



GRINNELL PUBLIC WORKS OR GROUNDS COMMITTEE REGULAR
SESSION MEETING

MONDAY, MAY 4, 2026, AT 4:45 PM

IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL AND
VIA ZOOM

[HTTPS://ZOOM.US/J/91373176520?PWD=H4C5HAZB2QRBE00PBJMUF
JOLG6RUD0.1](https://zoom.us/j/91373176520?pwd=H4C5HAZB2QRBE00PBJMUFJOLG6RUD0.1)

MEETING ID: 913 7317 6520

PASSCODE: 211671

TENTATIVE AGENDA

A. Roll Call:

B. Perfecting and Approval of Agenda:

C. Committee Business:

1. Consider approval of a Lease Agreement for the Charles Hink Hanger with Lowry Flying Service for April 1, 2026 — March 31, 2029.
2. Consider approval of a Three Year POW-R-GUARD Maintenance Agreement for Caterpillar Emergency Standby Generator.
3. Consider approval of a resolution authorizing payment of contractor's Pay Request No. 2, in the amount of \$132,181.90 to Shift General Contracting for the 4th Avenue (2026) Project. (See Resolution No. 2026-54)
4. Consider approval of a resolution authorizing payment of contractor's Pay Request No. 5, in the amount of \$3,841.20 to Con-Struct, Inc. for the Broad Street Inlay Project. (See Resolution No. 2026-55)
5. Consider approval of a resolution authorizing payment of contractor's Pay Request No. 10, in the amount of \$23,180.00 to Con-Struct, Inc. for the Scout Subdivision Project. (See Resolution No. 2026-56)
6. Consider approval of a resolution authorizing payment of contractor's Pay Request No. 14, in the amount of \$925,285.01 to WRH, Inc. for the Water Plant Project. (See Resolution No. 2026-57)
7. Consider approval of a resolution setting cemetery lot prices for fiscal year 2027-2029. (See Resolution No. 2026-58)
8. Consider recommendation to utilize Veenstra & Kimm for engineering services for the lead service line replacement projects and authorize staff to negotiate a draft contract.

D. Inquiries: Public Comment

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or adevig@grinnelliowa.gov, no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.

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Visitors may address the Council/Board at this time; however, comments will be limited to 2 minutes. As per Iowa's Open Meetings Law, Council/Board can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.

E. Adjourn:

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 236-2600 or adevig@grinnelliowa.gov, no fewer than two business days prior to the meeting to enable the City of Grinnell to make reasonable arrangements to assure accessibility or language assistance for the meeting.

LEASE AGREEMENT FOR THE CHARLES HINK HANGAR

This Agreement is made between the City of Grinnell, 520 Fourth Avenue, Grinnell, Iowa 50112, hereinafter called Lessor, and Lowry Flying Service whose address is **P.O. Box 308, 120 West Street South, Grinnell Iowa 50112**, hereinafter called the Lessee.

Witnesseth:

1. That Lessor owns and hereby leases to Lessee the entirety of the Charles Hink Hangar located at the Grinnell Regional Airport for the storage and maintenance of aircraft.
2. Lessee recognizes that the City Manager shall act as the agent of the Lessor regarding this lease.
3. Lessee shall pay to Lessor, at the above address:
 - **Either \$26,757.72 on April 1, 2026 or \$2,296.70, monthly due the first day of each month for the lease period April 1, 2026 to March 31, 2027;**
 - **Either \$27,560.45 on April 1, 2027 or \$2,365.61 monthly due the first day of each month for the lease period April 1, 2027 to March 31, 2028;**
 - **Either \$28,387.27 on April 1, 2028 or \$2,436.57 monthly due the first day of each month for the lease period April 1, 2028 to March 31, 2029;**

in consideration for the use of the leased premises. Such amount shall be due and payable on the first day of each month in advance, with any initial amount prorated for that part of the month during which the space is initially occupied. Payment not received by the 10th of the month may be considered delinquent and Lessor may take steps to terminate the lease and recover any unpaid rent.

4. Lessee agrees to use the leased premises solely for the storage of aircraft and associated equipment. Lessee may perform aircraft service or maintenance in Lessee's space on any aircraft. Lessee agrees not to store or keep fuel in the hangar except that fuel, which is in the aircraft's fuel tanks. Lessee agrees not to bring any fuel for aviation purposes onto the airport premises except for fuel in the aircraft.

The space shall not be used for personal storage but may be used for storage of items related to an aviation business; however aircraft storage will be the highest priority and storage of other items is prohibited if it is preventing storage of aircraft at the sole discretion of the Lessor. It is understood and agreed that the Fixed Base Operator with whom the Lessor has contracted to operate the Airport is responsible for moving aircraft into and out of the hangar. Lessee further agrees

to keep said premises in order and shall be responsible for all damages caused by willful neglect or abuse of said premises.

5. Lessee agrees to hold harmless the Lessor from all liability or loss resulting from any claim or action arising out of any acts or omissions or act of the Lessee in the course or use of these premises. Lessee or sub lessees are responsible for insuring their aircraft and any property associated with their aircraft that is stored in the hangar. Lessor is not responsible for any loss of property in the hangar except by reason of negligence of Lessor or its agents.
6. The Lessor grants the right for the Lessee to sub lease space in the Charles Hink Hangar to other aircraft and retain that rental income. The monthly rental rate charged to sub leases per aircraft in the Charles Hink Hangar by the Lessee to sub lease aircraft shall be a minimum of twice the highest monthly rent charged in any of the t hangars located at the airport. The right of the Lessee to sub lease space in the Charles Hink Hangar may only be granted if the Terminal Hangar is full or not a viable option as determined solely by the Lessor. The Lessee may be required by the Lessor to provide information regarding the sub leases and rental rates. Failure to provide this information within 30 days may result in immediate termination of this Agreement.
7. Lessee agrees to abide by all rules and regulations of the FAA and all other reasonable rules of Lessor using the same standards set for in Iowa Code Section 562A.18. This lease is subject and subordinate to any recommended amendments or requirements of the FAA and any grant agreements, which may be used in connection with the development or maintenance of the Grinnell Regional Airport.
8. This lease is not assignable without written consent of the Grinnell City Council.
9. The term of this lease shall be from April 1, 2026 through March 31, 2029. This lease agreement may be terminated by either party for any reason upon 60 days written notice to parties at their respective addresses listed above. If terminated by the Lessee, the Lessee shall pay the Lessor 25% of the remaining lease payments detailed in Section 3 of this Agreement.

Signed this ____ day of _____, 2026.

LESSOR:

LESSEE:

Sam Cox, Mayor

Address: _____

Alyssa Devig, City Clerk



April 17, 2026

Quote#: 25-DK-23581-N

Customer # 609758

City of Grinnell

Attention:
520 4th Ave
Grinnell, IA 50112

Reference: City Hall Portable Sheduled Maintenance

A Three Year POW-R-GUARD Maintenance Agreement for Caterpillar Emergency Standby Generator(s).

Caterpillar XQ125 0CK502157

Thank you for allowing Altorfer Power Systems the opportunity to provide a scheduled maintenance plan for your power generation system. These services have been tailored to your company's requirements and specific needs, while following Caterpillar's published schedules. A complete description of the services offered is included in this proposal package. The following is a summary of the service levels included in this agreement:

NOTE: Any specific training required to perform these services will be billed at normal time and material rates.

| Type | Description | Service Level Qty |
|-------------------|---|-------------------|
| Service Level 2 | Full Service, plus Service Level 1 | 3 |
| Service Level 4a | Interm. Cooling System Service(Long Life) | 1 |
| Service Level 6-2 | 2-Hr Loadbank Testing Service | 1 |
| Service Level 7 | Starting Battery Replacement Service | 1 |
| Service Level 13A | Diesel Fuel Analysis - Basic Check | 3 |

**Service Level intervals are based on 250 or less run hours per year.

| SerialNum | Customer Equipment Num | Visit Qty | Per Visit Invoice Amount |
|-----------|------------------------|-----------|--------------------------|
| 0CK502157 | | 3 | \$2,184 |

- Plus Applicable Tax.

Any labor or materials for corrective action on defects discovered during inspection and testing of equipment will be invoiced separately.

This maintenance plan will minimize the number of unexpected problems, allow you to budget your operating expenses, and maximize your facility's "up" status. All services will be performed by qualified CATERPILLAR trained technicians assuring that your generator system is maintained in accordance with all manufacturer's guidelines. Further, with the authorized CATERPILLAR dealer handling the maintenance, you can be assured of receiving any suggested or mandated product improvement updates that your equipment would require. The services provided will discover any possible discrepancies before they become a serious problem, which could lead to unnecessary down time of your system.

Altorfer Power Systems is capable of addressing all of your power generation needs from scheduled maintenance to failure diagnosis and repairs. To further your investment, we offer the following types of support:

- * 24 Hours, 7 days A Week, Emergency Service
- * Emergency Generator Rentals
- * 25+ CATERPILLAR Trained Generator Field Service Technicians Company Wide
- * In House Transfer Switch and Switchgear Repair
- * \$1.5 Million In Parts Inventory With Instant Access to CAT Worldwide Parts in Morton, IL.

All services performed will be covered by a 6-month warranty against materials and workmanship defects. All remedies under this warranty are expressly limited to replacing parts or making repairs in accordance with the warranty guidelines. Claims for loss arising out of any failure of the repaired equipment to operate for the warranty period or for loss arising from expenses incurred due to, or in connection with the failure of the repaired equipment, including any and all claims for consequential damages, are expressly excluded. Pricing is based on services performed during normal business hours.

In the event either party would decide to terminate this agreement, a 30 day written notice is required.(Cancellation charges may apply if the actual work completed exceeds the amount of total payments made prior to agreement termination.)

Pricing is valid for 60 days from quote date. To accept this proposal, please sign below. Please return the ACCEPTED copy to me. If you have any questions, or if I may be of additional service, please don't hesitate to contact me.

Sincerely,

Dennis Klinsky
Parts
E-mail: dennis.klinsky@altorfer.com

ACCEPTED: _____ DATE: _____

TITLE: _____ PO#: _____

Maintenance Schedule

Customer City of Grinnell **Reference** City Hall Portable Sheduled Maintenance
Quote/Contract # 25-DK-23581-N

| Model | Serial Number | Location | Equip # | Service Level | Visit Note |
|-------|---------------|----------|---------|---------------|------------|
|-------|---------------|----------|---------|---------------|------------|

October-2026

| | | | | | |
|-------|-----------|---------------------------|--|------------------|--|
| XQ125 | 0CK502157 | City Hall, 520 4th Ave, G | | Service Level 13 | |
| XQ125 | 0CK502157 | City Hall, 520 4th Ave, G | | Service Level 2 | |

October-2027

| | | | | | |
|-------|-----------|---------------------------|--|------------------|--|
| XQ125 | 0CK502157 | City Hall, 520 4th Ave, G | | Service Level 13 | |
| XQ125 | 0CK502157 | City Hall, 520 4th Ave, G | | Service Level 2 | |

October-2028

| | | | | | |
|-------|-----------|---------------------------|--|-------------------|--|
| XQ125 | 0CK502157 | City Hall, 520 4th Ave, G | | Service Level 13 | |
| XQ125 | 0CK502157 | City Hall, 520 4th Ave, G | | Service Level 2 | |
| XQ125 | 0CK502157 | City Hall, 520 4th Ave, G | | Service Level 4a | |
| XQ125 | 0CK502157 | City Hall, 520 4th Ave, G | | Service Level 6-2 | |
| XQ125 | 0CK502157 | City Hall, 520 4th Ave, G | | Service Level 7 | |

RESOLUTION NO. 2026-54

RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 2 IN THE AMOUNT OF \$132,181.90 TO SHIFT GENERAL CONTRACTING FOR THE 4TH AVENUE RECONSTRUCTION PROJECT (2026).

WHEREAS, the City of Grinnell did enter into a contract with Shift General Contracting. on November 17, 2025, for the 4th Avenue Reconstruction Project (2026); and

WHEREAS, Pay Estimate No. 2 has been initiated by the City of Grinnell and Caliber Concrete.; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Estimate No. 2; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications, and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$132,181.90 to Shift General Contracting for the 4th Avenue Reconstruction Project (2026).

Passed and adopted this 4th day of May 2026.

Sam Cox, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

CONTRACTOR: SHIFT GCC
PROJECT: Grinnell 4th Ave Reconstruction
BID DATE: 10/30/2025
ADDENDUM: 1

| | |
|-------------------------|---------------|
| Original Contract | \$ 734,848.50 |
| Change Orders | \$ 1,540.00 |
| Approved contract Value | \$ 736,388.50 |
| Completed to date | \$ 214,974.00 |
| Remaining work | \$ 521,414.50 |
| Completed to date | \$ 214,974.00 |
| Retainage | \$ 6,449.22 |
| Eligible Request | \$ 208,524.78 |
| Previously Paid | \$ 76,342.88 |
| Amount Due | \$ 132,181.90 |

ENGINEER:
By:  Date: 4/20/26

CITY:
By: _____ Date: _____

CONTRACTOR: SHIFT GCC
 PROJECT: Grinnell 4th Ave Reconstruction
 BID DATE: 10/30/2025
 ADDENDUM: 1

RETAINAGE
 5%

| BID ITEM | DESCRIPTION | QUANTITY | UNITS | UNIT PRICE | TOTAL | TOTAL EARNED | | PAY APPLICATION #2 | |
|----------|-----------------------------------|----------|-------|--------------|-----------------|---------------|---------------|--------------------|--------------|
| | | | | | | QUANTITY | TOTAL | QUANTITY | TOTAL |
| 1 | Mobilization | 1 | LS | \$ 74,000.00 | \$ 74,000.00 | 0.5 | \$ 37,000.00 | 0.25 | \$ 18,500.00 |
| 2 | Traffic Control | 1 | LS | \$ 4,000.00 | \$ 4,000.00 | 0.75 | \$ 3,000.00 | 0.25 | \$ 1,000.00 |
| 3 | Construction Staking | 1 | LS | \$ 3,500.00 | \$ 3,500.00 | 0.5 | \$ 1,750.00 | 0.25 | \$ 875.00 |
| 4 | Sidewalk Removal | 167 | SY | \$ 9.00 | \$ 1,503.00 | 0 | \$ - | | \$ - |
| 5 | Driveway Removal | 505 | SY | \$ 9.00 | \$ 4,545.00 | 70 | \$ 630.00 | 70 | \$ 630.00 |
| 6 | Pavement Removal | 2868 | SY | \$ 6.00 | \$ 17,208.00 | 1807 | \$ 10,842.00 | 965 | \$ 5,450.00 |
| 7 | Storm Intake Removal | 4 | EA | \$ 500.00 | \$ 2,000.00 | 5 | \$ 2,500.00 | 4 | \$ 2,000.00 |
| 8 | Storm Manhole Removal | 1 | EA | \$ 500.00 | \$ 500.00 | 2 | \$ 1,000.00 | 2 | \$ 1,000.00 |
| 9 | Sanitary Manhole Removal | 1 | EA | \$ 1,000.00 | \$ 1,000.00 | 1 | \$ 1,000.00 | 1 | \$ 1,000.00 |
| 10 | SWPPP Preparation | 1 | LS | \$ 1,500.00 | \$ 1,500.00 | 0.5 | \$ 750.00 | 1 | \$ 1,000.00 |
| 11 | SWPPP Management | 1 | LS | \$ 2,500.00 | \$ 2,500.00 | 0.5 | \$ 1,250.00 | 0.25 | \$ 625.00 |
| 12 | Intake Protection | 4 | EA | \$ 150.00 | \$ 600.00 | 4 | \$ 600.00 | | \$ - |
| 13 | Water System Connections | 3 | EA | \$ 4,000.00 | \$ 12,000.00 | 3 | \$ 12,000.00 | 2 | \$ 8,000.00 |
| 14 | Water Valves, 8-inch | 2 | EA | \$ 3,000.00 | \$ 6,000.00 | 2 | \$ 6,000.00 | 2 | \$ 6,000.00 |
| 15 | Water Valves, 12-inch | 2 | EA | \$ 4,500.00 | \$ 9,000.00 | 2 | \$ 9,000.00 | 1 | \$ 4,500.00 |
| 16 | Water Main, 8-inch | 94 | LF | \$ 105.00 | \$ 9,870.00 | 94 | \$ 9,870.00 | 94 | \$ 9,870.00 |
| 17 | Water Main, 12-inch | 358 | LF | \$ 110.00 | \$ 39,380.00 | 358 | \$ 39,380.00 | 18 | \$ 1,980.00 |
| 18 | Hydrant Relocation | 1 | EA | \$ 3,400.00 | \$ 3,400.00 | 1 | \$ 3,400.00 | 1 | \$ 3,400.00 |
| 19 | Water Services | 6 | EA | \$ 2,500.00 | \$ 15,000.00 | 5 | \$ 12,500.00 | 5 | \$ 12,500.00 |
| 20 | Sanitary Manholes SW-301 | 1 | EA | \$ 6,750.00 | \$ 6,750.00 | 1 | \$ 6,750.00 | 1 | \$ 6,750.00 |
| 21 | Storm Manholes SW-401 | 2 | EA | \$ 7,150.00 | \$ 14,300.00 | 2 | \$ 14,300.00 | 2 | \$ 14,300.00 |
| 22 | Storm Intakes SW-507 | 3 | EA | \$ 5,250.00 | \$ 15,750.00 | 3 | \$ 15,750.00 | 3 | \$ 15,750.00 |
| 23 | Storm Intakes SW-507 | 1 | EA | \$ 5,750.00 | \$ 5,750.00 | 1 | \$ 5,750.00 | 1 | \$ 5,750.00 |
| 24 | Storm Sewer, 15" | 98 | LF | \$ 115.00 | \$ 11,270.00 | 98 | \$ 11,270.00 | 98 | \$ 11,270.00 |
| 25 | Storm Sewer, 24" DIP | 20 | LF | \$ 150.00 | \$ 3,000.00 | 24 | \$ 3,600.00 | 24 | \$ 3,600.00 |
| 26 | Temporary Surfacing | 300 | SY | \$ 17.00 | \$ 5,100.00 | 0 | \$ - | | \$ - |
| 27 | PCC Sidewalk | 511 | SY | \$ 55.00 | \$ 28,105.00 | 0 | \$ - | | \$ - |
| 28 | Truncated Domes | 178 | SF | \$ 50.00 | \$ 8,900.00 | 0 | \$ - | | \$ - |
| 29 | 6" PCC Driveway | 514 | SY | \$ 55.00 | \$ 28,270.00 | 0 | \$ - | | \$ - |
| 30 | 7" PCC Pavement | 2842 | SY | \$ 60.00 | \$ 170,520.00 | 0 | \$ - | | \$ - |
| 31 | Grading from Cross Sections | 160 | CY | \$ 23.00 | \$ 3,680.00 | 0 | \$ - | | \$ - |
| 32 | Subgrade Preparation | 3359 | SY | \$ 1.50 | \$ 5,038.50 | 0 | \$ - | | \$ - |
| 33 | Unclassified Excavation | 560 | CY | \$ 23.00 | \$ 12,880.00 | 154 | \$ 3,542.00 | | \$ - |
| 34 | Modified Subbase 6" | 3359 | SY | \$ 12.00 | \$ 40,308.00 | 0 | \$ - | | \$ - |
| 35 | Geogrid | 300 | SY | \$ 2.25 | \$ 675.00 | 0 | \$ - | | \$ - |
| 36 | Longitudinal Subdrain, 4" | 1597 | LF | \$ 18.00 | \$ 28,746.00 | 0 | \$ - | | \$ - |
| 37 | Subdrain Cleanouts | 8 | EA | \$ 1,000.00 | \$ 8,000.00 | 0 | \$ - | | \$ - |
| 38 | Subdrain Outlet | 8 | EA | \$ 350.00 | \$ 2,800.00 | 0 | \$ - | | \$ - |
| 39 | 2 Globe Fixture, Pole and Footing | 4 | EA | \$ 9,000.00 | \$ 36,000.00 | 0 | \$ - | | \$ - |
| 40 | 4 Globe Fixture, Pole and Footing | 2 | EA | \$ 12,500.00 | \$ 25,000.00 | 0 | \$ - | | \$ - |
| 41 | Electrical System | 1 | LS | \$ 25,000.00 | \$ 25,000.00 | 0 | \$ - | | \$ - |
| 42 | Lighting Cabinet | 1 | EA | \$ 40,000.00 | \$ 40,000.00 | 0 | \$ - | | \$ - |
| 43 | Hydroseed, Mulch and Fertilize | 1.2 | AC | \$ 5,000.00 | \$ 6,000.00 | 0 | \$ - | | \$ - |
| | | | | | TOTAL | 734,848.50 | 213,434.00 | 134,730.00 | |
| 9001 | Sanitary Manhole Connections | 1 | LS | \$ 1,540.00 | \$ 1,540.00 | 1 | \$ 1,540.00 | 1 | \$ 1,540.00 |
| | | | | | TOTAL CONTRACT | \$ 736,388.50 | \$ 214,974.00 | \$ 136,270.00 | |
| | | | | | TOTAL EARNED | \$ 6,449.22 | \$ 4,088.10 | \$ 132,181.90 | |
| | | | | | TOTAL RETAINAGE | \$ - | \$ - | \$ - | |
| | | | | | TOTAL CHECK | \$ - | \$ - | \$ - | |

