



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, APRIL 20, 2026, AT 7:00 PM
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL
AND VIA ZOOM
[HTTPS://ZOOM.US/J/96161029544?PWD=JTU0MXGBO4FRWXMDVHU](https://zoom.us/j/96161029544?pwd=JTU0MXGBO4FRWXMDVHU)
KUGIOKARI7M.1

MEETING ID: 961 6102 9544
PASSCODE: 758843

TENTATIVE AGENDA

1. Call to Order:

2. Perfecting and Approval of Agenda:

The City Council may act on any item listed on the agenda.

3. Consent Agenda:

All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

A. Minutes: April 6, 2026.

B. Review Campbell Fund requests.

C. Mayor Appointment - Veterans Commission:

1. Becky De Los Santos

2. Randall Hotchkin

D. Hiring of Jacob Kessler, Police Sergeant, effective May 1, 2026.

4. Meeting Minutes and Communications:

A. Finance Committee Minutes: April 6, 2026.

B. Public Works & Grounds Committee Minutes: April 6, 2026.

C. Public Safety Committee Minutes: April 6, 2026.

D. March 2026 Monthly Report - Police Department.

5. Public Hearings:

A. Proposed contract documents and estimated cost for repairs or improvements
— Apron Reconstruction - Grinnell Regional Airport.

6. Committee Business:

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or adevig@grinnelliowa.gov, no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.

A. Report from the Finance Committee

1. Review the March 2026 Investment and Treasurers Reports.
2. Review Commercial Insurance Policy Renewal.
3. Consider approval of a Referral Incentive payment to Alyssa Devig for the referral of Jacob Kessler per the requirements in Resolution No. 2023-222.

B. Report from the Public Works and Grounds Committee

1. Consider approval of the plans, specifications, proposed form of contract, and estimated total cost for the Apron Reconstruction Project. (See Resolution No. 2026-41)
2. Consider approval of a resolution accepting bid and authorizing the award of contract, contingent upon the receipt and execution of grant agreements with the Federal Aviation Administration and approving an application for Federal Aviation funding assistance for the construction of the Apron Reconstruction Improvements Project. (See Resolution No. 2026-42)
3. Consider approval of a resolution authorizing submission of application for the Iowa Department of Transportation airport funding and certifying eligibility requirements (See Resolution No. 2026-43)
4. Consider approval of a resolution authorizing Change Order No. 6 in the amount of \$27,069.88 for the Water Treatment Plant. (See Resolution No. 2026-44)
5. Consider approval of the Music in the Pavilion concert series on Tuesdays, May 19, June 16, July 28, August 25, and September 15, 2026.
6. Consider approval of the Big Gay BBQ event on Saturday, June 27, 2026, from 9:00am-3:00pm.
7. Consider approval of the DAMfest concert on Saturday, June 27, 2026, from 6:00pm-10:00pm.
8. Consider approval of the PALS & Performing event on Thursday, May 7, 2026.
9. Consider approval of a Sidewalk Assistance Application for 1327 Spring Street.
10. Consider approval of a resolution approving Change Order No. 1 to an Engineering Service Agreement with Houston Engineering for the Lakes Restoration Project. (See Resolution No. 2026-45)

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11. Consider approval of a resolution approving Change Order No. 1 for a contract with the Iowa Department of Natural Resources, for the Lakes Restoration Project. (See Resolution No. 2026-46)
12. Consider approval of a resolution approving contract with Manatt's Inc. in the amount of \$142,665.00 for the 2026 Seal Coat Project. (See Resolution No. 2026-47)
13. Consider approval of a right-of-way request from Windstream for 2nd Avenue and Reed Street.
14. Consider approval of a right-of-way request from Windstream for 2nd Avenue between East and High Street.
15. Consider approval of a right-of-way request from Windstream for 3rd and 4th Avenue.
16. Consider approval of a right-of-way request from Windstream for 301 East Street.
17. Consider approval of a right-of-way request from Windstream for 500 Pearl Street.
18. Consider approval of a right-of-way request from Windstream for 608 Pearl Street.

C. Report from the Public Safety Committee

1. Consider approval of a street closure request from the Grinnell Rotary Club to close the west side of Park Street from 4th to 5th Avenue and the south side of 5th Avenue from Park to Broad Street beginning June 3, 2026, at 5:00 p.m. until June 4, 2026, at 9:00 p.m. for their annual Barbeque.
2. Consider approval of a Memorandum of Understanding for Paramedic Intercept with Montezuma Ambulance.
3. Consider approval of a Standard Training Agreement with Des Moines Area Community College and the Grinnell Fire Department.
4. Consider approval of a 3 year Service Agreement with Roe Consulting LLC for the GEMT (Medicaid) cost reporting.
5. Consider a request for reserved parking for the Postels Community Health Park.
6. Consider approval of a request from the Chamber of Commerce to close parking spaces and/or sidewalks from Broad Street from Commercial Street to 4th Avenue and 4th Avenue from Broad Street to Park Street, on Thursdays from 3:00 p.m. to 6:00 p.m. and Saturdays from 9:30 a.m. to

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12:00 p.m. beginning May 14, 2026, to October 17, 2026, for the Farmers Market.

7. Consider approval of a street closure request from the Grinnell Chamber of Commerce beginning at Noon, until 6PM: Hamilton Ave from High Street to Broad Street including the intersections of High Street & Hamilton Avenue, State Street & Hamilton Avenue, Park Street & Hamilton Avenue and from 4:30PM until 7PM: Broad Street from Hamilton Avenue to 10th Avenue, 10th Avenue to Penrose, Penrose to the Grinnell College/Bayer parking lot.
8. Consider Grinnell Chamber of Commerce's request for approval of Streateries for 2026.
9. Consider approval of a one-time Retention Incentive payment for the Police Chief Michael McClelland and Police Captain Dan Johnson.

D. Report from the Planning Committee

1. Consider approval of a request from Jay's Deli for a sidewalk seating area.
2. Consider approval of a resolution establishing a date for a public hearing on the proposed sale of city owned property. (See Resolution No. 2026-48)
3. Consider approval of the proposed Real Estate Request for Proposal.
4. Consider approval of a resolution for a Tax Abatement application, John F. Cavanaugh, 1935 Jewel Drive. (See Resolution No. 2026-49)

7. Inquiries: Public Comment

Visitors may address the Council/Board at this time; however, comments will be limited to 2 minutes. As per Iowa's Open Meetings Law, Council/Board can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.

8. Adjourn:



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, APRIL 6, 2026, AT 7:00 PM
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL AND VIA ZOOM

[HTTPS://ZOOM.US/J/94029629743?PWD=Q1BSQLFOSTMXDVDIM1PYA0NODDK0QT09](https://zoom.us/j/94029629743?pwd=Q1BSQLFOSTMXDVDIM1PYA0NODDK0QT09)

MINUTES

Mayor Cox called the meeting to order at 7:00 p.m. with the following council members present: Smith, Cox, Wray, Hueftle-Worley, Hart. Absent: Bly.

Hueftle-Worley made the motion, seconded by Cox, to approve the agenda as presented. AYES: 5-0. Motion carried

Hueftle-Worley made the motion, seconded by Smith, to approve the consent agenda as follows:

- A. Minutes: March 16, 2026.
 - B. Minutes: March 23, 2026.
 - C. Approve city claims and payroll claims from 3/3/26, through and including 4/6/26, in the amount of \$2,359,713.57.
 - D. Review Campbell Fund requests.
 - E. Liquor License:
 - 1. Pagaliai's Pizza, 816 5th Avenue.
 - 2. West Side Family Dining Inc, 229 6th Avenue West.
- AYES: 5-0. Motion carried

The Mayor acknowledged receipt of the following meeting minutes and communications:

- A. Finance Committee Minutes: March 16, 2026.
- B. Public Works & Grounds Committee Minutes: March 16, 2026.
- C. Public Safety Committee Minutes: March 16, 2026.
- D. Parks & Recreation Board Minutes: March 9, 2026.
- E. Library Board Minutes: February 25, 2026.
- F. Building & Planning Monthly Report: February 2026.
- G. Building & Planning Monthly Report: March 2026.

The Mayor announced that this was the time and place for the public hearing on the 2026 Seal Coat Project.

The Mayor then asked the Clerk whether any written or oral objections had been filed by any city resident or property owner regarding the 2026 Seal Coat Project.

The City Clerk advised the Mayor and the City Council that no written or oral objections had been filed regarding the 2026 Seal Coat Project.

Hueftle-Worley made the motion, seconded by Wray, to close the public hearing regarding the 2026 Seal Coat Project. AYES: 5-0. Motion carried

The Mayor announced that this was the time and place for the public hearing on the Fiscal Year 2026-2027 Proposed Budget.

The Mayor then asked the Clerk whether any written or oral objections had been filed by any city resident or property owner regarding the Fiscal Year 2026-2027 Proposed Budget.

The City Clerk advised the Mayor and the City Council that no written or oral objections had been filed regarding the Fiscal Year 2026-2027 Proposed Budget.

Hueftle-Worley made the motion, seconded by Wray, to close the public hearing on the Fiscal Year 2026-2027 Proposed Budget. AYES: 5-0. Motion carried

Wray made the motion, seconded by Hart, to deny a request from the Ahrens Park Foundation for financial support in the amount of \$180,000.00. AYES: 5-0. Motion carried

Wray made the motion, seconded by Smith, to approve Resolution No. 2026-29. A resolution adopting the final budget for the fiscal year ending June 30, 2027. AYES: 5-0. Motion carried

Wray made the motion, seconded by Hart, to approve Resolution No. 2026-30. A resolution for a monthly internal transfer of funds in the amount of \$54,654.96. AYES: 5-0. Motion carried

Wray made the motion, seconded by Smith, to approve Resolution No. 2026-31. A resolution for a monthly transfer of funds for trust and agency in the amount of \$13,038.59. AYES: 5-0. Motion carried

Hueftle-Worley made the motion, seconded by Cox, to approve a Purchase Agreement with Electric Pump in the amount of \$26,175.00. AYES: 5-0. Motion carried

Hueftle-Worley made the motion, seconded by Cox, to approve an Immediate Safety Enhancement (ISE) Program Agreement with the Iowa Department of Transportation. AYES: 5-0. Motion carried

Hueftle-Worley made the motion, seconded by Cox, to approve Resolution No. 2026-32. A resolution awarding contract for the 16th Avenue HMA Paving Improvement Project to InRoads, LLC. in the amount of \$449,563.00. AYES: 5-0. Motion carried

Hueftle-Worley made the motion, seconded by Cox, to approve Resolution No. 2026-33. A resolution adopting the plans and specifications, and the proposed form of contract for the 2026 Seal Coat Project. AYES: 5-0. Motion carried

Hueftle-Worley made the motion, seconded by Cox, to approve Resolution No. 2026-34. A resolution approving contract amendment No. 1 to Work Order No. 5 Agreement for Professional Services with Bolton & Menk, Inc. for the FAA portion of the Reconstruction Apron Project at the Grinnell Airport. AYES: 5-0. Motion carried

Hueftle-Worley made the motion, seconded by Cox, to approve Resolution No. 2026-35. A resolution approving contract amendment No. 2 to Work Order No. 5 Agreement for Professional Services with Bolton & Menk, Inc. for the Iowa DOT portion of the Reconstruction Apron Project at the Grinnell Airport. AYES: 5-0. Motion carried

Hueftle-Worley made the motion, seconded by Cox, to approve Resolution No. 2026-36. A resolution authorizing payment of contractor's Pay Request No. 13, in the amount of \$42,884.52 to Caldwell Tanks, Inc. for the South Water Tower Project. AYES: 5-0. Motion carried

Hueftle-Worley made the motion, seconded by Cox, to approve Resolution No. 2026-37. A resolution authorizing payment of contractor's Pay Request No. 4, in the amount of \$63,891.45 to Caliber Concrete for the Veterans Memorial Monument and Plaza Project. AYES: 5-0. Motion carried

Hueftle-Worley made the motion, seconded by Cox, to approve Resolution No. 2026-38. A resolution authorizing payment of contractor's Pay Request No. 1, in the amount of \$76,342.88 to Shift General Contracting for the 4th Avenue Reconstruction Project (2026). AYES: 5-0. Motion carried.

Hueftle-Worley made the motion, seconded by Cox, to approve Resolution No. 2026-39. A resolution authorizing payment of contractor's Pay Request No. 13, in the amount of \$843,846.39 to WRH, Inc. for the Water Treatment Plant Project. AYES: 5-0. Motion carried

Hueftle-Worley made the motion, seconded by Cox, to approve Resolution No. 2026-40. A resolution approving Change Order No. 5 for the Water Treatment Plant Project in the amount of \$11,180.67 with WRH, Inc. AYES: 5-0. Motion carried

Cox made the motion, seconded by Hueftle-Worley, to approve a street closure request from the GHS All-Class Reunion on July 3, 2026 - 4th Avenue between Park Street and the Alley of Hotel Grinnell from 5:00 P.M. to 11:00 P.M. contingent upon receipt of Event Insurance. AYES: 5-0. Motion carried

Cox made the motion, seconded by Smith, to approve a street closure request from the Grinnell College Block Party Committee for their Annual Block Party on May 15th from 9:00 A.M. to 6:00 P.M. for a portion of High Street between 5th and 6th Avenue contingent upon receipt of Event Insurance. AYES: 5-0. Motion carried

The Council discussed and reviewed the Grinnell Parking Evaluation.

The Council discussed Police Management Retention Incentives.

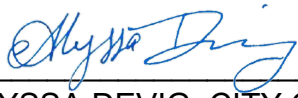
There were no inquiries.

The meeting was adjourned at 7:31 P.M.



SAM COX, MAYOR

ATTEST:



ALYSSA DEVIG, CITY CLERK



GRINNELL FINANCE COMMITTEE REGULAR SESSION MEETING
MONDAY, APRIL 6, 2026, AT 8:00 AM
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL AND VIA ZOOM

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MINUTES

Wray (Chair), Hart, Smith. Also present were Russ Behrens and Alyssa Devig.

The agenda was approved as presented.

Hart made the motion, seconded by Smith, to deny a request from the Ahrens Park Foundation for financial support in the amount of \$180,000.00. AYES: 3-0. Motion carried

Smith made the motion, seconded by Hart, to Consider approve Resolution 2026-29. A resolution adopting the final budget for the fiscal year ending June 30, 2027. AYES: 3-0. Motion carried

Hart made the motion, seconded by Smith, to approve Resolution No. 2026-30. A resolution for a monthly internal transfer of funds in the amount of \$54,654.96. AYES: 3-0. Motion carried

Smith made the motion, seconded by Hart, to approve Resolution No. 2026-31. A resolution for a monthly transfer of funds for trust and agency in the amount of \$13,038.59. AYES: 3-0. Motion carried

There were no inquiries.

The meeting was adjourned at 8:16 A.M.

JO WRAY, CHAIR

ATTEST:

ALYSSA DEVIG, CITY CLERK



GRINNELL PUBLIC WORKS OR GROUNDS COMMITTEE REGULAR SESSION
MEETING
MONDAY, APRIL 6, 2026, AT 5:30 PM
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL AND VIA ZOOM

MINUTES

[HTTPS://ZOOM.US/J/94029629743?PWD=Q1BSQLFOSTMXDVDIM1PYA0NODDK0QT09](https://zoom.us/j/94029629743?pwd=Q1BSQLFOSTMXDVDIM1PYA0NODDK0QT09)

Bly, Hueftle-Worley and Cox. Also present were: Mayor Cox, Russ Behrens, Alyssa Devig, and Jo Wray.

The agenda was approved as presented.

Cox made the motion, seconded by Hueftle-Worley, to approve a Purchase Agreement with Electric Pump in the amount of \$26,175.00. AYES: 2-0. Motion carried

Cox made the motion, seconded by Hueftle-Worley, to approve an Immediate Safety Enhancement (ISE) Program Agreement with the Iowa Department of Transportation. AYES: 2-0. Motion carried

Cox made the motion, seconded by Hueftle-Worley, to approve Resolution No. 2026-32. A resolution awarding contract for the 16th Avenue HMA Paving Improvement Project to InRoads, LLC. of Des Moines, Iowa in the amount of \$449,563.00. AYES: 2-0. Motion carried

Cox made the motion, seconded by Hueftle-Worley, to approve Resolution No. 2026-33. A resolution adopting the plans and specifications, and the proposed form of contract for the 2026 Seal Coat Project. AYES: 2-0. Motion carried

Cox made the motion, seconded by Hueftle-Worley, to approve Resolution No. 2026-34. A resolution approving contract amendment No. 1 to Work Order No. 5 Agreement for Professional Services with Bolton & Menk, Inc. for the FAA portion of the Reconstruction Apron Project at the Grinnell Airport. AYES: 2-0. Motion carried

Cox made the motion, seconded by Hueftle-Worley, to approve Resolution No. 2026-35. A resolution approving contract amendment No. 2 to Work Order No. 5 Agreement for Professional Services with Bolton & Menk, Inc. for the Iowa DOT portion of the Reconstruction Apron Project at the Grinnell Airport. AYES: 2-0. Motion carried

Cox made the motion, seconded by Hueftle-Worley, to approve Resolution No. 2026-36. A resolution authorizing payment of contractor's Pay Request No. 13, in the amount of \$42,884.52 to Caldwell Tanks, Inc. for the South Water Tower Project. AYES: 2-0. Motion carried

Cox made the motion, seconded by Hueftle-Worley, to approve Resolution No. 2026-37. A resolution authorizing payment of contractor's Pay Request No. 4, in the amount of \$63,891.45 to Caliber Concrete for the Veterans Memorial Monument and Plaza Project. AYES: 2-0. Motion carried

Cox made the motion, seconded by Hueftle-Worley, to approve Resolution No. 2026-38. A resolution authorizing payment of contractor's Pay Request No. 1, in the amount of \$76,342.88 to Shift General Contracting for the 4th Avenue Reconstruction Project (2026). AYES: 2-0. Motion carried

Cox made the motion, seconded by Hueftle-Worley, to approve Resolution No. 2026-39. A resolution authorizing payment of contractor's Pay Request No. 13, in the amount of \$843,846.39 to WRH, Inc. for the Water Treatment Plant Project. AYES: 2-0. Motion carried

Cox made the motion, seconded by Hueftle-Worley, to approve Resolution No. 2026-40. A resolution approving Change Order No. 5 for the Water Treatment Plant Project in the amount of \$11,180.67 with WRH, Inc. AYES: 2-0. Motion carried

There were no inquiries.

The meeting was adjourned at 5:35 P.M.

BYRON HUEFTLE-WORLEY, CHAIR

ATTEST:

ALYSSA DEVIG, CITY CLERK



GRINNELL PUBLIC SAFETY COMMITTEE REGULAR SESSION MEETING
MONDAY, APRIL 6, 2026, AT 6:15 PM
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL AND VIA ZOOM

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MINUTES

Cox, Hueftle-Worley, and Smith. Many visitors and staff were present.

The agenda was approved as presented.

Hueftle-Worley made the motion, seconded by Smith, to approve a street closure request from the GHS All-Class Reunion on July 3, 2026 - 4th Avenue between Park Street and the Alley of Hotel Grinnell from 5:00 P.M. to 11:00 P.M. contingent upon receipt of event insurance. AYES: 3-0. Motion carried.

Smith made the motion, seconded by Hueftle-Worley, to approve a street closure request from the Grinnell College Block Party Committee for their Annual Block Party on May 15th from 9:00 A.M. to 6:00 P.M. for a portion of High Street between 5th and 6th Avenue contingent upon receipt of event insurance. AYES: 3-0. Motion carried.

The committee discussed the Grinnell Parking Evaluation.

The committee discussed police management retention incentives.

There was an inquiry regarding parking near Renfrow Hall.

The meeting was adjourned at 7:00 P.M.

JOHN COX, CHAIR

ATTEST:

ALYSSA DEVIG, CITY CLERK



City of Grinnell
...Jewel of the Prairie

Michael A. McClelland
Chief of Police
Police Department
1020 Spring Street
Grinnell, IA 50112

Phone: 641-236-2670
FAX: 641-236-2652
ORI#IA0790100

TO: Honorable Sam Cox, Mayor
Honorable City Council Persons
Mr. Russ Behrens, City Manager
Mrs. Alyssa Devig, City Clerk

DATE: 7 APR 2026

SUBJECT: MONTHLY REPORT FOR MARCH 2026

MONTHLY STATS	CURRENT MO.	LAST MO.	PREVIOUS YEAR
	MAR 2026	FEB 2026	MAR 2025
ARRESTS	13	11	25
CITATIONS	29	23	47
WARNINGS	34	25	68
PD Collisions	12	13	12
PI Collisions	1	1	0
HIT & RUN	1	4	4
Parking Citations	105	82	75
Calls for Service	773	689	781

BIAS-BASED POLICING REPORT (MAR 2026)

	ETHNICITY	GENDER (M/F)	RACE
ARRESTS	3 (Hispanic or Latino) 10 (Not Hispanic or Latino)	8/5	0 (American Indian or Alaska Native) 0 (Asian) 1 (Black) 12 (White)
CITATIONS	0 (Hispanic or Latino) 29 (Not Hispanic or Latino)	16/13	24 (White) 0 (Asian) 5 (Black) 0 (American Indian or Alaska Native)
WARNINGS	0 (Hispanic or Latino) 34 (Not Hispanic or Latino)	21/13	30 (White) 0 (Asian) 4 (Black) 0 (American Indian or Alaska Native)



City of Grinnell
...Jewel of the Prairie

Michael A. McClelland
Chief of Police
Police Department
1020 Spring Street
Grinnell, IA 50112

Phone: 641-236-2670
FAX: 641-236-2652
ORI#IA0790100

MENTAL HEALTH CRISIS CFS FOR MAR 2026 (Faith Repp)

Mental Health Crisis Calls for Service (CFS) - Total	108
Poweshiek County Sheriff's Office- CFS Referred	0
Grinnell Fire Department – CFS Referred	1
Grinnell Police Department- CFS Referred	74
% Referred for additional resources/ assistance	69%

CODE ENFORCEMENT CFS FOR MAR 2026 (Daniel Gilliam)

Animal Complaints	1
City Code Violations/ Warnings	23
Total:	24

SECTION 00105 - NOTICE OF PUBLIC HEARING

Apron Reconstruction
Grinnell Regional Airport
Grinnell, Iowa

Public Hearing on Proposed Contract Documents and Estimated Costs for Repair or Improvement. A public hearing will be held by the City of Grinnell on the proposed contract documents (plans, specifications and form of contract) and estimated cost for the improvement at its council meeting at 7:00 P.M. on April 20, 2026, at City Hall, 520 4th Avenue, Grinnell, Iowa 50112.

PROJECT DESCRIPTION: Removal and Replacement of PCC Apron Pavement, Base Course Placement, Subgrade Preparation and Storm Sewer

At said hearing, the City Council will consider the plans, specifications, proposed form of contract, and estimated total cost for the project, the same now being on file in the office of the City Clerk, 520 4th Avenue, Grinnell, Iowa 50112, reference to which is made for a more detailed and complete description of the proposed improvements, and at said time and place the said City Council will also receive and consider any objections to said plans, specifications, estimate of cost, and form of contract made by any interested party.

This Notice is given by the authority of the City of Grinnell

Alyssa Devig
City Clerk

INVESTMENT	INTEREST RATE	MATURES	BEGINNING CASH BALANCE	INVESTMENT AMOUNT	INTEREST/ DIVIDENDS								ENDING	
					JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	CASH BALANCE
GRINNELL STATE BANK MONEY MARKET*	3.70%		7,615,394.55		14,892.75	15,291.19	10,507.43	17,117.03	17,678.27	20,100.61	24,839.33	20,143.90	23,145.41	7,934,432.84
GRINNELL STATE BANK CD (PERPETUAL CARE)	3.90%	6/14/2028	500,000.00	500,000.00	0.00	0.00	4,916.12	0.00	0.00	4,862.17	0.00	0.00	4,808.74	500,000.00
GRINNELL STATE BANK CD	3.86%	12/3/2026	10,000,000.00	10,000,000.00	NA	NA	NA	NA	NA	0.00	0.00	0.00	95,178.08	10,000,000.00
GRINNELL STATE BANK CD (FORBES FUND)	3.90%	1/15/2027	10,000.00	10,000.00	97.23	0.00	0.00	98.30	0.00	0.00	98.86	0.00	0.00	10,000.00
IPAIT	3.58%		4,367,139.67	3,000,000.00	50,587.40	50,768.45	48,073.42	48,006.09	43,775.86	20,145.86	12,665.67	11,487.70	12,736.04	4,367,139.67
TOTAL INVESTMENTS			22,492,534.22		65,577.38	66,059.64	63,496.97	65,221.42	61,454.13	45,108.64	37,603.86	31,631.60	135,868.27	22,811,572.51

*Interest rate was 5.10% in Sept, 4.45% in Oct., 4.17% in Nov, 3.99% in Dec, 3.81% in Jan, and 3.70% in Feb.

IPAIT INTEREST DECREASED TO 3.98 9/1/25

IPAIT INTEREST DECREASED TO 3.73 11/1/25

IPAIT INTEREST DECREASED TO 3.58 12/1/25

CITY OF GRINNELL
MONTH TO DATE TREASURERS REPORT
AS OF: MARCH 2026

FUND	BEGINNING CASH BALANCE	MONTH TO DATE RECEIPTS	MONTH TO DATE DISBURSEMENTS	ENDING CASH BALANCE
GENERAL FUNDS				
001-GENERAL FUND	704,571.07	184,572.96	363,137.23	526,006.80
002-VETERANS MEM - GENERAL FUND	320,186.63	482.75	163,205.72	157,463.66
003-LIBRARY - GENERAL FUND	0.00	54,996.11	54,996.11	0.00
004-CITY HALL RES - GENERAL	472,960.93	1,454.47	0.00	474,415.40
010-BUILDING & PLANNING - GEN	392,991.58	16,751.26	24,305.74	385,437.10
011-UTILITY FRANCHISE - GEN	820,662.27	0.00	7,145.03	813,517.24
012-ALLIANT SOLAR LEASE - GEN	190,506.78	16,432.00	0.00	206,938.78
102-FORBES FUND - GENERAL*	12,625.71	0.00	0.00	12,625.71
103-LIBRARY FUND STATE - GENERAL	5,958.06	0.00	406.48	5,551.58
104-STAYING WELL - GENERAL	8,680.41	0.00	0.00	8,680.41
105-COMM DEV/COMMUNICAT - GENERAL	132,888.23	384.43	7,878.89	125,393.77
TOTAL GENERAL FUNDS	3,062,031.67	275,073.98	621,075.20	2,716,030.45
110-ROAD USE FUND - SPEC REV	1,064,659.87	98,621.77	71,360.06	1,091,921.58
112-T&A EMP BEN- SPEC REV	1,183,562.82	46,665.87	102,256.45	1,127,972.24
121-LOCAL OPTION SALES TAX	1,491,196.11	125,582.26	7,567.00	1,609,211.37
133-T-A RES UNEMP - SPEC REV	16,001.85	49.21	0.00	16,051.06
136-INSURANCE DED -SPEC REV	1,022,453.97	16,937.76	6,329.00	1,033,062.73
138-MED INS RESERVE - SPEC RV	921,637.71	17,459.19	2,553.51	936,543.39
140-HEALTH INS ESC-SPEC REV	1,181,991.10	14,652.78	4,575.30	1,192,068.58
145-HOTEL/MOTEL TAX - SPC REV	386,100.17	31,296.95	29,257.74	388,139.38
166-CAMPBELL FUND	106,483.60	0.00	30,035.93	76,447.67
167-LIBRARY GIFTS - SPEC REV	37,568.90	83,726.32	1,375.97	119,919.25
177-FORFEITURE FUND	32,397.69	99.63	0.00	32,497.32
490-FIRE EQMT REP FUND - SP R	24,607.47	75.67	0.00	24,683.14
491-GEN EQMT REP FUND- SP RV	122,470.89	376.63	0.00	122,847.52
492-WA EQMT REV FUND - SP RV	63,960.15	196.69	0.00	64,156.84
493-SEW EQMT REV FUND- SP RV	327,005.43	1,005.62	0.00	328,011.05
494-SANITATION EQMT REP FUND-SP RV	704,051.44	2,149.63	5,040.30	701,160.77
495-EMS EQMT REP FUND-SP RV	77,712.52	238.98	0.00	77,951.50
498-OFFICE EQMT REP FD - SR	7,717.52	0.00	0.00	7,717.52
499-REC EQMT REP FD- SP RV	2,081.47	6.40	0.00	2,087.87
TOTAL SPECIAL REVENUE FUNDS	8,773,660.68	439,141.36	260,351.26	8,952,450.78
TAX INCREMENT FINANCING FUNDS				
125-URBAN REN - TIF SPEC REV	19,759.62	89,953.38	0.00	109,713.00
TOTAL TIF FUNDS	19,759.62	89,953.38	0.00	109,713.00
DEBT SERVICE FUNDS				
200-DEBT SERV - SPEC REV	2,134,279.72	4,293.69	0.00	2,138,573.41
TOTAL DEBT SERVICE FUNDS	2,134,279.72	4,293.69	0.00	2,138,573.41
CAPITAL PROJECT FUNDS				
302 - WASHINGTON AVE - SRTS	57,829.98	0.00	0.00	57,829.98
305 - HWY 6 WA MAIN RELOCATE	55,627.50	0.00	0.00	55,627.50
307 - LEAD SERVICE LINES	22,436.00	0.00	0.00	22,436.00
310 - CENTRAL PARK PROJECT	10,911.13	0.00	0.00	10,911.13

CITY OF GRINNELL
MONTH TO DATE TREASURERS REPORT
AS OF: MARCH 2026

FUND	BEGINNING CASH BALANCE	MONTH TO DATE RECEIPTS	MONTH TO DATE DISBURSEMENTS	ENDING CASH BALANCE
322 - LAKES PROJECTS	231,024.38	128,489.27	73,427.18	286,086.47
350 - AIRPORT DEVELOPMENT	254,798.86	0.00	8,263.75	246,535.11
361 - STORM WA QUALITY PROJECT	0.00	4,746.33	0.00	4,746.33
363 - 4TH AVE PROJECTS	21,403.60	0.00	0.00	21,403.60
368 - BROAD ST PROJECTS	10,332.50	0.00	0.00	10,332.50
369 - REINVESTMENT PROJECT	291,403.56	35,869.58	0.00	327,273.14
373 - 8TH AVE PROJECTS	16,936.26	0.00	0.00	16,936.26
375 - I-80 INTERCHANGE PROJECT	147,423.19	0.00	0.00	147,423.19
377 - 16TH AVE PROJECTS	592,298.98	0.00	35.95	592,263.03
382 - 11 11TH AVE PROJECT	239,526.95	0.00	0.00	239,526.95
<i>CAPITAL PROJECT FUNDS</i>	1,951,952.89	169,105.18	81,726.88	2,039,331.19
PERMANENT FUNDS				
500 - PERP CARE FD - PERMANENT**	557,744.97	297.28	0.00	558,042.25
<i>TOTAL PERMANENT FUNDS</i>	557,744.97	297.28	0.00	558,042.25
PROPRIETARY FUNDS				
141 - WATER DEP FUND - PROP	82,460.34	1,800.00	1,050.00	83,210.34
610 - WATER FUND	1,754,212.83	246,408.71	173,153.58	1,827,467.96
371 - WATER TOWER PROJECT	108,959.29	0.00	183.75	108,775.54
381 - WATER PLANT	432,986.08	790,569.05	792,010.08	431,545.05
385 - WELLS	11,629.04	2,667.50	6,180.75	8,115.79
620 - SEWER OPERATION AND MAINT	1,344,708.27	233,827.87	127,530.50	1,451,005.64
630 - STORM SEWER FUND	368,998.32	41,335.79	19,057.37	391,276.74
670 - SOLID WASTE	1,685,794.49	159,833.87	109,063.06	1,736,565.30
<i>TOTAL PROPRIETARY FUNDS</i>	5,789,748.66	1,476,442.79	1,228,229.09	6,037,962.36
TOTAL FUND BALANCES	22,289,178.21	2,454,307.66	2,191,382.43	22,552,103.44

RESOLUTION NO. 2023-222

RESOLUTION FOR EMPLOYEE REFERRAL INCENTIVE PROGRAM

WHEREAS, the City of Grinnell, Iowa ("the City") recognizes that many cities and other employers across the State of Iowa are experiencing staffing shortages due to a variety of factors, and that staffing shortages have an adverse impact on the City, its operations, and its related services; and

WHEREAS, the City believes maintaining adequate staffing levels of all positions is essential to fulfilling its operations and related services, and that when positions go unfilled it is a detriment to other personnel as well as the City's residents and visitors; and

WHEREAS, the City believes that, in light of staffing shortages, the impact these shortages have upon the City's operations and its related services, and in order to enhance the City's efforts to recruit and retain quality employees, it is appropriate and serves a public purpose to provide an employee referral incentive to staff who identify qualified candidates that fill open employment positions within the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA THAT:

The Council hereby authorizes an Employee Referral Incentive program for employees of the City, as follows:

- a. A staff member who refers a successfully hired candidate with less than one (1) year of prior relevant job experience will receive an incentive payment of \$500 when that individual begins work as a City employee and an additional incentive payment of \$500 after that individual successfully completes one (1) year of employment with the City. The referral must be noted on the candidate's job application.
- b. A staff member who refers a successfully hired candidate with one (1) year or more of prior relevant job experience will receive an incentive payment of \$1,000 when that individual begins work as a City employee and an additional incentive payment of \$1,000 after that individual successfully completes one (1) year of employment with the City. The referral must be noted on the candidate's job application.

PASSED AND APPROVED this 16th day of October 2023.



DAN F. AGNEW, MAYOR

ATTEST:



ANNMARIE WINGERTER, CITY CLERK

RESOLUTION NO. 2026-41

RESOLUTION ADOPTING PLANS AND SPECIFICATIONS AND PROPOSED FORM OF CONTRACT FOR THE APRON RECONSTRUCTION PROJECT AT GRINNELL REGIONAL AIRPORT.

WHEREAS, on the 16th day of March 2026 plans, specifications, and form of contract were filed for the Apron Reconstruction Project for the Grinnell Regional Airport.

WHEREAS, notice of hearing on plans, specifications, estimate of cost and form of contract for said improvement was published as required by law;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRINNELL, IOWA:

Section 1. That the said plans, specifications, estimate of cost and form of contract are hereby approved as the plans, specifications, estimate of cost and form of contract for said improvements, as described in the preamble of this Resolution.

Where upon Mayor Cox declared this resolution duly passed and approved this 20th day of April 2026.

Sam Cox, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

Resolution No. 2026-42

RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT, CONTINGENT UPON THE RECEIPT AND EXECUTION OF GRANT AGREEMENTS WITH THE FEDERAL AVIATION ADMINISTRATION AND APPROVING AN APPLICATION FOR FEDERAL AVIATION FUNDING ASSISTANCE FOR THE CONSTRUCTION OF THE APRON RECONSTRUCTION IMPROVEMENTS PROJECT AT THE GRINNELL REGIONAL AIRPORT IN GRINNELL, IOWA

WHEREAS notice to bidders was duly published in the timeframe required by law for the Apron Reconstruction Improvements at the Grinnell Regional Airport in Grinnell, Iowa; and

WHEREAS, the bids were received on April 13, 2026, and opened at 2:00 P.M. that day; and

WHEREAS, the bid received from Con-Struct, Inc. of Marshalltown, Iowa is determined to be the lowest responsive and responsible bidder for the project: and

WHEREAS, the bid received from Con-Struct, Inc. of Marshalltown was 13% below the engineer's estimate for the Division A and Division B Base Bids plus Division B Bid Alternate 1 at \$923,185.00; and

WHEREAS, Bolton & Menk, Inc. reviewed the bid documents submitted, checked references on the bidder, and were satisfied with the responses given; and

WHEREAS, it is now necessary to submit an application for Federal Assistance from the Federal Aviation Administration for the design and construction of said improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

Section 1. That the bid from Con-Struct, Inc. of Marshalltown, Iowa is hereby accepted for the Division A Base Bid, Division B Base Bid and Division B Bid Alternate 1 for the construction of the Apron Reconstruction Improvements Project, previously described in plans and specifications, previously order by the City Council; and

Section 2. That the bid from Con-Struct, Inc. of Marshalltown, Iowa in the amount of Seven Hundred Ninety-Nine Thousand, Eight Hundred Thirty-Five and 25/100 Dollars (\$799,835.25) for the Division A Base Bid, Division B Base Bid and Division B Bid Alternate 1 is hereby awarded subject to receipt and execution of grant agreements with the Federal Aviation Administration.

Section 3. The Mayor, City Clerk and City Manager of the City of Grinnell, Iowa are hereby authorized and directed to execute the contract with Con-Struct, Inc. of Marshalltown, Iowa subject to receipt and execution of grant agreements with the Federal Aviation Administration.

Section 4. The Mayor, City Clerk and City Manager of the City of Grinnell, Iowa are authorized and directed to sign and submit to the Federal Aviation Administration the application for Federal Assistance for the design and construction of the Apron Reconstruction Improvements Project at the Grinnell Regional Airport.

Passed this 20th day of April 2026.

CITY OF GRINNELL, IOWA

Sam Cox, Mayor

ATTEST:

Erienne Doll, Deputy City Clerk

April 13, 2026

Mr. Russ Behrens
City Manager
City of Grinnell
520 4th Avenue
Grinnell, IA 50112-1947

RE: Recommendation of Award
Apron Reconstruction
FAA AIP Project Nos.: 3-19-0039-023-2025 (Design), 3-19-0039-024-2026 (Construction) &
3-19-0039-025-2026 (Construction)
BMI Project No.: 24X.136954.000

Dear Mr. Behrens,

At 2:00 p.m. local time on April 13, 2026, bids were received for the Apron Reconstruction project. The Engineer's Opinion of Probable Cost for the project for Division A Base Bid is \$651,245.00, Division B Base Bid \$200,600.00 and Division B Bid Alternate '1' was \$71,340.00 for a total estimated cost of \$923,185.00 for Division A and Division B Base Bids plus Division B Bid Alternate 1. Six (6) bids were received, all bidders were responsive, and bids are summarized as follows:

Bidder	City	Division A Base Bid	Division B Base Bid	Division B Bid Alternate '1'	Total (Base Plus All Alternates)
Con-Struct, Inc.	Marshalltown, IA	\$555,996.00	\$176,890.15	\$66,949.10	\$799,835.25
Boomerang Corp.	Anamosa, IA	\$589,543.00	\$187,102.50	\$80,010.00	\$856,537.50
Absolute Group	Granger, IA	\$601,095.00	\$192,155.00	\$82,287.50	\$875,537.50
TK Concrete, Inc.	Pella, IA	\$630,920.00	\$222,950.00	\$96,950.00	\$950,820.00
Manatts Inc.	Ankeny, IA	\$693,705.00	\$194,650.00	\$76,460.00	\$962,815.00
Shift General Contracting, LLC	Cedar Rapids, IA	\$837,850.00	\$198,225.00	\$77,400.00	\$1,113,475.00

The bid received from Con-Struct for the Division A and Division B Base Bids plus Division B Bid Alternate '1' was 13% below the Engineer's Opinion of Probable Cost for the project and was determined to be the lowest responsive, responsible bidder. Bolton & Menk, Inc. has reviewed the bid documents submitted and checked references for this bidder and was satisfied with responses given.

Therefore, Bolton & Menk, Inc. recommends award of the Apron Reconstruction Project to Con-Struct, Inc. of Marshalltown, Iowa, for the total amount of \$799,835.25 (Seven Hundred Ninety-Nine Thousand, Eight Hundred Thirty Five and 25/100 Dollars), which includes Division A Base Bid, Division B Base Bid and Division B Bid Alternate '1', based on FAA concurrence and available funding.

The bid tabulation is attached for your use.

Feel free to contact me should there be any questions related to this project.

Sincerely,



Joseph R. Roenfeldt, P.E.
Aviation Project Manager

Attachment: Bid Tabulation



TABULATION OF BIDS
Bid Letting Date: April 13, 2026 @ 2:00 P.M.

DIVISION A - BASE BID

Apparent Low Bidder

Line No.	Item Code	Description	Unit	Quantity	Engineer's Opinion of Probable Cost		Con-Struct Marshalltown, Iowa		Boomerang Corp. Anamosa, Iowa		Absolute Group Granger, Iowa		TK Concrete, Inc. Pella, Iowa		Manatts Inc. Ankeny, Iowa		Shift General Contracting, LLC Cedar Rapids, Iowa	
					Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
A1	C-102	INLET PROTECTION DEVICE	EA	3	\$ 250.00	\$ 750.00	\$ 129.00	\$ 387.00	\$ 125.00	\$ 375.00	\$ 200.00	\$ 600.00	\$ 300.00	\$ 900.00	\$ 125.00	\$ 375.00	\$ 150.00	\$ 450.00
A2	C-102	SWPPP ESTABLISHMENT AND MANAGEMENT	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 3,090.00	\$ 3,090.00	\$ 3,000.00	\$ 3,000.00	\$ 5,500.00	\$ 5,500.00	\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00
A3	C-105	MOBILIZATION	LS	1	\$ 85,000.00	\$ 85,000.00	\$ 45,000.00	\$ 45,000.00	\$ 65,000.00	\$ 65,000.00	\$ 105,000.00	\$ 105,000.00	\$ 75,250.00	\$ 75,250.00	\$ 125,000.00	\$ 125,000.00	\$ 250,000.00	\$ 250,000.00
A4	C-105	TRAFFIC CONTROL	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 9,064.00	\$ 9,064.00	\$ 13,800.00	\$ 13,800.00	\$ 8,800.00	\$ 8,800.00	\$ 17,500.00	\$ 17,500.00	\$ 45,000.00	\$ 45,000.00	\$ 15,000.00	\$ 15,000.00
A5	C-105	CONSTRUCTION SURVEY	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 9,270.00	\$ 9,270.00	\$ 15,433.00	\$ 15,433.00	\$ 9,000.00	\$ 9,000.00	\$ 10,500.00	\$ 10,500.00	\$ 9,000.00	\$ 9,000.00	\$ 15,000.00	\$ 15,000.00
A6	P-101	PAVEMENT REMOVAL, PCC PAVEMENT	SY	3500	\$ 15.00	\$ 52,500.00	\$ 10.00	\$ 35,000.00	\$ 7.25	\$ 25,375.00	\$ 7.50	\$ 26,250.00	\$ 10.50	\$ 36,750.00	\$ 11.00	\$ 38,500.00	\$ 14.00	\$ 49,000.00
A7	P-101	REMOVAL OF STORM SEWER PIPE, 24" AND LESS	LF	375	\$ 40.00	\$ 15,000.00	\$ 20.00	\$ 7,500.00	\$ 15.00	\$ 5,625.00	\$ 22.00	\$ 8,250.00	\$ 20.00	\$ 7,500.00	\$ 20.00	\$ 7,500.00	\$ 20.00	\$ 7,500.00
A8	P-101	REMOVAL OF STORM SEWER INTAKE OR MANHOLE	EA	2	\$ 750.00	\$ 1,500.00	\$ 1,000.00	\$ 2,000.00	\$ 500.00	\$ 1,000.00	\$ 575.00	\$ 1,150.00	\$ 1,000.00	\$ 2,000.00	\$ 650.00	\$ 1,300.00	\$ 500.00	\$ 1,000.00
A9	P-152	UNCLASSIFIED EXCAVATION	CY	440	\$ 15.00	\$ 6,600.00	\$ 20.00	\$ 8,800.00	\$ 20.00	\$ 8,800.00	\$ 20.00	\$ 8,800.00	\$ 25.00	\$ 11,000.00	\$ 21.00	\$ 9,240.00	\$ 20.00	\$ 8,800.00
A10	P-152	TOPSOIL STRIP, SALVAGE AND RESPREAD	CY	25	\$ 15.00	\$ 375.00	\$ 50.00	\$ 1,250.00	\$ 10.00	\$ 250.00	\$ 12.00	\$ 300.00	\$ 25.00	\$ 625.00	\$ 65.00	\$ 1,625.00	\$ 50.00	\$ 1,250.00
A11	P-156	CEMENT TREATED SUBGRADE, 12"	SY	3600	\$ 7.00	\$ 25,200.00	\$ 14.76	\$ 53,136.00	\$ 15.50	\$ 55,800.00	\$ 13.35	\$ 48,060.00	\$ 17.50	\$ 63,000.00	\$ 11.00	\$ 39,600.00	\$ 15.00	\$ 54,000.00
A12	P-156	CEMENT, 8%	TON	175	\$ 250.00	\$ 43,750.00	\$ 271.48	\$ 47,509.00	\$ 265.00	\$ 46,375.00	\$ 195.00	\$ 34,125.00	\$ 235.00	\$ 41,125.00	\$ 195.00	\$ 34,125.00	\$ 200.00	\$ 35,000.00
A13	P-219 OR P-208	RECYCLED CONCRETE OR VIRGIN CRUSHED AGGREGATE BASE COURSE, 6"	SY	3600	\$ 15.00	\$ 54,000.00	\$ 11.25	\$ 40,500.00	\$ 12.00	\$ 43,200.00	\$ 18.25	\$ 65,700.00	\$ 12.00	\$ 43,200.00	\$ 9.00	\$ 32,400.00	\$ 14.00	\$ 50,400.00
A14	P-501	PAVEMENT, PCC, 6.5"	SY	3500	\$ 75.00	\$ 262,500.00	\$ 65.00	\$ 227,500.00	\$ 65.00	\$ 227,500.00	\$ 61.00	\$ 213,500.00	\$ 69.30	\$ 242,550.00	\$ 80.00	\$ 280,000.00	\$ 75.00	\$ 262,500.00
A15	D-701	8" PVC STORM SEWER	LF	10	\$ 85.00	\$ 850.00	\$ 100.00	\$ 1,000.00	\$ 105.00	\$ 1,050.00	\$ 70.00	\$ 700.00	\$ 125.00	\$ 1,250.00	\$ 70.00	\$ 700.00	\$ 125.00	\$ 1,250.00
A16	D-701	12" PVC STORM SEWER	LF	52	\$ 85.00	\$ 4,420.00	\$ 90.00	\$ 4,680.00	\$ 120.00	\$ 6,240.00	\$ 86.00	\$ 4,472.00	\$ 85.00	\$ 4,420.00	\$ 70.00	\$ 3,640.00	\$ 150.00	\$ 7,800.00
A17	D-701	18" RCP STORM SEWER	LF	160	\$ 160.00	\$ 25,600.00	\$ 90.00	\$ 14,400.00	\$ 175.00	\$ 28,000.00	\$ 120.00	\$ 19,200.00	\$ 100.00	\$ 16,000.00	\$ 85.00	\$ 13,600.00	\$ 195.00	\$ 31,200.00
A18	D-705	6" SUBDRAIN	LF	760	\$ 20.00	\$ 15,200.00	\$ 25.00	\$ 19,000.00	\$ 22.00	\$ 16,720.00	\$ 20.30	\$ 15,428.00	\$ 22.50	\$ 17,100.00	\$ 25.00	\$ 19,000.00	\$ 20.00	\$ 15,200.00
A19	D-705	SUBDRAIN CLEANOUT	EA	4	\$ 1,000.00	\$ 4,000.00	\$ 1,500.00	\$ 6,000.00	\$ 900.00	\$ 3,600.00	\$ 1,115.00	\$ 4,460.00	\$ 1,000.00	\$ 4,000.00	\$ 650.00	\$ 2,600.00	\$ 1,000.00	\$ 4,000.00
A20	D-751	SW-401, CIRCULAR MANHOLE, 48"	EA	1	\$ 8,000.00	\$ 8,000.00	\$ 5,250.00	\$ 5,250.00	\$ 4,400.00	\$ 4,400.00	\$ 4,750.00	\$ 4,750.00	\$ 3,750.00	\$ 3,750.00	\$ 8,500.00	\$ 8,500.00	\$ 7,000.00	\$ 7,000.00
A21	D-751	SW-513, OPEN AREA INTAKE, OPEN ALL SIDES, 48" X 48"	EA	2	\$ 10,000.00	\$ 20,000.00	\$ 6,800.00	\$ 13,600.00	\$ 7,500.00	\$ 15,000.00	\$ 6,525.00	\$ 13,050.00	\$ 12,500.00	\$ 25,000.00	\$ 8,500.00	\$ 17,000.00	\$ 8,500.00	\$ 17,000.00
A22	T-901	SEEDING FERTILIZING AND MULCHING	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 2,060.00	\$ 2,060.00	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,500.00	\$ 3,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00
TOTAL - DIVISION A - BASE BID					\$ 651,245.00		\$ 555,996.00		\$ 589,543.00		\$ 601,095.00		\$ 630,920.00		\$ 693,705.00		\$ 837,850.00	

DIVISION B - BASE BID

Apparent Low Bidder

Line No.	Item Code	Description	Unit	Quantity	Engineer's Opinion of Probable Cost		Con-Struct Marshalltown, Iowa		Boomerang Corp. Anamosa, Iowa		Absolute Group Granger, Iowa		TK Concrete, Inc. Pella, Iowa		Manatts Inc. Ankeny, Iowa		Shift General Contracting, LLC Cedar Rapids, Iowa	
					Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
B1	C-102	INSTALLATION OF WATTLES	LF	400	\$ 2.00	\$ 800.00	\$ 3.09	\$ 1,236.00	\$ 3.00	\$ 1,200.00	\$ 4.00	\$ 1,600.00	\$ 3.50	\$ 1,400.00	\$ 3.00	\$ 1,200.00	\$ 2.75	\$ 1,100.00
B2	C-102	REMOVAL OF WATTLES	LF	400	\$ 1.00	\$ 400.00	\$ 0.52	\$ 208.00	\$ 0.50	\$ 200.00	\$ 1.00	\$ 400.00	\$ 1.00	\$ 400.00	\$ 0.50	\$ 200.00	\$ 0.25	\$ 100.00
B3	C-102	WATTLE CLEANOUT	LF	400	\$ 1.00	\$ 400.00	\$ 1.03	\$ 412.00	\$ 1.00	\$ 400.00	\$ 1.00	\$ 400.00	\$ 1.00	\$ 400.00	\$ 1.00	\$ 400.00	\$ 0.25	\$ 100.00
B4	P-101	PAVEMENT REMOVAL, PCC PAVEMENT	SY	1100	\$ 15.00	\$ 16,500.00	\$ 10.00	\$ 11,000.00	\$ 7.25	\$ 7,975.00	\$ 8.00	\$ 8,800.00	\$ 12.50	\$ 13,750.00	\$ 11.00	\$ 12,100.00	\$ 14.00	\$ 15,400.00
B5	P-152	UNCLASSIFIED EXCAVATION	CY	230	\$ 15.00	\$ 3,450.00	\$ 20.00	\$ 4,600.00	\$ 20.00	\$ 4,600.00	\$ 20.00	\$ 4,600.00	\$ 25.00	\$ 5,750.00	\$ 21.00	\$ 4,830.00	\$ 20.00	\$ 4,600.00
B6	P-152	SUBGRADE PREPARATION, 12"	SY	700	\$ 5.00	\$ 3,500.00	\$ 4.00	\$ 2,800.00	\$ 1.00	\$ 700.00	\$ 4.50	\$ 3,150.00	\$ 5.00	\$ 3,500.00	\$ 3.50	\$ 2,450.00	\$ 3.00	\$ 2,100.00
B7	P-152	TOPSOIL STRIP, SALVAGE AND RESPREAD	CY	220	\$ 15.00	\$ 3,300.00	\$ 25.00	\$ 5,500.00	\$ 10.00	\$ 2,200.00	\$ 12.00	\$ 2,640.00	\$ 12.50	\$ 2,750.00	\$ 30.00	\$ 6,600.00	\$ 20.00	\$ 4,400.00
B8	P-156	CEMENT TREATED SUBGRADE, 12"	SY	850	\$ 7.00	\$ 5,950.00	\$ 11.33	\$ 9,630.50	\$ 15.50	\$ 13,175.00	\$ 13.50	\$ 11,475.00	\$ 30.50	\$ 25,925.00	\$ 11.00	\$ 9,350.00	\$ 15.00	\$ 12,750.00
B9	P-156	CEMENT, 8%	TON	45	\$ 250.00	\$ 11,250.00	\$ 200.85	\$ 9,038.25	\$ 265.00	\$ 11,925.00	\$ 195.00	\$ 8,775.00	\$ 250.00	\$ 11,250.00	\$ 195.00	\$ 8,775.00	\$ 200.00	\$ 9,000.00
B10	P-219 OR P-208	RECYCLED CONCRETE OR VIRGIN CRUSHED AGGREGATE BASE COURSE, 6"	SY	1500	\$ 15.00	\$ 22,500.00	\$ 11.25	\$ 16,875.00	\$ 12.00	\$ 18,000.00	\$ 18.25	\$ 27,375.00	\$ 12.00	\$ 18,000.00	\$ 10.00	\$ 15,000.00	\$ 14.00	\$ 21,000.00
B11	P-219 OR P-208	GEOGRID (DRIVEWAY AND HANGAR DRAINAGE INFILL AREA)	SY	570	\$ 10.00	\$ 5,700.00	\$ 3.00	\$ 1,710.00	\$ 2.75	\$ 1,567.50	\$ 3.00	\$ 1,710.00	\$ 5.00	\$ 2,850.00	\$ 4.50	\$ 2,565.00	\$ 5.00	\$ 2,850.00
B12	P-501	PAVEMENT, PCC, 6.5"	SY	1450	\$ 75.00	\$ 108,750.00	\$ 65.00	\$ 94,250.00	\$ 75.00	\$ 108,750.00	\$ 66.00	\$ 95,700.00	\$ 80.50	\$ 116,725.00	\$ 80.00	\$ 116,000.00	\$ 75.00	\$ 108,750.00
B13	F-162	FENCE REMOVAL AND REPLACE, CHAIN LINK 4' WITH NEW POSTS, CAPS, AND TOP RAIL	LF	65	\$ 60.00	\$ 3,900.00	\$ 74.16	\$ 4,820.40	\$ 66.00	\$ 4,290.00	\$ 142.00	\$ 9,230.00	\$ 100.00	\$ 6,500.00	\$ 72.00	\$ 4,680.00	\$ 75.00	\$ 4,875.00
B14	D-705	6" SUBDRAIN	LF	210	\$ 20.00	\$ 4,200.00	\$ 25.00	\$ 5,250.00	\$ 22.00	\$ 4,620.00	\$ 30.00	\$ 6,300.00	\$ 25.00	\$ 5,250.00	\$ 25.00	\$ 5,250.00	\$ 20.00	\$ 4,200.00
B15	D-705	SUBDRAIN CLEANOUT	EA	5	\$ 1,000.00	\$ 5,000.00	\$ 1,500.00	\$ 7,500.00	\$ 900.00	\$ 4,500.00	\$ 1,200.00	\$ 6,000.00	\$ 1,000.00	\$ 5,000.00	\$ 650.00	\$ 3,250.00	\$ 1,000.00	\$ 5,000.00
B16	T-901	SEEDING FERTILIZING AND MULCHING	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 2,060.00	\$ 2,060.00	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,500.00	\$ 3,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
TOTAL - DIVISION B - BASE BID					\$ 200,600.00		\$ 176,890.15		\$ 187,102.50		\$ 192,155.00		\$ 222,950.00		\$ 194,650.00		\$ 198,225.00	

DIVISION B - BID ALTERNATE 1

Apparent Low Bidder

Line No.	Item Code	Description	Unit	Quantity	Engineer's Opinion of Probable Cost		Con-Struct Marshalltown, Iowa		Boomerang Corp. Anamosa, Iowa		Absolute Group Granger, Iowa		TK Concrete, Inc. Pella, Iowa		Manatts Inc. Ankeny, Iowa		Shift General Contracting, LLC Cedar Rapids, Iowa	
					Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
C1	P-101	PAVEMENT REMOVAL, PCC PAVEMENT	SY	550	\$ 15.00	\$ 8,250.00	\$ 10.00	\$ 5,500.00	\$ 8.00	\$ 4,400.00	\$ 10.00	\$ 5,500.00	\$ 12.50	\$ 6,875.00	\$ 11.00	\$ 6,050.00	\$ 14.00	\$ 7,700.00
C2	P-152	UNCLASSIFIED EXCAVATION	CY	10	\$ 15.00	\$ 150.00	\$ 50.00	\$ 500.00	\$ 20.00	\$ 200.00	\$ 20.00	\$ 200.00	\$ 30.00	\$ 300.00	\$ 50.00	\$ 500.00	\$ 50.00	\$ 500.00
C3	P-152	UNCLASSIFIED EXCAVATION	CY	10	\$ 15.00	\$ 150.00	\$ 50.00	\$ 500.00	\$ 20.00	\$ 200.00	\$ 20.00	\$ 200.00	\$ 30.00	\$ 300.00	\$ 50.00	\$ 500.00	\$ 50.00	\$ 500.00
C4	P-156	CEMENT TREATED SUBGRADE, 12"	SY	570	\$ 7.00	\$ 3,990.00	\$ 16.48	\$ 9,393.60	\$ 22.00	\$ 12,540.00	\$ 18.50	\$ 10,545.00	\$ 46.50	\$ 26,505.00	\$ 16.00	\$ 9,120.00	\$ 20.00	\$ 11,400.00
C5	P-156	CEMENT, 8%	TON	30	\$ 250.00	\$ 7,500.00	\$ 200.85	\$ 6,025.50	\$ 265.00	\$ 7,950.00	\$ 195.00	\$ 5,850.00	\$ 275.00	\$ 8,250.00	\$ 195.00	\$ 5,850.00	\$ 200.00	\$ 6,000.00
C6	P-219 OR P-208	RECYCLED CONCRETE OR VIRGIN CRUSHED AGGREGATE BASE COURSE, 6"	SY	570	\$ 15.00	\$ 8,550.00	\$ 14.00	\$ 7,980.00	\$ 13.00	\$ 7,410.00	\$ 18.25	\$ 10,402.50	\$ 12.00	\$ 6,840.00	\$ 10.00	\$ 5,700.00	\$ 15.00	\$ 8,550.00
C7	P-501	PAVEMENT, PCC, 6.5"	SY	570	\$ 75.00	\$ 42,750.00	\$ 65.00	\$ 37,050.00	\$ 83.00	\$ 47,310.00	\$ 87.00	\$ 49,590.00	\$ 84.00	\$ 47,880.00	\$ 82.00	\$ 46,740.00	\$ 75.00	\$ 42,750.00
TOTAL - DIVISION B - BID ALTERNATE 1					\$ 71,340.00		\$ 66,949.10		\$ 80,010.00		\$ 82,287.50		\$ 96,950.00		\$ 74,460.00		\$ 77,400.00	

GRAND TOTAL - DIVISION A - BASE BID AND DIVISION B - BASE BID					\$	851,845.00	\$	732,886.15	\$	776,645.50	\$	793,250.00	\$	853,870.00	\$	888,355.00	\$	1,036,075.00
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GRAND TOTAL - DIVISION A - BASE BID PLUS DIVISION B - BASE BID AND DIVISION B BID ALTERNATE 1					\$	923,185.00	\$	799,835.25	\$	856,655.50	\$	875,537.50	\$	950,820.00	\$	962,815.00	\$	1,113,475.00
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I hereby certify that this is a true and correct tabulation of bids received and opened on April 13, 2026 for the Apron Reconstruction project at the Grinnell Regional Airport, Grinnell, Iowa


 Joseph P. Roenfeldt, P.E. Iowa Reg. No. 21134

Application for Federal Assistance SF-424

*1. Type of Submission:

☐ Preapplication

☒ Application

☐ Changed/Corrected Application

*2. Type of Application

☒ New

☐ Continuation

☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

*3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

*5b. Federal Award Identifier:

3-19-0039-025-2026 AIP

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: City of Grinnell

*b. Employer/Taxpayer Identification Number (EIN/TIN):
42-6004734

*c. UEI:
CX34X6K1H9N5

d. Address:

*Street 1: 520 4th Avenue

Street 2:

*City: Grinnell

County/Parish: Poweshiek

*State: Province: IA

*Country: USA: United States

*Zip / Postal Code 50112-1947

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: Russ

Middle Name:

*Last Name: Behrens

Suffix:

Title: City Manager

Organizational Affiliation:

City of Grinnell

*Telephone Number: 641-236-2600

Fax Number: (641) 236-2626

*Email: rbehrens@grinnelliowa.gov

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

***11. Catalog of Federal Domestic Assistance Number:**

CFDA No: CFDA Title:

20.116 Airport Improvement Program (AIP)

***12. Funding Opportunity Number:**

Not Applicable

*Title:

Not Applicable

13. Competition Identification Number:

Not Applicable

Title:

Not Applicable

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Grinnell, County of Poweshiek, State of Iowa

***15. Descriptive Title of Applicant's Project:**

Reconstruct GA Terminal Apron

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: IA-002

*b. Program/Project: IA-002

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 08/01/2026

*b. End Date: 12/31/2027

18. Estimated Funding (\$):

*a. Federal	\$ 281,300
*b. Applicant	\$ 0
*c. State	\$ 0
*d. Local	\$ 14,806
*e. Other	\$ 0
*f. Program Income	\$ 0
*g. TOTAL	\$ 296,106

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**☐ Yes ☒ No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: Sam _____

Middle Name: _____

*Last Name: Cox _____

Suffix: _____

*Title: Mayor

*Telephone Number: 641-236-2600

Fax Number: 641-236-2626

* Email: rbehrens@grinnelliowa.gov

*Signature of Authorized Representative:

*Date Signed: 04/20/2026

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	☒ Yes ☐ No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	☒ Yes ☐ No ☐ N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	☐ Yes ☒ No ☐ N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	☐ Yes ☒ No ☐ N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	
☐ The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? ☐ Yes ☐ No	
☐ The project is included in another Federal Assistance program. Its CFDA number is below.	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	
☐ Yes ☒ No ☐ N/A	
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
☐ Negotiated Rate equal to	% as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

The Sponsor has in place zoning ordinances.

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

The City of Grinnell is not in default.

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

The City of Grinnell has no disabilities.

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

The project is consistent with the current Airport Layout Plan (ALP).

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

Local interests have been given consideration.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

There has been contact and consultation with the affected parties and users of the airport.

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

Public Hearings are not required for this project.

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

Permitting is not required for this project.

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

No exclusive rights have been granted.

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

The City of Grinnell maintains property interest as depicted on the Exhibit A property map dated 05/31/2006 that was prepared under AIP 3-19-0039-05, and is incorporated herein by reference.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

No additional land is required to be acquired for Grinnell Regional Airport as part of this project.

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

No additional land is required to be acquired for Grinnell Regional Airport as part of this project.

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	20.116
2. Functional or Other Breakout:	Airport Improvement Grant

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			5,000
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			
5. Other Architectural engineering fees			
6. Project inspection fees			112,600
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			178,506
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			\$ 296,106
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			296,106
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			\$ 296,106
19. Federal Share requested of Line 18			281,300
20. Grantee share			14,806
21. Other shares			
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 296,106

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	\$ 0

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	14,806
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	\$ 14,806
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	\$ 0
26. TOTAL NON-FEDERAL FINANCING	\$ 14,806

SECTION E – REMARKS (Attach sheets if additional space is required)
The following items are incorporated by reference: Plans and Specs dated: March 2026 Exhibit A dated: 05/31/2006

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: Reconstruct GA Terminal Apron

AIRPORT: Grinnell Regional Airport

1. Objective:

The project will replace the apron in front of the terminal building at the Grinnell Regional Airport.

2. Benefits Anticipated:

Removal and replacement of this pavement will provide a means to reduce FOD and deteriorated pavement that is not suitable for aircraft operations.

3. Approach: (See approved Scope of Work in Final Application)

Detailed drawings and project manual were developed for the project by Bolton & Menk, Inc. Competitive bids were solicited through a public bid process. Award of construction will be to the lowest responsive and responsible bidder subject to FAA concurrence.

Owner: City of Grinnell, Iowa
Prime Consultant: Bolton & Menk, Inc.
Prime Contractor: Con-Struct, Inc.

4. Geographic Location:

The Grinnell Regional Airport is located South of the City of Grinnell, IA.

5. If Applicable, Provide Additional Information:

None

6. Sponsor's Representative: (include address & telephone number)

Mr. Russ Behrens, City Manager 641-236-2600
City of Grinnell
520 4th Avenue, Grinnell, IA 50112-1947 rbehrens@grinnelliowa.gov

FAA Only Grant Summary

[illegible]



Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor: City of Grinnell

Airport: Grinnell Regional Airport

Project Number: 3-19-0039-025-2026 AIP

Description of Work: Reconstruct GA Terminal Apron

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgment and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).
☒ Yes ☐ No ☐ N/A
2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor’s performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2).☒ Yes ☐ No ☐ N/A
3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
☒ Yes ☐ No ☐ N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
 - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
 - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- ☒ Yes ☐ No ☐ N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
☒ Yes ☐ No ☐ N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
 - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
 - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
 - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- ☒ Yes ☐ No ☐ N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
 - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
 - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- ☒ Yes ☐ No ☐ N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).
☒ Yes ☐ No ☐ N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

☐ Yes ☐ No ☒ N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

☒ Yes ☐ No ☐ N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this 20th day of April, 2026.

Name of Sponsor: City of Grinnell

Name of Sponsor's Authorized Official: Sam Cox

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: City of Grinnell

Airport: Grinnell Regional Airport

Project Number: 3-19-0039-025-2026 AIP

Description of Work: Reconstruct GA Terminal Apron

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

☒ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: Grinnell Regional Airport

Address: 1607 West Street S, Grinnell, IA 50112-8105

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this 20th day of April, 2026.

Name of Sponsor: City of Grinnell

Name of Sponsor's Authorized Official: Sam Cox

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor: City of Grinnell

Airport: Grinnell Regional Airport

Project Number: 3-19-0039-025-2026 AIP

Description of Work: Reconstruct GA Terminal Apron

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

☒ Yes ☐ No ☐ N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).
- ☒ Yes ☐ No ☐ N/A
3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.
- ☒ Yes ☐ No ☐ N/A
4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:
- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
 - b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
 - c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:
- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
 - b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
 - c. Publicly opened at a time and place prescribed in the invitation for bids; and
 - d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.
- ☒ Yes ☐ No ☐ N/A
6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:
- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
 - b. Plan for publicizing and soliciting an adequate number of qualified sources; and
 - c. Listing of evaluation factors along with relative importance of the factors.
- ☒ Yes ☐ No ☐ N/A
7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).
- ☒ Yes ☐ No ☐ N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

☒ Yes ☐ No ☐ N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

☒ Yes ☐ No ☐ N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland “Anti-Kickback” Act (29 CFR parts 3 and 5)

☒ Yes ☐ No ☐ N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

☒ Yes ☐ No ☐ N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

☒ Yes ☐ No ☐ N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

☒ Yes ☐ No ☐ N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this 20th day of April, 2026.

