



GRINNELL PARKS AND RECREATION BOARD REGULAR  
SESSION MEETING  
TUESDAY, APRIL 14, 2026, AT 5:15 PM  
IN THE GRINNELL ATHLETIC AND RECREATION CENTER

TENTATIVE AGENDA

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**1. Roll Call:**

Lindley\_\_, Eyberg\_\_, Crawford\_\_, Jensen\_\_, Gant\_\_, Moyer\_\_, Staroska\_\_

**2. Approve Agenda:**

**3. Approval of Minutes:**

A. March 9th, 2026

**4. Committee Business:**

A. Master Parks Plan – priority of projects, fundraising opportunities, grant writing, goals for 2025-2026 fiscal year

- Parks and Cemetery Vegetation - Eyberg
- Arbor Lake/Lake Nyanza- Allsup
- Master Plan Implementation-

B. Recreation- Report on current and future programming offered by the Recreation Department.

C. Aquatics- Report on Aquatics.

D. Merrill Park Pollinator Garden — Request to install a pollinator garden at Merrill Park as part of a Senior Capstone project.

E. Special Event Request Music in the Pavilion — Request to rent Central Park shelter for Tuesday's Music in the Pavilion concert series for summer of 2026.

F. Special Event Request for Big Gay BBQ — Request to rent Central Park Facilities for the Big Gay BBQ event on June 27, 2026.

G. Special Event Request for DAMfest — Request to rent the Central Park stage for the 2026 DAMfest concert the night of June 27, 2026.

H. Special Event Request PALS & Performing- Request to rent Central Park for a PALS & Performing concert and pet adoption event on May 7, 2026.

**5. Notes:**

**6. Inquiries:**

**7. Adjourn:**

*Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or [adevig@grinnelliowa.gov](mailto:adevig@grinnelliowa.gov), no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.*

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GRINNELL PARKS AND RECREATION BOARD REGULAR  
SESSION MEETING  
MONDAY, MARCH 9, 2026, AT 5:15 PM  
BOARDROOM AT DRAKE COMMUNITY LIBRARY

## MINUTES

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### 1. Roll Call:

Russ Crawford, Whitney Jensen, Lauren Gant, Matt Moyer, Ralph Eyberg, Lee Staroska and Jordan Allsup.

Absent: Lisa Lindley.

### 2. Approve Agenda: At 5:15pm Moyer made the motion to approve the agenda, second by Staroska to approve the agenda. AYES: All. Motion carried.

### 3. Approval of Minutes:

A. February 9, 2026- Staroska made the motion, second by Moyer, to approve February 9<sup>th</sup>, 2026, meeting minutes. AYES: All. Motion carried.

### 4. Committee Business:

- A. Master Parks Plan – priority of projects, fundraising opportunities, grant writing, goals for 2025-2026 fiscal year
- Parks and Cemetery Vegetation – Eyberg- No update. No action necessary.
  - Arbor Lake/Lake Nyanza- Allsup – Allsup reported the budget for this project is being refined and have small meetings scheduled as we get closer to the 60% milestone for design. No action necessary.
  - Master Plan Implementation- The outfield fence is to come down at the Merrill Park ball diamond this spring as part of the Master Plan for Merrill Park to create more open space on the west end. No action necessary.
- B. Recreation- The Spring/Summer program guide is currently in design with anticipated release around April 1. Spring Soccer will be transitioning to the High School and numbers are steady from the fall with around 250 participants. Allsup reported that he and Crawford met recently with School Board members about the future of the GARC access. It was a positive meeting about the continuation to utilize the facility for the department's recreation program. No action necessary.
- C. Aquatics- Staff recruitment is well underway for the Aquatic Center with staff planning on hosting another Lifeguard certification course in May. Aquatic Center season passes are now available for purchase. No action necessary.