RESOLUTION NO. 2026-55

RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 5 IN THE AMOUNT OF \$3,841.20 TO CON-STRUCT, INC. FOR THE BROAD STREET INLAY PROJECT.

WHEREAS, the City of Grinnell did enter into a contract with Con-Struct Inc. on May 19, 2025, for Broad Street Inlay Project; and

WHEREAS, Pay Estimate No. 5 has been initiated by the City of Grinnell and Con-Struct, Inc.; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Estimate No. 5; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications, and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$3,841.20 to Con-Struct, Inc. for the Broad Street Inlay Project.

Passed and adopted this 4th day of May 2026.

Sam Cox, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

RESOLUTION NO. 2026-56

RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 10 IN THE AMOUNT OF \$23,180.00 TO CON-STRUCT, INC. FOR THE SCOUT SUBDIVISION PROJECT.

WHEREAS, the City of Grinnell did enter into a contract with Con-Struct, Inc. on May 6, 2024, for the Scout Subdivision Project; and

WHEREAS, Pay Estimate No. 10 has been initiated by the City of Grinnell and Con-Struct, Inc.; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Estimate No. 10; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications, and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$23,180.00 to Con-Struct, Inc. for the Scout Subdivision.

Passed and adopted this 4th day of May 2026.

Sam Cox, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

| Grinnell - Scout Subdivision | | Pay App # 10 | Date | | 4/27/2026 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------|------------------------------------|-----------------|----------------|------------------------------------|-----------------|------|--------------|---|--|-----------------------------|------------------------------------|--------------|--|------------------------------------|--------------|---------------------|--------------------|-------------|--|-----------------------------|----------------|--|--|--------------|--|---------------------|--------------------|--|---|--|--|-----------------|------|---------|------------------|--|--|
| ITEM NO. | DESCRIPTION OF ITEM ON WHICH BID IS BASED | Bid Quantity | To Date Quantity | Period Quantity | UNIT PRICE | Total Completed To Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Division 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | CLEARING AND GRUBBING | 1 | 1.00 | | LS \$8,800.00 | \$8,800.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | TOP SOIL, ON-SITE | 5 | 5.00 | | AC \$4,900.00 | \$24,500.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | EXCAVATION, CLASS 10 | 11,300 | 11300.00 | | CY \$4.00 | \$45,200.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | SUBGRADE PREPARATION, 12" DEPTH | 0 | | | SY \$2.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8" | 691 | 691.00 | | LF \$75.00 | \$51,825.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | SANITARY SEWER SERVICE STUB, PVC, 4" DIA. | 17 | 17.00 | | EA \$2,500.00 | \$42,500.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | STORM SEWER, TRENCHED, HDPE, 8" DIA. | 0 | | | LF \$35.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | STORM SEWER, TRENCHED, HDPE, 15" DIA. | 282 | 282.00 | | LF \$55.00 | \$15,510.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | STORM SEWER, TRENCHED, HDPE, 18" DIA. | 0 | | | LF \$65.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | STORM SEWER, TRENCHED, RCP, 12" DIA. | 187 | 187.00 | | LF \$50.00 | \$9,350.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | STORM SEWER, TRENCHED, RCP, 15" DIA. | 0 | | | LF \$60.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 | STORM SEWER, TRENCHED, RCP, 18" DIA. | 0 | | | LF \$75.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13 | PIPE APRON, CMP, 15" DIA. | 2 | 2.00 | | EA \$500.00 | \$1,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14 | PIPE APRON, CMP, 18" DIA. | 0 | | | EA \$600.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15 | PIPE APRON, RCP, 12" DIA. | 1 | 1.00 | | EA \$1,500.00 | \$1,500.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16 | PIPE APRON, RCP, 18" DIA. | 0 | | | EA \$1,600.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | FOOTING FOR CONCRETE PIPE APRON, PCC, 12" DIA. | 1 | 1.00 | | EA \$300.00 | \$300.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18 | FOOTING FOR CONCRETE PIPE APRON, PCC, 18" DIA. | 0 | | | EA \$500.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19 | PIPE APRON GUARD | 1 | 1.00 | | EA \$800.00 | \$800.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20 | SUBDRAIN, CORRUGATED PVC, 6" DIA. | 0 | | | LF \$15.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21 | SUBDRAIN CLEANOUT, TYPE A-1, 6" DIA. | 0 | | | EA \$800.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22 | STORM SEWER SERVICE STUB, PVC, 2" DIA. | 0 | | | EA \$1,800.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23 | WATER MAIN, TRENCHED, PVC, 8" DIA. | 0 | | | LF \$50.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24 | WATER SERVICE STUB, PVC, 1" DIA. | 0 | | | EA \$2,500.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25 | TAPPING VALVE ASSEMBLY, 8" DIA. | 0 | | | EA \$7,000.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26 | FIRE HYDRANT ASSEMBLY | 0 | | | EA \$8,000.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27 | MANHOLE TYPE SW-301, 48" DIA. | 3 | 3.00 | | EA \$6,800.00 | \$20,400.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 28 | MANHOLE TYPE SW-401, 48" DIA. | 2 | 2.00 | | EA \$5,300.00 | \$10,600.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29 | INTAKE TYPE SW-501 | 0 | | | EA \$4,000.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 30 | INTAKE TYPE SW-503 | 0 | | | EA \$6,000.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 31 | INTAKE TYPE SW-505 | 0 | | | EA \$4,900.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 32 | INTAKE TYPE SW-506 | 0 | | | EA \$7,000.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 33 | INTAKE HDPE BASIN, 24" DIA. | 1 | 1.00 | | EA \$300.00 | \$300.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 34 | INTAKE HDPE BASIN, 48" DIA. | 6 | 4.35 | 1.10 | AC \$1,750.00 | \$7,612.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 42 | CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING | 1 | 1.00 | | LS \$11,000.00 | \$11,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 43 | EROSION AND SEDIMENT CONTROL | 10 | 10.13 | | TON \$75.00 | \$759.75 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 44 | RIP RAP, CLASS "E" | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Division 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | CLEARING AND GRUBBING | 1 | 1.00 | | LS \$8,800.00 | \$8,800.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | TOP SOIL, ON-SITE | 7 | 7.00 | 2.00 | AC \$3,800.00 | \$26,600.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | EXCAVATION, CLASS 10 | 10,000 | 10000.00 | | CY \$4.00 | \$40,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | SUBGRADE PREPARATION, 12" DEPTH | 2,879 | 2879.00 | | SY \$2.00 | \$5,758.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8" | 537 | 537.00 | | LF \$75.00 | \$40,275.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | SANITARY SEWER SERVICE STUB, PVC, 4" DIA. | 23 | 17.00 | | EA \$2,500.00 | \$42,500.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | STORM SEWER, TRENCHED, HDPE, 8" DIA. | 300 | 300.00 | | LF \$35.00 | \$10,500.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | STORM SEWER, TRENCHED, HDPE, 15" DIA. | 516 | 516.00 | | LF \$55.00 | \$28,380.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | STORM SEWER, TRENCHED, HDPE, 18" DIA. | 194 | 194.00 | | LF \$65.00 | \$12,610.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | STORM SEWER, TRENCHED, RCP, 12" DIA. | 25 | 71.00 | | LF \$1.00 | \$3,550.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | STORM SEWER, TRENCHED, RCP, 15" DIA. | 349 | 349.00 | | LF \$50.00 | \$20,940.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 | STORM SEWER, TRENCHED, RCP, 18" DIA. | 157 | 157.00 | | LF \$75.00 | \$11,775.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13 | PIPE APRON, CMP, 15" DIA. | 1 | 1.00 | | EA \$500.00 | \$500.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14 | PIPE APRON, CMP, 18" DIA. | 1 | 1.00 | | EA \$600.00 | \$600.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15 | PIPE APRON, RCP, 12" DIA. | 1 | 1.00 | | EA \$1,500.00 | \$1,500.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16 | PIPE APRON, RCP, 18" DIA. | 1 | 1.00 | | EA \$1,600.00 | \$1,600.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | FOOTING FOR CONCRETE PIPE APRON, PCC, 12" DIA. | 1 | 1.00 | | EA \$300.00 | \$300.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18 | FOOTING FOR CONCRETE PIPE APRON, PCC, 18" DIA. | 1 | 1.00 | | EA \$500.00 | \$500.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19 | PIPE APRON GUARD | 2 | 2.00 | | EA \$800.00 | \$1,600.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20 | SUBDRAIN, CORRUGATED PVC, 6" DIA. | 1,383 | 1383.00 | | LF \$15.00 | \$20,745.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21 | SUBDRAIN CLEANOUT, TYPE A-1, 6" DIA. | 6 | 6.00 | | EA \$800.00 | \$4,800.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22 | STORM SEWER SERVICE STUB, PVC, 2" DIA. | 21 | 21.00 | | EA \$1,800.00 | \$37,800.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23 | WATER MAIN, TRENCHED, PVC, 8" DIA. | 639 | 639.00 | | LF \$50.00 | \$31,950.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24 | WATER SERVICE STUB, PVC, 1" DIA. | 40 | 22.00 | | EA \$2,500.00 | \$55,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25 | TAPPING VALVE ASSEMBLY, 8" DIA. | 1 | 1.00 | | EA \$7,000.00 | \$7,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26 | FIRE HYDRANT ASSEMBLY | 2 | 2.00 | | EA \$8,000.00 | \$16,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27 | MANHOLE TYPE SW-301, 48" DIA. | 4 | 4.00 | | EA \$6,800.00 | \$27,200.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 28 | MANHOLE TYPE SW-401, 48" DIA. | 3 | 3.00 | | EA \$5,300.00 | \$15,900.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29 | INTAKE TYPE SW-501 | 1 | 1.00 | | EA \$4,000.00 | \$4,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 30 | INTAKE TYPE SW-503 | 2 | 2.00 | | EA \$6,000.00 | \$12,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 31 | INTAKE TYPE SW-505 | 1 | 1.00 | | EA \$4,900.00 | \$4,900.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 32 | INTAKE TYPE SW-506 | 1 | 1.00 | | EA \$7,000.00 | \$7,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 33 | INTAKE HDPE BASIN, 24" DIA. | 4 | 4.00 | | EA \$3,500.00 | \$14,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 34 | INTAKE HDPE BASIN, 48" DIA. | 0 | | | EA \$4,900.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 35 | MANHOLE ADJUSTMENT | 4 | 4.00 | | EA \$2,500.00 | \$10,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 36 | PAVEMENT, PCC, 7" | 2,424 | 2424.00 | | SY \$66.00 | \$159,984.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 37 | SIDEWALK, PCC, 4" | 292 | 223.00 | | SY \$60.00 | \$13,380.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 38 | DETECTABLE WARNING | 20 | 30.00 | | SF \$45.00 | \$1,350.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 39 | FLUME, PCC, 6" | 88 | 88.00 | | SY \$75.00 | \$6,600.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 40 | DEMOLITION | 1 | 1.00 | | LS \$12,000.00 | \$12,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 41 | TRAFFIC CONTROL | 1 | 1.00 | | LS \$2,000.00 | \$2,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 42 | CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING | 6 | 6.00 | 6.00 | AC \$1,750.00 | \$10,500.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 43 | EROSION AND SEDIMENT CONTROL | 1 | 1.00 | 0.25 | LS \$9,500.00 | \$9,500.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 44 | RIP RAP, CLASS "E" | 15 | 7.72 | | TON \$75.00 | \$579.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C.O.#1 | Temp Mulching | | 1.00 | | LS \$5,390.00 | \$5,390.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C.O.#2 | Misc., Tree, and Storm Sewer Removals | | 1.00 | | LS \$4,400.00 | \$4,400.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C.O.#3 | 6" Modified Subbase under PCC Pavement | | 1.00 | | LS \$38,380.00 | \$38,380.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C.O.#4 | Major Manhole Adjustment | | 1.00 | | LS \$5,000.00 | \$5,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="0" style="width:100%"> <tr> <td style="width:80%">Con-Struct Inc.</td> <td style="width:10%">Date</td> <td style="width:10%">4/27/26</td> </tr> <tr> <td colspan="3"> <table border="0" style="width:100%"> <tr> <td style="width:60%">Total Completed To Date Division 1</td> <td style="width:20%">\$269,057.25</td> <td style="width:20%"></td> </tr> <tr> <td>Total Completed To Date Division 2</td> <td>\$795,646.00</td> <td></td> </tr> <tr> <td>5% Retainage</td> <td>\$53,235.16</td> <td></td> </tr> <tr> <td>Total Earned Less Retainage</td> <td>\$1,011,468.09</td> <td></td> </tr> <tr> <td>Less Previous Certificates for Payment</td> <td>\$988,288.09</td> <td></td> </tr> <tr> <td>Current Payment Due</td> <td>\$23,180.00</td> <td></td> </tr> </table> </td> </tr> <tr> <td colspan="3"> <table border="0" style="width:100%"> <tr> <td style="width:60%">Veenstra & Kimm</td> <td style="width:20%">Date</td> <td style="width:20%">4/29/26</td> </tr> </table> </td> </tr> <tr> <td colspan="3">City of Grinnell</td> </tr> </table> | | | | | | | Con-Struct Inc. | Date | 4/27/26 | <table border="0" style="width:100%"> <tr> <td style="width:60%">Total Completed To Date Division 1</td> <td style="width:20%">\$269,057.25</td> <td style="width:20%"></td> </tr> <tr> <td>Total Completed To Date Division 2</td> <td>\$795,646.00</td> <td></td> </tr> <tr> <td>5% Retainage</td> <td>\$53,235.16</td> <td></td> </tr> <tr> <td>Total Earned Less Retainage</td> <td>\$1,011,468.09</td> <td></td> </tr> <tr> <td>Less Previous Certificates for Payment</td> <td>\$988,288.09</td> <td></td> </tr> <tr> <td>Current Payment Due</td> <td>\$23,180.00</td> <td></td> </tr> </table> | | | Total Completed To Date Division 1 | \$269,057.25 | | Total Completed To Date Division 2 | \$795,646.00 | | 5% Retainage | \$53,235.16 | | Total Earned Less Retainage | \$1,011,468.09 | | Less Previous Certificates for Payment | \$988,288.09 | | Current Payment Due | \$23,180.00 | | <table border="0" style="width:100%"> <tr> <td style="width:60%">Veenstra & Kimm</td> <td style="width:20%">Date</td> <td style="width:20%">4/29/26</td> </tr> </table> | | | Veenstra & Kimm | Date | 4/29/26 | City of Grinnell | | |
| Con-Struct Inc. | Date | 4/27/26 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="0" style="width:100%"> <tr> <td style="width:60%">Total Completed To Date Division 1</td> <td style="width:20%">\$269,057.25</td> <td style="width:20%"></td> </tr> <tr> <td>Total Completed To Date Division 2</td> <td>\$795,646.00</td> <td></td> </tr> <tr> <td>5% Retainage</td> <td>\$53,235.16</td> <td></td> </tr> <tr> <td>Total Earned Less Retainage</td> <td>\$1,011,468.09</td> <td></td> </tr> <tr> <td>Less Previous Certificates for Payment</td> <td>\$988,288.09</td> <td></td> </tr> <tr> <td>Current Payment Due</td> <td>\$23,180.00</td> <td></td> </tr> </table> | | | Total Completed To Date Division 1 | \$269,057.25 | | Total Completed To Date Division 2 | \$795,646.00 | | 5% Retainage | \$53,235.16 | | Total Earned Less Retainage | \$1,011,468.09 | | Less Previous Certificates for Payment | \$988,288.09 | | Current Payment Due | \$23,180.00 | | | | | | | | | | | | | | | | | | | | |
| Total Completed To Date Division 1 | \$269,057.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 5% Retainage | \$53,235.16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Earned Less Retainage | \$1,011,468.09 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Less Previous Certificates for Payment | \$988,288.09 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Current Payment Due | \$23,180.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Veenstra & Kimm | Date | 4/29/26 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| City of Grinnell | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

RESOLUTION NO. 2026-57

RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 14 IN THE AMOUNT OF \$925,285.01 TO WRH, INC. FOR THE WATER PLANT PROJECT.