Name of Sponsor: City of Grinnell

Name of Sponsor's Authorized Official: Sam Cox

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: City of Grinnell

Airport: Grinnell Regional Airport

Project Number: 3-19-0039-025-2026 AIP

Description of Work: Reconstruct GA Terminal Apron

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).
☒ Yes ☐ No ☐ N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).
☒ Yes ☐ No ☐ N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).
☒ Yes ☐ No ☐ N/A
4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).
☒ Yes ☐ No ☐ N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).
☒ Yes ☐ No ☐ N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).
☒ Yes ☐ No ☐ N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).
☒ Yes ☐ No ☐ N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).
☒ Yes ☐ No ☐ N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)
☐ Yes ☐ No ☒ N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.
☒ Yes ☐ No ☐ N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

☐ Yes ☐ No ☒ N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

☐ Yes ☐ No ☒ N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

☒ Yes ☐ No ☐ N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this 20th day of April, 2026.

Name of Sponsor: City of Grinnell

Name of Sponsor's Authorized Official: Sam Cox

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: City of Grinnell

Airport: Grinnell Regional Airport

Project Number: 3-19-0039-025-2026 AIP

Description of Work: Reconstruct GA Terminal Apron

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
☒ Yes ☐ No ☐ N/A
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
- b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR § 180.300).
- ☒ Yes ☐ No ☐ N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
- b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- ☒ Yes ☐ No ☐ N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- ☒ Yes ☐ No ☐ N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- ☒ Yes ☐ No ☐ N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR § 200.318(i)).
- ☒ Yes ☐ No ☐ N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- ☒ Yes ☐ No ☐ N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

☒ Yes ☐ No ☐ N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with “no” response.

Sponsor’s Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked “no” is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this 20th day of April , 2026 .

Name of Sponsor: City of Grinnell

Name of Sponsor’s Authorized Official: Sam Cox

Title of Sponsor’s Authorized Official: Mayor

Signature of Sponsor’s Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Certification and Disclosure Regarding Potential Conflicts of Interest

Airport Improvement Program Sponsor Certification

Sponsor: City of Grinnell

Airport: Grinnell Regional Airport

Project Number: 3-19-0039-025-2026 AIP

Description of Work: Reconstruct GA Terminal Apron

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this 20th day of April, 2026.

Name of Sponsor: City of Grinnell

Name of Sponsor's Authorized Official: Sam Cox

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Application for Federal Assistance SF-424

*1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*2. Type of Application

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

*3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

*5b. Federal Award Identifier:

3-19-0039-024-2026 IIJA AIG

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: City of Grinnell

*b. Employer/Taxpayer Identification Number (EIN/TIN):
42-6004734

*c. UEI:
CX34X6K1H9N5

d. Address:

*Street 1: 520 4th Avenue
Street 2:
*City: Grinnell
County/Parish: Poweshiek
*State: Province: IA
*Country: USA: United States
*Zip / Postal Code 50112-1947

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: Russ
Middle Name:
*Last Name: Behrens
Suffix:

Title: City Manager

Organizational Affiliation:
City of Grinnell

*Telephone Number: 641-236-2600

Fax Number: (641) 236-2626

*Email: rbehrens@grinnelliowa.gov

Application for Federal Assistance SF-424***9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

***11. Catalog of Federal Domestic Assistance Number:**

CFDA No: CFDA Title:

20.117 Airport Infrastructure Grants (AIG)

***12. Funding Opportunity Number:**

Not Applicable

*Title:

Not Applicable

13. Competition Identification Number:

Not Applicable

Title:

Not Applicable

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Grinnell, County of Poweshiek, State of Iowa

***15. Descriptive Title of Applicant's Project:**

Reconstruct GA Terminal Apron

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: IA-002

*b. Program/Project: IA-002

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 08/01/2026

*b. End Date: 12/31/2027

18. Estimated Funding (\$):

*a. Federal	\$ 256,300
*b. Applicant	\$ 0
*c. State	\$ 0
*d. Local	\$ 13,490
*e. Other	\$ 0
*f. Program Income	\$ 0
*g. TOTAL	\$ 269,790

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**☐ Yes ☒ No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: Sam _____

Middle Name: _____

*Last Name: Cox _____

Suffix: _____

*Title: Mayor

*Telephone Number: 641-236-2600

Fax Number: 641-236-2626

* Email: rbehrens@grinnelliowa.gov

*Signature of Authorized Representative:

*Date Signed: 04/20/2026

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	☒ Yes ☐ No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	☒ Yes ☐ No ☐ N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	☐ Yes ☒ No ☐ N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	☐ Yes ☒ No ☐ N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes. ☐ The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? ☐ Yes ☐ No ☐ The project is included in another Federal Assistance program. Its CFDA number is below.	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals? ☐ Yes ☒ No ☐ N/A If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply: ☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414. ☐ Negotiated Rate equal to _____ % as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII). <i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

The Sponsor has in place zoning ordinances.

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

The City of Grinnell is not in default.

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

The City of Grinnell has no disabilities.

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

The project is consistent with the current Airport Layout Plan (ALP).

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

Local interests have been given consideration.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

There has been contact and consultation with the affected parties and users of the airport.

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

Public Hearings are not required for this project.

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

Permitting is not required for this project.

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

No exclusive rights have been granted.

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

The City of Grinnell maintains property interest as depicted on the Exhibit A property map dated 05/31/2006 that was prepared under AIP 3-19-0039-05, and is incorporated herein by reference.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

No additional land is required to be acquired for Grinnell Regional Airport as part of this project.

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

No additional land is required to be acquired for Grinnell Regional Airport as part of this project.

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	20.117
2. Functional or Other Breakout:	Airport Infrastructure Grant

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			
5. Other Architectural engineering fees			10,400
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			259,390
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			\$ 269,790
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			269,790
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			\$ 269,790
19. Federal Share requested of Line 18			256,300
20. Grantee share			13,490
21. Other shares			
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 269,790

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	\$ 0

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	13,490
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	\$ 13,490
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	\$ 0
26. TOTAL NON-FEDERAL FINANCING	\$ 13,490

SECTION E – REMARKS (Attach sheets if additional space is required)
The following items are incorporated by reference: Plans and Specs dated: March 2026 Exhibit A dated: 05/31/2006

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: Reconstruct GA Terminal Apron

AIRPORT: Grinnell Regional Airport

1. Objective:

The project will replace the apron in front of the terminal building at the Grinnell Regional Airport.

2. Benefits Anticipated:

Removal and replacement of this pavement will provide a means to reduce FOD and deteriorated pavement that is not suitable for aircraft operations.

3. Approach: (See approved Scope of Work in Final Application)

Detailed drawings and project manual were developed for the project by Bolton & Menk, Inc. Competitive bids were solicited through a public bid process. Award of construction will be to the lowest responsive and responsible bidder subject to FAA concurrence.

Owner: City of Grinnell, Iowa
Prime Consultant: Bolton & Menk, Inc.
Prime Contractor: Con-Struct, Inc.

4. Geographic Location:

The Grinnell Regional Airport is located south of the City of Grinnell, IA.

5. If Applicable, Provide Additional Information:

None

6. Sponsor's Representative: (include address & telephone number)

Mr. Russ Behrens, City Manager 641-236-2600
City of Grinnell
520 4th Avenue, Grinnell, IA 50112-1947 rbehrens@grinnelliowa.gov

FAA Only Grant Summary

[illegible]

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor: City of Grinnell

Airport: Grinnell Regional Airport

Project Number: 3-19-0039-024-2026 IIJA AIG

Description of Work: Reconstruct GA Terminal Apron

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgment and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).
☒ Yes ☐ No ☐ N/A
2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor’s performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2).☒ Yes ☐ No ☐ N/A
3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
☒ Yes ☐ No ☐ N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
 - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
 - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- ☒ Yes ☐ No ☐ N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
☒ Yes ☐ No ☐ N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
 - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
 - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
 - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- ☒ Yes ☐ No ☐ N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
 - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
 - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- ☒ Yes ☐ No ☐ N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).
☒ Yes ☐ No ☐ N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

☐ Yes ☐ No ☒ N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

☒ Yes ☐ No ☐ N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this 20th day of April, 2026.

Name of Sponsor: City of Grinnell

Name of Sponsor's Authorized Official: Sam Cox

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: City of Grinnell

Airport: Grinnell Regional Airport

Project Number: 3-19-0039-024-2026 IIJA AIG

Description of Work: Reconstruct GA Terminal Apron

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

☒ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: Grinnell Regional Airport

Address: 1607 West Street S, Grinnell, IA 50112-8105

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this 20th day of April, 2026.

Name of Sponsor: City of Grinnell

Name of Sponsor's Authorized Official: Sam Cox

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor: City of Grinnell

Airport: Grinnell Regional Airport

Project Number: 3-19-0039-024-2026 IIJA AIG

Description of Work: Reconstruct GA Terminal Apron

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

☒ Yes ☐ No ☐ N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).
- ☒ Yes ☐ No ☐ N/A
3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.
- ☒ Yes ☐ No ☐ N/A
4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:
- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
 - b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
 - c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:
- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
 - b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
 - c. Publicly opened at a time and place prescribed in the invitation for bids; and
 - d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.
- ☒ Yes ☐ No ☐ N/A
6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:
- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
 - b. Plan for publicizing and soliciting an adequate number of qualified sources; and
 - c. Listing of evaluation factors along with relative importance of the factors.
- ☒ Yes ☐ No ☐ N/A
7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).
- ☒ Yes ☐ No ☐ N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

☒ Yes ☐ No ☐ N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

☒ Yes ☐ No ☐ N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland “Anti-Kickback” Act (29 CFR parts 3 and 5)

☒ Yes ☐ No ☐ N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

☒ Yes ☐ No ☐ N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

☒ Yes ☐ No ☐ N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

☒ Yes ☐ No ☐ N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this 20th day of April, 2026.

Name of Sponsor: City of Grinnell

Name of Sponsor's Authorized Official: Sam Cox

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: City of Grinnell

Airport: Grinnell Regional Airport

Project Number: 3-19-0039-024-2026 IIJA AIG

Description of Work: Reconstruct GA Terminal Apron

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).
☒ Yes ☐ No ☐ N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).
☒ Yes ☐ No ☐ N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).
☒ Yes ☐ No ☐ N/A
4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).
☒ Yes ☐ No ☐ N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).
☒ Yes ☐ No ☐ N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).
☒ Yes ☐ No ☐ N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).
☒ Yes ☐ No ☐ N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).
☒ Yes ☐ No ☐ N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)
☐ Yes ☐ No ☒ N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.
☒ Yes ☐ No ☐ N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

☐ Yes ☐ No ☒ N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

☐ Yes ☐ No ☒ N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

☒ Yes ☐ No ☐ N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this 20th day of April, 2026.

Name of Sponsor: City of Grinnell

Name of Sponsor's Authorized Official: Sam Cox

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: City of Grinnell

Airport: Grinnell Regional Airport

Project Number: 3-19-0039-024-2026 IIJA AIG

Description of Work: Reconstruct GA Terminal Apron

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
☒ Yes ☐ No ☐ N/A
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
- b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR § 180.300).
- ☒ Yes ☐ No ☐ N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
- b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- ☒ Yes ☐ No ☐ N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- ☒ Yes ☐ No ☐ N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- ☒ Yes ☐ No ☐ N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR § 200.318(i)).
- ☒ Yes ☐ No ☐ N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- ☒ Yes ☐ No ☐ N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

☒ Yes ☐ No ☐ N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with “no” response.

Sponsor’s Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked “no” is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this 20th day of April , 2026 .

Name of Sponsor: City of Grinnell

Name of Sponsor’s Authorized Official: Sam Cox

Title of Sponsor’s Authorized Official: Mayor

Signature of Sponsor’s Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Certification and Disclosure Regarding Potential Conflicts of Interest

Airport Improvement Program Sponsor Certification

Sponsor: City of Grinnell

Airport: Grinnell Regional Airport

Project Number: 3-19-0039-024-2026 IIJA AIG

Description of Work: Reconstruct GA Terminal Apron

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this 20th day of April, 2026.

Name of Sponsor: City of Grinnell

Name of Sponsor's Authorized Official: Sam Cox

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

AIRPORT STATE FUNDING CHECKLIST AND APPLICATION

Please attach the following documents with your application.

- ☒ Airport State Funding Application Checklist
- ☒ Project data sheet, including a detailed cost breakdown. Use one for each project.
- ☒ City/Sponsor resolution that endorses the project and certifies availability of matching funds.
- ☒ Five-Year Capital Improvement Program (CIP)
- ☒ Verification that project is identified in a current airport layout plan (ALP) on file with Iowa Department of Transportation Aviation (when applying for new construction of buildings or airfield expansion).
- ☒ Pavement maintenance program (verify the use of the pavement maintenance program provided by the Iowa DOT or similar program when applying for pavement preservation or reconstruction).
- ☒ Protective land use zoning and/or planning (please answer the following).

Height zoning	☒ Yes	Date adopted <u>2015</u>	☐ No	☐ Pending
Land use planning/zoning	☒ Yes	Date adopted _____	☐ No	☐ Pending
Comprehensive plan adopted with airport land use included	☐ Yes		☐ No	☐ Pending
Other (please explain) _____				
- ☒ Provide verification that you have either updated the www.basedaircraft.com website or submitted based aircraft N - numbers to Iowa DOT Aviation.
- ☒ Minority Impact Statement (Iowa DOT Form 105101C)

Send **one signed** copy of the application materials to the address listed below.

Please e-mail the signed application to:

aviation@iowadot.gov

AIRPORT STATE FUNDING APPLICATION

Airport Name: Grinnell Regional Airport

Airport Sponsor Name: City of Grinnell

Contact Person: Russ Behrens Title: City Manager

Address: 520 4th Avenue

City: Grinnell State: IA ZIP Code: 50112-1947

Daytime Phone: 641-236-2600 E-mail: rbehrens@grinnelliowa.gov

FAX: 641-236-2626

Project Description: If applying for more than one project, list in order of priority. A separate project application data sheet is needed for each project.	Project Type	Total Project Amount	State Amount Requested	Percent State Share
Airport Master Plan (remove crosswind runway from ALP)	AIP	\$400,000.00	\$320,000.00	80%

The sponsor certifies that the information contained in this application is accurate and complete to the best of his/her knowledge.

Signature of Authorized Sponsor's Representative

City Manager
Title

Russ Behrens
Typed Name

Date: 04/20/2026

e-Mail the signed application to: Shane.Wright@iowadot.us

AIRPORT STATE FUNDING APPLICATION PROJECT DATA SHEET

Fiscal Year: 2027

Submit a separate data sheet for each project.

Airport:	Grinnell Regional Airport	Date:	04/20/2026												
Funding Program:	X Airport Improvement Program (AIP) Commercial Service Vertical Infrastructure Program (CSVI) General Aviation Vertical Infrastructure Program (GAVI)														
Project Description:	Airport Master Plan (Remove Crosswind Runway from ALP)														
Engineering Firm (If unknown, write unknown):	Bolton & Menk														
Shown on current Airport Layout Plan (ALP)	☒ Yes ☐ No		Current ALP Date: 5/22/2013												
Sketch:	Attach separate sketch from ALP if applicable.														
Project Justification (Include detailed information and data to support need):	The current Airport Layout Plan (ALP) for the Grinnell Municipal Airport shows a crosswind runway (Runway 3/21). Terrain challenges, combined with concerns for funding of a future crosswind runway, have made the Sponsor decide this crosswind runway will likely never be constructed and should be removed from their ALP. This project will complete an ALP update, with the anticipated major item to be updated being removal of the crosswind runway from future plans.														
Detailed Cost Estimate (Attach separate sheet if necessary):	See attached cost estimate														
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 35%; text-align: center;">Amount</th> <th style="width: 35%; text-align: center;">Percentage</th> </tr> </thead> <tbody> <tr> <td>Total Project Cost:</td> <td style="text-align: center;"> \$400,000.00 </td> <td style="text-align: center;"> 100% </td> </tr> <tr> <td>Local Share:</td> <td style="text-align: center;"> \$80,000.00 </td> <td style="text-align: center;"> 20% </td> </tr> <tr> <td>Requested State Share:</td> <td style="text-align: center;"> \$320,000.00 </td> <td style="text-align: center;"> 80% </td> </tr> </tbody> </table>				Amount	Percentage	Total Project Cost:	\$400,000.00	100%	Local Share:	\$80,000.00	20%	Requested State Share:	\$320,000.00	80%
	Amount	Percentage													
Total Project Cost:	\$400,000.00	100%													
Local Share:	\$80,000.00	20%													
Requested State Share:	\$320,000.00	80%													

 Signature

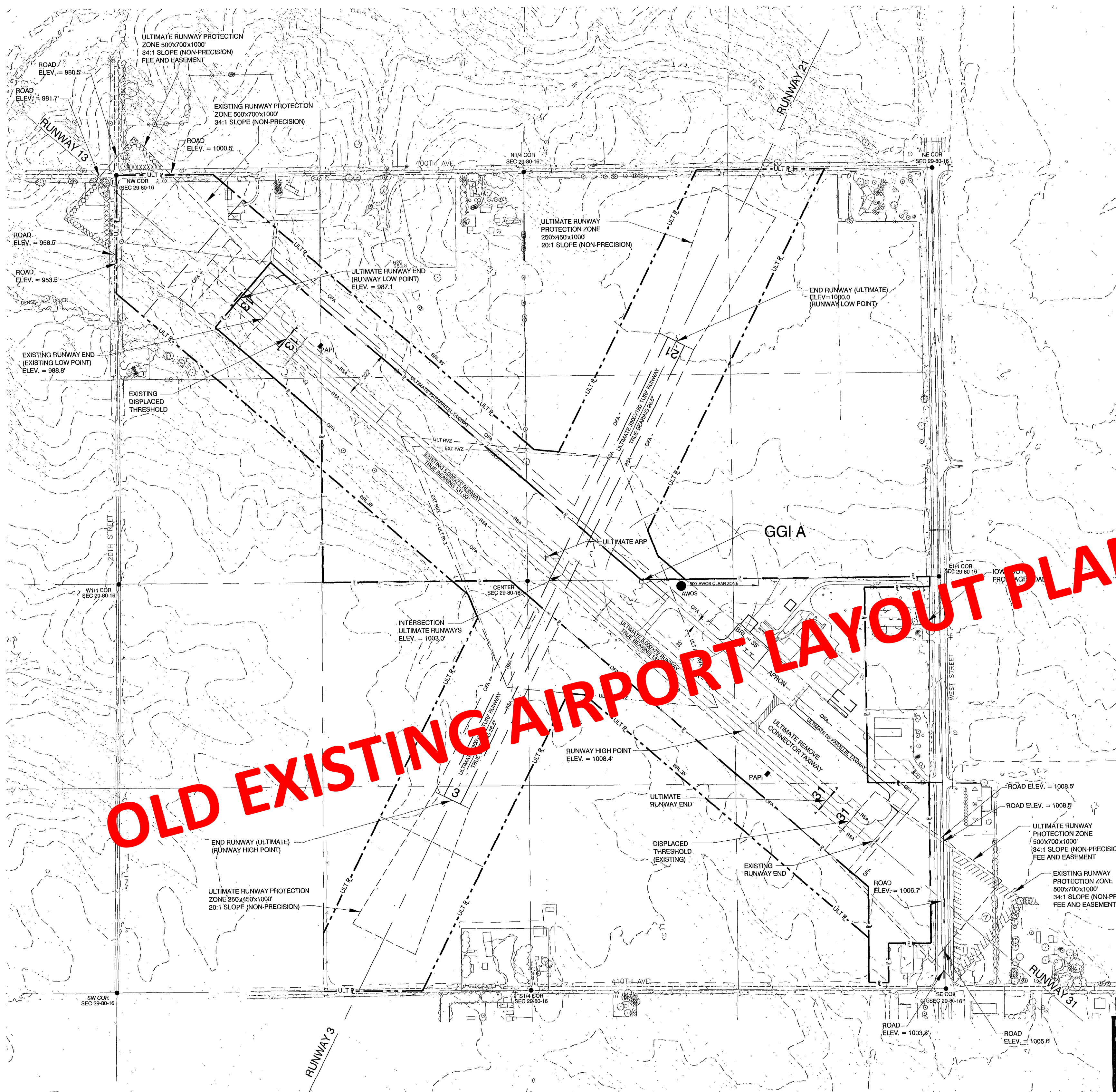
 City Manager

 Sponsor's Title

Please e-mail the signed application to: Shane.Wright@iowadot.us

UPDATE AIRPORT LAYOUT PLAN (ALP)

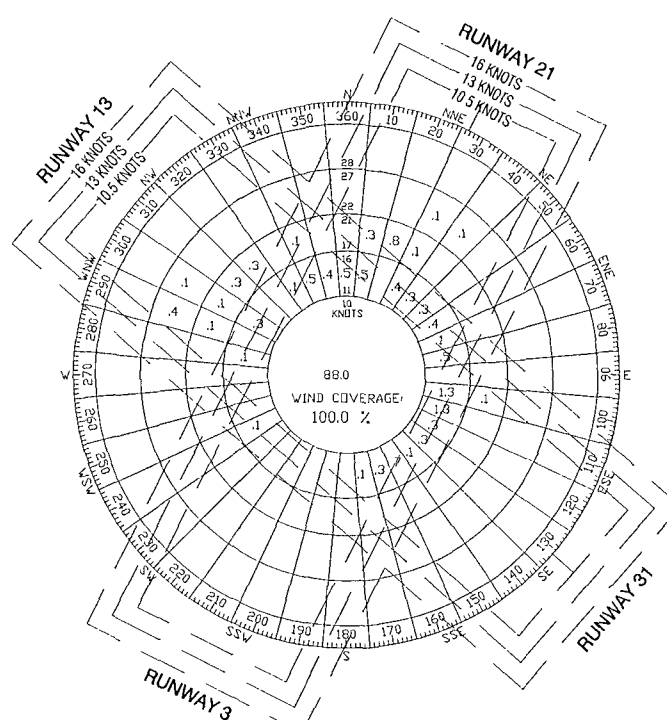
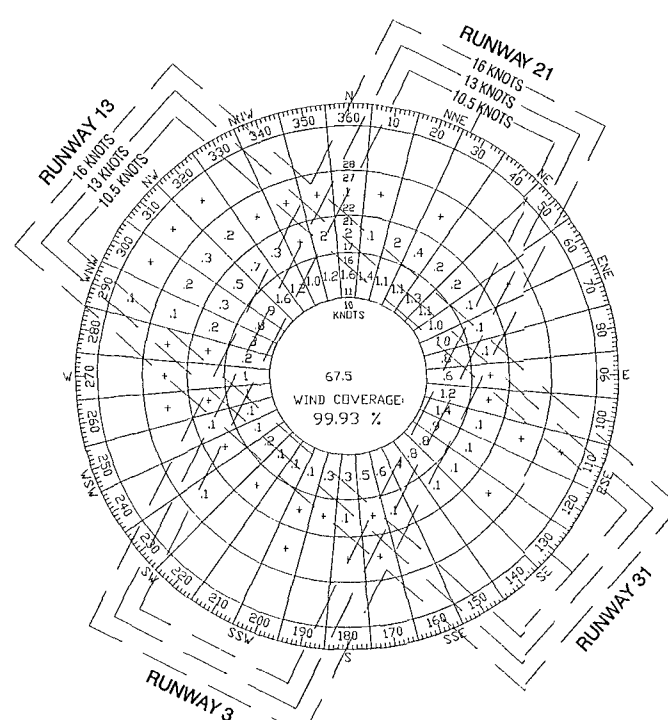
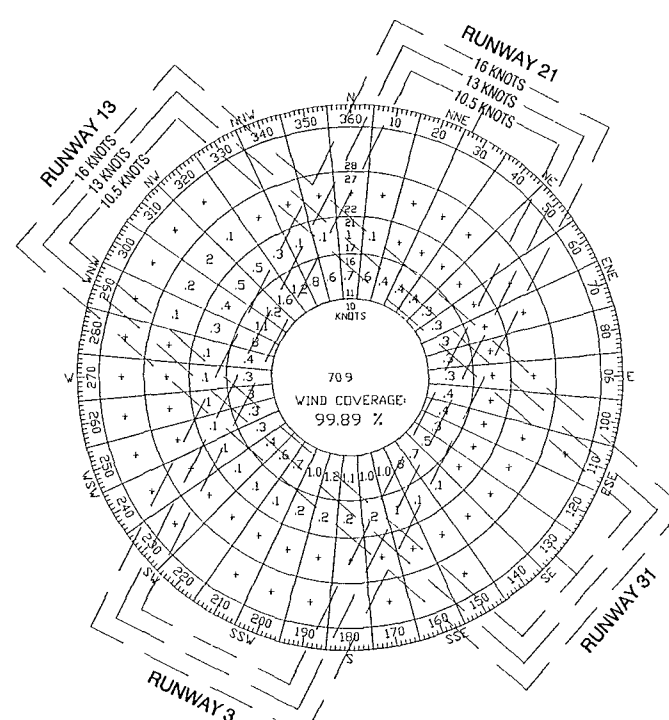
NO.	ITEM	QTY	UNIT	UNIT PRICE	TOTAL	FEDERAL	0%	STATE	80%	LOCAL	20%
1	UPDATE AIRPORT LAYOUT PLAN (NO AGIS SURVEY)	1	LS	\$ 380,000.00	\$ 380,000.00	\$	-	\$ 304,000.00		\$ 380,000.00	
Subtotal					\$ 380,000.00	\$	-	\$ 304,000.00		CHECK	
PROJECT SCOPING					\$ 2,000.00	\$	-	\$ 1,600.00		\$ 400.00	
DESIGN AND GRANT ADMINISTRATION					\$ 18,000.00	\$	-	\$ 14,400.00		\$ 3,600.00	
UPDATE AIRPORT LAYOUT PLAN (ALP)					\$ 400,000.00	\$	-	\$ 320,000.00		\$ 80,000.00	



RUNWAY DATA TABLE			
RUNWAY DATA	RUNWAY 13 / 31		RUNWAY 3 / 21
	EXISTING	ULTIMATE	ULTIMATE
AIRPORT REFERENCE CODE (APC)	B-II	B-II	A-I (SMALL)
RUNWAY LENGTH	5200'	5000'	3300'
RUNWAY WIDTH	75'	75'	120'
EFFECTIVE GRADIENT (%)	0.36%	0.42%	0.12%
MAXIMUM GRADIENT CHANGE	19'	20.9'	2.0'
RUNWAY LIGHTING	MIRL	MIRL	NONE
RUNWAY MARKING	NPI	NPI	NONE
PAVEMENT MATERIAL	PCC	PCC	TURF
PAVEMENT DESIGN STRENGTH	30,000 LBS (SWL)	30,000 LBS (SWL)	N/A
RUNWAY SAFETY AREA (RSA)			
LENGTH BEYOND RUNWAY	300'	300'	0'
WIDTH	150'	150'	120'
RUNWAY OBJECT FREE AREA (ROFA)			
LENGTH BEYOND RUNWAY	300'	300'	0'
WIDTH	500'	500'	120'
OBSTACLE FREE ZONE (OFZ)	5,600 x 400'	5,400 x 400'	3,300 x 250'
TAXIWAY WIDTH	35'	35'	---
TAXIWAY LIGHTING	MITL	MITL	NONE
APPROACH SURFACE SLOPE	13 / 31	13 / 31	3 / 21
ELECTRONIC AIDS	GPS / GPS	GPS / GPS	NONE
VISUAL APPROACH AIDS	PAPI/REIL	PAPI/REIL	NONE
APPROACH VISIBILITY MINIMUMS	1 MILE / 1 MILE	1 MILE / 1 MILE	1 MILE / 1 MILE
FAA PART 77 CATEGORY	C / C	C / C	A / A
AERONAUTICAL SURVEY TYPE REQUIRED		WITH VERTICAL GUIDANCE	NONE
TDZ ELEVATION (MSL)	1004.6 / 1008.4	1004.6 / 1008.4	1003.0 / 1003.0
RUNWAY END COORDINATES (NAD 83)			
LATITUDE	41°42'52.487"N / 41°42'18.782"N	41°42'53.785"N / 41°42'21.356"N	41°42'21.607"N / 41°42'50.776"N
LONGITUDE	92°44'35.389"W / 92°43'43.674"W	92°44'37.380"W / 92°43'47.651"W	92°44'19.583"W / 92°44'00.148"W
RUNWAY END ELEVATIONS (MSL)	988.8 / 1007.8	987.1 / 1008.0	1003.0 / 1001.0
TAKEOFF RUN AVAILABLE (TORA)	5200' / 5200'	5000' / 5000'	3300' / 3300'
TAKEOFF DISTANCE AVAILABLE (TODA)	5200' / 5200'	5000' / 5000'	3300' / 3300'
ACCELERATE STOP DISTANCE AVAILABLE	5000' / 5000'	5000' / 5000'	3300' / 3300'
LANDING DISTANCE AVAILABLE (LDA)	4800' / 4800'	5000' / 5000'	3300' / 3300'

AIRPORT DATA TABLE		
AIRPORT DATA	EXISTING	ULTIMATE
AIRPORT ELEVATION (MSL)	1008.4'	1008.4'
AIRPORT REFERENCE POINT (NAD 83)		
LATITUDE	41°42'52.487"N	41°42'53.785"N
LONGITUDE	92°44'35.389"W	92°44'37.380"W
AIRPORT ELECTRONIC AIDS	VOR, NDB, GPS, EACOR	VOR, GPS, BEACON
MEAN MAX TEMPERATURE (HIGHEST MONTH)	84.1°F	84.1°F
MAGNETIC VARIATION	1°11'W	1°11'W
DATE OF MAGNETIC VARIATION	2010	2035
GENERAL AVIATION	GENERAL AVIATION	GENERAL AVIATION
GENERAL SERVICE	GENERAL SERVICE	GENERAL SERVICE
DESIGN AIRCRAFT CATEGORY	B-II	B-II
DESIGN AIRCRAFT CATEGORY	CESSNA 560 : 75% OF FLEET	CESSNA 560 : 75% OF FLEET

NOTES:
THERE ARE NO OFZ OBJECT PENETRATIONS.
THERE ARE THRESHOLD SITING SURFACE OBJECT PENETRATIONS.
(SEE SHEETS 4A AND 5A)
THERE ARE NO EXISTING GLIDESLOPE QUALIFICATION SURFACE OBJECT PENETRATIONS.
(SEE SHEETS 4A AND 5A)
THERE ARE NO MODIFICATIONS TO AIRPORT DESIGN STANDARDS
AIRSPACE CASE NO. 2013-ACE-594-NRA



WIND COVERAGE									
RUNWAY	ALL WEATHER			IFR CONDITIONS			CLOSED CONDITIONS		
	10.5 KNOTS	13 KNOTS	16 KNOTS	10.5 KNOTS	13 KNOTS	16 KNOTS	10.5 KNOTS	13 KNOTS	16 KNOTS
13/31	89.67%	94.55%	98.43%	87.73%	93.47%	98.11%	96.00%	97.53%	99.70%
3/21	85.54%	91.39%	96.58%	84.11%	90.54%	96.33%	93.67%	96.14%	98.45%
Combined	90.56%	95.64%	99.89%	85.93%	91.68%	97.25%	94.83%	96.84%	99.08%

8.0% OF ALL-WEATHER READINGS WERE IFR CONDITIONS

DISCLAIMER STATEMENT
"The preparation of this document may have been supported, in part, through the Airport Improvement Program financial assistance from the Federal Aviation Administration Project Number 3-19-0039-09-2010 as provided under Title 49 U.S.C., Section 47104. The contents do not necessarily reflect the official views or policy of the FAA. Acceptance of this report by the FAA does not in any way constitute a commitment on the part of the United States to participate in any development depicted therein nor does it indicate that the proposed development is environmentally acceptable or would have justification in accordance with appropriate public laws."

NGS SURVEY CONTROL POINT
DESIGNATION: GGI A
NAD 83 (2007) - 41°42'35.52412"N/092°44'03.24767"W
THIS IS A PRIMARY AIRPORT CONTROL STATION. THE STATION IS FLUSH WITH THE GROUND SURFACE AND ACCESS TO THE DATUM POINT IS THROUGH A 5-INCH LOGO CAP.

CONDITIONAL APPROVAL

The approval indicated by my signature is given subject to the condition that the items identified in our approval letter dated 6/10/13 may not be undertaken without prior written environmental approval by the Federal Aviation Administration. This approval action does not imply any commitment for Federal funding, or approval of future structures requiring notice under FAR Part 77.

6/10/13
Date

Airport Planning Engineer
FAA Central Region

APPROVED:

CITY OF GRINNELL, IOWA
5/22/13
DATE

FIVE-YEAR AIRPORT CAPITAL IMPROVEMENT PROGRAM (CIP)

Attach additional sheets if necessary.

Airport Name, LOCID, City, State: Grinnell Regional Airport, GGI, Grinnell, Iowa

Prepared by: Bolton & Menk

Sponsor's E-mail: rbehrens@grinnelliowa.gov

Date Prepared: 12/15/2025

Sponsor's Signature: _____

Sponsor's Phone: (641) 236-2600

Printed Name: Russ Behrens

FY	Detailed Project/Scope Description	Funding Source	Total Estimated Cost
2027	Land Acquisition for Parallel Taxiway <i>(No EA required, Maybe Even No Documented CATEX, as Farm Field or Mowed Grass Except Fence Line)</i>	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	90,000.00 10,000.00 100,000.00
2027	Airport Master Plan (Remove Crosswind Runway from ALP) (Iowa DOT Funded)	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	 280,000.00 70,000.00 350,000.00
2028	Replace AWOS <i>(No Paved Access, Use Existing Grass Access Off Parallel Taxiway, Power Cables Replaced Previously, Needs New Data or RF Communication Only)</i>	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	270,000.00 30,000.00 300,000.00
2028	Airport Watermain	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	 420,000.00 105,000.00 525,000.00
2029	Partial Parallel Taxiway - Design	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	225,000.00 25,000.00 250,000.00

FIVE-YEAR AIRPORT CAPITAL IMPROVEMENT PROGRAM (CIP)

Attach additional sheets if necessary.

Airport Name, LOCID, City, State: Grinnell Regional Airport, GGI, Grinnell, Iowa

Prepared by: Bolton & Menk

Sponsor's E-mail: rbehrens@grinnelliowa.gov

Date Prepared: 12/15/2025

Sponsor's Signature: _____

Sponsor's Phone: (641) 236-2600

Printed Name: Russ Behrens

FY	Detailed Project/Scope Description	Funding Source	Total Estimated Cost
2030	Partial Parallel Taxiway - Construction	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	1,080,000.00 120,000.00 1,200,000.00
		Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	
		Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	
		Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	
		Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	

Minority Impact Statement

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code 8.11, all grant applications submitted to the State of Iowa that are due beginning Jan. 1, 2009, shall include a Minority Impact Statement. This is the state's mechanism for requiring grant applications to consider the potential impact of the grant project's proposed programs or policies on minority groups.

Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s). Submit additional pages as necessary.

- ☐ The proposed grant project programs or policies could have a disproportionate or unique **positive** impact on minority persons.

Describe the positive impact expected from this project:

Indicate which groups are impacted:

- ☐ Women ☐ Persons with a Disability ☐ Blacks ☐ Latinos ☐ Asians
☐ Pacific Islanders ☐ American Indians ☐ Alaskan Native Americans ☐ Other _____

- ☐ The proposed grant project programs or policies could have a disproportionate or unique **negative** impact on minority persons.

Describe the negative impact expected from this project:

Present the rationale for the existence of the proposed program or policy:

Provide evidence of consultation with representatives of the minority groups impacted:

Indicate which groups are impacted:

☐ Women ☐ Persons with a Disability ☐ Blacks ☐ Latinos ☐ Asians
☐ Pacific Islanders ☐ American Indians ☐ Alaskan Native Americans ☐ Other _____

☒ The proposed grant project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact:

The proposed grant projects are located within the confines of the Grinnell Regional Airport property boundaries. The Grinnell Regional Airport is a publicly owned facility. The purpose of the proposed improvement(s) is to benefit all users of the airport facility (including minority persons). There is no indication that the proposed improvement(s) will have a disproportionate or unique impact, positive or negative, on minority persons.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge.

Name: Russ Behrens

Title: City Manager

Definitions

"Minority Persons," as defined in Iowa Code 8.11, means individuals who are women, persons with a Disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability," as defined in Iowa Code 15.102, subsection 12, paragraph "b," subparagraph (1):

b. As used in this subsection:

(1) "*Disability*" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"*Disability*" does not include any of the following:

- (a) Homosexuality or bisexuality.
- (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
- (c) Compulsive gambling, kleptomania, or pyromania.
- (d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency," as defined in Iowa Code 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.

Resolution No. 2026-43

**RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION FOR IOWA DEPARTMENT
OF TRANSPORTATION AIRPORT FUNDING AND CERTIFYING ELIGIBILITY REQUIREMENTS**

WHEREAS the City of Grinnell intends to apply for a grant from the Iowa Department of Transportation for partially funding improvements at the Grinnell Regional Airport further described below:

- Airport Master Plan (Remove Crosswind Runway from ALP) - AIP

WHEREAS the City of Grinnell has/will budget \$80,000.00 for the Airport Master Plan (Remove Crosswind Runway from ALP) improvement project as matching funds in connection with the application of the grant from the Iowa DOT; and

WHEREAS if the Airport Master Plan (Remove Crosswind Runway from ALP) improvement project is selected by the Iowa Department of Transportation for funding, a grant would pay 80% of the project cost and the remaining 20% shall be paid from local funds; and

WHEREAS the Iowa Department of Transportation requires a resolution endorsing the above-mentioned improvements and certifying availability of matching local funds.

WHEREAS a grant application has been prepared on behalf of the City of Grinnell by Bolton & Menk, Inc., for the above-mentioned improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

1. Staff are hereby authorized to execute grant application documents as needed to apply for the grant from the Iowa DOT for the above-mentioned improvements.
2. Staff are hereby authorized to submit a grant application to the Iowa DOT for the above-mentioned improvements.
3. \$80,000.00 is hereby committed for the Airport Master Plan (Remove Crosswind Runway from ALP) improvement project as the local matching share, subject to receipt of a grant from the Iowa Department of Transportation.

Passed this 20th day of April 2026 and signed this 20th day of April 2026.

City of Grinnell, Iowa

By: _____
Sam Cox, Mayor

Attest: _____
Alyssa Devig, City Clerk

RESOLUTION NO. 2026-44

A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 6 IN THE AMOUNT OF \$27,069.88 FOR A NET INCREASE TO THE CONTRACT WITH WRH, INC. FOR THE WATER TREATMENT PLANT PROJECT.

WHEREAS, the City of Grinnell did enter into a contract with WRH, Inc. on December 2, 2024, for the Water Treatment Plant Project; and

WHEREAS, WRH, Inc. has submitted Contract Change Order No. 6 for a net increase in the contract of \$27,069.88; and

WHEREAS, the Project Engineer has reviewed the change order and recommends approval of Contract Change Order No. 6; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Grinnell, Iowa, in regular session this 20th day of April 2026 that the contract amount has increased by \$27,069.88 in accordance with Contract Change Order No. 6 is hereby approved as executed.

Passed and approved this 20th day of April 2026.

Sam Cox, Mayor

Attest:

Erienne Doll, Deputy City Clerk

	CONTRACT CHANGE ORDER	Change Order Number:	006	
		MEC Project Number:	2022000116-003	
		Contract Date:	12/2/2024	
For Contracted Project:	Grinnell, IA - Water System Improvements 2023 Water Treatment Plant	Date of Issuance:	4/10/2026	
		Effective Date:		
		Original Contract Price:	\$ 18,990,000.00	
Owner:	City of Grinnell, IA 520 4th Avenue, Grinnell, IA 50112	Current Contract Price:	\$ 19,130,271.26	
Contractor:	WRH, Inc. 1648 T Avenue, South Amana, IA 52334	Current Contingency Allowance:	\$ -	
		Current Substantial Completion Date:	1/26/2027	
You are hereby requested to comply with the following changes below from the original contracted plans and specifications.				
Description of Changes		ADJUSTMENT to Substantial Completion Date	DECREASE in Contract Price	INCREASE in Contract Price
1. CAR-20: Modification to 14" Water Main Connection for 6" WTP Water Service		4	\$ -	\$ 27,069.88
		-	\$ -	\$ -
		-	\$ -	\$ -
		-	\$ -	\$ -
		-	\$ -	\$ -
		-	\$ -	\$ -
		-	\$ -	\$ -
		-	\$ -	\$ -
		-	\$ -	\$ -
		-	\$ -	\$ -
Totals:		4	\$ -	\$ 27,069.88
Updated Substantial Completion Date:		1/30/2027		
Net Change to Contract Price:			\$ 27,069.88	
Updated Contract Price:			\$ 19,157,341.14	
Justification:	See attached PCO Breakdown.			
The Amount of the Contingency Allowance will be UNCHANGED by the Sum of: N/A <i>Zero and 00/100 Dollars</i>				
The Total Remaining Contingency Allowance including this and previous Change Orders will be: N/A <i>Zero and 00/100 Dollars</i>				
The Amount of the Contract will be INCREASED by the Sum of: \$27,069.88 <i>Twenty-seven Thousand, Sixty-nine and 88/100 Dollars</i>				
The Total Contract Price including this and previous Change Orders will be: \$19,157,341.14 <i>Nineteen Million, One Hundred Fifty-seven Thousand, Three Hundred Forty-One and 14/100 Dollars</i>				
The Contract Period provided for Substantial Completion will be INCREASED to: 1/30/2027				
This Document will become a Supplement to the Contract dated 12/02/2024, and all Provisions will apply hereto.				
Requested By:	Colton Singbeil Digitally signed by Colton Singbeil Date: 2026.04.13 08:01:48 -05'00'			
Recommended By:	Contractor:	WRH, Inc.	Date	
	Trent Wilson, P.E.	Digitally signed by Trent Wilson, P.E. DN: C=US, E=twilson@mcclurevision.com, O=McClure Engineering Company, CN="Trent Wilson, P.E." Date: 2026.04.14 14:13:52-05'00'	4/14/2026	
	Engineer:	McClure Engineering Co.	Date	
Accepted By:			4/20/2026	
	Owner:	City of Grinnell, IA	Date	
Approved by Funding Agency: (if applicable)			Date	
This information will be used as a record of any changes to the Original Construction Contract.				

Project Change Order Justification Breakdown

For (Contract):	Water System Improvements 2023		Project Documentation:	Change Authorization Request (20)
	Water Treatment Plant			
Item	Description	Approved Requested Change Order Value	Comment	
1	CAR-20: Modification to 14" Water Main Connection for 6" WTP Water Service	\$ 27,069.88	Contractor requested. Due to the condition of the existing 14" water main pipe, contractor could not guarantee watertight seal for the new installation tapping sleeve. Contractor provided alternate routing from new installation water main on project.	
	Totals	\$ 27,069.88		



Change Authorization Request

**BUILD TODAY FOR
A BETTER TOMORROW**

Project: Water System Improvement 2023 Water Treatment Plant Grinnell, Iowa
CAR No.: 20 **DATE:** April 1, 2026 **Job No.:** 2402-001445
Reference: **Contract No.:** FS-79-24-DWSRF-0006

A Change in the scope of work is indicated below and Owner's prompt approval or rejection of this authorization is requested so that the material may be purchased and to prevent any delay in field operations.

Reason for Change:

- () Design Request (X) Field Condition
() Owner Request () Suggested by Contractor
() Other

1) Description of Change:

On March 31, 2026, Wendler completed excavation of the existing 14-inch water main in preparation for tying in the 6-inch service using a tapping sleeve. Upon arrival, the tapping service personnel inspected the exposed main and observed pitting on the exterior surface. Due to the condition of the pipe, both Wendler and the tapping service cannot guarantee a watertight seal with the proposed tapping sleeve installation. Attached is a proposed alternate connection point to the water main for review and consideration. The materials required for this alternate route have an estimated two-week lead time from the date of order Approval.

2) It is requested that the completion date be:

(X) extended / () reduced by 4 calendar days

3) Basis of Payment:

- a) (x) Firm price for performing this change along with attached supporting details is (X) increased by / () decreased by **\$ 27,069.88**
- b) () Unit Price
- c) () Change to be performed per unit prices in Contract \$ -
- d) () The time required to prepare and agree upon a detailed estimate prior to proceeding with the change would unduly delay job progress. The following is an approximate estimate to assist Owner in determining whether or not change should be made. If notified to proceed, a detailed estimate in the form agreed upon, with supporting details, will be submitted after receipt of said notice.

Approximate Estimate is: \$ -

FOR OWNER'S USE

() CHANGE WILL NOT BE MADE

PROCEED ON THE FOLLOWING BASIS:

- () Firm Price () Time and Material
() Estimate of Price () Change in Completion Date
() Unit Price in Contract () No Change

Comments:

WENDLER	Submitted	<u>4/1/2026</u>
		Date
Signature: <u>Colton Singbeil</u>		
By: Colton Singbeil		
Title: Project Manager		

Approved	<u> </u>
Date	
Signature: <u> </u>	
By: <u> </u>	
Title: <u> </u>	



Change Authorization Request

**BUILD TODAY FOR
A BETTER TOMORROW**

Water System Improvement 2023 Water Treatment Plant Grinnell, Iowa

Date: April 1, 2026

20

On March 31, 2026, Wendler completed excavation of the existing 14-inch water main in preparation for tying in the 6-inch service using a tapping sleeve. Upon arrival, the tapping service personnel inspected the exposed main and observed pitting on the exterior surface.

Due to the condition of the pipe, both Wendler and the tapping service cannot guarantee a watertight seal with the proposed tapping sleeve installation.

Attached is a proposed alternate connection point to the water main for review and consideration. The materials required for this alternate route have an estimated two-week lead time from the date of order Approval.

	Quantity	Unit	Unit Rate	Line Total
Subcontractors				
				\$ -
				\$ -
				\$ -
				\$ -
			SUBTOTAL	\$ -

Labor				
Project Manager	1.0	mhr	\$ 184.36	\$ 184.36
Asistant Project Manager	0.0	mhr	\$ 90.96	\$ -
Safety Professional	0.0	mhr	\$ 94.33	\$ -
Superintendent - ST	2.0	mhr	\$ 104.76	\$ 209.52
Superintendent - OT	0.0	mhr	\$ 157.14	\$ -
Foreman - ST	32.0	mhr	\$ 98.96	\$ 3,166.72
Foreman - OT	0.0	mhr	\$ 148.44	\$ -
Carpenter - ST	0.0	mhr	\$ 98.96	\$ -
Carpenter - OT	0.0	mhr	\$ 148.45	\$ -
Operator (A) - ST	32.0	mhr	\$ 98.50	\$ 3,152.00
Operator (A) - OT	0.0	mhr	\$ 147.75	\$ -
Operator (B) - ST	0.0	mhr	\$ 92.48	\$ -
Operator (B) - OT	0.0	mhr	\$ 138.72	\$ -
Laborer - ST	32.0	mhr	\$ 92.78	\$ 2,968.96
Laborer - OT	0.0	mhr	\$ 139.17	\$ -
ATV Driver - ST	0.0	mhr	\$ 92.48	\$ -
ATV Driver - OT	0.0	mhr	\$ 138.72	\$ -
Truck Driver - ST	0.0	mhr	\$ 92.48	\$ -
Truck Driver - OT	0.0	mhr	\$ 138.72	\$ -
			SUBTOTAL	\$ 9,681.56

Equipment (without operator)

General Conditions		day	\$2,224.60	\$0.00
Wendler Winter Conditions		day	\$2,000.00	\$0.00
Skidloader - Tracked/Rubber Tire	16	Hr	\$55.47	\$887.52
End loader - Rubber Tire		Hr	\$117.88	\$0.00
Telehandler		Hr	\$76.27	\$0.00
Excavator - Mini		Hr	\$62.41	\$0.00



Change Authorization Request

**BUILD TODAY FOR
A BETTER TOMORROW**

Excavator - 34,000 LB		Hr	\$97.08	\$0.00
Excavator - 68,000 LB	16	Hr	\$194.15	\$3,106.40
Vacuum Excavator - Trailer		Hr	\$97.08	\$0.00
Vacuum Excavator - Truck		Hr	\$277.37	\$0.00
110 Crawler Crane		Hr	\$343.23	\$0.00
Dozer		Hr	\$124.81	\$0.00
Water Pump		Hr	\$49.00	\$0.00
Compactor		Hr	\$55.47	\$0.00
Ground Heater		Hr	\$13.87	\$0.00
GPS Base/Rover/ Machine Control		Hr	\$76.27	\$0.00
Truck		Hr	\$14.00	\$0.00
Flatbed Truck		Hr	\$69.34	\$0.00
Boom Truck		Hr	\$173.35	\$0.00
Pump Truck		Hr	\$362.56	\$0.00
Dump Truck		Hr	\$80.00	\$0.00
Semi & Trailer		Mi	\$3.47	\$0.00
			<i>SUBTOTAL</i>	<i>\$3,993.92</i>

Material

Core & Main	1	LS	\$ 6,900.00	\$	6,900.00
Concrete thrust blocks	6	CYD	\$ 200.00	\$	1,200.00
Piping Bedding	35	TN	\$ 37.20	\$	1,302.00
				\$	-
			<i>SUBTOTAL</i>	<i>\$</i>	<i>9,402.00</i>

C.A.R. SUBTOTAL ***\$ 23,077.48***

Overhead, Subcontractors	5.00%	\$	-
Overhead, Self-Performed	15.00%	\$	3,461.62
		<i>\$</i>	<i>26,539.10</i>

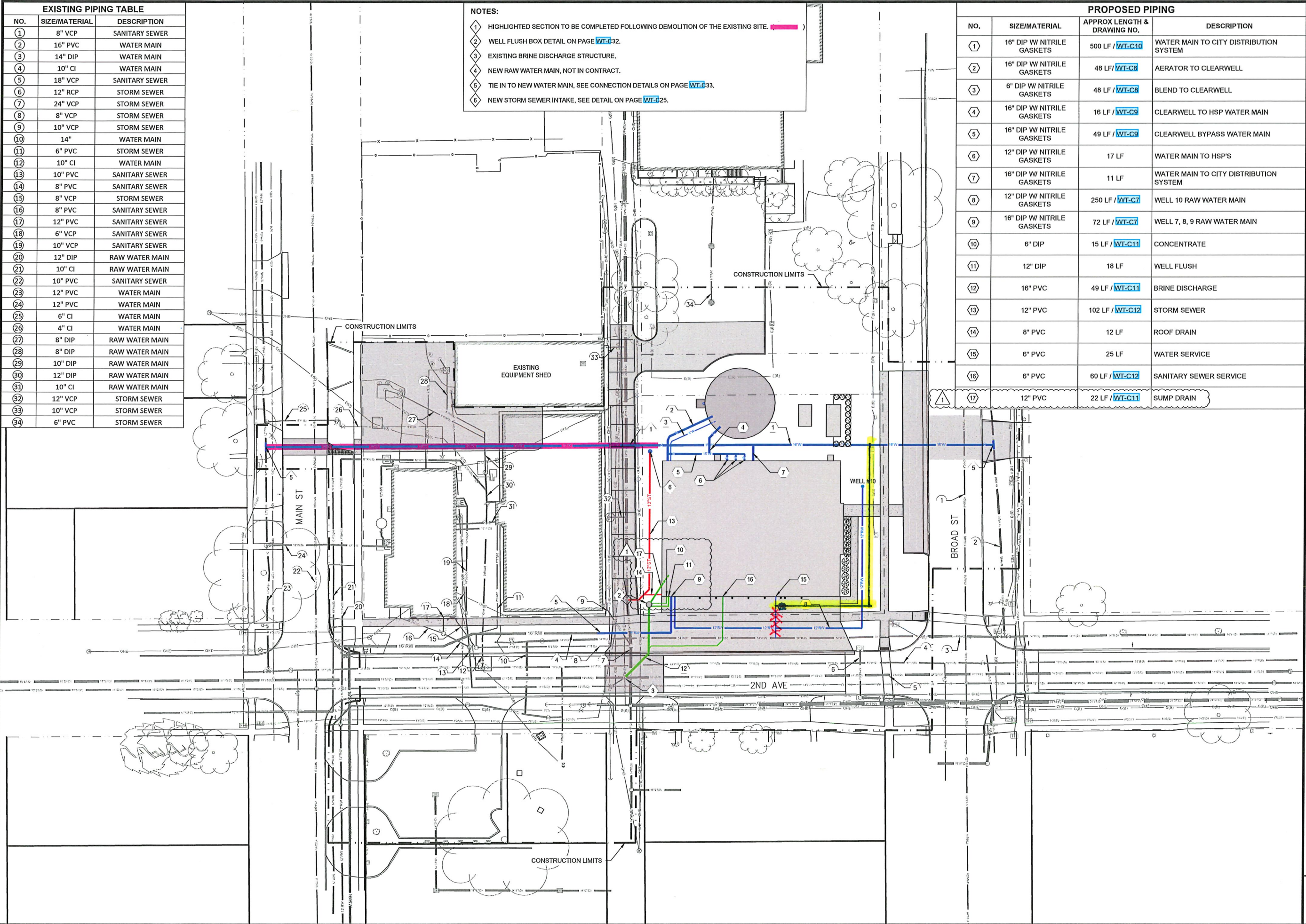
Bond 2.00% \$ 530.78

Total Proposed Change ***\$ 27,069.88***

EXISTING PIPING TABLE		
NO.	SIZE/MATERIAL	DESCRIPTION
1	8" VCP	SANITARY SEWER
2	16" PVC	WATER MAIN
3	14" DIP	WATER MAIN
4	10" CI	WATER MAIN
5	18" VCP	SANITARY SEWER
6	12" RCP	STORM SEWER
7	24" VCP	STORM SEWER
8	8" VCP	STORM SEWER
9	10" VCP	STORM SEWER
10	14"	WATER MAIN
11	6" PVC	STORM SEWER
12	10" CI	WATER MAIN
13	10" PVC	SANITARY SEWER
14	8" PVC	SANITARY SEWER
15	8" VCP	STORM SEWER
16	8" PVC	SANITARY SEWER
17	12" PVC	SANITARY SEWER
18	6" VCP	SANITARY SEWER
19	10" VCP	SANITARY SEWER
20	12" DIP	RAW WATER MAIN
21	10" CI	RAW WATER MAIN
22	10" PVC	SANITARY SEWER
23	12" PVC	WATER MAIN
24	12" PVC	WATER MAIN
25	6" CI	WATER MAIN
26	4" CI	WATER MAIN
27	8" DIP	RAW WATER MAIN
28	8" DIP	RAW WATER MAIN
29	10" DIP	RAW WATER MAIN
30	12" DIP	RAW WATER MAIN
31	10" CI	RAW WATER MAIN
32	12" VCP	STORM SEWER
33	10" VCP	STORM SEWER
34	6" PVC	STORM SEWER

- NOTES:
- 1 HIGHLIGHTED SECTION TO BE COMPLETED FOLLOWING DEMOLITION OF THE EXISTING SITE.
 - 2 WELL FLUSH BOX DETAIL ON PAGE WT-C32.
 - 3 EXISTING BRINE DISCHARGE STRUCTURE.
 - 4 NEW RAW WATER MAIN, NOT IN CONTRACT.
 - 5 TIE IN TO NEW WATER MAIN, SEE CONNECTION DETAILS ON PAGE WT-C33.
 - 6 NEW STORM SEWER INTAKE, SEE DETAIL ON PAGE WT-C25.

PROPOSED PIPING			
NO.	SIZE/MATERIAL	APPROX LENGTH & DRAWING NO.	DESCRIPTION
1	16" DIP W/ NITRILE GASKETS	500 LF / WT-C10	WATER MAIN TO CITY DISTRIBUTION SYSTEM
2	16" DIP W/ NITRILE GASKETS	48 LF / WT-C8	AERATOR TO CLEARWELL
3	6" DIP W/ NITRILE GASKETS	48 LF / WT-C8	BLEND TO CLEARWELL
4	16" DIP W/ NITRILE GASKETS	16 LF / WT-C9	CLEARWELL TO HSP WATER MAIN
5	16" DIP W/ NITRILE GASKETS	49 LF / WT-C9	CLEARWELL BYPASS WATER MAIN
6	12" DIP W/ NITRILE GASKETS	17 LF	WATER MAIN TO HSP'S
7	16" DIP W/ NITRILE GASKETS	11 LF	WATER MAIN TO CITY DISTRIBUTION SYSTEM
8	12" DIP W/ NITRILE GASKETS	250 LF / WT-C7	WELL 10 RAW WATER MAIN
9	16" DIP W/ NITRILE GASKETS	72 LF / WT-C7	WELL 7, 8, 9 RAW WATER MAIN
10	6" DIP	15 LF / WT-C11	CONCENTRATE
11	12" DIP	18 LF	WELL FLUSH
12	16" PVC	49 LF / WT-C11	BRINE DISCHARGE
13	12" PVC	102 LF / WT-C12	STORM SEWER
14	8" PVC	12 LF	ROOF DRAIN
15	6" PVC	25 LF	WATER SERVICE
16	6" PVC	60 LF / WT-C12	SANITARY SEWER SERVICE
17	12" PVC	22 LF / WT-C11	SUMP DRAIN



1360 NW 121st Street
Clive, Iowa 50325
P 515-864-1229
F 515-984-2370

Ankeny, IA | Carroll, IA | Clive, IA
Cedar Rapids, IA | Fort Dodge, IA
Coralville, IA | Sioux City, IA
Macon, MO | Columbia, MO
North Kansas City, MO
Lenexa, KS

NOTICE:
McClure Engineering Co. is not responsible or liable for any issues, claims, damages, or losses (collectively, "Losses") which arise from failure to follow these Plans, Specifications, and the engineering intent they convey, or for Losses which arise from failure to obtain and/or follow the engineers' or surveyors' guidance with respect to any alleged errors, omissions, inconsistencies, ambiguities, or conflicts contained within the Plans and Specifications.

IOWA CERTIFICATE OF AUTHORITY NO. 26887

0 5 30 60

SCALE: 1" = 30'-0" (FULL SIZE)
SCALE 1" = 60'-0" (HALF SIZE)

REVISIONS
CHANGE ORDER #2 (Apr 1 2025)

PROJECT INFO
2022000116-003
09-12-24

ENGINEER: TWW DRAWN BY: JDK CHECKED BY: JMC

WATER SYSTEM IMPROVEMENTS 2023
WATER TREATMENT PLANT
GRINNELL, IOWA

PROPOSED PIPING PLAN

P:\2022000116-003\04-DRAWINGS\05-PLANS\WT-C6 PROPOSED PIPING.DWG - 2023-11-8

DRAWING NO. WT-C6 SHEET NO. 30 / 158



Bid Proposal for GRINNELL WATER MAIN SERVICE

WENDLER INC
Job Location: GRINNELL, IA

Bid Date: 03/31/2026 08:00 am

Core & Main Bid #: 4840392

Core & Main

2500 SE Enterprise Dr

Grimes, IA 50111

Phone: 5159864000

Fax: 5159864400

Seq#	Qty	Description	Units	Price	Ext Price
THIS PROJECT IS BEING BID IN ACCORDANCE WITH AIS REQUIREMENTS.					
10		ITEMS PER LIST			
20	1	16 MJ L/P SLV C153 USA	EA	1,175.00	1,175.00
30	1	16X6 MJ TEE C153 USA	EA	1,575.00	1,575.00
40	2	6 MJ 90 C153 USA	EA	245.00	490.00
50	4	6 MJ 45 C153 IMP	EA	185.00	740.00
60	160	6 PVC C900 DR18 PIPE 20' GSKT PC235	FT	8.75	1,400.00
70	4	16 STAR 4016 PVC REST SB AIS USA STARBOND L/ACC PVCS4016NDD	EA	275.00	1,100.00
80	12	6 STAR 3006 DIP REST SB AIS USA STARBOND L/ACC SGDPS06RDD	EA	35.00	420.00
110		PLEASE NOTE			
120		ALL MJ FITTINGS AND VALVES ARE			
130		QUOTED WITH COR-BLUE T-BOLTS			
140		AND NUTS. THANK YOU!			
160		FREIGHT IS INCLUDED IN THE			
170		PRICING IF SHIPPED IN FULL			
180		TRUCKLOAD SHIPMENTS. IF LESS			
190		THAN TRUCKLOAD SHIPMENTS ARE			
200		ORDERED, WE RESERVE THE RIGHT			
210		TO INCLUDE A FREIGHT CHARGE			
220					
230		ALL PRICING WILL BE HELD FIRM			
240		FOR ORDERS PLACED ON OR BEFORE			
250		15 DAYS AFTER BID DATE AND			
260		DELIVERED ON OR BEFORE 30 DAYS			
270		AFTER BID DATE. THANK YOU!			
				Sub Total	6,900.00
				Tax	0.00
				Total	6,900.00

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.



**City of Grinnell Parks and Recreation Department
Special Event Application**

Event Name: Tuesday Music at the Pavilion

Planned Event Dates, pending final arrangements:

Tuesday, 05/19/2026

Tuesday, 06/16/2026

Tuesday, 07/28/2026

Tuesday, 08/25/2026

Tuesday, 09/15/2026

Event Location: Grinnell Central Park Picnic Shelter

Sponsor Organization: Brent & Dawn Jaeger and friends.

Contact's Name & Title: Brent Jaeger, Grinnellian

Address: (Street): 3 15th Avenue Court **City, State, Zip:** Grinnell, Iowa 50112

Cell Phone: (641) 990-1493 **Day Phone:** (641) 990-1493 **Email:** jaegerbt@outlook.com

Event Type: Walk/Run Athletic Event Fair/Festival Outdoor Concert Other: _____

Underline all that apply

Event Time:

Setup Start: 3:30 p.m. **Event Start:** 5:30 p.m. **Event End:** 7:30 p.m. **Teardown End:** 9:00 p.m.

Event Description:

Attach additional pages if necessary.

Volunteer organized and crowd funded concerts by singer/songwriters, duos, trios, and/or bands. Currently working on details with each performer or band leader. The expected length of each concert is two hours. This will be our sixth summer offering Tuesday Music at the Pavilion.

Estimated Attendance: 35 - 100 **Number of Pedestrians:** 35 - 100 **Number of Vehicles:** 10 - 20

Admission/Registration Fees? **No** If yes, how much?

Product sales on site? **No** If yes, a peddler's permit will need to be obtained. You can apply at the City Clerk's office 30 days prior to the event. *Please note: On 02/24/26 Alyssa Devig, Grinnell City Clerk/Finance Director confirmed the sale of incidental items such as CDs or t-shirts by a performer or band during a concert do Not require the acquisition of a peddler's permit.*

Will beer be served or sold? **No** If yes, a license to sell alcohol is needed. A liquor license application needs to be Will need to be completed through the Iowa Alcoholic Beverage Division. Once completed it must be forwarded to the City of Grinnell and the City Council for approval 60 days prior to the event.

Will you use inflatables? **No** A Liability Insurance Policy (\$2 million coverage) that lists the City of Grinnell as an additional insured party must be provided.

Will you use amplified sound? **Yes** If yes, what type of sound? Standard music sound system provided by each performer or band.

Will you be having a band? **Yes** If yes, please provide who they are and contact info.

Performers are subject to change depending upon availability and scheduling.

Tuesday, 05/19/2026, Jason Walsmith (founding member of the Nadas), Singer/Songwriter, <https://jasonwalsmithstoryteller.com/>

Tuesday, 06/16/2026, The Whiskey Fund band, <https://www.whiskeyfundmusic.com/>

Tuesday, 07/28/2026, The Matt Terronez Band, <https://mattterronez.com/>

Tuesday, 08/25/2026, The Blue 2+ Band (Bob Dorr & Jeff Petersen of the Blue Band), <https://bobdorr.com/>

Tuesday, 09/15/2026, Jordan Messerole, Singer/Songwriter, <http://www.jordanmessengerole.com/>

Will you need access to electricity? **Yes** If yes, please explain specific equipment used and amperage needed. Sound system provided by each performer. Power available at the Central Park Picnic Shelter is more than adequate.

Do you need anything for set up that you hope the City will provide? **No** If yes, please explain.

Will you install event signs off park premises? **No** If yes, please see City Code Chapter 157.

Will there need to be street closures? **No** If yes, this must be requested and approved by City Council at least 60 days prior to event.

Will you be providing port-a-potties? **No** There are 2 restrooms at Central Park, but for multi-hour events, one restroom/port-a-potty is recommended for every 50-75 people attending.

Will you need access to a water source? No If so, what is the water to be used for?

If any of the following questions were marked "Y" then the renter will need to provide copies of the correct documentation needed for the event to be approved. It should be fully understood that the Grinnell Parks and Recreation Department has the authority to grant or deny permission for this event. If approved, a Park Pavilion rental agreement must also be filled out, signed, and paid for.

Brent T Jaeger
Renter's Signature

2/24/26
Date

Office Use Only:

Correct Documentation Supplied: Y _____
N _____

What's needed: _____

Will the event need access to all Park facilities: Y_ N__

Will the event conflict with any existing events: Y__ N__

Event Approved____ Event Denied____

Reason for Denial:

If approved, begin process of renting pavilion.

Staff:

Date: _____



City of Grinnell Parks and Recreation Department
Special Event Application

Event Name: Big Gay BBQ

Event Date: 6 / 27 / 26

Event Location: Central Park

Sponsor Organization: Grinnell Organizing Collective

Contact's Name & Title: Kelsey Sandeno

Address: (Street): 1322 West St City, State, Zip: Grinnell, IA 50112

Cell Phone: 641-780-9186 Day Phone: —

Email: Kelsey.sandeno@gmail

Event Type: Walk/Run Athletic Event Fair/Festival Outdoor Concert Other: _____
Circle all that apply

Event Time: Setup Start: 9:00 Event Start: 11:00 Event End: 2:00 Teardown End: 3:00

Event Description:

Attach additional pages if necessary

Pride Event consisting of DS, yard games, vendor tables, various art activities, food from a licensed vendor and general community.