### 5. Notes:

### 6. Inquiries:

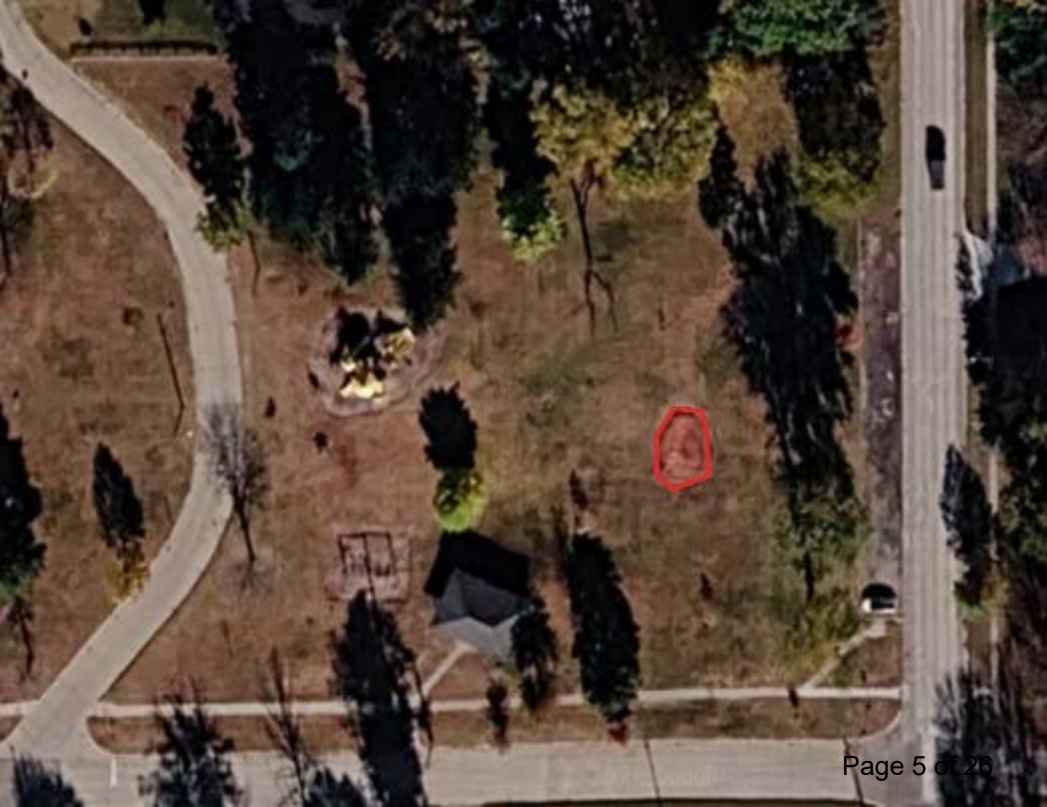
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7. **Adjourn:** Eyberg made the motion at 5:53pm to adjourn the meeting, second by Staroska. AYES: All. Motion carried.

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Parks and Recreation Director  
Jordan Allsup

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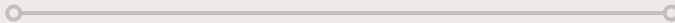


The page is set against a brown, textured background. A white rectangular area is centered, with a small piece of brown paper at the top edge. The title 'Pollinator project proposal' is written in a black serif font. The page is decorated with various flowers: purple and yellow lilies on the left, yellow and pink flowers on the right, and white and yellow flowers at the bottom. A thin grey line with small circles at each end is positioned below the title.

