed books, and encyclopedias are not accepted.
3. Magazines more than one year old are not accepted.
4. All donated materials become the property of the Library and may be used, sold, or disposed of at the discretion of the Library.

If conditions are attached to any gift, those conditions may require approval by the **Library Board of Trustees.**

Items left anonymously at the Library will be considered **lost items** and handled according to Library procedures.

A gift to the Library may represent a tax deduction for the donor; however, Library staff cannot provide appraisals of donated items.

Procedures

Drake Community Library maintains procedures and forms to facilitate the acceptance of both monetary and physical donations.

Adopted: 02/2013
Revised: 03/2016
Reviewed: 05/2019
Reviewed: 04/2023
Reviewed: 03/2026



3890 Oakwood Ave., Youngstown, OH 44515
 Phone # 800-239-1226 Fax # 877-517-2586

Quotation

22475

Date
3/13/2026
Terms
TERMS PENDING

Bill To:

Drake Community Library
 930 Park Street
 Grinnell, IA 50112

Ship To

Drake Community Library
 930 Park Street
 Grinnell, IA 50112

THIS IS NOT AN INVOICE

Rep Contact:

Item	Description	Qty	Price/Ea.	Total
	---Drake Community Library---			
	Entrances 1-3 - Sensor Hardware			
-/PC-VIDM-125	3D Stereo Vision People Counter (White)	3	925.00	2,775.00
	Vea Reporting Service & Support			
SRVC-VEACLOUD-YEAR	Annual Data Hosting Service Fee w/ VeaCloud Platform - Traffic	1	300.00	300.00
SRVC-VEACLOUD-YEAR-ADD	Annual Data Hosting Service Fee w/ VeaCloud Platform, Additional Sensor at Same Facility - Traffic	2	180.00	360.00
	Installation			
Installation	SenSource tech will install sensor in designated mounting position	1	300.00	300.00
Installation Add Sensor	SenSource tech will install additional sensor(s) in designated mounting position	2	200.00	400.00
Installation Cable Run	SenSource tech will run network cable from sensor position at entrance to network switch to establish PoE connection	3	395.00	1,185.00
Installation Services	Tech travel and materials	1	150.00	150.00
WSP-VID-SUPPORT-CONFIGURA...	Remote SenSource Technical Support to Configure & Commission Sensors	3	75.00	225.00
	Shipping			
Shipping & Handling	UPS Ground	1	30.00	30.00
Quote only valid for 30 days. Sales tax will be added where applicable. Shipping charges will be applied at current UPS rates upon shipping.			Sales Tax (0.0%)	USD 0.00
			Total	USD 5,725.00