Estimated Attendance: 300-500 Number of Pedestrians: 300 Number of Vehicles: 75

Admission/Registration Fees? Y ☒ N If yes, how much? _____

Product sales on site? ☒ Y N If yes, a peddler's permit will need to be obtained. You can apply at the City Clerk's office 30 days prior to the event.

Will beer be served or sold? Y ☒ N If yes, a license to sell alcohol is needed. A liquor license application Will need to be completed through the Iowa Alcoholic Beverage Division. Once completed it must be forwarded to the City of Grinnell and the City Council for approval 60 days prior to the event.

Will you use inflatables? Y ☒ N A Liability Insurance Policy (\$2 million coverage) that lists the City of Grinnell as an additional insured party must be provided.

Will you use amplified sound? ☒ Y N If yes, what type of sound? DJ equipment/microphone

Will you be having a band? Y ☒ N If yes, please provide who they are and contact info. John Cox - john@johncoxc.com

Will you need access to electricity? ☒ Y N If yes, please explain specific equipment used and amperage needed. DJ will need electricity - contact him for specifications

Do you need anything for set up that you hope the City will provide? Y ☒ N If yes, please explain. _____

Will you install event signs off park premises? ☒ Y N If yes, please see City Code Chapter 157.

Will there need to be street closures? Y ☒ N If yes, this must be requested and approved by City Council at least 60 days prior to event.

Will you be providing port-a-potties? (TBD) ☒ Y N There are 2 restrooms at Central Park, but for multi-hour events, one restroom/port-a-potty is recommended for every 50-75 people attending.

Will you need access to a water source? ☒ Y N If so, what is the water to be used for? cleaning

If any of the following questions were marked "Y" then the renter will need to provide copies of the correct documentation needed for the event to be approved. It should be fully understood that the Grinnell Parks and Recreation Department has the authority to grant or deny permission for this event. If approved, a Park Pavilion rental agreement must also be filled out, signed, and paid for. → Filled out by Liz Rodriguez

Helen Sundum
Renter's Signature

3/10/20
Date

Office Use Only:

Correct Documentation Supplied: Y____
N____

What's needed: _____

Will the event need access to all Park facilities: Y_ N__

Will the event conflict with any existing events: Y__ N__

Event Approved____ Event Denied____

Reason for Denial:

If approved, begin process of renting pavilion.

Staff: _____

Date: _____



**City of Grinnell Parks and Recreation Department
Special Event Application**

Event Name: DAMFest

Event Date: 06 / 27 / 2026

Event Location: Grinnell Central Park

Sponsor Organization: DAM Records

Contact's Name & Title: Sam Simon

Address: (Street): 610 14th Ave **City, State, Zip:** Grinnell, Iowa, 50112

Cell Phone: 641-751-0264

Day Phone: 641-751-0264

Email: Samsimonsmusic@gmail.com

Event Type: Walk/Run Athletic Event Fair/Festival Outdoor Concert Other: _____
Circle all that apply

Event Time: Setup Start: 6:15 Event Start: 7:30 Event End: 9:15 Teardown End: 9:50

Event Description:
Attach additional pages if necessary.

This will be an hour long concert open to the public. We are hoping to get the Dari Barn food truck at the event to have food available. The event will begin at 7:30 pm with house music and yard games for entertainment until the concert starts.
The concert will begin at 8:15 with family friendly music so any age or person will be able to enjoy the show. The concert will
end at 9:15 and clean up will only take about a half hour. We are hoping to bring the community together for a night
and give a great time to everyone who comes.

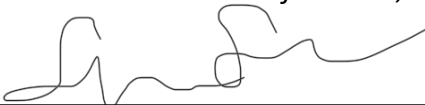
Estimated Attendance: 150-20

Number of Pedestrians: 200

Number of Vehicles: 50-75

Admission/Registration Fees?	Y	☒ N	If yes, how much? _____
Product sales on site?	Y	☒ N	If yes, a peddler's permit will need to be obtained. You can apply at the City Clerk's office 30 days prior to the event.
Will beer be served or sold?	Y	☒ N	If yes, a license to sell alcohol is needed. A liquor license application Will need to be completed through the Iowa Alcoholic Beverage Division. Once completed it must be forwarded to the City of Grinnell and the City Council for approval 60 days prior to the event.
Will you use inflatables?	Y	☒ N	A Liability Insurance Policy (\$2 million coverage) that lists the City of Grinnell as an additional insured party must be provided.
Will you use amplified sound?	☒ Y	N	If yes, what type of sound? <u>PA System</u>
Will you be having a band?	Y	☒ N	If yes, please provide who they are and contact info. _____
Will you need access to electricity?	☒ Y	N	If yes, please explain specific equipment used and amperage needed. <u>Speakers, lighting, and a mixing board. 1,500 watts</u>
Do you need anything for set up that you hope the City will provide?	Y	☒ N	If yes, please explain. _____
Will you install event signs off park premises?	☒ Y	N	If yes, please see City Code Chapter 157.
Will there need to be street closures?	Y	☒ N	If yes, this must be requested and approved by City Council at least 60 days prior to event.
Will you be providing port-a-potties?	Y	☒ N	There are 2 restrooms at Central Park, but for multi-hour events, one restroom/port-a-potty is recommended for every 50-75 people attending.
Will you need access to a water source?	Y	☒ N	If so, what is the water to be used for? _____

If any of the following questions were marked "Y" then the renter will need to provide copies of the correct documentation needed for the event to be approved. It should be fully understood that the Grinnell Parks and Recreation Department has the authority to grant or deny permission for this event. If approved, a Park Pavilion rental agreement must also be filled out, signed, and paid for.



04/07/2026

Renter's Signature

Date

Office Use Only:

Correct Documentation Supplied: Y____ What's needed:_____
N_

Will the event need access to all Park facilities: Y_ N__

Will the event conflict with any existing events: Y__ N__

Event Approved____ Event Denied____

Reason for Denial:

If approved, begin process of renting pavilion.

Staff:_____

Date:_____



**City of Grinnell Parks and Recreation Department
Special Event Application**

Event Name: PALS & Performing

Event Date: 05 / 07 / 2026

Event Location: Central Park

Sponsor Organization: Grinnell Fine Arts

Contact's Name & Title: Peyton Stevenson, Student Liason

Address: (Street): 1333 Sunset St. **City, State, Zip:** Grinnell, Iowa, 50112

Cell Phone: 641-990-7086

Day Phone: 641-236-2720

Email: stevenson.peyton@grinnell-k12.org

Event Type: Walk/Run Athletic Event Fair/Festival Outdoor Concert Other: Pet adoption event
Circle all that apply

Event Time: Setup Start: 5 Event Start: 5:30 Event End: 7:30 Teardown End: 8

Event Description:

Attach additional pages if necessary.

Student (GHS) Community Engagement project.

GHS Fine Arts perform at Grinnell Central Park to attain audience members and Grinnell's no-kill animal shelter PALS comes in town and sets up around the park, allowing for audience to have an up-close event to the animals in need and have easy access to adopting them.

Estimated Attendance: 50

Number of Pedestrians: 50

Number of Vehicles: 20

Admission/Registration Fees?	Y	☒ N	If yes, how much? _____
Product sales on site?	Y	☒ N	If yes, a peddler's permit will need to be obtained. You can apply at the City Clerk's office 30 days prior to the event.
Will beer be served or sold?	Y	☒ N	If yes, a license to sell alcohol is needed. A liquor license application Will need to be completed through the Iowa Alcoholic Beverage Division. Once completed it must be forwarded to the City of Grinnell and the City Council for approval 60 days prior to the event.
Will you use inflatables?	Y	☒ N	A Liability Insurance Policy (\$2 million coverage) that lists the City of Grinnell as an additional insured party must be provided.
Will you use amplified sound?	☒ Y	N	If yes, what type of sound? <u>Speaker for performers.</u>
Will you be having a band?	Y	☒ N	If yes, please provide who they are and contact info. _____
Will you need access to electricity?	☒ Y	N	If yes, please explain specific equipment used and amperage needed. _____
Do you need anything for set up that you hope the City will provide?	Y	☒ N	If yes, please explain. _____
Will you install event signs off park premises?	Y	☒ N	If yes, please see City Code Chapter 157.
Will there need to be street closures?	Y	☒ N	If yes, this must be requested and approved by City Council at least 60 days prior to event.
Will you be providing port-a-potties?	Y	☒ N	There are 2 restrooms at Central Park, but for multi-hour events, one restroom/port-a-potty is recommended for every 50-75 people attending.
Will you need access to a water source?	☒ Y	N	If so, what is the water to be used for? <u>If animals need water.</u>

If any of the following questions were marked "Y" then the renter will need to provide copies of the correct documentation needed for the event to be approved. It should be fully understood that the Grinnell Parks and Recreation Department has the authority to grant or deny permission for this event. If approved, a Park Pavilion rental agreement must also be filled out, signed, and paid for.

	04.07.2026
Renter's Signature	Date

Office Use Only:

Correct Documentation Supplied: Y____
N____

What's needed:_____

Will the event need access to all Park facilities: Y_ N__

Will the event conflict with any existing events: Y__ N__

Event Approved____ Event Denied____

Reason for Denial:

If approved, begin process of renting pavilion.

Staff:_____

Date:_____

COMMERCIAL GENERAL LIABILITY COVERAGE DECLARATION

MEMBER ID: 0017594

POLICY NO: 02-CP-0017594-01-20

NAMED INSURED AND MAILING ADDRESS

Poweshiek Animal League Shelter & Humane Society
(PALS)
PO Box 123
Grinnell, IA 50112

PRODUCER AND MAILING ADDRESS

TrueNorth Companies, L.C.
500 1st Street SE
Cedar Rapids, IA 52401

4111

POLICY PERIOD: FROM **05/13/2025** TO **05/13/2026** AT 12:01 AM STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE.

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

COMMERCIAL GENERAL LIABILITY COVERAGE

LIMITS OF INSURANCE

GENERAL AGGREGATE	\$2,000,000	
PRODUCTS – COMPLETED OPERATIONS AGGREGATE	\$2,000,000	
PERSONAL INJURY & ADVERTISING INJURY	\$1,000,000	
EACH OCCURRENCE	\$1,000,000	
DAMAGE TO PREMISES RENTED TO YOU	\$500,000	any one premises
MEDICAL EXPENSE	\$20,000	any one person

05/15/2025

BY



(AUTHORIZED REPRESENTATIVE)

NOTICE: This Policy is issued by your risk retention group. Your risk retention group may not be subject to all the insurance laws and regulations of your state. State insurance insolvency guaranty funds are not available for your risk retention group.

NIA- DEC GL



FROM: Tyler Avis
Director of Building and Planning

DATE: April 16, 2026

TO: Honorable Sam Cox
Honorable Council Persons
Mr. Russell Behrens, City Manager
Ms. Alyssa Devig, City Clerk

Subject: Sidewalk Assistance Application at 1327 Spring St

CITY OF GRINNELL
520 Fourth Avenue
Grinnell, Iowa
50112-1947
Phone: 641-236-2600
Fax: 641-236-2626

MAYOR

SAM COX
scox@grinnelliowa.gov

CITY COUNCIL

BYRON HUEFTLE-WORLEY
At-Large

SARAH SMITH
At-Large

JOHN D. COX
1st Ward

JO WRAY
2nd Ward

RACHEL BLY
3rd Ward

SHANE HART
4th Ward

ADMINISTRATION

RUSSELL L. BEHRENS
City Manager
rbehrens@grinnelliowa.gov

ALYSSA DEVIG
City Clerk/Finance Director
adevig@grinnelliowa.gov

KRISTINE STONE
City Attorney
kstone@ahlerslaw.com

Visit us at
www.grinnelliowa.gov

Hello,

Per the approved sidewalk assistance program, Mary Hovenga, the owner of 1327 Spring St, requests assistance to pay for the sidewalk rehabilitation project they have recently completed. The project included repairing the existing sidewalk, and per the work that was done, a refund of \$800.00 would be due as the owner qualifies for 25% assistance and the project total was \$3,200.00.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Tyler Avis".

Tyler Avis
Building and Planning Director



SIDEWALK ASSISTANCE APPLICATION

The following applies only
to owner-occupied Grinnell residences

Property Address: 1327 Spring St

By completing this form, the property owner is confirming that they will complete the sidewalk repairs necessary on their property that have been identified by the City and is requesting assistance in paying for that work. The owner must provide the City income information to determine eligibility for financial assistance in having that work completed as detailed below.

There are three levels of assistance determined by the household income.

To verify the income of the household, please provide the 1st page from your most recent tax return that shows line item #9, the total income for that year to a City Staff Official, and they will write that number here:

(This verification can only be done in person at
City Hall as we do not want a record of your
Tax Return)

Write how many family members are within the household here:

1

In the table below if your household (top number) is below the income (bottom number) amount, you will receive assistance for 100% of the project:

1	2	3	4	5	6	7	8
53,600	61,250	68,900	76,550	82,700	88,800	94,950	101,050

In the table below if your household (top number) is below the income (bottom number) amount, you will receive assistance for 50% of the project:

1	2	3	4	5	6	7	8
73,689	84,216	94,743	105,270	113,692	122,113	130,535	138,956

If your income is greater than either of the two tables listed above based on the indicated family size, then you will receive assistance for 25% of the project, and no income verification is required to be submitted.

The sidewalk assistance provided will vary with each property with the work needing to be completed. Once the work is completed and the owner shows that the balance has been paid in full to the contractor that completed the work or they provide a receipt for their materials costs that were purchased, the City will reimburse the homeowner by check.

Mary Hovinger
Owner(s)

4-9-26
Date

Pour Boy Construction
34 PO Box
Lynnville, IA 50153 USA
(319)432-2055
pourboyconstruction@gmail.com

Invoice

BILL TO
Mary Hovenga

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1213	04/08/2026	\$3,200.00	04/18/2026	Net 10	

P.O. NUMBER

Sidewalk Replacement

DATE	DESCRIPTION	AMOUNT
	Remove and Haul 60' Sidewalk 4'	250.00
	60' x 5' Sidewalk Broom Finish	2,950.00

Contact Pour Boy Construction to pay.

SUBTOTAL	3,200.00
TAX	0.00
TOTAL	3,200.00
BALANCE DUE	\$3,200.00

RESOLUTION NO. 2026-45

A RESOLUTION APPROVING CHANGE ORDER NO. 1 IN THE AMOUNT OF \$223,840.00 TO THE CONTRACT WITH HOUSTON ENGINEERING, INC., FOR ADDITIONAL SERVICES, ON THE LAKES RESTORATION PROJECT.

WHEREAS, the City of Grinnell did enter into a contract with Houston Engineering, Inc. on August 18, 2025, to perform Design and Engineering Services for the Lakes Restoration Project; and

WHEREAS, Houston Engineering, Inc. has submitted Contract Change Order No. 1 in the amount of \$223,840.00 and

WHEREAS, the Project Engineer has reviewed the change order and recommends approval of Contract Change Order No. 1; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Grinnell, Iowa, in regular session this 20th day of April 2026 that the contract has been modified in accordance with Contract Change Order No. 1 is hereby approved as executed.

Passed and adopted this 20th day of April 2026.

Sam Cox, Mayor

Attest:

Erienne Doll, Deputy City Clerk

ENGINEERING SERVICES AGREEMENT**AMENDMENT NO. 01**

Project: DESIGN AND ENGINEERING SERVICES – ARBOR LAKE AND LAKE NYANZA RESTORATION
HEI Project Number: 78-0003

Client: CITY OF GRINNELL, IOWA
PARKS AND RECREATION DEPARTMENT
520 4TH AVENUE, GRINNELL, IA 50112
Phone: 641.236.2620
Attn: JORDAN ALLSUP

Location of Project:

Arbor Lake, Lake Nyanza, and vicinity in Grinnell, Iowa.

Description and Scope of Amendment:

This contract amendment modifies the **Client/Owner Services Agreement** between Houston Engineering, Inc. (HEI) and the City of Grinnell, dated August 18, 2025. It authorizes additional services to advance project alternatives from the current approximately 35% design status to final design and incorporates scope deductions based on updated direction from the City and the DNR Lake Restoration Program. Rates, reimbursables, and other commercial terms and conditions remain as stated in the original agreement. Fees for additional services are provided on a time and materials basis with an estimated maximum (not-to-exceed) amount. Unless explicitly stated, bidding and construction-phase services (submittal/RFI support, RPR, staking, record drawings) are excluded.

Additional Services Provided by Amendment 01:

The project scope was increased to include the following **Additional Design Services** to move project alternatives from the current 35% status to final design:

1. Geotechnical Testing and Analysis: \$42,200

- **Scope:**
 - Develop boring and sampling plan for the Arbor Lake Dam embankment/outlet area. Includes 3-4 of borings to depths between 50 and 60 feet each.
 - Field exploration (by Subconsultant) using conventional hollow-stem augers. Borings will include coordination of utility locates via Iowa One Call. Excludes location of private utilities not identified by One Call request.
 - Laboratory testing (by Subconsultant) for classification and engineering properties appropriate for dam stability and seepage analyses.
 - Perform slope stability and seepage analyses using industry-standard software (GeoStudio SLOPE/W and SEEP/W).
 - Slope stability and seepage analyses will evaluate representative cross-sections under typical load cases (e.g., normal pool, drawdown, construction/rapid drawdown as determined appropriate for this site) using parameters interpreted from available borings and laboratory testing; interpolation between borings is assumed.
 - Prepare a Geotechnical Engineering Memorandum suitable for supporting final design and submission to Iowa DNR Dam Safety, including recommendations for embankment improvements, seepage control, and foundation considerations.

- Rock coring, installation of piezometers, or pump-in/pump-out tests are not expected to be necessary and are therefore excluded.
- Drilling assumes safe and accessible conditions at proposed locations. Dewatering, traffic control beyond standard cones/signage, vegetation clearing, and restoration beyond basic backfill are excluded. Unknown or unmarked utilities that delay or alter drilling are outside scope.
-
- **Deliverables:**
 - Geotechnical Engineering Memorandum with logs, lab summaries, analysis sections, and recommendations

2. Arbor Lake Dam/Outlet Design Services: \$79,290

Evaluate principal and auxiliary spillway alternatives to meet Iowa DNR Dam Safety criteria. Complete hydraulic and structural analyses; spillway stability checks; and design of selected alternative.

- **Scope:**
 - Prepare design plans, technical specifications, and an Opinion of Probable Construction Cost (OPCC).
 - Evaluate principal and auxiliary spillway alternatives to meet Iowa DNR Dam Safety criteria.
 - Complete hydraulic and structural analyses; spillway stability checks; and design of selected alternative.
 - Design of underdrain improvements and pedestrian bridge abutment/foundation interfaces. Assumes bridge will be a pre-fabricated, manufacturer-designed structure that spans the spillway. HEI's services are limited to substructure/abutment design and interface connection details required to receive the manufacturer's bridge. The superstructure design is by the bridge manufacturer and is excluded from this amendment. The prefabricated bridge will be included in design deliverables.
 - Execute NRCS SITES-based head cut assessment for outlet/spillway alternatives to inform design resiliency and geometry. NRCS SITES analysis for head cut progression is limited to two scenarios (baseline/existing and preferred alternative) sufficient to inform spillway/outlet design configuration.
 - Includes two rounds of submittals to DNR Dam Safety to address comments and obtain permit authorizations.
- **Deliverables:**
 - Plan sheets, technical specifications, and OPCC at 60%, 90%, and Final review milestones.

3. Parking Lot and Access Design Services: \$59,500

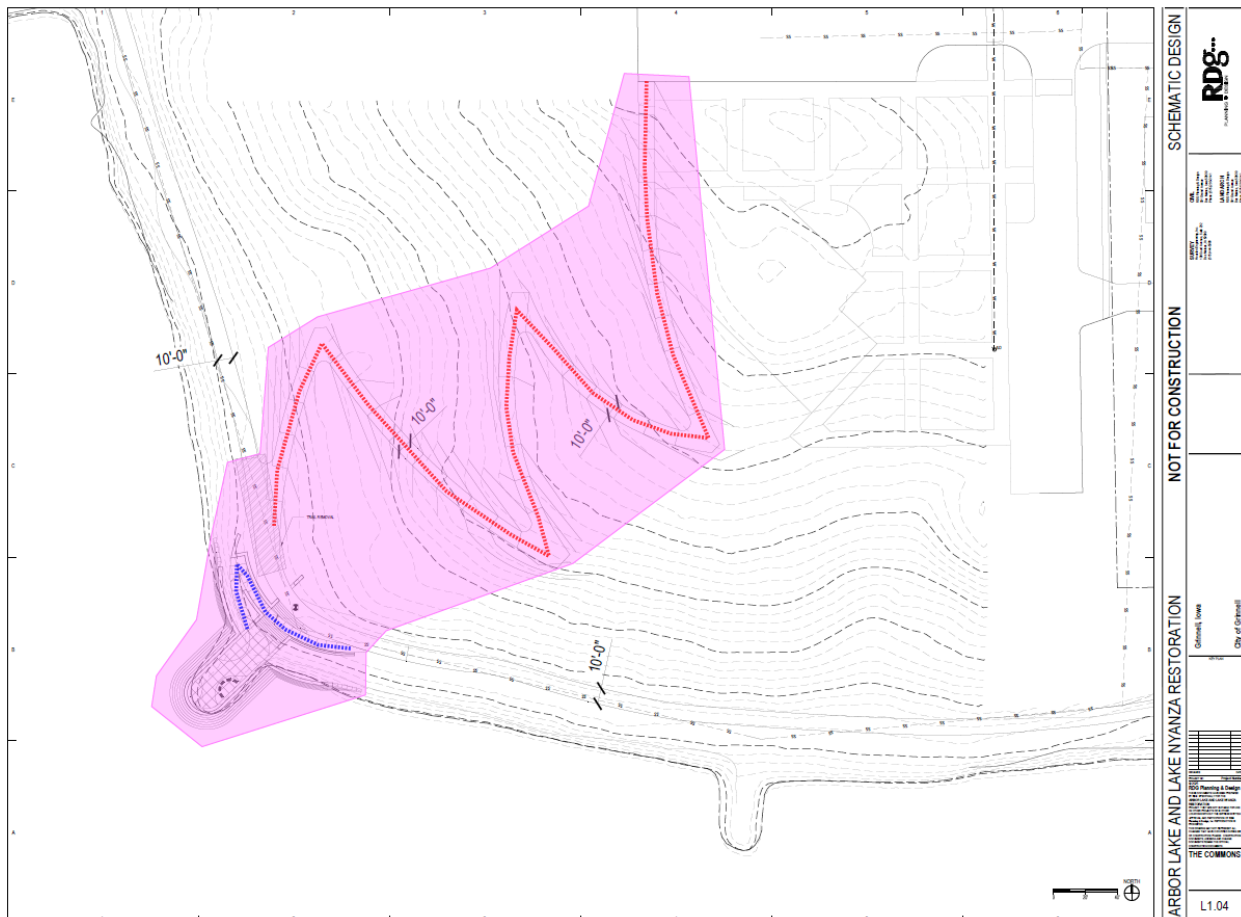
- **Scope:**
 - Develop topographic survey, preliminary engineering of parking lot and boat ramp.
 - Preliminary phase includes evaluation of two paved parking lot concepts (roundabout concept and existing hammerhead enhancement). Project partners will select preferred configuration to advance to final design.
 - Final design features include removals, grading, drainage, pavement design, markings, curb, sidewalk, ADA upgrades, signing, and utility adjustments.
 - Exclusions: Box culvert/adjacent access road, additional concept layouts (beyond two configurations), design of buildings, shelters, or other accessory structures.
- **Deliverables:**
 - Plan sheets, technical specifications, and OPCC at 60%, 90%, and Final review milestones.

4. ADA and Recreational Boat Ramp Design Services: \$19,500

- **Scope:**
 - Design of an ADA-accessible recreational boat ramp consistent with Iowa DNR guidelines and the aesthetic/functional design intent of The Landing.
 - Ramp will be integrated with the parking/access improvements described previously.
- **Deliverables:**
 - Plan sheets, technical specifications, and OPCC at 60%, 90%, and Final review milestones.

5. Showcase Jetty and ADA Trail/Access Design Services: \$78,350

- **Scope:**
 - Design of ADA compliant switchback trail from the parking lot, down the hill, to the lake shore and out onto the jetty (see pink shaded area in the figure below).
 - Design showcase jetty based on 35% concept but with a targeted construction cost in the \$500,000 to \$600,000 range.
 - Coordinate tie-in of the trail and jetty with the rest of the ADA trail around the lake.
 - This task will be led by ****RDG**** as a subconsultant to HEI.
- **Deliverables:**
 - Plan sheets, technical specifications, and OPCC at 60%, 90%, and Final review milestones.



Deductions to Original Services Provided by Amendment 01:

The project scope was also decreased to remove or reduce the following:

- Remove BMP 2, BMP 4, and BMP 11 design services for 60% and beyond milestones. These alternatives were eliminated due to site constraints and/or lack of private landowner buy-in.
- Reduce design services required for BMP 12 Iron-Enhanced Sand Filter (IESF) to reflect change from a pump-and-treat system to a passive, gravity-flow system to reduce capital costs and operations and maintenance requirements.

Total Deducts to Existing Design Services Fee: (\$55,000)

Cost Basis of Amendment:

- Additional Services (hourly up to estimated maximum): **\$278,840**
- Deductions to existing design services: **(\$55,000)**
- Net change to contract amount: **\$223,840**
- Revised total contract amount: **\$1,027,610** (previously \$803,770)

Conditions: Terms and Conditions of this Amendment will be consistent with the original agreement.

Houston Engineering, Inc. hereby proposes, and the client hereby authorizes, the above-described services to be performed by Houston Engineering, Inc. under the terms and conditions set forth.

Authorization:

Client: [Click here to enter text.](#)

Proposal: Houston Engineering, Inc.

Signature: _____

Signature:  _____

Title: _____

Title: Project Director | Principal

Date: _____

Date: 3/29/2026

EXHIBIT B**ENGINEERING SERVICES AGREEMENT****AMENDMENT NO. 01**

Project: DESIGN AND ENGINEERING SERVICES – ARBOR LAKE AND LAKE NYANZA RESTORATION
HEI Project Number: 78-0003

Client: CITY OF GRINNELL, IOWA
PARKS AND RECREATION DEPARTMENT
520 4TH AVENUE, GRINNELL, IA 50112
Phone: 641.236.2620
Attn: JORDAN ALLSUP

Location of Project:

Arbor Lake, Lake Nyanza, and vicinity in Grinnell, Iowa.

Description and Scope of Amendment:

This contract amendment modifies the **Client/Owner Services Agreement** between Houston Engineering, Inc. (HEI) and the City of Grinnell, dated August 18, 2025. It authorizes additional services to advance project alternatives from the current approximately 35% design status to final design and incorporates scope deductions based on updated direction from the City and the DNR Lake Restoration Program. Rates, reimbursables, and other commercial terms and conditions remain as stated in the original agreement. Fees for additional services are provided on a time and materials basis with an estimated maximum (not-to-exceed) amount. Unless explicitly stated, bidding and construction-phase services (submittal/RFI support, RPR, staking, record drawings) are excluded.

Additional Services Provided by Amendment 01:

The project scope was increased to include the following **Additional Design Services** to move project alternatives from the current 35% status to final design:

1. Geotechnical Testing and Analysis: \$42,200

- **Scope:**
 - Develop boring and sampling plan for the Arbor Lake Dam embankment/outlet area. Includes 3-4 of borings to depths between 50 and 60 feet each.
 - Field exploration (by Subconsultant) using conventional hollow-stem augers. Borings will include coordination of utility locates via Iowa One Call. Excludes location of private utilities not identified by One Call request.
 - Laboratory testing (by Subconsultant) for classification and engineering properties appropriate for dam stability and seepage analyses.
 - Perform slope stability and seepage analyses using industry-standard software (GeoStudio SLOPE/W and SEEP/W).
 - Slope stability and seepage analyses will evaluate representative cross-sections under typical load cases (e.g., normal pool, drawdown, construction/rapid drawdown as determined appropriate for this site) using parameters interpreted from available borings and laboratory testing; interpolation between borings is assumed.
 - Prepare a Geotechnical Engineering Memorandum suitable for supporting final design and submission to Iowa DNR Dam Safety, including recommendations for embankment improvements, seepage control, and foundation considerations.

- Rock coring, installation of piezometers, or pump-in/pump-out tests are not expected to be necessary and are therefore excluded.
- Drilling assumes safe and accessible conditions at proposed locations. Dewatering, traffic control beyond standard cones/signage, vegetation clearing, and restoration beyond basic backfill are excluded. Unknown or unmarked utilities that delay or alter drilling are outside scope.
-
- **Deliverables:**
 - Geotechnical Engineering Memorandum with logs, lab summaries, analysis sections, and recommendations

2. Arbor Lake Dam/Outlet Design Services: \$79,290

Evaluate principal and auxiliary spillway alternatives to meet Iowa DNR Dam Safety criteria. Complete hydraulic and structural analyses; spillway stability checks; and design of selected alternative.

- **Scope:**
 - Prepare design plans, technical specifications, and an Opinion of Probable Construction Cost (OPCC).
 - Evaluate principal and auxiliary spillway alternatives to meet Iowa DNR Dam Safety criteria.
 - Complete hydraulic and structural analyses; spillway stability checks; and design of selected alternative.
 - Design of underdrain improvements and pedestrian bridge abutment/foundation interfaces. Assumes bridge will be a pre-fabricated, manufacturer-designed structure that spans the spillway. HEI's services are limited to substructure/abutment design and interface connection details required to receive the manufacturer's bridge. The superstructure design is by the bridge manufacturer and is excluded from this amendment. The prefabricated bridge will be included in design deliverables.
 - Execute NRCS SITES-based head cut assessment for outlet/spillway alternatives to inform design resiliency and geometry. NRCS SITES analysis for head cut progression is limited to two scenarios (baseline/existing and preferred alternative) sufficient to inform spillway/outlet design configuration.
 - Includes two rounds of submittals to DNR Dam Safety to address comments and obtain permit authorizations.
- **Deliverables:**
 - Plan sheets, technical specifications, and OPCC at 60%, 90%, and Final review milestones.

3. Parking Lot and Access Design Services: \$59,500

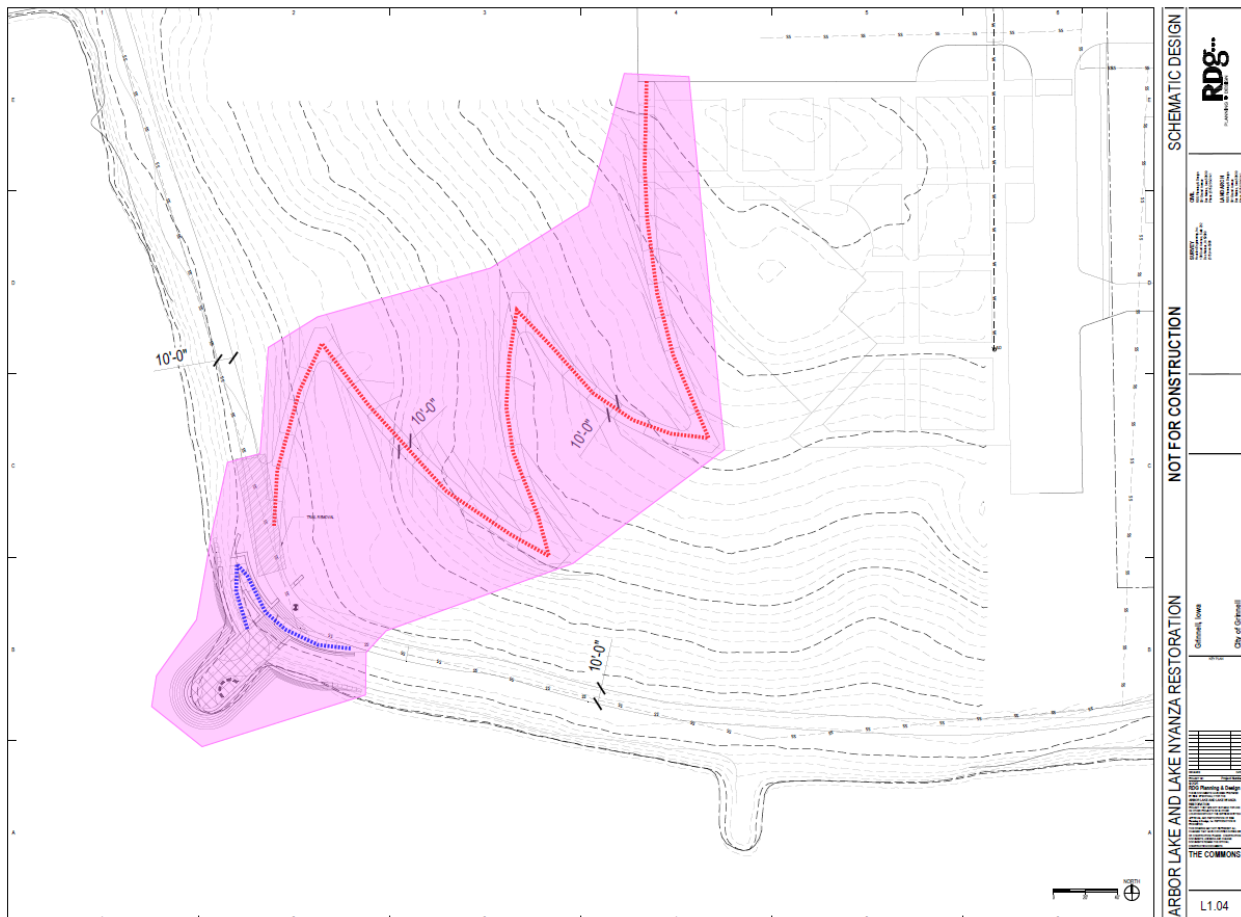
- **Scope:**
 - Develop topographic survey, preliminary engineering of parking lot and boat ramp.
 - Preliminary phase includes evaluation of two paved parking lot concepts (roundabout concept and existing hammerhead enhancement). Project partners will select preferred configuration to advance to final design.
 - Final design features include removals, grading, drainage, pavement design, markings, curb, sidewalk, ADA upgrades, signing, and utility adjustments.
 - Exclusions: Box culvert/adjacent access road, additional concept layouts (beyond two configurations), design of buildings, shelters, or other accessory structures.
- **Deliverables:**
 - Plan sheets, technical specifications, and OPCC at 60%, 90%, and Final review milestones.

4. ADA and Recreational Boat Ramp Design Services: \$19,500

- **Scope:**
 - Design of an ADA-accessible recreational boat ramp consistent with Iowa DNR guidelines and the aesthetic/functional design intent of The Landing.
 - Ramp will be integrated with the parking/access improvements described previously.
- **Deliverables:**
 - Plan sheets, technical specifications, and OPCC at 60%, 90%, and Final review milestones.

5. Showcase Jetty and ADA Trail/Access Design Services: \$78,350

- **Scope:**
 - Design of ADA compliant switchback trail from the parking lot, down the hill, to the lake shore and out onto the jetty (see pink shaded area in the figure below).
 - Design showcase jetty based on 35% concept but with a targeted construction cost in the \$500,000 to \$600,000 range.
 - Coordinate tie-in of the trail and jetty with the rest of the ADA trail around the lake.
 - This task will be led by ****RDG**** as a subconsultant to HEI.
- **Deliverables:**
 - Plan sheets, technical specifications, and OPCC at 60%, 90%, and Final review milestones.



Deductions to Original Services Provided by Amendment 01:

The project scope was also decreased to remove or reduce the following:

- Remove BMP 2, BMP 4, and BMP 11 design services for 60% and beyond milestones. These alternatives were eliminated due to site constraints and/or lack of private landowner buy-in.
- Reduce design services required for BMP 12 Iron-Enhanced Sand Filter (IESF) to reflect change from a pump-and-treat system to a passive, gravity-flow system to reduce capital costs and operations and maintenance requirements.

Total Deducts to Existing Design Services Fee: (\$55,000)

Cost Basis of Amendment:

- Additional Services (hourly up to estimated maximum): **\$278,840**
- Deductions to existing design services: **(\$55,000)**
- Net change to contract amount: **\$223,840**
- Revised total contract amount: **\$1,027,610** (previously \$803,770)

Conditions: Terms and Conditions of this Amendment will be consistent with the original agreement.

Houston Engineering, Inc. hereby proposes, and the client hereby authorizes, the above-described services to be performed by Houston Engineering, Inc. under the terms and conditions set forth.

Authorization:

Client: [Click here to enter text.](#)

Proposal: Houston Engineering, Inc.

Signature: _____

Signature:  _____

Title: _____

Title: Project Director | Principal

Date: _____

Date: 3/29/2026

RESOLUTION NO. 2026-46

A RESOLUTION APPROVING CHANGE ORDER NO. 1 IN THE AMOUNT OF \$91,365.00 TO THE CONTRACT WITH THE IOWA DEPARTMENT OF NATURAL RESOURCES, FOR ADDITIONAL SERVICES, ON THE LAKES RESTORATION PROJECT.

WHEREAS, the City of Grinnell did enter into a contract with Iowa Department of Natural Resources on July 7, 2025, for a Cooperative Agreement for Design and Engineering Services for the Lakes Restoration Project; and

WHEREAS, Iowa Department of Natural Resources has submitted Contract Change Order No. 1 in the amount of \$91,365.00 and

WHEREAS, the Project Engineer has reviewed the change order and recommends approval of Contract Change Order No. 1; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Grinnell, Iowa, in regular session this 20th day of April 2026 that the contract has been modified in accordance with Contract Change Order No. 1 is hereby approved as executed.

Passed and adopted this 20th day of April 2026.

Sam Cox, Mayor

Attest:

Erienne Doll, Deputy City Clerk

IOWA DEPARTMENT OF NATURAL RESOURCES

**Amendment Number 1 to
CONTRACT NUMBER 26CRDLWBBDODD-0001**

Between

**IOWA DEPARTMENT OF NATURAL RESOURCES
And
CITY OF GRINNELL**

This Contract Amendment was approved by the Natural Resource Commission on April 9, 2026.

IN WITNESS THEREOF, the parties hereto have executed this Contract Amendment on the day and year last specified below.

DEPARTMENT OF NATURAL RESOURCES

By: _____ Date: _____
Kayla Lyon, Director

CONTRACTOR

By: _____ Date: _____
Sam Cox, Mayor
City of Grinnell

This Contract Amendment is entered between the Iowa Department of Natural Resources (DNR) and City of Grinnell (Contractor). The parties agree as follows:

Section 1 STATEMENT OF PURPOSE

- 1.1 Purpose.** The purpose of the Contract Amendment is to add new Tasks to the Original Contract for additional money, with extending the time of performance previously allowed.

Section 2 DURATION OF CONTRACT AMENDMENT

- 2.1 Term of Contract Amendment.** The term of this Contract Amendment is April 9, 2026 through March 31, 2028 unless terminated earlier in accordance with the Termination section of the Original Contract. However, this Contract Amendment must not begin until it has been signed by both parties.

DNR has the sole option to amend this Contract to add up to no more than six years total from the beginning date of the Original Contract.

- 2.2 Approval of Contract Amendment.** If the amount of compensation to be paid by the DNR, according to the terms of the Original Contract together with this Contract Amendment, increases the amount of the Original Contract by more than \$50,000, or 10% of the Original Contract, whichever is greater, then performance must not commence unless by the April 9, 2026 this Contract Amendment has been approved by the Natural Resource Commission.

Section 3 CONTRACT AMENDMENT STATEMENT OF WORK

- 3.1 Statement of Work.** As part of this Contract Amendment, Contractor shall perform the following Tasks by the Task Milestone Dates set out below.

Deliverable	Task Milestone Date	Amount of DNR funds allotted to Task	Invoice Requirements
<u>Original Task 1 and Task 2 are combined and revised as follows:</u> Task 1A: Final watershed (Phase 2) restoration plans. Description of Revised Task: The City shall remove BMP 2, BMP 4, and BMP 11 design services for 60% and beyond milestones. These alternatives were eliminated due to site constraints and/or lack of private landowner buy-in. Reduce design services required for BMP 12 Iron-Enhanced Sand Filter (IESF) to reflect change from a pump-and-treat system to a passive, gravity-flow system to reduce capital costs and operations and maintenance requirements. A detailed description of the scope of services is included as Exhibit B to this Contract Amendment. Task 1B: Final in-lake (Phase 3) restoration plans. Description of Original Task: The City shall hire a qualified engineering firm to provide design, engineering, permitting, and easements for proposed in-lake improvements. A detailed description of the scope of services is included as Exhibit A to this Contract. Deliverables: The City shall submit to DNR one electronic pdf format copy, and one electronic DWG file format copy of the final (engineer stamped) in-lake restoration plans. The	June 30, 2027	\$559,050.00 (Explanation: This amount represents the \$600,300.00 allotted to this work in the Original Contract, minus \$41,250.00 that is reallocated to the New Task 2 below.	Invoices shall be submitted no later than July 31, 2027.

final technical specifications shall include a detailed engineer's estimate of probable costs. A work plan with sufficient information describing how a consultant would complete the improvements, including a timeline for implementation. Additionally, all permits and easements required for construction shall be provided with this plan set. This final submission shall be signed and sealed, suitable for permitting and bidding.			
New Task 2: Final Design for Arbor Lake Dam and Access Improvements Description of New Task: The City shall also provide DNR with geotechnical engineering memorandum with logs, lab summaries, analysis sections, and recommendations for submission to DNR Dam Safety for Arbor Lake. Provide DNR with principal and auxiliary spillway alternative design, including dam/outlet plan sheets, technical specifications, and OPCC at 60%, 90%, and final review milestones to meet Iowa DNR Dam Safety criteria for Arbor Lake dam/outlet structure. Provide DNR with design, including plan sheets, technical specifications, and OPCC at 60%, 90%, and final review milestones for Arbor Lake parking lot and access, recreation boat ramp, and showcase jetty and ADA trail/access. A detailed description of the scope of services is included as Exhibit B to this Contract Amendment.	June 30, 2027	\$177,495.00 (Explanation: This amount represents \$136,245.00 in new money, plus \$41,250.00 that is reallocated from the Original Contract budget.	Invoices shall be submitted no later than July 31, 2027.
		Total \$736,545.00	

3.2 As part of this Contract Amendment, DNR shall perform the following Tasks by the Task Milestone Dates set out below.

Deliverable	Task Milestone Date
Original Task 1 is revised as follows: Task 1: Final design and engineering services for Arbor Lake and Lake Nyanza restoration. Description: DNR shall reimburse for public outreach and project management of the restoration project. DNR shall also reimburse the City for 35%, 60%, 90%, and final design, engineering, permitting, and easement surveys for the restoration of Arbor Lake and Lake Nyanza. A detailed description of the scope of services is included as Exhibit A to this Contract.	No later than January 31, 2028
New Task 2: Final design for Arbor Lake Dam and Access Improvements Description: DNR shall reimburse City for a geotechnical engineering memorandum with logs, lab summaries, analysis sections, and recommendations for submission to DNR Dam Safety for Arbor Lake. DNR shall also reimburse City for with principal and auxiliary spillway alternative design, including dam/outlet plan sheets, technical specifications, and OPCC at 60%, 90%, and final review milestones to meet Iowa DNR Dam Safety criteria for Arbor Lake dam/outlet structure. DNR shall reimburse City for design, including plan sheets, technical specifications, and OPCC at 60%, 90%, and final review milestones for Arbor Lake parking lot and access, recreation boat ramp, and showcase jetty and ADA trail/access. A detailed description of the scope of services is included as Exhibit B to this Contract Amendment.	No later than January 31, 2028

Section 4 COMPENSATION

4.1 Source of Funding. The source of funding for this Contract Amendment is as follows: Lake Restoration Program.

- 4.2 Not-to-exceed total amount of contract.** Payment by DNR for work performed according to the terms of this Cooperative Agreement shall not exceed \$736,545.00. The City's monetary contribution to this Cooperative Agreement shall not exceed \$291,465.00. Payment shall be for satisfactory completion of the Statement of Work outlined in this Cooperative Agreement, provided that the parties have complied with the terms of this Cooperative Agreement.

Amount of Original Contract (DNR funds) *	\$559,050.00 (\$600,300 minus \$42,500 reallocated to Current Amendment tasks)
Amount of Current Amendment (DNR funds) **	\$177,495.00 (\$136,245.00 new money plus \$41,250.00 reallocated from Original Contract amount)
Total (DNR funds)	\$736,545.00

* For work performed by City under Task 1, City shall invoice DNR \$0.75 for every \$1.00 spent, with a not exceed total of \$559,050.00.

** For work performed under Exhibit B: Additional Services 1,2,4, City shall invoice DNR \$0.75 for every \$1.00 spent. For Exhibit B: Additional Services 3 and 5, City shall invoice DNR \$0.50 for every \$1.00 spent, with a not exceed total of \$177,495.00.

Amount of Original Contract (City funds)	\$200,100.00
Amount of Current Amendment (New City funds)	\$91,365.00
Total (City funds)	\$291,465.00

An original invoice shall be submitted to DNR in accordance with Section 3 of this Contract Amendment, if applicable, or Section 7.3 of the Original Contract. All other provisions of Section 7.3 and 7.4 of the Original Contract shall remain in full force.

- 4.3 Budget.** The budget for this Cooperative Agreement, as amended, shall be as follows:

City Contribution

Total amount of City monetary contribution	Not to exceed \$291,465.00
Total amount of City in-kind contribution	\$0
Total amount of City contribution	Not to exceed \$291,465.00

DNR Contribution

Total amount of DNR monetary contribution	Not to exceed \$736,545.00
Total amount of DNR in-kind contribution	\$0
Total amount of DNR contribution	Not to exceed \$736,545.00

Section 5 OTHER AMENDMENT PROVISIONS

Reserved.

Section 6 EFFECT OF AMENDMENT ON ORIGINAL AGREEMENT PROVISIONS

All provisions of the Original Contract shall remain in full force and effect unless specifically changed by this Contract Amendment.

Section 7 FEDERAL FUNDING CONDITIONS

Reserved.

Section 8 TERMINATION DUE TO LACK OF FUNDS OR CHANGE IN LAW

- 8.1** Termination Due to Lack of Funds or Change in Law. Notwithstanding anything in this Contract to the contrary, DNR shall have the right to terminate this Contract without penalty and without any advance notice as a result of any of the following:
- 8.1.1** The legislature or governor fail in the sole opinion of DNR to appropriate funds sufficient to allow DNR to either meet its obligations under this Contract or to operate as required and to fulfill its obligations under this Contract; or if funds anticipated for the continued fulfillment of the Contract are, at any time, not forthcoming or are insufficient, either through the failure of DNR to appropriate funds or funding from a federal source is reduced or discontinued for any reason, or through discontinuance or material alteration of the program for which funds were provided,
 - 8.1.2** If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by DNR to make any payment hereunder are insufficient or unavailable for any other reason as determined by DNR in its sole discretion; or
 - 8.1.3** If DNR's authorization to conduct its business or engage in activities or operations related to the subject matter of this Contract is withdrawn or materially altered or modified; or
 - 8.1.4** If DNR's duties, programs or responsibilities are modified or materially altered; or
 - 8.1.5** If there is a decision of any court, administrative law judge or an arbitration panel or any law, rule, regulation or order is enacted, promulgated or issued that materially or adversely affects DNR's ability to fulfill any of its obligations under this Contract.

For DNR use only:

1. Retain a copy of the executed Amendment and final, signed CRF in the project file.
2. Email a copy of the executed Amendment to jenny.miller@dnr.iowa.gov (please note the contract and amendment # in the subject line).
3. For a Capital funded contract, (any cost centers NOT in the 8000 series), please email the executed Amendment to kara.bryant@dnr.iowa.gov (please note the contract and amendment # in the subject line).
4. Email first invoice for payment with executed Amendment to budgetandfinance@dnr.iowa.gov.

RESOLUTION NO. 2026-47

RESOLUTION MAKING AWARD OF THE CONTRACT FOR 2026 SEAL COAT PROJECT.

WHEREAS, the following bid for the 2026 Seal Coat Project is hereby accepted, the same being the lowest responsible bid for the said work, as follows:

1) CONTRACTOR: Manatts, Inc.
 1775 Old 6 Road E
 Brooklyn, IA 52211

 AMOUNT OF BID: \$142,665.00
 PORTION OF PROJECT: All

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Grinnell, Iowa, that the Mayor and City Clerk are hereby directed and authorized to execute a contract with the Contractor for the 2026 Seal Coat Project.

Passed and approved this 20th day of April 2026.

SAM COX, MAYOR

ATTEST:

ERIEENNE DOLL, DEPUTY CITY CLERK

CITY OF GRINNELL

**SPECIFICATIONS AND
CONTRACT DOCUMENTS**

FOR

**2026 SEAL COAT
PROJECT**

Prepared By:

City of Grinnell, Iowa

24 February 2026

Copy Number

DIVISION A

GENERAL DOCUMENTS

CITY OF GRINNELL – 2026 SEAL COAT PROJECT

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DIVISION A - GENERAL DOCUMENTS

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END OF SECTION A-002

SECTION A-003 – NOTICE OF HEARING AND LETTING

PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, AND FORM OF CONTRACT FOR THE 2026 SEAL COAT PROJECT IN THE CITY OF GRINNELL, IOWA, AND NOTICE TO BIDDERS FOR THE TAKING OF BIDS FOR SAID IMPROVEMENTS.

Notice is hereby given that a public hearing will be held by the City Council of Grinnell, Iowa on April 6, 2026 at 7:00 P.M., in the Council Chambers on the second floor of the City Hall, 520 4th Avenue, Grinnell, Iowa 50112, on the plans, specifications, and proposed form of contract for street improvements and work incidental thereto as described in the plans and specifications therefore now on file in the office of the City Clerk. At said hearing, any interested person may appear and file objections thereto or to the cost of said construction.

Sealed proposals will be received at City Hall of the city of Grinnell, Iowa 520 4th Avenue, Grinnell, Iowa 50112, until 1:30 P.M., on April 16, 2026 for the 2026 Seal Coat Project as described in plans and specifications therefore now on file at the City Hall. Said proposals will be opened at a public meeting, to be held at 1:30 P.M., April 16, 2026 in the council chambers on the 2nd floor of City Hall, 520 4th Avenue. Said proposals will be acted upon by the City Council at the hearing, which is to be held at 7:00 P.M., on April 20, 2026.

The extent of the work involved is the furnishing of the supervision, equipment, labor, necessary services and material for the street improvements and related work located on the streets located in the City of Grinnell as shown on the 2026 Seal Coat Project map.

Each proposal shall be submitted on a blank proposal form as provided by the City and must be accompanied in a separate sealed envelope by a cashier's or certified check drawn on a bank in Iowa or a bank chartered under the Laws of the United States of America, or a certified share draft drawn on a Credit Union in Iowa or chartered under the Laws of the United States of America, or a bid bond, in an amount equal to five percent (5%) of the proposal. The bid security shall be made payable to the Treasurer of the City of Grinnell, Iowa. Such bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within ten (10) days after the award of contract or to post bond satisfactory to the City insuring the faithful fulfillment of the contract and maintenance of said work. Bid security of the lowest two or more bidders may be retained until a contract is awarded or rejection is made. Other bid security will be returned after the canvas and tabulation of bids is completed and reported to the City Council.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa and preference will be given to Iowa domestic labor in the said construction.

The successful bidder will be required to furnish a bond in the amount equal to one-hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the City Council, and shall guarantee the faithful performance of the contract in the terms and conditions therein contained, and shall guarantee the prompt payment of all materials and labor and protect and save harmless the City from claims and damages of any kind caused by the operation of the Contractor, and shall guarantee the maintenance of the construction for a period of ONE (1) year from and after its completion and acceptance by the City.

All work under the proposed contract shall not be started before April 20, 2026 and shall be completed no later than June 15, 2026

The plans, specifications, and proposed contract documents may be examined at the office of the City Clerk. Copies of said plans and specifications and Form of Proposal blanks may be secured at the office of the City Clerk, Grinnell, Iowa.

The City reserves the right to reject any and all proposals, waive technicalities and irregularities and to accept any proposal, which, in the opinion of the City Council, is deemed to be in the best interest of the City.

END OF SECTION A-003

SECTION A-004 – INFORMATION FOR BIDDERS

1. CONTRACT DOCUMENTS.

The Contract Documents are those listed as such in Article Six (6) of the Agreement, included herewith. Bidders must examine each of the Contract Documents, must visit the location of the work, and inform themselves of the conditions and make their own estimates of the facilities and difficulties attending the execution of the work.

2. DATE AND PLACE FOR OPENING PROPOSALS.

Pursuant to the “Advertisement,” proposals for performing the work shall be enclosed in a sealed envelope addressed to: City Clerk, City of Grinnell, Iowa, and endorsed:

PROPOSAL
2026 SEAL COAT PROJECT

Proposals shall be delivered to the City Offices, Grinnell, Iowa, until 1:30 P.M April 16, 2026 at which time and place such proposals will be opened, read, and tabulated for presentation to the City Council as stated in the “Advertisement.” The City Council will act on the proposals as stated in the “Advertisement” or at such later time as may be fixed.

3. PREPARATION OF PROPOSAL.

The proposal shall be legibly prepared with ink or typed on the blank Form of Proposal furnished by the City. THE FORM OF PROPOSAL BOUND IN THESE SPECIFICATIONS SHALL NOT BE USED FOR BIDDING. The bidder shall properly fill in all blank spaces provided in the proposal form, except for alternate items, on which the bidder is not required to bid. The unit price or lump sum bid shall be once stated in both words and figures, unless official proposal form does not provide for a place to write out price in words. The bidder shall specify a unit price for each of the separate items listed, except where a lump sum bid is called for. The bidder shall show the products of the respective quantities and unit prices in the column provided for that purpose and the sum for which the proposed work will be done. If a unit price or a lump sum bid already entered by the bidder on the proposal form is to be altered, it shall be crossed out in ink, the new unit price or lump sum bid entered above or below it and initialed in ink by the bidder. If there is a discrepancy between the amount written in words and amount in figures, the amount written in words shall control. The bidder, or a legally authorized agent, with the bidder’s full name and business address shall sign the Proposal. No bidder shall submit a proposal under an assumed title.

The bidder shall review the drawings and specifications of the project, and all other Contract Documents of same, and shall make a site inspection and be familiar with site conditions such

as accessibility, slopes, utilities, and any other conditions relevant to the construction of the project, prior to submitting a proposal. If any discrepancies between the drawings, specifications, other Contract Documents, and the site arise, the bidder shall ask for written clarification from the City before submitting a proposal. If the bidder feels there has been an omission in the drawings, specifications, or other Contract Documents, it shall be the bidder's responsibility to raise such opinions to the City Engineer, and the City shall reply to it before the bidder submits any proposal. The bidder shall be responsible for any damage or complications resulting from any neglect or failure to comply with this section. If the Bidder is awarded the contract, the Bidder (now the Contractor) shall be responsible for any damage or complications resulting from any neglect or failure to comply with this section throughout the construction process.

4. DESIGNATED SALES TAX EXEMPT ENTITY.

The City of Grinnell is a designed exempt entity. Designated exempt entities awarding construction contracts on or after January 1, 2003, may issue special exemption certificates to contractors and subcontractors allowing them to purchase or to withdraw from inventory construction materials for the contract free from sales tax.

The City of Grinnell is hereby notifying all potential bidders to submit their bids WITHOUT sales tax included. This policy will lower the dollar amount of the bid and the Contractor will not be required to provide Contractor Statements after the project is completed. The following steps will be used to complete this process:

- A. Designated exempt entities will register contracts, including information on contractors and subcontractors, through an online application developed by the Iowa Department of Revenue.
- B. Designated exempt entities will provide each contractor/subcontractor with an exemption certificate/authorization letter developed exclusively for this purpose. These will be printed directly from the online application. The letter/certificate can be obtained only through this application.
- C. Contractors and subcontractors will give a copy of the certificate to each of their material suppliers. This allows them to purchase building materials for the contract free from sales tax.
- D. Suppliers should retain this certificate in their records for at least three years.

5. OMMISSIONS AND DISCREPANCIES.

Should a bidder find discrepancies in, or omissions from, the drawings or Contract Documents, or should be in doubt as to their meaning, the bidder shall at once notify the City, who may send a written instruction to all bidders.

6. ACCEPTANCE OR REJECTION OF PROPOSALS.

The City of Grinnell reserves the right to reject any or all bids, waive informalities, or accept any bid it may deem best.

7. CERTIFIED CHECK.

A certified check or bid bond acceptable must accompany each bid to the City of Grinnell, in an amount of five percent (5%) of the bid amount. Checks shall be made payable to the order of the City Treasurer, such check to be returned to the bidder unless forfeited under the conditions herein stipulated. All such deposits, including that of the successful bidder, shall be returned to the bidders after execution of the project, or in case all bids are rejected, after such rejection.

8. ACCEPTANCE OF PROPOSALS AND ITS EFFECTS.

The City Council will act upon the proposals within ten (10) days after the bid opening date. The acceptance of a proposal will be a notice in writing signed by a duly authorized representative of the City of Grinnell, and no other act shall constitute the acceptance of a Proposal. Such acceptance shall bind the successful bidder to execute the Contract and to be responsible for liquidated damages for failure to execute, as provided in Paragraph Eight (8) below. The rights and obligations provided for the Contract shall become effective and binding upon the parties only with its formal execution.

9. SUBSTITUTIONS.

All items of material or equipment proposed by the Contractor as equal substitutions for items of material or equipment, which is specified, shall be equal in every respect to the quality, quantity, performance, color, finish, gauge, and size of that item which has been used as a basis of quality. When certain manufacturer's equipment is given as a standard of quality, than all accessories that are standard on that item of equipment must be furnished even though the accessories may not be standard on some substituted equipment of another manufacturer.

The Engineer shall be the sole and final judge as to the suitability of substituted items. The Contractor shall furnish and install the specified items when proposed substitutions are not accepted. The entire cost of all changes, of any type, necessitated by substitutions of specified material or equipment shall be borne by the Contractor making the substitution. The successful Bidder shall, within fourteen (14) days after receiving the Notice to Proceed, submit to the Engineer a complete list of items and material and equipment the Bidder is proposing to use on this Contract. The list shall be complete with manufacturer's names, size, and types. Equipment orders shall not be placed until shop drawings have been reviewed. Four (4) copies of the list shall be furnished; one of which will be returned with the Engineer's comments. Where materials in the submittal differ from those specified, complete data shall be furnished to the Engineer as listed below. Requests will be considered only if they comply

with all of the following requirements. Complete technical data, including lab reports, if applicable, must be submitted. The differences, including operation, physical dimensions, etc., between proposed products and specified products shall be fully explained. Complete information shall be submitted in regard to any changes required on the drawings or specifications for related work. Any difficulties, delays, or additional expenses, which arise from changes due to substitutions, shall be the responsibility of the Contractor. Items furnished under any "OR Equal" clause will be considered substitutions and, to the extent required by the Engineer, must comply with this article.

10. TIME FOR EXECUTING CONTRACT AND DAMAGES FOR FAILURE.

Any bidder whose proposal shall be accepted will appear at the office of the City Clerk of the City of Grinnell, Iowa, in person, or, if a firm or corporation, a duly authorized representative shall so appear, to present the required bonds, and proof of insurance, and to execute the contract within ten (10) days after notice that the contract has been awarded. Failure or neglect to do so shall constitute a breach of the agreement affected by the acceptance of the proposal.

11. TIME FOR COMPLETION OF WORK.

The contractor shall complete the work by the date stated in the "Advertisement." Attention is respectfully called to the provisions for liquidated damages and other actual damages as set out in Article Two (2) of the Agreement. Completion time is subject to extensions as provided in the "General Conditions."

12. INTERPRETATIONS AND ADDENDA.

No oral interpretations shall be made to any bidder as to the meaning of any of the contract documents, or be effective to modify any of the provisions of the contract documents. Every request for an interpretation shall be made in writing and addressed and forwarded to the City Engineer.

13. POSTPONEMENT OF BID OPENING.

The City Council reserves the right to postpone the date for presentation and opening of proposals and will give registered mail, facsimile transmittal, or telegraphic notice of any such postponement to each prospective bidder.

END OF SECTION A-004

A-005 FORM OF PROPOSAL

DO NOT REMOVE FROM THIS BOOK

PROPOSAL OF: 2026 Seal Coat Project
TO: City of Grinnell

City Council:

The undersigned bidder has carefully examined an official copy of the Contract Documents prepared for the above noted project, which documents are referred to in the "Information to Bidders," and has also examined the site of the work, and this proposal is submitted in accordance with the acceptance of such conditions and requirements and with applicable laws and ordinances.

The undersigned bidder will provide all the necessary labor, machinery, tools, apparatus, and other means of construction, and do all the work, and furnish all the materials called for in the contract documents, in the manner prescribed therein, and in accordance with the requirements of the City for a total consideration based on the lump sum figures and/or unit prices stated in the bid schedule below.

The undersigned bidder also agrees as follows if the City as a basis accepts this Proposal for a Contract:

- (1) To do any extra work, not covered by the schedule of prices offered herein, which may be ordered by the City, and to accept as full compensation therefore such prices as may be agreed in writing by the City and the undersigned in accordance with the "General Conditions."
- (2) To sign the prescribed Form of Contract and furnish the required Owner's Performance Bond and file evidence of compliance with insurance requirements

within ten (10) days after acceptance of this Proposal or forfeit the proposal guarantee submitted herewith. To finish and complete work on or before the date specified in the "Notice of Hearing and Letting."

- (3) To pay the City as fixed and liquidated damages \$100.00 for each and every calendar day elapsing after the specified completion date and before actual completion of the work to a degree acceptable to the City.
- (4) To reimburse the City, by a reduction of the final payment due the Contractor, an amount equal to the charges made for engineering services incurred because of continuance of the work beyond the specified completion date.
- (5) To accept as full payment for the completed work an amount based on prices offered herein and on the actual measured work completed and subject to prescribed adjustments due to changes officially ordered during the progress of the work.

The undersigned bidder understands that the City Council may reject any or all proposals, waive irregularities, or accept any bid, which in the opinion of the City Council is deemed to be in the best interest of the City.

The undersigned bidder understands that the quantities of work shown herein are approximate only and are subject to increase or decrease, at the unit prices stated in the following schedule.

The receipt of addendum number ____, ____, ____, and ____ are hereby acknowledged.

BID SCHEDULE - STREETS

ITEM	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
1.	BINDER BITUMEN ASPHALT MC3000 SINGLE COAT	21,139	SQ YDS	3.75	\$79,271.25
2.	Grind and Relay Asphalt MC3000 Double Coat	5635	SQ YDS	11.25	\$63,393.75
	TOTAL AMOUNT				\$142,665

A certified check or bid bond in the sum of five percent (5%) of the total price accompanies this proposal under separate cover and it is hereby agreed that in case of failure on the part of the undersigned to execute the contract and give satisfactory surety bond within ten (10) days after the acceptance of this proposal, said certified check or bid bond shall be forfeited to the City as liquidated damages for such failure, otherwise the certified check or bid bond shall be returned to the undersigned.

Signed and sealed this 16 day of April, 2026.

(If the bidder is an individual, partnership, or non-incorporated organization, sign and complete the following:)

Signature of Bidder _____

By _____

Address _____

Names and Addresses of members of the Firm: _____

(If the bidder is a corporation, sign and complete the following:)

Signature of Bidder Maisy Hains

By Maisy Hains, Project Manager

Business Address 3216 S Hwy 74 South
Newton, IA 50208

Incorporated under the laws of the State of Iowa

Name of Officers: President Brian Manatt

Secretary Timothy Douglas, CFO

Treasurer Timothy Douglas, CFO

END OF SECTION A-005

SECTION A-006 - NOTICE OF AWARD

To: _____
ATTN: _____

The City Council of the City of Grinnell, Iowa has considered the proposal submitted by you on April 16, 2026 in the City of Grinnell, Iowa.

It appears that it is to the best interest of the City of Grinnell to accept your proposal in the amount of: _____), you are hereby notified that your proposal has been accepted for the 2026 Seal Coat Project subject to completion of financing and approval of the contract. You are required by the "Notice of Hearing and Letting" to execute the formal contract with the City of Grinnell and to furnish the required Contractor's performance and payment bond within the terms specified in the "Notice of Hearing and Letting."

If you fail to execute said contract and to furnish said bonds within ten (10) days from the date of delivery of this "Notice of Award," the City of Grinnell will be entitled to consider all your rights arising out of the City of Grinnell's acceptance of your proposal as abandoned and to award the work covered by your proposal to another, or to re-advertise the work, or as the City Council deems to be in the best interest of the City of Grinnell.

Dated this _____ day of April, 2026.

City of Grinnell, Iowa:

By: _____

Sam Cox, City Mayor

Acceptance of Notice: Receipt of Above
"Notice of Award" is hereby acknowledged this _____ day of _____, 2026.

Contractor:

By: _____

Title: _____

END OF SECTION A-006

SECTION A-007 – AGREEMENT

This Agreement made the _____ day of April in the year Two Thousand and Twenty-six, hereinafter called the Contractor, and the City of Grinnell, Iowa hereinafter called the City.

WITNESSETH, that the Contractor and City for the consideration hereinafter named agree as follows:

ARTICLE 1. SCOPE OF WORK.

The Contractor shall furnish all material, superintendence, labor and equipment unless otherwise specified and shall defray such other costs as are necessary to complete in a proficient manner to the satisfaction and acceptance of the City Engineer, of Grinnell, the work required by the Contract Documents, as listed in Article Six (6) of this Agreement, the General Conditions of the Contract, the Specifications, and the Drawings.

ARTICLE 2. TIME OF COMPLETION.

The work to be performed under this contract shall be carried on regularly and uninterruptedly (unless the said Engineer or City shall otherwise, in writing, especially direct) with such force as to insure the full completion within the time specified with the Advertisement. If the Contractor shall fail to complete the work in the time above-specified, or within such further time as, in accordance with the provisions of these Contract Documents, shall be fixed or allowed for such completion, the sum of \$100.00 per day shall be deducted from the sum due to the Contractor under this Contract as liquidated damages. In view of the difficulty of estimating such damages, the sum of \$100.00 per day is hereby agreed upon, fixed, and determined by reason of default, and not by way of penalty. Such Liquidated Damages are intended as compensation for delay only and the retention or recovery of such damages by the City shall not prevent the recovery of other actual damage sustained by the City, constitute a defense to any action brought by the City based on alleged breach of contract, or to compel specific performance of the contract, or in any way affect the terms, conditions or liability of the performance bonds to be furnished by the contractor.