# Pollinator project proposal

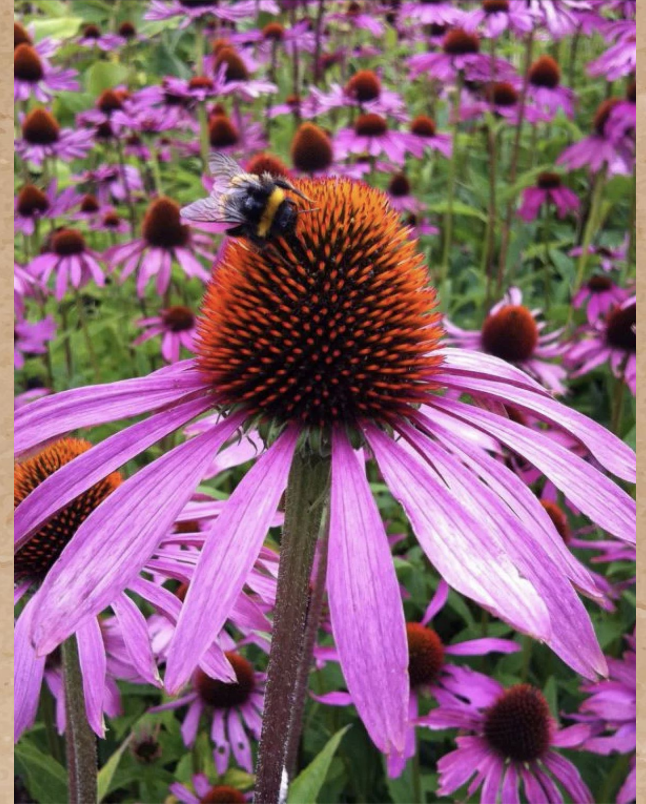
# Lilac shrub

- \* **Blooming** – lilacs bloom in late spring, which is when many pollinators are just becoming active after the winter. This provides an important early food source for honeybees and the eastern tiger swallowtail.
- \* **Design** – Lilacs thrive in Iowa's cold winters and warm summers. They don't require a lot of maintenance once established, making them reliable for long-term garden planning.
- \* **Summary** – Beyond nectar, the dense shrub structure can offer shelter for small wildlife and insects, adding another layer of ecological value.



# Coneflower

- \* **Blooming** – They bloom from early to mid-summer, providing a steady food source. In the fall, seed heads feed birds, adding year-round ecological value.
- \* Coneflowers produce large, open centers packed with nectar and pollen, making them easy for pollinators like Bumblebee and Monarch butterfly to feed. The cone center is made of many tiny florets, providing continuous nectar and pollen as it matures.
- \* It's effective because different pollinators can feed at different stages of the flower's life.



# Asters

- \* **Blooming** – Asters bloom in late summer to fall—one of the most important times for pollinators preparing for winter or migration.
- \* Supports pollinators during migration and before winter dormancy.
- \* Bees, butterflies, and other beneficial insects depend on asters when other flowers are gone. they are especially helpful for species like monarch butterflies during their migration.



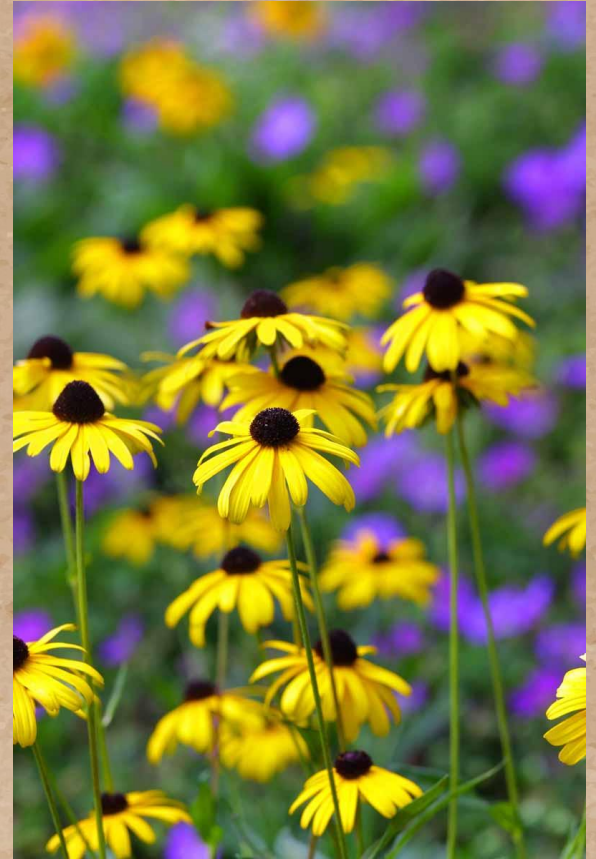
# Milkweed

- \* **Blooming** - early to mid summer bloom time.
- \* Milkweed is essential for pollinator gardens because it's the only plant where monarch butterflies lay their eggs. It also produces nectar-rich flowers.
- \* It benefits monarch butterflies, bees, and other butterfly species
- \* Milkweed produces high-sugar nectar, which gives pollinators a lot of energy quickly. Its flower structure forces insects to brush against pollen sacs, making pollination very efficient.
- \* The plant contains toxic compounds that protect monarch caterpillars from predators, increasing survival rates.