WHEREAS, the City of Grinnell did enter into a contract with WRH, Inc. on December 2, 2024, for the Water Plant Project; and

WHEREAS, Pay Estimate No. 14 has been initiated by the City of Grinnell and WRH, Inc.; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Estimate No. 14; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications, and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$925,285.01 to WRH, Inc. for the Water Plant Project.

Passed and adopted this 4th day of May 2026.

Sam Cox, Mayor

Attest:

Alyssa Devig, City Clerk/Finance Director

Contractor's Application for Payment

| | |
|---|--|
| Owner: <u>City of Grinnell, IA</u> | Owner's Project No.: <u>FS-79-24-DWSRF-006</u> |
| Engineer: <u>McClure Engineering Company - Coralville, IA</u> | Engineer's Project No.: <u>2022000116-003</u> |
| Contractor: <u>WRH, Inc. - South Amana, IA</u> | Contractor's Project No.: <u>2402-00-1445</u> |
| Project: <u>Water System Improvements 2023</u> | |
| Contract: <u>Water Treatment Plant</u> | |

| | | |
|---------------------------------------|--|------------------------------------|
| Application No.: <u>14 (Fourteen)</u> | Application Period: From <u>4/1/2026</u> to <u>4/30/2026</u> | Application Date: <u>4/28/2026</u> |
|---------------------------------------|--|------------------------------------|

| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|----------------------------|------------------|--------------------------------|---------------|---|------------------|--|-----------------|--------------|--|--|---------------|--|--------------|------------------------------------|------|---|---------------|--|-----------------|---|-----------------|--------------------------------|---------------|---|-----------------|
| <p>Contractor's Certification</p> <p>The undersigned Contractor certifies, to the best of its knowledge, the following:</p> <p>(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;</p> <p>(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and</p> <p>(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p> | <table style="width:100%; border-collapse: collapse;"> <tr><td>1. Original Contract Price</td><td style="text-align: right;">\$ 18,990,000.00</td></tr> <tr><td>2. Net change by Change Orders</td><td style="text-align: right;">\$ 167,341.14</td></tr> <tr><td>3. Current Contract Price (Line 1 + Line 2)</td><td style="text-align: right;">\$ 19,157,341.14</td></tr> <tr><td>4. Total Work Completed and Materials Stored to Date (Column G Lump Sum Total)</td><td style="text-align: right;">\$ 9,934,494.64</td></tr> <tr><td>5. Retainage</td><td></td></tr> <tr><td> a. 5% X <u>\$8,717,305.23</u> Work Completed</td><td style="text-align: right;">\$ 435,865.26</td></tr> <tr><td> b. 5% X <u>\$1,217,189.41</u> Stored Materials</td><td style="text-align: right;">\$ 60,859.47</td></tr> <tr><td> c. Less Early Release of Retainage</td><td style="text-align: right;">\$ -</td></tr> <tr><td> d. Total Retainage (Line 5.a + Line 5.b - Line 5.c)</td><td style="text-align: right;">\$ 496,724.73</td></tr> <tr><td>6. Amount Eligible to Date (Line 4 - Line 5.d)</td><td style="text-align: right;">\$ 9,437,769.91</td></tr> <tr><td>7. Less Previous Payments (Line 6 from Prior Application)</td><td style="text-align: right;">\$ 8,512,484.90</td></tr> <tr style="background-color: yellow;"><td>8. Amount Due This Application</td><td style="text-align: right;">\$ 925,285.01</td></tr> <tr><td>9. Balance to Finish, Including Retainage (Line 3 - Line 4)</td><td style="text-align: right;">\$ 9,719,571.23</td></tr> </table> | 1. Original Contract Price | \$ 18,990,000.00 | 2. Net change by Change Orders | \$ 167,341.14 | 3. Current Contract Price (Line 1 + Line 2) | \$ 19,157,341.14 | 4. Total Work Completed and Materials Stored to Date (Column G Lump Sum Total) | \$ 9,934,494.64 | 5. Retainage | | a. 5% X <u>\$8,717,305.23</u> Work Completed | \$ 435,865.26 | b. 5% X <u>\$1,217,189.41</u> Stored Materials | \$ 60,859.47 | c. Less Early Release of Retainage | \$ - | d. Total Retainage (Line 5.a + Line 5.b - Line 5.c) | \$ 496,724.73 | 6. Amount Eligible to Date (Line 4 - Line 5.d) | \$ 9,437,769.91 | 7. Less Previous Payments (Line 6 from Prior Application) | \$ 8,512,484.90 | 8. Amount Due This Application | \$ 925,285.01 | 9. Balance to Finish, Including Retainage (Line 3 - Line 4) | \$ 9,719,571.23 |
| 1. Original Contract Price | \$ 18,990,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. Net change by Change Orders | \$ 167,341.14 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. Current Contract Price (Line 1 + Line 2) | \$ 19,157,341.14 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. Total Work Completed and Materials Stored to Date (Column G Lump Sum Total) | \$ 9,934,494.64 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. Retainage | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| a. 5% X <u>\$8,717,305.23</u> Work Completed | \$ 435,865.26 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| b. 5% X <u>\$1,217,189.41</u> Stored Materials | \$ 60,859.47 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| c. Less Early Release of Retainage | \$ - | | | | | | | | | | | | | | | | | | | | | | | | | | |
| d. Total Retainage (Line 5.a + Line 5.b - Line 5.c) | \$ 496,724.73 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. Amount Eligible to Date (Line 4 - Line 5.d) | \$ 9,437,769.91 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. Less Previous Payments (Line 6 from Prior Application) | \$ 8,512,484.90 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. Amount Due This Application | \$ 925,285.01 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. Balance to Finish, Including Retainage (Line 3 - Line 4) | \$ 9,719,571.23 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | |
|---|--|
| <p>Contractor:</p> <p><u>WRH, Inc.</u></p> <p>Signature: _____</p> <p>Date: _____</p> | <p>Recommended by Engineer - McClure Engineering Company</p> <p>By: _____ Title: <u>Project Manager</u> Date: <u>5/1/2026</u></p> <p>Approved by Owner - City of Grinnell, IA</p> <p>By: _____ Title: <u>Mayor</u> Date: <u>5/4/2026</u></p> <p>Approved by Funding Agency</p> <p>By: _____ Title: _____ Date: _____</p> |
|---|--|

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

| | | | |
|-------------|--|---------------------------|--------------------|
| Owner: | City of Grinnell, IA | Owner's Project No.: | FS-79-24-DWSRF-006 |
| Engineer: | McClure Engineering Company - Coralville, IA | Engineer's Project No.: | 2022000116-003 |
| Contractor: | WRH, Inc. - South Amana, IA | Contractor's Project No.: | 2402-00-1445 |
| Project: | Water System Improvements 2023 | | |
| Contract: | Water Treatment Plant | | |

Application No.: 14 (Fourteen) Application Period: From 04/01/26 to 04/30/26 Application Date: 04/28/26

| A | B | C | D | E | F | G | H | I |
|--|--|----------------------|--|------------------|---|--|----------------------------------|--------------------------------|
| Item No. | Description | Scheduled Value (\$) | Work Completed | | Materials Currently Stored (not in D or E) (\$) | Work Completed and Materials Stored to Date (D + E + F) (\$) | % of Scheduled Value (G / C) (%) | Balance to Finish (C - G) (\$) |
| | | | (D + E) From Previous Application (\$) | This Period (\$) | | | | |
| Original Contract | | | | | | | | |
| DIVISION 1 - GENERAL REQUIREMENTS | | | | | | | | |
| 1.1 | Bonds / Permits / Insurance / Builders Risk Ins. | 631,650.00 | 631,650.00 | - | - | 631,650.00 | 100% | - |
| 1.2 | Administration / Project Management | 420,000.00 | 195,000.00 | 15,000.00 | - | 210,000.00 | 50% | 210,000.00 |
| 1.3 | Mobilization | 350,000.00 | 350,000.00 | - | - | 350,000.00 | 100% | - |
| 1.4 | Demobilization | 50,000.00 | - | - | - | - | 0% | 50,000.00 |
| 1.5 | SWPPP | 60,000.00 | 29,925.00 | 2,150.00 | - | 32,075.00 | 53% | 27,925.00 |
| DIVISION 2 - EXISTING CONDITIONS | | | | | | | | |
| 2.1 | Concrete Demolition | 320,000.00 | 5,000.00 | - | - | 5,000.00 | 2% | 315,000.00 |
| 2.2 | Process Equipment and Pipe Demolition | 75,000.00 | - | - | - | - | 0% | 75,000.00 |
| DIVISION 3 - CONCRETE | | | | | | | | |
| 3.1 | Concrete Submittals | 5,000.00 | 5,000.00 | - | - | 5,000.00 | 100% | - |
| 3.2 | Concrete Reinforcing | 62,000.00 | 52,000.00 | - | 10,000.00 | 62,000.00 | 100% | - |
| 3.3 | Cast-in-place Concrete | 248,000.00 | 248,000.00 | - | - | 248,000.00 | 100% | - |
| 3.4 | Transformer / Generator / Surge Relief Vessel Pads | 25,000.00 | - | 5,000.00 | - | 5,000.00 | 20% | 20,000.00 |
| 3.5 | Concrete Finishing | 75,000.00 | 75,000.00 | - | - | 75,000.00 | 100% | - |
| 3.6 | Diamond Polishing Concrete Floors | 14,000.00 | - | - | - | - | 0% | 14,000.00 |
| 3.7 | Precast Concrete Hollow Core Planks | 30,000.00 | 30,000.00 | - | - | 30,000.00 | 100% | - |
| 3.8 | Grouting | 20,000.00 | - | 5,000.00 | - | 5,000.00 | 25% | 15,000.00 |
| DIVISION 4 - UNIT MASONRY | | | | | | | | |
| 4.1 | Masonry Submittals | 10,000.00 | 10,000.00 | - | - | 10,000.00 | 100% | - |
| 4.2 | Unit Masonry (CMU) | 540,000.00 | 540,000.00 | - | - | 540,000.00 | 100% | - |
| 4.3 | Unit Masonry (Brick) | 360,000.00 | 360,000.00 | - | - | 360,000.00 | 100% | - |
| DIVISION 5 - METALS | | | | | | | | |
| 5.1 | Metals Submittals | 10,000.00 | 10,000.00 | - | - | 10,000.00 | 100% | - |
| 5.2 | Structural Steel | 46,000.00 | 46,000.00 | - | - | 46,000.00 | 100% | - |
| 5.3 | Joist/ Decking | 150,100.00 | 150,100.00 | - | - | 150,100.00 | 100% | - |
| 5.4 | Miscellaneous | 91,650.00 | 91,650.00 | - | - | 91,650.00 | 100% | - |
| DIVISION 6 - WOOD, PLASTICS, COMPOSITES | | | | | | | | |
| 6.1 | Wood, Plastics, Composites submittals | 5,000.00 | 5,000.00 | - | - | 5,000.00 | 100% | - |
| 6.2 | Rough Carpentry | 50,000.00 | 20,000.00 | - | - | 20,000.00 | 40% | 30,000.00 |
| 6.3 | Plastic Laminate Faced Architectural Cabinets | 35,000.00 | - | - | - | - | 0% | 35,000.00 |
| 6.4 | Fiberglass Structural Assemblies | 150,000.00 | 45,000.00 | - | - | 45,000.00 | 30% | 105,000.00 |

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

| | | | |
|-------------|--|---------------------------|--------------------|
| Owner: | City of Grinnell, IA | Owner's Project No.: | FS-79-24-DWSRF-006 |
| Engineer: | McClure Engineering Company - Coralville, IA | Engineer's Project No.: | 2022000116-003 |
| Contractor: | WRH, Inc. - South Amana, IA | Contractor's Project No.: | 2402-00-1445 |
| Project: | Water System Improvements 2023 | | |
| Contract: | Water Treatment Plant | | |

Application No.: 14 (Fourteen) Application Period: From 04/01/26 to 04/30/26 Application Date: 04/28/26

| A Item No. | B Description | C Scheduled Value (\$) | D + E Work Completed | | F Materials Currently Stored (not in D or E) (\$) | G Work Completed and Materials Stored to Date (D + E + F) (\$) | H % of Scheduled Value (G / C) (%) | I Balance to Finish (C - G) (\$) |
|---|--|---------------------------|--|------------------|--|---|---------------------------------------|-------------------------------------|
| | | | (D + E) From Previous Application (\$) | This Period (\$) | | | | |
| DIVISION 7 - THERMAL and MOISTURE PROTECTION | | | | | | | | |
| 7.1 | Thermal and Moisture Protection submittals | 5,000.00 | - | - | | - | 0% | 5,000.00 |
| 7.2 | Thermal Insulation | 15,000.00 | 15,000.00 | - | | 15,000.00 | 100% | - |
| 7.3 | Weather barriers | 30,000.00 | 30,000.00 | - | | 30,000.00 | 100% | - |
| 7.4 | Underslab Vapor Barriers | 8,000.00 | 8,000.00 | - | | 8,000.00 | 100% | - |
| 7.5 | Firestopping | 10,000.00 | 10,000.00 | - | | 10,000.00 | 100% | - |
| 7.6 | Aluminum Honeycomb Panel System | 55,000.00 | 55,000.00 | - | | 55,000.00 | 100% | - |
| 7.7 | Thermoplastic Polyolefin Roofing | 150,000.00 | 150,000.00 | - | | 150,000.00 | 100% | - |
| 7.8 | Sheet Metal Work | 45,700.00 | 45,700.00 | - | | 45,700.00 | 100% | - |
| 7.9 | Access Hatches | 5,000.00 | 5,000.00 | - | | 5,000.00 | 100% | - |
| 7.10 | Joint Sealants | 20,000.00 | - | 15,000.00 | | 15,000.00 | 75% | 5,000.00 |
| DIVISION 8 - OPENINGS | | | | | | | | |
| 8.1 | Openings Submittals | 10,000.00 | 10,000.00 | - | | 10,000.00 | 100% | - |
| 8.2 | Hollow Metal Frames and Doors | 30,000.00 | 30,000.00 | - | - | 30,000.00 | 100% | - |
| 8.3 | Flush Wood Doors | 15,777.00 | 3,000.00 | - | 8,512.00 | 11,512.00 | 73% | 4,265.00 |
| 8.4 | Insulated Rolling Service Doors | 150,000.00 | 126,659.00 | 8,000.00 | - | 134,659.00 | 90% | 15,341.00 |
| 8.5 | Aluminum-Framed Entrances and Storefronts | 65,388.00 | 65,388.00 | - | - | 65,388.00 | 100% | - |
| 8.6 | Finish Hardware | 5,000.00 | - | - | - | - | 0% | 5,000.00 |
| 8.7 | Glazing | 108,800.00 | 98,000.00 | - | - | 98,000.00 | 90% | 10,800.00 |
| DIVISION 9 - FINISHES | | | | | | | | |
| 9.1 | Finishes Submittals | 5,000.00 | 4,000.00 | - | - | 4,000.00 | 80% | 1,000.00 |
| 9.2 | Gypsum Board | 15,000.00 | - | - | - | - | 0% | 15,000.00 |
| 9.3 | Acoustical and Kitchen Ceiling Tile | 12,000.00 | - | - | - | - | 0% | 12,000.00 |
| 9.4 | Resilient Base | 8,000.00 | - | - | - | - | 0% | 8,000.00 |
| 9.5 | Resinous Flooring | 18,000.00 | - | - | - | - | 0% | 18,000.00 |
| 9.6 | Tile Carpeting | 5,000.00 | - | - | - | - | 0% | 5,000.00 |
| 9.7 | Decorative Fiberglass Reinforced Wall Panels | 10,000.00 | - | - | - | - | 0% | 10,000.00 |
| 9.8 | Painting and Coating | 250,000.00 | 45,000.00 | 150,000.00 | - | 195,000.00 | 78% | 55,000.00 |
| 9.9 | High-Performance Coatings | 120,000.00 | - | - | - | - | 0% | 120,000.00 |
| DIVISION 10 - SPECIALTIES | | | | | | | | |
| 10.1 | Signage | 12,000.00 | - | 10,000.00 | - | 10,000.00 | 83% | 2,000.00 |
| 10.2 | Toilet Accessories | 5,000.00 | - | - | - | - | 0% | 5,000.00 |
| 10.3 | Fire Extinguishers | 3,000.00 | 1,000.00 | - | - | 1,000.00 | 33% | 2,000.00 |

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

| | | | |
|-------------|--|---------------------------|--------------------|
| Owner: | City of Grinnell, IA | Owner's Project No.: | FS-79-24-DWSRF-006 |
| Engineer: | McClure Engineering Company - Coralville, IA | Engineer's Project No.: | 2022000116-003 |
| Contractor: | WRH, Inc. - South Amana, IA | Contractor's Project No.: | 2402-00-1445 |
| Project: | Water System Improvements 2023 | | |
| Contract: | Water Treatment Plant | | |