ARTICLE 3. THE CONTRACT SUM.

In consideration of the work described herein and the fulfillment of all stipulations of this Contract, subject to additions and deductions provided therein, the City shall pay to the Contractor the amount due to the Contractor, based on prices contained hereinbefore in Section A-005, entitled FORM OF PROPOSAL.

ARTICLE 4. PROGRESS PAYMENTS.

The City shall make partial payments to the Contractor on the basis of a duly certified approved estimate of value, by the Engineer, based on the Contract prices, of labor and materials incorporated in the work, and of timely materials suitably stored at the site thereof up to the twentieth (20) day of that month, less the aggregate of previous payments. The City will retain five percent (5%) as may be deemed advisable by the Engineer, until final completion and acceptance of all work covered by the contract.

ARTICLE 5. ACCEPTANCE AND FINAL PAYMENT.

The work called for under this contract shall be subject to review and final inspection. Upon receipt of written notice that the work is ready for final inspection and acceptance, the Engineer shall promptly make such inspection, and when the Engineer finds the work acceptable under the Contract and the Contract fully performed, the Engineer shall promptly issue a final certificate, over the Engineer's own signature, stating that the work provided for this Contract has been completed and is acceptable under the terms and conditions thereof, and the entire balance found to be due to the Contractor, including the retained percentage, shall be paid to the Contractor not sooner than thirty (30) days after the date of acceptance of the work by the City Council of the City of Grinnell. At the time the Contractor requests a final certificate, the Contractor shall submit an affidavit to the Engineer that all payrolls, material bill, and other indebtedness connected with the work have been paid.

ARTICLE 6. THE CONTRACT DOCUMENTS.

Each of the documents listed below and all modifications thereof incorporated in the documents before their execution shall form the Contract, as if hereto attached or herein repeated.

2026 SEAL COAT PROJECT SPECIFICATIONS AND CONTRACT DOCUMENTS, published by the City of Grinnell, March 16, 2026, and all those documents therein listed, INCLUDING:

DIVISION A – GENERAL DOCUMENTS

DIVISION B – GENERAL CONDITIONS OF THE CONTRACT

DIVISION C – TECHNICAL PROVISIONS

This agreement shall be binding upon the legal representative and successors of the parties respectively.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the day and year first above written.

Name of Individual or Partnership

By: _____

Signed in the Presence of: _____

Name of Corporation

By: _____ as its _____

By: _____ as its _____

Signed in the Presence of: _____

City of Grinnell

Name of City

By: _____, Sam Cox, Mayor

By: _____ Alyssa Devig, City Clerk

END OF SECTION A-007

SECTION A-008 – FORM OF BID BOND

KNOW ALL PEOPLE BY THESE PRESENT that we _____
 _____ as Principal, and _____
 _____ as Surety, are held and firmly bound unto the City
 of Grinnell, Iowa. Hereinafter called the "Owner" in the penal sum of _____
 _____ Dollars,
 (\$ _____) lawful money of the United States of America for the payment
 of which sum will and truly be made, we bind ourselves, our heirs, executors,
 administrators, and successors, jointly and severally, firmly by these present. The
 condition of this obligation is such that whereas the Principal has submitted the
 accompanying bid, dated _____, 2026, for the 2026 Seal Coat Project.

NOW, THEREFORE,

- (a) If said Bid shall be rejected, or in the alternate,
- (b) If said Bid shall be accepted and the Principal shall execute and deliver a contract in the form specified and shall furnish a bond for the faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be void, otherwise the same shall in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

By virtue of statutory authority, the full amount of this bid bond shall be forfeited to the Owner in liquidation of damages sustained in the event that the Principal fails to execute the contract and provide the bond as provided in the specification or by law.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or

affected by any extension of the time within which the Owner may accept such bid or execute such contract; and said surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the principal and the surety hereto set their hands and seals, and such of them as corporations, have cause their corporate seals to be hereto affixed and these present to be signed by their proper officers this _____ day of _____, 2026, A.D.

Witness

Principal

By: _____ (Title)

Surety (Seal)

By: _____
(Attorney-in-fact)
Attach Power of Attorney

END OF SECTION A-008

SECTION A-009 – FORM OF PERFORMANCE, PAYMENT AND MAINTENANCE BOND

KNOW ALL PEOPLE BY THESE PRESENT, that we, _____,
_____, (hereinafter called the Principal) and
_____, (hereinafter
called the Surety), are held and firmly bound unto the City of Grinnell, Iowa,
(hereinafter called the Owner), in the penal sum of _____
Dollars (\$_____) lawful
money of the United States of America to the payment of which sum will and truly be
made, the Principal herein firmly binds him/her/themselves, their heirs, executors, and
administrators, and the Surety bind themselves, their successors, assigns, executors,
and administrators, and successors, jointly and severally, firmly by these present.

THE CONDITION OF THIS OBLIGATION IS SUCH, THAT whereas the above
bonded Principal, did on the _____ day of _____, 2026,
enter into a written contract with the City of Grinnell to do the 2026 Seal Coat Project
as specified in the Contract Documents,

NOW, THEREFORE, if said Principal shall faithfully perform said contract, and if the
said Principal shall warrant all workmanship and materials for a period of one (1) year
from the final inspection and acceptance date, then this obligation shall be void;
otherwise, it shall remain in full force and effect. Copy of which contract, together with
all of its terms, covenants, conditions, and stipulations is incorporated herein and made
a part hereof as fully and completely as if said contract were received at length herein
and,

WHEREAS, the Principal and Sureties on this bond hereby agree to pay all persons,
firms, or corporations having contracts directly with the Principal or with
subcontractors, all just claims due them for labor performed or materials furnished in
the performance of the contract on account of which this bond is given, when the same
are not satisfied out of the portion of the contract price which the Owner is required to
retain until completion of the improvements, but the principal and sureties shall not be
liable to said persons, firms, or corporations unless the claims of said claimants against
said portion of the contract price shall have been established as provided by law.

Now if the Principal shall in all respects fulfill the said contract according to the terms and tenor thereof, and shall satisfy all claims and demands incurred for the same; and shall fully indemnify and save harmless the Owner from all costs and damages which it may suffer by reason of failure to do so and shall full reimburse and repay the Owner all outlays and expenses which it may incur in making good and such default, then the obligation is to be void and of no effect; otherwise to remain in full force and effect.

Every surety on this bond shall be deemed and held, any contract to the contrary notwithstanding, to consent without notice,

1. To any extension of time to the contractor in which to perform to the contract.
2. To any change in the plans, specifications, or contract, when such changes does not involve an increase of more than twenty percent (20%) of the total contract price, and shall then be released only as to such excess increase.
3. That no provisions of this bond or of any other contract shall be valid which limits to less than one (1) year from the time of the acceptance of the work the right to sue on this bond for defects in workmanship or material not discovered or known to the Owner at the time such work is accepted.

IN WITNESS WHEREOF, we have hereunto set our hands and seal this _____ day of _____, 2026.

Principal

By: _____

Surety

By: _____
Attorney-in-fact Iowa Resident Agent

END OF SECTION A-009

SECTION A-010 – NOTICE TO PROCEED

Date: , 2026

Contractor:

Attention:

Subject: Notice to Proceed with the Construction of the 2026 Seal Coat Project.

Dear:

You are hereby directed to proceed with the construction of the above-mentioned project in accordance with the terms of the Contract Documents, plans, and specifications entered into by:

Contractor: _____ and the city of Grinnell

The signed contract is dated _____ 2026. The stipulated time for commencing work on the project is _____, 2026 and the completion is in accordance with the contract terms.

Sincerely yours,

City of Grinnell

By:

Title: Public Services Director

END OF SECTION A-010

SECTION A-011 – PAYMENT REQUEST FORM

The Contractor shall submit this form to the City of Grinnell by the 20th day of each month. Work done up to and on that day may be included in that months pay request.

Copies of this form shall be made by the Contractor, and filled out and submitted by the 20th of each month. The City shall then process the request, and submit this request to the City Council at their first meeting of the following month.

I/We, the undersigned, as Contractor for the 2026 Seal Coat Project, hereby submit and request payment for the work done to date, and for materials on hand, as listed below.

Date

Name of Individual or partnership

By: _____

Name of Corporation

By: _____ as its _____

Quantities and amounts approved / as corrected / as submitted / as changed by:

Date

City of Grinnell

Name of City

By: _____, Russ Behrens, City Manager

Approved for payment as submitted / as changed by:

Date

City of Grinnell

Name of City

By: _____, Sam Cox, Mayor

By: _____, Alyssa Devig, City Clerk

DIVISION B

GENERAL CONDITIONS OF THE CONTRACT

DIVISION B – GENERAL CONDITIONS OF THE CONTRACT

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SECTION B-001 – DEFINITIONS

Contract Documents are those listed as such in Article Six (6) of the Agreement, included herewith.

Plans and Drawings refer to the plans as specified in Article Six (6) of the Agreement, included herewith.

Specifications shall mean the same as if the term Contract Documents had been used in its place.

Contract is the agreement covering the performance of the work described in the Contract Documents, including all supplemental agreements thereto, and all general and specific provisions pertaining to the work or materials therefore.

The City and **The Contractor** are those mentioned as such in the Agreement. They are treated throughout the Contract Documents as if each were of the singular number.

Wherever the word **Engineer** is used in the Contract, it shall be understood as referring to the City Engineer of the City of Grinnell, acting personally or through an assistant duly authorized for such act by the Engineer or by the City Manager.

Surety is the person, firm, or corporation who executed the Performance Bond.

The term **Subcontractor**, as employed herein, includes only those having a direct contract with the Contractor and it includes one who furnishes material worked to a special design according to the plans or specifications of this work, but does not include one who merely furnishes material not so worked.

Written Notice shall be deemed to have been duly served if delivered in person to the individual, a member of the firm, or to an officer of the corporation for whom it is intended, or if delivered at or sent by registered mail to the last known business address for whom it is intended by the sender of the notice.

The term "**Work**" of the Contractor or Subcontractor includes labor, materials, equipment, transportation, or other facilities and activities necessary to complete the Contract, either individually or in any combination thereof.

END OF SECTION B-001

SECTION B-002 -- INTERPRETATIONS

2.1 INTENT OF THE CONTRACT DOCUMENTS.

The intent of the Contract Documents is to provide for the construction and completion of every detail of the improvements included in the Contract. What is called for by any one shall be as binding as if called for by all. It is understood that the Contractor, for the Contract Price, will furnish all labor, materials, tools, transportation, and supplies, and will execute the Contract in a satisfactory and worker like manner, and in accordance with the plans, specifications, and terms of the Contract.

2.2 CONTRACTOR'S UNDERSTANDING.

It is understood and agreed that the Contractor has, by the Contractor's own careful and active examination, been satisfied as to the nature and location of the work, the conformation of the ground, the character, quality, and quantity of the materials to be encountered above and below ground, the character of equipment and facilities needed preliminary to and during the prosecution of the work, the general and local conditions, and all other matters which can in any way effect the work under this Contract. No verbal agreements or conversations with any officer, agent, or employee of the City, either before or after the execution of this Contract, shall affect or modify any of the terms or obligations herein contained.

2.3 DRAWINGS AND INSTRUCTIONS.

The Engineer will furnish to the Contractor, free of charge, up to ten (10) copies of drawings and specifications necessary for the execution of the work. Additional sets desired by the Contractor will be available for the cost of materials and labor to provide such copies. The Engineer shall also furnish, with reasonable promptness, additional instructions, by means of drawings or otherwise, necessary for the proper execution of the work. All such drawings and instructions shall be consistent with the Contract Documents, true development thereof, and reasonably inferable therefrom.

2.4 CONFLICT.

If there be conflicting variance between the Drawings and the Specifications, the provisions of the Specifications shall control. In case of conflict between the General Conditions of the Contract, or any additions thereof, and the Detailed Specifications, the Detailed Specifications shall control. Terms of any Special Conditions included in this specification as a result of Federal or State funding of the project shall take precedence over these General Conditions.

2.5 DIMENSIONS.

Figured dimensions or datum deviations on the Plans shall be used in lieu of scaling the Drawings. Where the work of the Contractor is affected by finished dimensions, these shall be determined by the Contractor at the site, and the Contractor shall assume the responsibility therefore.

2.6 DRAWINGS AND SPECIFICATIONS AT JOB SITE.

One complete set of all Drawings and Specifications shall be maintained at the job site by the Contractor, and shall be available to the Engineer at all times.

2.7 SURVEYS, PERMITS, AND REGULATIONS.

The City shall furnish all surveys unless otherwise specified. Permits of a temporary nature necessary for the prosecution of the work shall be secured by the Contractor. Permits and easements for permanent structures or permanent changes in existing facilities shall be secured by the City, unless otherwise specified.

2.8 ROYALTIES AND PATENTS.

The Contractor shall pay all royalties and license fees. The Contractor shall defend all suits or claims for infringement of any patent rights and shall save the City harmless from loss on account thereof, except that the City shall be responsible for all such loss when a particular process or the product of a particular manufacturer or manufacturers is specified, but if the Contractor has information that the process or article specified is an infringement of a patent, the Contractor shall be responsible for such loss unless such information is promptly given to the Engineer.

2.9 CHANGES IN THE WORK.

The City, without invalidating the Contract, may order extra work or make changes by altering, adding to or deducting from the work, the Contract sum being adjusted accordingly. All such work shall be executed under the conditions of the original Contract except that any claims for extension of time caused thereby shall be adjusted at the time of ordering such change. No allowance shall be made for anticipated profit on work not performed.

In giving oral instructions, the Engineer shall have the authority to make minor changes in the work, not involving extra cost, and not inconsistent with the purposes of the work, but otherwise, except in an emergency endangering life or property, no extra work or change shall be made unless in pursuance of a written order by the Engineer, and no claim for an addition to the Contract Sum shall be valid unless so ordered.

B-002-3

The value of any such extra work or change shall be determined in one or more of the following ways:

- (a) By estimate and acceptance in a lump sum.
- (b) By unit prices named in the Contract or subsequently agreed upon.
- (c) By cost and percentage.
- (d) By cost and a fixed fee.

If none of the above methods is agreed upon, the Contractor, having received an order as described above, shall proceed with the work. In such case and also under cases (c) and (d), the Contractor shall keep and present in such form as the Engineer may direct, a correct account of the net cost involved in the change, together with vouchers. The net cost shall include labor, materials, equipment, and insurance, to the exclusion of other items, which shall be classed as overhead. In any case, the Engineer shall certify to the amount due to the Contractor, including reasonable allowance, not to exceed fifteen percent (15%) of the net cost, for overhead and profit. Pending final determination of value, payments on account of changes shall be made on the Engineer's estimate.

END OF SECTION B-002

SECTION B-003 -- CONTROLS OF MATERIALS AND WORK

3.1 ENGINEER'S STATUS.

The Engineer has the authority to stop work whenever such stoppage may be necessary to insure the proper execution of the Contract. The Engineer shall also have authority to reject all work and materials, which do not conform to the Contract.

3.2 INSPECTION OF WORK.

The Engineer and the Engineer's representatives, and representatives from the Iowa Department of Natural Resources and the Environmental Protection Agency, shall at all times have access to the work whenever it is in preparation or progress and the Contractor shall provide proper facilities for such access and for inspection.

If the specifications, the Engineer's instructions, laws, ordinances or any public authority require any work to be specially tested or approved, the Contractor shall give the Engineer timely notice of its readiness for inspection, and if the inspection is by another authority than the Engineer, of the date fixed for such inspection. Inspections by the Engineer shall be promptly made, and where practicable at the source of supply. If any work should be covered up without approval or consent of the Engineer, it must, if required by the Engineer, be uncovered for examination at the Contractor's expense.

Re-examination of questioned work may be ordered by the Engineer, and if so ordered, the work must be uncovered by the Contractor. If such work were found in accordance with the Contract Documents, the City shall pay the cost of re-examination and replacement. If such work be found not in accordance with the Contract Documents, the Contractor shall pay such cost, unless the Contractor shall show that the defect in the work was caused by another Contractor, who is not a subcontractor of the Contractor, and in that event, the City shall pay such cost.

3.3 AUTHORITY AND DUTIES OF INSPECTOR.

Inspectors may be stationed on the work to report to the Engineer as to the progress of the work, manner in which the work is being performed, also to report whenever it appears that materials furnished and worked performed by the Contractor fails to fulfill the requirements of the specifications and contract, and to direct the attention of the Contractor to such failure or infringement, but such inspection shall not relieve the Contractor from any obligations to furnish acceptable materials or to provide completed construction that is satisfactory in every particular.

In case of any dispute arising between the Inspector and the Contractor as to material furnished or the manner of performing the work, the Inspector shall have the authority to reject materials or suspend the work until the question at issue can be referred to and decided by the Engineer. Inspectors are not authorized to revoke, alter, enlarge, relax, or release any requirements of these specifications. The Inspector shall in no case act as supervisor or perform other duties for the Contractor, or interfere with the Management of the work by the Contractor. The responsibility for omissions and defective materials or workmanship lies with the Contractor, and the presence of the Engineer or Inspector during construction does not alter the Contractor's responsibility.

3.4 SUPERINTENDENCE AND SUPERVISION.

The Contractor shall keep on the work site, during the work's progress, a competent superintendent and any necessary assistants, all satisfactory to the Engineer. The superintendent shall represent the Contractor in the Contractor's absence, and all directions given to the superintendent shall be as binding as if given to the Contractor. Important directions shall be confirmed in writing to the Contractor. Other directions shall be so confirmed on written request by the Contractor. The Contractor shall give efficient supervision to the work, using the best skill and attention.

If the Contractor, in the course of the work, finds any discrepancy between the drawings and the physical conditions of the locality, or any errors or omissions in the drawings, or in the layout as given by points and instructions, it shall be the Contractor's duty to immediately inform the Engineer, in writing, and the Engineer shall promptly verify the same. Any work done after such discovery, until authorized, will be done at the Contractor's risk.

Should any change result in increased cost to the Contractor, the value of any such change shall be determined as provided for in Section B-002 under "Changes in the Work."

3.5 SUBCONTRACTS.

The Contractor shall, as soon as practicable after execution of the Contract, but prior to the beginning work, notify the Engineer in writing of the names of subcontractors proposed for the work and shall not employ any that the Engineer may, within a reasonable time, object to as incompetent or unfit.

The Contractor agrees to be fully responsible to the City for the acts and omissions of the subcontractors and of persons either directly or indirectly employed by them, as the Contractor is responsible for the acts and omissions of persons directly employed by the Contractor.

Nothing contained in the Contract Documents shall create any contractual relation between any subcontractor and the City.

3.6 SEPARATE CONTRACTS.

The City reserves the right to let other contracts in connection with this work. The Contractor shall afford other contractors reasonable opportunity for the introduction and storage of their materials and the execution of their work, and shall properly connect and coordinate all work by both the Contractor and other contractors.

If any part of the Contractor's work depends, for proper execution or results, upon the work of any other contractor, the Contractor's responsibility shall be to follow the provisions of Section B-003, under "Conformity with Existing Structures."

3.7 CONFORMITY WITH EXISTING STRUCTURES.

If any part of the Contractor's work depends, for proper execution or results, upon existing work or structures, or upon the work of another contractor, the Contractor shall inspect and promptly report to the Engineer any defects in such work that render it unsuitable for such proper execution and results. The Contractor's failure to so inspect and report shall constitute an acceptance of the existing work or structure as fit and proper for the reception of the Contractor's work, except as to defects that may develop in the existing work or structure after the execution of the Contractor's work.

To insure the proper execution of subsequent work, the Contractor shall measure work already in place and shall at once report to the Engineer any discrepancy between the executed work and the drawings.

3.8 MATERIALS AND EQUIPMENT.

Unless otherwise stipulated in the specifications, all workmanship, equipment, materials, and articles incorporated in the work covered by this Contract are to be new and of the best grade of their respective kinds for the purpose. The Contractor may be required to furnish a statement of the origin, composition, and manufacturer of any or all material proposed for use in the performance of the Contract, together with samples of such materials. The Contractor shall furnish to the Engineer for approval the name of the manufacturer of machinery, mechanical, and other equipment, which the Contractor contemplates installing, together with their performance capacities and other pertinent information.

3.9 STORAGE OF MATERIALS.

Materials shall be so stored as to insure the preservation of their quality and fitness for the work. When considered necessary, they shall be placed on wooden platforms, or other hard, clean surfaces, and not on the ground, and/or they shall be placed under cover. Stored materials shall be located so as to facilitate prompt inspection. Private property shall not be used for storage purposes without the written permission of the owner or lessee.

3.10 MANUFACTURER'S DIRECTIONS.

Manufactured articles, material, and equipment shall be applied, installed, connected, erected, used, cleaned, and conditioned as directed by the manufacturer unless herein specified to the contrary. The Contractor shall, at no cost to the City, arrange for the services of a qualified representative of the equipment manufacturer to inspect the equipment after installation, and to supervise the initial operation for the period of time necessary to insure proper installation and operation.

3.11 SHOP DRAWINGS.

The Contractor shall submit to the Engineer shop drawings for all materials and equipment to be supplied for this project whether stated in the specific sections of the Contract Documents or not. The Contractor shall make any corrections in the drawings required by the Engineer and resubmit same without delay. The Contractor agrees that Shop Drawing submittals processed by the Engineer are not change orders; that the purpose of Shop Drawing submittals by the Contractor is to demonstrate to the Engineer that the Contractor understands the design concept, that the Contractor demonstrates this understanding by indicating which equipment and materials are intended to be furnished and installed, and by detailing the fabrication and installation methods intended for use.

The Contractor further agrees that if deviations, discrepancies, or conflicts between Shop Drawing submittals and the Contract Documents in the form of design Drawings and Specifications are discovered either prior to or after Shop Drawing submittals are processed by the Engineer, the design Drawings and Specifications shall control and shall be followed. Shop Drawings shall be submitted as follows:

- (1) Three (3) copies plus any number desired returned by the Contractor (so at least four (4)) shall be submitted at least thirty (30) days before the materials indicated thereon are to be needed, or earlier if required to prevent delay of the work.
- (2) The Engineer shall, within fourteen (14) days of the submittal of any Shop Drawing, return at least one copy to the Contractor marked with all comments.
- (3) The Contractor shall then correct or revise the Shop Drawings as required to conform to the Contract Documents.
- (4) Following correction or revision, the Contractor shall furnish the Engineer at least four (4) copies of the Shop Drawings conforming to the required corrections and changes.

- (5) The Engineer reserves the right to review corrected or revised Shop Drawings for general compliance with the Contract Documents and to require further corrections or revisions as may be necessary for compliance.

3.12 ORDER OF CONSTRUCTION.

The Engineer shall have control of the order in which various parts of the improvements are to be performed. The Contractor shall submit, at such time as may be requested by the Engineer, schedules which will show the order in which the Contractor proposes to carry on the work, with dates at which the Contractor will start the several parts of the work and estimated dates of completion of the several parts. The order of construction as determined by the Contractor will be followed except where the Engineer determines that such order would not be to the best interests of the City or of the general public.

3.13 PROGRESS.

The Contractor shall at all times maintain a substantial working force to insure completion of the work within the time specified in the Contract. The consistent failure of the Contractor to do so after due warning shall be cause for the City to do the work or to terminate the Contract. See section B-004, under "City's Right To Do Work," and "City's Right To Terminate Contract."

3.14 SUSPENSION OF WORK.

The Engineer shall have authority to suspend the work wholly or in part for such a period or periods of time as may be deemed necessary by the Engineer due to unsuitable weather, unfavorable conditions, or the failure of the Contractor to carry out orders given, or to perform any or all of the provisions of the Contract. The City shall not be liable for expenses incurred by the Contractor during such period of suspension.

3.15 CONSTRUCTION REPORTS.

The Contractor shall submit to the City schedules of costs and quantities of materials, and of other items, which schedules shall be in such form and shall be supported as to the correctness as the City may require for preparing monthly estimates. The Contractor shall also submit to the City the following records: (a) Detailed Estimate, and (b) Periodical Estimates for Partial Payment. These estimates shall be subject to review and correction by the Engineer.

3.16 HOURS OF WORK.

Except for such work as may be required to properly maintain or protect completed or partially completed construction, or to maintain lights and barricades, no work will be permitted on Sundays or legal holidays, nor after six o'clock (6:00) P.M., without specific permission of the Engineer.

3.17 WEATHER.

During freezing or inclement weather, all work shall be suspended except such as can be done in an acceptable manner. The Engineer may permit work to be carried on at such times provided the Engineer approves of the special protection or construction methods proposed. Permission so granted shall in no way be construed as a release of the Contractor's responsibility regarding the quality of the finished work.

3.18 WORKERS AND EQUIPMENT.

The Contractor shall employ competent and efficient workers for every kind of work. Any person employed on the job who shall refuse or neglect to obey the directions of the Engineer or Inspector as relayed through the proper superintendent, or who shall be deemed incompetent or disorderly, or who shall commit trespass upon public or private property in the vicinity of the work, shall be dismissed when the Engineer so orders, and shall not be reemployed unless express permission be given by the Engineer.

3.19 REMOVAL OF UNAUTHORIZED OR DEFECTIVE WORK.

The Contractor shall promptly remove from the premises all materials condemned by the Engineer as failing to conform to the Contract, whether incorporated in the work or not, and the Contractor shall promptly replace and re-execute said work in accordance with the Contract, without expense to the City, and the Contractor shall bear the expense of making good all work of other contractors destroyed or damaged by such removal or replacement. The fact that the Engineer may have previously overlooked such defective work shall not constitute an acceptance of any part of it.

Work done without lines and grades being given, work done beyond lines shown on the plans or as given, except as herein provided, or any extra or additional work done without authority will be considered as unauthorized, at the expense of the Contractor, and will not be paid for under the provisions of the Contract. Work so done may be ordered removed and replaced at the Contractor's expense.

If the Contractor does not remove such condemned work and materials within a reasonable time, fixed by written notice, the City may remove them and may store the material at the expense of the Contractor. If the Contractor does not pay the expense of such removal within ten (10) days time thereafter, the City may, upon ten (10) days written notice, sell such materials at an auction or at a private sale and shall account for the net proceed thereof, after deducting all the costs and expenses that should have been borne by the Contractor.

3.20 CORRECTION OF WORK AFTER FINAL PAYMENT.

Neither the final payment nor any provision in the Contract Documents shall relieve the Contractor of the responsibility for negligence or faulty materials or workmanship within the extent and period provided by law, and upon written notice the Contractor shall remove any defects due thereto, and pay for damage done to other work resulting therefrom, which shall appear within one (1) year(s) after the date of completion and acceptance.

3.21 CLEANING UP.

The Contractor shall at all times keep the premises free from undue accumulations of waste materials or rubbish caused by any work, and shall, as soon after construction as reasonably possible, replace or restore fences, sidewalks, or other property damaged or disturbed by any work. At the completion of the work, the Contractor shall remove all rubbish and waste materials, and all tools, equipment, scaffolding, and surplus materials, and shall leave the premises clean and ready for use, substantially in the same condition as when construction was begun.

Prior to making an application for final payment, the Contractor shall furnish to the Engineer "clean-slips" or affidavits, signed by each property owner abutting the construction site, as determined by the Engineer. This affidavit shall, in each case, attest to the fact that the property has been restored to its original condition, or that the property owner has agreed with the Contractor upon the amount of damages sustained. In the case of a dispute between the property owner and the Contractor, the question shall be referred in writing to the Engineer, who will immediately make an investigation and issue a finding of fact. If the question is not then resolved and the required affidavit obtained from the property owner, the Engineer, upon written application from the Contractor, shall issue a release to the Contractor from the obligation to furnish said affidavit. This dispute may then be settled by other means available to the parties.

In the event that the property owner cannot be located, or does not reply within a reasonable time, then upon receipt of proof that an attempt was made by registered mail to contact said property owner, the Engineer shall issue a release to the Contractor from the obligation to furnish said affidavit.

END OF SECTION B-003

SECTION B-004 -- LEGAL RELATIONS AND RESPONSIBILITIES TO THE PUBLIC

4.1 CONTRACT SECURITY.

The Contractor shall furnish a surety bond (form attached) in an amount of at least one hundred percent (100%) of the contract price as security for the faithful performance of this contract, and as security for the payment of all persons performing labor and furnishing materials in connection with this contract.

4.2 INSURANCE.

The Contractor shall furnish the City Clerk with proper affidavit or affidavits executed by representatives of duly qualified insurance companies, evidencing that said insurance company or companies have issued liability insurance policies, as required below, effective during the life of the contract or for a period of at least ten (10) days following the filing of written notice of cancellation. The work shall not commence under this contract until the Contractor has obtained all insurance required, and such insurance has been approved by the City; nor shall the Contractor allow any Sub-contractor to commence any work until all similar insurance required for the Sub-contractor has been so obtained and approved.

A. COMPENSATION INSURANCE.

The Contractor shall make out and maintain, during the life of this contract, Worker's Compensation Insurance for all employees of the Contractor employed at the site of the work, and in case any work is sublet, the Contractor shall require the Sub-Contractor similarly to provide Worker's Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the Contractor. In case any class of employees engaged in Hazardous Work under this contract at the site of the work is not protected under the Worker's Compensation Statute, the Contractor shall provide, and shall cause each Sub-Contractor to provide, adequate insurance for the protection of all employees not otherwise protected.

B. CONTRACTOR'S LIABILITY INSURANCE.

The Contractor shall maintain Insurance as shall protect the City and the City's employees or agents, the Contractor, and the Sub-contractor performing the work covered by this contract, from claims for damages for personal injury, including accidental death, as well as from claims for property damages which may arise from operations under this Contract, whether such operations be by the Contractor, any Sub-Contractor, or by anyone directly or indirectly employed by either of them.

The minimum protection shall be as follows:

1. Public Liability, Bodily Injury, and Property Damage:
 - a. Injury or death of one person \$1,000,000.00
 - b. Injury to more than one person
in a single accident \$1,000,000.00
 - c. Property damage \$100,000.00
2. Automobile and Truck Public Liability, Bodily Injury, Property Damage:
 - a. Injury or death of one person \$1,000,000.00
 - b. Injury to more than one person
in a single accident \$1,000,000.00
 - c. Property damage \$100,000.00
3. Excess Liability, Umbrella Form \$3,000,000.00

NOTE: When excavation, trenching, or tunneling is involved, the Property Damage Liability Coverage under the Comprehensive General Liability Policy shall specifically provide coverage for damage to underground property.

All responsibility for maintenance of property and insurance on the work (including but not limited to Builders Risk and Installation Floater) remains solely with the Contractor who may at the Contractor's option insure against any or all perils, and such responsibility shall remain with the Contractor until such time as the work is complete and accepted in writing by the Owner. It is a condition of the Contract that the Owner and Engineer and all Contractors, Subcontractors, and Sub-subcontractors waive all rights of recovery against each other for damages caused by fire or other perils to the extent covered by any valid and collectible insurance, and further, that any policy not including the standard waiver of subrogation clause be so endorsed as to comply with this paragraph.

C. INDEMNITY.

The Contractor shall indemnify and save harmless the City and the City's employees or agents from and against all losses and all claims, demands, payments, suits, actions, recoveries, and judgments of every nature and description brought or recovered against it, by reason of any act or omission of the said Contractor, the Contractor's agents, or employees, in the execution of the work, or in the guarding of it.

4.3 LAWS RELATING TO WORK.

The Contractor is presumed to be familiar with all laws, ordinances, codes, and regulations which may in any manner affect those engaged or employed upon the work, or in the

materials or equipment used in or upon the work, and shall conduct the work so as not to conflict with such laws, ordinances, codes, and regulations.

4.4 PROTECTION OF WORK AND PROPERTY.

The Contractor shall continuously maintain adequate protection of all work from damage and shall protect the City's property from injury or loss arising in connection with this Contract. The Contractor shall provide and maintain all passageways, guard fences, lights, and other facilities for protection required by public authority or local conditions. The Contractor shall provide for referencing and resetting, or for re-establishing, any and all property lines or monuments that are disturbed in the course of the work.

The Contractor shall be held responsible for the care of materials and for partially completed work until final acceptance of same by the City. The Contractor shall correct or make good, at no cost to the City, all damages to adjacent property due to the acts or negligence of any person employed by the Contractor or the prosecution of any work and shall save the City harmless therefrom.

In an emergency affecting the safety of life, the work, or of adjoining property, the Contractor, without special instruction or authorization from the Engineer, is hereby permitted to act in good faith to prevent such threatened loss or injury, and shall do so without appeal if so instructed or authorized. Any compensation, claimed by the Contractor on account of emergency work, shall be determined as provided in Section B-002 of these Contract Documents, entitled "Changes in the Work."

4.5 ACCIDENT PREVENTION AND RESPONSIBILITY FOR ACCIDENT.

Precaution shall be observed by the Contractor at all times for the protection of persons (including employees) and property. The Contractor shall observe the safety provisions of applicable laws, and building and construction codes. Machinery, equipment, and all hazards shall be guarded by the Contractor, or eliminated in accordance with the safety provisions of the Manual of Accident Prevention in Construction, published by the Associated General Contractors of America to the extent that such provision are not in contravention of applicable laws or these Contract Documents. The Contractor shall assume full responsibility for all damages sustained by persons or property due to the carrying on of work, and until final acceptance thereof or until released by the Engineer in writing.

4.6 MAINTENANCE OF BARRICADES AND LIGHTS.

The Contractor shall, at no cost to the City and without further or other order from the City, provide, erect, and maintain at all times during the progress or suspension of the work, and until the completion and final acceptance thereof, suitable and requisite barriers, signs, or other adequate protection as required by the Manual on Uniform Traffic Control Devices,

US DOT, Federal Highway Administration, most current edition, or as may be ordered by the Engineer to ensure the safety of the public. All barricades and obstructions shall be protected at night by signal lights which lights shall be kept burning from sunset to sunrise.

4.7 LANDS FOR WORK.

The City shall provide the lands upon which the work under this Contract is to be done, except that the Contractor shall provide land required for the erection of temporary construction facilities and storage of materials, together with the right of access to same. The Contractor shall confine all equipment, apparatus, the storage of materials, and operations of the workers to limits indicated by laws, ordinances, permits, or directions of the City and shall not unnecessarily encumber the premises with materials.

4.8 SANITARY CONVENIENCES.

The Contractor shall furnish the necessary sanitary conveniences, properly secluded, for the laborers on the site, and these shall be maintained in a manner that will be inoffensive to the public.

4.9 LIENS.

Neither the final payment nor any part of the retained percentage shall become due until the Contractor, if required, shall deliver to the City a complete release of all liens arising out of this Contract, or receipts in full in lieu thereof. If required, an affidavit that so far as the Contractor has knowledge or information the releases and receipts include all the labor and material for which a lien could be filed. If any Sub-contractor refuses to furnish a release or receipt in full, the Contractor may furnish a bond satisfactory to the Engineer, to indemnify the City against any lien. If any lien remains unsatisfied after all payments are made, the Contractor shall refund to the City all moneys that the latter may be compelled to pay in discharging such a lien, including all costs and a reasonable attorney's fee.

4.10 ASSIGNMENT.

The Contractor shall not assign the Contract or sublet it as a whole without the written consent of the City, nor shall the Contractor assign any money due or to become due to them hereunder, without the previous written consent of the Engineer.

4.11 CLAIMS AGAINST CONTRACTOR.

The Contractor shall be held for the payment of all just claims against the Contractor arising out of the prosecution of this Contract, and the Contractor's bonds will not be released until such claims are paid or dismissed.

The City may withhold or, on account of subsequently discovered evidence, nullify the whole or part of any certificate to such extent as may be necessary to protect itself from loss on account of:

- A. Defective work not remedied.
- B. Claims filed or reasonable evidence indicating probable filing of claims.
- C. Failure of the Contractor to make payments properly to Sub-contractors or for material or labor.
- D. A reasonable doubt that the Contract can be completed for the balance then unpaid.
- E. Damage to another Contractor.

When the above grounds are removed, payments shall be made for amounts withheld because of them.

4.12 PERSONAL LIABILITY OF PUBLIC OFFICIALS.

In carrying out any of the provisions of the Contract, or in exercising any power or authority granted thereby, there shall be no liability upon the Engineer or any authorized assistants either personally or as an official of the City, it being understood that in such matters said person acts as the agent and representative of the City.

4.13 NO WAIVER OF LEGAL RIGHTS.

The City shall not be precluded or stopped by any measurement, estimate, or certificate made either before or after the completion and acceptance of the work and payments therefore, from showing the true amount and character of the work performed and materials furnished by the Contractor, or from showing that any such measurement, estimate, or certificate is untrue or incorrectly made, or that the work or materials do not in fact conform to the Contract. The City shall not be precluded or estopped, notwithstanding any such measurement, estimate, or certificate and payment in accordance therewith, from recovering from the Contractor and the Contractor's Surety, such damages as it may sustain by reason of the Contractor's failure to comply with the terms of the Contract. Neither the acceptance by the City of any of its representatives, nor any payment for or acceptance of the whole or any part of the work, nor any extension of time, nor any possession taken by the City, shall operate as a waiver on any portion of the Contract or of any power herein reserved, or any right to damages herein provided. A waiver of any breach of the Contract shall not be held to be a waiver of any other or subsequent breach.

4.14 USE OF COMPLETED PORTIONS.

The City shall have the right to take possession of and use any completed or partially completed portion or portions of the work, but such taking possession and use shall not be

deemed an acceptance of neither the work so used nor any part thereof. If such prior use increases the cost of or delays the work, the Contractor shall be entitled to such extra compensation, or extension of time, or both, as the Engineer may determine.

4.15 MATERIALS FOUND ON THE WORK.

Full right shall vest in the City to any surplus excavated material, unsuitable backfill material, or to any item of value found on the work or in the process of the work. The City reserves the right to order it disposed of at the expense of the Contractor, or removed and stored for the disposition by the City. This provision shall in no way relieve the Contractor of the responsibility of restoration, or of any other provision of these specifications, but is intended, rather, to establish ownership of items and material found on the work.

4.16 CITY'S RIGHT TO DO WORK.

If the Contractor should neglect to prosecute the work properly or fail to perform any provision of this Contract, the City, after three (3) days written notice to the Contractor, may, without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor.

4.17 CITY'S RIGHT TO CORRECT DEFICIENCIES.

Upon failure of the Contractor to perform the work in accordance with the Contract Documents, including any requirements with respect to the Schedule of Completion, and after five (5) days written notice to the Contractor, the City may, without prejudice to any other remedy, correct such deficiencies.

4.18 CITY'S RIGHT TO TERMINATE CONTRACT.

The City, upon the certificate of the Engineer that sufficient cause exists to justify such action, may, without prejudice to any other right or remedy, and after giving the Contractor seven (7) days written notice, terminate the employment of the Contractor and take possession of the premises and of all materials, tools, and appliances thereon, and finish the work by whatever method it may deem expedient. Action may be taken for any of the following reasons:

- If the Contractor should be judged as bankrupted.
- If the Contractor should make a general assignment for the benefit of any creditors.
- If a receiver should be appointed on account of the Contractor's insolvency.
- If the Contractor should persistently or repeatedly refuse, or should fail, except in cases for which extension of time is provided, to supply enough properly skilled workers or proper materials.

- If the Contractor should fail to make prompt payment to Sub-contractors, or for material or labor, or persistently disregard laws, ordinances codes, or the instructions of the Engineer, or otherwise be guilty of a substantial violation of any provision of the Contract.

In such case, the Contractor shall not be entitled to receive any further payment until the work is finished. If the unpaid balance of the contract price shall exceed the expense of finishing the work, including compensation for additional managerial and administrative services, such excess shall be paid to the Contractor. If such expense shall exceed the unpaid balance, the Contractor shall pay the difference to the City. The Expense incurred by the City as herein provided, and the damage incurred through the Contractor's default, shall be certified by the Engineer.

4.19 CONTRACTOR'S RIGHT TO SUSPEND WORK.

The Contractor may suspend work or terminate the Contract upon seven (7) days written notice to the City and the Engineer, for any of the following reasons:

- If an order of any court, or other public authority, caused the work to be stopped or suspended for a period of ninety (90) days through no act or fault of the Contractor or the Contractor's employees.
- If the Engineer should fail to act upon any Request for Payment within ten (10) days after its presentation in accordance with the General Conditions of this Contract.
- If the City should fail to act upon any Request for Payment within thirty (30) days after its approval by the Engineer.
- If the City should fail to pay the Contractor any sum within thirty (30) days after its award by arbitrators.

4.20 REMOVAL OF EQUIPMENT.

In the case of annulment of the Contract before completion from any cause whatever, the Contractor, if notified to do so by the City, shall promptly remove any part of any equipment and supplies owned by the Contractor from the property of the City, failing which the City shall have the right to remove such equipment and supplies at the expense of the Contractor.

4.21 ENGINEER'S DECISIONS.

The Engineer shall, within a reasonable time after their presentation, make decision in writing on all claims of the City or the Contractor and on all other matters relating to the execution and progress of the work or the interpretation of the Contract Documents.

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All such decisions of the Engineer shall be final except in cases where time and/or financial considerations are involved, in which latter case, the decision of the Engineer shall be final and binding on the City and the Contractor unless written objections thereto are delivered to the Engineer by the claimant within twenty (20) days after written notice of such decisions.

END OF SECTION B-004

SECTION B-005 - MEASUREMENT AND PAYMENT

5.1 STANDARDS OF MEASUREMENT.

The quantities of work performed will be computed by the Engineer on the basis of measurements taken by the Engineer or any assistants according to the United States Standard Measurements and Weights. A Minimum of two working days notice shall be given to the owner so that the owner can mark limits of material for the contractor to follow.

5.2 USE OF CITY WATER.

The Contractor will be allowed to use City water, but before any water is used, the Contractor shall make an application to the Engineer who will provide and install suitable meters and supply the Contract representative with suitable hydrant wrenches when the use of hydrants is necessary. The Contractor shall designate one employee who shall be responsible for operating the hydrants used by the Contractor. The employee so designated shall be under the direct supervision of the Engineer and no other employee may operate any hydrant or valve without the written permission of the Engineer. The meters shall not be moved by the Contractor, but will be moved by City Employees as directed by the Contractor. The water used will be charged to the Contractor at the rate of zero dollars (\$ 0.00) per 1,000 gallons.

5.3 CLAIMS FOR EXTRA COST.

If the contractor claims that any new instructions by drawings or otherwise, after the Contract has been signed, involve extra cost under this Contract, the Contractor shall give the Engineer written notice thereof within seven (7) calendar days after receipt of such instructions, and in any event before proceeding to execute the work, except in an emergency endangering life or property, and the procedure shall then be as provided for in Section B-002 of the Contract Documents under "Changes in the Work."

5.4 BASIS FOR PAYMENT.

Progress payment and final payment shall be made in conformity with the Proposal, which is attached hereto and made a part of the Contract. Limits of measurement for each item shall be outlined in the applicable section of the Specifications.

5.5 DEDUCTIONS FOR UNCORRECTED WORK.

If the Engineer deems it inexpedient to correct work injured or done in accordance with the Contract, an equitable deduction from the Contract Price shall be made therefore.

5.6 TAXES.

A. SALES TAX.

The City of Grinnell is a designated exempt entity. Designated exempt entities awarding construction contracts on or after January 1, 2003, may issue special exemption certificates to contractors and subcontractors allowing them to purchase or to withdraw from inventory construction materials for the contract free from sales tax.

The City of Grinnell is hereby notifying all potential bidders to submit their bids WITHOUT sales tax included. This policy will lower the dollar amount of the bid and the Contractor will not be required to provide Contractor Statements after the project is completed. The following steps will be used to complete this process:

1. Designated exempt entities will register contracts, including information on contractors and subcontractors, through an online application developed by the Iowa Department of Revenue.
2. Designated exempt entities will provide each contractor/subcontractor with an exemption certificate/authorization letter developed exclusively for this purpose. These will be printed directly from the online application. The letter/certificate can be obtained only through this application.
3. Contractors and subcontractors will give a copy of the certificate to each of their material suppliers. This allows them to purchase building materials for the contract free from sales tax.
4. Suppliers should retain this certificate in their records for at least three years.

B. OTHER TAXES.

The Contractor shall pay all taxes involved in the completion of the work under the Contract except the sales tax on the construction materials mentioned above, shall pay all Social Security and unemployment taxes, and is responsible for withholding taxes and any other state or federal requirements in this regard.

C. OUT-OF-STATE CONTRACTORS.

All out-of-state contractors shall meet all Iowa laws and regulations relating to out-of-state contractors.

END OF SECTION B-005

SECTION B-006 -- TIME OF COMPLETION

6.1 EXTENSIONS OF TIME.

All time limits stated in the Contract Documents are of the essence of the Contract. Upon receipt of written notice from the Contractor of the existence of causes over which said Contractor has no control and which must delay the completion of the work, the Engineer may, at the Engineer's discretion, extend the date specified for the completion of the work. No allowance will be made to the Contractor for stoppage or suspension of the work by the Engineer, unless stoppage or suspension is due to the fault of the City, then extension of time corresponding to the duration of stoppage or suspension will be allowed for the completion of the work.

END OF SECTION B-006

DIVISION C

TECHNICAL PROVISIONS

SUBDIVISION C.1

BITUMINOUS SEAL COAT

SECTION C.1-001 – GENERAL SPECIFICATIONS

1. SCOPE OF WORK.

The work contemplated herein involves the preparation of roadbed to receive the placement of seal coat, and the laying of seal coat on the streets.

2. CITY SUPPLIED MATERIALS.

The City will not supply any material nor perform any of the work contemplated under this contract.

3. PROTECTION OF LAWNS AND TREES.

The contractor shall make special efforts to reduce damage to lawns and trees, and where damage is accidentally caused, shall restore/replace the lawns and/or trees in an acceptable manner. Where the use of private property is convenient to the Contractor, the Contractor shall make any necessary arrangements with such private owners.

4. WORK WITHIN STATE HIGHWAY AND RAILROAD RIGHTS-OF-WAY.

All work performed by and all operations of the Contractor, including all employees and Subcontractors under the Contractor, within the limits of highway and railroad rights-of-way shall be in conformity with the requirements of, and be under control of (through the City), the highway or railroad authority owning, or having jurisdiction over and control of, such right-of-way in each case.

END OF SECTION C.1-001

SECTION C.1-002 – TECHNICAL SPECIFICATIONS

1. PREPERATION FOR AND APPLICATION OF BITUMINOUS SEAL COAT.

The contractor shall prepare the streets and place the bituminous seal coat as per the requirements and specifications in Section 2307 “Standard Specifications for Highway and Bridge Construction”, Iowa Department of Transportation, Series 2001.

2. RECORDS.

The Contractor shall keep a record in a field book or on a separate record set of plans indicating by station the actual location each load of aggregate and bituminous materials is laid. Such field notes shall be available to the City for the preparation of as-built plans.

3. CLEAN-UP.

Areas disturbed shall be restored to those conditions, which existed prior to construction, unless otherwise noted on the plans or instructed, by the Engineer.

Roadways shall be prepared, seeded or sodded, and fertilized in compliance with the Standard Specifications for Highway and Bridge Construction, Iowa Department of Transportation.

Shrubbery, trees, or flowers, which have been damaged by the construction, shall be replaced with new plantings of equal type and quality to that which was damaged.

At all times, the site shall be kept free from accumulations of waste materials and rubbish caused by the work, and upon completion of the work, all rubbish, tools, scaffolding, forms, and surplus materials shall be removed.

The Contractor shall be responsible, financially and otherwise, for the refilling and repair of all settlement and the repair or replacement to the original or better condition of all pavement, top surfaces, driveways, areaways, curbs, gutters, walks, surface structures, utilities, drainage facilities, sod, and shrubbery which have been damaged as a result of said replacement operations. The Contractor shall make, or cause to make, all necessary replacements, and repairs or replacements appurtenant thereto, within thirty (30) days from and after due notification by the Engineer or City of settlement and resulting damage at any designated location or locations.

4. BASIS OF PAYMENT.

The Contractor will be paid the square yard contract price which shall include all materials and labor necessary to meet the contract specifications. Payment will be based on actual quantities after work has been completed and accepted.

5. PROTECTION OF WORK.

The Contractor is responsible for protecting all work during construction, and shall employ all means to protect the public from harm.

6. Warranty Period

The contractor will be responsible for correcting any areas where bleeding of the asphalt binder appears for the 2026 season.

7. Application of Bituminous

The contractor shall not be allowed to apply bituminous material to any areas within two days of a rain event without approval from the City of Grinnell representative.

8. Parking on Work Areas

The contractor shall be responsible for posting no parking notifications not less than twenty four (24) hours in advance for areas where parking is normally permitted.

END OF SECTION C.1-002

SECTION C.1-003 – MATERIAL SPECIFICATIONS

1. AGGRGATE.

The aggregate used for this project shall be 3/8", washed and free from objectionable clay coatings. The aggregate shall be dry at the time of application. The gradation shall be as follows:

	SIEVE SIZE					
	1/2	3/8	4	8	30	200
% Passing	100	90-100	10-55	0-20	0-7	0-1.5

Aggregate shall be spread at a rate of twenty to twenty-five (25) pounds per square yard. The rate of application shall be inspected and modified if necessary by a representative of the City of Grinnell during the time of application.

2. BITUMINOUS MATERIAL.

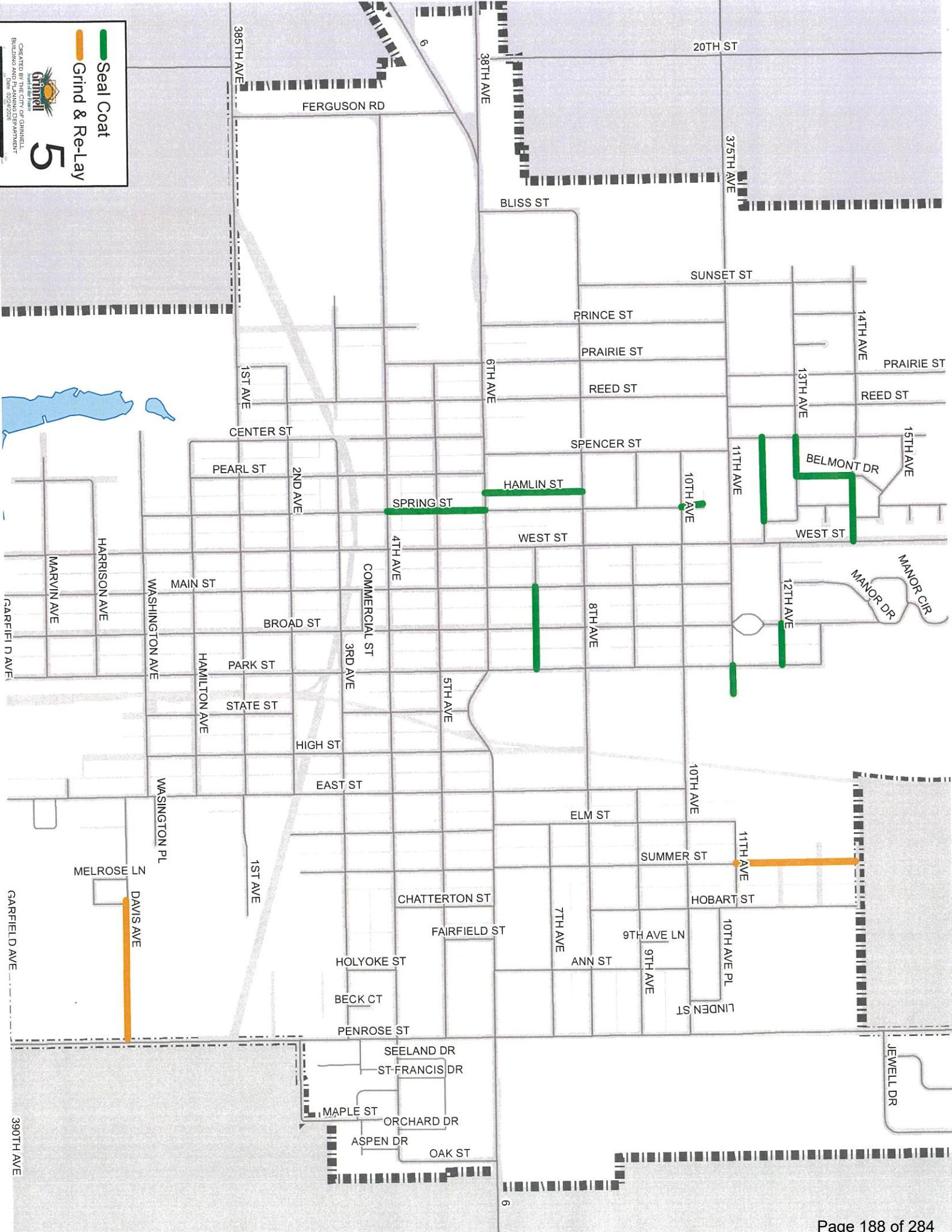
The Bituminous material shall be MC 3000, and meet the requirements in Sections 2307 and 4140.01, "Standard Specifications for Highway and Bridge Construction", Iowa Department of Transportation, Series 2001.

The MC3000 shall be applied at a rate of 0.32 gallons per square yard for single coat chip seal. The MC3000 shall be applied at a rate of 0.25 gallons per square yard the first pass and 0.30 gallons per square yard for the second pass on double chip seal streets.

3. ROLLING OF AGGREGATE.

Immediately after the aggregate has been placed a team of rubber tired rollers shall roll the aggregate. A total of eight-roller coverage at a speed of no more than five (5) miles per hour shall occur over the entire street surface in order to firmly embed the aggregate in the binder. Care shall be taken to not have the rubber-tired rollers start and stop suddenly. Any scuffs in the seal coat shall be promptly repaired prior to moving to the next street section.

END OF SECTION C.1-003



CITY OF GRINNELL

New info and procedures are highlighted and effective as of 4/1/2022

PUBLIC RIGHT-OF-WAY COMMUNICATIONS SYSTEM LICENSE APPLICATION ORDINANCE NO. 1060

**THIS APPLICATION WILL NOT BE FORMALLY REVIEWED FOR APPROVAL
UNTIL AFTER AN ON-SITE MEETING HAS
OCCURRED WITH THE INSTALLATION CREW**

1. Applicant: Windstream Iowa Communications, LLC 4005 N Rodney Parham Rd

Name

Little Rock, AR, 72212
City, State Zip

Address

706-279-7621
Telephone
2. **Contact Info for Installation Crew:** Shanda Bryson 4005 N Rodney Parham Rd

Name

Little Rock, AR, 72212
City, State Zip

Address

706-279-7621
Telephone
3. Application requires an engineering site plan for the proposed system that is to be placed within the City Right-of-way. Check off each of these items as they are included on the site plan:
 - ☒ Plans drawn to scale.
 - ☒ Street names.
 - ☒ Right-of-way widths.
 - ☒ Pavement widths.
 - ☐ Sidewalk location and width including sidewalk ramps.
 - ☐ Obstacles or improvements that are in or near the work area.
An example of such are: existing trees, fence, drainage structures, Water stop-boxes, ditches, and utility vaults.
 - ☒ Horizontal and vertical location and physical size of the proposed utility.
 - ☒ Proposed construction work method such as "open cut" or "bore".
 - ☐ A drawing and explanation of concrete or asphalt restoration.
 - ☐ Information regarding sod work and tree replacement.
 - ☒ Location of other existing utilities within the work area.
 - ☐ Typical detail sections where special attention is required for some restoration work.
 - ☐ Excavation soil replacement and compaction requirements. Aggregate replacement under street surfaces, soil backfill outside of 5' from edge of street surface.
 - ☐ Detailed time schedule.
 - ☒ Address of adjacent properties.
 - ☐ Legal description of communication system location.
4. List any other items of concern particular to this project:

5. **Pre-Installation Meeting:** Before any work begins an on-site meeting with a City of Grinnell Representative must occur to go over the proposed project and verify any hazards or issues that must be taken note of. Work that begins without this meeting may result in Civil Citations being issued against the parties listed on this application. This project will not be reviewed for approval until the on-site meeting has occurred.
6. **Administrative Fee:** An Administrative fee of \$50.00 shall be due and payable to the City Engineer at the time of filing of the initial license application and at the time of filing of each proposed amendment to the license. (Attach copy of receipt) Receipt No. _____.
7. **Use Fee: (Serving no additional customers)** If the licensed serves no customers other than itself, then in addition to the Administrative Fee, the licensee shall pay a use fee to the City Engineer at the time of filing of the initial license application. The amount of the use fee shall be the greater of the following two (2) amounts: \$100.00 or \$1.00 per lineal foot of route traversed by the communication line within any public right-of-way in a C-2 zone and \$0.50 per lineal foot in any other part of the city. At the time of filing of each proposed amendment to the license involving an increase in the length of route traversed within public right-of-way, the licensee shall pay to the City Engineer an additional fee computed at the rate of \$1.00 per lineal foot of additional route of traversed within any public right-of-way.

(Serving additional customers) If the licensed system serves customers other than the licensee itself, then, in addition to the administrative fee, the licensee shall pay an annual use fee to the City Engineer. The annual use fee shall be based on a license year ending on March 31 of each year, and the use fee for each license year shall be due and payable at the end of such year on March 31, or if the license has terminated during such year, on the date of termination. The amount of the annual use fee shall be the greater of the following two (2) amounts: \$100.00, or three percent of the gross revenues derived by the licensee from the sale or exchange of services in connection with the operation of the licensee's communications system within the public right-of-way during the license year. Each annual use fee payment shall be accompanied by a report from the licensee in a form approved by the City Manager and the city legal department showing the basis for the computation of the fee and such other relevant data as may be required by the City Manager and the city legal department. Each such report shall contain a notarized verification by the chief financial officer of the licensee, and upon request by the city, such reports shall be verified by a certified public accountant at the expense of the licensee.

Office Use Only

Fees:	Administrative Fee:		\$50.00
	Use Fee:		
	(No Additional Customers) Greater of \$100.00 or:		
	Linear Feet Within C-2:	x \$1.00	
	Linear Feet Outside C-2:	x \$0.50	
	565		\$282.50
		Total:	\$ 332.50

(Additional Customers) Greater of \$100.00 or 3% Gross Revenues from Services. Paid annually.

Date of Acceptance 4-2-2026

Date of Approval _____

Staff TA

KINETIC LOCATION MAP-POWESHIEK COUNTY

PROJECT NAME : SEFH6583

DIRECT BURY =242' , DIRECT BORE = 100' , TRENCH METHOD=223'.

TOTAL PROPOSED CABLE =565'.