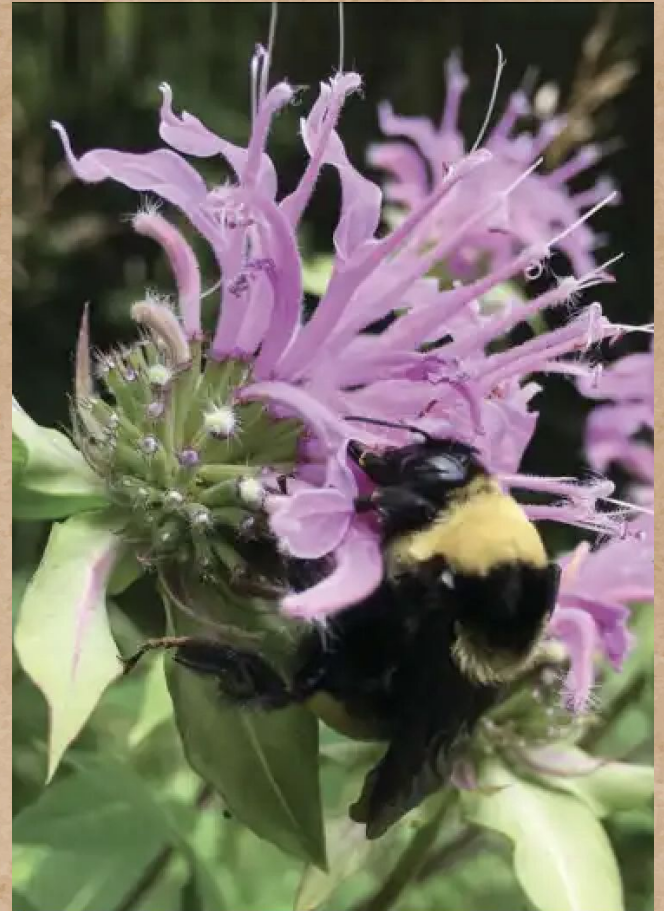
# Black Eyed Susan

- \* **Blooming** - mid summer to early fall
- \* How it benefits- Its large central disk contains hundreds of tiny florets, each producing pollen and nectar—so one flower feeds many insects.
- \* The open, flat shape makes it easy for short-tongued bees and smaller insects to access food
- \* Benefits honeybees, sweatbees, beetles, and butterflies



# Bee balm

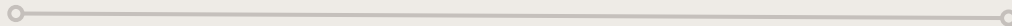
- \* **Blooming** - Mid to late summer
- \* Bee balm has tubular flowers, which store nectar deep inside. This favors pollinators with long tongues.
- \* It supports specialized pollinators that can't use flat flowers, increasing biodiversity.
- \* Benefits Hummingbird, Bumblebee, Butterflies



# Blazing star

- \* **Blooming** - mid-late summer
- \* Produces tall spikes with dozens of small nectar-rich flowers, allowing multiple pollinators to feed at once.
- \* its vertical structure makes it highly visible, helping pollinators locate it easily.
- \* Supports monarch butterflies and native bees







**City of Grinnell Parks and Recreation Department  
Special Event Application**

**Event Name:** Tuesday Music at the Pavilion

**Potential Event Dates under consideration, pending final arrangements:**

Approximately once per month.

Tuesday, May 20, 2025\*

Tuesday, June 17, 2025\*

Tuesday, July 15, 2025\*

Tuesday, August 19, 2025\*

Tuesday, September 16, 2025\*

\*Pending availability of the Picnic Shelter, availability of performers, and final agreements.

**Event Location:** Grinnell Central Park Picnic Shelter

**Sponsor Organization:** Brent & Dawn Jaeger and Friends

**Contact's Name & Title:** Brent Jaeger, Grinnellian

**Address: (Street):** 3 15<sup>th</sup> Avenue Court **City:** Grinnell **State:** Iowa **Zip:** 50112

**Cell Phone:** (641) 990-1493 **Day Phone:** (641) 236-3708 (landline)

**Email:** jaegerbt@outlook.com

**Event Type:** Walk/Run    Athletic Event Fair/Festival    Outdoor Concert    Other: \_

*Circle all that apply*

**Event Time:**

Setup Start: 4:00 p.m.

Event Start: 5:30 p.m.

Event End: between 7:30 and 8:00 p.m.

Teardown End: 9:00 p.m.

**Event Description:**

*Attach additional pages if necessary.*

Music performed by one to five performers for each event.

Currently contacting potential musicians.

The expected length of time for each concert is approximately 2 hours.

This will be our fifth summer of offering Tuesday Music at the Pavilion.