Application No.: 14 (Fourteen) Application Period: From 04/01/26 to 04/30/26 Application Date: 04/28/26

| A | B | C | D | E | F | G | H | I |
|---------------------------------------|--|----------------------|--|------------------|---|--|----------------------------------|--------------------------------|
| Item No. | Description | Scheduled Value (\$) | Work Completed | | Materials Currently Stored (not in D or E) (\$) | Work Completed and Materials Stored to Date (D + E + F) (\$) | % of Scheduled Value (G / C) (%) | Balance to Finish (C - G) (\$) |
| | | | (D + E) From Previous Application (\$) | This Period (\$) | | | | |
| DIVISION 12 - FURNISHINGS | | | | | | | | |
| 12.1 | Furnishings submittals | 5,000.00 | 5,000.00 | - | | 5,000.00 | 100% | - |
| 12.2 | Lab Equipment and Furnishings Allowance | 150,000.00 | - | - | | - | 0% | 150,000.00 |
| 12.3 | Motorized Roller Shades | 7,000.00 | - | - | | - | 0% | 7,000.00 |
| DIVISION 21 - FIRE SUPPRESSION | | | | | | | | |
| 21.1 | Fire Suppression Submittal | 5,000.00 | 5,000.00 | - | | 5,000.00 | 100% | - |
| 21.2 | Wet-Pipe Sprinkler Systems | 44,620.00 | 25,000.00 | 13,000.00 | | 38,000.00 | 85% | 6,620.00 |
| DIVISION 22 - PLUMBING | | | | | | | | |
| 22.1 | Plumbing Submittals | 5,000.00 | 5,000.00 | - | | 5,000.00 | 100% | - |
| 22.2 | Facility Water Distribution (Labor) | 130,000.00 | 67,700.00 | 10,000.00 | | 77,700.00 | 60% | 52,300.00 |
| 22.3 | Facility Water Distribution (Materials) | 85,000.00 | 69,000.00 | 8,000.00 | | 77,000.00 | 91% | 8,000.00 |
| 22.4 | Facility Sanitary Sewage (Labor) | 19,854.00 | 19,854.00 | - | | 19,854.00 | 100% | - |
| 22.5 | Facility Sanitary Sewage (Materials) | 65,000.00 | 65,000.00 | - | | 65,000.00 | 100% | - |
| 22.6 | Facility Storm Sewage (Labor) | 32,000.00 | 23,500.00 | - | | 23,500.00 | 73% | 8,500.00 |
| 22.7 | Facility Storm Sewage (Materials) | 50,000.00 | 50,000.00 | - | | 50,000.00 | 100% | - |
| DIVISION 23 - HVAC | | | | | | | | |
| 23.1 | HVAC Submittals | 15,000.00 | 15,000.00 | - | | 15,000.00 | 100% | - |
| 23.2 | HVAC Equipment | 370,000.00 | 112,510.12 | 40,000.00 | 32,551.00 | 185,061.12 | 50% | 184,938.88 |
| 23.3 | HVAC Labor | 257,100.00 | 147,500.00 | 55,000.00 | | 202,500.00 | 79% | 54,600.00 |
| 23.4 | Testing and balancing | 25,000.00 | - | - | | - | 0% | 25,000.00 |
| DIVISION 26 - ELECTRICAL | | | | | | | | |
| 26.1 | Electrical Submittals | 10,000.00 | 5,000.00 | - | | 5,000.00 | 50% | 5,000.00 |
| 26.2 | Electrical Requirements (Materials) | 37,500.00 | 30,030.00 | 1,875.00 | | 31,905.00 | 85% | 5,595.00 |
| 26.3 | Electrical Requirements (Labor) | 18,000.00 | 14,750.00 | 525.00 | | 15,275.00 | 85% | 2,725.00 |
| 26.4 | Wiring Material (conduit and wiring) (Materials) | 535,000.00 | 187,578.65 | 25,596.95 | 191,162.40 | 404,338.00 | 76% | 130,662.00 |
| 26.5 | Wiring Material (conduit and wiring) (Labor) | 400,000.00 | 138,780.10 | 20,000.00 | | 158,780.10 | 40% | 241,219.90 |
| 26.6 | Electrical Equipment (Materials) | 515,000.00 | 105,556.88 | 51,297.40 | | 156,854.28 | 30% | 358,145.72 |
| 26.7 | Electrical Equipment (Labor) | 215,000.00 | 32,750.00 | 32,000.00 | | 64,750.00 | 30% | 150,250.00 |
| 26.8 | Lighting and Wiring Devices (Materials) | 100,000.00 | 14,317.50 | 8,869.60 | - | 23,187.10 | 23% | 76,812.90 |
| 26.9 | Lighting and Wiring Devices (Labor) | 60,000.00 | 8,955.50 | 10,000.00 | | 18,955.50 | 32% | 41,044.50 |
| 26.10 | Well 8 Standby Power Systems (Materials) | 165,000.00 | - | - | 31,206.00 | 31,206.00 | 19% | 133,794.00 |
| 26.11 | Well 8 Standby Power Systems (Labor) | 85,000.00 | - | - | | - | 0% | 85,000.00 |
| 26.12 | Well 9 Standby Power System (Materials) | 175,000.00 | - | - | 58,644.00 | 58,644.00 | 34% | 116,356.00 |
| 26.13 | Well 9 Standby Power System (Labor) | 75,000.00 | - | - | | - | 0% | 75,000.00 |
| 26.14 | WTP Standby Power System (Materials) | 420,000.00 | - | 175,000.00 | 57,778.00 | 232,778.00 | 55% | 187,222.00 |
| 26.15 | WTP Standby Power System (Labor) | 100,000.00 | - | 40,000.00 | | 40,000.00 | 40% | 60,000.00 |

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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|-------------|--|---------------------------|--------------------|
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| | | | (D + E) From Previous Application (\$) | This Period (\$) | | | | |
| DIVISION 28 - ELECTRIC SAFETY AND SECURITY | | | | | | | | |
| 28.1 | Electric Safety and Security Submittals | 10,000.00 | 5,000.00 | - | - | 5,000.00 | 50% | 5,000.00 |
| 28.2 | Access Control and Surveillance (Materials) | 13,598.00 | - | - | 13,598.00 | 13,598.00 | 100% | - |
| 28.3 | Access Control and Surveillance (Labor) | 11,523.00 | - | - | - | - | 0% | 11,523.00 |
| 28.4 | Intruder Detection and Alarm Allowance | 25,000.00 | - | - | - | - | 0% | 25,000.00 |
| DIVISION 31 - EARTHWORK | | | | | | | | |
| 31.1 | Over-Excavation | 100,000.00 | 100,000.00 | - | - | 100,000.00 | 100% | - |
| 31.2 | Engineered / Aggregate fill | 120,000.00 | 120,000.00 | - | - | 120,000.00 | 100% | - |
| 31.3 | Excavate and Backfill Footings | 120,000.00 | 120,000.00 | - | - | 120,000.00 | 100% | - |
| 31.4 | Site Grading | 80,000.00 | 60,000.00 | - | - | 60,000.00 | 75% | 20,000.00 |
| DIVISION 32 - EXTERIOR IMPROVEMENTS | | | | | | | | |
| 32.1 | Concrete Pavement | 150,000.00 | - | - | - | - | 0% | 150,000.00 |
| 32.2 | Asphalt Pavement | 100,000.00 | - | - | - | - | 0% | 100,000.00 |
| 32.3 | Sidewalks, Shared Use Paths and Driveways | 50,000.00 | - | - | - | - | 0% | 50,000.00 |
| 32.4 | Seeding | 20,000.00 | - | - | - | - | 0% | 20,000.00 |
| DIVISION 33 - UTILITIES | | | | | | | | |
| 33.1 | Utilities Submittals | 15,000.00 | 15,000.00 | - | - | 15,000.00 | 100% | - |
| 33.2 | Submersible Turbine Well Pump and Motor | 656,384.00 | - | - | - | - | 0% | 656,384.00 |
| 33.3 | Well Development and Testing - Chlorine Shock (Unit Price 1: 1 LS @ \$19,793.00 / LS) | 19,793.00 | - | - | - | - | 0% | 19,793.00 |
| 33.4 | Well Development and Testing - Acid Treatment (Unit Price 2: 1 LS @ \$47,093.00 / LS) | 47,093.00 | - | - | - | - | 0% | 47,093.00 |
| 33.5 | Well Development and Testing - Surging/Balling (Unit Price 3: 80 HR @ \$745.00 / HR) | 59,600.00 | - | - | - | - | 0% | 59,600.00 |
| 33.6 | Well Abandonment | 174,000.00 | - | - | - | - | 0% | 174,000.00 |
| 33.7 | Water Utility System | 275,000.00 | 195,000.00 | 25,000.00 | 25,000.00 | 245,000.00 | 89% | 30,000.00 |
| 33.8 | Sanitary Utility System | 150,000.00 | 90,000.00 | 15,000.00 | - | 105,000.00 | 70% | 45,000.00 |
| 33.9 | Storm Water Utility System | 150,000.00 | 150,000.00 | - | - | 150,000.00 | 100% | - |

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

| | | | |
|-------------|--|---------------------------|--------------------|
| Owner: | City of Grinnell, IA | Owner's Project No.: | FS-79-24-DWSRF-006 |
| Engineer: | McClure Engineering Company - Coralville, IA | Engineer's Project No.: | 2022000116-003 |
| Contractor: | WRH, Inc. - South Amana, IA | Contractor's Project No.: | 2402-00-1445 |
| Project: | Water System Improvements 2023 | | |
| Contract: | Water Treatment Plant | | |

| | | | | | | | | |
|------------------|---------------|---------------------|------|----------|----|----------|-------------------|----------|
| Application No.: | 14 (Fourteen) | Application Period: | From | 04/01/26 | to | 04/30/26 | Application Date: | 04/28/26 |
|------------------|---------------|---------------------|------|----------|----|----------|-------------------|----------|

| A | B | C | D + E | | F | G | H | I |
|--|--|----------------------|--|------------------|---|--|----------------------------------|--------------------------------|
| Item No. | Description | Scheduled Value (\$) | Work Completed | | Materials Currently Stored (not in D or E) (\$) | Work Completed and Materials Stored to Date (D + E + F) (\$) | % of Scheduled Value (G / C) (%) | Balance to Finish (C - G) (\$) |
| | | | (D + E) From Previous Application (\$) | This Period (\$) | | | | |
| DIVISION 40 - PROCESS INTERCONNECTIONS | | | | | | | | |
| 40.1 | Process Interconnections Submittals | 20,000.00 | 15,000.00 | - | | 15,000.00 | 75% | 5,000.00 |
| 40.2 | Process Piping - Ductile Iron | 195,000.00 | 120,000.00 | - | | 120,000.00 | 62% | 75,000.00 |
| 40.3 | Process Piping - PVC | 100,700.00 | - | 8,000.00 | | 8,000.00 | 8% | 92,700.00 |
| 40.4 | Process Piping - Stainless Steel | 305,000.00 | 10,000.00 | - | | 10,000.00 | 3% | 295,000.00 |
| 40.5 | Pipe Hangers and Supports Materials | 80,000.00 | - | - | | - | 0% | 80,000.00 |
| 40.6 | Process valves | 230,000.00 | - | - | 120,777.06 | 120,777.06 | 53% | 109,222.94 |
| 40.7 | Liquid Chemical Piping and Valves | 40,000.00 | - | - | | - | 0% | 40,000.00 |
| 40.8 | Process Instrumentation (Materials) | 535,000.00 | - | 80,000.00 | 14,825.00 | 94,825.00 | 18% | 440,175.00 |
| 40.9 | Process Instrumentation (Labor) | 70,000.00 | - | 10,500.00 | | 10,500.00 | 15% | 59,500.00 |
| 40.10 | Control Descriptions (Materials) | 355,000.00 | - | 53,000.00 | 27,255.95 | 80,255.95 | 23% | 274,744.05 |
| 40.11 | Control Descriptions (Labor) | 30,000.00 | - | 4,500.00 | | 4,500.00 | 15% | 25,500.00 |
| 40.12 | Scada System Equipment (Materials) | 525,000.00 | 15,800.00 | 63,000.00 | | 78,800.00 | 15% | 446,200.00 |
| 40.13 | Scada System Equipment (Labor) | 85,000.00 | 2,500.00 | 10,500.00 | | 13,000.00 | 15% | 72,000.00 |
| 40.14 | Controls Startup and Training | 15,000.00 | - | - | | - | 0% | 15,000.00 |
| DIVISION 41 - MATERIAL PROCESSING AND HANDLING EQUIPMENT | | | | | | | | |
| 41.1 | Monorail Hoist and Trolley Submittals | 1,500.00 | 1,500.00 | - | | 1,500.00 | 100% | - |
| 41.2 | Monorail Hoist and Trolley | 10,000.00 | 5,000.00 | - | | 5,000.00 | 50% | 5,000.00 |
| DIVISION 43 - PROCESS GAS AND LIQUID HANDLING, PURIFICATION AND STORAGE EQUIPMENT | | | | | | | | |
| 43.1 | Process Gas / Liquid Handling Submittals | 15,000.00 | 15,000.00 | - | | 15,000.00 | 100% | - |
| 43.2 | Vertical Turbine Pumps Open Lineshaft Type in Can | 230,000.00 | 230,000.00 | - | - | 230,000.00 | 100% | - |
| 43.3 | High Density Cross-Linked Poly Storage Tanks | 40,000.00 | - | - | | - | 0% | 40,000.00 |
| 43.4 | Testing Tanks and Reservoirs | 5,000.00 | - | - | | - | 0% | 5,000.00 |
| 43.5 | Wire-wound Prestressed Concrete Tank (WWPCT) Submittal | 60,000.00 | 60,000.00 | - | | 60,000.00 | 100% | - |
| 43.6 | WWPCT - Mobilization | 118,000.00 | 118,000.00 | - | | 118,000.00 | 100% | - |
| 43.7 | WWPCT- Interior Tank Piping / Floor / Wall Footings | 183,000.00 | 183,000.00 | - | | 183,000.00 | 100% | - |
| 43.8 | WWPCT - Casting Wall Panels / Dome Panels | 408,000.00 | 408,000.00 | - | | 408,000.00 | 100% | - |
| 43.9 | WWPCT - Erect Wall Panels | 113,000.00 | 113,000.00 | - | | 113,000.00 | 100% | - |
| 43.10 | WWPCT - Shotcrete / Wire Prestressing / Wire Cover | 143,000.00 | 143,000.00 | - | | 143,000.00 | 100% | - |
| 43.11 | WWPCT - Shoring & Form / Erect Dome Panels | 113,000.00 | 113,000.00 | - | | 113,000.00 | 100% | - |
| 43.12 | WWPCT - Tank Appurtenances | 33,000.00 | 33,000.00 | - | | 33,000.00 | 100% | - |
| 43.13 | WWPCT - Exterior Tank Coating | 95,000.00 | 95,000.00 | - | | 95,000.00 | 100% | - |
| 43.14 | WWPCT - Testing / Disinfection Tanks and Reservoirs | 34,000.00 | 30,500.00 | - | | 30,500.00 | 90% | 3,500.00 |
| 43.15 | Surge Relief Vessels | 228,000.00 | 5,000.00 | - | 166,103.00 | 171,103.00 | 75% | 56,897.00 |

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

| | | | |
|-------------|--|---------------------------|--------------------|
| Owner: | City of Grinnell, IA | Owner's Project No.: | FS-79-24-DWSRF-006 |
| Engineer: | McClure Engineering Company - Coralville, IA | Engineer's Project No.: | 2022000116-003 |
| Contractor: | WRH, Inc. - South Amana, IA | Contractor's Project No.: | 2402-00-1445 |
| Project: | Water System Improvements 2023 | | |
| Contract: | Water Treatment Plant | | |

| | | | | | | | | |
|------------------|---------------|---------------------|------|----------|----|----------|-------------------|----------|
| Application No.: | 14 (Fourteen) | Application Period: | From | 04/01/26 | to | 04/30/26 | Application Date: | 04/28/26 |
|------------------|---------------|---------------------|------|----------|----|----------|-------------------|----------|

| A | B | C | D | | E | F | G | H | I |
|-------------------------------------|---|----------------------|--|------------------|---|--|----------------------------------|--------------------------------|---|
| Item No. | Description | Scheduled Value (\$) | Work Completed | | Materials Currently Stored (not in D or E) (\$) | Work Completed and Materials Stored to Date (D + E + F) (\$) | % of Scheduled Value (G / C) (%) | Balance to Finish (C - G) (\$) | |
| | | | (D + E) From Previous Application (\$) | This Period (\$) | | | | | |
| Change Orders | | | | | | | | | |
| CO-1.1 | CAR-1: Removal of two cistern structures and additional excavation 3-FT beneath clearwell to remove unsuitable materials. | 45,819.30 | 45,819.30 | - | | 45,819.30 | 100% | - | |
| CO-1.2 | CAR-2: Removal of cistern structure, removal of concrete pad, and soil remediation of slurry pit. | 11,733.67 | 11,733.67 | - | | 11,733.67 | 100% | - | |
| CO-1.3 | CAR-5: Furnish and installation of loose lintels for masonry openings. | 3,822.01 | 3,822.01 | - | | 3,822.01 | 100% | - | |
| CO-1.4 | CAR-6: Furnish materials and construction of pipe trench sump drain in lieu of sump pump and associated piping, and adjustments to flush box. | 16,531.94 | 16,531.94 | - | | 16,531.94 | 100% | - | |
| CO-1.5 | CAR-7: Relocation of Well 9 Stand-by Generator. | 18,324.00 | - | 1,180.32 | | 1,180.32 | 6% | 17,143.68 | |
| CO-1.6 | CAR-8: Additional excavation to uncover damaged water main piping. | 1,658.52 | 1,658.52 | - | | 1,658.52 | 100% | - | |
| CO-1.7 | CAR-10: Deduction for clearwell concrete testing services. | (9,000.00) | (9,000.00) | - | | (9,000.00) | 100% | - | |
| CO-2.1 | CAR-11: Application of solvent-based in lieu of water-based air barrier | 4,583.32 | 4,583.32 | - | | 4,583.32 | 100% | - | |
| CO-2.2 | CAR-12: Additional steel angle installed in overhead door openings | 7,760.93 | 3,900.00 | - | | 3,900.00 | 50% | 3,860.93 | |
| CO-3.1 | CAR-13: SMI winter conditions for 2025 | 19,039.48 | 19,039.48 | - | | 19,039.48 | 100% | - | |
| CO-4.1 | CAR-16: Water Service Valve | 4,811.20 | 4,811.20 | - | | 4,811.20 | 100% | - | |
| CO-4.2 | CAR-17: Sanitary Service Piping Materials | 4,006.22 | 4,006.22 | - | | 4,006.22 | 100% | - | |
| CO-5.1 | CAR-18: Exploratory Excavation per RFI-49 | 3,759.67 | 3,759.67 | - | | 3,759.67 | 100% | - | |
| CO-5.2 | CAR-19: SMI Winter Conditions #2 | 7,421.00 | 7,421.00 | - | | 7,421.00 | 100% | - | |
| CO-6.1 | CAR-20: Modification to 14" Water Main Connection for 6" WTP Water Service | 27,069.88 | - | 27,069.88 | | 27,069.88 | 100% | - | |
| | | | - | | | - | | - | |
| | | | - | | | - | | - | |
| | | | - | | | - | | - | |
| | | | - | | | - | | - | |
| Change Order Totals | | \$ 167,341.14 | \$ 118,086.33 | \$ 28,250.20 | \$ - | \$ 146,336.53 | 87% | \$ 21,004.61 | |
| Original Contract and Change Orders | | | | | | | | | |
| Project Totals | | \$ 19,157,341.14 | \$ 7,718,241.08 | \$ 999,064.15 | \$ 1,217,189.41 | \$ 9,934,494.64 | 52% | \$ 9,222,846.50 | |