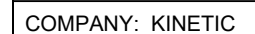
FOR THE PURPOSE OF PROVIDING FIBER
OPTIC CABLE FOR INTERNET ACCESS

STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	3 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

DATE CREATED: 03/26/2026

DATE REVISED:

DRAWN BY: JUSTIN ALBRITTON



SYSTEM: GRINNELL IA

PROJECT NUMBER:	713362221
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DESCRIPTION:	SEFH6583
	COA35 SERVING AREA

MAP: VICINITY MAP

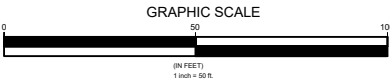
Page 191 of 284

LEGEND			
JOINT USEPOWER POLE		PROPOSED PED	
UTILITY POLE		PROPOSED AERIAL TERMINAL	
DIRECT BURIED FOC		EXISTING AERIAL TERMINAL	
BORE		BORE PIT 5'x4'x4'	
TRENCH		EXISTING HH	
INNERDUCT		EXISTING FIBER PED	
DRY BORE		EXISTING COPPER PED	
NEW STRAND		CULVERT	
ELASH		EXISTING KINETIC FIBER PLACEMENT TYPE- AERIAL	
12.7 MM OF 2W MICRO DUCT BY DIRECT BORE		EXISTING KINETIC FIBER PLACEMENT TYPE- BURIED	
12.7 MM OF 2W MICRO DUCT BY DIRECT BURY		EXISTING KINETIC COPPER PLACEMENT- AERIAL	
12.7 MM OF 2W MICRO DUCT BY TRENCH		EXISTING KINETIC COPPER PLACEMENT- BURIED	
EDGE OF PAVEMENT		EXISTING MANHOLE	
RIGHT OF WAY		GAS MARKER	
CENTER LINE		UTILITY MARKER	
BACK OF CURB		WATER HYDRANT	
EDGE OF TRAVEL LINE		RR TRACK	
SIDEWALK		BRIDGE	
DRIVEWAY		GAS LINE	
DITCH LINE		WATER LINE	
EXISTING KINETIC AERIAL CABLE		SEWER LINE	
EXISTING KINETIC BURIED CABLE		STORM LINE	
EXISTING WIN AERIAL CABLE		ELECTRIC LINE	
EXISTING WIN BURIED CABLE			
EXISTING FDH			
PROPOSED FDH			

DATE CREATED: 03/26/2026

DATE REVISED:

DRAWN BY: JUSTIN ALBRITTON



COMPANY: KINETIC

SYSTEM: GRINNELL_IA

PROJECT NUMBER: 713362221

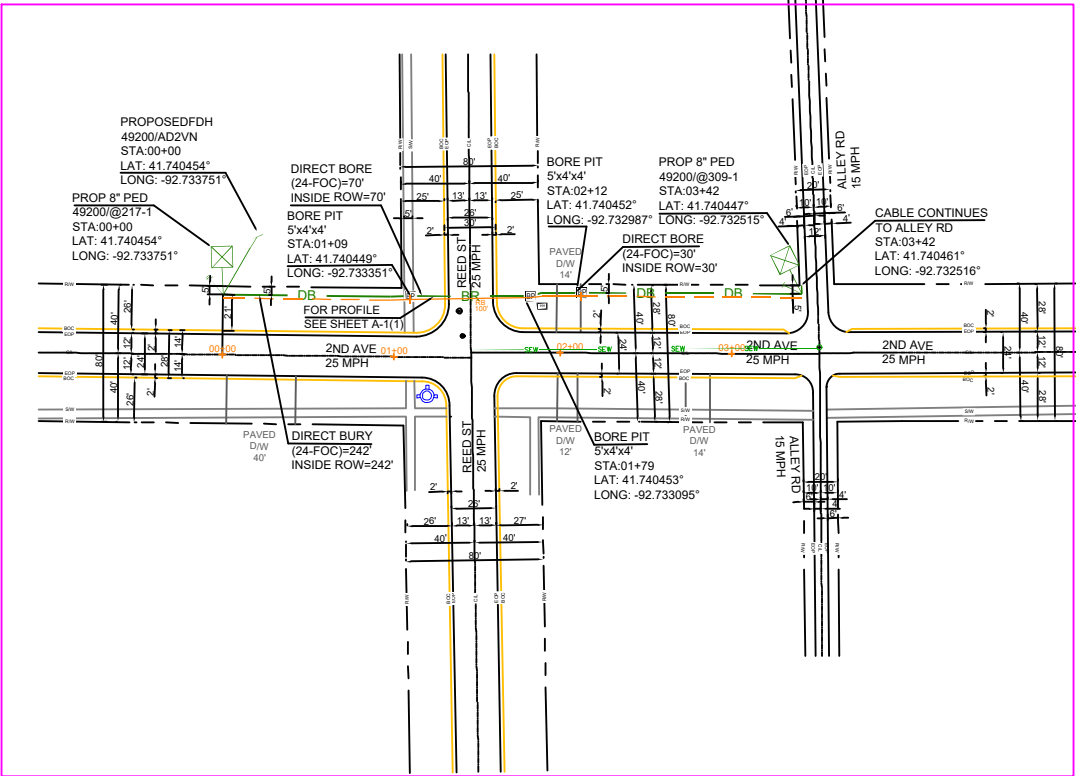
DESCRIPTION:
SEFH6583
COA35_SERVING_AREA

MAP: LEGEND

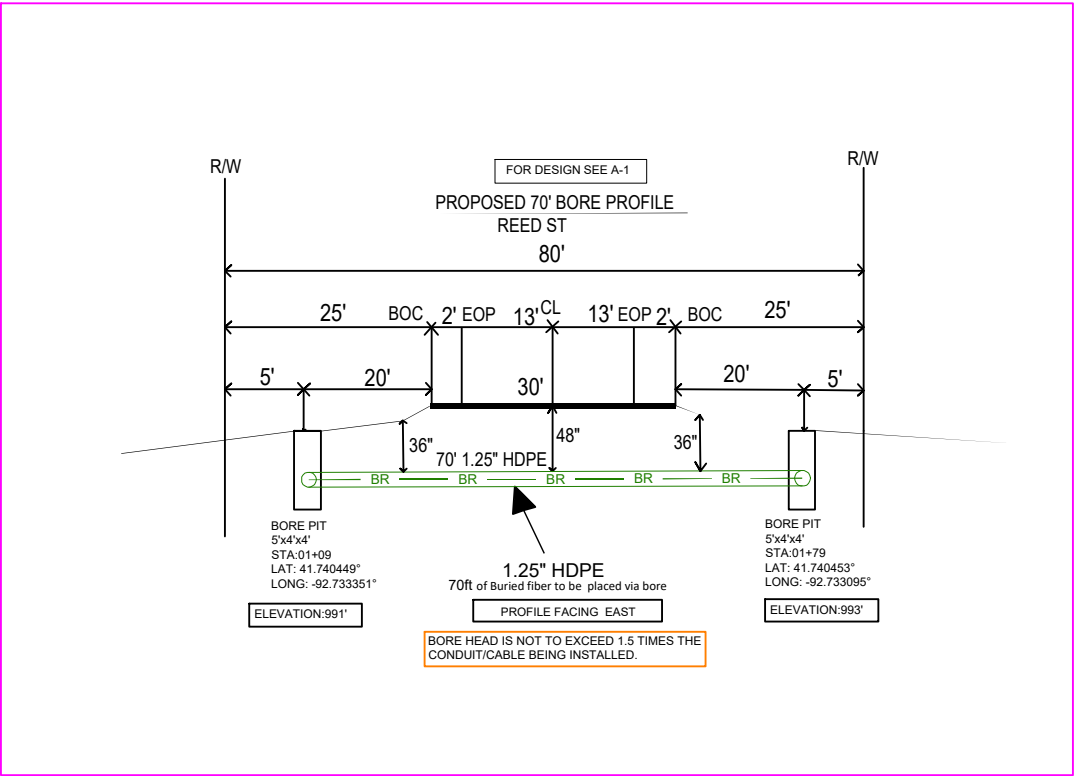
CYIENT INC

2ND AVE

A-1



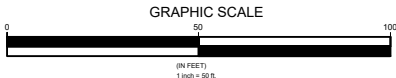
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DATE CREATED: 03/26/2026

DATE REVISED:

DRAWN BY: JUSTIN ALBRITTON



COMPANY: KINETIC

SYSTEM: GRINNELL_IA

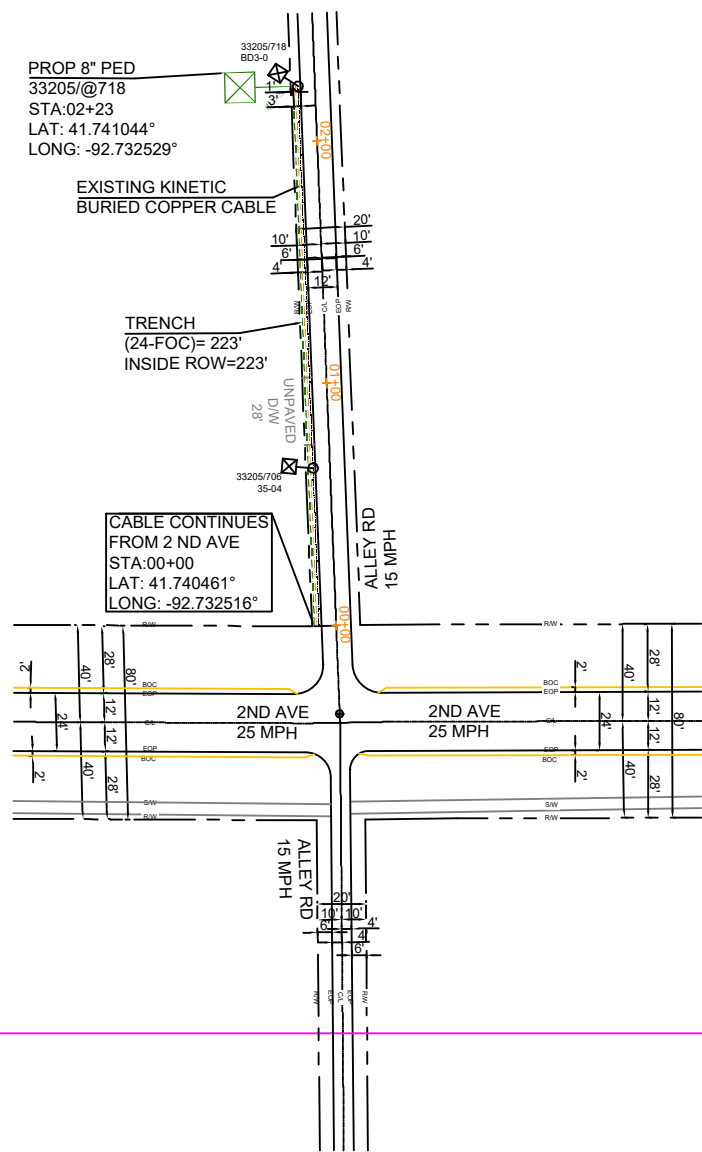
PROJECT NUMBER: 713362221

DESCRIPTION:
SEFH6583
COA35_SERVING_AREA

MAP: KEYMAP-1

CYIENT INC

ALLEY RD

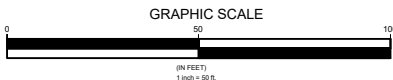


B-1

DATE CREATED: 03/26/2026

DATE REVISED:

DRAWN BY: JUSTIN ALBRITTON



COMPANY: KINETIC

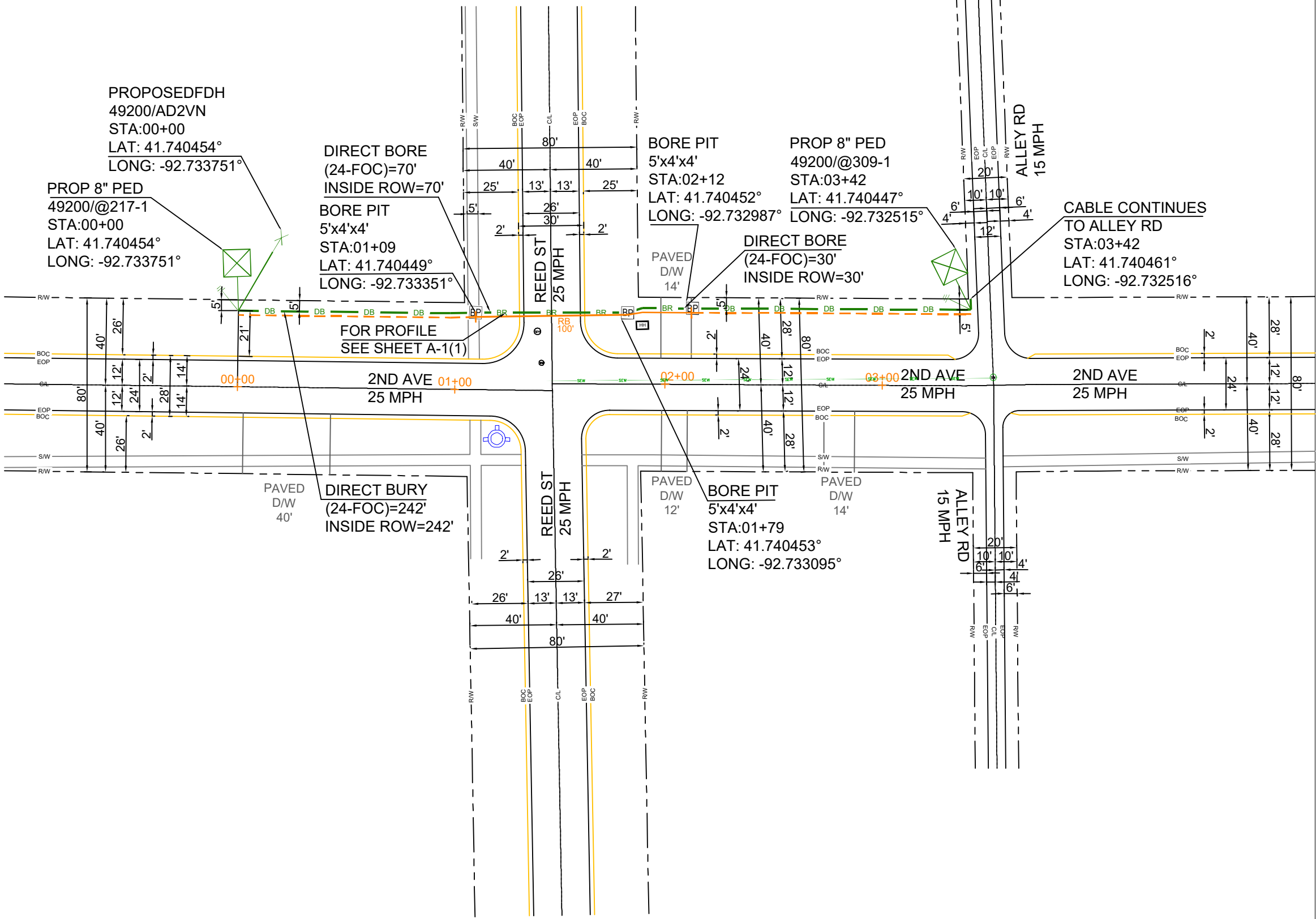
SYSTEM: GRINNELL_IA

PROJECT NUMBER: 713362221

DESCRIPTION:
SEFH6583
COA35_SERVING_AREA

MAP: KEYMAP-2

CYIENT INC



ENG MANAGER JUSTIN ALBRITTON
JUSTIN.ALBRITTON@CYIENT.COM
CONTACT:469-790-3069

 DIG ALERT: 811.KNOW WHAT'S
BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER
OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS

DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	100' L.F
DIRECT BURIED	242' L.F
TRENCH	0' L.F
DRY BORE	0' L.F
TOTAL	342' L.F

STRUCTURE DETAILS

6" PED	0 E.A
8" PED	2 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

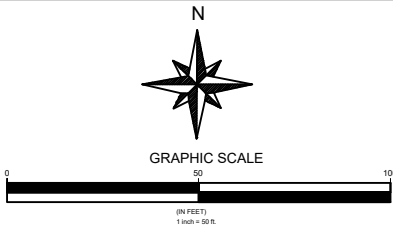
AERIAL FOOTAGE DETAILS

NEW 10M STRAND	0' L.F
ELASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 03/26/2026

DATE REVISED:

DRAWN BY: JUSTIN ALBRITTON



COMPANY: KINETIC

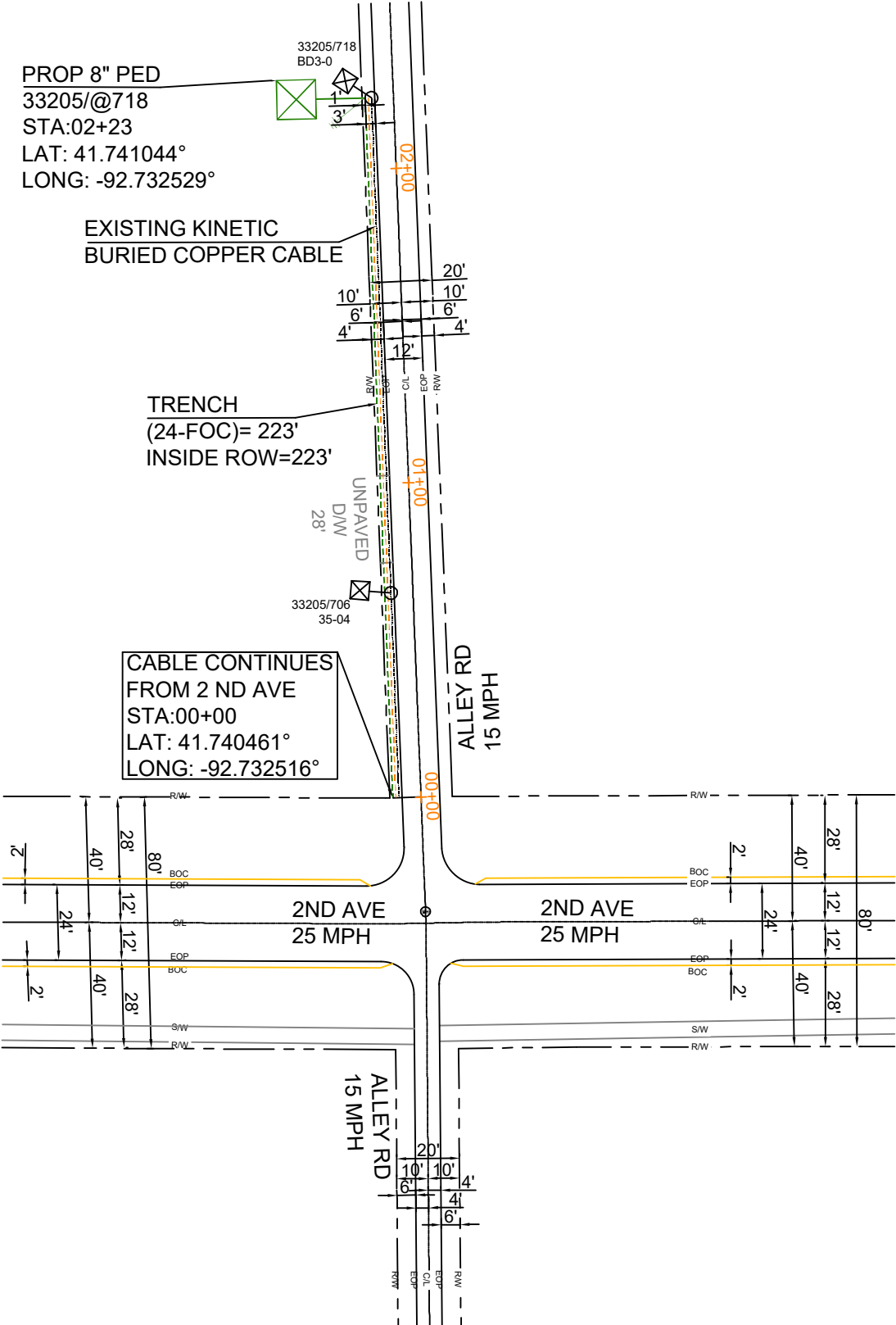
SYSTEM: GRINNELL IA

PROJECT NUMBER: 713362221

DESCRIPTION:
SEFH6583
COA35_SERVING_AREA

SHEET:
A-1

CYIENT INC



ENG MANAGER JUSTIN ALBRITTON
JUSTIN.ALBRITTON@CYIENT.COM
CONTACT:469-790-3069

 DIG ALERT: 811,KNOW WHAT'S
BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER
OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS

DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
TRENCH	223' L.F
DRY BORE	0' L.F
TOTAL	223' L.F

STRUCTURE DETAILS

6" PED	0 E.A
8" PED	1 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

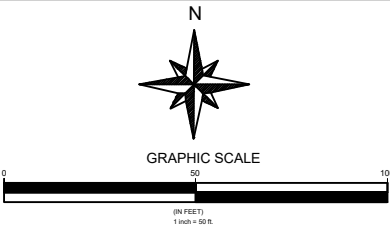
AERIAL FOOTAGE DETAILS

NEW 10M STRAND	0' L.F
ELASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 03/26/2026

DATE REVISED:

DRAWN BY: JUSTIN ALBRITTON



COMPANY: KINETIC

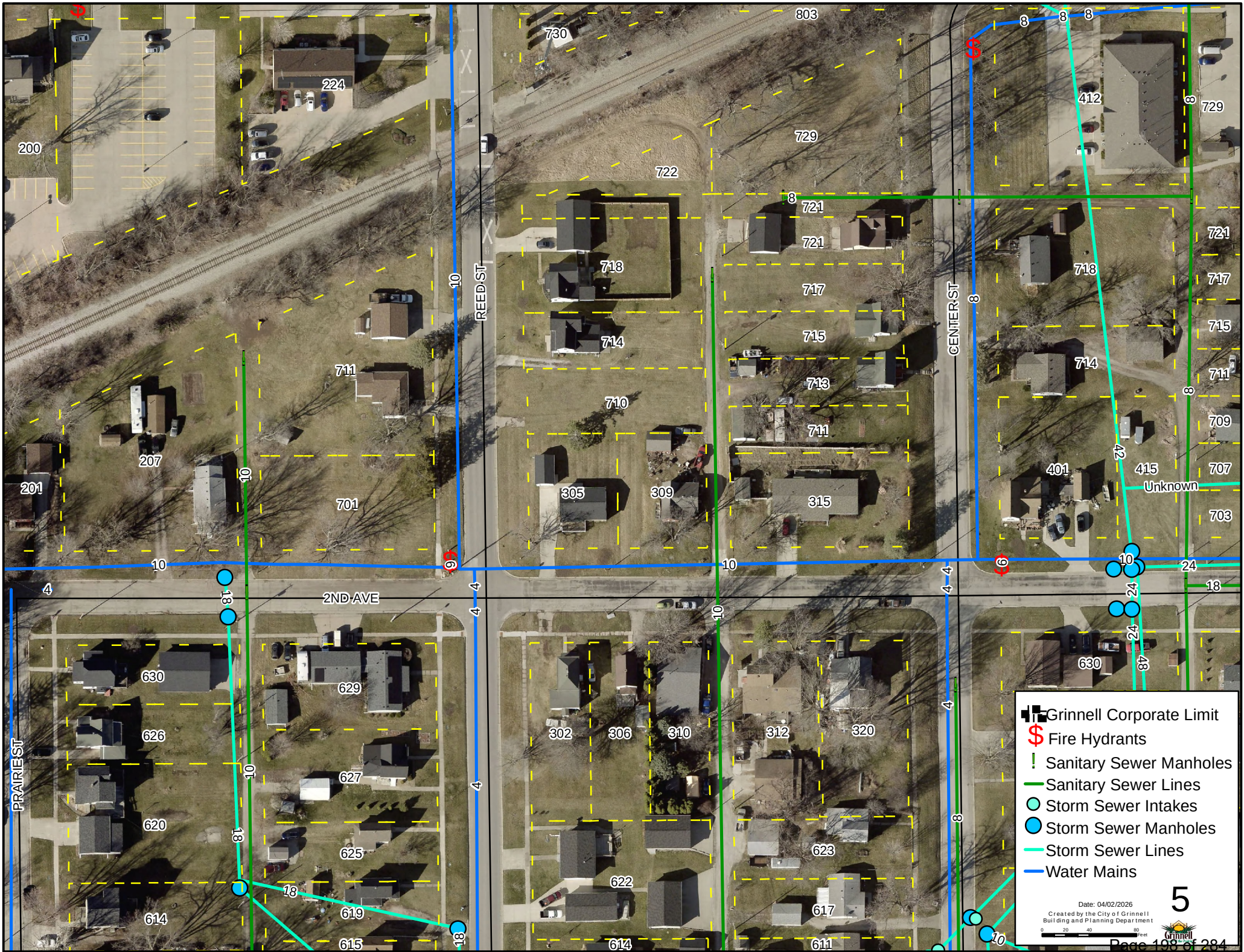
SYSTEM: GRINNELL IA

PROJECT NUMBER: 713362221

DESCRIPTION:
SEFH6583
COA35_SERVING_AREA

SHEET:
B-1

CYIENT INC



CITY OF GRINNELL

New info and procedures are highlighted and effective as of 4/1/2022

PUBLIC RIGHT-OF-WAY COMMUNICATIONS SYSTEM LICENSE APPLICATION ORDINANCE NO. 1060

**THIS APPLICATION WILL NOT BE FORMALLY REVIEWED FOR APPROVAL
UNTIL AFTER AN ON-SITE MEETING HAS
OCCURRED WITH THE INSTALLATION CREW**

1. Applicant: Windstream Iowa Communications, LLC 4005 N Rodney Parham Rd

Name

Little Rock, AR, 72212
City, State Zip

Address

706-279-7621
Telephone
2. **Contact Info for Installation Crew:** Shanda Bryson 4005 N Rodney Parham Rd

Name

Little Rock, AR, 72212
City, State Zip

Address

706-279-7621
Telephone
3. Application requires an engineering site plan for the proposed system that is to be placed within the City Right-of-way. Check off each of these items as they are included on the site plan:
 - ☒ Plans drawn to scale.
 - ☒ Street names.
 - ☒ Right-of-way widths.
 - ☒ Pavement widths.
 - ☐ Sidewalk location and width including sidewalk ramps.
 - ☐ Obstacles or improvements that are in or near the work area.
An example of such are: existing trees, fence, drainage structures, Water stop-boxes, ditches, and utility vaults.
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 - ☐ A drawing and explanation of concrete or asphalt restoration.
 - ☐ Information regarding sod work and tree replacement.
 - ☒ Location of other existing utilities within the work area.
 - ☐ Typical detail sections where special attention is required for some restoration work.
 - ☐ Excavation soil replacement and compaction requirements. Aggregate replacement under street surfaces, soil backfill outside of 5' from edge of street surface.
 - ☐ Detailed time schedule.
 - ☒ Address of adjacent properties.
 - ☐ Legal description of communication system location.
4. List any other items of concern particular to this project:

5. **Pre-Installation Meeting:** Before any work begins an on-site meeting with a City of Grinnell Representative must occur to go over the proposed project and verify any hazards or issues that must be taken note of. Work that begins without this meeting may result in Civil Citations being issued against the parties listed on this application. This project will not be reviewed for approval until the on-site meeting has occurred.
6. **Administrative Fee:** An Administrative fee of \$50.00 shall be due and payable to the City Engineer at the time of filing of the initial license application and at the time of filing of each proposed amendment to the license. (Attach copy of receipt) Receipt No. _____.
7. **Use Fee: (Serving no additional customers)** If the licensed serves no customers other than itself, then in addition to the Administrative Fee, the licensee shall pay a use fee to the City Engineer at the time of filing of the initial license application. The amount of the use fee shall be the greater of the following two (2) amounts: \$100.00 or \$1.00 per lineal foot of route traversed by the communication line within any public right-of-way in a C-2 zone and \$0.50 per lineal foot in any other part of the city. At the time of filing of each proposed amendment to the license involving an increase in the length of route traversed within public right-of-way, the licensee shall pay to the City Engineer an additional fee computed at the rate of \$1.00 per lineal foot of additional route of traversed within any public right-of-way.

(Serving additional customers) If the licensed system serves customers other than the licensee itself, then, in addition to the administrative fee, the licensee shall pay an annual use fee to the City Engineer. The annual use fee shall be based on a license year ending on March 31 of each year, and the use fee for each license year shall be due and payable at the end of such year on March 31, or if the license has terminated during such year, on the date of termination. The amount of the annual use fee shall be the greater of the following two (2) amounts: \$100.00, or three percent of the gross revenues derived by the licensee from the sale or exchange of services in connection with the operation of the licensee's communications system within the public right-of-way during the license year. Each annual use fee payment shall be accompanied by a report from the licensee in a form approved by the City Manager and the city legal department showing the basis for the computation of the fee and such other relevant data as may be required by the City Manager and the city legal department. Each such report shall contain a notarized verification by the chief financial officer of the licensee, and upon request by the city, such reports shall be verified by a certified public accountant at the expense of the licensee.

Office Use Only

Fees:	Administrative Fee:		\$50.00
	Use Fee:		
	(No Additional Customers) Greater of \$100.00 or:		
	Linear Feet Within C-2:	x \$1.00	
	Linear Feet Outside C-2:	x \$0.50	
	42		21.00
		Total:	\$ 71.00

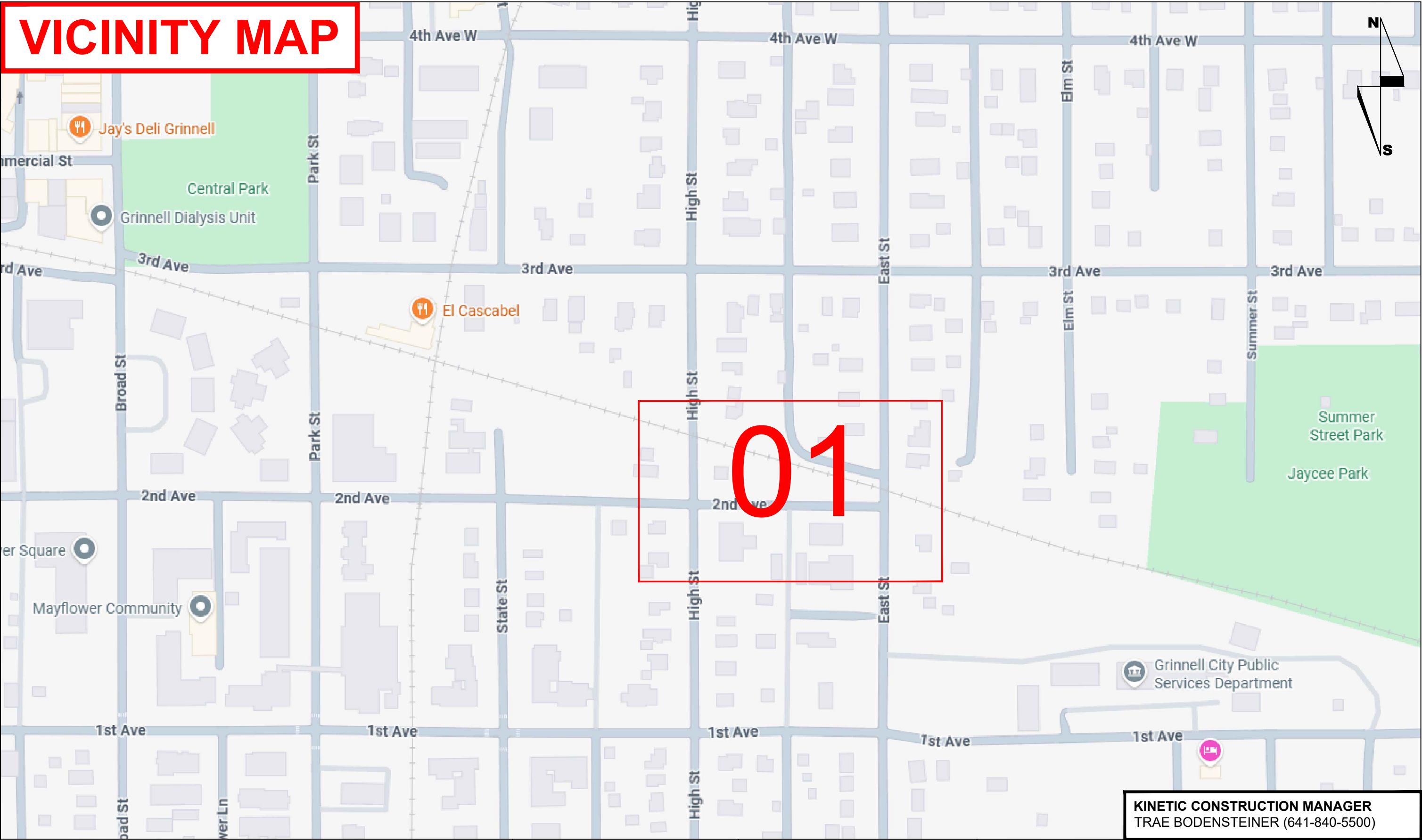
(Additional Customers) Greater of \$100.00 or 3% Gross Revenues from Services. Paid annually.

Date of Acceptance 4-2-2026

Date of Approval _____

Staff TA

VICINITY MAP



ADDRESS:- 631 EAST ST, GRINNELL, IA 50112
POWESHIEK COUNTY, IA
PERMIT REQUIRED- CITY
LOCATE ALL FACILITIES PRIOR TO DIGGING
IA - IOWA ONE CALL - 811 - 800-292-8989

SCALE: NTS



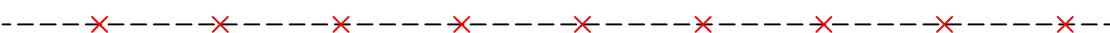
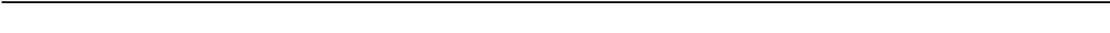
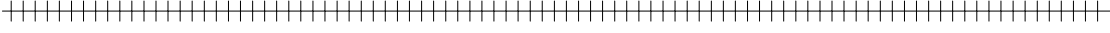
ENGINEER: **KINETIC**
TRAЕ BODENSTEINER
FIELD ENGINEER: **PEARCE SERVICES**
CHRIS VALENTI
DRAWN BY: **PEARCE SERVICES**
PANKAJ DHIMAN

PROJECT: 71336226700000
PROJECT TITLE: FIBR439181

EXCHANGE: GRNLIXC
SHEET: VICINITY MAP
DATE: 3/23/2026

KINETIC CONSTRUCTION MANAGER
TRAЕ BODENSTEINER (641-840-5500)



LINETYPES		DESCRIPTION	GENERAL BLOCKS			
			SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	BURIED -->	EXISTING COPPER (WS)		PROPOSED HANDHOLE		POLE
	BURIED -->	EXISTING FIBER (WS)		PROPOSED PED		AERIAL SPLICE POINT
	BURIED -->	PROPOSED CABLE(WS)		EXISTING FIBER PED		SPAN FOOTAGE
		PROPOSED CONDUIT		REMOVE FIBER PED		BUILDING TERMINAL
		EXISTING CONDUIT		REMOVE COPPER PED		CABLE CUT MARK
		ABANDON CABLE		EXISTING COPPER PED		REMOVE/ABANDON
		REMOVE CABLE		EXISTING HH		CROSS CONNECT CABINET
		CENTERLINE OR C/L		REMOVE EXISTING HH		PROPOSED FDP
		RIGHT OF WAY OR RW		EXISTING MANHOLE		EXISTING FDP
		SIDEWALK OR S/W		PROPOSED MANHOLE		ROUTE MARKER - COPPER
		EDGE OF PAVEMENT OR EOP		PROPOSED PED (W/ GROUND)		ROUTE MARKER - FIBER
		MEDIAN		PROPOSED BORE PIT		GROUND ROD
		SECTION LINE		CULVERT		CO DIRECTION
		UTILITIES EASEMENT OR U/E		CATCH BASIN		STATION POINT
		RAILROAD TRACKS		STORM MANHOLE		RAIL ROAD MILE POST
		EASEMENT		STORM GRATE		MILE POST
		PROPERTY LINE OR P/L		SANITARY MANHOLE		PROPOSED ANCHOR & GUY
		JURISDICTION BOUNDARY		GAS VALVE		REMOVE ANCHOR & GUY
		SANITARY SEWER		GAS METER		AERIAL TERMINAL
		WATER		FIRE HYDRANT		DSLAM
		STORM DRAIN		WATER METER		LOOP/ SLACK COIL
		GAS		WATER VALVE		OVERLASH
		FORCE MAIN		WATER MANHOLE		PROPOSED CWDM
		FLOW LINE		DRIVEWAY		EXISTING CWDM
		FENCE		TREE		BUBBLE INDICATOR
				SHRUBS/BUSHES		

ADDRESS:- 631 EAST ST, GRINNELL, IA 50112
POWESHIEK COUNTY, IA
PERMIT REQUIRED- CITY
LOCATE ALL FACILITIES PRIOR TO DIGGING
IA - IOWA ONE CALL - 811 - 800-292-8989

SCALE: NTS

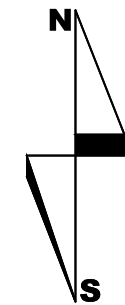
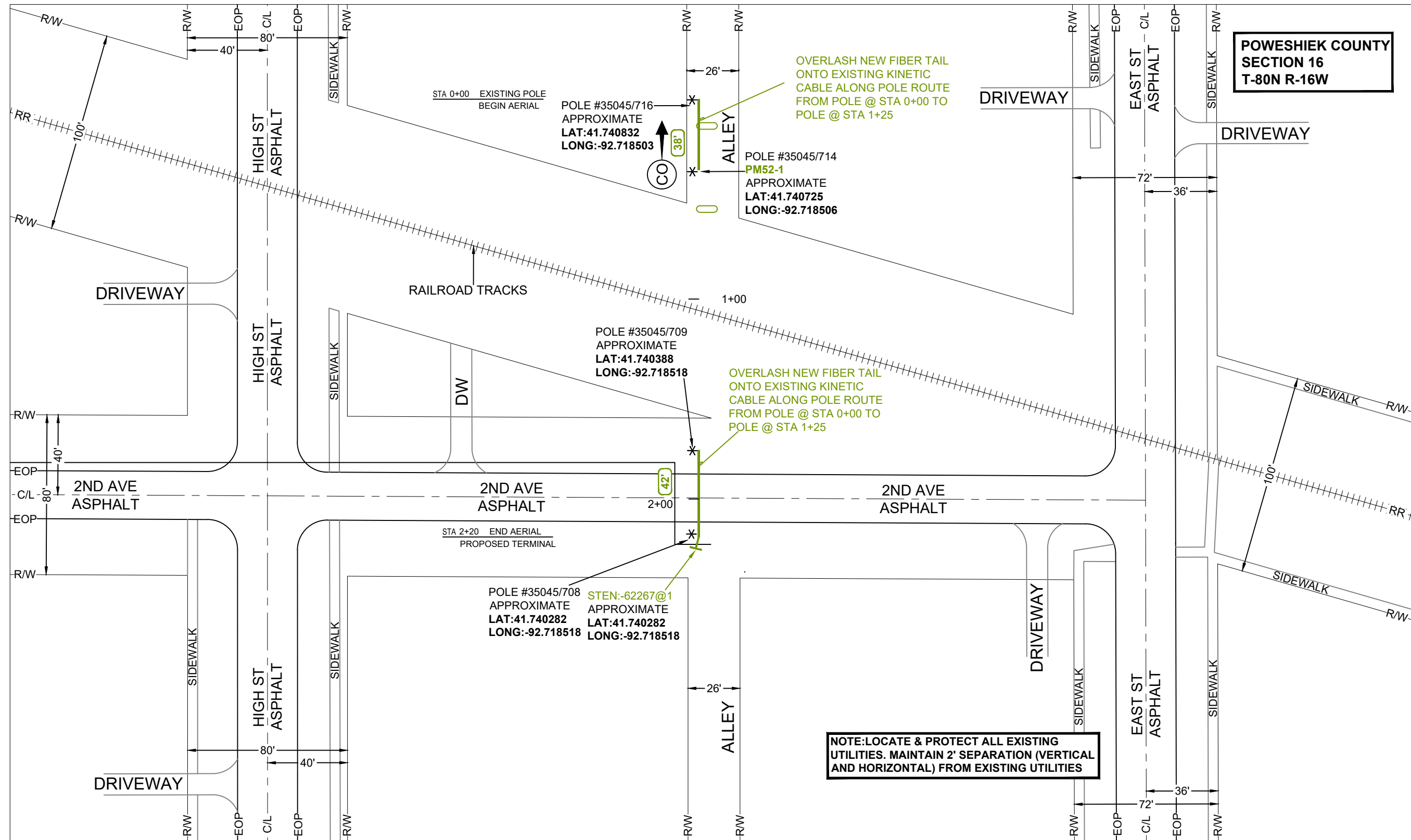


ENGINEER: KINETIC
TRAЕ BODENSTEINER
FIELD ENGINEER: PEARCE SERVICES
CHRIS VALENTI
DRAWN BY: PEARCE SERVICES
PANKAJ DHIMAN

PROJECT: 71336226700000
PROJECT TITLE: FIBR439181

EXCHANGE: GRNLIAXC
SHEET: UNIT SUMMARY
DATE: 3/23/2026





ADDRESS:- 631 EAST ST, GRINNELL, IA 50112
POWESHIEK COUNTY, IA
PERMIT REQUIRED- CITY
LOCATE ALL FACILITIES PRIOR TO DIGGING
IA - IOWA ONE CALL - 811 - 800-292-8989

SCALE: 1:50

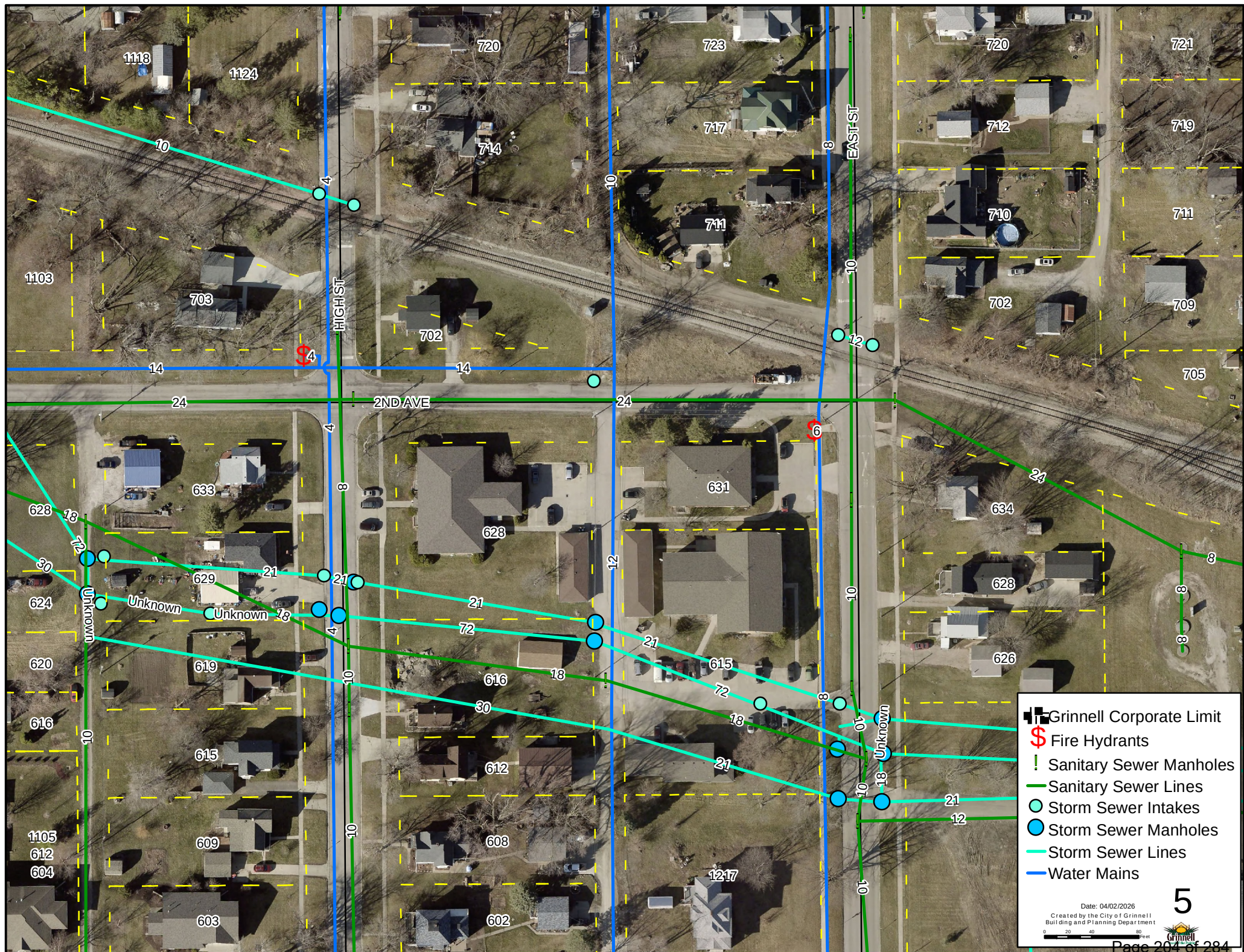


ENGINEER: KINETIC
TRAIE BODENSTEINER
FIELD ENGINEER: PEARCE SERVICES
CHRIS VALENTI
DRAWN BY: PEARCE SERVICES
PANKAJ DHIMAN

PROJECT: 71336226700000
PROJECT TITLE: FIBR439181

EXCHANGE: GRNLIAXC
SHEET: 01 OF 01
DATE: 3/23/2026





Grinnell Corporate Limit
\$ Fire Hydrants
! Sanitary Sewer Manholes
— Sanitary Sewer Lines
○ Storm Sewer Intakes
● Storm Sewer Manholes
— Storm Sewer Lines
— Water Mains

Date: 04/02/2026
Created by the City of Grinnell
Building and Planning Department

5

0 20 40 80 Feet

Grinnell

Page 204 of 284

CITY OF GRINNELL

New info and procedures are highlighted and effective as of 4/1/2022

PUBLIC RIGHT-OF-WAY COMMUNICATIONS SYSTEM LICENSE APPLICATION ORDINANCE NO. 1060

**THIS APPLICATION WILL NOT BE FORMALLY REVIEWED FOR APPROVAL
UNTIL AFTER AN ON-SITE MEETING HAS
OCCURRED WITH THE INSTALLATION CREW**

1. Applicant: Windstream Iowa Communications, LLC 4005 N Rodney Parham Rd

Name

Little Rock, AR, 72212
City, State Zip

Address

706-279-7621
Telephone
2. **Contact Info for Installation Crew:** Shanda Bryson 4005 N Rodney Parham Rd

Name

Little Rock, AR, 72212
City, State Zip

Address

706-279-7621
Telephone
3. Application requires an engineering site plan for the proposed system that is to be placed within the City Right-of-way. Check off each of these items as they are included on the site plan:
 - ☒ Plans drawn to scale.
 - ☒ Street names.
 - ☒ Right-of-way widths.
 - ☒ Pavement widths.
 - ☐ Sidewalk location and width including sidewalk ramps.
 - ☐ Obstacles or improvements that are in or near the work area.
An example of such are: existing trees, fence, drainage structures, Water stop-boxes, ditches, and utility vaults.
 - ☒ Horizontal and vertical location and physical size of the proposed utility.
 - ☒ Proposed construction work method such as "open cut" or "bore".
 - ☐ A drawing and explanation of concrete or asphalt restoration.
 - ☐ Information regarding sod work and tree replacement.
 - ☒ Location of other existing utilities within the work area.
 - ☐ Typical detail sections where special attention is required for some restoration work.
 - ☐ Excavation soil replacement and compaction requirements. Aggregate replacement under street surfaces, soil backfill outside of 5' from edge of street surface.
 - ☐ Detailed time schedule.
 - ☒ Address of adjacent properties.
 - ☐ Legal description of communication system location.
4. List any other items of concern particular to this project:

5. **Pre-Installation Meeting:** Before any work begins an on-site meeting with a City of Grinnell Representative must occur to go over the proposed project and verify any hazards or issues that must be taken note of. Work that begins without this meeting may result in Civil Citations being issued against the parties listed on this application. This project will not be reviewed for approval until the on-site meeting has occurred.
6. **Administrative Fee:** An Administrative fee of \$50.00 shall be due and payable to the City Engineer at the time of filing of the initial license application and at the time of filing of each proposed amendment to the license. (Attach copy of receipt) Receipt No. _____.
7. **Use Fee: (Serving no additional customers)** If the licensed serves no customers other than itself, then in addition to the Administrative Fee, the licensee shall pay a use fee to the City Engineer at the time of filing of the initial license application. The amount of the use fee shall be the greater of the following two (2) amounts: \$100.00 or \$1.00 per lineal foot of route traversed by the communication line within any public right-of-way in a C-2 zone and \$0.50 per lineal foot in any other part of the city. At the time of filing of each proposed amendment to the license involving an increase in the length of route traversed within public right-of-way, the licensee shall pay to the City Engineer an additional fee computed at the rate of \$1.00 per lineal foot of additional route of traversed within any public right-of-way.

(Serving additional customers) If the licensed system serves customers other than the licensee itself, then, in addition to the administrative fee, the licensee shall pay an annual use fee to the City Engineer. The annual use fee shall be based on a license year ending on March 31 of each year, and the use fee for each license year shall be due and payable at the end of such year on March 31, or if the license has terminated during such year, on the date of termination. The amount of the annual use fee shall be the greater of the following two (2) amounts: \$100.00, or three percent of the gross revenues derived by the licensee from the sale or exchange of services in connection with the operation of the licensee's communications system within the public right-of-way during the license year. Each annual use fee payment shall be accompanied by a report from the licensee in a form approved by the City Manager and the city legal department showing the basis for the computation of the fee and such other relevant data as may be required by the City Manager and the city legal department. Each such report shall contain a notarized verification by the chief financial officer of the licensee, and upon request by the city, such reports shall be verified by a certified public accountant at the expense of the licensee.

Office Use Only

Fees:	Administrative Fee:		\$50.00
	Use Fee:		
	(No Additional Customers) Greater of \$100.00 or:		
	Linear Feet Within C-2:	x \$1.00	
	Linear Feet Outside C-2:	x \$0.50	
	1,868		934.00
		Total:	\$ 984.00

(Additional Customers) Greater of \$100.00 or 3% Gross Revenues from Services. Paid annually.

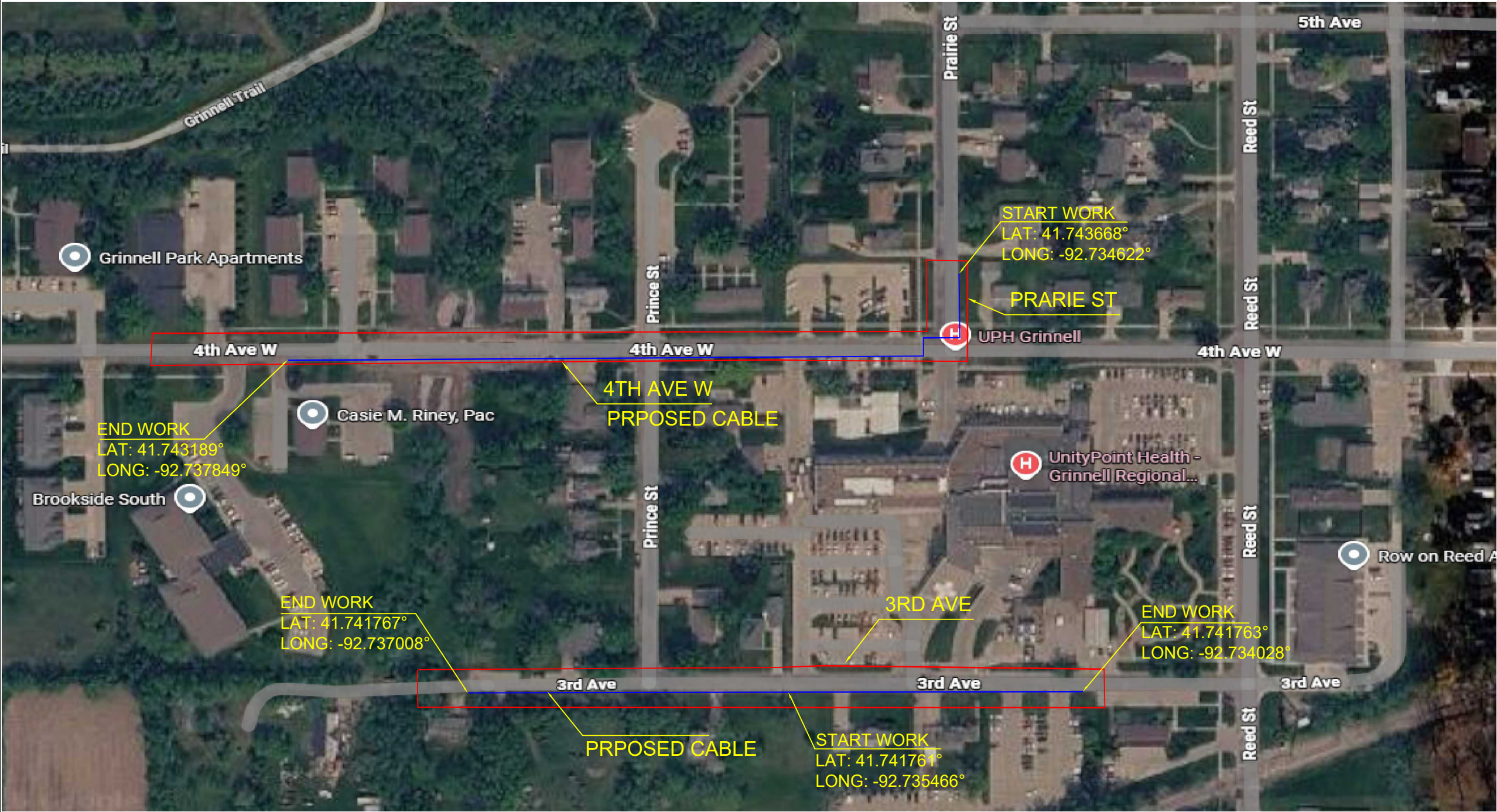
Date of Acceptance 4-7-2026

Date of Approval _____

Staff TA

VICINITY MAP

KINETIC LOCATION MAP-GRINNELL CITY
FOR ALL CROSSING AND LONGITUDINAL UTILITY DEPTH UNDER ALL PAVEMENT SURFACE WILL BE 4 FT AND UNDER UNPAVED SURFACE WILL BE 3 FT.
PROJECT NAME : SEFH6580
KINETIC PROPOSED TO PLACE 410' OF 12-CT, 660' OF 24-CT, 421' OF 48-CT OF BURIED CABLE WITH IN THE ROW.
KINETIC PROPOSED TO PLACE 377' OF 24-CT OF AERIAL CABLE WITH IN THE ROW.
TRENCH = 548', DIRECT BORE =830', DRY BORE = 113' AND AERIAL 6M STRAND CABLE=377'
NUM OF PROP 8" PEDS=5, NUM OF PROP 10" PEDS=1, AERIAL TERMINALS=2.
TOTAL PROPOSED CABLE = 1,868'.



 DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	830' L.F
DIRECT BURIED	0' L.F
TRENCH	548' L.F
DRY BORE	113' L.F
TOTAL	1,491' L.F

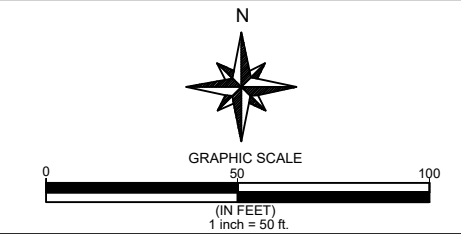
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	5 E.A
10" PED	1 E.A
AERIAL TERMINAL	2 E.A

AERIAL FOOTAGE DETAILS	
NEW 6M/10M STRAND	377' L.F
ELASHING	0' L.F
NO LASHING	0' L.F
TOTAL	377' L.F

DATE CREATED: 04/03/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

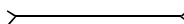
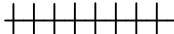
SYSTEM: GRINNELL_IA

PROJECT NUMBER: 713362226

DESCRIPTION:
SEFH6580
COA30_SERVING_AREA

MAP: VICINITY MAP

CYIENT INC

LEGEND					
	Water line		Proposed Ped		IRON PIN FOUND PROPERTY MONUMENTATION
	Fire Hydrant		Bore Pit		UP UTILITY POLE
	Joint Use Power Pole		Conduit		GUY WIRE
	Windstream Pole		Proposed Splice Enclosure		RM 49 3401 2040 NYSDOT REFERENCE MARKER
	Proposed Windstream Direct Buried FOC		Existing Fiber Ped		CONC. MON FOUND PROPERTY MONUMENTATION
	Proposed Windstream Aerial FOC		Existing Fiber Splice Enclosure		
	Telephone Pole Mid-Span Cross-over		Existing Copper Ped		
	Culvert		Anchor Guy		
	Edge of Rod		Proposed Aerial Terminal		
	Right of Way		Ditch Line		
	Center line		Cable Marker Gas Marker		
	Existing Fiber Aerial Cable		Proposed Windstream Aerial FOC out of ROW		
	Existing Fiber Buried Cable		Proposed Windstream Directional Bore FOC		
	Existing Copper Aerial Cable		Proposed Aerial Terminal Out of ROW		
	Existing Copper Buried Cable		Edge of travel line		
	Water Hydrant		Sewer		
	Railway Tracks		Power Line		
	Guard rail		PROPOSED HH		

DATE CREATED: 04/03/2026

DATE REVISED:

DRAWN BY: CYIENT INC

GRAPHIC SCALE

COMPANY: KINETIC

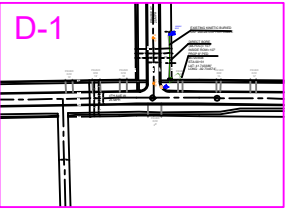
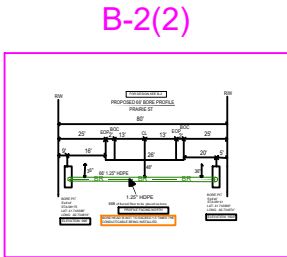
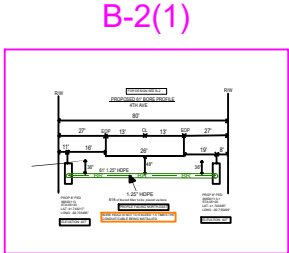
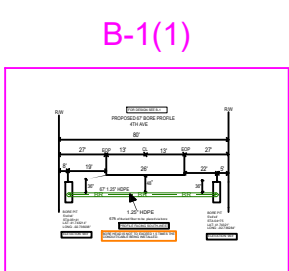
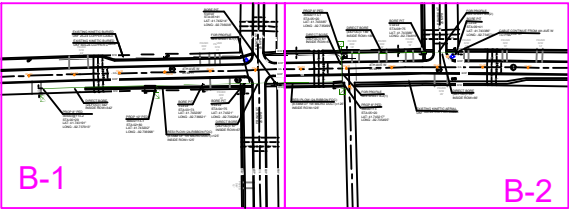
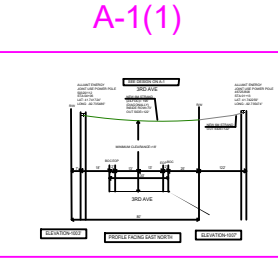
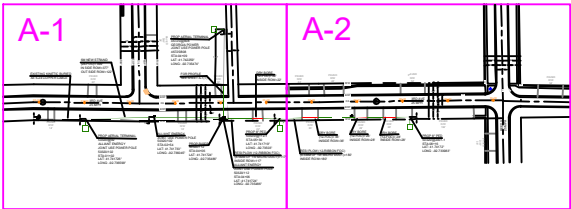
SYSTEM: GRINNELL_IA

PROJECT NUMBER: 713362226

DESCRIPTION:
SEFH6580
COA30_SERVING_AREA

SHEET: LEGEND

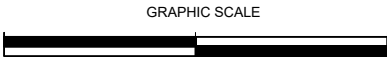
CYIENT INC



DATE CREATED: 04/03/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

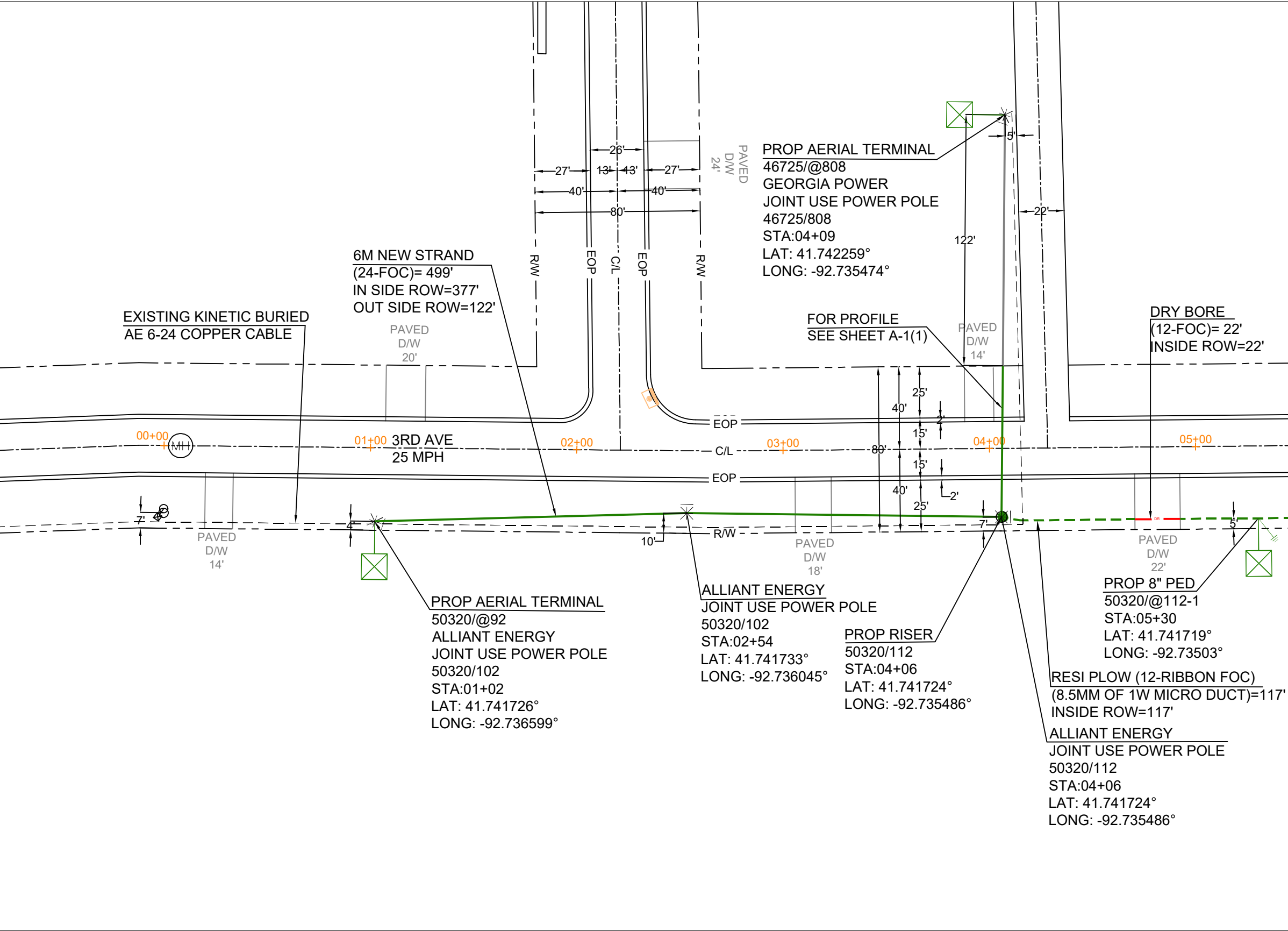
SYSTEM: GRINNELL_IA

PROJECT NUMBER: 713362226

DESCRIPTION:
SEFH6580
COA30_SERVING_AREA

SHEET: KEY MAP

CYIENT INC



DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
TRENCH	117' L.F
DRY BORE	22' L.F
TOTAL	139' L.F

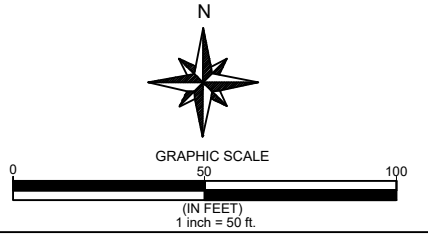
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	2 E.A
10" PED	0 E.A
AERIAL TERMINAL	1 E.A

AERIAL FOOTAGE DETAILS	
NEW 6M/10M STRAND	377' L.F
ELASHING	0' L.F
NO LASHING	0' L.F
TOTAL	377' L.F

DATE CREATED: 04/03/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

SYSTEM: GRINNELL IA

PROJECT NUMBER: 713362226

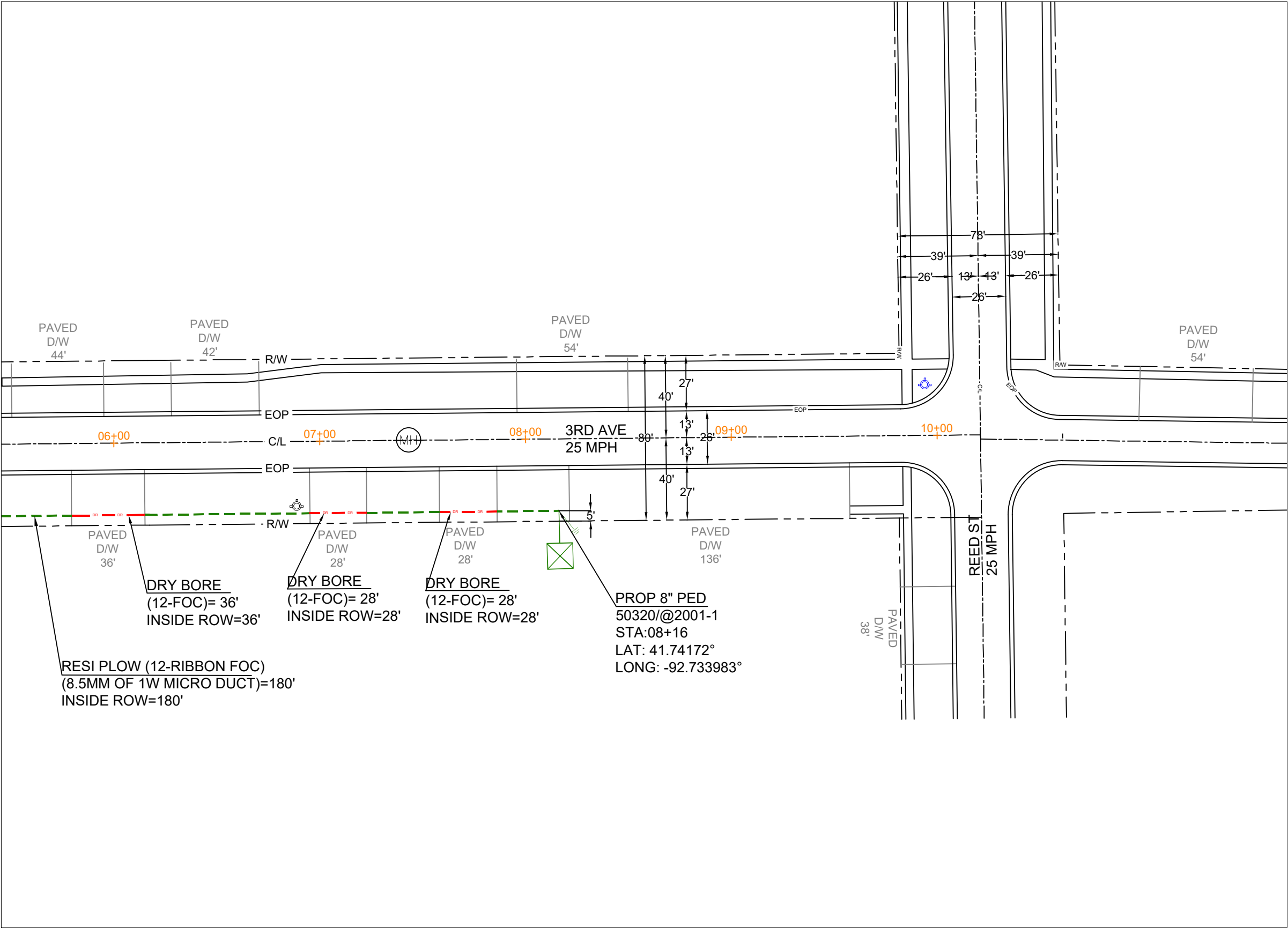
DESCRIPTION:
SEFH6580
COA30_SERVING_AREA

SHEET:
A-1

CYIENT INC

A-2 (STA: 05+45)

A-1 (STA: 05+45)



 DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
TRENCH	180' L.F
DRY BORE	92' L.F
TOTAL	272' L.F

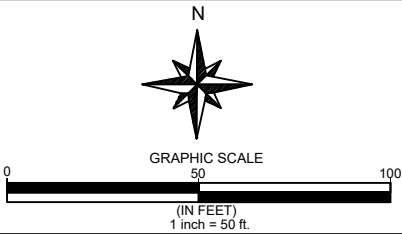
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	1 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

AERIAL FOOTAGE DETAILS	
NEW 6M/10M STRAND	0' L.F
ELASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 04/03/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

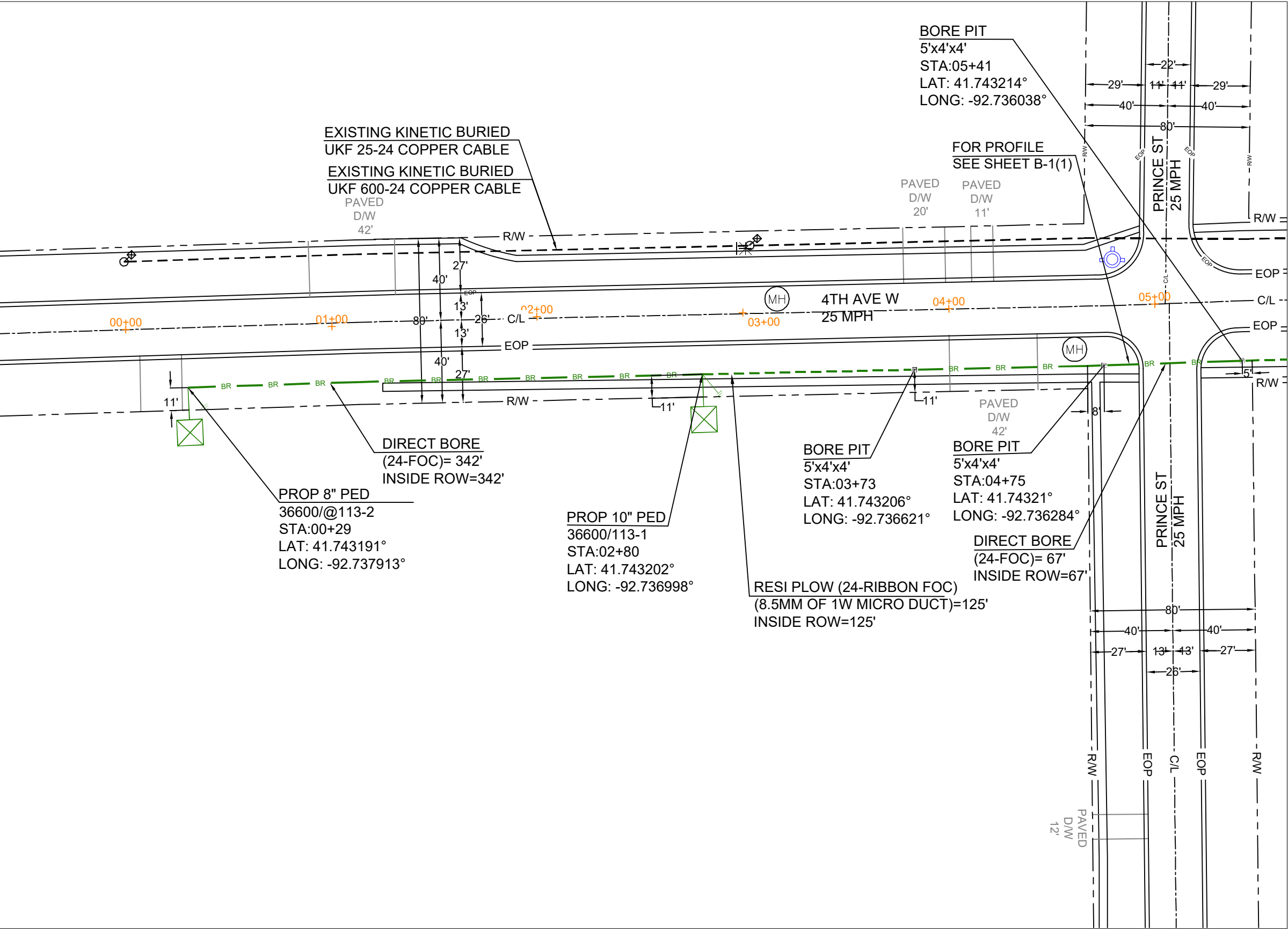
SYSTEM: GRINNELL IA

PROJECT NUMBER: 713362226

DESCRIPTION:
SEFH6580
COA30_SERVING_AREA

SHEET:
A-2

CYIENT INC



B-2 (STA: 06+25)

DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	409' L.F
DIRECT BURIED	0' L.F
TRENCH	125' L.F
DRY BORE	0' L.F
TOTAL	534' L.F

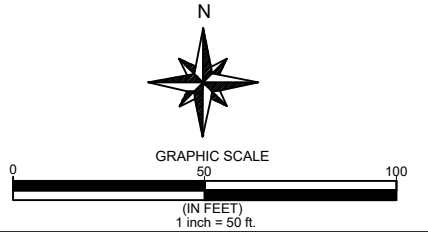
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	1 E.A
10" PED	1 E.A
AERIAL TERMINAL	0 E.A

