



GRINNELL PARKS AND RECREATION BOARD REGULAR
SESSION MEETING
MONDAY, FEBRUARY 10, 2025, AT 5:15 PM
IN THE CONFERENCE ROOM 2ND FLOOR CITY HALL

Join Zoom Meeting

<https://zoom.us/j/94292602187?pwd=bSjxMk4l67Al3KaUW5DqPF6laH0Lnv.1>

Meeting ID: 942 9260 2187

Passcode: 458124

Find your local number: <https://zoom.us/u/aiQrnJnU9>

TENTATIVE AGENDA

1. Roll Call:

A. Lindley____, Eyberg____, Crawford____, Jensen____, Coopriders____,
Gant____, Moyer____

2. Approve Agenda:

3. Approval of the Minutes from DATE

A. January 13th, 2025

B. January 31st, 2025

4. Old Business

A. Master Parks Plan – priority of projects, fundraising opportunities, grant writing, goals for 2024-2025 fiscal year

- Parks and Cemetery Vegetation - Eyberg
- Bailey Park– Crawford/Jensen
- Arbor Lake/Lake Nyanza- Allsup
- Playgrounds- Lindley -

B. Recreation- Report on current and future programming offered by the Recreation Department.

C. Aquatics- Report on Aquatics.

5. New Business

A. Shakespeare in the Park - Request from Grinnell Arts Council for a "Shakespeare in the Park" performance at the Central Park stage on Tuesday, July 22nd 2025.

- 6. Notes:**
- 7. Inquiries:**
- 8. Adjourn:**



Grinnell PARKS AND RECREATION BOARD meeting
JANUARY 13TH, 2025, AT 5:15 P.M.
Drake Community Library- Large Group Room

Minutes

ROLL CALL: Russ Crawford, Whitney Jensen, Lisa Lindley, Lauren Gant, Ralph Eyberg, and Jordan Allsup
Absent: Matt Moyer and Ben Coopridner
Guests: Jordan Schiebel, Tom Lacina, Randy Hotchkin, Teresa Coon, Ben Latimer

APPROVE AGENDA: At 5:22pm Lindley made the motion to approve agenda, second by Gant to approve the agenda. AYES: All. Motion carried.

APPROVE MEETING MINUTES:

1. December 9th meeting minutes. - Gant made the motion, second by Lindley, to approve the December 9th, 2024, meeting minutes. AYES: All. Motion carried.

OLD BUSINESS:

1. Master Parks Plan – priority of projects, fundraising opportunities, grant writing, goals for 2024-2025 fiscal year
 - Parks and Cemetery Vegetation – Eyberg- No update. No action necessary.
 - Bailey Park– Crawford/Jensen- The shelter kit has been ordered from Scenic Shelters, and once the engineered drawings are approved the department will solicit quotes for construction.
 - Arbor Lake/Lake Nyanza- Allsup- No update. No action necessary.
 - Playgrounds- Lindley – Department is still awaiting additional details of when the benches will be shipped to complete the Central Park Inclusive Playground project. No action necessary.
2. Recreation- Allsup reported that the Youth Rec Basketball season will begin on Saturday, January 11th with approximately 140 participants. No action necessary.
3. Aquatics- Allsup reported that the department is still awaiting the approval of the permit application for the High Dive repair. No action necessary.

NEW BUSINESS:

1. Summer St. Park Native Plantings- Jordan Schiebel presented a plan for Native Plantings with the playscape at Summer St. Park. Eyberg motioned to relay the information of this request to the consultants of the 2025 Master Parks & Recreation Plan to align with the plan's vision before approval of planting native plants at Summer St. Park. Second by Lindley. AYES: all. Motion carried.
2. Donor Signage for Veterans Memorial- Tom Lacina, Teresa Coon, Randy Hotchkin and Ben Latimer presented the plans for Donor Signage and location of signage for the Veterans Memorial Project. It was requested to incorporate Veteran Memorial donors with the current Donor Signage on the Central Park Shelter. Gant made the motion to deny the request to incorporate Veteran Memorial project donors on the existing Central Park Donor signage as those donors should be recognized for that specific initiative at the corner of the park where the plaza and monument will be located. Second by Jensen. AYES: all. Motion carried.

NOTES:

INQUIRES:

ADJOURN: Eyberg made the motion at 6:42pm to adjourn the meeting, second by Jensen. AYES: All.
Motion carried.