**Estimated Attendance:** approx. 30 to 100

Number of Pedestrians: 30 – 50

Number of Vehicles: 10 to 20

Admission/Registration Fees?  **No** If Yes, How much \_\_\_\_\_

Product sales on site?  **No** If Yes, a peddlers permit will need to be obtain. You can apply at the City Clerk’s office 30 days prior to event.

Will beer be served or sold?  **No** If Yes, a license to sell alcohol is needed. A liquor license application will need to be completed through the Iowa Alcoholic Beverage Division. Once completed it will be forwarded onto the City of Grinnell and the City Council for approval 60 days prior to event.

Will you use inflatables?  **No** Need to provide copy of Liability Insurance (\$1 million coverage) and the City of Grinnell as an additional insured party.

Will you need access to a water source?  **No** If Yes, what is the water to be used for?

Will you use amplified sound?  **No** If Yes, what type of sound? Sound system provided by each performer.

Will you be having a band?  **No** If Yes, please provide who they are and contact info.

To Be Determined.

Will you need access to electricity?  **No**

If Yes, please explain specific equipment used and amperage needed:

The electrical outlets available in the Picnic Shelter are expected to be adequate.

Is there special set-up will need  **No**

If Yes, please explain the City to provide? \_\_\_\_\_

Will you install event signs  **No**

If Yes, please see City Code Chapter 157. park premises?

Will there need to be street closures?  **No**

If Yes, this needs to be requested and approved by City Council at least 60 days prior to event.

*If any of the following questions were marked "Y" then the renter will need to provide copies of the correct documentation needed for the event to be approved. It should be fully understood the Grinnell Parks and Recreation Department has the authority to grant or deny permission for this event. If approved a Park Pavilion rental agreement must also be filled out, signed, and paid for.*

Brent T Jaeger  
Renter's Signature

3/5/25  
Date

Office Use Only:

Correct Documentation Supplied: Y___ N___	What's needed: _____
Will the event need access to all Park facilities: Y___ N___	
Will the event conflict with any existing events: Y___ N___	
Event Approved _____	Event Denied _____
Reason for Denial:	
_____	
_____	
If approved begin process of renting pavilion.	
Staff: _____	Date: _____



City of Grinnell Parks and Recreation Department  
Special Event Application

Event Name: Big Gay BBQ

Event Date: 6/27/26

Event Location: Central Park

Sponsor Organization: Grinnell Organizing Collective

Contact's Name & Title: Kelsey Sandeno

Address: (Street): 1322 West St City, State, Zip: Grinnell, IA 50112

Cell Phone: 641-780-9186 Day Phone: —

Email: kelsey.sandeno@gmail

Event Type: Walk/Run    Athletic Event     Fair/Festival    Outdoor Concert    Other: \_\_\_\_\_  
Circle all that apply

Event Time: Setup Start: 9:00 Event Start: 11:00 Event End: 2:00 Teardown End: 3:00

Event Description:  
Attach additional pages if necessary Pride Event consisting of DS, yard games, vendor tables, various art activities, food from a licensed vendor and general community.

Estimated Attendance: 300-500 Number of Pedestrians: 300 Number of Vehicles: 75

- Admission/Registration Fees? Y  N  If yes, how much? \_\_\_\_\_
- Product sales on site?  Y  N If yes, a peddler's permit will need to be obtained. You can apply at the City Clerk's office 30 days prior to the event.
- Will beer be served or sold? Y  N  If yes, a license to sell alcohol is needed. A liquor license application Will need to be completed through the Iowa Alcoholic Beverage Division. Once completed it must be forwarded to the City of Grinnell and the City Council for approval 60 days prior to the event.
- Will you use inflatables? Y  N  A Liability Insurance Policy (\$2 million coverage) that lists the City of Grinnell as an additional insured party must be provided.
- Will you use amplified sound?  Y  N If yes, what type of sound? DJ equipment/microphone
- Will you be having a band? Y  N  If yes, please provide who they are and contact info. DJ  
John Cox - john@johncoxdj.com
- Will you need access to electricity?  Y  N If yes, please explain specific equipment used and amperage needed. DJ will need electricity - contact him for specifications
- Do you need anything for set up that you hope the City will provide? Y  N  If yes, please explain. \_\_\_\_\_
- Will you install event signs off park premises?  Y  N If yes, please see City Code Chapter 157.
- Will there need to be street closures? Y  N  If yes, this must be requested and approved by City Council at least 60 days prior to event.
- Will you be providing port-a-potties?  Y  N There are 2 restrooms at Central Park, but for multi-hour events, one restroom/port-a-potty is recommended for every 50-75 people attending.  
(TBD)
- Will you need access to a water source?  Y  N If so, what is the water to be used for? cleaning