AERIAL FOOTAGE DETAILS	
NEW 6M/10M STRAND	0' L.F
ELASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 04/03/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

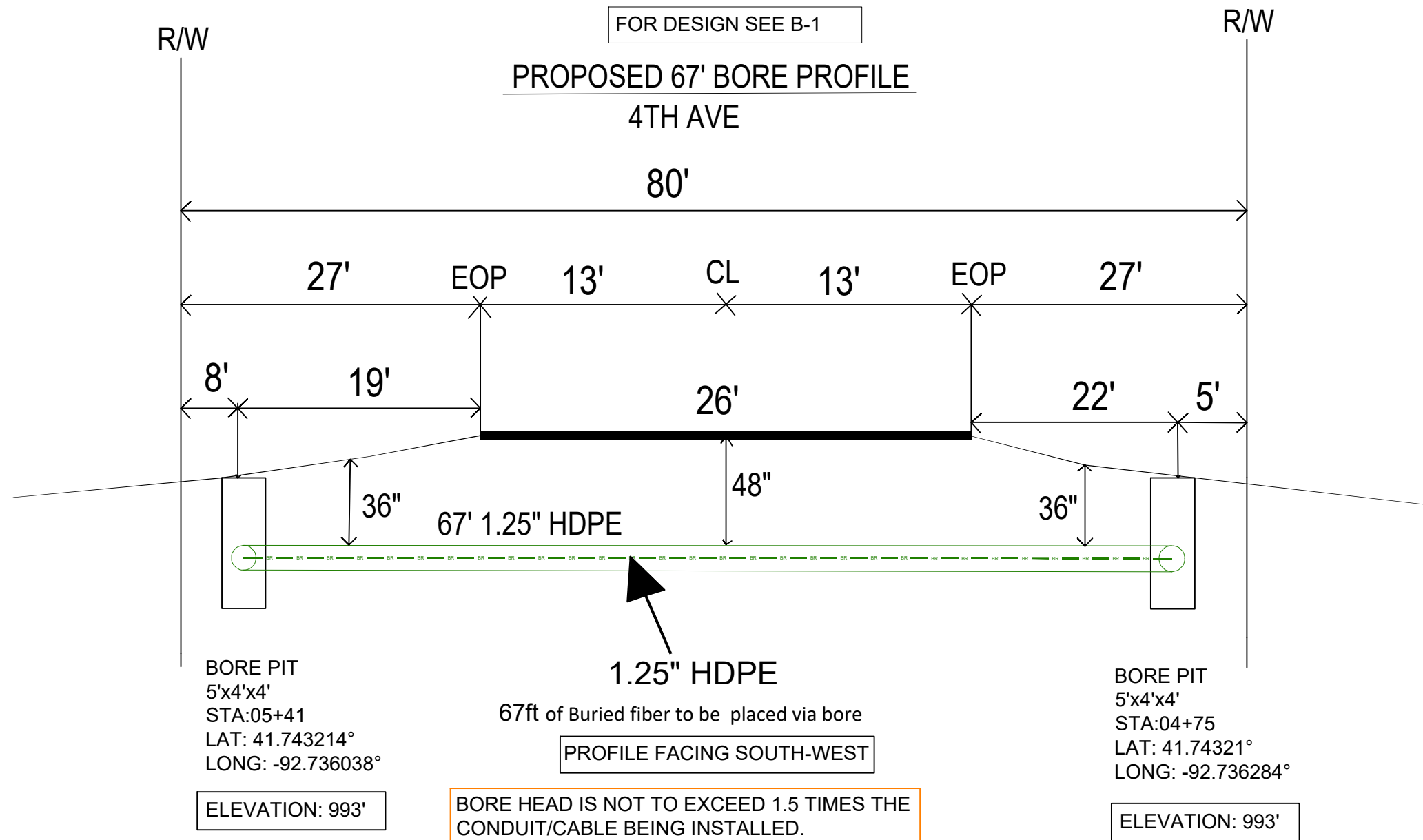
SYSTEM: GRINNELL IA

PROJECT NUMBER: 713362226

DESCRIPTION:
SEFH6580
COA30_SERVING_AREA

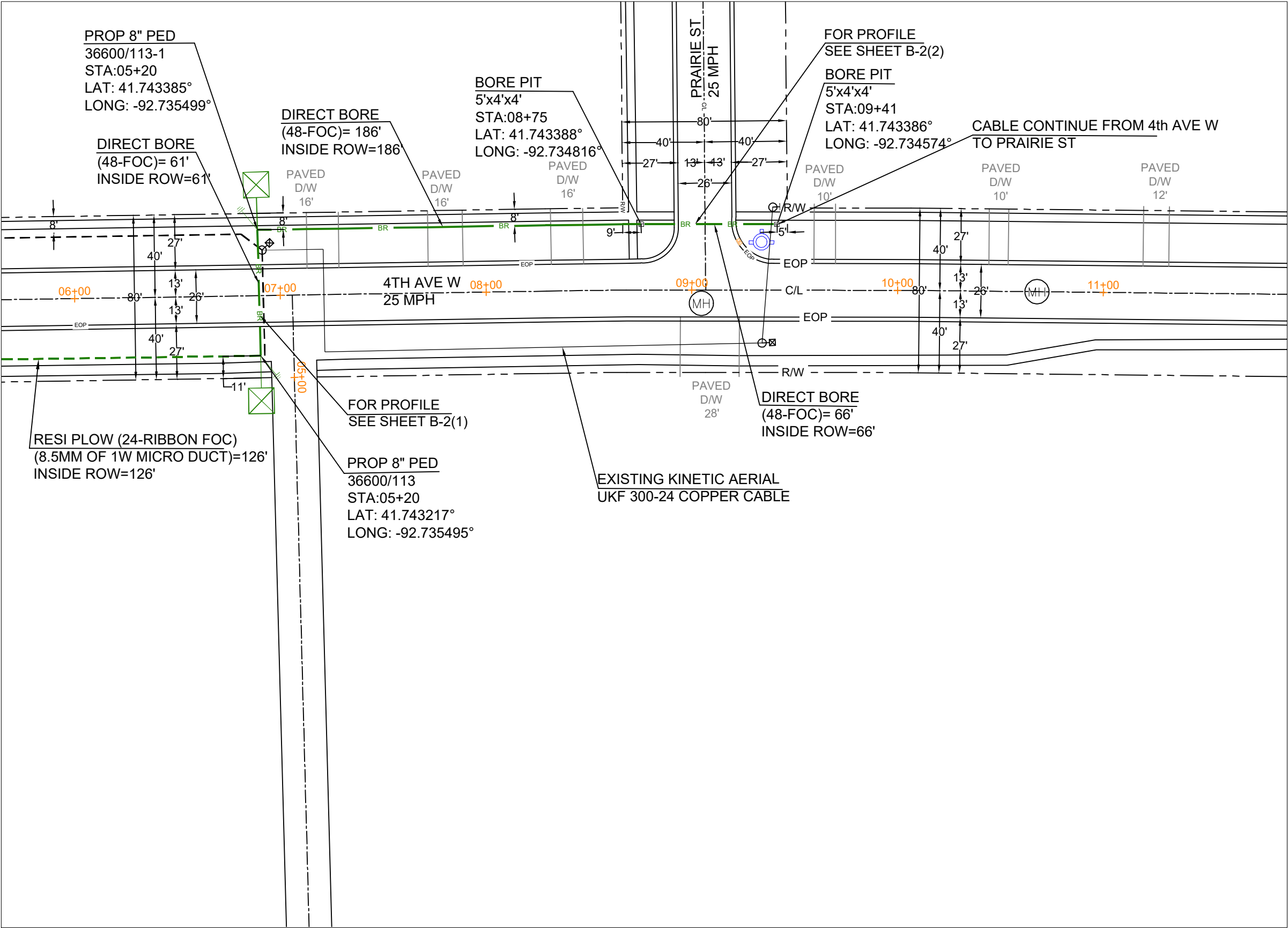
SHEET:
B-1

CYIENT INC



DATE CREATED:	04/03/2026
DATE REVISED:	
DRAWN BY:	CYIENT INC
GRAPHIC SCALE	
COMPANY:	KINETIC
SYSTEM:	GRINNELL_IA
PROJECT NUMBER:	713362226
DESCRIPTION:	SEFH6580 COA30_SERVING_AREA
SHEET:	B-1(1)
CYIENT INC	

B-1 (STA: 06+25)



 DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	313' L.F
DIRECT BURIED	0' L.F
TRENCH	126' L.F
DRY BORE	0' L.F
TOTAL	439' L.F

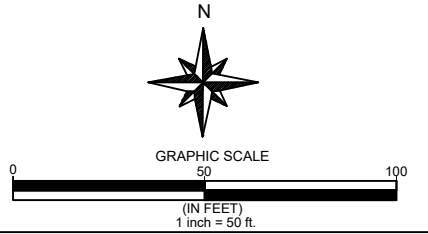
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	1 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

AERIAL FOOTAGE DETAILS	
NEW 6M/10M STRAND	0' L.F
ELASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 04/03/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

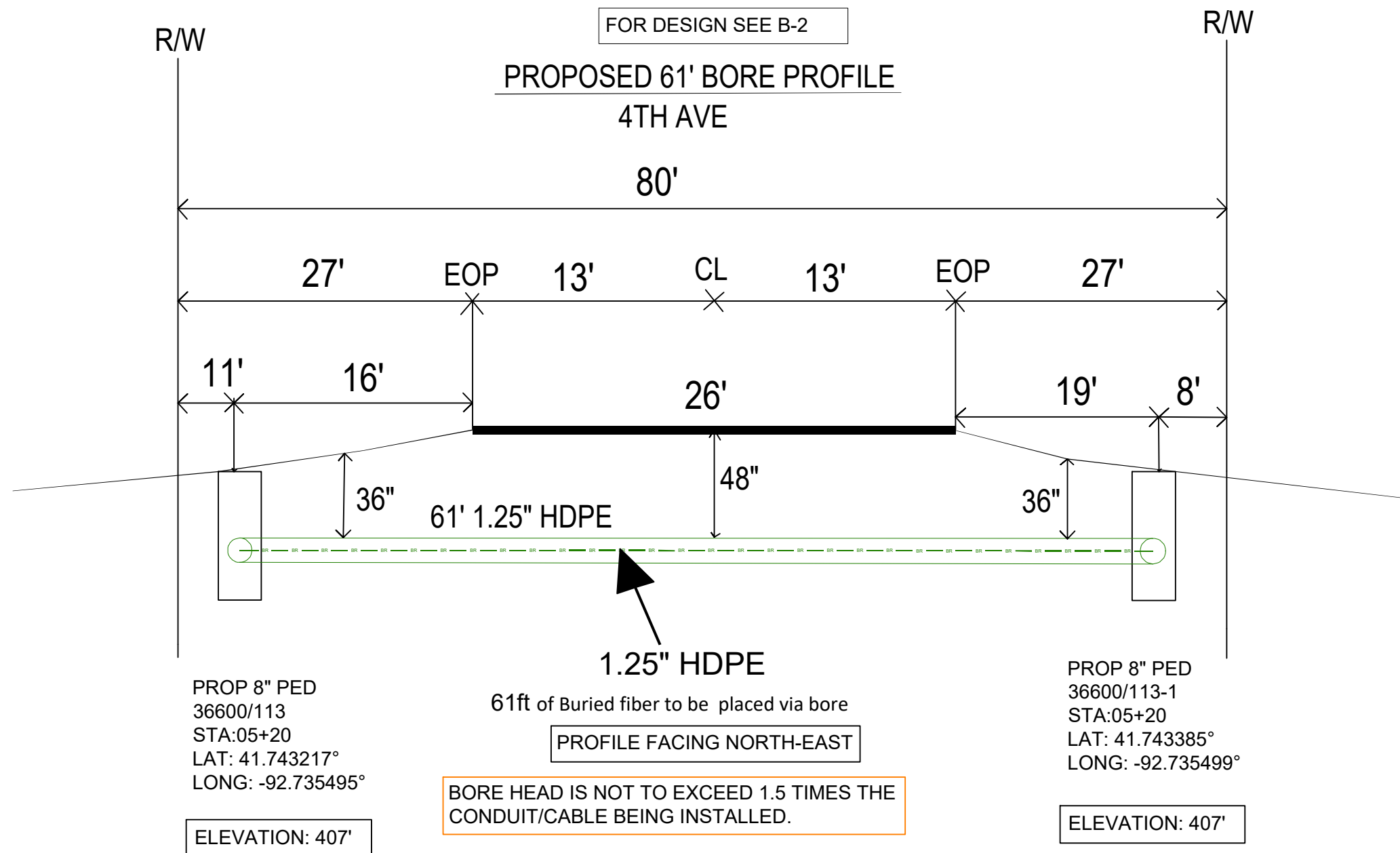
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PROJECT NUMBER: 713362226

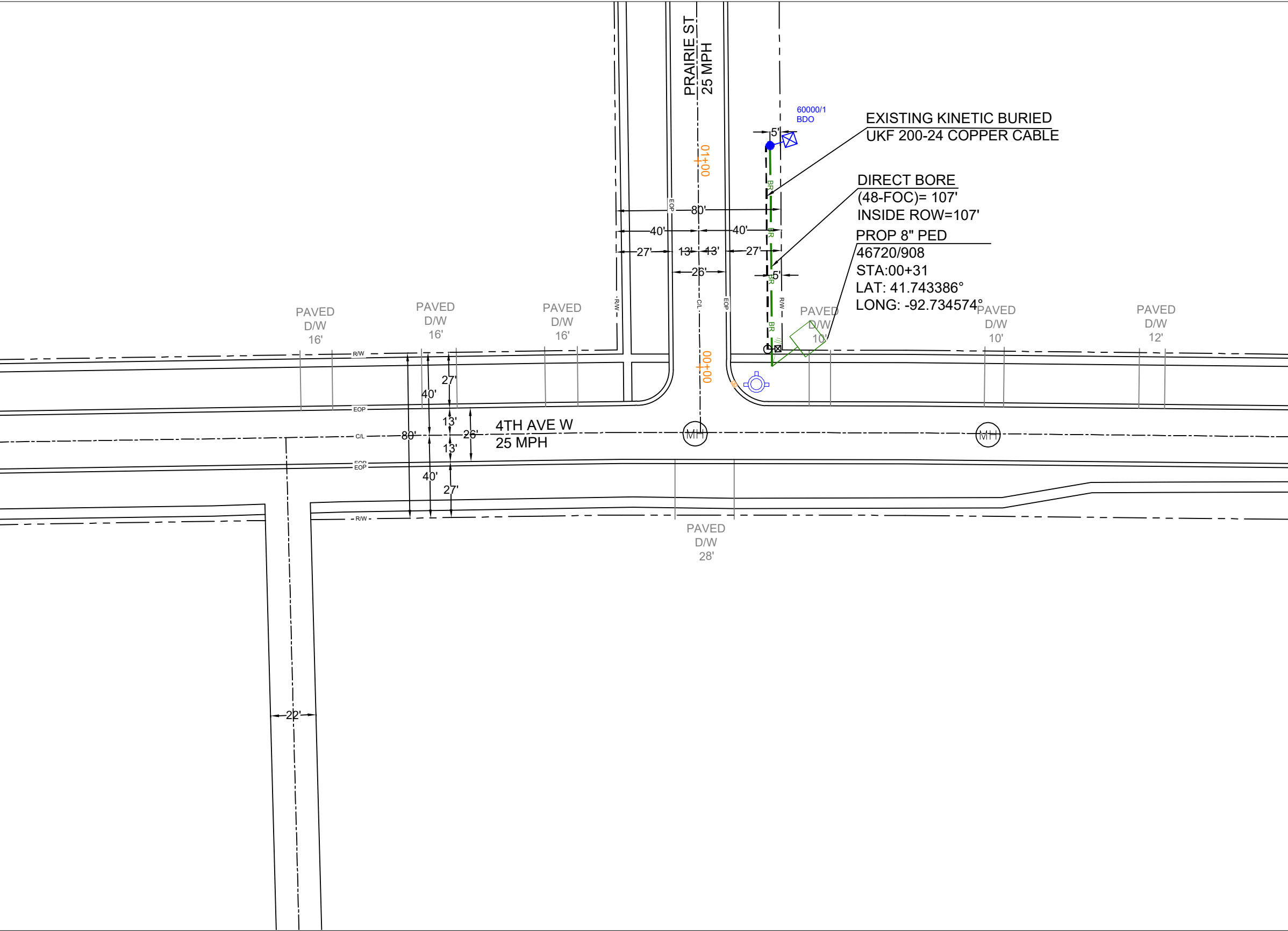
DESCRIPTION:
SEFH6580
COA30_SERVING_AREA

SHEET:
B-2

CYIENT INC



DATE CREATED:	04/03/2026
DATE REVISED:	
DRAWN BY:	CYIENT INC
GRAPHIC SCALE	
COMPANY:	KINETIC
SYSTEM:	GRINNELL_IA
PROJECT NUMBER:	713362226
DESCRIPTION:	SEFH6580 COA30_SERVING_AREA
SHEET:	B-2(1)
CYIENT INC	



 DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS

DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	107' L.F
DIRECT BURIED	0' L.F
TRENCH	0' L.F
DRY BORE	0' L.F
TOTAL	107' L.F

STRUCTURE DETAILS

6" PED	0 E.A
8" PED	0 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

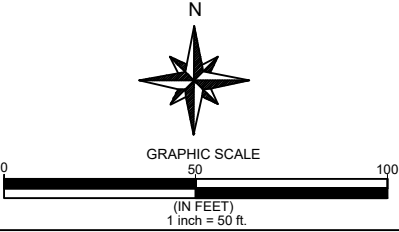
AERIAL FOOTAGE DETAILS

NEW 6M/10M STRAND	0' L.F
ELASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 04/03/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

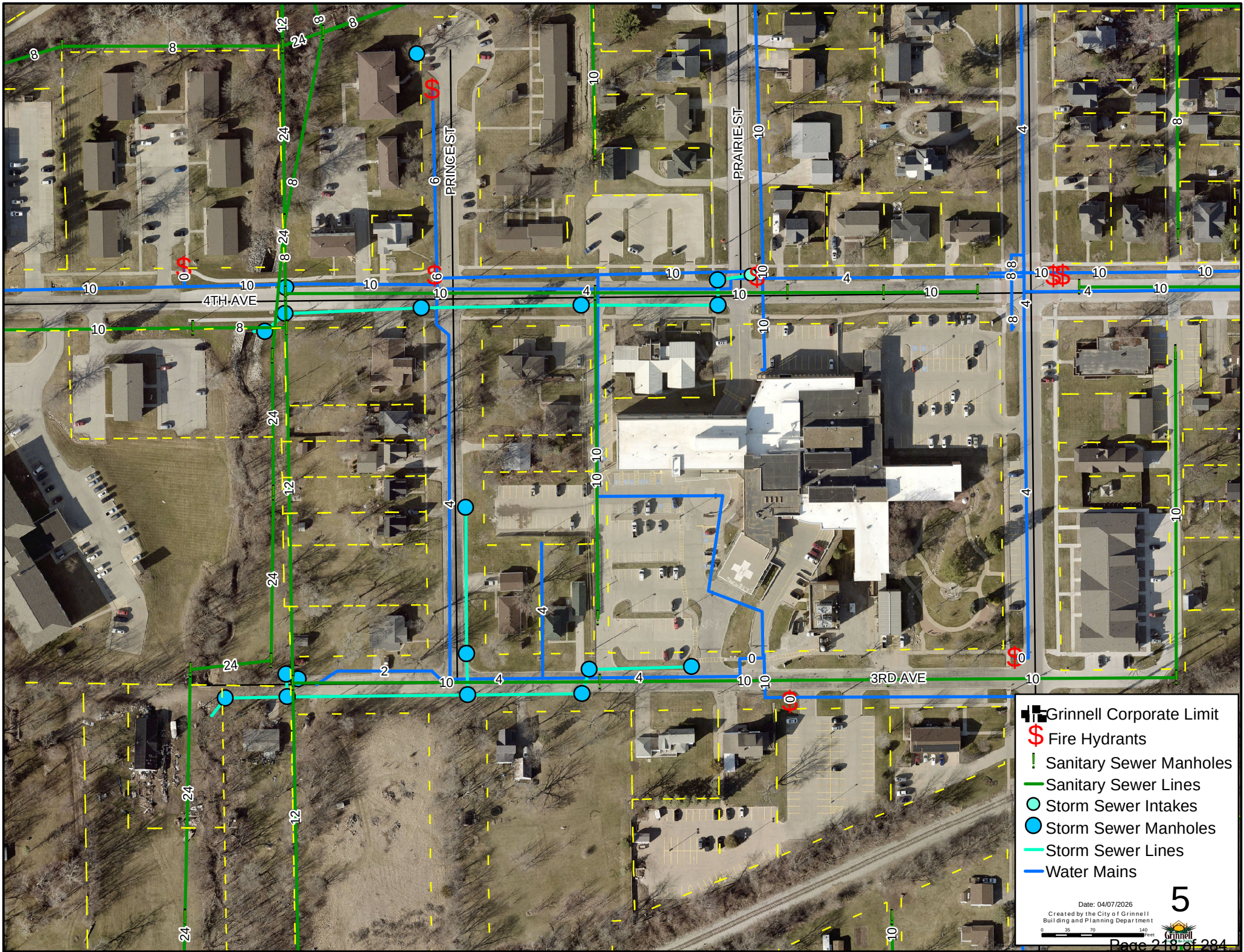
SYSTEM: GRINNELL IA

PROJECT NUMBER: 713362226

DESCRIPTION:
SEFH6580
COA30_SERVING_AREA

SHEET:
D-1

CYIENT INC



- Grinnell Corporate Limit
- Fire Hydrants
- Sanitary Sewer Manholes
- Sanitary Sewer Lines
- Storm Sewer Intakes
- Storm Sewer Manholes
- Storm Sewer Lines
- Water Mains

CITY OF GRINNELL

New info and procedures are highlighted and effective as of 4/1/2022

PUBLIC RIGHT-OF-WAY COMMUNICATIONS SYSTEM LICENSE APPLICATION ORDINANCE NO. 1060

**THIS APPLICATION WILL NOT BE FORMALLY REVIEWED FOR APPROVAL
UNTIL AFTER AN ON-SITE MEETING HAS
OCCURRED WITH THE INSTALLATION CREW**

1. Applicant: Windstream Iowa Communications, LLC 4005 N Rodney Parham Rd

Name

Little Rock, AR, 72212
City, State Zip

Address

706-279-7621
Telephone
2. **Contact Info for Installation Crew:** Shanda Bryson 4005 N Rodney Parham Rd

Name

Little Rock, AR, 72212
City, State Zip

Address

706-279-7621
Telephone
3. Application requires an engineering site plan for the proposed system that is to be placed within the City Right-of-way. Check off each of these items as they are included on the site plan:
 - ☒ Plans drawn to scale.
 - ☒ Street names.
 - ☒ Right-of-way widths.
 - ☒ Pavement widths.
 - ☐ Sidewalk location and width including sidewalk ramps.
 - ☐ Obstacles or improvements that are in or near the work area.
An example of such are: existing trees, fence, drainage structures, Water stop-boxes, ditches, and utility vaults.
 - ☒ Horizontal and vertical location and physical size of the proposed utility.
 - ☒ Proposed construction work method such as "open cut" or "bore".
 - ☐ A drawing and explanation of concrete or asphalt restoration.
 - ☐ Information regarding sod work and tree replacement.
 - ☒ Location of other existing utilities within the work area.
 - ☐ Typical detail sections where special attention is required for some restoration work.
 - ☐ Excavation soil replacement and compaction requirements. Aggregate replacement under street surfaces, soil backfill outside of 5' from edge of street surface.
 - ☐ Detailed time schedule.
 - ☒ Address of adjacent properties.
 - ☐ Legal description of communication system location.
4. List any other items of concern particular to this project:

5. **Pre-Installation Meeting:** Before any work begins an on-site meeting with a City of Grinnell Representative must occur to go over the proposed project and verify any hazards or issues that must be taken note of. Work that begins without this meeting may result in Civil Citations being issued against the parties listed on this application. This project will not be reviewed for approval until the on-site meeting has occurred.
6. **Administrative Fee:** An Administrative fee of \$50.00 shall be due and payable to the City Engineer at the time of filing of the initial license application and at the time of filing of each proposed amendment to the license. (Attach copy of receipt) Receipt No. _____.
7. **Use Fee: (Serving no additional customers)** If the licensed serves no customers other than itself, then in addition to the Administrative Fee, the licensee shall pay a use fee to the City Engineer at the time of filing of the initial license application. The amount of the use fee shall be the greater of the following two (2) amounts: \$100.00 or \$1.00 per lineal foot of route traversed by the communication line within any public right-of-way in a C-2 zone and \$0.50 per lineal foot in any other part of the city. At the time of filing of each proposed amendment to the license involving an increase in the length of route traversed within public right-of-way, the licensee shall pay to the City Engineer an additional fee computed at the rate of \$1.00 per lineal foot of additional route of traversed within any public right-of-way.

(Serving additional customers) If the licensed system serves customers other than the licensee itself, then, in addition to the administrative fee, the licensee shall pay an annual use fee to the City Engineer. The annual use fee shall be based on a license year ending on March 31 of each year, and the use fee for each license year shall be due and payable at the end of such year on March 31, or if the license has terminated during such year, on the date of termination. The amount of the annual use fee shall be the greater of the following two (2) amounts: \$100.00, or three percent of the gross revenues derived by the licensee from the sale or exchange of services in connection with the operation of the licensee's communications system within the public right-of-way during the license year. Each annual use fee payment shall be accompanied by a report from the licensee in a form approved by the City Manager and the city legal department showing the basis for the computation of the fee and such other relevant data as may be required by the City Manager and the city legal department. Each such report shall contain a notarized verification by the chief financial officer of the licensee, and upon request by the city, such reports shall be verified by a certified public accountant at the expense of the licensee.

Office Use Only

Fees:	Administrative Fee:		\$50.00
	Use Fee:		
	(No Additional Customers) Greater of \$100.00 or:		
	Linear Feet Within C-2:	x \$1.00	
	Linear Feet Outside C-2:	x \$0.50	
	50		25.00
		Total:	\$ 75.00

(Additional Customers) Greater of \$100.00 or 3% Gross Revenues from Services. Paid annually.

Date of Acceptance 4-2-2026

Date of Approval _____

Staff TA

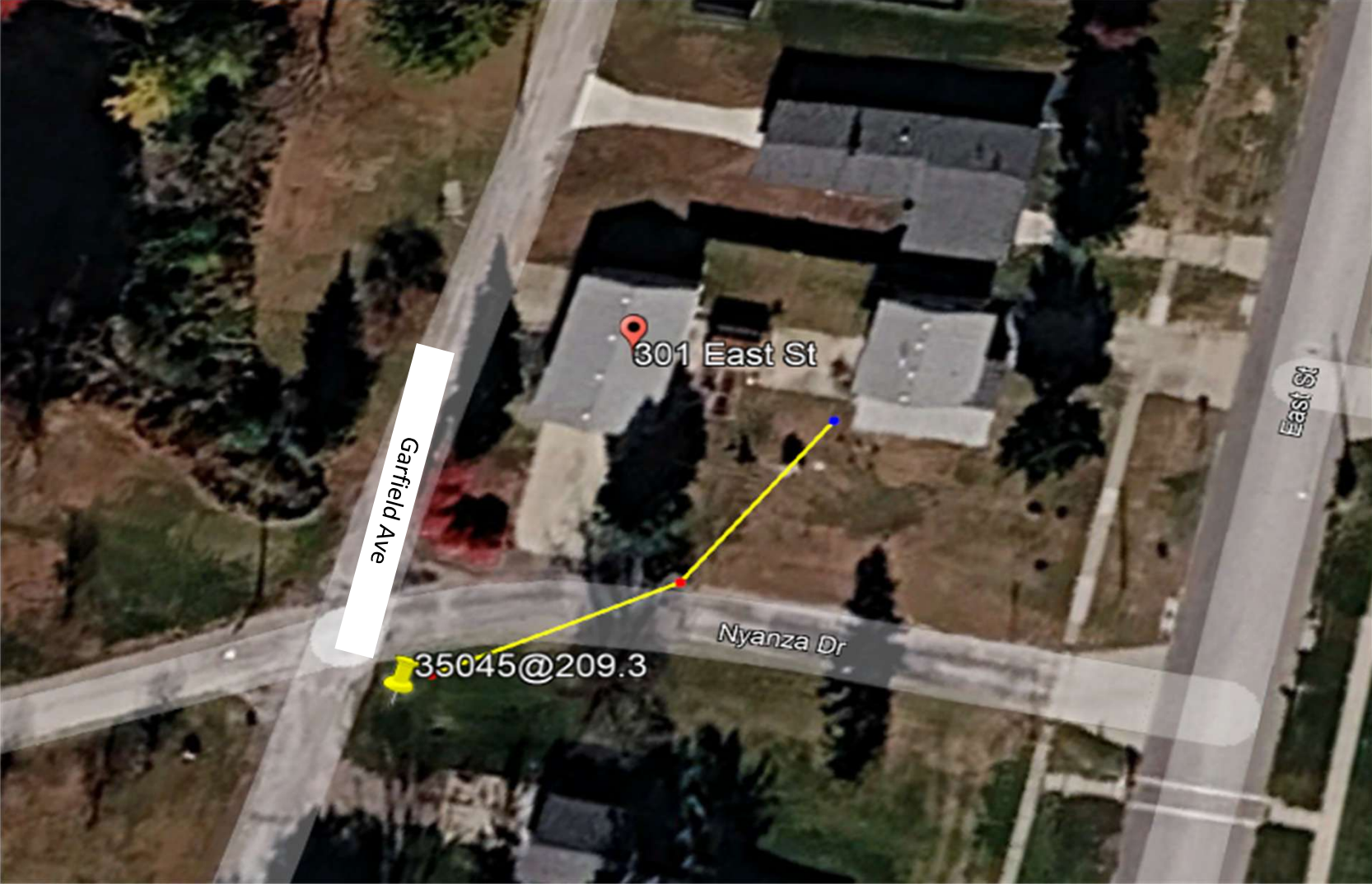
LOCATION MAP

SHELBY BURKETT

301 East Street Grinnell IA
641-236-685
Poweshiek County

Terminal 35045 @209.3

41.733763, -
92.718082



WORK DESCRIPTION

Place 150ft of fiber optic service drop. From Terminal [35045@209.3](#) bury 30 ft northeast, bore 50ft northeast under Nyanza Dr, place conduit. Bury 70ft north to NID located on the west side of 301 East St.

PROJECT TOTALS	
PROPOSED AERIAL CATV/FIBER	
PROPOSED AERIAL RISER FOOTAGE	
PROPOSED UG CATV/FIBER	
TOTAL FOOTAGE	150ft
TOTAL PROPOSED HANDHOLES	
TOTAL RISERS	
TOTAL PROPOSED BORE PITS	

LB

LUFFMAN-BYERS

The Telecom Professionals

Est. 1998

Engineer: Jules Kayla
724-710-5071

UNITI OSP Mgr
DAN HOGAN
563-920-2428



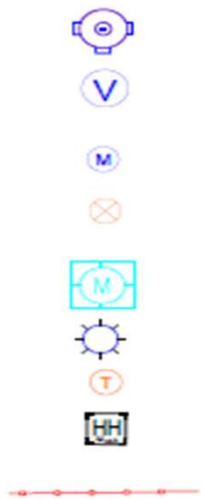
WO# 713369098-00227
Location: **301 East Street**
Municipility: **Grinnell**
County: **Poweshiek**
State: IA

Drawing
1 of 5

LEGEND

BACK OF CURB	
RIGHT OF WAY	
CENTERLINE	
EDGE OF PAVEMENT	
SIDEWALK	
PROPOSED BURIED FIBER	
LANE DASHED	
LANE CONTINUED	
MEDIAN	
GAS	
SEWER	
STORM DRAIN	
WATER	
TELECOM	
ELECTRIC	
BORE PIT	
TRAFFIC SIGNAL HANDHOLE	
TRAFFIC SIGNAL	
SEWER MAINS	
PROPOSED MARKER POST	
PROPOSED GROUND ROD	
ELECTRIC MANHOLE	
PROPOSED HANDHOLE (32"X48")	
EXISTING SLACKLOOP-150'	
ELECTRIC HH	
STORM INLET	
TREE SYMBLE	
EXISTING POLES	
RISER	

WATER HYDRANT
WATER VALVE
WATER METER
GAS VALVE
STORM MANHOLE
STREET LIGHT
TELECO MANHOLE
EX.HANDHOLE
GUARD RAILING





LUFFMAN-BYERS

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Est. 1998

Engineer: Jules Kayla
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UNITI OSP Mgr
DAN HOGAN
563-920-2428



WO# 713369098-00227
Location: **301 East Street**
Municiplity: **Grinnell**
County: **Poweshiek**
State: IA

GENERAL NOTES

1. GENERAL NOTES SHALL APPLY TO ALL DRAWINGS.
 2. ALL WORK SHALL COMPLY WITH APPLICABLE STATE, COUNTY, & LOCAL REGULATORY AGENCIES, INCLUDING BUT NOT LIMITED TO OSHA, DOT, ESL.
 3. THE CONTRACTOR SHALL CONTACT THE ADJACENT PROPERTY OWNERS A MINIMUM OF 12 HOURS IN ADVANCE OF CONSTRUCTION AT THE WORK SITE.
 4. ALL TRAFFIC CONTROL DEVICES SHALL BE IN PLACE BEFORE WORK IS STARTED. DEVICES NO LONGER REQUIRED SHALL BE REMOVED AS SOON AS POSSIBLE.
 5. PEDESTRIAN TRAFFIC AREAS MUST BE MAINTAINED AT ALL TIMES. PEDESTRIANS MAY NOT BE REROUTED ONTO PRIVATE PROPERTY OR INTO STREETS. NO EQUIPMENT OR MATERIALS SHALL BE STORED OR PERMITTED TO STAND UNPROTECTED WHERE TRAFFIC IS MAINTAINED.
 6. NO EQUIPMENT OR MATERIALS SHALL BE STORED ON ROAD SURFACE DURING NON-WORKING PERIODS.
 7. NO EQUIPMENT OR MATERIALS SHALL BE STORED ON S/W AT ANY TIME.
 8. EXCAVATION MATERIAL SHALL BE STORED AWAY FROM THE PAVED ROADWAY. ALL SPILLED MATERIAL WILL BE REMOVED IMMEDIATELY.
 9. EXISTING SIGNS, DELINEATORS, GUARDRAILS, MARKERS, TREES, SHRUBS, FENCES, WALKS, STEPS, ESL., THAT ARE DISTURBED BY THIS CONSTRUCTION SHALL BE REPLACED OR RESTORED TO THEIR ORIGINAL CONDITION OR TO THE SATISFACTION OF THE INSPECTING ENGINEER, PROPERTY OWNER, CITY, COUNTY, OR STATE AND/OR ANY OTHER AGENCY HAVING AUTHORITY/JURISDICTION.
 10. CITY, COUNTY, OR STATE ROAD SIGNS, DELINEATORS, GUARDRAILS, ESL. SHALL NOT BE REMOVED. WRITTEN PERMISSION SHALL BE REQUIRED PRIOR TO ANY EXCAVATION IN THIS AREA.
 11. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE CITY, COUNTY, OR STATE SPECIFICATIONS AND STANDARDS.
 12. ALL PERSONS WHO FLAG TRAFFIC ON STATE RIGHT-OF-WAY MUST BE CERTIFIED.
 13. ALL SURFACE AND SUBSURFACE RESTORATION IS TO BE IDENTICAL TO THE ADJACENT UNDISTURBED AREAS.
 14. THE CONTRACTOR IS RESPONSIBLE FOR ANY UTILITY DAMAGES. WHEN ANY PERSON DAMAGES A UTILITY LINE OR PROTECTIVE COATING DURING EXCAVATION OR DEMOLITION THE ONSITE CITY INSPECTOR AND THE AFFECTED UTILITY WILL BE NOTIFIED.
 16. ON ALL WORK ASSOCIATED WITH DOT PROJECTS THE RESIDENT ADMINISTRATOR FOR DOT MUST BE NOTIFIED AT LEAST 48 HRS BEFORE STARTING WORK.
 17. CONTRACTOR IS RESPONSIBLE FOR ALL COMPACTING AND SEDIMENT CONTROL REGULATIONS.
- ** NO HANDHOLES ARE TO BE PLACED WITHIN DITCH LINES.

CONSTRUCTION NOTES

1. ALL EXCAVATIONS WILL HAVE FIBER OPTIC WARNING TAPE INSTALLED A MINIMUM OF 2' BELOW FINAL GRADE.
2. WHENEVER DIRECTIONAL BORING IS UTILIZED TO INSTALL CONDUITS ALL EXCAVATIONS SHALL BE BACKFILLED PER FDOT SPECIFICATIONS.
3. VERIFICATION OF THE LOCATION OF ALL UTILITY CROSSINGS IS THE SUBCONTRACTOR'S RESPONSIBILITY. HAND DIG WHERE REQUIRED.
4. ALL KNOWN UTILITIES MUST BE "TEST PITTED".
5. CONTACT FLORIDA 811 72 HOURS IN ADVANCE OF CONSTRUCTION FOR LOCATION OF BURIED UTILITIES.
6. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO HAVE ALL FDOT TRAFFIC LOOPS LOCATED.
7. CONFIRM WITH WINDSTREAM, WITH FDOT CORRESPONDENCE, THAT ALL TRAFFIC LOOP LOCATIONS HAVE BEEN COORDINATED FOR MARKING.
8. AT THE END OF EACH WORK DAY CONDUIT CAPS WILL BE PLACED ON ALL VACANT DUCTS.
9. A MINIMUM BENDING RADIUS OF 24" FOR FIBER CABLE WILL BE ADHERED TO.
10. MAXIMUM CABLE INSTALLATION TENSION SHALL NOT EXCEED 600 POUNDS.
11. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL AND STORAGE OF ALL SHRUBBERY TO BE REPLACED.
12. RESTORATION OF THE CONSTRUCTION AREA TO ORIGINAL OR BETTER CONDITION SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
13. PLACE 6" OF 3/4" CRUSHED ROCK IN THE BOTTOM OF THE PIT PRIOR TO PLACING THE HANDHOLE.
14. ALWAYS HAND DIG WITHIN 2' OF UTILITIES.
15. PLACE A COIL OF SLACK IN EACH HANDHOLE/MANHOLE AS SPECIFIED.
16. EXCAVATE OUTSIDE THE DRIP LINE OF ALL TREES TO PREVENT ROOT DAMAGE.
17. CONSTRUCTION MATERIALS AND STAGING AREAS ARE NOT PERMITTED WITHIN 25' BUFFER ZONE OF WETLANDS, CREEKS, AND STREAMS.
18. THE CURB AND GUTTER IS NOT TO BE DISTURBED WITHOUT PRIOR APPROVAL.
19. IN THE EVENT THAT IT IS NECESSARY TO REMOVE ANY PORTION OF THE CURB AND GUTTER, IT IS TO BE REPLACED SEAM TO SEAM IN A MATCHING CONFIGURATION TO THE ADJACENT CURB AND GUTTER.
20. ALL R/W SHOWN ARE BASED ON CURRENT COUNTY TAX/GIS MAPS. PLACING CONTRACTOR TO VERIFY R/W PRIOR TO CONSTRUCTION AND NOTIFY SOURCE ONE CORP. OF ANY DISCREPANCIES SO CORRECTIONS CAN BE MADE AND REVISED CONSTRUCTION/ PERMIT DRAWINGS CAN BE SUBMITTED.
21. THE LOCATION OF THE EXISTING UTILITIES REFLECTED ON THESE PLANS ARE ONLY AN ESTIMATION AND NEED TO BE LOCATED PRIOR TO CONSTRUCTION.

EROSION AND SETTLEMENT

1. MATERIAL RESULTING FROM EXCAVATION WILL NOT BE PLACED IN SUCH A MANNER THAT IT IS DISPERSED BY CURRENT OR OTHER FORCES. THE MATERIAL SHOULD BE COLLECTED AND CONTAINED AT ONE SITE AS APPROPRIATE.
2. APPROPRIATE SILTATION AND EROSION CONTROLS WILL BE USED AND MAINTAINED IN EFFECTIVE OPERATING CONDITION DURING CONSTRUCTION, AND ALL EXPOSED SOIL AND FILLS WILL BE PERMANENTLY STABILIZED AT THE EARLIEST PRACTICABLE DATE.
3. SEDIMENT CONTROL FENCE (SILT FENCE) SHOULD BE INSTALLED AND MAINTAINED FOR THE DURATION OF THE CONSTRUCTION. SILT FENCE WILL BE INSTALLED ALONG AND WITHIN THE RIGHT-OF-WAY LINE (12 FT. AWAY FROM THE EDGE OF THE RIGHT-OF-WAY), IF A BODY OF WATER OR POTENTIAL WETLAND IS LOCATED WITHIN 60 FT. FROM THE EDGE OF THE RIGHT-OF-WAY. ANY OTHER SITUATIONS WILL BE APPROVED BY ENGINEER.
4. WHEN CONSTRUCTING IN CITY LIMITS, ALL ROADWAY DRAINS, SUCH AS INLETS NEAR CURBS OR DROP INLETS ON ROADWAYS WHICH ARE LOCATED WITHIN THE RIGHT-OF-WAY, SHALL BE PROTECTED WITH TYPICAL INLET SEDIMENT FILTERS. THESE FILTERS WILL BE REMOVED IMMEDIATELY UPON COMPLETION OF CONSTRUCTION.
5. ALL CABLE MARKERS TO BE PLACED AS FAR BACK TO RIGHT-OF-WAY LINE AS POSSIBLE.
6. ANY DISTURBED AREA WILL BE RESEEDED WITH NATIVE GRASS SEED, AND SEDIMENT CONTROL FENCE SHOULD REMOVED IMMEDIATELY UPON COMPLETION OF CONSTRUCTION.
7. ALL HARD SURFACED DRIVEWAYS TO BE DIRECTIONAL BORED.
8. NO STAGING AREAS OR TEMPORARY ACCESS ROADS WILL BE PLACED IN WETLANDS.
9. HEAVY EQUIPMENT WORKING IN WETLANDS WILL BE PLACED ON MATS OR LOW GROUND PRESSURE EQUIPMENT USED DURING CONSTRUCTION TO LIMIT SOIL DISTURBANCE TO THE MINIMUM AREA REQUIRED TO INSTALL THE UTILITY.
10. EXCESS MATERIAL WILL BE REMOVED FROM THE WETLAND AND PLACED ON UPLAND AREAS IMMEDIATELY UPON COMPLETION OF CONSTRUCTION.



LUFFMAN-BYERS
The Telecom Professionals

Est. 1998

Engineer: Jules Kayla
724-710-5071

UNITI OSP Mgr
DAN HOGAN
563-920-2428



WO# 713369098-00227
Location: **301 East Street**
Municipality: **Grinnell**
County: **Poweshiek**
State: **IA**

Drawing
3 of 5



PERMIT REQUEST #54697

EST FOOTAGE IN City ROW=65ft

303

SHELBY BURKETT

301 East Street Grinnell IA
641-236-685
Poweshiek County

Terminal 35045 @209.3

Andrew DeAngelo e0182560 641-888-0805

Place Buried Drop: FTTP Est Ft:150

Is bore required? Y Est Ft: 30 Road

Comments / Notes to Contractor

Need to bury drop from NID on the West side of the house to the pole that is about 150 feet West of the house

41.733763, -
92.718082

301

Bury 70ft north to NID
located on the west
side of 301 East St.

Nyanza Park

Nyanza Park

From Terminal 35045@209.3 bury 30
ft northeast, bore 50ft northeast under
Nyanza Dr, place conduit.

Terminal
35045@209.3

131

CONSTRUCTION UNITS

BM60(1)(1 ¼)PF= 50 Bore Fiber drop, place conduit, pull drop through
FSEBFPL(B) = 100 Bury Fiber Optic Drop

129

LB

LUFFMAN-BYERS
The Telecom Professionals

Est. 1998

Engineer: Jules Kayla
724-710-5071

UNITI OSP Mgr
DAN HOGAN
563-920-2428

IOWA
ONE CALL

Uniti

WO# 713369098-00227

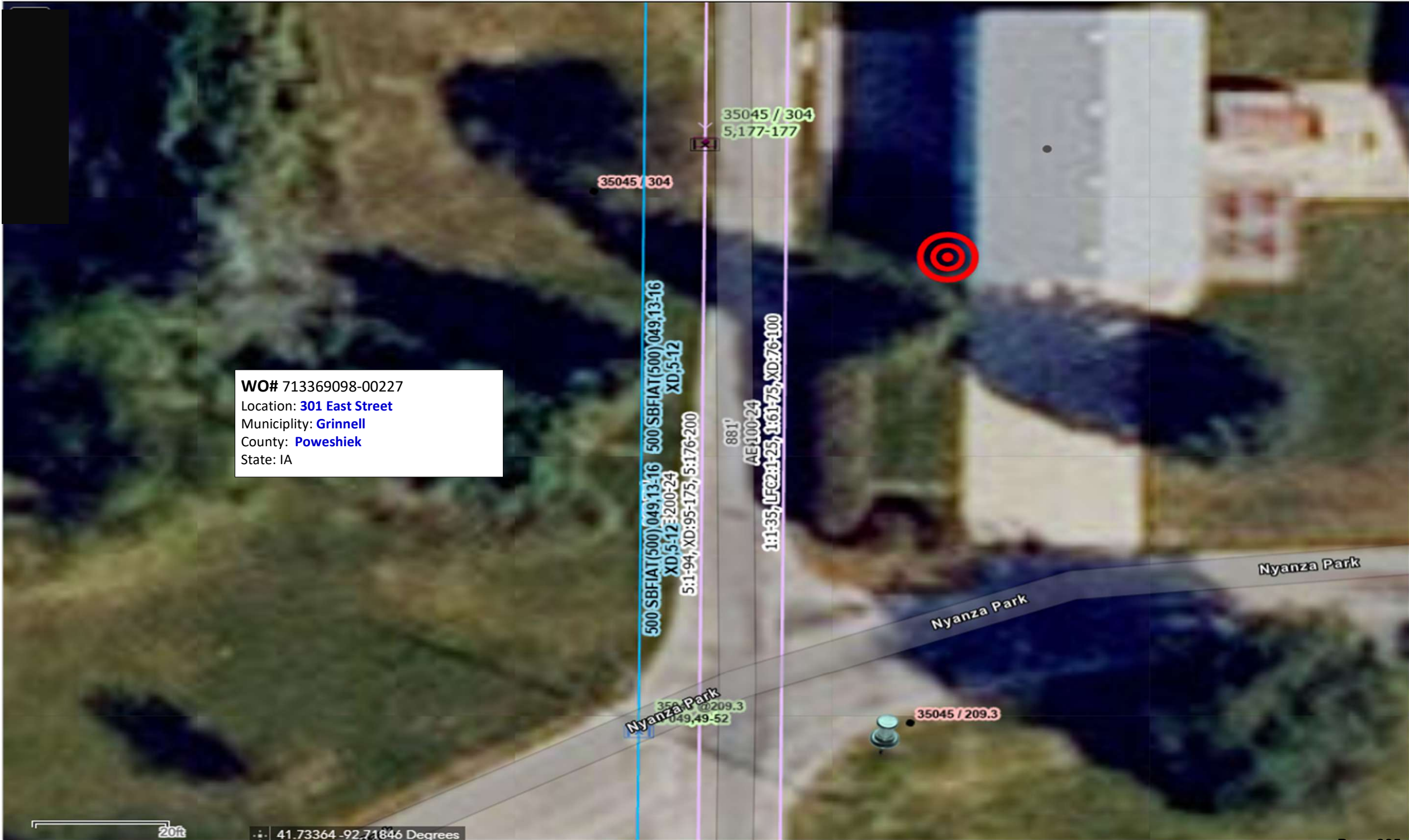
Location: 301 East Street

Municipality: Grinnell

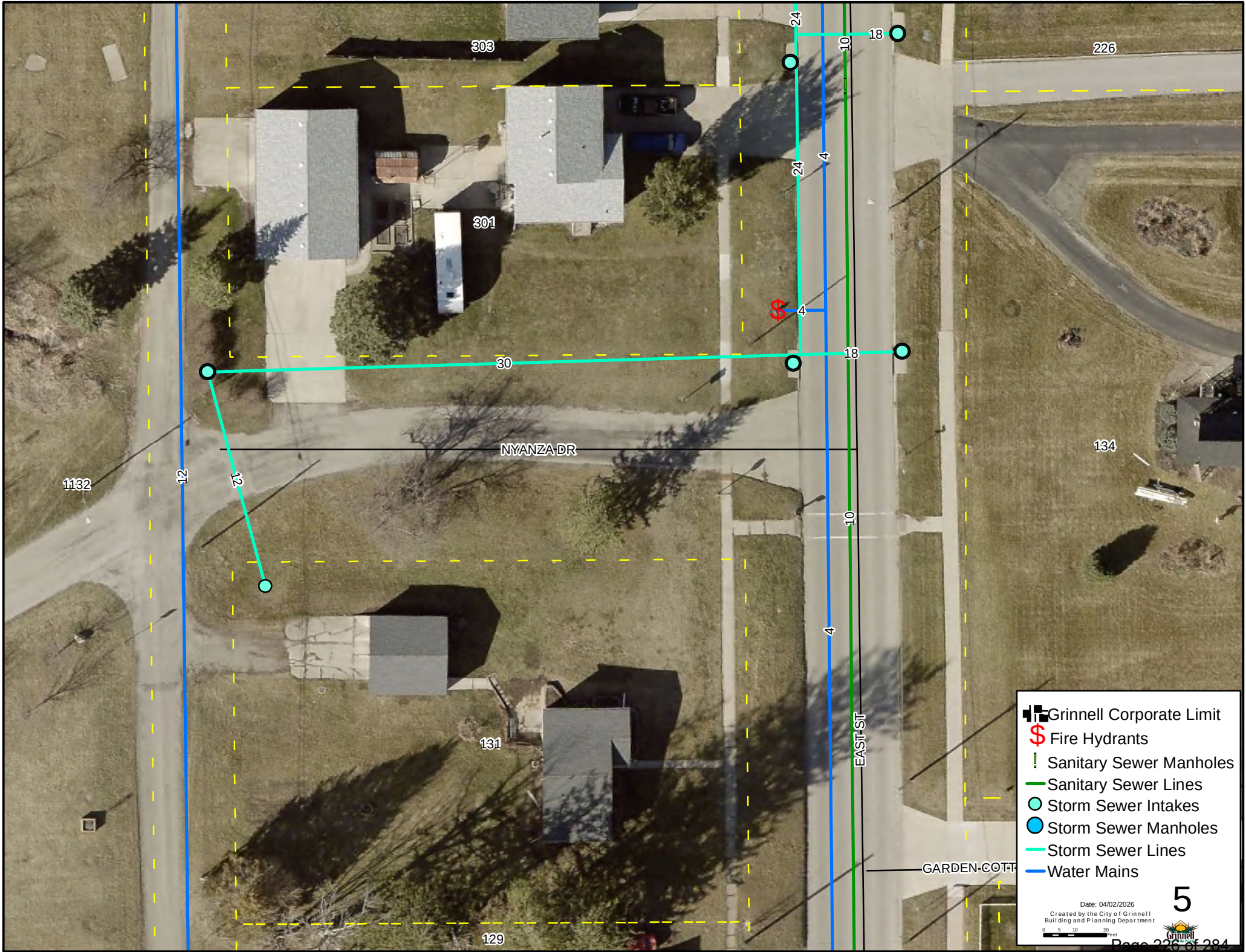
County: Poweshiek

State: IA

Drawing
4 of 5



WO# 713369098-00227
Location: 301 East Street
Municipality: Grinnell
County: Poweshiek
State: IA



 Grinnell Corporate Limit

 Fire Hydrants

 Sanitary Sewer Manholes

 Sanitary Sewer Lines

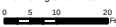
 Storm Sewer Intakes

 Storm Sewer Manholes

 Storm Sewer Lines

 Water Mains

Date: 04/02/2026
Created by the City of Grinnell
Building and Planning Department



5

Page 226 of 284

Buried Drop Request Form

Copper / Fiber	
Job Type :	
Is this a new subdivision or a new addition to an existing subdivision?	
Held Order Date:	Job Description:

Are we replacing due to damage? Is this damage billable?	Provide Billing Information
	Name of person who caused damage: Company name: Address:

Requestor Information				
Name:	Employee #:	Employee CBR #:	Date Submitted:	Time (Military):
Andrew DeAngelo	e0182560	641-888-0805	03/13/2026	1151

Exchange Information			
Exchange Name	NPANXX	Wire Center	Supervisor
GRNL		GRNL	Mitchell, Matthew R

Customer Information			
Customer Name: SHELBY BURKETT			
House Number	Street Address	City	State
301	East Street	Grinnell	IA
Postal Code: 50112	Customer Type: Consumer		
Telephone Number	Service Order##/INC##	Customer Can-be-Reached Number	Contact Date
641-236-6857		641-236-6857	03/13/2026

Project Information				
County / Municipality / Route / Village	Cable / Pair	Latitude	Longitude	Terminal
Poweshiek	IF049/0049			@209.3
Lead 35045				
Direction from Nearest Cross Street East Street				

Permit Information	
Work Required along County RoW: N	Distance : undefined
Work Requires Crossing County Road:	# of Crossings:
Work Required along State RoW: Y	Distance:
OSPE Work Required:	

Accounting Information	
Feeder Cable:	Aerial
Place Drop for New Service:	
Replaces Existing Drop:	
Replaces Existing Drop with Higher Pair Count Drop:	

Station Work Related Information
Cable Pair Tagged?
Site is "White Lined"?

Work To Be Completed		
Place Buried Drop:	FTTP	Est Ft:150
Gopher Wire:		
Cutover Initial Drop - 1st Pair:		
Cutover Additional Drop Pairs:		Est Qty:
Place Buried Ground Wire:		Est Ft:
Place Ground Rod:		Pre-Bury:Y
Place Riser Guard at NID:	Y	
Place Riser Guard at Pole:	N	
CONDUIT:		

Redispatch Required?
Requires Large Plow?

Bore Information		
Is bore required?	Y	Est Ft: 30
Check One >		Road

Comments / Notes to Contractor
Need to bury drop from NID on the West side of the house to the pole that is about 150 feet West of the house

CITY OF GRINNELL

New info and procedures are highlighted and effective as of 4/1/2022

PUBLIC RIGHT-OF-WAY COMMUNICATIONS SYSTEM LICENSE APPLICATION ORDINANCE NO. 1060

**THIS APPLICATION WILL NOT BE FORMALLY REVIEWED FOR APPROVAL
UNTIL AFTER AN ON-SITE MEETING HAS
OCCURRED WITH THE INSTALLATION CREW**

1. Applicant: Windstream Iowa Communications, LLC 4005 N Rodney Parham Rd

Name

Little Rock, AR, 72212
City, State Zip

Address

706-279-7621
Telephone
2. **Contact Info for Installation Crew:** Shanda Bryson 4005 N Rodney Parham Rd

Name

Little Rock, AR, 72212
City, State Zip

Address

706-279-7621
Telephone
3. Application requires an engineering site plan for the proposed system that is to be placed within the City Right-of-way. Check off each of these items as they are included on the site plan:
 - ☒ Plans drawn to scale.
 - ☒ Street names.
 - ☒ Right-of-way widths.
 - ☒ Pavement widths.
 - ☐ Sidewalk location and width including sidewalk ramps.
 - ☐ Obstacles or improvements that are in or near the work area.
An example of such are: existing trees, fence, drainage structures, Water stop-boxes, ditches, and utility vaults.
 - ☒ Horizontal and vertical location and physical size of the proposed utility.
 - ☒ Proposed construction work method such as "open cut" or "bore".
 - ☐ A drawing and explanation of concrete or asphalt restoration.
 - ☐ Information regarding sod work and tree replacement.
 - ☒ Location of other existing utilities within the work area.
 - ☐ Typical detail sections where special attention is required for some restoration work.
 - ☐ Excavation soil replacement and compaction requirements. Aggregate replacement under street surfaces, soil backfill outside of 5' from edge of street surface.
 - ☐ Detailed time schedule.
 - ☒ Address of adjacent properties.
 - ☐ Legal description of communication system location.
4. List any other items of concern particular to this project:

5. **Pre-Installation Meeting:** Before any work begins an on-site meeting with a City of Grinnell Representative must occur to go over the proposed project and verify any hazards or issues that must be taken note of. Work that begins without this meeting may result in Civil Citations being issued against the parties listed on this application. This project will not be reviewed for approval until the on-site meeting has occurred.
6. **Administrative Fee:** An Administrative fee of \$50.00 shall be due and payable to the City Engineer at the time of filing of the initial license application and at the time of filing of each proposed amendment to the license. (Attach copy of receipt) Receipt No. _____.
7. **Use Fee: (Serving no additional customers)** If the licensed serves no customers other than itself, then in addition to the Administrative Fee, the licensee shall pay a use fee to the City Engineer at the time of filing of the initial license application. The amount of the use fee shall be the greater of the following two (2) amounts: \$100.00 or \$1.00 per lineal foot of route traversed by the communication line within any public right-of-way in a C-2 zone and \$0.50 per lineal foot in any other part of the city. At the time of filing of each proposed amendment to the license involving an increase in the length of route traversed within public right-of-way, the licensee shall pay to the City Engineer an additional fee computed at the rate of \$1.00 per lineal foot of additional route of traversed within any public right-of-way.

(Serving additional customers) If the licensed system serves customers other than the licensee itself, then, in addition to the administrative fee, the licensee shall pay an annual use fee to the City Engineer. The annual use fee shall be based on a license year ending on March 31 of each year, and the use fee for each license year shall be due and payable at the end of such year on March 31, or if the license has terminated during such year, on the date of termination. The amount of the annual use fee shall be the greater of the following two (2) amounts: \$100.00, or three percent of the gross revenues derived by the licensee from the sale or exchange of services in connection with the operation of the licensee's communications system within the public right-of-way during the license year. Each annual use fee payment shall be accompanied by a report from the licensee in a form approved by the City Manager and the city legal department showing the basis for the computation of the fee and such other relevant data as may be required by the City Manager and the city legal department. Each such report shall contain a notarized verification by the chief financial officer of the licensee, and upon request by the city, such reports shall be verified by a certified public accountant at the expense of the licensee.

Office Use Only

Fees:	Administrative Fee:		\$50.00
	Use Fee:		
	(No Additional Customers) Greater of \$100.00 or:		
	Linear Feet Within C-2: _____	x \$1.00	_____
	Linear Feet Outside C-2: 12 _____	x \$0.50	6.00
		Total:	\$ 56.00

(Additional Customers) Greater of \$100.00 or 3% Gross Revenues from Services. Paid annually.

Date of Acceptance 4-7-2026

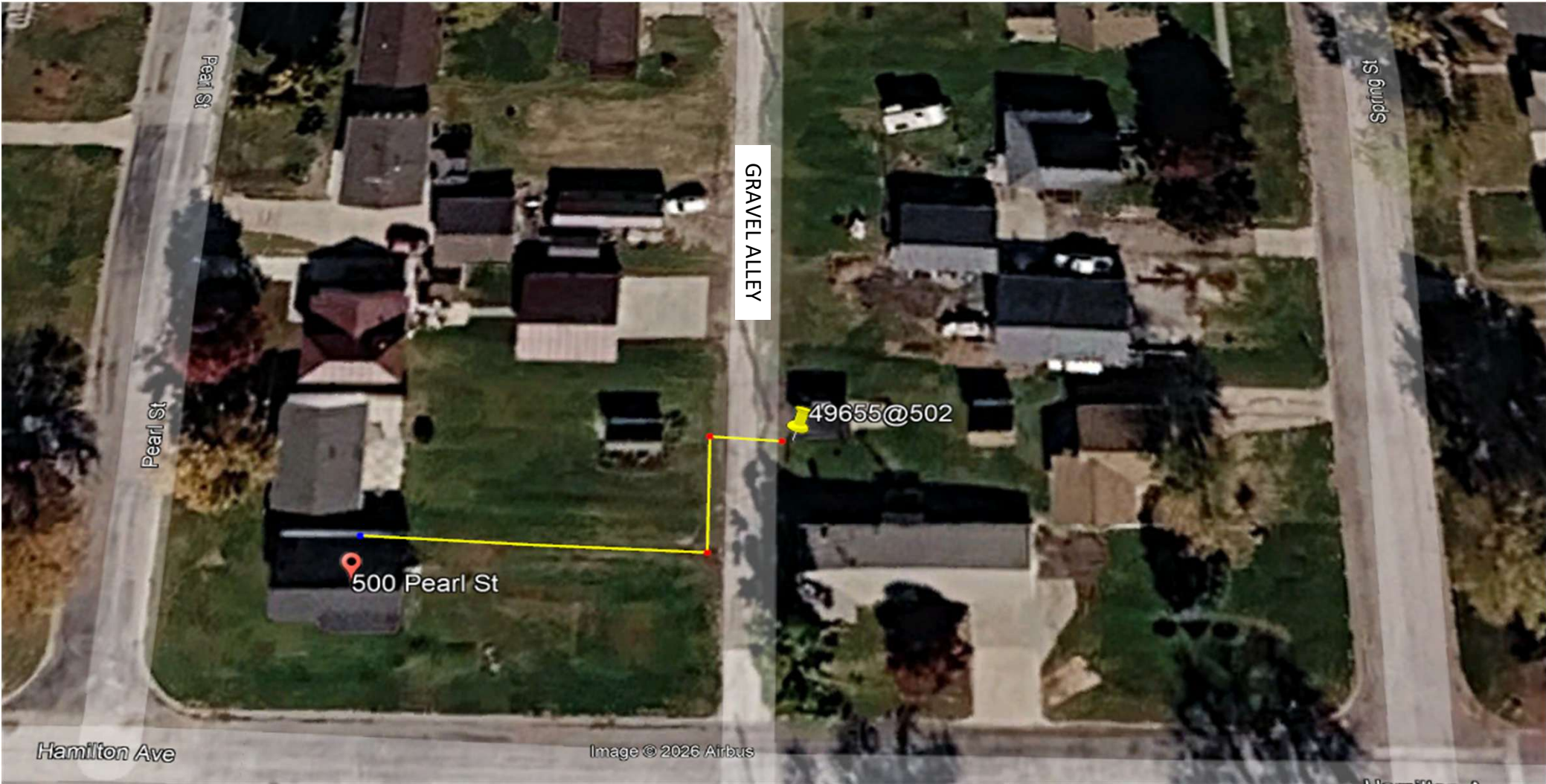
Date of Approval _____

Staff TA

LOCATION MAP

JEFF OLIVER
500 PEARL ST GRINNELL IA
641-990-6630

Poweshiek County
41.73762 -92.73 503
Term 49655@503



WORK DESCRIPTION

Place 145ft of Fiber Optic service drop From Terminal 49655@503 bore 20ft west under gravel alleyway, place conduit under road. Bury 45ft south along the west side of alley, bury 80 west to NID located on the northeast side of 500 Pearl St.

PROJECT TOTALS	
PROPOSED AERIAL CATV/FIBER	
PROPOSED AERIAL RISER FOOTAGE	
PROPOSED UG CATV/FIBER	
TOTAL FOOTAGE	145FT
TOTAL PROPOSED HANDHOLES	
TOTAL RISERS	
TOTAL PROPOSED BORE PITS	



Engineer: Jules Kayla
724-710-5071

UNITI OSP Mgr
DAN HOGAN
563-920-2428



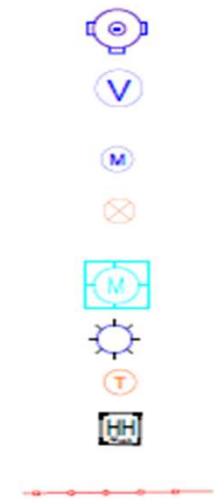
WO# 713369098-00289
Location: 500 PEARL ST
Municipality: GRINNELL
County: Poweshiek
State: IA

Drawing
1 of 5

LEGEND

BACK OF CURB	
RIGHT OF WAY	
CENTERLINE	
EDGE OF PAVEMENT	
SIDEWALK	
PROPOSED BURIED FIBER	
LANE DASHED	
LANE CONTINUED	
MEDIAN	
GAS	
SEWER	
STORM DRAIN	
WATER	
TELECOM	
ELECTRIC	
BORE PIT	
TRAFFIC SIGNAL HANDHOLE	
TRAFFIC SIGNAL	
SEWER MAINS	
PROPOSED MARKER POST	
PROPOSED GROUND ROD	
ELECTRIC MANHOLE	
PROPOSED HANDHOLE (32"X48")	
EXISTING SLACKLOOP-150'	
ELECTRIC HH	
STORM INLET	
TREE SYMBLE	
EXISTING POLES	
RISER	

WATER HYDRANT
WATER VALVE
WATER METER
GAS VALVE
STORM MANHOLE
STREET LIGHT
TELECO MANHOLE
EX.HANDHOLE
GUARD RAILING





LUFFMAN-BYERS

The Telecom Professionals

Est. 1998

Engineer: Jules Kayla
724-710-5071

UNITI OSP Mgr
DAN HOGAN
563-920-2428



WO# 713369098-00289
Location: 500 PEARL ST
Municiplity: GRINNELL
County: Poweshiek
State: IA

Drawing
2 of 5

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 7. NO EQUIPMENT OR MATERIALS SHALL BE STORED ON S/W AT ANY TIME.
 8. EXCAVATION MATERIAL SHALL BE STORED AWAY FROM THE PAVED ROADWAY. ALL SPILLED MATERIAL WILL BE REMOVED IMMEDIATELY.
 9. EXISTING SIGNS, DELINEATORS, GUARDRAILS, MARKERS, TREES, SHRUBS, FENCES, WALKS, STEPS, ESL., THAT ARE DISTURBED BY THIS CONSTRUCTION SHALL BE REPLACED OR RESTORED TO THEIR ORIGINAL CONDITION OR TO THE SATISFACTION OF THE INSPECTING ENGINEER, PROPERTY OWNER, CITY, COUNTY, OR STATE AND/OR ANY OTHER AGENCY HAVING AUTHORITY/JURISDICTION.
 10. CITY, COUNTY, OR STATE ROAD SIGNS, DELINEATORS, GUARDRAILS, ESL. SHALL NOT BE REMOVED. WRITTEN PERMISSION SHALL BE REQUIRED PRIOR TO ANY EXCAVATION IN THIS AREA.
 11. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE CITY, COUNTY, OR STATE SPECIFICATIONS AND STANDARDS.
 12. ALL PERSONS WHO FLAG TRAFFIC ON STATE RIGHT-OF-WAY MUST BE CERTIFIED.
 13. ALL SURFACE AND SUBSURFACE RESTORATION IS TO BE IDENTICAL TO THE ADJACENT UNDISTURBED AREAS.
 14. THE CONTRACTOR IS RESPONSIBLE FOR ANY UTILITY DAMAGES. WHEN ANY PERSON DAMAGES A UTILITY LINE OR PROTECTIVE COATING DURING EXCAVATION OR DEMOLITION THE ONSITE CITY INSPECTOR AND THE AFFECTED UTILITY WILL BE NOTIFIED.
 16. ON ALL WORK ASSOCIATED WITH DOT PROJECTS THE RESIDENT ADMINISTRATOR FOR DOT MUST BE NOTIFIED AT LEAST 48 HRS BEFORE STARTING WORK.
 17. CONTRACTOR IS RESPONSIBLE FOR ALL COMPACTING AND SEDIMENT CONTROL REGULATIONS.
- ** NO HANDHOLES ARE TO BE PLACED WITHIN DITCH LINES.