Parks and Recreation Director
Jordan Allsup



GRINNELL PARKS AND RECREATION BOARD SPECIAL
MEETING
FRIDAY, JANUARY 31, 2025, AT 12:00 PM
ZOOM

MINUTES

1. Roll Call:

- A. Lisa Lindley, Ralph Eyberg, Whitney Jensen, Ben Coopriders, Lauren Gant, Matt Moyer, and Jordan Allsup.
Absent: Russ Crawford

2. Approve Agenda:

At 12:02pm Lindley made the motion to approve agenda, second by Gant to approve the agenda. AYES: All. Motion carried.

3. New Business

- A. Discussion on Recreation Programming-

With the news of the generous gift from Ahrens Park to the Grinnell-Newburg School District, and the possibility of facilities being impacted in the future with a new school, Allsup reported on what programs and services could be impacted. No action necessary.

4. Notes:

5. Inquiries:

6. Adjourn:

Eyberg made the motion at 12:39pm to adjourn the meeting, second by Jensen. AYES: All. Motion carried.

Parks and Recreation Director
Jordan Allsup



**City of Grinnell Parks and Recreation Department
Special Event Application**

Event Name: Shakespeare in the Park

Event Date: 07 / 22 / 2025

Event Location: Central Park Main Stage and lawn

Sponsor Organization: Grinnell Area Arts Council

Contact's Name & Title: Monica St. Angelo, Director of Operations

Address: (Street): 926 Broad St City, State, Zip: Grinnell IA 50112

Cell Phone: 641-821-3337

Day Phone: 641-236-3203

Email: monica@grinnellarts.org

Event Type: Walk/Run Athletic Event Fair/Festival ☒ Outdoor Concert Other: Shakespeare company & workshop
Circle all that apply

Event Time: Setup Start: 3:30 pm Event Start: 5:30 pm Event End: 8:30 pm Teardown End: 9:00 pm

Event Description:

Attach additional pages if necessary.

Based on recommendations from the Orange City Arts Council, we have
invited the Starling Shakespeare Company to provide a theater workshop and performance of "Comedy of
Errors." Starling tours the Midwest in the summer and is based in Michigan (www.starlingshakespeare
company.com). The Arts Council will seek sponsorships to make this event successful.

Estimated Attendance: 200

Number of Pedestrians: _____

Number of Vehicles: _____

Admission/Registration Fees? Y ☒ N If Yes, How much _____

Product sales on site? ☒ Y N If Yes, a peddlers permit will need to be obtain. You can apply at the City Clerk's office 30 days prior to event.

Will beer be served or sold? Y ☒ N If Yes, a license to sell alcohol is needed. A liquor license application will need to be completed through the Iowa Alcoholic Beverage Division. Once completed it will be forwarded onto the City of Grinnell and the City Council for approval 60 days prior to event.

Will you use inflatables? Y ☒ N Need to provide copy of Liability Insurance (\$2 million coverage) and the City of Grinnell as an additional insured party.

Will you need access to a water source?	Y	☐ N	If Yes, what is the water to be used for? _____

Will you use amplified sound?	Y	☐ N	If Yes, what type of sound? _____

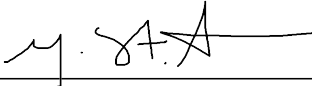
Will you be having at band?	Y	☐ N	If Yes, please provide who they are and contact info _____

Will you need access to electricity?	Y	☐ N	If Yes, please explain specific equipment used and amperage needed _____

Is there special set-up will need the City to provide?	Y	☐ N	If Yes, please explain _____

Will you install event signs off park premises?	☐ Y	☐ N	If Yes, please see City Code Chapter 157.
Will there need to be street closures?	Y	☐ N	If Yes, this needs to be requested and approved by City Council at least 60 days prior to event.

If any of the following questions were marked "Y" then the renter will need to provide copies of the correct documentation needed for the event to be approved. It should be fully understood the Grinnell Parks and Recreation Department has the authority to grant or deny permission for this event. If approved a Park Pavilion rental agreement must also be filled out, signed, and paid for.



 Renter's Signature

02.05.2025

 Date

Office Use Only:

Correct Documentation Supplied: Y____ N____	What's needed: _____
Will the event need access to all Park facilities: Y____ N____	
Will the event conflict with any existing events: Y____ N____	
Event Approved _____	Event Denied _____
Reason for Denial:	

If approved begin process of renting pavilion.	
Staff: _____	Date: _____