Stored Materials Summary

Contractor's Application for Payment

Owner: City of Grinnell, IA
 Engineer: McClure Engineering Company - Coralville, IA
 Contractor: WRH, Inc. - South Amana, IA
 Project: Water System Improvements 2023
 Contract: Water Treatment Plant

Owner's Project No.: FS-79-24-DWSRF-006
 Engineer's Project No.: 2022000116-003
 Contractor's Project No.: 2402-00-1445

Application No.: 14 (Fourteen) Application Period: From 04/01/26 to 04/30/26 Application Date: 04/28/26

| A Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab) | B Supplier Invoice No. | C Submittal No. (with Specification Section No.) | D Description of Materials or Equipment Stored | E Storage Location | F Application No. When Materials Placed in Storage | G Materials Stored | | | K Incorporated in Work | | | M Materials Remaining in Storage (I-L) (\$) | |
|--|------------------------------|--|---|-----------------------|---|-----------------------------------|--------------------------------------|--|--|---|--|--|-----------------|
| | | | | | | Previous Amount Stored (\$) | Amount Stored this Period (\$) | Amount Stored to Date (G+H) (\$) | Amount Previously Incorporated in the Work (\$) | Amount Incorporated in the Work this Period (\$) | Total Amount Incorporated in the Work (J+K) (\$) | | |
| 3.2 | Multiple (4 invoices) | 03 20 00 | White Cap - Masonry Rebar, Waterstop, Wall Ties, Insulation Board | On-site | PA-3, -4 | 48,269.82 | - | 48,269.82 | 38,269.82 | - | 38,269.82 | 10,000.00 | |
| 5.2 | 9192025EE | 05 12 00 | Structural Steel | On-site | PA-7 | 37,500.00 | - | 37,500.00 | 37,500.00 | - | 37,500.00 | - | |
| 5.3 | 9242025AE | 05 21 00 | Joist & Decking | On-site | PA-7 | 97,750.00 | - | 97,750.00 | 97,750.00 | - | 97,750.00 | - | |
| 8.2 | 91613 | Div. 08 | HM Doors, Frames, Hardware | On-site | PA-11 | 8,512.00 | - | 8,512.00 | 8,512.00 | - | 8,512.00 | - | |
| 8.3 | 91613 | Div. 08 | Wood Doors, Frames, Hardware | On-site | PA-11 | 8,512.00 | - | 8,512.00 | - | - | - | 8,512.00 | |
| 8.4 | 27506094-1 | 08 33 00 | Insulated Rolling Service Doors | North Liberty, IA | PA-8 | 81,659.00 | - | 81,659.00 | 81,659.00 | - | 81,659.00 | - | |
| 8.5 | Multiple (3 invoices) | 08 41 13 | Aluminum Storefront Framing | Des Moines, IA | PA-10 | 24,995.50 | - | 24,995.50 | 24,995.50 | - | 24,995.50 | - | |
| 23.2 | Multiple | 23 05 20 | HVAC Equipment | West Des Moines, IA | PA-4, -7, -8, 12 | 171,851.12 | - | 171,851.12 | 99,300.12 | 40,000.00 | 139,300.12 | 32,551.00 | |
| 26.4 | 9008-41 | 26 05 30 | Wiring Material and Methods | Newton, IA | PA-7, -9 | 325,232.00 | 79,106.00 | 404,338.00 | 187,578.65 | 25,596.95 | 213,175.60 | 191,162.40 | |
| 26.8 | Multiple | 26 27 24 | Lighting and Devices | On-site | PA-7, -9 | 21,674.40 | - | 21,674.40 | 14,317.50 | 7,356.90 | 21,674.40 | - | |
| 26.10 | 044679 | 26 32 11 | Well 8 Standby Power Systems | Newton, IA | PA-13 | 31,206.00 | - | 31,206.00 | - | - | - | 31,206.00 | |
| 26.12 | 044679 | 26 32 11 | Well 9 Standby Power Systems | Newton, IA | PA-13 | 34,609.00 | 24,035.00 | 58,644.00 | - | - | - | 58,644.00 | |
| 26.14 | 044679 | 26 32 10 | WTP Standby Power Systems | Newton, IA | PA-13 | 98,605.00 | 57,778.00 | 156,383.00 | - | 98,605.00 | 98,605.00 | 57,778.00 | |
| 28.2 | Multiple | Div. 28 | Control and Surveillance | Newton IA | PA-7 | 13,598.00 | - | 13,598.00 | - | - | - | 13,598.00 | |
| 33.7 | Multiple (7 invoices) | Div. 33 | Site Utility Systems | On-site | PA-4, -9 | 219,676.06 | - | 219,676.06 | 169,676.06 | 25,000.00 | 194,676.06 | 25,000.00 | |
| 40.6 | 241017APR2-1 241017APR2-2 | 40 05 23 | IEE - Valves | On-site | PA-11, -12 | 43,031.08 | 77,745.98 | 120,777.06 | - | - | - | 120,777.06 | |
| 40.8 | 44562 | 40 70 00 | System Integration Equipment | Newton, IA | PA-12 | 29,960.00 | 14,825.00 | 44,785.00 | - | 29,960.00 | 29,960.00 | 14,825.00 | |
| 40.10 | 044679 | 40 70 00 | Instrumentation for Process System | Newton, IA | PA-13 | 79,307.00 | - | 79,307.00 | - | 52,051.05 | 52,051.05 | 27,255.95 | |
| 43.2 | 9268 | 43 23 32 | Vertical Turbine Pump Motors | On-site | PA-10 | 35,271.60 | - | 35,271.60 | 35,271.60 | - | 35,271.60 | - | |
| 43.15 | 4474 | 43 42 00 | Surge Relief Vessels | On-site | PA-10 | 166,103.00 | - | 166,103.00 | - | - | - | 166,103.00 | |
| 46.3 | S-INV105720 | 46 51 54 | Force Draft Aerator | On-site | PA-12 | 167,310.00 | - | 167,310.00 | - | - | - | 167,310.00 | |
| 46.5 | Harn R/O PA-2 | 46 63 23 | Protec Pressure Vessels | Venice, FL | PA-10 | 292,467.00 | - | 292,467.00 | - | - | - | 292,467.00 | |
| | | | | | | Totals | \$ 2,037,099.58 | \$ 253,489.98 | \$ 2,290,589.56 | \$ 794,830.25 | \$ 278,569.90 | \$ 1,073,400.15 | \$ 1,217,189.41 |

Partial Pay Estimates Paid-to-Date

Contractor's Application for Payment

| | |
|---|--|
| Owner: <u>City of Grinnell, IA</u> | Owner's Project No.: <u>FS-79-24-DWSRF-006</u> |
| Engineer: <u>McClure Engineering Company - Coralville, IA</u> | Engineer's Project No.: <u>2022000116-003</u> |
| Contractor: <u>WRH, Inc. - South Amana, IA</u> | Contractor's Project No.: <u>2402-00-1445</u> |
| Project: <u>Water System Improvements 2023</u> | |
| Contract: <u>Water Treatment Plant</u> | |
| Application No.: <u>14 (Fourteen)</u> Application Period: From <u>04/01/26</u> to <u>04/30/26</u> Application Date: <u>04/28/26</u> | |

Original Contract Amount: \$ 18,990,000.00

| Approved Project Change Orders | | |
|--------------------------------|------------|--------------|
| Number | Date | Amount |
| 01 | 10/6/2025 | \$ 88,889.44 |
| 02 | 11/17/2025 | \$ 12,344.25 |
| 03 | 1/5/2026 | \$ 19,039.48 |
| 04 | 3/5/2026 | \$ 8,817.42 |
| 05 | 4/6/2026 | \$ 11,180.67 |
| 06 | 4/20/2026 | \$ 27,069.88 |
| | | |
| | | |
| | | |
| | | |

Revised Contract Amount: \$ 19,157,341.14

| Pay Estimates Paid-to-Date | | |
|----------------------------|-----------|---------------|
| Pay Estimate Number | Date | Amount |
| 01 | 4/7/2025 | \$ 813,817.50 |
| 02 | 5/5/2025 | \$ 236,550.00 |
| 03 | 7/7/2025 | \$ 184,113.63 |
| 04 | 7/7/2025 | \$ 478,268.13 |
| 05 | 8/4/2025 | \$ 358,677.42 |
| 06 | 9/2/2025 | \$ 940,618.75 |
| 07 | 10/6/2025 | \$ 932,823.64 |
| 08 | 11/3/2025 | \$ 903,350.46 |
| 09 | 12/2/2025 | \$ 613,875.99 |
| 10 | 1/5/2026 | \$ 684,354.90 |
| 11 | 2/3/2026 | \$ 790,041.76 |
| 12 | 3/2/2026 | \$ 732,146.33 |
| 13 | 4/6/2026 | \$ 843,846.39 |
| 14 | | |
| | | |

Total Estimates Paid to Date: \$ 8,512,484.90

| | |
|--|--|
| | |
|--|--|

Total Construction Cost: \$ 8,512,484.90

RESOLUTION NO. 2026-58

A RESOLUTION ESTABLISHING HAZELWOOD CEMETERY LOT PRICES FOR FY 2027-2029.

WHEREAS, the city council has determined a need to amend the current rates for cemetery lots in the Hazelwood Cemetery; and

WHEREAS, the cemetery lot price does include 20 percent for perpetual care; and

NOW, therefore, be it resolved by the Grinnell City Council that the cemetery lot prices are hereby established as follows:

| FISCAL YEAR | 07/01/2026 | 001 4 450 1 4740 | 500 3 455 2 4700 |
|---------------------|-------------------|-------------------------|-------------------------|
| 4X10 Single | \$ 780.37 | \$ 624.30 | \$ 156.07 |
| 8X10 Double | 1,560.71 | 1,248.57 | 312.14 |
| West Pine Single | 1,117.78 | 894.22 | 223.56 |
| West Pine Double | 2,235.54 | 1,788.43 | 447.11 |
| 6X4 - Cremation Lot | 470.58 | 376.46 | 94.12 |
| 3X5 Baby Section | 330.14 | 264.11 | 66.03 |

| FISCAL YEAR | 07/01/2027 | 001 4 450 1 4740 | 500 3 455 2 4700 |
|---------------------|-------------------|-------------------------|-------------------------|
| 4X10 Single | \$ 819.39 | \$ 655.51 | \$ 163.88 |
| 8X10 Double | 1,638.75 | 1,311.00 | 327.75 |
| West Pine Single | 1,173.67 | 938.94 | 234.73 |
| West Pine Double | 2,347.32 | 1,877.86 | 469.46 |
| 6X4 - Cremation Lot | 494.11 | 395.29 | 98.82 |
| 3X5 Baby Section | 346.65 | 277.32 | 69.33 |

| FISCAL YEAR | 07/01/2028 | 001 4 450 1 4740 | 500 3 455 2 4700 |
|---------------------|-------------------|-------------------------|-------------------------|
| 4X10 Single | \$ 860.36 | \$ 688.29 | \$ 172.07 |
| 8X10 Double | 1,720.69 | 1,376.55 | 344.14 |
| West Pine Single | 1,232.35 | 985.88 | 246.47 |
| West Pine Double | 2,464.69 | 1,971.75 | 492.94 |
| 6X4 - Cremation Lot | 518.82 | 415.06 | 103.76 |
| 3X5 Baby Section | 363.98 | 291.18 | 72.80 |

Twenty (20%) percent or not less than \$50.00 of each lot price is deposited into perpetual care fund.

Prices are subject to change and the City does not assume any responsibility to notify the holder of this schedule as to such changes. Price changes will be made and notice given as per order of the City Council.

Passed and approved this 4th day of May 2026.

Sam Cox, Mayor

ATTEST:

Alyssa Devig, City Clerk/Finance Director



PROPOSAL FOR PROFESSIONAL
ENGINEERING SERVICES

Lead Service Lines Replacement

CITY OF GRINNELL
April 24, 2026



April 24, 2026
City of Grinnell
Attention: Russell L. Behrens
520 4th Avenue
Grinnell, Iowa 50112

**GRINNELL, IOWA
LEAD SERVICE LINES REPLACEMENT PROJECT
PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES**



In response to your recent request, Veenstra & Kimm, Inc. is pleased to submit its proposal to provide professional engineering services to the City of Grinnell for design and construction related services for the Lead Service Lines Replacement Project. The proposal sets forth information on our project team, experience with similar projects and describes our approach to the project.

Veenstra & Kimm, Inc. plans to conduct the project work utilizing our own staff. V&K has been the city's engineer on many projects for the past 20-plus years and many of the projects have been led by Forrest Aldrich, our proposed project manager.



Veenstra & Kimm, Inc. understands the importance of the proposed Lead Service Lines Replacement Project to provide reliable drinking water for the City of Grinnell. Veenstra & Kimm, Inc. looks forward to the opportunity to continue our professional relationship with the City on this important project.

We believe our team, project experience, and history of projects and working with the staff and citizens of Grinnell will support your selection of the V&K Team as engineers for the Lead Service Lines Replacement Project.



If you have any questions or require additional information, please contact the writer at 515-225-8000 or faldrich@v-k.net.

VEENSTRA & KIMM, INC.

Forrest Aldrich

Forrest S. Aldrich, P.E.
Project Manager



BUSINESS ORGANIZATION



Founded on the principle of providing quality services to municipal clients at a fair and reasonable price, Veenstra & Kimm, Inc. from a small partnership to a staff level of more than 200 employees in 10 locations, serving in excess of 100 cities and counties across the Midwest.

Our services are centered on the needs of our clients. We assist in project delivery through planning, concepting, budget and finance, preliminary and final design, easement procurement, construction administration and observation and record drawings.

Our continued presence in Grinnell allows us to better serve the needs of the City and its residents.

LOCAL V&K OFFICE

Forrest Aldrich, P.E.
 Veenstra & Kimm, Inc.
 6775 Vista Drive
 West Des Moines, Iowa 50266
 515-225-8000
 faldrich@v-k.net

Successfully completing thousands of projects, we believe the size of our firm allows us to serve clients ranging from the largest to the smallest. The quality of our work is best expressed through our clients. We strive for high quality services on every assignment. Timeliness and efficiency are the driving forces for our staff. We believe in and earn repeat business.

All work is expected to be performed at our main office in West Des Moines, Iowa. The principal in charge of the main office is Randy Johnson. No subconsultants are anticipated to be used for this project.



TECHNICAL APPROACH

Veenstra & Kimm, Inc. understands that careful planning of a project approach is vital to the success of any project. The City of Grinnell is planning to proceed with the replacement of lead service lines in the north half of the city.

We understand that this project is partially funded through EPA's Community Grant Program. We also understand the design and construction of the project is to comply with all applicable federal requirements including the Davis-Bacon Act, Build American by America Act (BABA), American Iron and Steel Act (AIS), Anti-Lobbying Act, and Disadvantaged Business Enterprises.

PRELIMINARY ENGINEERING

Immediately after approval of the Engineering Agreement, Veenstra & Kimm, Inc. will begin the Preliminary Engineering Phase of the project. Veenstra & Kimm, Inc. believes the Preliminary Engineering Phase is a very critical phase in the project development phase. During this phase, we will evaluate the existing infrastructure using City and Veenstra & Kimm, Inc. records and visual observations to accurately refine the scope of the entire project. The City of Grinnell has done a great job of identifying the needed improvements and Veenstra & Kimm, Inc. will work with the information provided and gathered to further define the project limits, options and constraints and continuously coordinate and communicate with City Staff to determine the final project scope of the lead service lines replacement.

Veenstra & Kimm, Inc. has experiences from recent lead service lines replacement projects that can be incorporated into these improvements. **However, the City Staff has the most knowledge of the water distribution system and that knowledge is important to be included in the design of the improvements.** Veenstra & Kimm, Inc.'s experience is that often times City staff knows what the project needs are and combined with Veenstra & Kimm, Inc.'s previous experiences we can create a final project that meets and exceeds expectations.

Preliminary engineering will be complete with preliminary drawings that incorporate all of the project components. Updated estimates will also be prepared to reflect the preliminary plans. Veenstra & Kimm, Inc. will review said items with the City Staff and with the full Council in a work session as needed.