CONSTRUCTION NOTES

1. ALL EXCAVATIONS WILL HAVE FIBER OPTIC WARNING TAPE INSTALLED A MINIMUM OF 2' BELOW FINAL GRADE.
2. WHENEVER DIRECTIONAL BORING IS UTILIZED TO INSTALL CONDUITS ALL EXCAVATIONS SHALL BE BACKFILLED PER FDOT SPECIFICATIONS.
3. VERIFICATION OF THE LOCATION OF ALL UTILITY CROSSINGS IS THE SUBCONTRACTOR'S RESPONSIBILITY. HAND DIG WHERE REQUIRED.
4. ALL KNOWN UTILITIES MUST BE "TEST PITTED".
5. CONTACT FLORIDA 811 72 HOURS IN ADVANCE OF CONSTRUCTION FOR LOCATION OF BURIED UTILITIES.
6. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO HAVE ALL FDOT TRAFFIC LOOPS LOCATED.
7. CONFIRM WITH WINDSTREAM, WITH FDOT CORRESPONDENCE, THAT ALL TRAFFIC LOOP LOCATIONS HAVE BEEN COORDINATED FOR MARKING.
8. AT THE END OF EACH WORK DAY CONDUIT CAPS WILL BE PLACED ON ALL VACANT DUCTS.
9. A MINIMUM BENDING RADIUS OF 24" FOR FIBER CABLE WILL BE ADHERED TO.
10. MAXIMUM CABLE INSTALLATION TENSION SHALL NOT EXCEED 600 POUNDS.
11. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL AND STORAGE OF ALL SHRUBBERY TO BE REPLACED.
12. RESTORATION OF THE CONSTRUCTION AREA TO ORIGINAL OR BETTER CONDITION SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
13. PLACE 6" OF 3/4" CRUSHED ROCK IN THE BOTTOM OF THE PIT PRIOR TO PLACING THE HANDHOLE.
14. ALWAYS HAND DIG WITHIN 2' OF UTILITIES.
15. PLACE A COIL OF SLACK IN EACH HANDHOLE/MANHOLE AS SPECIFIED.
16. EXCAVATE OUTSIDE THE DRIP LINE OF ALL TREES TO PREVENT ROOT DAMAGE.
17. CONSTRUCTION MATERIALS AND STAGING AREAS ARE NOT PERMITTED WITHIN 25' BUFFER ZONE OF WETLANDS, CREEKS, AND STREAMS.
18. THE CURB AND GUTTER IS NOT TO BE DISTURBED WITHOUT PRIOR APPROVAL.
19. IN THE EVENT THAT IT IS NECESSARY TO REMOVE ANY PORTION OF THE CURB AND GUTTER, IT IS TO BE REPLACED SEAM TO SEAM IN A MATCHING CONFIGURATION TO THE ADJACENT CURB AND GUTTER.
20. ALL R/W SHOWN ARE BASED ON CURRENT COUNTY TAX/GIS MAPS. PLACING CONTRACTOR TO VERIFY R/W PRIOR TO CONSTRUCTION AND NOTIFY SOURCEONE CORP. OF ANY DISCREPANCIES SO CORRECTIONS CAN BE MADE AND REVISED CONSTRUCTION/ PERMIT DRAWINGS CAN BE SUBMITTED.
21. THE LOCATION OF THE EXISTING UTILITIES REFLECTED ON THESE PLANS ARE ONLY AN ESTIMATION AND NEED TO BE LOCATED PRIOR TO CONSTRUCTION.

EROSION AND SETTLEMENT

1. MATERIAL RESULTING FROM EXCAVATION WILL NOT BE PLACED IN SUCH A MANNER THAT IT IS DISPERSED BY CURRENT OR OTHER FORCES. THE MATERIAL SHOULD BE COLLECTED AND CONTAINED AT ONE SITE AS APPROPRIATE.
2. APPROPRIATE SILTATION AND EROSION CONTROLS WILL BE USED AND MAINTAINED IN EFFECTIVE OPERATING CONDITION DURING CONSTRUCTION, AND ALL EXPOSED SOIL AND FILLS WILL BE PERMANENTLY STABILIZED AT THE EARLIEST PRACTICABLE DATE.
3. SEDIMENT CONTROL FENCE (SILT FENCE) SHOULD BE INSTALLED AND MAINTAINED FOR THE DURATION OF THE CONSTRUCTION. SILT FENCE WILL BE INSTALLED ALONG AND WITHIN THE RIGHT-OF-WAY LINE (12 FT. AWAY FROM THE EDGE OF THE RIGHT-OF-WAY), IF A BODY OF WATER OR POTENTIAL WETLAND IS LOCATED WITHIN 60 FT. FROM THE EDGE OF THE RIGHT-OF-WAY. ANY OTHER SITUATIONS WILL BE APPROVED BY ENGINEER.
4. WHEN CONSTRUCTING IN CITY LIMITS, ALL ROADWAY DRAINS, SUCH AS INLETS NEAR CURBS OR DROP INLETS ON ROADWAYS WHICH ARE LOCATED WITHIN THE RIGHT-OF-WAY, SHALL BE PROTECTED WITH TYPICAL INLET SEDIMENT FILTERS. THESE FILTERS WILL BE REMOVED IMMEDIATELY UPON COMPLETION OF CONSTRUCTION.
5. ALL CABLE MARKERS TO BE PLACED AS FAR BACK TO RIGHT-OF-WAY LINE AS POSSIBLE.
6. ANY DISTURBED AREA WILL BE RESEEDED WITH NATIVE GRASS SEED, AND SEDIMENT CONTROL FENCE SHOULD REMOVED IMMEDIATELY UPON COMPLETION OF CONSTRUCTION.
7. ALL HARD SURFACED DRIVEWAYS TO BE DIRECTIONAL BORED.
8. NO STAGING AREAS OR TEMPORARY ACCESS ROADS WILL BE PLACED IN WETLANDS.
9. HEAVY EQUIPMENT WORKING IN WETLANDS WILL BE PLACED ON MATS OR LOW GROUND PRESSURE EQUIPMENT USED DURING CONSTRUCTION TO LIMIT SOIL DISTURBANCE TO THE MINIMUM AREA REQUIRED TO INSTALL THE UTILITY.
10. EXCESS MATERIAL WILL BE REMOVED FROM THE WETLAND AND PLACED ON UPLAND AREAS IMMEDIATELY UPON COMPLETION OF CONSTRUCTION.



LUFFMAN-BYERS
The Telecom Professionals

Est. 1998

Engineer: Jules Kayla
724-710-5071

UNITI OSP Mgr
DAN HOGAN
563-920-2428



WO# 713369098-00289
Location: **500 PEARL ST**
Municipality: **GRINNELL**
County: **Poweshiek**
State: IA

Drawing
3 of 5



PERMIT REQUEST #55440

EST FOOTAGE IN CITY ROW=65FT

CONSTRUCTION UNITS

BM60(1)(1 ¼)PF= 20 Bore Fiber drop, place conduit, pull drop through
FSEBFPL(B) = 125 Bury Fiber Optic Drop

CSTB Tyler Graham e0169352 641-260-6177

Place Buried Drop: **FTTP** Est Ft:145

Comments / Notes to Contractor

Bury drop from pole located north east to nid on the
north east corner

PEARL ST

508

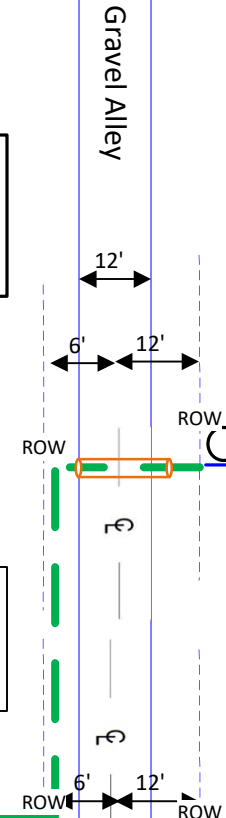
Bury 45ft south
along the west
side of alley,

JEFF OLIVER
500 PEARL ST GRINNELL IA
641-990-6630

Poweshiek County
41.73762 -92.73 503
Term 49655@503

500

bury 80 west to NID
located on the northeast
side of 500 Pearl St.



From Terminal
49655@503 bore 20ft
west under gravel
alleyway, place conduit
under road.

505

527

HAMILTON AVE

HAMILTON AVE



LUFFMAN-BYERS
The Telecom Professionals
Est. 1998

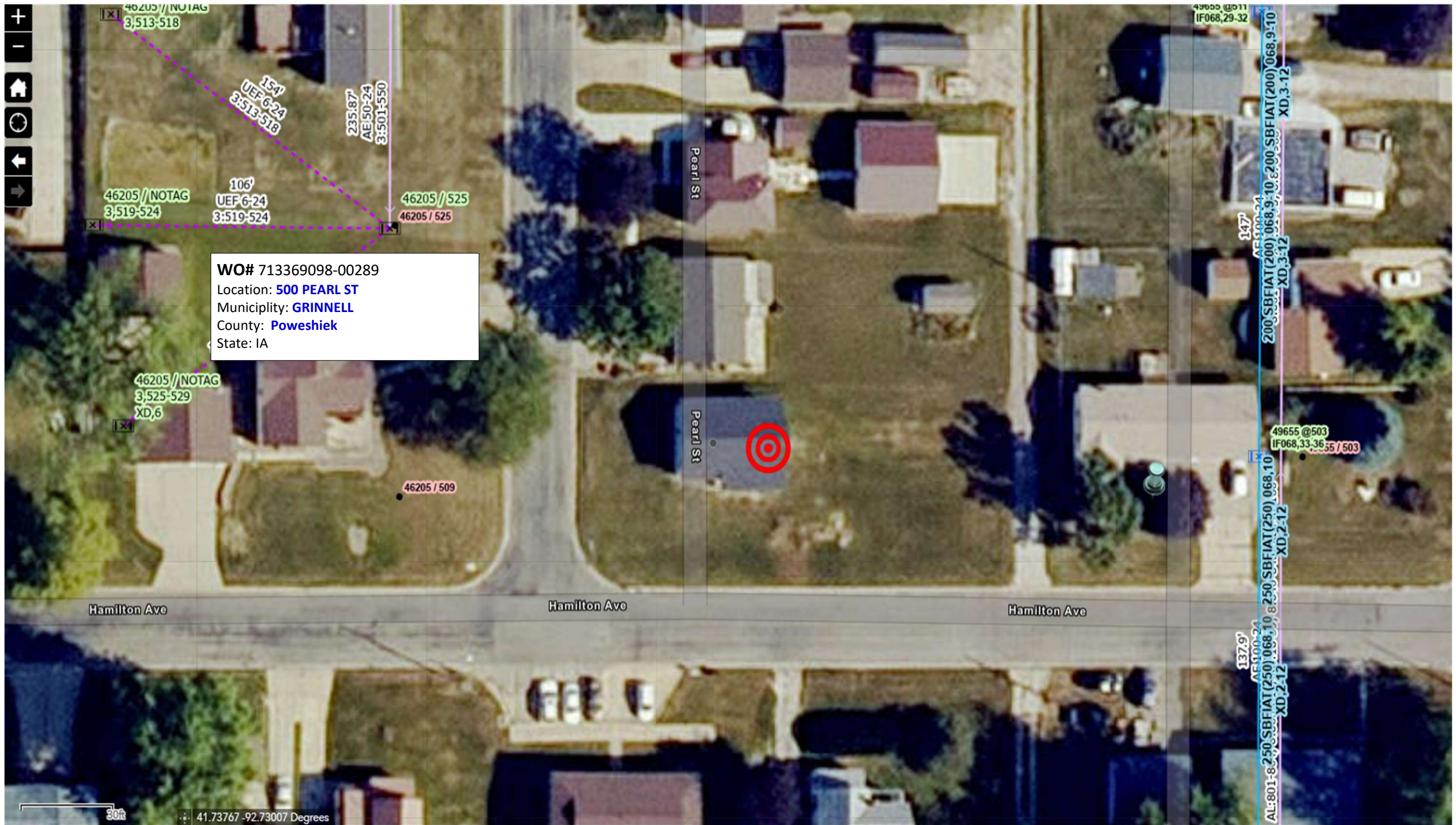
Engineer: Jules Kayla
724-710-5071

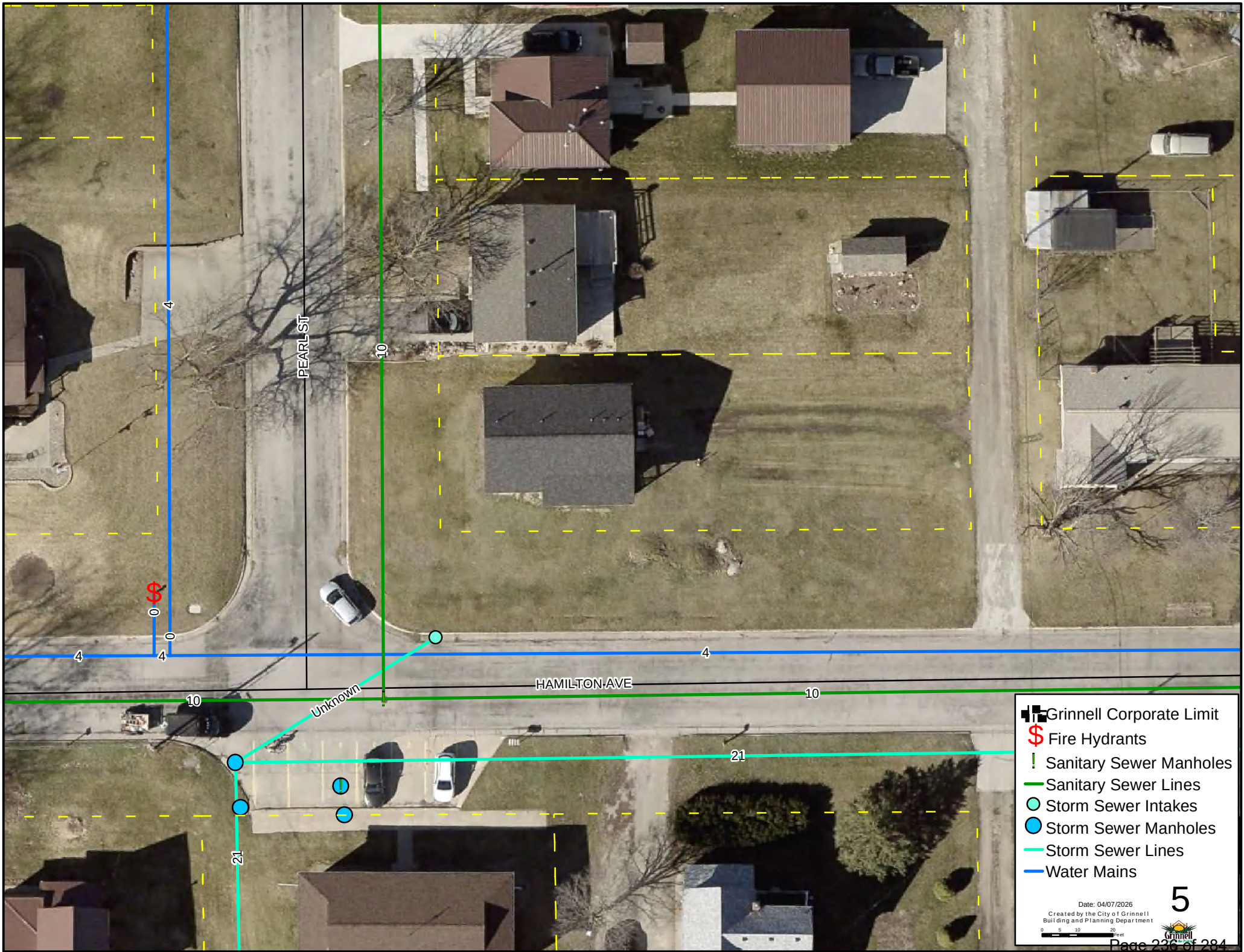
UNITI OSP Mgr
DAN HOGAN
563-920-2428



WO# 713369098-00289
Location: **500 PEARL ST**
Municipality: **GRINNELL**
County: **Poweshiek**
State: IA

Drawing
4 of 5





- Grinnell Corporate Limit
- \$ Fire Hydrants
- ! Sanitary Sewer Manholes
- Sanitary Sewer Lines
- Storm Sewer Intakes
- Storm Sewer Manholes
- Storm Sewer Lines
- Water Mains

Date: 04/07/2026
Created by the City of Grinnell
Building and Planning Department



CITY OF GRINNELL

New info and procedures are highlighted and effective as of 4/1/2022

PUBLIC RIGHT-OF-WAY COMMUNICATIONS SYSTEM LICENSE APPLICATION ORDINANCE NO. 1060

**THIS APPLICATION WILL NOT BE FORMALLY REVIEWED FOR APPROVAL
UNTIL AFTER AN ON-SITE MEETING HAS
OCCURRED WITH THE INSTALLATION CREW**

1. Applicant: Windstream Iowa Communications, LLC 4005 N Rodney Parham Rd

Name

Little Rock, AR, 72212
City, State Zip

Address

706-279-7621
Telephone
2. **Contact Info for Installation Crew:** Shanda Bryson 4005 N Rodney Parham Rd

Name

Little Rock, AR, 72212
City, State Zip

Address

706-279-7621
Telephone
3. Application requires an engineering site plan for the proposed system that is to be placed within the City Right-of-way. Check off each of these items as they are included on the site plan:
 - ☒ Plans drawn to scale.
 - ☒ Street names.
 - ☒ Right-of-way widths.
 - ☒ Pavement widths.
 - ☐ Sidewalk location and width including sidewalk ramps.
 - ☐ Obstacles or improvements that are in or near the work area.
An example of such are: existing trees, fence, drainage structures, Water stop-boxes, ditches, and utility vaults.
 - ☒ Horizontal and vertical location and physical size of the proposed utility.
 - ☒ Proposed construction work method such as "open cut" or "bore".
 - ☐ A drawing and explanation of concrete or asphalt restoration.
 - ☐ Information regarding sod work and tree replacement.
 - ☒ Location of other existing utilities within the work area.
 - ☐ Typical detail sections where special attention is required for some restoration work.
 - ☐ Excavation soil replacement and compaction requirements. Aggregate replacement under street surfaces, soil backfill outside of 5' from edge of street surface.
 - ☐ Detailed time schedule.
 - ☒ Address of adjacent properties.
 - ☐ Legal description of communication system location.
4. List any other items of concern particular to this project:

5. **Pre-Installation Meeting:** Before any work begins an on-site meeting with a City of Grinnell Representative must occur to go over the proposed project and verify any hazards or issues that must be taken note of. Work that begins without this meeting may result in Civil Citations being issued against the parties listed on this application. This project will not be reviewed for approval until the on-site meeting has occurred.
6. **Administrative Fee:** An Administrative fee of \$50.00 shall be due and payable to the City Engineer at the time of filing of the initial license application and at the time of filing of each proposed amendment to the license. (Attach copy of receipt) Receipt No. _____.
7. **Use Fee: (Serving no additional customers)** If the licensed serves no customers other than itself, then in addition to the Administrative Fee, the licensee shall pay a use fee to the City Engineer at the time of filing of the initial license application. The amount of the use fee shall be the greater of the following two (2) amounts: \$100.00 or \$1.00 per lineal foot of route traversed by the communication line within any public right-of-way in a C-2 zone and \$0.50 per lineal foot in any other part of the city. At the time of filing of each proposed amendment to the license involving an increase in the length of route traversed within public right-of-way, the licensee shall pay to the City Engineer an additional fee computed at the rate of \$1.00 per lineal foot of additional route of traversed within any public right-of-way.

(Serving additional customers) If the licensed system serves customers other than the licensee itself, then, in addition to the administrative fee, the licensee shall pay an annual use fee to the City Engineer. The annual use fee shall be based on a license year ending on March 31 of each year, and the use fee for each license year shall be due and payable at the end of such year on March 31, or if the license has terminated during such year, on the date of termination. The amount of the annual use fee shall be the greater of the following two (2) amounts: \$100.00, or three percent of the gross revenues derived by the licensee from the sale or exchange of services in connection with the operation of the licensee's communications system within the public right-of-way during the license year. Each annual use fee payment shall be accompanied by a report from the licensee in a form approved by the City Manager and the city legal department showing the basis for the computation of the fee and such other relevant data as may be required by the City Manager and the city legal department. Each such report shall contain a notarized verification by the chief financial officer of the licensee, and upon request by the city, such reports shall be verified by a certified public accountant at the expense of the licensee.

Office Use Only

Fees:	Administrative Fee:		\$50.00
	Use Fee:		
	(No Additional Customers) Greater of \$100.00 or:		
	Linear Feet Within C-2:	x \$1.00	
	Linear Feet Outside C-2:	x \$0.50	
	15		7.50
		Total:	\$ 57.50

(Additional Customers) Greater of \$100.00 or 3% Gross Revenues from Services. Paid annually.

Date of Acceptance 4-2-2026

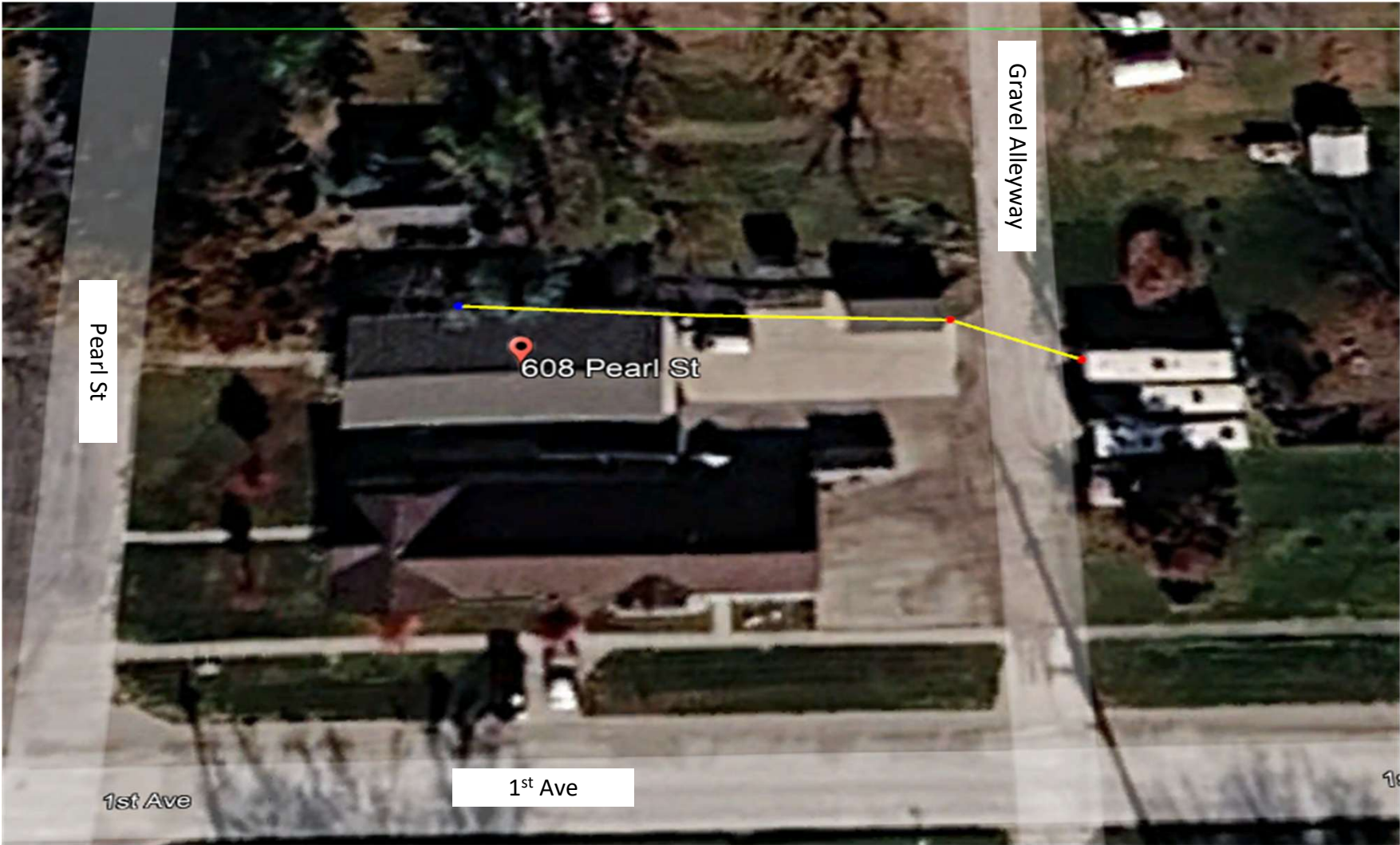
Date of Approval _____

Staff TA

LOCATION MAP

STEVE BELCHER
608 PEARL ST GRINNELL IA
641-990-3023

Poweshiek County
41.73922 -92.72993
Term 49655/607



WORK DESCRIPTION

Place 130 feet of fiber optic service drop. From terminal pole 49655/607 bore 15feet northwest under gravel alleyway, place conduit. Bury 115ft to NID located on the north side of house located at 608 Pearl St

PROJECT TOTALS	
PROPOSED AERIAL CATV/FIBER	
PROPOSED AERIAL RISER FOOTAGE	
PROPOSED UG CATV/FIBER	
TOTAL FOOTAGE	115ft
TOTAL PROPOSED HANDHOLES	
TOTAL RISERS	
TOTAL PROPOSED BORE PITS	



LUFFMAN-BYERS
The Telecom Professionals
Est. 1998

Engineer: Jules Kayla
724-710-5071

UNITI OSP Mgr
DAN HOGAN
563-920-2428



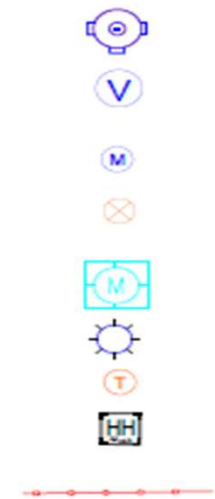
WO# 713369098-00225
Location: **608 PEARL ST**
Municiplity:**GRINNELL**
County: **Poweshiek**
State: IA

Drawing
1 of 5

LEGEND

BACK OF CURB	
RIGHT OF WAY	
CENTERLINE	
EDGE OF PAVEMENT	
SIDEWALK	
PROPOSED BURIED FIBER	
LANE DASHED	
LANE CONTINUED	
MEDIAN	
GAS	
SEWER	
STORM DRAIN	
WATER	
TELECOM	
ELECTRIC	
BORE PIT	
TRAFFIC SIGNAL HANDHOLE	
TRAFFIC SIGNAL	
SEWER MAINS	
PROPOSED MARKER POST	
PROPOSED GROUND ROD	
ELECTRIC MANHOLE	
PROPOSED HANDHOLE (32"X48")	
EXISTING SLACKLOOP-150'	
ELECTRIC HH	
STORM INLET	
TREE SYMBLE	
EXISTING POLES	
RISER	

WATER HYDRANT
WATER VALVE
WATER METER
GAS VALVE
STORM MANHOLE
STREET LIGHT
TELECO MANHOLE
EX.HANDHOLE
GUARD RAILING





LUFFMAN-BYERS

The Telecom Professionals

Est. 1998

Engineer: Jules Kayla
724-710-5071

UNITI OSP Mgr
DAN HOGAN
563-920-2428



WO# 713369098-00225
Location: 608 PEARL ST
Municiplity:GRINNELL
County: Poweshiek
State: IA

Drawing
2 of 5

GENERAL NOTES

1. GENERAL NOTES SHALL APPLY TO ALL DRAWINGS.
 2. ALL WORK SHALL COMPLY WITH APPLICABLE STATE, COUNTY, & LOCAL REGULATORY AGENCIES, INCLUDING BUT NOT LIMITED TO OSHA, DOT, ESL.
 3. THE CONTRACTOR SHALL CONTACT THE ADJACENT PROPERTY OWNERS A MINIMUM OF 12 HOURS IN ADVANCE OF CONSTRUCTION AT THE WORK SITE.
 4. ALL TRAFFIC CONTROL DEVICES SHALL BE IN PLACE BEFORE WORK IS STARTED. DEVICES NO LONGER REQUIRED SHALL BE REMOVED AS SOON AS POSSIBLE.
 5. PEDESTRIAN TRAFFIC AREAS MUST BE MAINTAINED AT ALL TIMES. PEDESTRIANS MAY NOT BE REROUTED ONTO PRIVATE PROPERTY OR INTO STREETS. NO EQUIPMENT OR MATERIALS SHALL BE STORED OR PERMITTED TO STAND UNPROTECTED WHERE TRAFFIC IS MAINTAINED.
 6. NO EQUIPMENT OR MATERIALS SHALL BE STORED ON ROAD SURFACE DURING NON-WORKING PERIODS.
 7. NO EQUIPMENT OR MATERIALS SHALL BE STORED ON S/W AT ANY TIME.
 8. EXCAVATION MATERIAL SHALL BE STORED AWAY FROM THE PAVED ROADWAY. ALL SPILLED MATERIAL WILL BE REMOVED IMMEDIATELY.
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LUFFMAN-BYERS
The Telecom Professionals

Est. 1998

Engineer: Jules Kayla
724-710-5071

UNITI OSP Mgr
DAN HOGAN
563-920-2428



WO# 713369098-00225
Location: **608 PEARL ST**
Municipality: **GRINNELL**
County: **Poweshiek**
State: IA

Drawing
3 of 5



PERMIT REQUEST #54677

EST FOOTAGE IN City ROW= 20ft

FST Jayden Creps e0189098 641-990-5664

Place Buried Drop: FTTP Est Ft:130

Comments / Notes to Contractor

Bury drop from pole East of property to nid on North side of house

610

617

CONSTRUCTION UNITS

BM60(1)(1 ¼)PF= 15 Bore Fiber drop, place conduit, pull drop through FSEBFPL(B) = 115 Bury Fiber Optic Drop

Pearl St

STEVE BELCHER
608 PEARL ST
GRINNELL IA
641-990-3023

Poweshiek County
41.73922 -92.72993
Term 49655/607

608

Bury 115ft to NID located on the north side of house located at 608 Pearl St

604

Gravel Alleyway

13'

10'

10'

607

49655/607

From terminal pole 49655/607 bore 15feet northwest under gravel alleyway, place conduit.

603

1st Ave

Gravel Alleyway

1st Ave

504

512

533



LUFFMAN-BYERS
The Telecom Professionals

Est. 1998

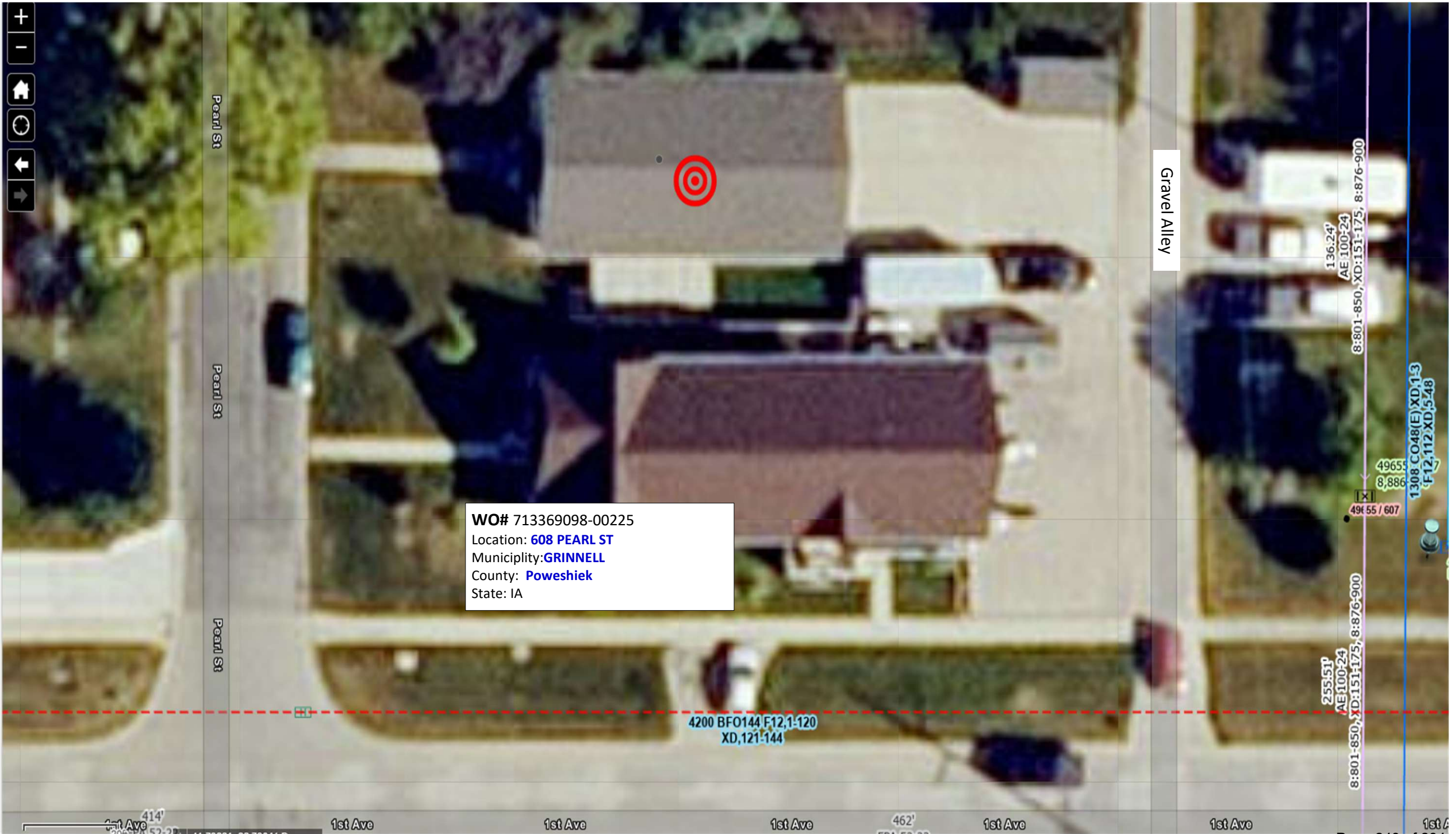
Engineer: Jules Kayla
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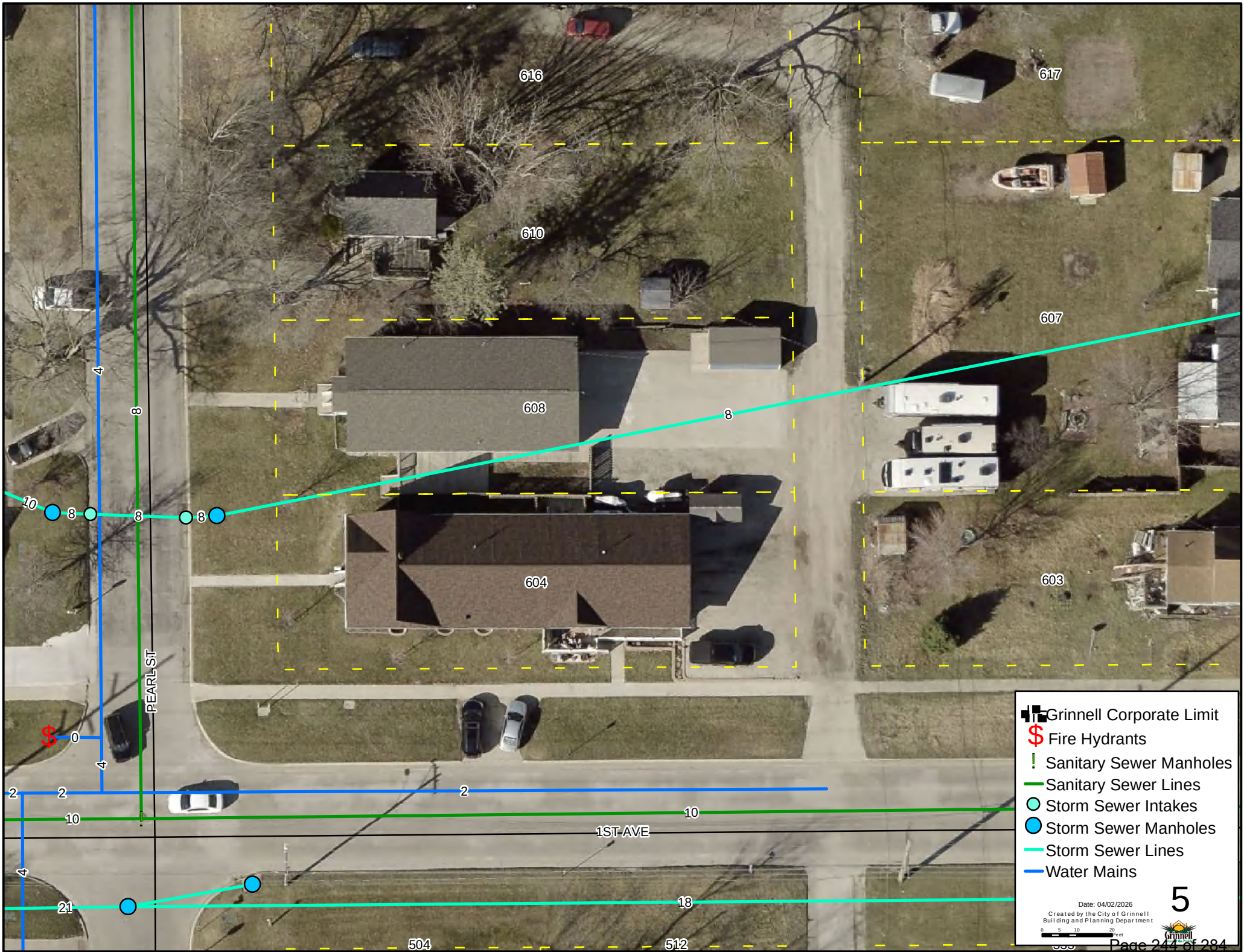
UNITI OSP Mgr
DAN HOGAN
563-920-2428



WO# 713369098-00225
Location: 608 PEARL ST
Municipality: GRINNELL
County: Poweshiek
State: IA

Drawing
4 of 5





 Grinnell Corporate Limit

 Fire Hydrants

 Sanitary Sewer Manholes

 Sanitary Sewer Lines

 Storm Sewer Intakes

 Storm Sewer Manholes

 Storm Sewer Lines

 Water Mains

Date: 04/02/2026
Created by the City of Grinnell
Building and Planning Department



5

Page 244 of 284

Buried Drop Request Form

Copper / Fiber

Job Type :

Is this a new subdivision or a new addition to an existing subdivision?

Held Order Date:

Job Description:

Are we replacing due to damage?
Is this damage billable?

Provide Billing Information

Name of person who caused damage:

Company name:

Address:

Requestor Information

Name:	Employee #:	Employee CBR #:	Date Submitted:	Time (Military):
FST Jayden Creps	e0189098	641-990-5664	03/16/2026	1530

Exchange Information

Exchange Name	NPANXX	Wire Center	Supervisor
GRNL		GRNL	Mitchell, Matthew R

Customer Information

Customer Name: STEVE BELCHER			
House Number	Street Address	City	State
608	PEARL ST	GRINNELL	IA
Postal Code: 50112	Cutomer Type: Consumer		
Telephone Number	Service Order###INC##	Customer Can-be-Reached Number	Contact Date
641-269-7915	CAMPRD8 0437236C29590	641-990-3023	

Project Information

County / Municipality / Route / Village	Cable / Pair	Latitude	Longitude	Terminal
Poweshiek		41.73922	-92.72993	49655/607
Direction from Nearest Cross Street				
GPS				

Permit Information

Work Required along County RoW:	Distance :
Work Requires Crossing County Road:	# of Crossings:
Work Required along State RoW:	Distance:
OSPE Work Required:	

Accounting Information

Feeder Cable:	Aerial
Place Drop for New Service:	
Replaces Existing Drop:	
Replaces Existing Drop with Higher Pair Count	
Drop:	

Station Work Related Information

Cable Pair Tagged?
Site is "White Lined"?

Work To Be Completed		
Place Buried Drop:	FTTP	Est Ft:130
Gopher Wire:		
Cutover Initial Drop - 1st Pair:		
Cutover Additional Drop Pairs:		Est Qty:
Place Buried Ground Wire:		Est Ft:
Place Ground Rod:		Pre-Bury:Y
Place Riser Guard at NID:	Y	
Place Riser Guard at Pole:	Y	
CONDUIT:		

Redispatch Required?
Requires Large Plow?

Bore Information	
Is bore required?	N Est Ft:
Check One >	

Comments / Notes to Contractor
Bury drop from pole East of property to nid on North side of house.

April 9-26

DEAR Mayor & City Council Members

It's that time again for the Rotary Chicken Barbecue June 4th Thursday in Grinnell. I'm asking on behalf of our Rotary Club for the usual things Fifth Ave Southside Alley to East Park Street then Westside of Park to hotel for our drive up chicken Fifth Ave to cook. Could we have our usual barricades, dumpsters, picnic tables like we have in the past to use for that day? We can put out barricades on Wednesday night when we set up if you deliver on Wednesday drop off. Would be appreciated so much. Again thank you and staff for all your help making this a success? It's appreciated? I will attend council meeting to hear your questions and thank you?



Memorandum of Understanding: Paramedic Intercept Montezuma Ambulance & the Grinnell Fire Department

Effective Date:

Purpose:

- The purpose of this Memorandum of Understanding (MOU) is to outline procedures for requesting advanced life support assistance by the departments listed within this MOU. It details which party will be responsible for billing of the patient, and payment to be made to the assisting agency.

Memorandum of Understanding:

- If either party requires an advanced life support response from the other party, they may request an ALS response to be dispatched for assistance.
- All requests must be made through Poweshiek County Dispatch.
- Neither organization will be required to respond if doing so prevents them from providing adequate coverage within their own district. This may be due to staffing or apparatus availability at the time of request.
- If requesting ALS tier during transport, both agencies must switch to a common radio channel to ensure they are able to communicate with each other.
- Any additional assistance that may be provided by either party that does not qualify as advanced life support tiering should be referred to the procedures outlined in the mutual aid agreement between the two departments.
- The patient will remain in the apparatus of the originating agency throughout the transportation unless mechanical issues would prevent the apparatus from completing the transportation.
- Both agencies will be required to submit a patient care report for the incident per state requirements.
- The service that originated the call will be responsible for billing the patient appropriately for reimbursement.
- The agency providing ALS assistance will be responsible for submitting an invoice to the originating agency in the amount of \$250.00 for services rendered and will not generate a bill to the patient for their service. Invoices may also be generated by the agency's billing service.
- This fee will not be dependent on the originating agency receiving reimbursement from the patient or their insurance.
- All payments will be expected to be settled within 60 days of the receipt of invoice.
- All invoices must include the agency name, address, incident number, and an invoice number.

Duration of Agreement, Change of Status, and Withdrawal from the MOU:

- Both parties must agree to the terms of this memorandum of understanding at the time of signing for it to be valid.
- This MOU will remain valid until either party chooses to end the agreement, or to alter the terms of the agreement.
- Either party may open discussions about changing the MOU at any time during the duration of the agreement, however, any changes need to be accepted by both parties and the agreement amended.
- If either party wishes to terminate the MOU, they may do so. Termination should be in writing and provide at least 30 days of notice prior to the termination.
- The MOU may be terminated by either party in the event of non-payment of the fee for assistance.
- If there are significant changes to response capabilities or staffing of either party, or any change in status of the transport level authorized by the State of Iowa for either party, the MOU may be terminated immediately.

Authorizing Signatures:

By signing this memorandum, all parties agree to the terms outlined within, and agree to follow the terms throughout the duration of the MOU.

Montezuma Ambulance:

JOEL KERCHEVAL EMS DIRECTOR

Name/Title Printed.

[Signature]

Signature.

3-11-26

Date

Representative of the City of Montezuma:

Colin Watts Mayor

Name/Title Printed.

[Signature]

Signature.

3/16/2026

Date

Grinnell Fire Department:

Name/Title Printed.

Signature.

Date

Representative from the City of Grinnell:

Name/Title Printed.

Signature.

Date



STANDARD TRAINING AGREEMENT WITH COOPERATING AGENCY

AGREEMENT BETWEEN
Des Moines Area Community College (DMACC)
and

Grinnell Fire Department (AGENCY)
[Name of Cooperating Agency]

Commencing with the latest date of signature appearing on the last page of this agreement, DMACC and AGENCY hereby agree as follows:

- I. **PURPOSE OF AGREEMENT:** DMACC desires to offer an educational program in [check one or all that apply:
 - ☐ Dental Assisting
 - ☐ Dental Hygiene
 - ☐ Health Administration Specialist
 - ☐ Human Services
 - ☐ Medical Assistant
 - ☐ Medical Laboratory Technology
 - ☐ Nursing
 - ☐ Nurse Aide
 - ☐ Phlebotomy
 - ☐ Respiratory Therapy
 - ☐ Surgical Technology
 - ☒ Paramedic
 - ☒ Emergency Medical Technician
 - ☒ Fire Science
 - ☐ Other: _____
- A. This Master Agreement is intended to govern the placement of students from one or more educational programs offered by Des Moines Area Community College (DMACC) within the facilities of the Cooperating Agency. The specific programs participating under this Agreement may vary over time and may include, but are not limited to, programs in the health sciences, human services, and technical education.
- B. The parties acknowledge that:
 1. The Cooperating Agency may host students from one or multiple DMACC programs during the term of this Agreement.
 2. The presence of students from any program is not guaranteed and will depend on program needs, student availability, and mutual scheduling.
 3. DMACC will notify the Cooperating Agency in advance of any student placements, including the applicable program(s), schedule, and supervisory arrangements.
 4. The terms of this Agreement shall apply to all such placements, regardless of the number or type of programs involved at any given time.

- C. This Agreement shall remain in effect regardless of whether students are actively placed at the Cooperating Agency during any given term. The Agreement may be renewed or updated annually or as needed to reflect changes in program participation or institutional requirements.

II. GENERAL CONDITIONS:

- A. DMACC's faculty is responsible for both the classroom and practicum/clinical instruction and supervision of students throughout the entire program. AGENCY is responsible for providing the instructional area. The clinical instructor/preceptor shall be designated by [check one]:

- ☐ DMACC
☐ Agency
☐ Both above
☐ Other:

- B. Other general conditions not inconsistent with this Agreement may be attached hereto as Attachment "A" and are incorporated by reference the same as if fully sent out.

III. DMACC OBLIGATIONS:

- A. Des Moines Area Community College ("DMACC") shall undertake the following responsibilities in connection with the placement of students at the Cooperating Agency ("Agency"):

1. Scheduling and Placement Coordination

DMACC shall provide the Agency with a proposed schedule for student placements, which shall include the names of assigned students, the anticipated dates and times of their participation in practicum or clinical experiences, and the designated instructor or preceptor. Any modifications to the schedule shall be made only with the mutual consent of both parties.

2. Immunization and Health Compliance

DMACC shall maintain accurate and current records verifying each student's immunization status. The parties acknowledge that the educational programs participating under this Agreement may vary in scope and clinical requirements. Accordingly, DMACC shall ensure that students comply with immunization, COVID-19, Physical exam within 1 year of program entry and annually thereafter, drug testing and health screening requirements only to the extent such requirements are applicable to the specific program in which the student is enrolled and the nature of the learning environment at the Agency.

The following immunizations and screenings may be required, in whole or in part, depending on program-specific standards and Agency protocols:

- Measles, Mumps, Rubella (MMR)
- Tetanus, Diphtheria, and Pertussis (Tdap)
- Influenza
- Hepatitis B
- Varicella (Chickenpox)
- Negative Mantoux 2-step TB test or negative blood test (t-spot or Quantiferon Gold) or negative chest x-ray within past year.

DMACC shall evaluate and apply these requirements based on the clinical setting and the student's program of study. Students who are unable to meet certain immunization requirements due to valid medical or religious exemptions shall be reviewed on a case-by-case basis in consultation with the Agency.

3. Training and Compliance

DMACC shall ensure that all faculty and students participating in the program have received appropriate training, including but not limited to:

- Bloodborne Pathogen Training
- Iowa Department of Health and Human Services-approved Child and Dependent Adult Abuse Reporting Training
- HIPAA compliance training, with an obligation to maintain the confidentiality of protected health information. Students shall only share de-identified information with faculty for academic purposes. Any improper use or disclosure of protected health information by a student shall be reported by DMACC to the Agency
- CPR certification for healthcare providers or equivalent.
- Any additional training required by the Agency.

4. **Compliance with Agency Policies**

DMACC shall comply with all applicable policies and procedures of the Agency and shall coordinate with the Agency to ensure that student learning experiences align with the competencies and objectives of the educational program.

5. **Insurance and Liability**

DMACC shall maintain insurance coverage sufficient to defend, indemnify, and hold harmless the Agency from any and all claims or injuries to third parties or students arising out of or related to student conduct or activities under this Agreement, excluding vehicular travel in non-DMACC vehicles. Each student and instructor shall be covered by professional liability insurance with minimum limits of \$1,000,000 per occurrence and \$3,000,000 aggregate.

6. **Records and Background Checks**

DMACC shall maintain all educational records and reports related to the program, including but not limited to student criminal background checks and child/dependent adult abuse checks, and shall provide such records to the Agency upon request.

7. **Right to Refuse or Remove Students**

DMACC shall honor the Agency's right to refuse placement of, or request the removal of, any student whose conduct, performance, or health may adversely affect the Agency's operations, personnel, or clients.

8. **Non-Discrimination**

DMACC shall not engage in, nor permit, discrimination in any form prohibited by applicable law, including but not limited to discrimination based on race, color, national origin, creed, religion, sex (including pregnancy), sexual orientation, gender identity, age, disability, genetic information, marital or parental status, or veteran status. Complaints may be directed to the appropriate DMACC compliance officers or to the U.S. Department of Education, Office for Civil Rights.

IV. **AGENCY OBLIGATIONS:**

- A. AGENCY retains ultimate responsibility for the care provided to AGENCY's patients or clients.
- B. AGENCY will provide students with sufficient understanding of individual patient or client conditions when assignments are made in order to safeguard the patient or client.
- C. AGENCY will comply with OSHA safety standards for occupational exposure to blood borne pathogen; in the event of exposure to a blood borne pathogen, faculty and students will receive the same treatment as outlined for employees in OSHA guidelines; AGENCY will report any such incident to DMACC promptly and provide a copy of the incident report and all supporting documentation.
- D. AGENCY will consult with DMACC's designated faculty, support the prescribed practicum/clinical curriculum, make regular reports, and participate in training and evaluation sessions with DMACC's staff and student
- E. AGENCY will contribute toward promoting an atmosphere conducive to learning.
- F. AGENCY will provide suitable space [including but not limited to conference rooms], equipment, and expendable supplies necessary for procedures performed by students; if uniforms are required, students shall provide such uniforms and laundering thereof at their own expense; students shall be permitted to use employee restrooms and dressing rooms.
- G. AGENCY will assist with scheduled orientation for students and shall provide students with training on Agency's confidentiality policies and procedures.
- H. If student or faculty are scheduled in a clinical area and incur an accident not requiring hospitalization, AGENCY will make emergency care available.
- I. If any student is independently employed by AGENCY, such student shall not be permitted to wear a name pin or any other item which would identify them as a DMACC student.
- J. AGENCY will not discriminate on the basis of race, color, national origin, creed, religion, gender, sexual orientation, age, disability or status as a U.S. veteran. Inquiries may be directed to the EEO/AA officer, Ankeny Campus, Building 1, (515)964-6301

V. **RENEWAL AND TERMINATION.** This Agreement shall be:

This Agreement shall remain in effect for an initial term commencing on the date of the last signature and continuing through June 30 of the following calendar year. Thereafter, the Agreement shall automatically renew for successive one (1) year terms, each beginning on July 1 and ending on June 30, unless either party provides written notice of termination no less than four (4) months prior to the start of the next renewal term. Such notice shall be delivered in writing and shall be effective upon receipt. The parties acknowledge that the Agency may or may not be assigned as an instructional site during any given term, and the absence of student placement during a term shall not affect the validity or enforceability of this Agreement.

AGENCY INFORMATION:

Please complete the applicable sections. Fields marked with an asterisk (★) are program-specific and may not apply to all partners.

Agency Representative		Title	
Phone #		Agency Address: (Street, City, State & Zip Code)	
★ Accreditation Approval/Status	★ Date of Last Review	★ Outcome of Review	★ Next Review Date

Des Moines Area Community College

Signature: _____ Date of Signature: _____

Title: _____

Printed Name: _____

Cooperating Agency

Signature: _____ Date of Signature: _____

Printed Name: _____



ROE CONSULTING LLC

AGREEMENT FOR SERVICES FOR THE CITY OF GRINNELL

1. Project Description

- ✓ *Roe Consulting LLC ("Roe Consulting") will provide consulting services to the City of Grinnell ("Client"), in support of GEMT (Medicaid) Cost Reporting (the "Project") pursuant to the terms herein.*

2. Project Scope

- ✓ *Services will be provided on a per-project basis.*
- ✓ *The Scope of Services for this Project will be for a three-year term, effective on July 1, 2026, and ending on June 30, 2029.*
- ✓ *Roe Consulting shall provide data collection and organization, development of supporting documents, preparation of required formal documents and sample resolutions for the Project during the period(s) defined above.*
- ✓ *Roe Consulting shall provide cost report finalization, preparation for signing, and submission of final documents by November 30 during the period(s) defined above.*
- ✓ *Roe Consulting shall review and respond to follow-up/audit questions during the period(s) defined above.*

3. Client Access Requirements

- ✓ *Receipt and reasonable access to Client fire department records management system(s), including necessary support to provide data, provide information, and/or allow modifications for retrieving needed data.*
- ✓ *Receipt and reasonable access to Client financial information necessary to provide desired reports/services for the Project.*
- ✓ *Receipt and reasonable access to Client ambulance billing reports for information required on the GEMT (Medicaid) Cost Report.*

4. Specific Exclusions from Scope

- ✓ *Roe Consulting has no authority to sign contracts or financially obligate the Client.*
- ✓ *Roe Consulting is engaged as an independent contractor and will be responsible for any federal or state taxes applicable to the payments under this agreement. Because Roe Consulting is an independent contractor, Client will not be liable for any tax withholding, Social Security payments, state workers' compensation insurance, unemployment insurance, retirement system payments, or other similar expenses normally payable on behalf of Client's employees.*

5. Remedies and Termination of Agreement

- ✓ *Roe Consulting or the Client may terminate this Agreement in writing at any time with a 30-day notice via email and phone call, provided such termination occurs no later than October 1 of an applicable year. However, Roe Consulting reserves the right to require payment for reasonable services provided to the Client before termination.*
- ✓ *Client shall hold Roe Consulting harmless from any actions, omissions, or claims, whether from the Client or third parties, related to services rendered in support of this Agreement and within the scope of services provided.*
- ✓ *This Agreement shall be governed and construed pursuant to the laws of the State of Iowa. Should it be necessary to enforce the terms, Roe Consulting shall be entitled to reasonable attorney's fees, interests and costs related to enforcement and through satisfaction of the requirements and obligations herein.*

6. Costs of Services

- ✓ *Costs for Roe Consulting's services will be invoiced annually, after the November 30 filing deadline.*
- ✓ *The cost for services is the lower of \$8,000.00 or 9% of the estimated federal share of GEMT cost reimbursement annually.*
- ✓ *No other costs for equipment, supplies, travel, printing, or incidentals will be charged unless approved in advance by the City Manager or authorized agent of the Client.*

APPROVAL AND AUTHORITY TO PROCEED

City of Grinnell

520 4th Avenue
Grinnell, IA 50112
515-236-2626

Roe Consulting LLC

16500 Oakbrook Drive
Clive, IA 50325
515-238-7012
rickroe67@gmail.com

Approved by

Date

Approved by

Date



4/9/26

RE: Reserved Parking

From Burke, Sharon K. <Sharon.Burke@unitypoint.org>
Date Tue 4/14/2026 3:58 PM
To Tyler Avis <TAvis@grinnelliowa.gov>
Cc Cline, Brian R. <Brian.Cline@unitypoint.org>; Claytor, Angela R. <Angela.Claytor@unitypoint.org>

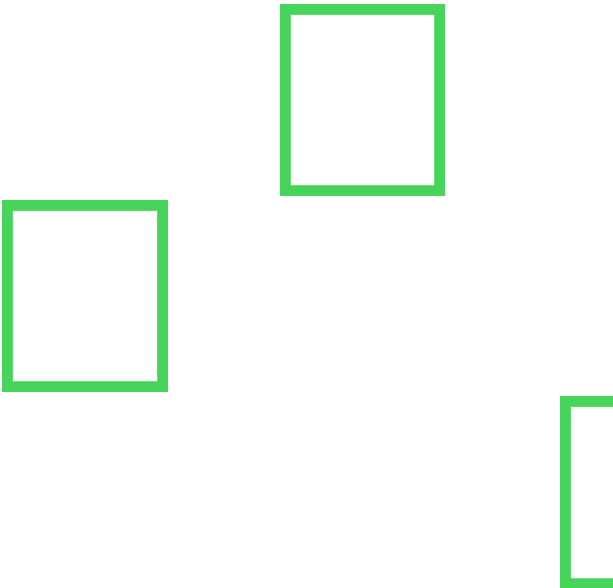
Good Morning, Tyler,

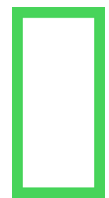
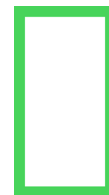
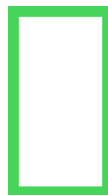
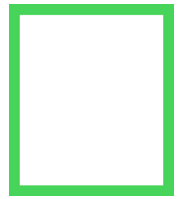
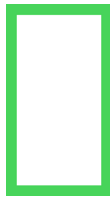
I’ve included a few photos of the parking layout in front of Postels to provide context. Ideally, we would look at reserving the first five parking spots along the building. There are currently four handicap-designated spaces in this area, and I was wondering if it might be feasible-pending city code and regulations – to convert one of those to standard reserved therapy parking, as these spaces are often underutilized at the same time. Additionally, we were hoping to explore the option of designating three parking spaces on the opposite side of the road, across from the park, for a total of 8 reserved spots. These spaces would only require reservation during standard weekday hours, Monday through Friday, from 8 AM to 5 PM.

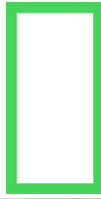
To support patient safety, accessibility, and overall care experience, we are proposing the designation of eight parking spaces specifically for therapy patients for the following reasons:

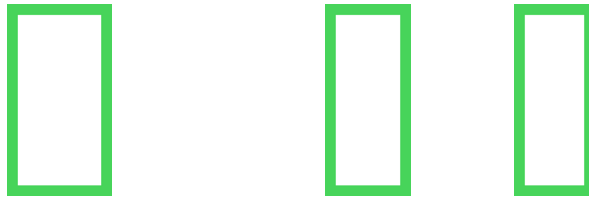
- 1. **Mobility Limitations:** Many people receiving physical therapy are actively recovering from injury, surgery, or medical conditions that impact their mobility. Requiring them to navigate long distance from general parking areas can be physically taxing and counter productive to their care.
- 2. **Use of Assistive Devices:** A significant number of patients rely on ambulation devices such as walkers, canes, or wheelchairs. Navigating extended distances, uneven surfaces, or tight turns presents additional challenges and may limit their ability to safely access the facility.
- 3. **Fall risk and Seasonal Safety Concerns:** Many therapy patients are at an increased risk for falls. This risk is heightened during winter and early spring months when conditions such as snow, ice and wet surfaces create hazardous walking environments. Proximity parking helps reduce these risks and supports safer access to care.

Thank you!
Sharon









Sharon Burke, OTDR/L, CLT

Supervisor of Rehabilitation Services
UnityPoint Health- Grinnell

Office: 641-236-2572

Clinic: 641-236-2364

Fax: 641-236-2489

Email: Sharon.Burke@UnityPoint.org

210 4th Ave Grinnell, IA 50112

From: Tyler Avis <Tavis@grinnelliowa.gov>

Sent: Thursday, April 9, 2026 10:19 AM

To: Burke, Sharon K. <Sharon.Burke@unitypoint.org>

Subject: Re: Reserved Parking

WARNING! This email originated from outside of the organization. Do not click links or open attachments, or scan QR codes unless you *know* the content is safe.

Never provide your userID and password!

Hi Sharon,

What might be best is if you can provide a map or drawing of the spaces you would like to reserve. If these are spaces that are in the right-of-way, then City Council would have to hear and determine if the request can be approved.

If you can get me a map and then maybe provide a bit more on the challenges/issues being experienced to warrant the change, I'll be happy to forward this on to the City Clerk and City Manager for them to take to the next Council meeting which is April 20th.

TYLER AVIS, MPP

BUILDING AND PLANNING DIRECTOR
CITY OF GRINNELL
520 4TH AVENUE
GRINNELL, IA 50112-2043
OFFICE: 641.236.2600



From: Burke, Sharon K. <Sharon.Burke@unitypoint.org>

Sent: Thursday, April 9, 2026 10:13 AM

To: Tyler Avis <TAvis@grinnelliowa.gov>

Subject: Reserved Parking

Hello Tyler,

My name is Sharon Burke- I think we have maybe worked together previously with the Unity in the Community 5K Fun Run. I'm reaching out to explore the possibility of reserving a few parking spaces in front of Postels Community Health Park for therapy patients.

With the addition of new service lines downtown, parking has become more challenging, particularly for patients with mobility limitations. We're hoping to designate a small number of spaces along that strip to better support patient access and safety.

I would be happy to meet onsite with you to review the area and discuss options. Please let me know your thoughts.

Thank you, Tyler. You're also welcome to reach me on my cell 641-990-9685

Thank you,
Sharon

Sharon Burke, OTDR/L, CLT

Supervisor of Rehabilitation Services
UnityPoint Health- Grinnell

Office: 641-236-2572

Clinic: 641-236-2364

Fax: 641-236-2489

Email: Sharon.Burke@UnityPoint.org

210 4th Ave Grinnell, IA 50112

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April 7, 2026

Alyssa Devig
City of Grinnell
520 4th Avenue
Grinnell, IA 50112

Dear Alyssa,

Hard to believe, but it's almost time for Farmers Market! Writing today to request partial closures of parking spaces and/or sidewalks for the 2026 Farmers Market season. Market is set to begin Thursday, May 14 and run Thursdays & Saturdays through October 17, 2026. Times for the market are 3-6 PM on Thursday afternoons and 9:30 AM-Noon on Saturdays.

We intend to have vendors back in to stalls, similar as years past, and utilize the sidewalks for their booths. We are requesting the use of parking spaces and sidewalks from Broad to Commercial Street and 4th Avenue to Park Street to accommodate this year's market lineup. It should be noted that we request parking spaces to be considered reserved after 1 PM on Thursdays and 6:30 AM on Saturdays, in an effort to ensure those spaces are available for market vendors.

We ask that City staff notifies the Chamber of any requests that are approved for events in Central Park and surrounding streets that will overlap with market day and times. We plan to be in contact as groups/organizations plan events in and around Central Park that coincide with market. Market will work to make appropriate accommodations when other events occur; for example, during the Car Show, market will be moved to Broad Street between 4th Ave & USPS, and layout is adjusted for Ag Day, in an effort to accommodate all events.

If you have any questions, or need any additional information from us, please feel free to contact the chamber at 641-236-6555. We appreciate the Council's consideration of this request.