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Helen Sundrum  
Renter's Signature

3/10/20  
Date

Office Use Only:

Correct Documentation Supplied: Y\_\_\_\_  
N\_\_\_\_

What's needed: \_\_\_\_\_

Will the event need access to all Park facilities: Y\_ N\_\_

Will the event conflict with any existing events: Y\_\_ N\_\_

Event Approved\_\_\_\_ Event Denied\_\_\_\_

Reason for Denial:

If approved, begin process of renting pavilion.

Staff: \_\_\_\_\_

Date: \_\_\_\_\_



**City of Grinnell Parks and Recreation Department  
Special Event Application**

**Event Name:** DAMFest

**Event Date:** 06 / 27 / 2026

**Event Location:** Grinnell Central Park

**Sponsor Organization:** DAM Records

**Contact's Name & Title:** Sam Simon

**Address: (Street):** 610 14th Ave **City, State, Zip:** Grinnell, Iowa, 50112

**Cell Phone:** 641-751-0264

**Day Phone:** 641-751-0264

**Email:** Samsimonsmusic@gmail.com

**Event Type:** Walk/Run    Athletic Event    Fair/Festival    Outdoor Concert    Other: \_\_\_\_\_  
*Circle all that apply*

**Event Time:** Setup Start: 6:15    Event Start: 7:30    Event End: 9:15    Teardown End: 9:50

**Event Description:**  
*Attach additional pages if necessary.*

This will be an hour long concert open to the public. We are hoping to get the Dari Barn food truck at the event to have food available. The event will begin at 7:30 pm with house music and yard games for entertainment until the concert starts. The concert will begin at 8:15 with family friendly music so any age or person will be able to enjoy the show. The concert will end at 9:15 and clean up will only take about a half hour. We are hoping to bring the community together for a night and give a great time to everyone who comes.

**Estimated Attendance:** 150-20

**Number of Pedestrians:** 200

**Number of Vehicles:** 50-75

Admission/Registration Fees? Y  N  If yes, how much? \_\_\_\_\_

Product sales on site? Y  N  If yes, a peddler's permit will need to be obtained. You can apply at the City Clerk's office 30 days prior to the event.

Will beer be served or sold? Y  N  If yes, a license to sell alcohol is needed. A liquor license application Will need to be completed through the Iowa Alcoholic Beverage Division. Once completed it must be forwarded to the City of Grinnell and the City Council for approval 60 days prior to the event.

Will you use inflatables? Y  N  A Liability Insurance Policy (\$2 million coverage) that lists the City of Grinnell as an additional insured party must be provided.

Will you use amplified sound?  Y  N If yes, what type of sound? PA System

Will you be having a band? Y  N  If yes, please provide who they are and contact info. \_\_\_\_\_

Will you need access to electricity?  Y  N If yes, please explain specific equipment used and amperage needed. Speakers, lighting, and a mixing board. 1,500 watts

Do you need anything for set up that you hope the City will provide? Y  N  If yes, please explain. \_\_\_\_\_

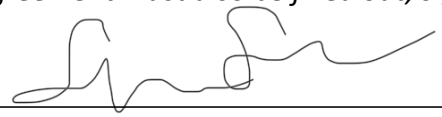
Will you install event signs off park premises?  Y  N If yes, please see City Code Chapter 157.

Will there need to be street closures? Y  N  If yes, this must be requested and approved by City Council at least 60 days prior to event.

Will you be providing port-a-potties? Y  N  There are 2 restrooms at Central Park, but for multi-hour events, one restroom/port-a-potty is recommended for every 50-75 people attending.