FINAL DESIGN

After the Preliminary Engineering is complete Veenstra & Kimm, Inc. will proceed with the Final Design. The final design will include final bidding and construction plans and technical specifications as well as bidding and contract documents. The final plans will include the details needed for contractors to bid and construct the improvements. These plans will incorporate the designs and details

prepared by each of Veenstra & Kimm, Inc.'s engineers and support staff. **As the final plans and specifications are completed, Veenstra & Kimm, Inc. will refine the construction cost estimates previously prepared and adjust bid packages and bid alternates as needed.**

BIDDING PHASE

During the Bid Phase, Veenstra & Kimm, Inc. will assist the City with advertising for bids and plan distribution to prospective bidders. Veenstra & Kimm, Inc. will address bidders questions and assist the City by administering the bid opening and tabulating bids for City consideration and subsequent contract(s) award.

CONSTRUCTION PHASE

After Contract Award, Veenstra & Kimm, Inc. will prepare the contract and bond for contractor execution and City approval. After the contracts are approved Veenstra & Kimm, Inc. will assist will all aspects of construction including preconstruction conference(s), preparation of pay estimates and change orders, construction observation, and construction staking, if needed.

Reliable construction services are imperative to the successful completion of this project. **Veenstra & Kimm, Inc. has local staff available who can be dedicated to this project as needed to provide the construction services that will meet and exceed the expectations of the City.**

During construction our on site reviewer will have access to survey equipment to quickly and effectively record the locations and depths of all the underground piping and structures. **Our internal GIS system is compatible with the City's GIS system and information can easily be shared between the two systems. We have been using this process and Luke Swank, Veenstra & Kimm, Inc.'s GIS coordinator, and Tyler Avis, the City's GIS coordinator have a long working relationship.**

EXPERIENCE WITH GRINNELL

Veenstra & Kimm, Inc. has a long and continuing history with the City of Grinnell. **The first project in which Veenstra & Kimm, Inc. worked with the City of Grinnell was in 1992 on the upgrade and improvements to the current water treatment facility.** Over the last 30 years Veenstra & Kimm, Inc. has been an integral part of the repair, maintenance and improvements to the City's drinking water supply, treatment and distribution system. These projects have included:

| Grinnell Drinking Water Experience | Year |
|--|------|
| Water Treatment Plant Improvements | 1992 |
| Deep Well No. 9 | 1999 |
| I-80 Water System Expansion | 2003 |
| South Highway 146 Water Main | 2003 |
| 10th Avenue Water Main | 2004 |
| 8th Avenue Water Main | 2005 |
| State Street Water Main | 2005 |
| Brown's 40 Acre Utility Extension | 2006 |
| Downtown Water Model | 2008 |
| 10th Avenue and Park Street Water Main | 2008 |
| Water Distribution System Model | 2009 |
| Water Main Standard Specifications | 2011 |
| Broad Street Water Main | 2012 |
| South Highway 146 Water Main Extension | 2014 |
| I-80 Interchange Utility Relocation | 2019 |
| Water Main Replacement Project | 2020 |
| Highway 6 Water Main Relocation | 2020 |
| 2023 Water Main Replacement | 2023 |
| Prairie St. & 2nd Ave. Water Main | 2023 |
| Garfield Water Main Replacement | 2024 |
| K&M Tire Water Main Relocation | 2024 |
| Future Elementary School Sewer and Water | 2025 |
| Lead Water Service Replacement | 2025 |



Other City infrastructure projects Veenstra & Kimm, Inc. has designed and provided construction administration for include:

| Other Grinnell Project Experience | Year |
|--|------|
| Farmhand Lift Station | 2004 |
| Final Clarifier Replacement | 2004 |
| N. Arbor Lake Stormwater Separation | 2004 |
| Central Business District Phase 1 | 2004 |
| E. Arbor Lake Stormwater Separation | 2005 |
| 10th Avenue Pavement Replacement | 2005 |
| Central Business District Phase 2 | 2005 |
| Vet Clinic Sanitary Sewer Extension | 2005 |
| South Broad Street Sanitary Sewer Extension | 2006 |
| Second Avenue Storm Sewer | 2007 |
| Main Street and 4th Avenue Sanitary Sewer Rehabilitation | 2007 |
| Prairie Street Reconstruction | 2007 |
| 8th Avenue Reconstruction | 2008 |
| Central Business District Phase 3 | 2008 |
| Arbor Lake Trail | 2008 |
| 2009 Asphalt Overlay Project | 2009 |
| Garfield Avenue Sanitary Sewer Rehabilitation | 2011 |
| Arbor Lake Sanitary Sewer Rehabilitation | 2013 |
| Central Business District Phase 4 | 2013 |
| 8th Avenue Paving | 2014 |
| Highway 146 North | 2014 |
| West Side Sewer Rehabilitation | 2014 |
| Highway 146 Traffic Signals | 2014 |
| Sunset Street Reconstruction | 2015 |
| Central Business District Phase 5 | 2015 |
| Pinder Avenue Sanitary Sewer Extension | 2015 |
| Water Resource Recovery Facility | 2015 |
| 10th Avenue Pavement Inlay | 2016 |
| Industrial Avenue Rehabilitation | 2016 |
| Highway 146 Sewer Lining | 2016 |
| 10th Avenue Reconstruction | 2017 |

| | |
|--|------|
| East Street Reconstruction | 2017 |
| 2017 Sewer Rehabilitation | 2017 |
| 16th Avenue | 2018 |
| 8th Avenue Reconstruction | 2020 |
| Park Street Inlay | 2020 |
| Reed Street | 2020 |
| GART Trail | 2020 |
| SE Sewer Lining | 2020 |
| 13th Avenue Inlay | 2021 |
| Sunset Reconstruction | 2021 |
| 4th Avenue Bridge Replacement | 2021 |
| Summer Street | 2021 |
| 5th Avenue Reconstruction | 2021 |
| Spring Street Improvements | 2021 |
| Penrose Inlay | 2021 |
| 16th Avenue Paving | 2021 |
| North Central St. Improvements | 2022 |
| Cemetery Expansion Survey | 2022 |
| IA 146 Traffic Analysis 4 to 3 Lane Conversion | 2022 |
| Solar Farm Subdivision Plat | 2023 |
| Central Business District Maintenance | 2023 |
| 2024 Various Street Improvements | 2023 |
| Main Street Parking Lot | 2024 |
| Scout Subdivision Construction | 2024 |
| 2nd Avenue and UP Railroad Bridge | 2024 |
| Bliss St/8th Ave Improvements | 2024 |
| Washington Ave SRTS and Pavement Rehab | 2024 |
| Drainage Improvements | 2024 |
| Broad Street Inlay | 2024 |
| Industrial Avenue Improvements | 2024 |
| 4th Avenue Reconstruction 2026 | 2025 |
| Water Treatment Plant Street Reconstruct | 2025 |
| 10th Avenue Raised Ped Crossing | 2025 |

It is important to have an understanding of the entire City's infrastructure when designing and constructing improvements to the water distribution system. Veenstra & Kimm, Inc. has an extensive knowledge of the City's infrastructure system which will be beneficial to ensuring the success of the project.

RELATED TECHNICAL EXPERIENCE



Lead Service Lines Replacement Osceola Waterworks, Osceola, Iowa

Osceola Waterworks (OWW) operates the drinking water utility for the City of Osceola, Iowa. OWW contacted Veenstra & Kimm, Inc. (V&K) to assist them with their lead service line inventory and subsequent preliminary engineering report to apply for the Iowa Department of Natural Resources (IDNR) State Revolving Loan Fund (SRF) Intended Use Plan (IUP) to replace the lead service lines. This application for lead service line replacement project was one of the first projects to receive SRF funding and forgiveness.

V&K developed drawings and specifications for investigation of the lead services and galvanized services requiring replacement and unknown services within the water system. The investigation of service line materials is anticipated to be completed by spring 2026. Once the lead service line locations are confirmed by OWW, a project plan will be updated for the new information and submitted to IDNR.

The next step will be to develop contract document plans and specifications including notes identifying the allowable disturbance area, method of installation, and method of connecting to the existing service inside the house. The first project will be bid this spring for replacement of approximately 30 services. The second project will be bid this summer for the replacement of the remaining services.

V&K prepared work agreement forms for the property owners to sign authorizing the contractor to complete the work. Completion Date is set for December 2026.

Reference:

Brandon Patterson, Superintendent
Osceola Water Works
208 West Jefferson Street, Osceola, Iowa 50213
(641) 342-1435



Lead Service Lines Replacement Burlington Municipal Waterworks, Burlington Iowa

Burlington Municipal Waterworks (BMW) operates the drinking water utility for the City of Burlington, Iowa, and engaged Veenstra & Kimm, Inc. (V&K) to assist with its lead service line inventory and the preliminary engineering report required for the Iowa DNR State Revolving Fund (SRF) Intended Use Plan. This was one of the first lead service line replacement applications to move through IDNR's environmental review and plan approval process.

After BMW confirmed service line locations, V&K prepared the project plan and coordinated the environmental review, which identified several sites with potential historic impacts. BMW then retained the Office of the State Archaeologist to investigate these properties.

V&K worked closely with IDNR to develop plans detailing allowable disturbance areas, installation methods, and procedures for connecting services inside each home.

The project was publicly bid in August 2025, and BMW awarded the contract to the low bidder, MB Construction LLC of Monticello, Missouri. Work included replacing 48 water services from the main to the interior of homes, abandoning four lead services on vacant lots, performing pavement removal and replacement, providing traffic control, and completing surface restoration.

V&K also prepared property owner work agreements and provided general project administration. Construction was completed in December 2025.

Reference:

Shane Johnson, General Manager
Burlington Municipal Waterworks
500 N 3rd Street, Burlington, Iowa 52601
(319) 754-6501

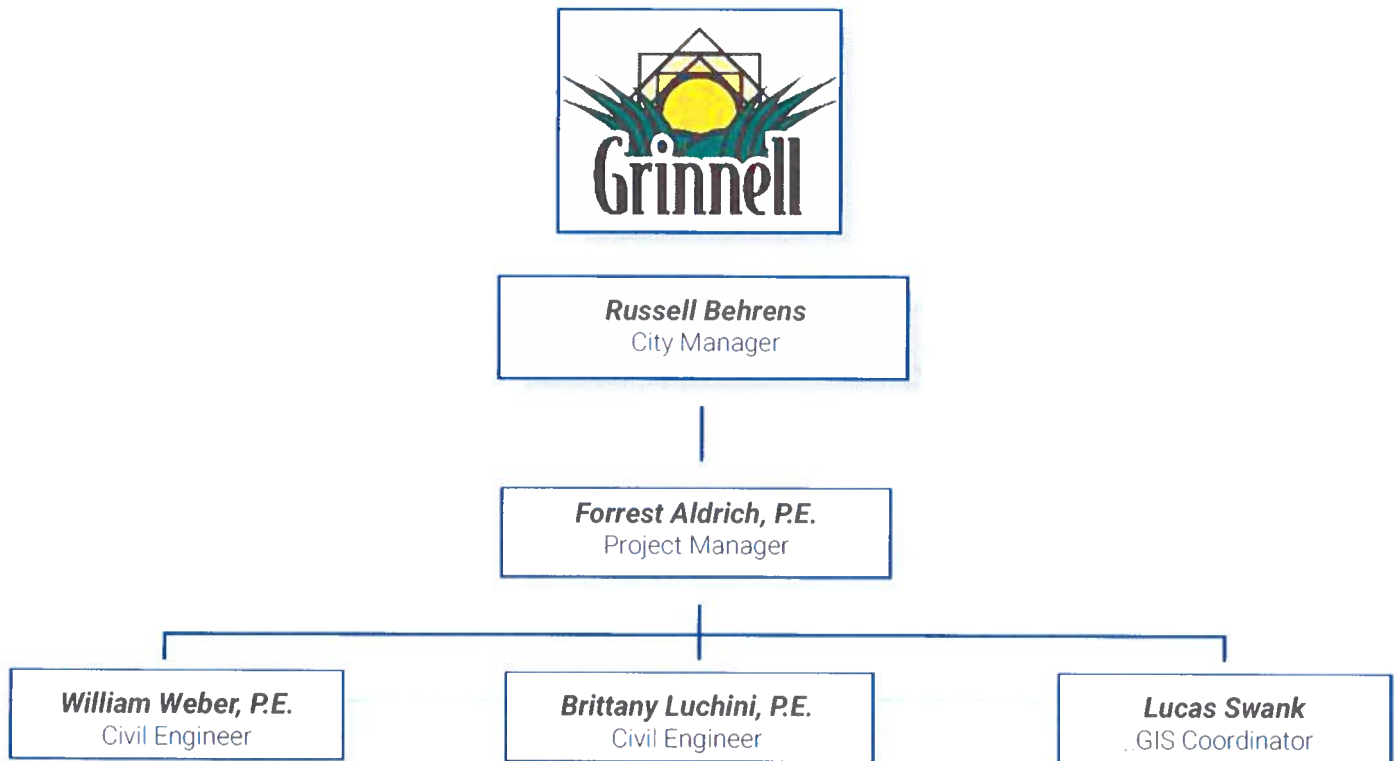
PROJECT STAFFING

Veenstra & Kimm, Inc. has assembled a project team with the experience and expertise to work with the City to develop the necessary plan to address the requirements of the City of Grinnell.

In this section of the proposal Veenstra & Kimm, Inc. provides information on the members of the project team who will be involved during the design and construction of the project. The key members of the project team will be as follows:

| Project Team Member: | Project Role: | V&K Experience: | Total Experience: |
|-----------------------------|----------------------|----------------------------|--------------------------|
| Forrest Aldrich, P.E. | Project Manager | 38 Years | 38 Years |
| William Weber, P.E. | Civil Engineer | 24 Years | 28 Years |
| Brittany Luchini, P.E. | Civil Engineer | 4 Years | 8 Years |
| Lucas Swank | GIS Coordinator | 25 Years | 25 Years |

The project team for the Lead Service Line Replacement project will include four members of Veenstra & Kimm, Inc.'s staff. Veenstra & Kimm, Inc. will provide all of the design and construction related services.





Forrest Aldrich, P.E. Project Manager

Bachelor of Science, Engineering
Iowa State University - 1987

Professional Engineer: Iowa

Office Location - West Des Moines, Iowa

Forrest joined Veenstra & Kimm, Inc. in 1987 and brings over 38 years of experience in planning, financing, designing, and constructing municipal infrastructure. Aldrich has extensive experience supporting communities with projects that repair, expand, and improve essential systems. His expertise spans drinking water supply and distribution; wastewater collection, pumping, and treatment; stormwater management; street improvements; subdivision and site plan review; and general municipal engineering services.

Relevant Project Experience:

Grinnell, Iowa

Project engineer for water distribution system improvements along College Park Rd., 7th Ave., East St., Garfield Ave., Oak St., Spring St., and Summer St. including 2,431 LF of 8" and 12" water main, water services, hydrants, pavement replacement, and miscellaneous associated work. Responsible for preparation of plans and specifications, bidding, and construction administration.

West Des Moines, Iowa

Design engineer for new water transmission main to the water treatment facility including 4,679 F of 12" through 20" water main, augered street and railroad crossings, and miscellaneous associated work. Responsible for preparation of plans and specifications and bidding services.

Lisbon, Iowa

Project engineer for School Street water distribution improvements, including 570 feet of 8-inch main, services, hydrants, augered pipe, pavement replacement, and related work. Duties included plan and specification preparation, bidding, and construction administration.



William Weber, P.E. Civil Engineer

Bachelor of Science, Civil Engineering
Iowa State University - 1997

Professional Engineer: Iowa

Office Location - West Des Moines, Iowa

William joined Veenstra & Kimm, Inc. in 2002 and has over 28 years of experience in municipal infrastructure design, with a strong focus on large-diameter water distribution projects. His work includes planning and designing major water mains, sanitary sewer improvements, and large-diameter storm sewer outfalls. He also has extensive experience coordinating with the Iowa DOT, U.S. Army Corps of Engineers, and multiple railroads on utility crossings and encroachments. His strong knowledge of SUDAS and Iowa DOT standards supports his leadership on many DOT-let projects delivered through V&K's West Des Moines office

Relevant Project Experience:

Water System Improvements, Denison, IA

The Water System Improvements project included over 2000 LF of new 12-inch diameter watermain, booster station and water tower. Weber designed the water main and oversaw the design of the booster station and water tower and administered construction throughout the project.

Highway 59 Railroad Watermain Crossing, Denison, IA

This project installed a new 16-inch watermain along Highway 59 using both trenched and trenchless methods through DOT and railroad rights-of-way, requiring multiagency coordination and permitting. Weber provided design and construction administration services.

East Boyer River Watermain Crossing, Denison Municipal Utilities, Denison, IA

This project involved constructing a new 12-inch watermain along DOT right-of-way, through a federal levee system, and across the East Boyer River, requiring multiagency coordination and permitting. Weber provided design and construction administration services



Brittany Luchini, P.E. Civil Engineer

Bachelor of Science, Civil Engineering
Gonzaga University - 2017

Professional Engineer: Iowa, Alaska
Office Location - West Des Moines, Iowa

Brittany joined Veenstra & Kimm, Inc. in 2022 and has eight years of civil engineering experience focused on municipal water distribution systems. Her work as both a municipal project manager and consulting design engineer provides strong utility coordination and field implementation expertise. She has significant experience with water main design, service line improvements, trenchless and open-cut installations, and related appurtenances, as well as preparing IDNR permit applications, supporting stormwater modeling, and completing civil site design

Relevant Project Experience:

Osceola Lead Line Service Replacement, Osceola Water Works, Osceola, IA

This project included verifying the lead service line inventory through utility records and potholing, compiling the final list of services to be replaced, and submitting it to the Iowa DNR. After the investigation, Brittany completed the design for the required service replacements.

Gustin Street Water Main Improvements, Osceola Water Works, Osceola, IA

This project involved designing and constructing a new water main on Gustin Street, including connections to the existing system, trenchless and open-cut installation, hydrants, valves, and related appurtenances. Brittany completed the design and provided general services during construction.

Truman Road Water Main Extension, Osceola Water Works, Osceola, IA

This project involved designing and constructing a water main extension on Truman Road, including connection to the existing system, hydrant assemblies, valves, and related appurtenances. Brittany completed the design and provided general services during construction.