Regards,

Rachael Kinnick
Grinnell Area Chamber of Commerce
cc: Russ Behrens, Carl Eggermont, Mike McClelland, Dan Johnson



April 8, 2026

Alyssa Devig
City of Grinnell
520 4th Avenue
Grinnell, IA 50112

Dear Alyssa,

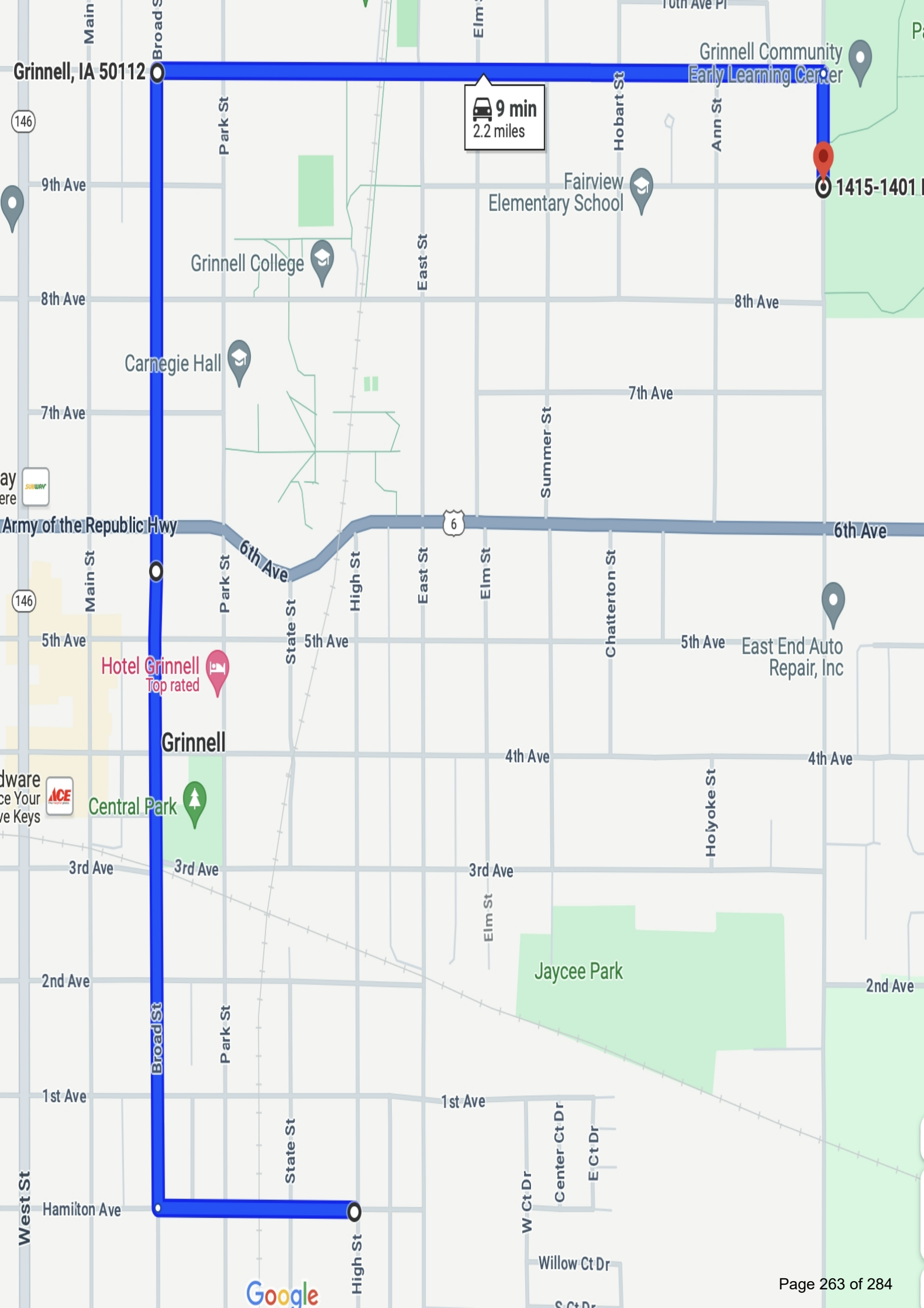
The Grinnell Area Chamber of Commerce requests street closures for Saturday, July 4th for the annual community parade route. Police presence is specifically requested at the intersection of 6th and Broad Street. Please see the attached map for a full route image.

- **Beginning at Noon, until 6PM:** Hamilton Ave from High Street to Broad Street including the intersections of High Street & Hamilton Ave, State Street & Hamilton Ave, Park Street & Hamilton Ave.
- **From 4:30PM until 7PM (or whenever the final float has passed):** Broad Street from Hamilton Ave to 10th Ave, 10th Ave to Penrose, Penrose to the Grinnell College/Bayer parking lot.

If you have any questions or need additional information, please feel free to contact me at rachael@getintogrinnell.com or call 641-236-6555. Thank you for your consideration of this request.

Rachael Kinnick
President & CEO
Grinnell Area Chamber of Commerce

Cc: Carl Eggermont, Mike McClelland, Dan Johnson



Grinnell, IA 50112

9 min
2.2 miles

Grinnell Community
Early Learning Center

1415-1401 14th Ave

146

9th Ave

8th Ave

7th Ave

5th Ave

3rd Ave

2nd Ave

1st Ave

Hamilton Ave

Park St

Grinnell College

Carnegie Hall

Hotel Grinnell
Top rated

Grinnell

Central Park

3rd Ave

East St

State St

High St

5th Ave

East St

Elm St

4th Ave

3rd Ave

1st Ave

Hobart St

Fairview
Elementary School

8th Ave

7th Ave

Summer St

Chatterton St

5th Ave

East End Auto
Repair, Inc

4th Ave

Holyoke St

2nd Ave

Jaycee Park

W Ct Dr

Center Ct Dr

E Ct Dr

Willow Ct Dr

Google

Outdoor Dining

From Rachael Kinnick <rachael@getintogrinnell.com>

Date Tue 4/14/2026 4:43 PM

To Alyssa Devig <adevig@grinnelliowa.gov>; Russ Behrens <RBehrens@grinnelliowa.gov>

Russ & Alyssa -- Spring has arrived, and it's that time of year to request the council's adoption of outdoor dining. Both Prairie Canary and Grinnell Craft Brewhouse remain interested in operating outdoor dining again this year, and respectfully ask council to consider approving the outdoor dining again, stipulating it not be set up before April 27 and taken down no later than November 6.

As requested last year, both businesses stored all items—including all necessary fencing, tables, signage, etc.—for the streateries over the winter, and will put them up pending final approval. Additionally, both businesses will provide a copy of their insurance, and list the City of Grinnell as additionally insured.

If you need anything more, please let me know.

Thanks!

Rachael

Rachael Kinnick
President and CEO
Grinnell Area Chamber of Commerce
office: 641-236-6555
cell: 641-260-1858
www.getintogrinnell.com
[Schedule a quick chat!](#)

Check out [Grinnell's Community Events & Activities!](#)



City of Grinnell
...Jewel of the Prairie

Michael A. McClelland
Police Department
1020 Spring Street
Grinnell, IA 50112

Phone: 641-236-2670
FAX: 641-236-2652
ORI#IA0790100

TO: Russ Behrens, City Manager
FROM: Michael A. McClelland, Chief of Police
DATE: March 25, 2026
PURPOSE: Compensation Bonuses

This memo provides updated justification for compensation bonuses for exempt employees due to extraordinary workload demands caused by ongoing staffing shortages in the Police Department. The department is currently operating with 9 sworn officers, compared to an authorized strength of 13. To cover patrol gaps created by four vacant officer positions, command staff are currently averaging **60 or more hours per week**.

- For 2025, JAN to DEC, according to PACE scheduling reports:

Total Hours Worked for Chief McClelland- 2,535 hours

Total Hours Worked for Cpt. Johnson- 2,418 hours

- These hours include handling administrative & supervisory duties, patrol shifts, responding to calls for service, performing on scene supervision, conducting duties normally assigned to line-level officers, and training.
- Many hours were not recorded or documented.

This extended workload has persisted well into 2026, and far exceeds typical expectations for exempt command positions. Request your approval of temporary compensation bonuses for Cpt. Dan Johnson and me, recognizing the sustained workload and hours.

Please feel free to contact me with any questions.

A handwritten signature in black ink, appearing to read "M. McClelland", with a stylized flourish at the end.

Michael A. McClelland, Chief of Police

To the Grinnell City Council,

I am writing on behalf of Jay's Deli, located at 819 Broad Street, to request approval for sidewalk seating in front of our business.

We would like to begin by placing one small round table with a diameter of approximately 3 feet, accompanied by two chairs (each approximately 1.5 to 2 feet in size). The available space in front of our building is roughly 15 to 16 feet wide and extends approximately 12 to 13 feet toward the sidewalk, allowing adequate room for safe pedestrian traffic.

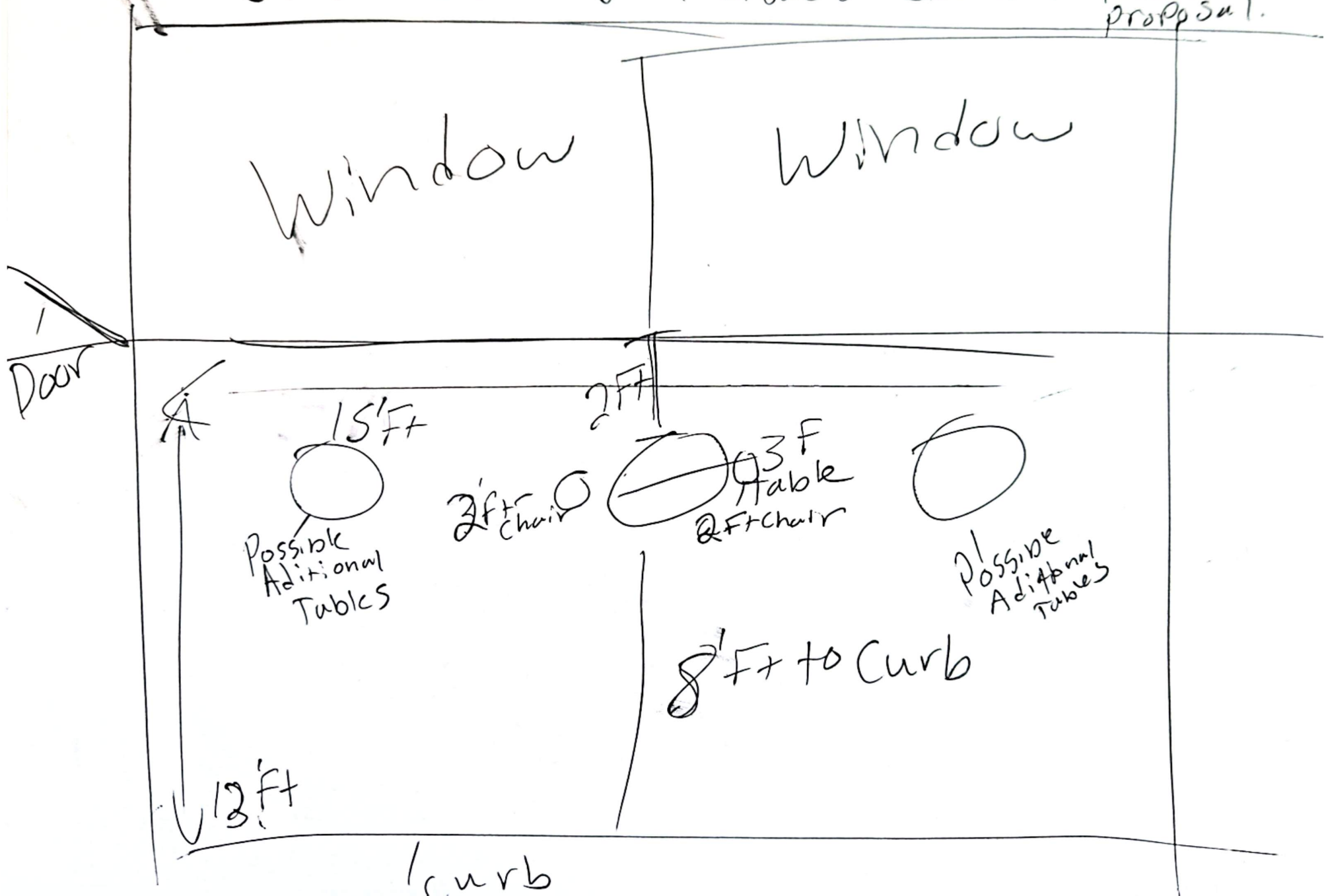
Our long term goal would be to expand to up to three small tables, but at this time we are requesting approval to start with one table.

This addition would allow customers to enjoy the outdoor space, nearby park views, and seasonal weather while maintaining a safe and welcoming environment.

Thank you for your time and consideration. We appreciate your support.

Sincerely,
Jay's Deli
819 Broad Street
Grinnell, Iowa

Jay's Deli 819 Broad St Sidewalk Table proposal.



RESOLUTION NO. 2026-48

RESOLUTION ESTABLISHING A DATE FOR PUBLIC HEARING ON THE PROPOSED SALE OF CITY-OWNED PROPERTY LOCATED AT LOT B IN KANN'S SUBDIVISION IN THE CITY OF GRINNELL, IOWA

BE IT RESOLVED by the City Council of the City of Grinnell, Iowa, that:

NOTICE IS HEREBY GIVEN that the City intends to sell property, said property being legally described as follows:

Lot B of Kann's Subdivision, described as being part of old Lot 1 in Lot 1 of Lot 3 in the Subdivision of the Southwest Quarter of the Southeast Quarter of Section 16, Township 80 North, Range 16 West of the 5th P.M., also part of Lot 1 of Lot 2 in the Subdivision of the Southwest Quarter of the Southeast Quarter of said Section 16, said Kann's Subdivision is described as beginning 33.00 feet East of the Northwest corner and on the North line of the Southwest Quarter of the Southeast Quarter of said Section 16; thence N. 90°00'00" E. 443.86 feet along the North line of said Southwest Quarter of the Southeast Quarter; thence S.0°44'51"E. 120.0 feet; thence N. 90°00'00"W. 265.00 feet; thence South 367.43 feet; thence S.89°00'00"W. 410.39 feet; thence N.1°20'18"W. 268.00 feet; thence S.89°35'20"W. 33.00 feet; thence N.0°24'40"W. 193.88 feet; thence S.90°00'00"W. 264.00 feet; thence N.0°24'40"W. 33.00 feet to the point of beginning, containing 4.29 acres more or less.

BE IT FURTHER RESOLVED: That the public hearing on the proposed sale of the above-referenced property will be held at 7:00 p.m. on the 4th day of May 2026, in the City Council Chambers of the Grinnell City Hall, 520 4th Avenue, Grinnell, Iowa. At said hearing, the City Council will hear written and oral comments or objections to the proposed sale.

YOU ARE FURTHER NOTIFIED that you may appear at said hearing and make comments, either orally or in writing, either for or against the proposed sale of the above-referenced property.

PASSED AND APPROVED this 20th day of April 2026.

Sam Cox, Mayor

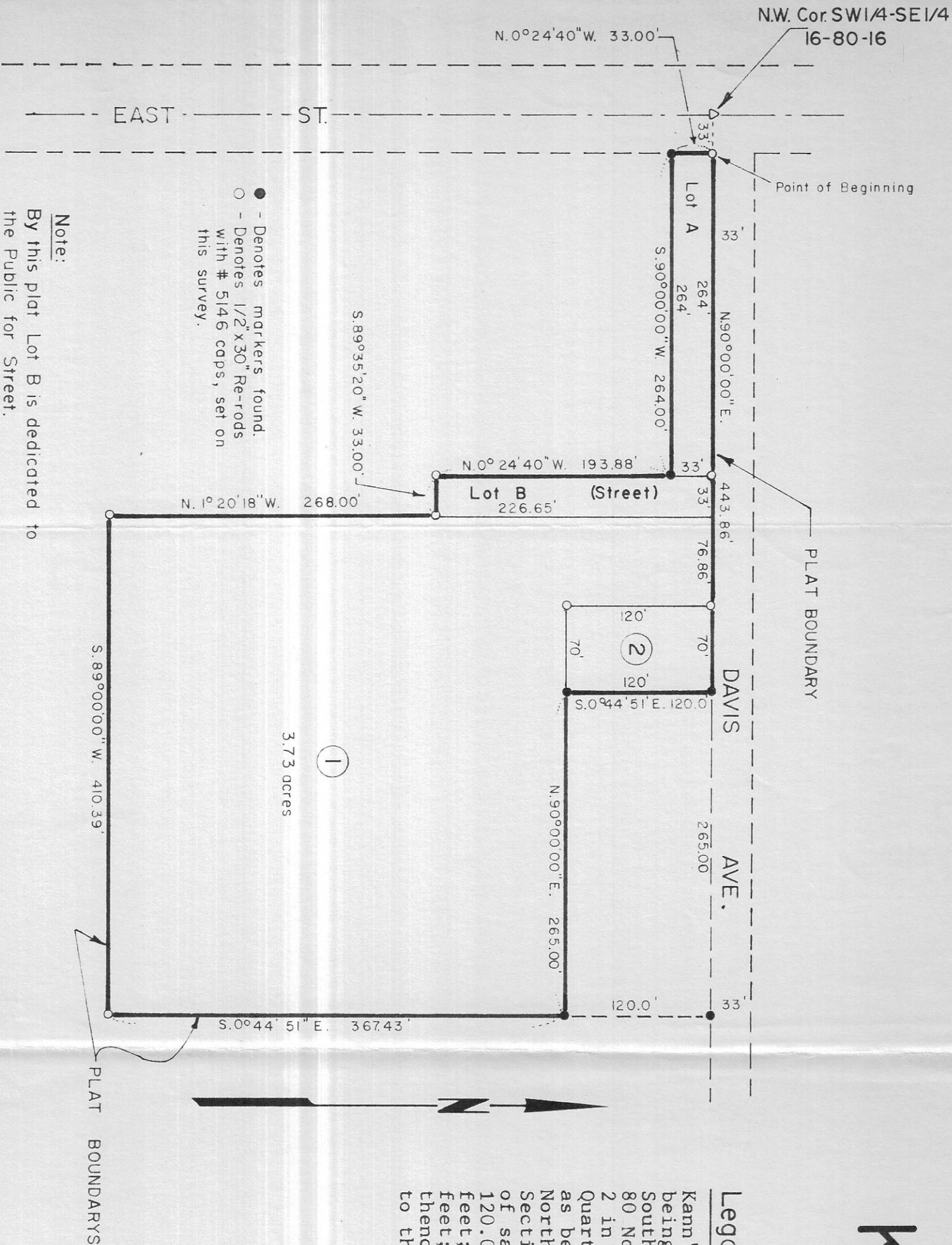
ATTEST:

Erienne Doll, Deputy City Clerk

KANN'S SUBDIVISION

Legal Description

Kann's Subdivision to the City of Grinnell, Poweshiek County, Iowa, being part of old Lot 1 in Lot 1 of Lot 3 in the Subdivision of the Southwest Quarter of the Southeast Quarter of Section 16, Township 80 North, Range 16 West of the 5th P.M., also part of Lot 1 of Lot 2 in the Subdivision of the Southwest Quarter of the Southeast Quarter of said Section 16, said Kann's Subdivision is described as beginning 33.00 feet East of the Northwest corner and on the North line of the Southwest Quarter of the Southeast Quarter of said Section 16; thence N. 90°00'00" E. 443.86 feet along the North line of said Southwest Quarter; thence S. 0°44'51" E. 120.0 feet; thence S. 89°00'00" E. 265.00 feet; thence South 367.43 feet; thence N. 90°00'00" E. 265.00 feet; thence N. 1°20'18" W. 268.00 feet; thence S. 89°35'20" W. 410.39 feet; thence N. 0°24'40" W. 193.88 feet; thence S. 90°00'00" W. 264.00 feet; thence S. 0°44'51" E. 367.43 feet to the point of beginning, containing 4.29 acres more or less.

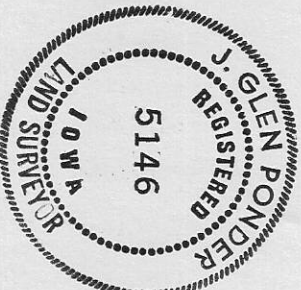


Surveyor's Certification

I hereby certify that this plat and survey of Kann's Subdivision was made by me, and that I am a duly Registered Land Surveyor under the laws of the State of Iowa.

By J. Glen Ponder J order
J. Glen Ponder, R.L.S. # 5146

Date Oct 29, 1982



FINAL PLAT - KANN'S SUBDIVISION
TO GRINNELL, IOWA

SCALE 1" = 100'

DATE - OCTOBER 1982

PONDER SURVEYING
NEWTON, IOWA

Job Number 782



Request for Proposal (RFP)
City of Grinnell

Real Estate Marketing and Listing Services

Issue Date -

RFP COORDINATOR:

Tyler Avis – tavis@grinnelliowa.gov

Building and Planning Director

Phone: 641-236-2600

520 4th Ave, Grinnell, IA 50112

Introduction

The City of Grinnell, Iowa is seeking proposals from qualified real estate professionals or firms to provide strategic marketing, brokerage, and listing services for City-owned properties. These properties include residential, commercial, and light industrial sites and the City's objective doesn't just include seeking a firm to help facilitate the sale of these properties, but also to promote high-quality development that supports long-term economic growth, job creation, and tax base expansion. The City has a desire to bring new residents and exciting businesses to the community and the selected firm(s) will be expected to market these properties (property list attached) and actively recruit targeted potential developers, such as national and regional restaurant and fast-food franchises, retail operators and developers, and light industrial users (e.g., logistics, small manufacturing, flex space)

1. Scope of Services

A. Firm to Offer General Brokerage Services:

Typical tasks include listing and marketing these properties and discussing pricing recommendations and providing market analyses. Facilitating the negotiations and transactions while working with and communicating to City Staff throughout the sales process is a given.

B. Firm to Facilitate Strategic Marketing

Respondents must provide a comprehensive marketing strategy that goes beyond traditional MLS listings. The firm will need to develop professional marketing materials for each property and utilize digital marketing to ensure a comprehensive regional and

national outreach effort is completed that intends to identify potential targeted industries and uses.

C. Targeted Business Recruitment

The selected firm(s) will be expected to actively pursue prospective buyers and tenants, including franchise operators and developers, site selectors and commercial developers, and out-of-market businesses seeking expansion opportunities. Respondents must demonstrate that they have established networks and strong industry contacts, experience recruiting businesses to similar markets, and display a proven track record of success with commercial or industrial transactions.

D. Customized Property Messaging

For the commercial and light industrial properties, marketing must emphasize opportunities for unique development, suitability for national or regional franchises, and flexibility in deal structure. The City encourages messaging that reflects a willingness to consider creative pricing structures, openness to incentives or negotiated terms, and goes beyond a simple “Build to Suit” approach and should highlight the City’s desire to pursue attractive and potentially lucrative arrangements to bring unique businesses to Grinnell. Messaging should also emphasize a focus on long-term economic impact rather than a strict price-per-square-foot maximization.

2. Deliverables

The selected firm(s) will be expected to provide:

- Property-specific marketing packages
- A target prospect list for each commercial/industrial site
- Documentation of outreach efforts
- Regular progress reports (recommended quarterly)
- Updates on market conditions and strategy adjustments

3. Compensation

The City is open to various compensation structures. Respondents should clearly outline proposed compensation, which may include:

- Standard commission-based structures
- Tiered incentives for achieving specific outcomes (e.g., attracting national franchises, job creation, or high-impact developments)
- Alternative or creative compensation models

4. Proposal Requirements

Proposals must be limited to two pages and include a firm overview and qualifications, relevant experience with similar projects, a description of the proposed marketing and recruitment strategy, and an outline of networks, partnerships, and industry contacts. Submissions should also detail the proposed compensation structure, provide examples of past marketing materials or case studies, and include references.

5. Evaluation Criteria

Proposals will be evaluated based on the following:

- Experience with commercial and industrial real estate
- Demonstrated success in business recruitment or out-of-market transactions
- Quality and creativity of marketing strategy
- Strength of professional network and outreach capability
- Understanding of small-market development dynamics
- Proposed compensation structure

6. Additional Considerations

The City recognizes that successful recruitment of national or regional users may require collaboration beyond traditional brokerage services. Respondents are encouraged to propose partnerships or strategies that enhance outreach and effectiveness.

7. Submission Information

RFPs to be submitted by 12:00pm May 27, 2026 to Tyler Avis, 520 4th Ave, City of Grinnell, IA 50112, or tavis@grinnelliowa.gov

8. Reservation of Rights

The City reserves the right to reject any or all proposals, request additional information from respondents, negotiate terms with selected firm(s), and award contracts in whole or in part.

RESOLUTION NO. 2026-49

A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO GRINNELL URBAN REVITALIZATION PLAN – AMENDMENT NO. 3 (John Cavanaugh, 1935 Jewel Drive)

BE IT RESOLVED by the Grinnell City Council that the improvement project as listed below meets the requirements to qualify for tax exemption as stated in Grinnell Urban Revitalization Plan, and

BE IT FURTHER RESOLVED that tax exemptions are subject to review by the Poweshiek County Assessor and that exemptions are not valid until improvements are completed.

NOW, THEREFORE, BE IT RESOLVED that the Application for Urban Revitalization tax exemption as submitted for the following property is approved by the Grinnell City Council:

Urban Revitalization: (John Cavanaugh, 1935 Jewel Drive)

All qualified real estate assessed as residential. 100% abatement on the first \$75,000 for 5 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000.

PASSED AND APPROVED THIS 20th day of April 2026.

Sam Cox, Mayor

Attest:

Erienne Doll, Deputy City Clerk

APPLICATION FOR TAX ABATEMENT
UNDER CITY OF GRINNELL'S
AMENDED AND RESTATED CONSOLIDATED URBAN REVITALIZATION PLAN

The City of Grinnell's Amended and Restated Consolidated Urban Revitalization Plan allows for the following property tax exemptions for actual value added by eligible improvements constructed on qualified properties located in the consolidated Grinnell Urban Revitalization Area:

* Property Assessed as Residential: 100% exemption from taxation on the first \$75,000 of actual value added by the eligible improvements, for a period of 5 years (not applicable to property tax levies imposed by a school district for applications submitted on or after July 1, 2024, as and to the extent required by Iowa Code Section 404.3D)

Property Assessed as Residential – Located within 2013 Central Subarea: 100% exemption from taxation on the actual value added by the eligible improvements, for a period of 10 years (not applicable to property tax levies imposed by a school district for applications submitted on or after July 1, 2024, as and to the extent required by Iowa Code Section 404.3D)

Property Assessed as Residential with 3+ Separate Dwelling Units: 100% exemption from taxation on the actual value added by the eligible improvements, for a period of 10 years (not applicable to property tax levies imposed by a school district for applications submitted on or after July 1, 2024, as and to the extent required by Iowa Code Section 404.3D)

Property Assessed as Commercial: 100% exemption from taxation on the actual value added by the eligible improvements, for a period of 3 years

Abandoned Property: Property owner may select one of two available exemption schedules: (a) declining percentage exemption from taxation on the actual value added by the eligible improvements, over a period of 15 years; or (b) 100% exemption from taxation on the actual value added by the eligible improvements, for a period of 5 years.

Select One:



First-Year Application for Completed Improvements

(must be filed with the City by February 1st of the assessment year for which the exemption is first claimed, not later than the year in which the improvements are first assessed for taxation or the following two assessment years)



Application for Prior Approval for Intended Improvements

(for conditional approval under the current exemption schedules; final eligibility is subject to completion of eligible improvements and filing of first-year application by February 1 of the first assessment year after completion of improvements)

PROPERTY FOR WHICH APPLICATION IS SUBMITTED:

Property Address: 1935 JEWEL DRIVE, Grinnell, IA

Legal Description (if known): _____

Property Assessment Category:



Residential



Residential with 3+ Separate Dwelling Units



Commercial



Other: _____

If Property qualifies as "Abandoned Property," identify the exemption schedule applied for:



100% of actual value added by improvements exempt from taxation, for 5 years



Declining percentage of actual value added by improvements exempt from taxation, over 15 years

(Year 1 - 80% of actual value added exempt from taxation, Year 2 - 75%, Year 3 - 70%, Year 4 - 65%, Year 5 - 60%, Year 6 - 55%, Year 7 - 50%, Year 8 - 45%, Year 9 - 40%, Year 10 - 35%, Year 11 - 30%, Year 12 - 25%, Year 13 - 20%, Year 14 - 20%, Year 15 - 20%)

Tenants Occupying Property at time of Original Plan Adoption (if any/if known): ~~ONE~~ N/A

IMPROVEMENTS FOR WHICH APPLICATION IS SUBMITTED:

Select one: ☒ New Construction ☐ Improvements to Existing Structure

Describe Improvements: _____

Attach copies of any issued building permit(s).

Estimated or Actual Date of Completion: 12 / 19 / 2025

Estimated or Actual Cost of Improvements: \$ 385,000

PROPERTY OWNER SUBMITTING APPLICATION:

Name of Property Owner/Title Holder: JOHN F CAVANAUGH

Address of Owner (if different than above): _____

Phone Number (to be reached during business hours): (617) 283-1455

Email Address: JFCAV@HOTMAIL.COM

Print Name of Property Owner: JOHN F CAVANAUGH

Signature: *John F. Cavanaugh* Date: 04-14-26

If Property Owner is an entity:

Print Name of Signatory: _____

Signatory title/position: _____

This application summarizes the Urban Revitalization Plan terms. For complete information, request a copy of the Amended and Restated Consolidated Urban Revitalization Plan, from GRINNELL City Hall. In the event of any inconsistency, the Plan terms shall control.

FOLLOWING SECTIONS TO BE COMPLETED BY CITY/COUNTY:

CITY COUNCIL
REVIEW:

☐ **PRIOR APPROVAL Application (if applicable) Approved**

by Resolution No. _____ adopted by City Council on ____ / ____ /20 ____

☐ **FIRST YEAR Application (required) Approved**

by Resolution No. _____ adopted by City Council on ____ / ____ /20 ____

☐ **Application Denied - Reason:** _____

Mayor's Signature: _____

	Attest by City Clerk: _____
COUNTY ASSESSOR REVIEW:	Prior Building/Improvements Assessed Value: \$ _____ Assessed Value with New Improvements: \$ _____ Percentage Increase in Assessed Value: _____ % _____ Eligible under Plan _____ Not Eligible under Plan Assessor's Signature: _____ Date: _____

02344192\10575-214



CITY OF GRINNELL

520 4th Avenue
Grinnell, IA 50112-2043
641-236-2600 FAX 641-236-2626

NEW RESIDENTIAL BUILDING PERMIT

PERMIT #:	20250417	DATE ISSUED:	5/01/2025
JOB ADDRESS:	1935 JEWEL DR	LOT #:	48
PARCEL ID:	180- 3519500	BLK #:	
ADDITION:	PRAIRIE POINTE ESTATES	ZONING:	R-3
TOWNSHIP:	80	RANGE:	16
SECTION:	10		
ISSUED TO:	EACH CONSULTING	CONTRACTOR:	UP TOP CONSTRUCTION
ADDRESS:	11952 CLAYCHESTER DR	ADDRESS:	229 W. FRONT ST #422
CITY, STATE ZIP:	ST LOUIS MO 63131	CITY, STATE ZIP:	BROOKLYN IA 52211
PHONE:		PHONE:	641-260-0867
PROP. USE:	SINGLE-FAMILY RESIDENCE	OCCP TYPE:	R-3 ONE/TWO FAMILY
VALUATION:	\$ 260,000.00	CNST TYPE:	VB
SQ FT	1,720.00	OCC LOAD	0.00
SCOPE OF WORK: CONSTRUCT A 1,880 SQ FT SINGLE-FAMILY RANCH DWELLING ON A SLAB WITH AN ATTACHED 616 SQ FT GARAGE			

DESCRIPTION	CONTRACTOR	AMOUNT
NEW RESIDENTIAL BUILDING	UP TOP CONSTRUCTION	\$ 2,412.98
ELECTRICAL	UP TOP CONSTRUCTION	\$ 0.00
MECHANICAL	UP TOP CONSTRUCTION	\$ 0.00
PLUMBING	UP TOP CONSTRUCTION	\$ 0.00
TOTAL		\$ 2,412.98

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

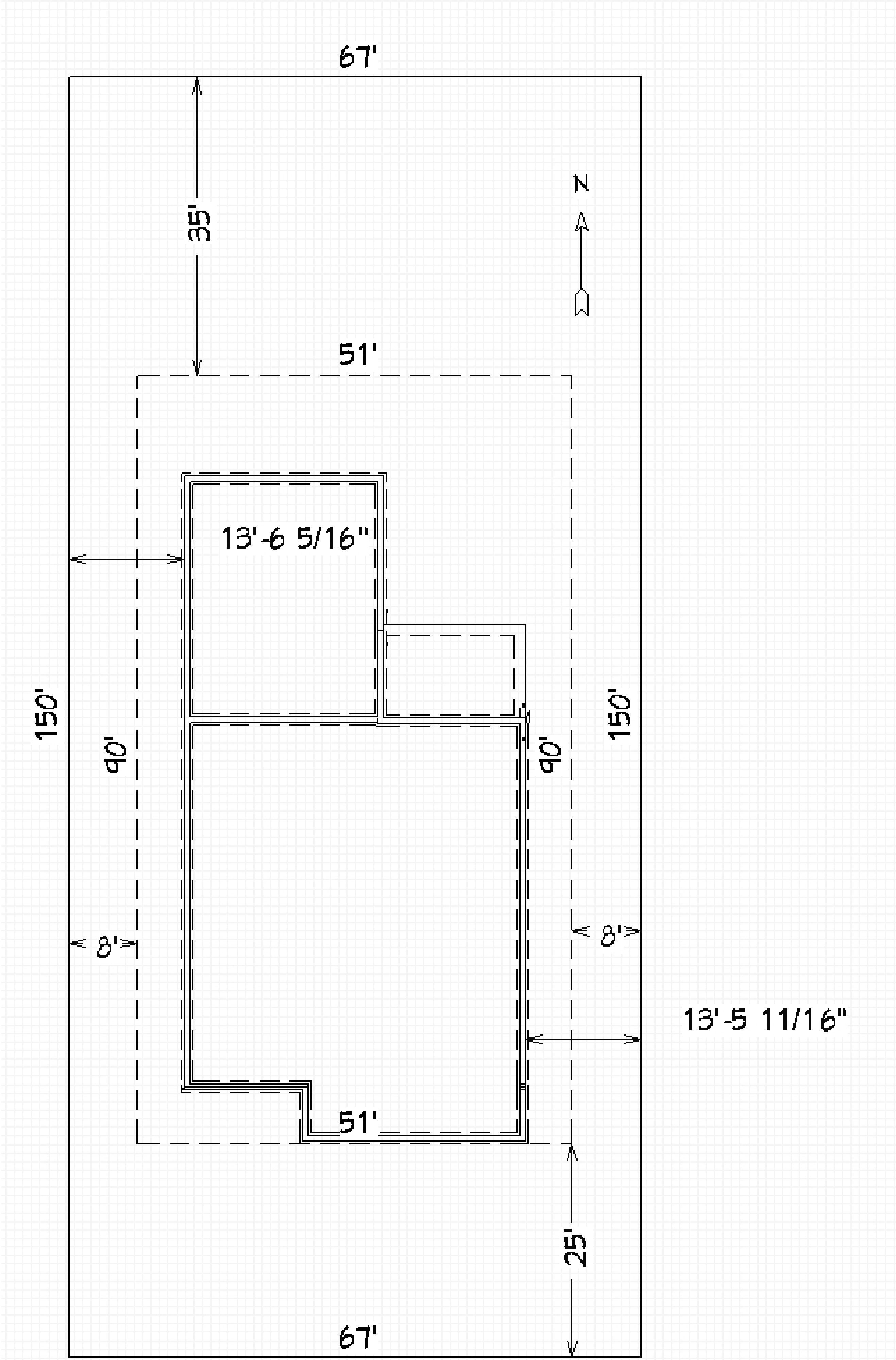
IT SHALL BE THE RESPONSIBILITY OF THE OWNER OR OWNER'S AUTHORIZED AGENT TO CAUSE ANY WORK TO REMAIN ACCESSIBLE AND EXPOSED FOR INSPECTION PURPOSES. INSPECTIONS MUST BE REQUESTED BY THE HOLDER OF THE PERMIT OR THEIR DULY AUTHORIZED AGENT, AND WORK MUST BE APPROVED BY THE BUILDING OFFICIAL BEFORE SUCCESSIVE CONSTRUCTION OCCURS. NO NEW BUILDING OR STRUCTURE SHALL BE OCCUPIED WITHOUT FIRST BEING GRANTED A CERTIFICATE OF OCCUPANCY ISSUED BY THE BUILDING OFFICIAL.

THE BELOW SIGNED ACKNOWLEDGES CITY COUNCIL APPROVAL IS NEEDED PRIOR TO CONSTRUCTION FOR ANY URBAN REVITALIZATION TAX EXEMPTION.

(SIGNATURE OF CONTRACTOR OR PROPERTY OWNER/AGENT)

DATE

05/01/2025



Zoning Setbacks:
-8' sides (13.5' +- actual)
-25' front (25' +- actual)
-35' rear (45' +-actual)

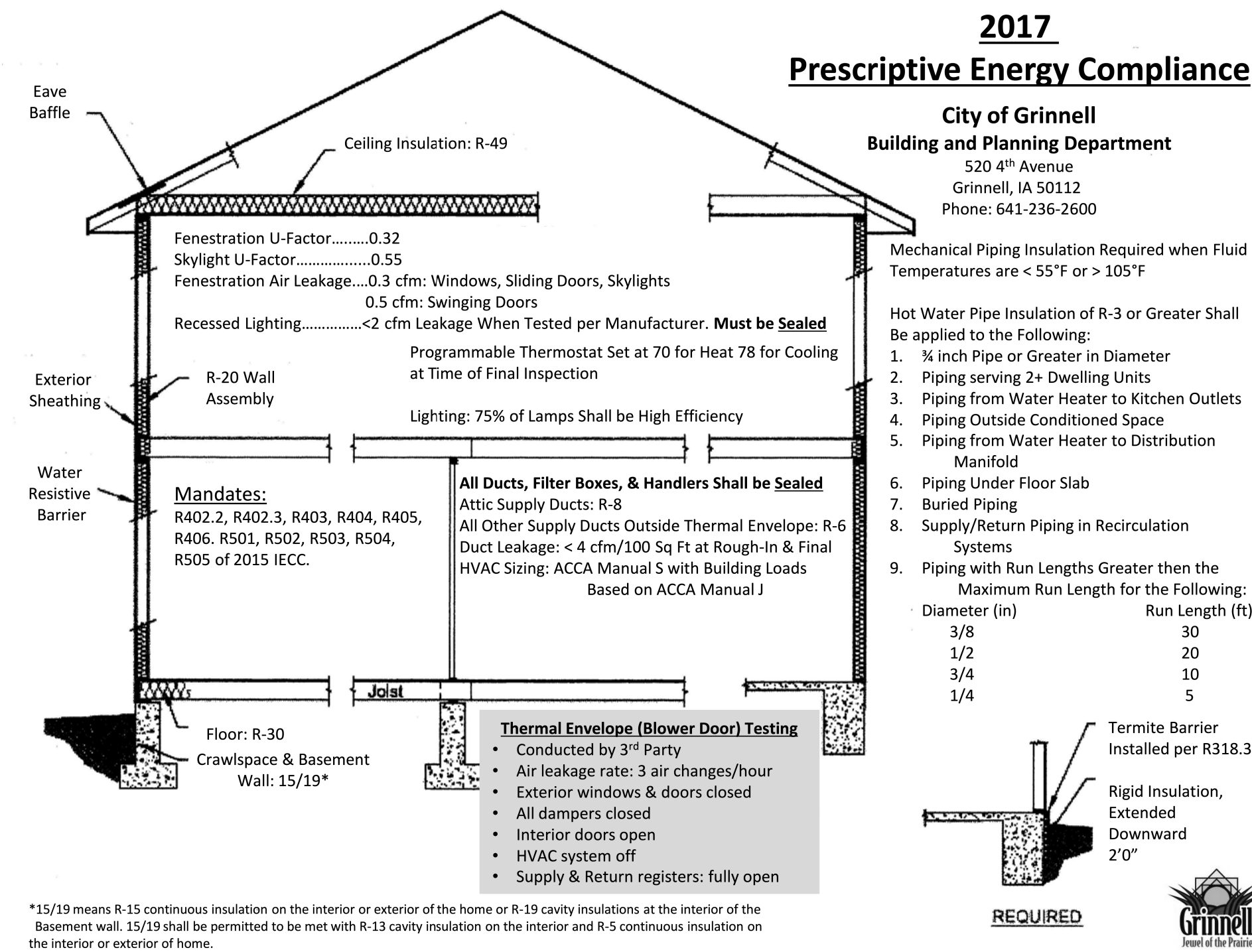
Prairie Point Subdivision
EACH Consulting
Design and Specifications
Copyright 2023

DATE:
4/27/25

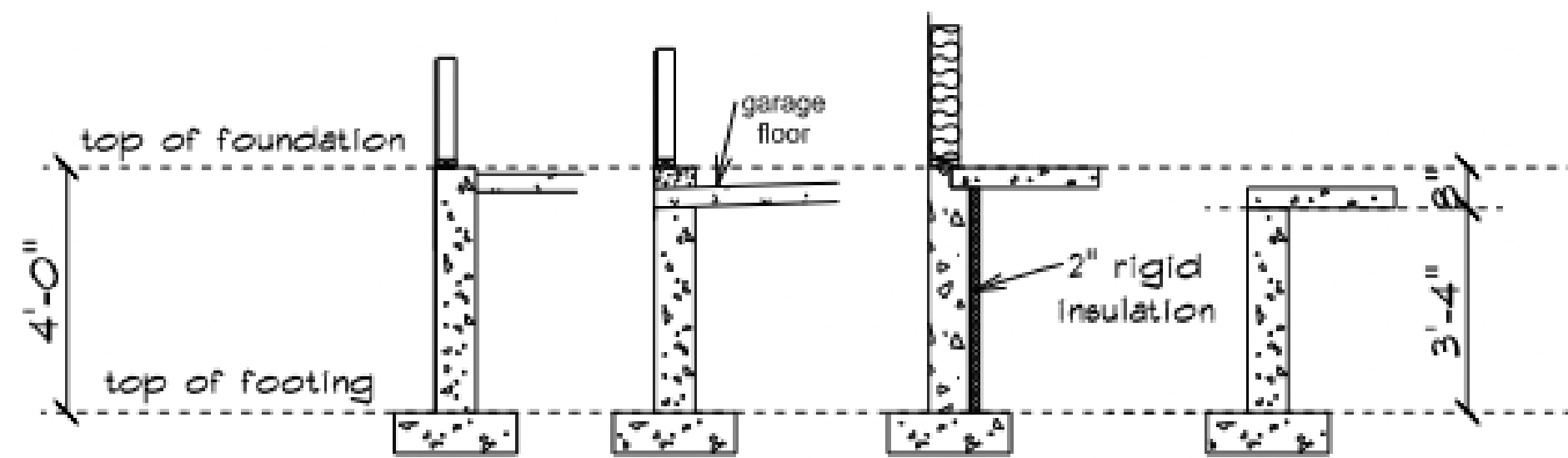
SHEET:

Contact Information:
Curtis McCracken
cmccracken15@outlook.com
314-413-5835

REVISION TABLE		REVISION BY	DESCRIPTION
NUMBER	DATE		



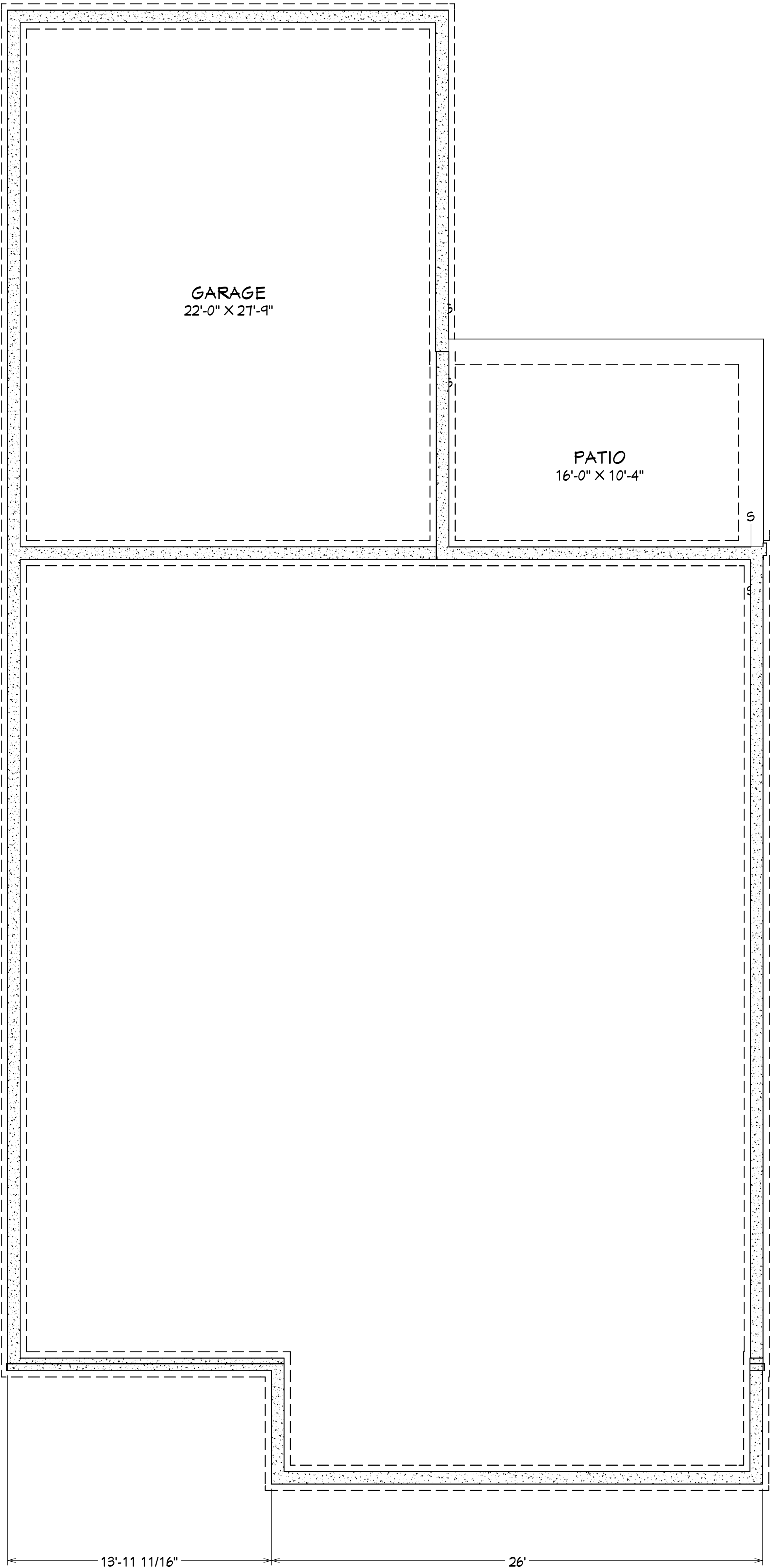
2017 Grinnell Perscriptive Energy Compliance



verify that footings are below local frost line

General Notes

- Verify local frost depth requirements
- All footings designed for 2000 PSF soil bearing capacity
- 8" poured concrete foundation walls w/ 16"x8" concrete footings w/ (2) #4 rerods continuous
- 2-2x12 headers over all exterior openings unless noted otherwise
- truss manufacturer to size members and set spacing of all floor and roof trusses (max spacing 24" o.c.)
- bedroom windows and basement egress windows to meet or exceed egress requirements
- verify all rough opening sizes
- place smoke detectors as required by local building codes
- follow manufacturer's instructions for installation of all components
- insulate and sheath behind all bathtubs and fireplaces on exterior walls



REVISION TABLE	
NUMBER	DESCRIPTION

Contact Information:
Curtis McCracken
cmccracken15@outlook.com
314-413-5835

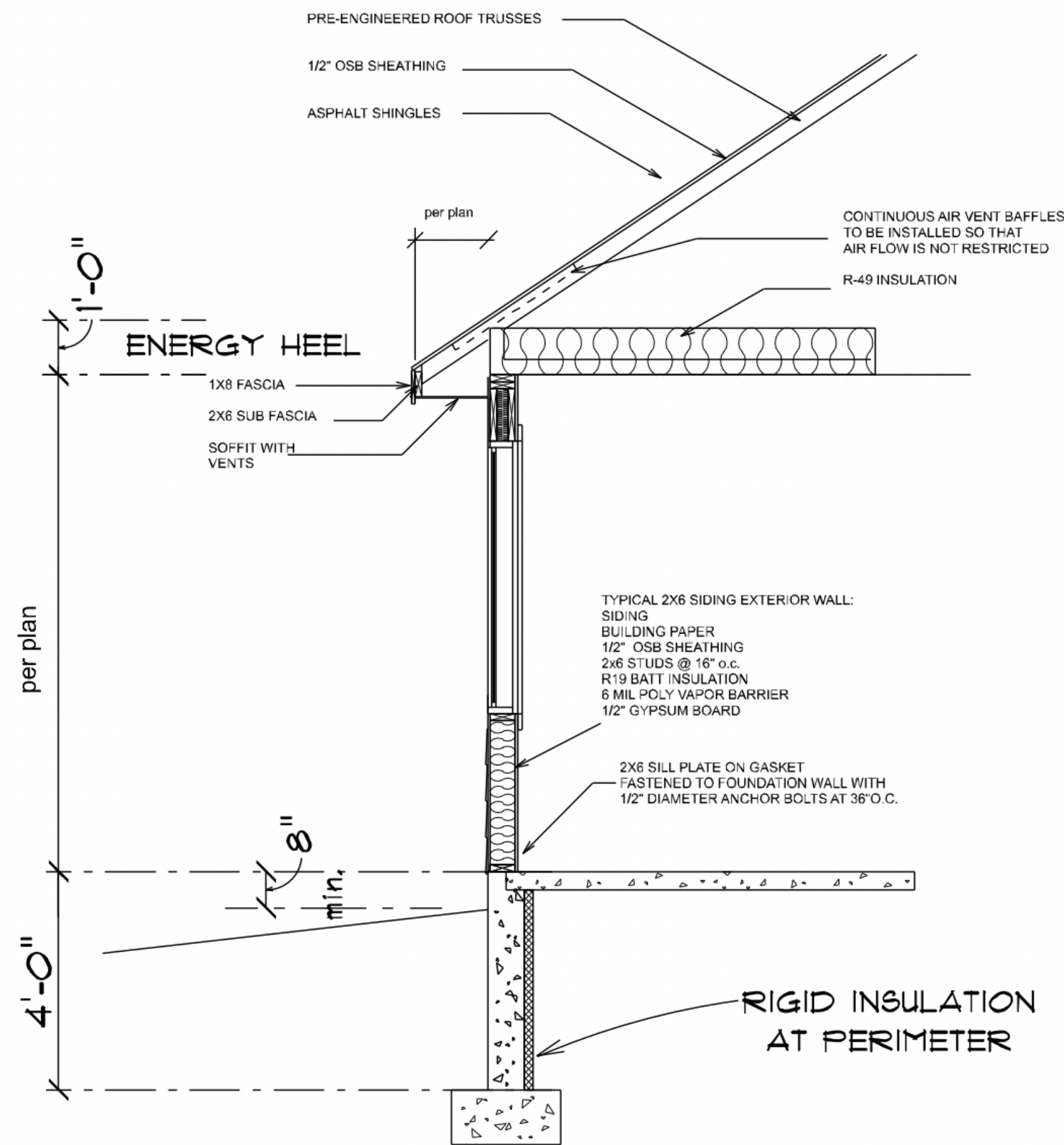
Foundation

Prairie Point Subdivision
EACH Consulting
Design and Specifications
Copyright 2023

DATE:
4/27/25

SHEET:

P-1

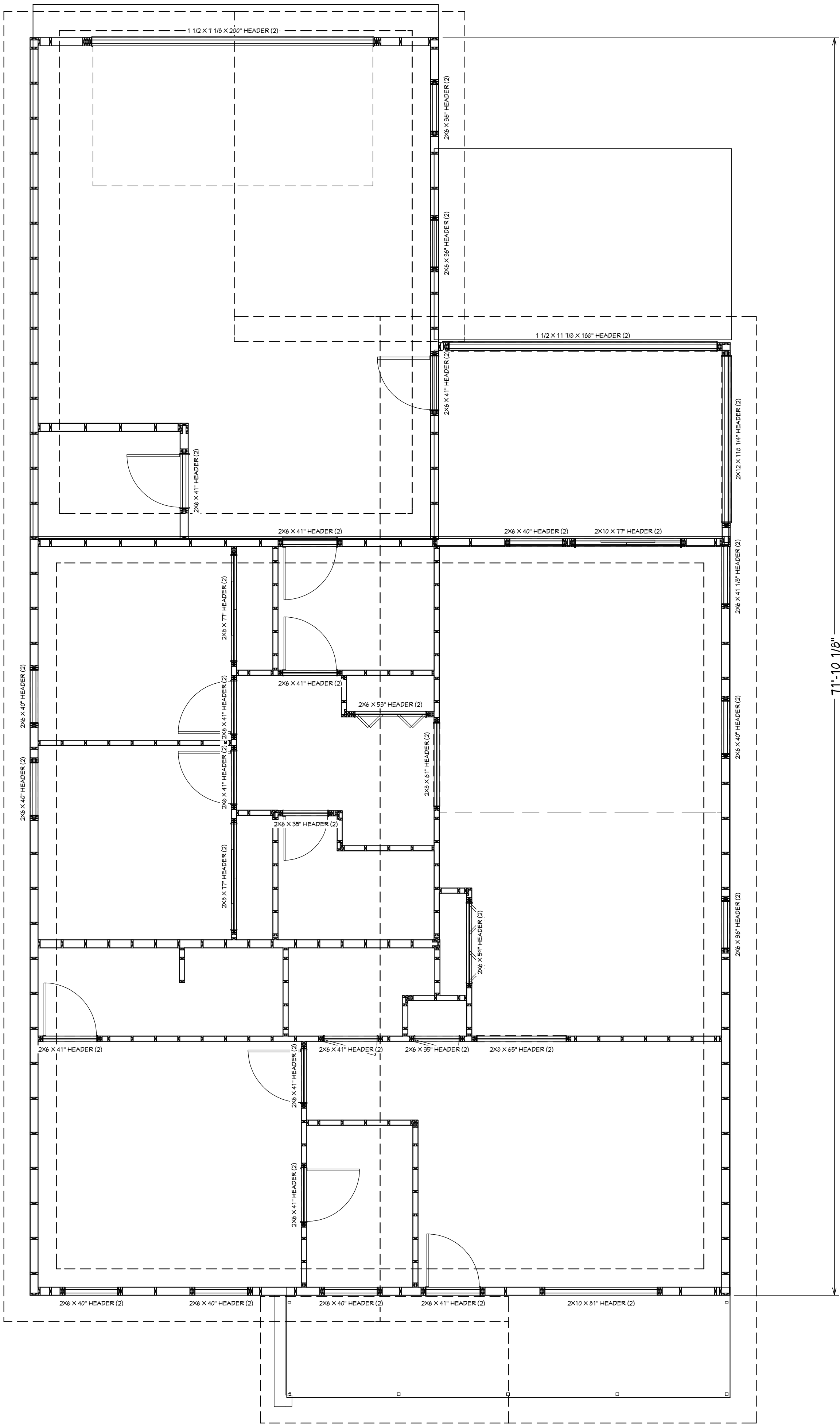


Typical Wall Section
 Headers to be Field Verified

Adopted Building Codes

The City of Grinnell is currently under the following building codes:

- 2015 International Building Code
- 2015 International Residential Code
- 2015 International Existing Building Code
- 2015 International Fire Code
- 2020 National Electric Code
- 2018 International Mechanical Code
- 2018 Uniform Plumbing Code
- 2012 International Energy Conservation Code
- 2010 ADA Standards
- 2015 IRC Shingle and Ice Barrier Requirements



Framing Floor Plan View
 1/4 in = 1 ft

REVISION TABLE	
NUMBER	DATE

Contact Information:
 Curtis McCracken
 cmccracken15@outlook.com
 314-413-5835

Framing

Prairie Point Subdivision
 EACH Consulting
 Design and Specifications
 Copyright 2023

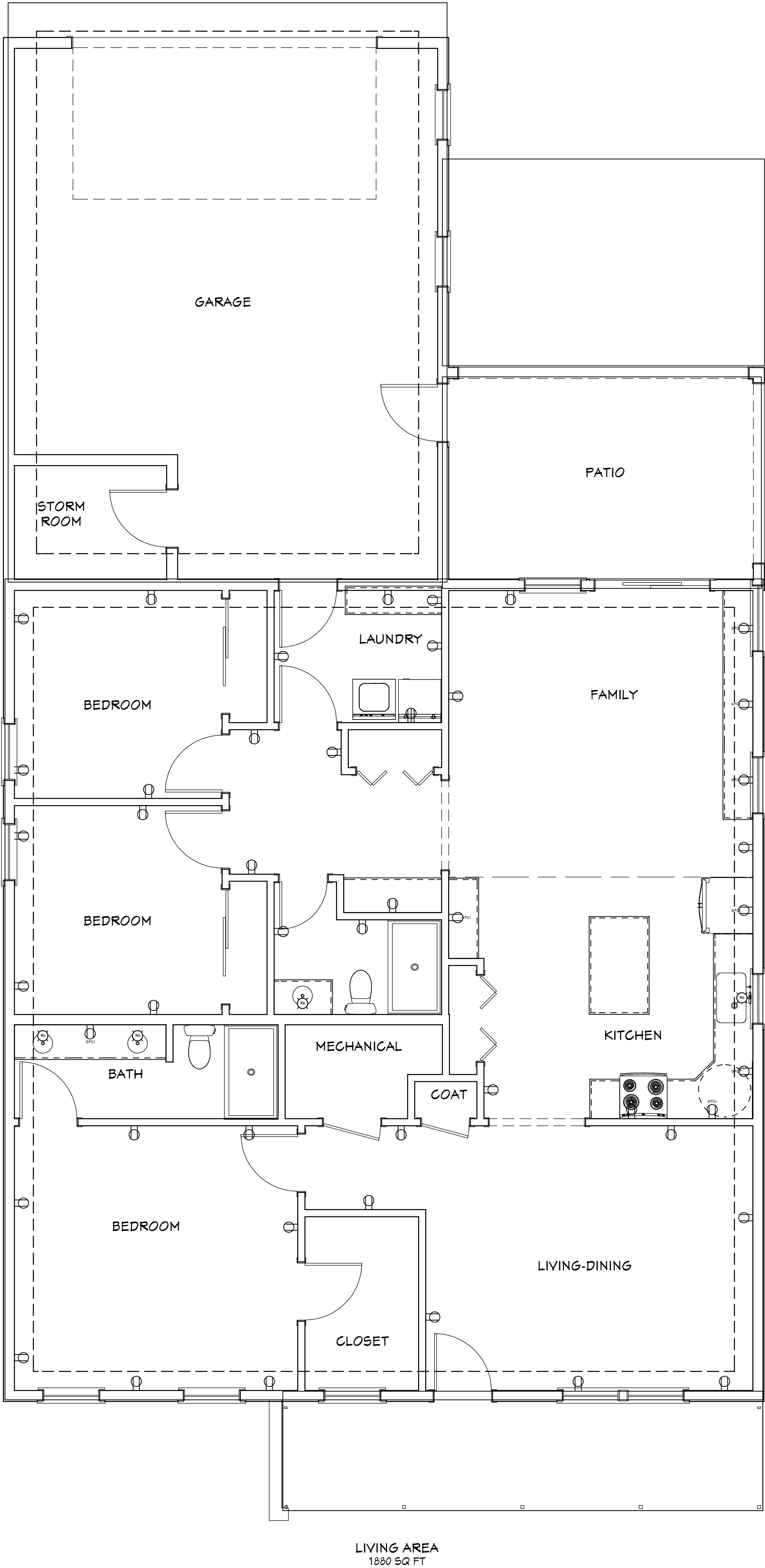
DATE:
 4/27/25

SHEET:
 P-2

Adopted Building Codes

The City of Grinnell is currently under the following building codes:

- 2015 International Building Code
- 2015 International Residential Code
- 2015 International Existing Building Code
- 2015 International Fire Code
- 2020 National Electric Code
- 2018 International Mechanical Code
- 2018 Uniform Plumbing Code
- 2012 International Energy Conservation Code
- 2010 ADA Standards
- 2015 IRC Shingle and Ice Barrier Requirements



REVISION TABLE		REVISOR	DESCRIPTION
NUMBER	DATE		

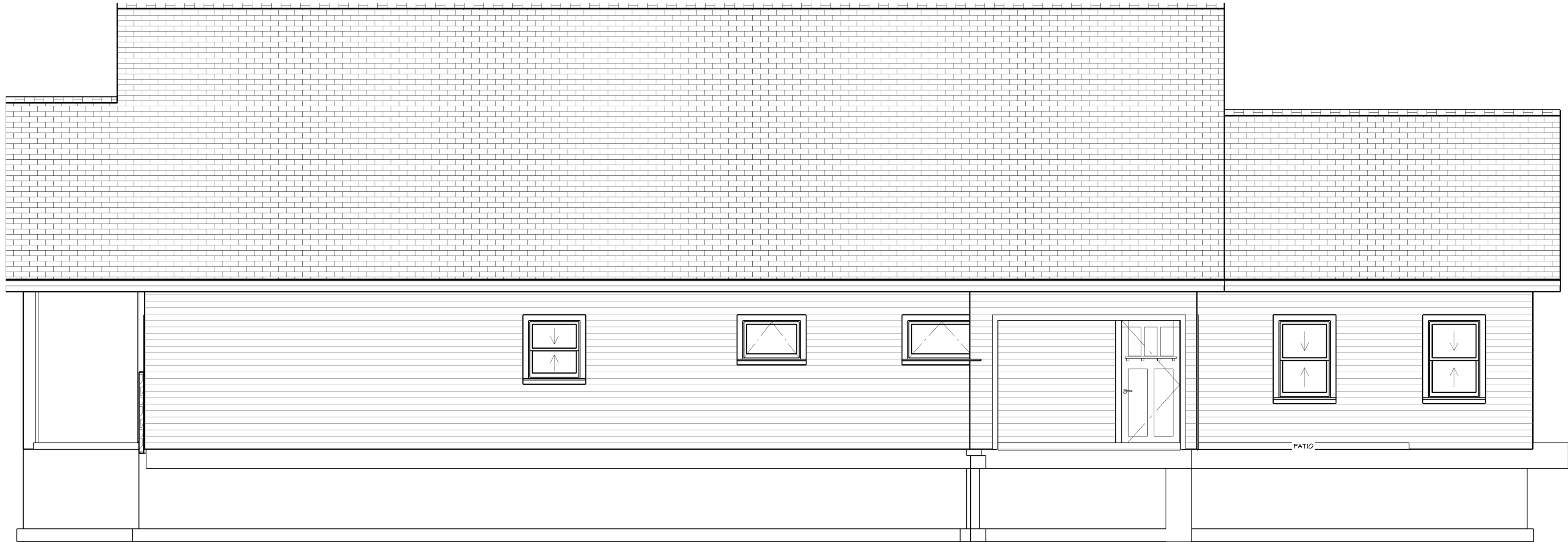
Contact Information:
Curtis McCracken
cmccracken15@outlook.com
314-413-5835

Electrical

Prairie Point Subdivision
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Design and Specifications
Copyright 2023

DATE:
4/27/25

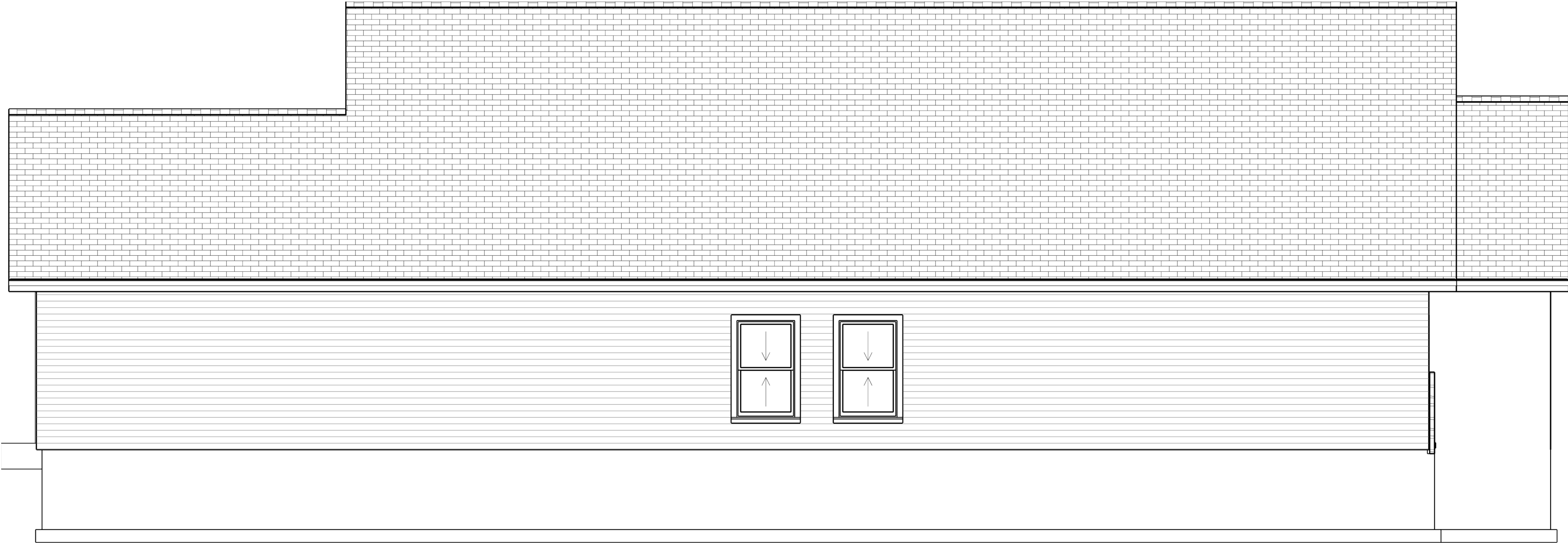
SHEET:
P-3



E4 Exterior Elevation Right
1/4 in = 1 ft



E1 Exterior Elevation Front
1/4 in = 1 ft



E2 Exterior Elevation Left
1/4 in = 1 ft



E3 Exterior Elevation Back
1/4 in = 1 ft

REVISION TABLE		REVISION BY	DESCRIPTION
NUMBER	DATE		

Contact Information:
Curtis McCracken
cmccracken15@outlook.com
314-413-5835

Elevations

Prairie Point Subdivision
EACH Consulting
Design and Specifications
Copyright 2023

DATE:

4/27/25

SHEET:

P-5

Certificate of Occupancy

City of Grinnell

This project has been inspected for conformance with the applicable codes in force when this project was constructed and is hereby deemed to be in compliance therewith.

Use and Occupancy R-3: SINGLE-FAMILY RESIDENTIAL Certificate No. 20250417

Type of Construction: VB Zoning R-3 – MULTI-FAMILY RESIDENTIAL

Name of Owner: EACH CONSULTING LLC SPRINKLERS REQ: _____

Building Address 1935 JEWEL DR IECC COMPLIANT: YES

Special Stipulations: _____



Building Official, City of Grinnell

Date: 12/11/2025