Will you need access to a water source? Y  N  If so, what is the water to be used for? \_\_\_\_\_

*If any of the following questions were marked "Y" then the renter will need to provide copies of the correct documentation needed for the event to be approved. It should be fully understood that the Grinnell Parks and Recreation Department has the authority to grant or deny permission for this event. If approved, a Park Pavilion rental agreement must also be filled out, signed, and paid for.*

  
 \_\_\_\_\_  
 Renter's Signature

04/07/2026  
 \_\_\_\_\_  
 Date

Office Use Only:

Correct Documentation Supplied: Y\_\_\_\_  
N\_\_\_\_\_

What's needed: \_\_\_\_\_

Will the event need access to all Park facilities: Y\_ N\_\_

Will the event conflict with any existing events: Y\_\_ N\_\_

Event Approved\_\_\_\_ Event Denied\_\_\_\_

Reason for Denial:

If approved, begin process of renting pavilion.

Staff: \_\_\_\_\_

Date: \_\_\_\_\_



**City of Grinnell Parks and Recreation Department  
Special Event Application**

**Event Name:** PALS & Performing

**Event Date:** 05 / 07 / 2026

**Event Location:** Central Park

**Sponsor Organization:** Grinnell Fine Arts

**Contact's Name & Title:** Peyton Stevenson, Student Liason

**Address: (Street):** 1333 Sunset St. **City, State, Zip:** Grinnell, Iowa, 50112

**Cell Phone:** 641-990-7086

**Day Phone:** 641-236-2720

**Email:** stevenson.peyton@grinnell-k12.org

**Event Type:**  Walk/Run  Athletic Event  Fair/Festival  Outdoor Concert  Other: Pet adoption event  
*Circle all that apply*

**Event Time:** Setup Start: 5      Event Start: 5:30      Event End: 7:30      Teardown End: 8

**Event Description:**  
*Attach additional pages if necessary.*  
Student (GHS) Community Engagement project.

GHS Fine Arts perform at Grinnell Central Park to attain audience members and Grinnell's no-kill animal shelter PALS comes in town and sets up around the park, allowing for audience to have an up-close event to the animals in need and have easy access to adopting them.

**Estimated Attendance:** 50

**Number of Pedestrians:** 50

**Number of Vehicles:** 20

- Admission/Registration Fees? Y  N If yes, how much? \_\_\_\_\_
- Product sales on site? Y  N If yes, a peddler's permit will need to be obtained. You can apply at the City Clerk's office 30 days prior to the event.
- Will beer be served or sold? Y  N If yes, a license to sell alcohol is needed. A liquor license application Will need to be completed through the Iowa Alcoholic Beverage Division. Once completed it must be forwarded to the City of Grinnell and the City Council for approval 60 days prior to the event.
- Will you use inflatables? Y  N A Liability Insurance Policy (\$2 million coverage) that lists the City of Grinnell as an additional insured party must be provided. \_\_\_\_\_
- Will you use amplified sound?  Y N If yes, what type of sound? Speaker for performers.
- Will you be having a band? Y  N If yes, please provide who they are and contact info. \_\_\_\_\_
- Will you need access to electricity?  Y N If yes, please explain specific equipment used and amperage needed. \_\_\_\_\_
- Do you need anything for set up that you hope the City will provide? Y  N If yes, please explain. \_\_\_\_\_
- Will you install event signs off park premises? Y  N If yes, please see City Code Chapter 157.
- Will there need to be street closures? Y  N If yes, this must be requested and approved by City Council at least 60 days prior to event.
- Will you be providing port-a-potties? Y  N There are 2 restrooms at Central Park, but for multi-hour events, one restroom/port-a-potty is recommended for every 50-75 people attending.
- Will you need access to a water source?  Y N If so, what is the water to be used for? If animals need water.

*If any of the following questions were marked "Y" then the renter will need to provide copies of the correct documentation needed for the event to be approved. It should be fully understood that the Grinnell Parks and Recreation Department has the authority to grant or deny permission for this event. If approved, a Park Pavilion rental agreement must also be filled out, signed, and paid for.*

  
Renter's Signature

04.07.2026

Date

Office Use Only:

Correct Documentation Supplied: Y\_\_\_\_  
N\_\_\_\_

What's needed: \_\_\_\_\_

Will the event need access to all Park facilities: Y\_ N\_\_

Will the event conflict with any existing events: Y\_\_ N\_\_

Event Approved\_\_\_\_ Event Denied\_\_\_\_

Reason for Denial:

If approved, begin process of renting pavilion.

Staff: \_\_\_\_\_

Date: \_\_\_\_\_