Lucas Swank GIS Coordinator

Bachelor of Science, Geography
Minor Economic Development
Northwest Missouri State University - 2000

Mapping Software Experience: MicroStation, ArcMap, ArcInfo

Lucas joined Veenstra & Kimm, Inc. in 2000 and has over 25 years of experience in GIS applications. Luke is skilled in the use of advanced GIS software to analyze data for planning, infrastructure, and environmental projects. Luke is capable of generating detailed maps and analyses to support decision making and project development.

Relevant Project Experience:

2024 GIS Services, City of Monroe, Monroe, IA

GIS Mapping Creator. Created a city-wide Water Distribution map using Survey GPS structure point data. Created an Attribute Table with GPS information. Then Published the map Online to create a Web Map for the City's use.

Water Main Improvements, City of Van Meter, IA

GIS Mapping Creator. Created a city-wide Water Distribution map using Survey GPS structure point data and As-Built plans. Create and update the Attribute Table with GPS and As-Built information. Then Published the map Online to create a Web Map for the City's use.

2024 Water Main Improvements, City of Casey, IA

GIS Mapping Creator. Created a city-wide Water Distribution map using old paper maps and city information. Then water improvement areas could be identified for future improvements.

Water Main Improvements, City of Bondurant, IA

GIS Mapping Creator. Maintained a city-wide Water Distribution map using As-Built information and city information. Created data for new subdivisions. Then water improvement areas could be identified for future improvements including a new Water Tower and Water Treatment Plant.

QUALITY CONTROL (QC) & QUALITY ASSURANCE (QA)

The program is seamlessly integrated with our work in a manner that provides the appropriate quality assurance in a timely manner. We are flexible in how our clients interact with our quality assurance and review. Some clients prefer to be actively involved in the QA/QC review. Other clients leave the QA/QC review as an internal procedure. If a client wishes to be engaged in the QA/QC process the program is adjusted to allow that participatory role in a workshop type setting with the design team. For most study efforts, the formal involvement and workshop setting is too much.

Veenstra & Kimm, Inc. understands the importance of quality control through facility planning, design and construction of all our improvement projects for our clients and their patrons. We understand quality assurance and quality control (QA/QC) requires a combination of commitment by all members of the project team as well as a formal oversight structure to provide an independent review. V&K utilizes an internal QA/QC program on all major projects. Our QA/QC plan was developed to adapt the classical independent QA/QC concept within the context of our firm.

Veenstra & Kimm, Inc.'s QA/QC program is based on two major elements. The first element of our QA/QC plan is our approach to planning and design. Veenstra & Kimm, Inc.'s business model is based on our most experienced and qualified staff members being actively involved in all aspects of project planning, design and construction. ***Our proposed project team involves a majority of experienced staff members; the most active members of the project team are the senior staff members with the greatest experience.*** This approach is the reverse of many firms in which junior staff members are primarily responsible for the day to day activities with oversight provided by senior personnel. Our project team is able to avoid many of the quality issues that arise when less experienced staff members are responsible.

The second element of our QA/QC plan involves an internal review of planning and design documents at varying degrees of completion levels. The QA/QC review is undertaken by senior staff members with experience in the type of work they are reviewing. The reviewers are staff members not actively involved in the project team. The QA/QC review is intended to provide an independent objective review.

In the case of study efforts, the review may be more informal and ongoing from an advisor within the firm. The QA/QC review concept is adapted to the specific work product being reviewed. For example, for a facility plan, the QA/QC review focuses on concepts, implementation issues and cost estimating. For a design project the QA/QC review focuses on the potential for conflicts within the design, the constructability of the improvements, cost estimating and biddability.



April 24, 2026



Real People. Real Solutions.

LEAD SERVICE LINE

CITY OF GRINNELL, IA

Contact:
Justin Nickel, PE
justin.nickel@bolton-menk.com
515-336-4307

1519 Baltimore Dr
Ames, Iowa 50010-8783
515-233-6100 | Bolton-Menk.com



Real People. Real Solutions.

April 24, 2026

1519 Baltimore Dr
Ames, Iowa 50010-8783
515-233-6100 | Bolton-Menk.com

Russ Behrens
City Manager
City of Grinnell
520 4th Avenue
Grinnell, Iowa 50112

RE: Proposal for Lead Service Line

Bolton & Menk is an equal
opportunity employer.

Dear Russ,

The City of Grinnell has initiated the lead service line replacement project to proactively replace approximately four hundred aging lead service lines and upgrade key water mains. Our team is committed to delivering innovative solutions and expert support to ensure residents benefit from cleaner, safer water and a stronger, more reliable water system for years to come. Like you, Bolton & Menk, Inc. takes great pride in designing and managing projects that are safe, sustainable, and functional. We understand what needs to be accomplished for the successful completion of lead service line replacement project.

Full-Service Firm – Bolton & Menk has a strong tradition of helping communities. In fact, it is the main reason why our founders started this company 75 years ago—to provide real solutions to our surrounding communities. As our company has grown, our understanding of the needs of municipalities has grown across the Midwest, Southeast, and Southwest United States. Bolton & Menk now has decades of expertise in municipal engineering as we currently serve more than 400 municipalities throughout the country and provide a range of engineering services for water, sewer, stormwater, and treatment, as well as surveying, modeling, mapping, funding, and planning.

Experience with Lead Service Lines – Unlike some national firms, we approach each project and study with a fresh perspective—we do not offer a cookie-cutter approach. While drawing on our experience, we work to provide a solution scaled to the problem. I have led similar projects throughout the Midwest and is able to consider the future effect of our design, budget, and schedule for the City of Grinnell. When you choose Bolton & Menk, you can trust we will work tirelessly to find not only the right solution for the lead service line replacement project but also one that complements Grinnell's future.

Proactive Project Management and Communication – Our approach is to provide an open, cooperative, and collaborative process that engages a range of community members. We will work directly with steering committees, commissions, staff, and elected officials to design strategies and materials intended to reach the city's residents. Our public engagement strategy will combine traditional methods of engagement with new approaches designed to engage a broader audience.

In continued service to the City of Grinnell, we are excited at the opportunity to complete the lead service line project. I will serve as your lead client contact and project manager. Please contact me at 515-336-4307 or Justin.Nickel@bolton-menk.com if you have any questions regarding our proposal.

Respectfully submitted,
Bolton & Menk, Inc.

Justin Nickel, PE
Project Manager



FIRM OVERVIEW

Our commitment to communities began in 1949, serving the needs of municipal clients in small towns. As we continue to grow in both numbers and experience, our dedication to building trust and ensuring a true partnership with our clients remains the same. Our goal is to help communities make progress by listening to what people want, finding the best solutions for their needs, and treating them right. Simply put, we're people helping people. Today, Bolton & Menk, Inc. has more than 1,000 multi-regional employees including a professional staff of more than 400 engineers, planners, landscape architects, and surveyors.

We opened our first Iowa location in Ames in 1985 with a staff of three. We liked the traits of a small business so much—the personal feel, local presence, and ability to act quickly—we brought them with us as we grew. Now we have six Iowa locations with more than 100 employees. We provide the technical ability of a large firm with the higher level of service and cost of a small one, it's the best of both worlds.

We specialize in providing community infrastructure solutions. From advocating for our clients to designing their dreams to finding funding; we take pride in our work throughout the Midwest because we live here too. We believe in the power of face-to-face meetings, friendly

conversations, and collaborative decision-making to keep your projects on schedule, within budget, and focused on real, workable solutions. We promise every client two things: we'll work hard for you and we'll do a good job. We take a personal interest in the work being done around us. And at the end of the day, we're Real People offering Real Solutions.

Services Provided:

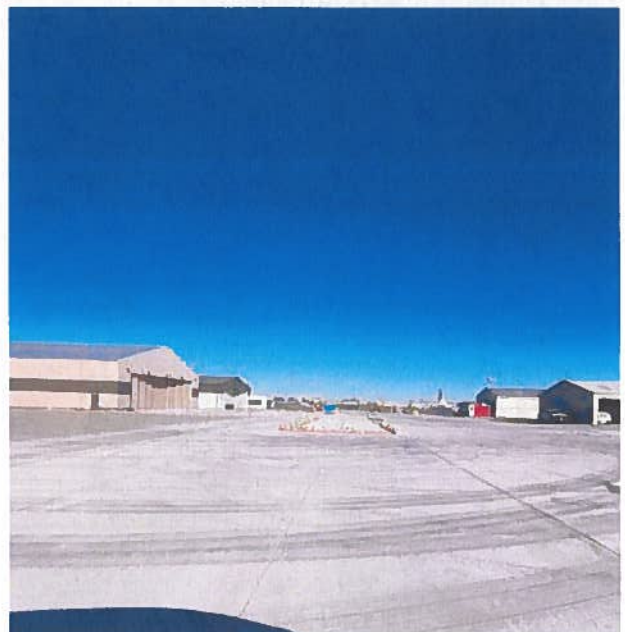
- Civil/Municipal Planning & Engineering
- Water & Wastewater Engineering
- Transportation Planning & Engineering
- Structural Services
- Architectural & Building Services
- Aviation Services
- Water Resources Engineering
- Environmental Planning & Permitting
- Urban Design & Landscape Architecture
- Community & Area Planning
- Construction Administration & Inspection
- Land Surveying
- Geographic Information Systems
- Project Funding
- Engagement Services
- Visual Communications



OUR EXPERIENCE WITH THE CITY OF GRINNELL

Bolton & Menk is new to the City of Grinnell on municipal projects, but our staff has experience with aviation projects over the last decade. Joe Roenfeldt, our technical advisor has a long list of experiences including over \$11,000,000 worth of projects within the city. Joe's experience and knowledge of how to successfully work with the City of Grinnell's staff and implement their infrastructure needs will provide an integral resource to our future projects. Joe's role as a technical advisor is to bring an understanding of local preferences to tailor design and implementation solutions that fit Grinnell's needs.

Our project team offers an exceptional foundation of engineering expertise. We are highly motivated to further establish our presence in the City of Grinnell, building on our demonstrated track record. Our approach consistently reflects a strong commitment to continuous learning, effective collaboration, and tackling complex challenges head-on. With unwavering professionalism and genuine enthusiasm, we strive to deliver outstanding results for every project, ensuring the City of Grinnell benefits from our dedication and technical excellence.



SCOPE OF WORK

Outlined below is a description of why the lead services replacement project was created and what the City of Grinnell has already completed to date. Our experience with lead service lines will help to ensure that we can hit the ground running so we can create a successful implementation for Grinnell.

PROJECT APPROACH

Our approach to this project will include:

- Preliminary Engineering Report (PER)
- Project Management and Coordination
- Project Design
- Bidding Services and Contract Award
- Construction Engineering Services

We are confident this approach will lead to a successful and cost-effective project that efficiently manages the replacement of lead service lines while maintaining minimal disruptions to property owners.



PRELIMINARY ENGINEERING REPORT (PER)

Bolton & Menk will prepare a PER that meets the guidelines for SRF and EPA funding applications. The report will be distributed to the city for review and comment, as well as the Iowa Finance Authority and Iowa DNR staff as needed for funding or permitting purposes. The report will include the basis of design (water production rate and storage requirements), preliminary capital and annual cost opinions for the water supply improvements, preliminary site location figures for watermain and services, recommendations for improvements and funding, an implementation schedule, and any other information required by the EPA and SRF for funding approval.

PROJECT MANAGEMENT AND COORDINATION

Bolton & Menk will facilitate a kickoff meeting with the city to review and confirm the scope, review or request any information relative to the project, review the design schedule, and conduct a field review of the project area(s). A quality assurance review of the current service lines included in the projects will be conducted to ensure project success. Bolton & Menk will coordinate progress with the city throughout the project.

We will meet with all utility owners as needed to discuss construction schedules, utility conflicts, property owner issues, and other project concerns.

During design, Bolton & Menk will inform Grinnell of design progress and provide the city with the opportunity to include input and ask questions.

Right of entry agreements will be required from all property owners on the project. Bolton & Menk will perform the following related to right of entry acquisition needed to replace existing lead services from the property line to the meter inside the home:

- Work with the city attorney to obtain a generic agreement form for all property owners to approve and sign
- Meet with individual property owners along with city staff, to go over the agreement form, determine the best method of replacement, and gather existing condition information inside the home

Bolton & Menk will prepare and provide miscellaneous project correspondence, scheduling, invoicing, and budget management throughout the duration of the project. We will regularly attend city council meetings to discuss project updates and answer questions.

For an additional negotiated fee, Bolton & Menk can create and maintain a project website informing all impacted property owners of the construction schedule and other important notices throughout the duration of construction. This may also include sending emails blasts and preparing public newsletters with project updates.

Bolton and Menk also offers a state of the art studio with the ability to create helpful graphics or videos to enhance public communication on the need for a project and what to expect during design and construction.

BOLTON & MENK STUDIO

Our Bolton & Menk Studio approaches every project as unique, using collaboration to develop visual content that clearly communicates with communities, stakeholders, and project teams. From 3D animations that help build public understanding to ground and aerial video showcasing completed work, we partner closely with clients to capture imagery, video, animation, and graphics that support their message. Bolton & Menk Studios provides high-quality, in-house production that offers greater creative control and cost-efficiency than outsourcing.

PROJECT DESIGN

Bolton & Menk will complete all aspects of design needed for construction. 60% (preliminary) and 90% (final) plans will be submitted to the city for review and approval. All design will conform with applicable city, state, and federal specifications and codes.

A project manual of contract documents and specifications will be prepared and submitted for the city's review at the 90% design stage. Bolton & Menk will prepare an Opinion of Probable Cost (OPC) with breakdowns provided for various construction elements. An OPC will be provided to the city at 60% and 90% design phases.

Bolton & Menk will assist the city with submitting permit applications for the project including:

- Iowa DNR water main permit
- NPDES stormwater permit for construction activity
- Bolton & Menk will submit plans and specifications for Iowa DNR review

FINAL PLANS AND SPECIFICATIONS WILL INCLUDE ALL EPA AND SRF FUNDING REQUIREMENTS.

BIDDING SERVICES AND CONTRACT AWARD

Bolton & Menk will assist with the public bidding process by printing plans and specifications and disseminating hard copies or electronic copies to prospective bidders and plan holders. We will prepare a formal notice of hearing and work with the City of Grinnell to post a notice of letting. Bolton & Menk will have a representative present to open bids and proposals, prepare a tabulation of the bids, make a recommendation as to award of the contract, and assist with preparation of the construction contract documents. Bolton & Menk will prepare a formal notice of hearing and work with Grinnell to post a notice of leading and

also prepare resolutions necessary to start and complete the bidding process.

CONSTRUCTION ENGINEERING SERVICES

Bolton & Menk will preside over a preconstruction meeting reviewing plans and specifications with the contractor. Bolton & Menk will conduct on-site meetings as needed with the contractor and city staff to recap construction progress, discuss project schedule, and answer questions.

Bolton & Menk will also provide an on-site representative during project construction. This individual will be responsible for documenting the work performed, and ensuring plans, specifications, and any permit requirements are being followed. Documentation includes:

- Managing contractor submittals
- Ensure Davis Bacon compliance
- Build America, Buy America (BABA)
- Handling change order requests
- Preparing partial pay applications
- Logging daily diaries of work performed
- Taking photos throughout the duration of the project
- Using Doc Express and Appia for administration and documentation of project records
- Taking GPS shots on utility installations and other pertinent items identified
- Preparing a punch list of outstanding construction items
- Preparing record drawings at project completion including the compilation of service record cards

QUALITY ASSURANCE/QUALITY CONTROL (QA/QC)

Bolton & Menk has developed and implemented a **Comprehensive QA/QC Program** designed to meet the needs of our firm and clients. Unlike traditional checklist and milestone reviews, our system promotes quality throughout the entire project delivery process and across all staff levels.

This approach has significantly reduced project errors and plan issues before they reach final deliverables. Routine product reviews remain an integral part of our process, ensuring the validity of planning and design. Key focus areas include:

- Comprehensive quality planning, maintenance, and training
- Project communication standards
- Clear project team assignments
- Technology evaluation processes
- Defined contract administration procedures
- Detailed project review protocols
- Performance feedback and client satisfaction

A more detailed summary of the QA/QC Program is available upon request.

QUALITY ASSURANCE/QUALITY CONTROL PLAN

Bolton & Menk strives to deliver plans free of errors, omissions, and constructability issues.

At each review point, plans are evaluated in-house by an engineer familiar with the work type but not directly involved in the project.

Project Manager (PM): Ensures reviews occur at the appropriate times

Project Principal (PIC): Selects the reviewing engineer

The city will receive a copy of our in-house markup and review comments to support your team's review and demonstrate our commitment to producing high-quality construction documents.



RELATED EXPERIENCE

Bolton & Menk's success serving cities like Grinnell is grounded in creativity, sound engineering, customer service, and effective relationships. In addition to our technical expertise, we offer a commitment to client satisfaction. Bolton & Menk excels in responsiveness, as well as the ability to listen and understand the unique needs of the city. We also recognize that residents and business owners of Grinnell are our clients too, and effective communication with them is critical to project successes. Below is a list of related experiences our team has had in relation to the lead service line project for the City of Grinnell.



2024 LEAD SERVICE LINE REPLACEMENT

City of Anoka, MN

The City of Anoka faced a challenge with aging infrastructure, needing to replace approximately 300 lead and galvanized service lines to ensure safe drinking water. Our team helped secure funding from the Minnesota Department of Health Drinking Water Revolving Grant fund, enabling the city to start the replacement project without financial burden on residents.

Reference:

Pete Klingenberg, Water and Sewer Supervisor
pklingenberg@ci.anoka.mn.us
763-576-2923



LEAD SERVICE LINE REPLACEMENT PROJECT

City of Fairmont, MN

Our team brings direct experience supporting lead service line replacement projects similar in scale and complexity to the proposed effort, including ongoing work for a \$6.7 million project in the City of Fairmont, Minnesota. In Fairmont, we have provided engineering and project support for a citywide lead service line replacement program focused on full service line replacements (over 500 locations) on both the public and private sides in alignment with Minnesota Department of Health and Public Facilities Authority requirements. This experience has strengthened our ability to assist communities with project scoping, regulatory compliance, resident coordination, site access, and constructability considerations, and will be directly applied to support successful implementation of this project.

Reference:

Matthew York, Director of Public Works/Utilities
myork@fairmont.org
507-238-3942



NEWTON WESTWOOD WATERMAIN

City of Newton, IA

The City of Newton faced a challenge to provide sufficient water pressure and flow to the newly constructed clubhouse at Westwood Golf Course. Test results indicated the dead end water main was ill equipped to supply the pressure and flow needed to meet fire suppression requirements in the new clubhouse. Bolton & Menk assisted the city in problem solving and rightsizing solutions to supply the needed pressure and flow in the form of a secondary water main. Justin Nickel assisted in preparing a Preliminary Engineering Report and designing a new water main installation to the golf course from W 28th Street S. Plans and specifications were prepared for the installation of over 2000 feet of water main. Temporary easements were prepared to allow the contractor to install water main on private property. The water main was installed in 2025 and flow and pressure at the clubhouse are now sufficient to meet fire suppression needs.

Reference:

Jody Rhone, Utilities Director
jodyr@newtongov.org
641-792-6622 x 2300

PROJECT TEAM

The Bolton & Menk team serves as an extension of city staff, maintaining close coordination between the city and project team. The proposed team provides the optimum combination of accessibility, community knowledge, and specialized expertise. Our project manager, Justin Nickel, will be supported by key individuals and support staff. Bolton & Menk can draw upon more than 1,000 team members throughout our firm, as needed, to meet your needs. Project team member bios are included below. Full résumés are available upon request.



MATT FERRIER, PE Principal-in-Charge

Matt will use his local knowledge and experience to provide project oversight and ensure the improvements fit within the City of Grinnell's vision.

Matt is driven by the opportunity to both educate the community of their options and make something better, safer, more enjoyable, and usable. He began his profession in 1999 and is a municipal practice leader who oversees Central Iowa locations. He has gained experience in consulting civil engineering field with a variety of infrastructure and public works projects, including design and construction management for numerous municipal improvement projects. Matt believes that public involvement and interaction are crucial for building and maintaining client relationships throughout his projects.

Office Location: Des Moines, IA

Years of Experience: 27 years total (15 with Bolton & Menk, 11 with previous employers)

Education:

- Associate of Applied Science, Engineering Science, Carl Sandburg College
- Bachelor of Science, Civil Engineering, Iowa State University



JUSTIN NICKEL, PE Project Manager

Justin will serve as your primary point of contact. He has the qualifications, experience, motivation, and work ethic to effectively manage and coordinate each project phase. Justin will be responsible for overall team management and all schedule, cost, public outreach, and scope management processes.

Justin is a municipal project manager at Bolton & Menk whose career began in 2004. His expertise lies in municipal engineering as most of his career has been spent in the public sector. Through his years in the public, he has developed a deep understanding of risks and potential issues contractors may run into which helps him develop a high-quality set of plans for bid. Justin's passion for the field stems from implementing sustainable solutions to help communities grow and thrive. Justin enjoys leading infrastructure projects to meet the needs of cities today and in the future.

Office Location: Des Moines, IA

Years of Experience: 22 years total (4 with Bolton & Menk, 17 with previous employers)

Education:

- Bachelor of Science, Civil Engineering, Iowa State University
- Master of Science, Civil Engineering, University of Kansas



JOE ROENFELDT, PE Technical Advisor

As technical advisor, Joe will provide expert technical guidance to support the project's design and implementation.

Joe is an aviation project manager at Bolton & Menk who began his career in 2007. His project experience includes program design and management, contract administration, and construction observation as well as reconstruction, rehabilitation, and development of runways and taxiways. He uses his skills as a project manager to fulfill design, bidding, observation, construction administration, and grant administration needs. Joseph is passionate about the airport work he does and the people he meets along the way.

Office Location: Ames, IA

Years of Experience: 20 years total (5 with Bolton & Menk, 15 with previous employers)

Education:

- Bachelor of Science, Civil Engineering, Iowa State University



WES BOYER, PE
Principal-in-Charge

Wes will lead all engineering needs for the project.

Wes is a municipal project manager who began his engineering profession in 2014 and is passionate about helping guide and empower communities to achieve their goals. He particularly takes pride in effectively communicating with everyone he works with—whether it be at meetings, face-to-face, on the phone, or via email. He loves the opportunity to interact with so many different people throughout his day. Wes has experience with master planning, roadway and utility reconstruction, stormwater management, sanitary sewer collections systems, and water storage and distribution networks. He enjoys leading and working with project teams delivering impactful results. Wes loves building strong relationships with clients and key stakeholders throughout the design and construction phase of a project.

Office Location: Ames, IA

Years of Experience: 12 years total (10 with Bolton & Menk, 2 with previous employers)

Education:

- Bachelor of Science, Civil Engineering, Iowa State University



TANNER NEILSEN, EIT
Design Engineer

Tanner will assist with the design development process.

Tanner is a design engineer at Bolton & Menk whose professional career began in 2021. His experience includes CAD modeling, producing preliminary reports and plan review, conducting project design, detailed inspection, and project documentation. His field experience enables the integration of practical insights into the design process. Tanner enjoys engaging with clients, community members, and contractors through a project life cycle evaluating unique challenges to find effective solutions.

Office Location: Des Moines, IA

Years of Experience: 5 years total (5 with Bolton & Menk)

Education:

- Bachelor of Science, Civil Engineering, Iowa State University



KATIE STERK, PE
QA/QC Manager

As the QA/QC manager, Katie will oversee all quality assurance and quality control processes to ensure project standards and requirements are consistently met.

Katie is a water/wastewater practice leader who joined Bolton & Menk in 2007. She enjoys finding the right way to help clients address their ever-changing water and wastewater needs. Katie works with clients to design new supply, storage, and treatment infrastructure and to improve or rehabilitate existing systems. She is also an expert in water distribution modeling and has completed models for small and large communities to assist with planning and growth. Katie has experience managing every phase of a project from initial concept through final completion. More than that, Katie has the understanding and skill to navigate each unique project and provide a successful outcome for her client. She looks forward to the diverse experiences and challenges that each new client and project brings.

Office Location: Ames, IA

Years of Experience: 19 years total (19 with Bolton & Menk)

Education:

- Bachelor of Science, Civil Engineering, Michigan Technological University
- Master of Engineering, Environmental Engineering, Michigan Technological University



ADDITIONAL INFORMATION

An Opportunity We Don't Take Lightly

We understand the stakes and we welcome the challenge. Bolton & Menk is not here to coast on reputation. We're here to earn your trust, one project at a time. We will deliver results that make your decision to hire us a clear win.

Project-Driven, Performance-Focused

We've structured this proposal around the details that matter most to Grinnell. From funding strategy to final inspection, we're ready to lead. We don't just check boxes—we bring proactive solutions, clear communication, and a relentless focus on outcomes.

An Extension of Your Staff

We don't just work for cities—we work with them. Bolton & Menk integrates seamlessly with municipal operations, acting as an extension of your staff. Our team is responsive, accessible, and ready to jump in wherever needed. Whether it's attending council meetings, coordinating with agencies, or fielding resident questions, we'll be there representing Grinnell with professionalism and pride. You'll never wonder where your project stands, because we'll be right there beside you, every step of the way.

A Partner You Can Count On

We're not asking for a title, we're asking for a chance. Our team will show up, follow through, and make your priorities our own. We'll be responsive, transparent, and accountable. And when the next round of city engineering services comes up, we want you to look back and say: "Bolton & Menk proved it."

Primary Staff

JUSTIN NICKEL, PE

Justin will leverage more than 20 years of municipal engineering experience to successfully support this project, with a focus on lead service line evaluation, design, and replacement. Beginning his career in 2004 and spending much of it in the public sector, he brings a strong understanding of regulatory requirements, constructability, and risk management associated with water main and service line infrastructure. Justin will apply this experience to anticipate coordination challenges, develop clear and technically sound plans and specifications, and support accurate bidding and construction. His familiarity with contractor concerns, utility conflicts, and site constraints will be especially valuable in efficiently delivering lead service line improvements while maintaining compliance with state and federal requirements.

Justin's municipal experience will benefit the city as he can draft resolutions and notices, anticipate deadlines and assure the administrative details are met without additional reliance on city staff.



PROVING OURSELVES: EARNING TRUST THROUGH PERFORMANCE

ISSUE DATE: March 23, 2026

DUE DATE: April 24, 2026, at 4:00 p.m.

NOTICE AND INSTRUCTIONS TO RESPONDERS

1. Responses must be received at the location described below no later than 4:00 p.m. on April 24, 2026, or they will be considered late and will be rejected.
2. Submit one electronic copy (PDF format) of your response to: rbehrens@grinnelliowa.gov

Attn: Russ Behrens – 520 4th Avenue – Grinnell, Iowa 50112

I. PROJECT BACKGROUND / DESCRIPTION

The City of Grinnell is working on two projects to replace lead water service lines. It is estimated that in total the two projects will replace more than four hundred lead service lines. The South Lead Service Lines Replacement Project (South LSR) is being funded with the Iowa DNR SRF program. The total current budget for the South LSR is \$2 million. The North Lead Service Line Replacement Project (North LSR) is being funded with a \$3 million EPA Community Grant and local funding. This project may also include main water replacements. The total current budget for the North LSR is \$3,750,000 We are seeking qualifications for an engineering firm to provide professional services on the project. The projects will include the replacement of lead service lines and modest water main replacement work. The project will involve significant grant compliance functions.

II. PROPOSAL CONTENT

To standardize responses and simplify the comparison and evaluation of responses, all statements must be organized in the manner set forth below, separated into sections, and appropriately labeled. All information and materials requested shall be provided in the proposal under a single cover. The proposal length shall be limited to a maximum of ten single-sided pages, not including the cover. Minimum font size shall be eleven (11) point.

Business Organization

The full name and address of the firm’s organization and the branch office that will perform the services described herein shall be stated. The Principal-in-Charge of the branch office shall be identified.

Technical Approach and Scope of Work

The responding firm shall state its understanding of the project as outlined in the Scope of Services. The approach in rendering the services required, including the use of subconsultants, shall be detailed in a proposed Scope of Services.

Experience with the City of Grinnell

The responding firm shall state its past work experience with the City of Grinnell and on what type of work this experience has been.

Related Technical Experience

Descriptions of two (2) and a maximum of four (4) projects of comparable size and nature shall be submitted. The project description must contain the scope of services performed, location and references.

Project Staffing and Organization

Qualifications of the project manager and personnel, including anticipated subconsultants, with specialized skills shall be highlighted. A list of subconsultants that will be used and the work they will perform. Resumes for all key personnel listed shall be included and show the following:

- Name, specialty, and job title.
- Years of relevant experience with firm (and previous employers)
- Academic degree(s), discipline, and year degree(s) received.
- Professional registrations
- Office location where employed.
- A synopsis of experience, training or other qualities that reflect the individual's related experience and expected contribution to the project.

Quality Control (QC) and Quality Assurance (QA)

Provide and describe the QC and QA program that will be used.

Additional Information

Provide any additional information regarding your firm's experience and capabilities that you feel would be important to the success of the project.

III. SCOPE OF SERVICES

The selected consultant will prepare detailed engineering calculations, drawings, specifications, and cost estimates for final design of the lead water service line replacements, water main replacements, and related work. The following are tasks/submittals that the selected consultant is to accomplish/provide:

Preliminary Engineering (PE)

- Prepare concept statement, work with various state and federal agencies to acquire clearances, contact utility companies to get underground utilities marked, survey as needed, prepare preliminary, check, and final plans, utilizing specifications of the funding agencies, for review with the City and submit to funding agencies for review, as necessary.

Project Management & Coordination

- The consultant will be required to work closely and attend meetings with the City and funding agency representatives, as necessary.
- The consultant shall perform general administrative duties including coordination with subconsultants (if applicable), preparation of invoices, scheduling, meeting minutes, record keeping and file management.
- Maintain an efficient and coordinated project development process with the City to comply with all project development, review, and federal funding agreement requirements.
- Coordinate bid letting of project.

Project Design

- Provide complete construction documents (plans and specifications) for work to be completed. All designs shall be in conformance with applicable City, State, and Federal specifications and codes.
- Design shall be completed in accordance with Iowa DNR requirements detailed in the funding agreements and related documents.

- Design shall be completed in accordance with Iowa DNR Standard, plus applicable General Supplemental Specifications, Developmental Specifications, Supplemental Specifications and Special Provisions.
- Complete design reviews with the City of Grinnell and the Iowa DNR.
- Provide final cost estimates.

Construction Engineering (CE)

- Assist with Iowa DNR process to get contract signed, conduct preconstruction conference, provide interpretation of plans and shop drawing review, check and approve for Davis Bacon compliance, Provide scheduling, phasing, and staging requirements, provide project construction inspection in accordance with Iowa DNR policy, prepare and review pay estimates and change orders (if needed), utilize Doc Express and APPIA for administration and documentation of the project records, Complete and compile materials paperwork, complete paperwork for project closeout, conduct final audit with Iowa DNR, complete materials testing as per Iowa DOT policy, attend meetings as necessary.

IV. CONTACT PERSON

Interested firms are asked to submit their questions to the following staff contact Russ Behrens, City Manager - rbehrens@grinnelliowa.gov - 641-236-2600

V. INQUIRIES AND CLARIFICATION OF REQUEST

After issuance of an RFQ, persons or entities who intend to respond to such RFQ by submission of a competitive proposal, and who have questions regarding the RFQ, or who object to any term, provision, or requirement of the RFQ, or who desire clarification or interpretation of any term, provision, or requirement of the RFQ, may submit such questions, objections, or requests for clarification or interpretation to the Contact Person named above no later than three (3) calendar days prior to the proposal due date. Such questions, objections, requests for clarification or interpretation shall be submitted in writing and shall clearly identify the individual or entity submitting same, including the name, address, telephone number, and email address of such person or entity.

Persons or entities shall not attempt to contact or communicate with, in writing, electronically, or orally, any City official or employee other than the designated contact person in an attempt to gather information which would be helpful in responding to the RFQ, or in an attempt to influence the City's consideration of its competing proposal. The City may refuse to accept or may return the proposal of any person or entity determined to be in violation of this provision. Contacting other selection committee members will be considered inappropriate and may lead to a loss of Selection Criteria points or disqualification, at the discretion of the City Manager.

The City's Contact Person will respond in writing to all questions, objections, requests for clarification or interpretation presented to the City as provided above. Only the City's written responses shall be considered the City's official response binding upon the City. In addition to making a written response, the City may issue addenda amending the RFQ by changing, deleting, or adding terms, provisions, or requirements to the RFQ.

VI. EVALUATION AND SELECTION PROCESS

Proposals will be evaluated by a selection committee established by the City using their selection criteria to identify the firm best qualified to meet the City's needs on this project. The City reserves the right to

request interviews with any, all, or none of the consultants. The City may waive this process if only one proposal is submitted.

Evaluation criteria and the relative weight for each factor.

- Firms' experience working on similar projects. 30%
- Firms' technical approach, work experience on projects in the community. 30%
- Firms' specialized expertise and professional licensure 20%.
- Firms' workload capacity and past performance. 20%
- Estimated contract cost will not be considered in the evaluation criteria.

VII. ACCEPTANCE / REJECTION OF RESPONSES

The City reserves the right to accept or reject any or all responses submitted, in whole or in part, and to waive any informalities or technicalities which at the City's discretion are determined to be in the best interests of the City. Further, the City makes no representations that a contract will be awarded to any responder. The City expressly reserves the right to reject all responses without indicating any reasons for such rejection(s). The City reserves the right to negotiate with any responder it deems suitable to conduct this project. The City reserves the right to postpone due dates for its own convenience and to withdraw this solicitation at any time without prior notice.

VIII. SCHEDULE

| DATE | EVENT |
|-------------------|-----------------------|
| March 23, 2026 | RFQ Issue Date |
| April 24, 2026 | RFQ Due 4:00 p.m. |
| April 27, 2026 | Committee Meeting |
| April 28-30, 2026 | Contract Negotiations |
| May 4, 2026 | Council Approval |

IX. MISCELLANEOUS PROVISIONS

All documents, graphics, maps, and exhibits produced by the successful proposer as part of this planning project shall be provided to the City, become the property of the City, and are to be available for use by the City in any manner the City deems appropriate. This RFQ does not commit the City to award a contract, pay any costs incurred in preparation of these proposals or to procure or contract for any services.

The City of Grinnell, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

This project is partially funded through EPA's Community Grant program. Design and construction of the project is expected to comply with all federal requirements including but not limited to the following: Davis-Bacon Act, Build American by America Act (BABA), American Iron and Steel Act (AIS), Anti-Lobbying Act, Disadvantaged Business Enterprises.

City of Grinnell Request for Qualifications (RFQ) -Civil Engineering – Lead Service Line Replacement

The City of Grinnell is working on two projects to replace lead water service lines. It is estimated that in total the two projects will replace more than four hundred lead service lines. The South Lead Service Lines Replacement Project (South LSR) is being funded with the Iowa DNR SRF program. The total current budget for the South LSR is \$2.0 million. The North Lead Service Line Replacement Project (North LSR) is being funded with a \$3 million federal Community Grant and local funding. This project may also include main water replacements. The total current budget for the North LSR is \$3.75 million. We are seeking qualifications for an engineering firm to provide professional services on the project. The projects will include the replacement of lead service lines and modest water main replacement work. The project will involve significant grant compliance functions.

The selected consultant will prepare detailed engineering calculations, drawings, specifications, and cost estimates for final design of the lead water service line replacements, water main replacements, and related work.

Interested firms are asked to submit their questions or requests for the full RFQ packet to Russ Behrens, City Manager - rbehrens@grinnelliowa.gov - 641-236-2600.

Responses must be received as described below no later than 4:00 p.m. on April 24, 2026, or they will be considered late and will be rejected.

Submit one electronic copy (PDF format) of your response to: rbehrens@grinnelliowa.gov

The City of Grinnell, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

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